

CORPORATION OF THE CITY OF SARNIA



APPROVED BUDGETS 2012

(Includes Current, Water, Sewer, and Capital & Reserves Budgets)

CORPORATION OF THE CITY OF SARNIA
APPROVED BUDGETS 2012

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APPROVED 2012 BUDGETS

2012 CURRENT BUDGET

The final 2012 Current Budget was adopted by City Council on December 13, 2011. The Current Budget forms the basis of the amounts to be raised through taxation and user charges during the year.

2012 Water Budget

The Water Budget provides for the costs of the City to operate and maintain the water distribution system in order that the water acquired through the Lambton Area Water Supply System (LAWSS) is provided to municipal ratepayers. The costs within the Water Budget are recovered by charging water rates to municipal water customers. There are two components to the water rates charged:

- A monthly distribution charge based on the size of the customer's meter
- A water consumption charge based on the amount of water used

The 2012 Water Budget was approved and the 2012 Water rates were adopted by City Council on December 13, 2011.

2012 Sewer Area Budget

The Sewer Area Budget provides for the costs for the City to operate and maintain the municipal sanitary sewage system including the sewage treatment plant.

Such costs are to be recovered by charging a sewer surcharge based on the amount of the total water bill for water users that have access to the municipality's sanitary sewer system.

The 2012 Sewer Area Budget was adopted December 13, 2011. The sewer surcharge rate for 2012 was set at 110% of the total water bill and was adopted by City Council on December 13, 2011.

2012 CAPITAL BUDGET

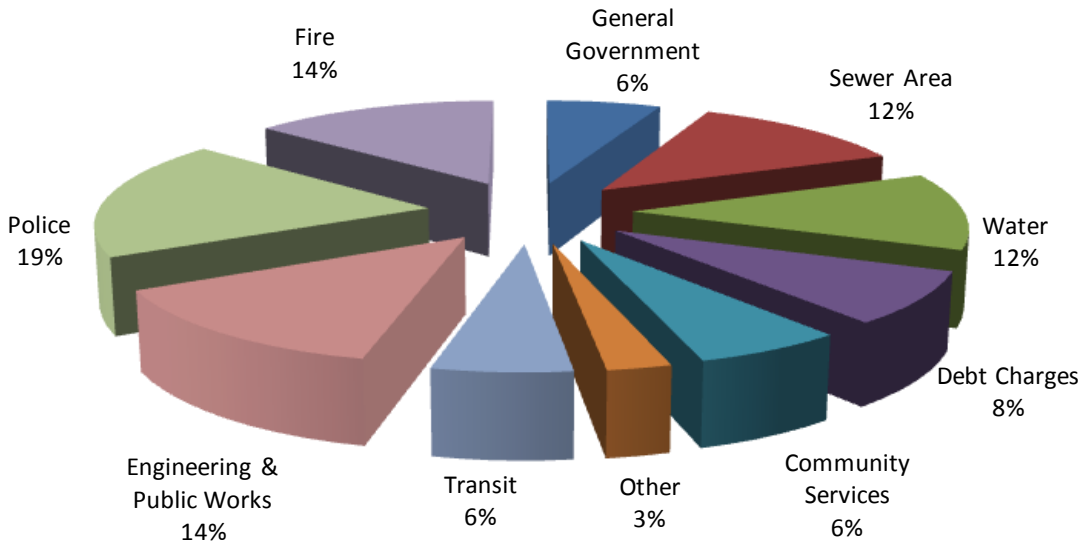
The Capital Budget provides for the construction and acquisition of capital works. A capital expenditure may be defined as any significant expenditure to acquire or improve land, building, engineering structures, machinery and equipment.

The Capital Budget represents the municipality's intention to proceed with certain programs of capital works and services. The Capital Budget also establishes the projects that may involve the issuance of debt. City Council adopted the City's 2012 Capital Budget on December 13, 2011.

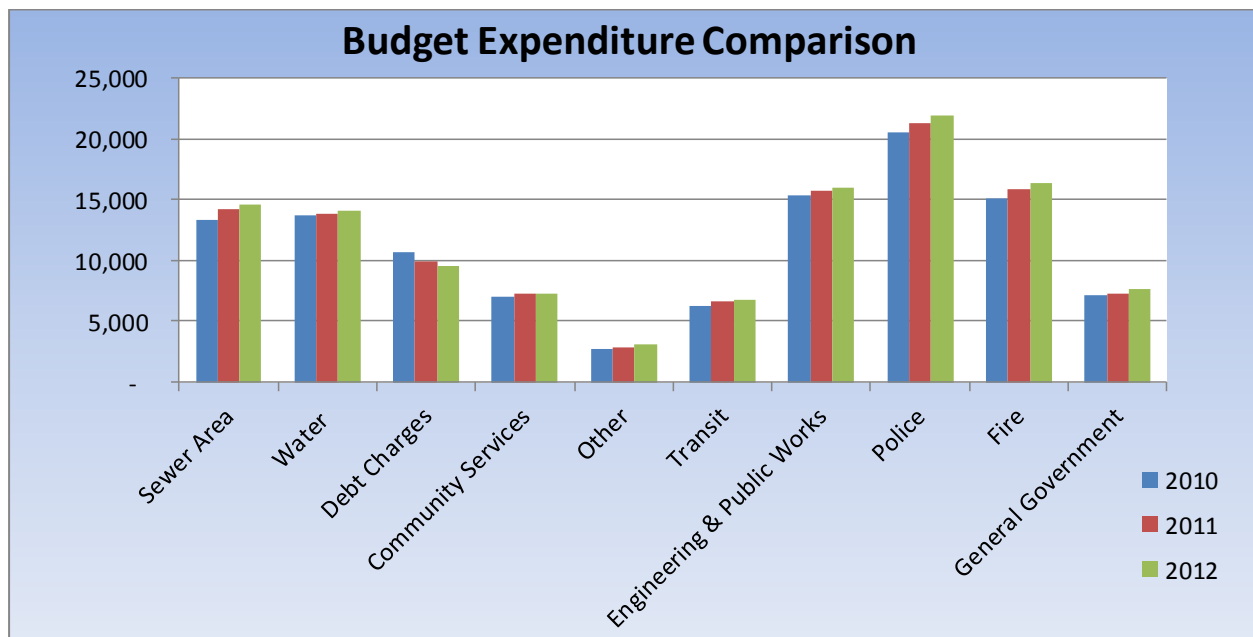
2012 OPERATING BUDGET - DISTRIBUTION

The 2012 approved gross expenditures are \$116.9 million (2011 - \$114.8 million) and support the programs as shown in the following figure:

Distribution of Expenses 2012



The following figure provides a comparison of the distribution of the 2012 expenditures as compared to the past two years.



TAX RATES

The taxes associated with a property are determined by multiplying the assessed value of the property by the applicable tax rate.

Municipal tax rates consist of three components:

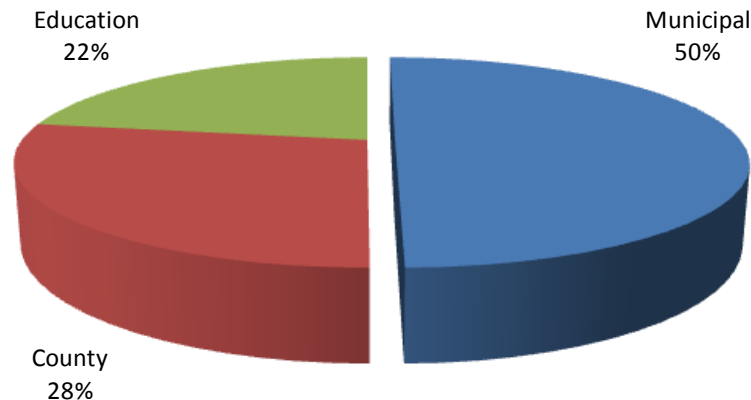
- Municipal – established by the City to support municipal services
- County – established by the County of Lambton to support County services
- Education – established by the Province of Ontario to support local school boards

Property Tax Levy Distribution 2012 (with 2011 comparable amounts)

	2012	2011	% Change
General Municipal	57,670,136	55,791,084	3.37%
Transit Area	3,455,685	3,271,323	5.64%
Total Municipal	61,125,821	59,062,407	3.49%
County of Lambton	33,910,205	32,595,293	4.03%
Education	27,439,778	28,053,469	-2.19%
Total Levy	122,475,804	119,711,169	2.31%

The following figure illustrates the distribution of taxes levied between the City, County and School Boards:

Levy Distribution 2012



See attached schedule of 2012 tax rates for each property tax class. Tax rates are expressed as a percentage of the assessed value.

The following table illustrates the impact of the 2012 tax rates on a residential property assessed at \$100,000:

2012 Property Taxes
Residential Property Assessed at \$100,000

	2012	2011	Net Change	% Change
Municipal	812	829	-17	-2.07%
County	446	453	-7	-1.53%
Education	221	231	-10	-4.33%
Total	1479	1513	-34	-2.25%

ASSESSMENT

Property assessment is based upon the property's current value (the price that would be paid by a willing buyer to a willing seller at arm's length). For 2012, assessment is based upon the property's current value on January 1, 2008 plus any increase in assessment phased in over four years.

All properties are also divided into the following seven standard property tax classes as established by the Province:

- Residential
- Multi-residential
- Commercial
- Industrial
- Pipelines
- Farm
- Managed Forests

In addition to these main tax classes, the following four optional tax classes have also been established for taxpayers within the County of Lambton:

- Shopping Centre
- Office Building
- Parking Lot
- Large Industrial

The Province has also provided sub classes of properties to which discounted tax rates apply as follows:

- Farmland Awaiting Development
- Excess Land (applicable to Commercial and Industrial tax classes only)
- Vacant Land (applicable to Commercial and Industrial tax classes only)

TAX RATIOS

Tax ratios express the relationship that the tax rate for each property tax class in the municipality bears to the tax rate for the Residential tax class. Tax ratios determine the relative tax burdens for each property tax class. The County sets tax ratios on a County-wide basis. See attached schedule of tax ratios for 2012 with 2011 comparisons.

CONTINUED PROTECTION FOR PROPERTY TAXPAYERS ACT, 2000

The Continued Protection for Property Taxpayers Act, 2000 (Bill 140) limits the “tax reform related” property tax increases on Commercial, Industrial, and Multi-residential properties. For 2012, this limit will be 10% calculated on the previous year’s taxes.

Tax decreases as a result of this legislation will be recovered from properties experiencing tax increases within the same property tax class. Municipal levy increases will be applied in addition to this limit. This limit will remain in effect until properties reach their current value assessment.

**CORPORATION OF THE CITY OF SARNIA
2012 TAX RATES**

Property Class	Tax Code - Qualifier	General Municipal	Transit	Total Sarnia	County	Education	Total
Residential	RT	0.759205%	0.052716%	0.811921%	0.446414%	0.221000%	1.479335%
Residential (Education only)	RD			0.000000%		0.221000%	0.221000%
Taxable Farmland 1	R1	0.265722%	0.018451%	0.284173%	0.156245%	0.077350%	0.517768%
Industrial - Farmland 1	I1	0.265722%	0.018451%	0.284173%	0.156245%	0.077350%	0.517768%
Commercial - Farmland 1	C1	0.265722%	0.018451%	0.284173%	0.156245%	0.077350%	0.517768%
Multi-Residential	MT	1.822092%	0.126519%	1.948611%	1.071394%	0.221000%	3.241005%
Commercial - Occupied	CT	1.235515%	0.085789%	1.321304%	0.726485%	1.490000%	3.537789%
New Commercial	XT	1.235515%	0.085789%	1.321304%	0.726485%	1.260000%	3.307789%
Commercial - Excess Land	CU	0.864860%	0.060053%	0.924913%	0.508540%	1.043000%	2.476453%
New Commercial Excess	XU	0.864860%	0.060053%	0.924913%	0.508540%	0.882000%	2.315453%
Commercial - Vacant Lands	CX	0.828557%	0.057532%	0.886089%	0.487193%	0.972952%	2.346234%
Parking Lots & Vacant Land	GT	0.828557%	0.057532%	0.886089%	0.487193%	0.972952%	2.346234%
Office Building-Occupied	DT	1.166185%	0.080975%	1.247160%	0.685719%	1.486873%	3.419752%
Office Building-Excess Land	DU	0.816330%	0.056683%	0.873013%	0.480003%	1.040811%	2.393827%
Shopping Centres-Occupied	ST	1.582086%	0.109854%	1.691940%	0.930270%	1.424840%	4.047050%
Shopping Centres-Excess Land	SU	1.107460%	0.076898%	1.184358%	0.651189%	0.997388%	2.832935%
New Shopping Centres	ZT	1.582086%	0.109854%	1.691940%	0.930270%	1.260000%	3.882210%
New Shopping Centres - Excess	ZU	1.107460%	0.076898%	1.184358%	0.651189%	0.882000%	2.717547%
Industrial - Occupied	IT	1.554527%	0.107940%	1.662467%	0.914065%	1.590000%	4.166532%
New Industrial	JT	1.554527%	0.107940%	1.662467%	0.914065%	1.260000%	3.836532%
Industrial - Excess Land	IU	1.010443%	0.070161%	1.080604%	0.594142%	1.033500%	2.708246%
Industrial - Vacant Lands	IX	1.010443%	0.070161%	1.080604%	0.594142%	1.033500%	2.708246%
Large Industrial-Occupied	LT	2.280254%	0.158332%	2.438586%	1.340794%	1.590000%	5.369380%
Large Industrial-Excess Land	LU	1.482166%	0.102916%	1.585082%	0.871516%	1.033500%	3.490098%
Pipelines	PT	1.019123%	0.070764%	1.089887%	0.599246%	1.253681%	2.942814%
Farm	FT	0.189802%	0.013179%	0.202981%	0.111604%	0.055250%	0.369835%
Managed Forests	TT	0.189802%	0.013179%	0.202981%	0.111604%	0.055250%	0.369835%

CORPORATION OF THE CITY OF SARNIA
2012 TAX RATIOS

Property Class	Tax Code - Qualifier	2012			2011		
		Tax Ratio	% of Full Rate	Net Tax Ratio	Tax Ratio	% of Full Rate	Net Tax Ratio
Residential	RT	1.000000	100%	1.000000	1.000000	100%	1.000000
Residential (Education only)	RD	1.000000	0%	0.000000	1.000000	0%	0.000000
Taxable Farmland 1	R1	1.000000	35%	0.350000	1.000000	35%	0.350000
Industrial - Farmland 1	I1	1.000000	35%	0.350000	1.000000	35%	0.350000
Multi-Residential	MT	2.400000	100%	2.400000	2.400000	100%	2.400000
Commercial - Occupied	CT	1.627379	100%	1.631149	1.631149	100%	1.640154
New Commercial	XT	1.627379	100%	1.631149	1.631149	100%	1.640154
Commercial - Excess Land	CU	1.627379	70%	1.141804	1.631149	70%	1.148108
New Commercial Excess	XU	1.627379	70%	1.141804	1.631149	70%	1.148108
Commercial - Vacant Lands	CX	1.091347	100%	1.093875	1.093875	100%	1.099914
Parking Lots & Vacant Land	GT	1.091347	100%	1.093875	1.093875	100%	1.099914
Office Building-Occupied	DT	1.536060	100%	1.539619	1.539619	100%	1.548118
Office Building-Excess Land	DU	1.536060	70%	1.077733	1.539619	70%	1.083683
Shopping Centres-Occupied	ST	2.083871	100%	2.088699	2.088699	100%	2.100229
Shopping Centres-Excess Land	SU	2.083871	70%	1.462089	2.088699	70%	1.470160
New Shopping Centres	ZT	2.083871	100%	2.088699	2.088699	100%	2.100229
New Shopping Centres - Excess	ZU	2.083871	70%	1.462089	2.088699	70%	1.470160
Industrial - Occupied	IT	2.047572	100%	2.053497	2.053497	100%	2.053497
New Industrial	JT	2.047572	100%	2.053497	2.053497	100%	2.053497
Industrial - Excess Land	IU	2.047572	65%	1.334773	2.053497	65%	1.334773
Industrial - Vacant Lands	IX	2.047572	65%	1.334773	2.053497	65%	1.334773
Large Industrial-Occupied	LT	3.003476	100%	3.012167	3.012167	100%	3.012167
Large Industrial-Excess Land	LU	3.003476	65%	1.957909	3.012167	65%	1.957909
Pipelines	PT	1.342355	100%	1.342355	1.342355	100%	1.342355
Farm	FT	0.250000	100%	0.250000	0.250000	100%	0.250000
Managed Forests	TT	0.250000	100%	0.250000	0.250000	100%	0.250000

2012 APPROVED CURRENT BUDGET SUMMARY - BY EXPENSE & REVENUE (000s)

	2011 Budget	2011 Actuals	2012 Budget	Budget Change	
				%	\$
<u>CURRENT BUDGET SUMMARY</u>					
Taxation (General, Transit, & Sewer)	-58,875	-59,131	-60,640	3.0%	-1,765
Provincial Subsidies	-1,272	-1,006	-1,218	-4.2%	54
Other Revenues & Costs Recovered	-54,693	-56,028	-55,086	0.7%	-393
Total Revenue	-114,840	-116,165	-116,944	1.8%	-2,104
Expenditures	114,840	116,165	116,944	1.8%	2,104
Total Surplus/Deficit	0	0	0		0
<u>NON-DEPARTMENTAL REVENUE</u>					
Taxation (General)	-54,186	-54,532	-55,697	2.8%	-1,511
Taxation (Transit)	-3,246	-3,260	-3,405	4.9%	-159
Other Collections Tax Roll	-263	-299	-294	11.8%	-31
Payments in Lieu Taxes	-1,150	-1,009	-1,214	5.6%	-64
Ontario Grants - Unconditional	-164	-164	-148	-9.8%	16
Rents, Concessions & Franchises	-44	-40	-44	0.0%	0
Bluewater Power	-1,900	-2,197	-1,960	3.2%	-60
Other Revenue	-2,583	-2,812	-2,683	3.9%	-100
Total Non-Departmental	-63,536	-64,313	-65,445	3.0%	-1,909
<u>GENERAL GOVERNMENT</u>					
Mayor & Council	342	325	349	2.0%	7
City Manager	285	285	294	3.2%	9
Human Resources	624	547	605	-3.0%	-19
Information Technology	823	774	869	5.6%	46
Economic Development	251	260	261	4.0%	10
Finance	1,806	1,695	1,887	4.5%	81
Legal/City Clerk	2,220	2,195	2,217	-0.1%	-3
Harbour/Ferry Dock Hill Lands	26	45	34	30.8%	8
Other Municipal	915	1,292	1,082	18.3%	167
Total Expenditure	7,292	7,418	7,598	4.2%	306
Revenue & Costs Recovered	-1,349	-1,353	-1,323	-1.9%	26
Total General Government	5,943	6,065	6,275	5.6%	332
<u>LIBRARY FACILITIES</u>					
Sarnia Public Library	135	127	133	-1.5%	-2
Lawrence House	33	31	33	0.0%	0
Lambton Mall Road Library	62	58	61	-1.6%	-1
Faithorne House	23	20	22	-4.3%	-1
Total Library Facilities	253	236	249	-1.6%	-4
<u>FIRE</u>					
Fire Officers	15,634	16,067	16,138	3.2%	504
Stations	183	174	173	-5.5%	-10
Total Expenditure	15,817	16,241	16,311	3.1%	494
Revenue & Costs Recovered	-325	-306	-248	-23.7%	77
Total Fire	15,492	15,935	16,063	3.7%	571

2012 APPROVED CURRENT BUDGET SUMMARY - BY EXPENSE & REVENUE (000s)

	2011 Budget	2011 Actuals	2012 Budget	Budget Change	
				%	\$
<u>POLICE SERVICES</u>					
Officers	14,075	13,851	14,494	3.0%	419
Court Security	612	569	606	-1.0%	-6
Communications	1,775	1,717	1,829	3.0%	54
Civilian	2,235	2,232	2,348	5.1%	113
Janitorial	214	201	223	4.2%	9
Station	1,888	2,214	1,971	4.4%	83
Police Services Board	68	43	68	0.0%	0
Debt Charges	296	296	296	0.0%	0
Other	50	50	50	0.0%	0
Total Expenditure	21,213	21,173	21,885	3.2%	672
Revenue & Costs Recovered	-1,880	-1,984	-1,874	-0.3%	6
Provincial Subsidies	-245	-381	-244	-0.4%	1
Total Police Services	19,088	18,808	19,767	3.6%	679
<u>EMERGENCY MEASURES</u>					
Emergency Measures	31	33	31	0.0%	0
Total Expenditure	31	33	31	0.0%	0
Revenue & Costs Recovered	0	0	0	0.0%	0
Total Emergency Measures	31	33	31	0.0%	0
<u>ENGINEERING</u>					
Administration	423	467	420	-0.7%	-3
Design	579	516	551	-4.8%	-28
Traffic	862	779	820	-4.9%	-42
Development	420	387	410	-2.4%	-10
Construction	717	689	598	-16.6%	-119
Municipal Drains	398	242	400	0.5%	2
Street Lighting	1,120	1,467	1,293	15.4%	173
Total Expenditure	4,519	4,547	4,492	-0.6%	-27
Revenue & Costs Recovered	-2,162	-1,928	-2,126	-1.7%	36
Provincial Subsidies	-36	-36	-36	0.0%	0
Total Engineering	2,321	2,583	2,330	0.4%	9
<u>PUBLIC WORKS</u>					
Works Administration	897	886	936	4.3%	39
Streets	3,654	3,663	3,765	3.0%	111
Winter Maintenance	986	1,516	1,136	15.2%	150
Works Centre	1,357	1,523	1,472	8.5%	115
Recoverable Work	148	11	0	-100.0%	-148
Storm Sewer Maintenance	717	748	705	-1.7%	-12
Total Expenditure	7,759	8,347	8,014	3.3%	255
Revenue & Costs Recovered	-3,148	-3,381	-3,327	5.7%	-179
Total Public Works	4,611	4,966	4,687	1.6%	76

2012 APPROVED CURRENT BUDGET SUMMARY - BY EXPENSE & REVENUE (000s)

	2011 Budget	2011 Actuals	2012 Budget	Budget Change	
				%	\$
<u>WASTE MANAGEMENT</u>					
Collection	915	926	916	0.1%	1
Recycling	1,937	1,877	1,929	-0.4%	-8
Total Expenditure	2,852	2,803	2,845	-0.2%	-7
Revenue & Costs Recovered	-930	-1,249	-1,220	31.2%	-290
Total Waste Management	1,922	1,554	1,625	-15.5%	-297
<u>PARKING</u>					
Administration	113	106	115	1.8%	2
Enforcement	437	417	431	-1.4%	-6
Parking Lots	39	58	51	30.8%	12
Total Expenditure	589	581	597	1.4%	8
Revenue & Costs Recovered	-555	-554	-537	-3.2%	18
Total Parking	34	27	60	76.5%	26
<u>TRANSIT SERVICES</u>					
Transit	5,265	5,167	5,428	3.1%	163
Care-A-Van	952	933	972	2.1%	20
Capital out of Rates	156	41	140	-10.3%	-16
Debt Charges	216	216	216	0.0%	0
Total Expenditure	6,589	6,357	6,756	2.5%	167
Revenue & Costs Recovered	-1,790	-1,966	-1,825	2.0%	-35
Provincial Subsidies	-783	-361	-731	-6.6%	52
Total Transit Services	4,016	4,030	4,200	4.6%	184
<u>PARKS & RECREATION</u>					
Administration	447	438	548	22.6%	101
General Parks Maintenance	3,424	3,424	3,409	-0.4%	-15
Sports Fields Maintenance	351	338	355	1.1%	4
Recreational Program	374	439	373	-0.3%	-1
Arenas	1,809	1,816	1,786	-1.3%	-23
Pools	233	239	232	-0.4%	-1
Strangway Seniors Centre	346	351	335	-3.2%	-11
Total Expenditure	6,984	7,045	7,038	0.8%	54
Revenue & Costs Recovered	-2,291	-2,181	-2,297	0.3%	-6
Provincial Subsidies	-44	-64	-59	34.1%	-15
Total Parks & Recreation	4,649	4,800	4,682	0.7%	33
<u>PLANNING & BUILDING</u>					
Planning	780	765	825	5.8%	45
Committee of Adjustment	60	57	57	-5.0%	-3
Building	710	671	771	8.6%	61
Property Standards Enforcement	106	102	177	67.0%	71
Environmental Advisory Committee	2	0	2	0.0%	0
Heritage Committee	3	2	3	0.0%	0
Official Plan Review	81	33	81	0.0%	0
Total Expenditure	1,742	1,630	1,916	10.0%	174
Revenue & Costs Recovered	-1,753	-1,536	-1,715	-2.2%	38
Total Planning & Building	-11	94	201	-1927.3%	212

2012 APPROVED CURRENT BUDGET SUMMARY - BY EXPENSE & REVENUE (000s)

	2011 Budget	2011 Actuals	2012 Budget	Budget Change	
				%	\$
OTHER					
Debt Charges	9,902	9,816	9,539	-3.7%	-363
Financial Expenses	10	12	10	0.0%	0
Unclassified	413	428	508	23.0%	95
Municipal Grants	451	488	444	-1.6%	-7
Contribution to Boards & Commissions	248	255	248	0.0%	0
Total Expenditure	11,024	10,999	10,749	-2.5%	-275
Revenue & Costs Recovered	-5,837	-5,817	-5,474	-6.2%	363
Total Other	5,187	5,182	5,275	1.7%	88
GENERAL OPERATING TOTAL	0	0	0		0
SEWER AREA SUMMARY					
Sanitary Sewer Maintenance	5,020	5,086	5,094	1.5%	74
Pump Station Maintenance	953	1,012	1,005	5.5%	52
Sewage Treatment Plant	6,109	6,201	6,096	-0.2%	-13
Administration	2,197	2,311	2,347	6.8%	150
Total Expenditure	14,279	14,610	14,542	1.8%	263
Taxation	-30	-31	-30	0.0%	0
Revenue & Costs Recovered	-14,249	-14,579	-14,512	1.8%	-263
TOTAL SEWER AREA	0	0	0		0
WATER BUDGET SUMMARY					
Administration	6,739	6,741	6,684	-0.8%	-55
Distribution	7,158	7,404	7,237	1.1%	79
Total Expenditure	13,897	14,145	13,921	0.2%	24
Revenue & Costs Recovered	-13,897	-14,145	-13,921	0.2%	-24
TOTAL WATER DEPARTMENT	0	0	0		0

2012 APPROVED CURRENT BUDGET SUMMARY - BY DEPARTMENT (000s)

	2011 Budget	2011 Actuals	2012 Budget	Budget Change	
				%	\$
GENERAL OPERATING BUDGET					
Non-Departmental Revenue					
1000 Taxation	-54,186	-54,532	-55,697	2.8%	-1,511
1065 Other Collections Tax Roll	-263	-299	-294	11.8%	-31
1100 Payments in Lieu City	-1,150	-1,009	-1,214	5.6%	-64
1200 Ontario Grants Conditional	-164	-164	-148	-9.8%	16
1305 Rents Concessions Franchise	-44	-39	-44	0.0%	0
1340 Bluewater Power	-1,900	-2,197	-1,960	3.2%	-60
1350 Other Revenue	-2,583	-2,812	-2,683	3.9%	-100
Total Non-Departmental Revenue	-60,290	-61,052	-62,040	2.9%	-1,750
Mayor					
2000 Mayor & Council	342	325	349	2.0%	7
Total Mayor	342	325	349	2.0%	7
Corporate Services					
2001 City Manager	285	285	294	3.2%	9
2010 Human Resources	485	381	441	-9.1%	-44
2022 Information Services	749	700	788	5.2%	39
2065 Harbour	-75	-80	-76	1.3%	-1
2070 Ferry Dock Hill Lands	-46	-25	-38	-17.4%	8
2150 Economic Development	251	260	260	3.6%	9
Total Corporate Services	1,649	1,521	1,669	1.2%	20
Finance					
2020 Accounting	864	856	885	2.4%	21
2021 Tax Collections	480	414	513	6.9%	33
2023 Purchasing	165	132	170	3.0%	5
Total Finance	1,509	1,402	1,568	3.9%	59
Solicitor/Clerk					
2005 Legal	357	321	368	3.1%	11
2050 City Clerk	1	22	56	5500.0%	55
2052 Property Maintenance	626	630	618	-1.3%	-8
2053 Printing	104	102	104	0.0%	0
2054 Custodial	132	136	134	1.5%	2
2060 Rental Properties	-21	-23	-21	0.0%	0
2080 Animal Control	329	336	347	5.5%	18
2100 Elections	0	2	0	0.0%	0
Total Solicitor/Clerk	1,528	1,526	1,606	5.1%	78
Other Municipal					
2490 Other Municipal	915	1,289	1,082	18.3%	167
Total Other Corporate	915	1,289	1,082	18.3%	167
Libraries					
4900 Sarnia Public Library	135	127	133	-1.5%	-2
4901 Lawrence House	33	31	33	0.0%	0
4902 Lambton Mall Rd Library	62	58	61	-1.6%	-1
4903 Faithorne House Library	23	20	22	-4.3%	-1
Total Libraries	253	236	249	-1.6%	-4

2012 APPROVED CURRENT BUDGET SUMMARY - BY DEPARTMENT (000s)

	2011 Budget	2011 Actuals	2012 Budget	Budget Change	
				%	\$
Fire					
2500 Fire Officers	15,309	15,761	15,890	3.8%	581
2550 Fire Stn - East St	93	87	83	-10.8%	-10
2555 Fire Stn - Churchill Rd	17	17	17	0.0%	0
2560 Fire Stn - Colborne Rd	15	23	15	0.0%	0
2565 Fire Stn - Wellington St	40	34	40	0.0%	0
2570 Fire Stn - Brights Grove	18	13	18	0.0%	0
Total Fire	15,492	15,935	16,063	3.7%	571
Police					
2600 Police - Officers	12,309	11,973	12,745	3.5%	436
2605 Police - Court Security	613	569	606	-1.1%	-7
2610 Police - Communications	1,444	1,385	1,488	3.0%	44
2615 Police - Civilian	2,235	2,233	2,348	5.1%	113
2620 Police - Janitorial	214	201	223	4.2%	9
2625 Police Station	1,863	2,060	1,947	4.5%	84
2630 Police Services Board	55	32	55	0.0%	0
2635 Police - Debt Charges	296	296	296	0.0%	0
2640 Police Services Board	9	9	9	0.0%	0
2645 Police - Self-Insurance Reserve	50	50	50	0.0%	0
Total Police	19,088	18,808	19,767	3.6%	679
Emergency Measures					
2780 Emergency Measures	31	33	31	0.0%	0
Total Emergency Measures	31	33	31	0.0%	0
Engineering					
3000 Engineering Administration	-2	69	31	-1650.0%	33
3033 Engineering Design	-15	-13	-43	186.7%	-28
3034 Engineering - Traffic	713	681	671	-5.9%	-42
3035 Engineering Development	282	220	272	-3.5%	-10
3036 Engineering Construction	-4	-34	-123	2975.0%	-119
3040 Municipal Drains	227	202	229	0.9%	2
3300 Engineering - Streetlighting	1,120	1,458	1,293	15.4%	173
Total Engineering	2,321	2,583	2,330	0.4%	9
Public Works - Roads					
3005 Public Works Administration	298	291	166	-44.3%	-132
3010 Public Works - Streets Maintenance	2,658	2,566	2,738	3.0%	80
3011 Public Works - Winter Maintenance	986	1,494	1,121	13.7%	135
3015 Public Works Centre	-5	0	0	-100.0%	5
3090 Recoverable Work - Streets	0	-75	0		0
3600 Storm Sewer Maintenance	674	690	662	-1.8%	-12
Total Public Works - Roads	4,611	4,966	4,687	1.6%	76
Public Works - Waste Management					
3800 Solid Waste Management/Collection	820	852	821	0.1%	1
3880 Waste Recycling	1,102	702	804	-27.0%	-298
Total Public Works - Waste Management	1,922	1,554	1,625	-15.5%	-297

2012 APPROVED CURRENT BUDGET SUMMARY - BY DEPARTMENT (000s)

	2011 Budget	2011 Actuals	2012 Budget	Budget Change	
				%	\$
Engineering - Parking					
3200 Parking - Administration	113	104	115	1.8%	2
3201 Parking - Enforcement	11	21	42	281.8%	31
3205 Parking Lots	-90	-98	-97	7.8%	-7
Total Engineering - Parking	34	27	60	76.5%	26
Care-A-Van (Transit- see below)					
3150 Care-A-Van - Transportation	684	670	705	3.1%	21
3155 Care-A-Van - Dispatching	74	74	76	2.7%	2
3165 Care-A-Van - Vehicle & Equipment Maintenance	55	65	57	3.6%	2
3170 Care-A-Van - Premises & Plant	29	31	30	3.4%	1
3175 Care-A-Van - Administration	110	94	104	-5.5%	-6
3180 Care-A-Van - Capital From Rates	31	8	16	-48.4%	-15
3195 Care-A-Van - Operations	-231	-189	-210	-9.1%	21
3185 Care-A-Van - Debt Charges	18	18	18	0.0%	0
Total Care-A-Van	770	771	796	3.4%	26
Parks & Recreation					
4500 Parks & Recreation - Administration	447	438	548	22.6%	101
4505 Parks - Supervision	335	328	283	-15.5%	-52
4509 Centennial Park	104	119	115	10.6%	11
4510 General Park Maintenance	1,542	1,588	1,559	1.1%	17
4511 Sports Fields Maintenance	197	206	201	2.0%	4
4515 Greenhouse & Horticulture	343	329	347	1.2%	4
4525 Children's Farm	145	142	146	0.7%	1
4550 Waterfront Downtown	49	33	49	0.0%	0
4551 Arboriculture	594	590	605	1.9%	11
4552 Parks - Work for Others	0	-4	0	0.0%	0
4600 Recreation - Administration	177	169	179	1.1%	2
4601 Recreation - Programs	63	61	61	-3.2%	-2
4602 Recreation - Waterfront Programs	30	31	30	0.0%	0
4700 Arenas - Administration	189	192	147	-22.2%	-42
4705 Arenas - Sarnia Arena	101	136	106	5.0%	5
4706 Arenas - Germain Arena	-3	26	0	-100.0%	3
4708 Arenas - Clearwater Arena	34	151	45	32.4%	11
4715 Recreation - Jackson Pool	81	91	80	-1.2%	-1
4716 Recreation - Tecumseh Pool	73	71	68	-6.8%	-5
4950 Strangway Centre - Administration	100	61	64	-36.0%	-36
4951 Strangway Centre - Building/Property	52	49	53	1.9%	1
4952 Strangway Centre - Cafeteria	-4	-7	-4	0.0%	0
Total Parks & Recreation	4,649	4,800	4,682	0.7%	33
Planning & Building					
5005 Planning Department	5	100	98	1860.0%	93
5010 Committee of Adjustment	2	10	14	600.0%	12
5021 Property Standards Enforcement	-23	-23	84	-465.2%	107
5022 Environment Advisory Committee	2	5	2	0.0%	0
5025 Heritage Committee	3	2	3	0.0%	0
5040 Official Plan Review	0	0	0	0.0%	0
Total Planning & Building	-11	94	201	-1927.3%	212

2012 APPROVED CURRENT BUDGET SUMMARY - BY DEPARTMENT (000s)

	2011 Budget	2011 Actuals	2012 Budget	Budget Change	
				%	\$
Debt Charges & Unclassified Financial					
5500 Debt Charges	4,150	4,084	4,150	0.0%	0
5505 Financial Expenses	10	13	10	0.0%	0
5515 Unclassified	413	428	508	23.0%	95
5520 Municipal Grants	366	403	359	-1.9%	-7
5525 Contribution to Boards & Commissions	248	254	248	0.0%	0
Total Debt Charges & Unclassified Financial	5,187	5,182	5,275	1.7%	88
TOTAL GENERAL OPERATING BUDGET	0	0	0		
TRANSIT AREA BUDGET					
1055 Taxation - Transit Area	-3,246	-3,260	-3,405	4.9%	-159
3100 Transit - Transportation	3,801	3,728	3,951	3.9%	150
3115 Transit - Vehicle & Equipment Maintenance	593	635	615	3.7%	22
3120 Transit - Premises & Plant	167	165	175	4.8%	8
3125 Transit - Administration	704	635	687	-2.4%	-17
3130 Transit - Capital From Rates	125	33	124	-0.8%	-1
3135 Transit - Debt Charges	199	199	199	0.0%	0
3140 Transit - Revenue, Operations	-2,343	-2,135	-2,346	0.1%	-3
TOTAL TRANSIT AREA BUDGET	0	0	0		0
SEWER AREA BUDGET					
1050 Taxation - Sewer Area	-30	-31	-30	0.0%	0
3500 Sewer - Sanitary Sewer Maintenance	5,020	5,083	5,094	1.5%	74
3501 Sewer - Pump Station Maintenance	953	1,002	1,005	5.5%	52
3505 Water Pollution Control Centre	5,307	5,534	5,439	2.5%	132
3506 Brights Grove Lagoons	167	116	173	3.6%	6
3507 Sewer - NViro	454	463	454	0.0%	0
3510 Sewer - General Administration	2,197	2,312	2,347	6.8%	150
3590 Sewer Area - Revenue	-14,068	-14,479	-14,482	2.9%	-414
TOTAL SEWER AREA BUDGET	0	0	0		0
WATER BUDGET					
3700 Water - General Administration	6,739	6,741	6,684	-0.8%	-55
3705 Water - Distribution	7,158	7,404	7,237	1.1%	79
3790 Water Revenue	-13,897	-14,145	-13,921	0.2%	-24
TOTAL WATER BUDGET	0	0	0		0

**SUMMARY OF CAPITAL OUT OF RATES
FROM 2012 OPERATING, SEWER, & WATER BUDGETS**

<u>DEPT</u>				<u>NET COST</u> <i>(estimated)</i>
Current Budget				
3015	PUBLIC WORKS			
	Improvements to Public Works Yard		70,000	
	Computer Maintenance Management		<u>50,000</u>	\$120,000
3130/3180	TRANSIT CONVENTIONAL & CAREAVAN	<i>Conventional</i>	<i>CareAVan</i>	
	Power Pack Rebuilds	60,000		
	Hoist #2 Replacement	60,000	15,000	
	1 Work Station Replacement	4,000	1,000	
		<u>124,000</u>	<u>16,000</u>	\$140,000
				<u><u>\$260,000</u></u>
Sewer Area				
3500	SANITARY SEWER MAINTENANCE			
	Improvements to Public Works Yard		70,000	
	Computer Maintenance Management System		50,000	
	GIS Applications		45,000	
	Verification of Geodetic Monuments		15,000	
	Update Infrastructure Design Standards to account for Climate Change		<u>15,000</u>	<u><u>\$195,000</u></u>
Water Budget				
3705	WATER DISTRIBUTION			
	Improvements to Public Works Yard		70,000	
	Computer Maintenance Management System		55,000	
	GIS Applications		60,000	
	Verification of Geodetic Monuments		15,000	
	Update Infrastructure Design Standards to account for Climate Change		<u>15,000</u>	<u><u>\$215,000</u></u>
				<u><u>\$670,000</u></u>

NON-DEPARTMENTAL REVENUE

City of Sarnia

2012 Approved Current Budget

1000 TAXATION - CITY

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00001 GENERAL TAX LEVY	(55,791,084)	(55,791,013)	(57,026,484)	1,392,380	(1,188,304)	(847,728)	(57,670,136)	3.37%
4-00021 SUPPLEMENTARY TAX LEVY	(500,000)	(990,038)	(300,000)	(200,000)			(500,000)	
Revenue Total	(56,291,084)	(56,781,051)	(57,326,484)	1,192,380	(1,188,304)	(847,728)	(58,170,136)	3.34%
EXPENSES								
5-00950 TAX WRITE OFFS	350,000	616,892	350,000		20,000		370,000	5.71%
5-00960 PROVISION FOR ASSESSMENT APPEAL	20,000		20,000		(20,000)			(100.00%)
5-00970 VACANCY REBATE	115,000	265,345	115,000		40,000		155,000	34.78%
5-00975 CHARITY TAX REBATE	24,000	22,420	24,000				24,000	
5-00977 BROWNFIELDS	250,000		250,000		(170,000)		80,000	(68.00%)
5-00980 TAX EXEMPTIONS	14,000	14,217	14,000				14,000	
5-00985 NEW CONSTRUCTION REBATE	2,000		2,000		(2,000)			(100.00%)
5-06100 CONTRIBUTION TO RESERVE	1,330,000	1,330,000	1,330,000			500,000	1,830,000	37.59%
Expense Total	2,105,000	2,248,874	2,105,000		(132,000)	500,000	2,473,000	17.48%
Net Expense	(54,186,084)	(54,532,177)	(55,221,484)	1,192,380	(1,320,304)	(347,728)	(55,697,136)	2.79%

City of Sarnia

2012 Approved Current Budget

1055 TAXATION - TRANSIT AREA

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00001 GENERAL TAX LEVY	(3,271,323)	(3,271,141)	(3,299,323)		(126,362)	(5,000)	(3,430,685)	4.87%
4-00021 SUPPLEMENTARY TAX LEVY	(25,000)	(54,513)	(25,000)				(25,000)	
Revenue Total	(3,296,323)	(3,325,654)	(3,324,323)		(126,362)	(5,000)	(3,455,685)	4.83%
EXPENSES								
5-00950 TAX WRITE OFFS	30,000	63,082	30,000				30,000	
5-00960 PROVISION FOR ASSESSMENT APPEAL	10,000		10,000				10,000	
5-00970 VACANCY REBATE	7,500		7,500				7,500	
5-00975 CHARITY TAX REBATE	1,800	1,530	1,800				1,800	
5-00980 TAX EXEMPTIONS	1,000	974	1,000				1,000	
5-00985 NEW CONSTRUCTION REBATE	300		300				300	
Expense Total	50,600	65,586	50,600				50,600	
Net Expense	(3,245,723)	(3,260,068)	(3,273,723)		(126,362)	(5,000)	(3,405,085)	4.91%

City of Sarnia

2012 Approved Current Budget

1065 OTHER COLLECTIONS TAX ROLL

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00045 LOCAL IMPROVEMENTS	(263,545)	(299,152)	(263,545)		(30,000)		(293,545)	11.38%
Revenue Total	(263,545)	(299,152)	(263,545)		(30,000)		(293,545)	11.38%
EXPENSES								
Expense Total								
Net Expense	(263,545)	(299,152)	(263,545)		(30,000)		(293,545)	11.38%

City of Sarnia

2012 Approved Current Budget

1100 PAYMENTS IN LIEU - CITY

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00150 CANADA	(115,300)	(98,805)	(115,300)		(2,300)		(117,600)	1.99%
4-00155 MUNICIPAL TAX ASSISTANCE ACT	(66,910)	(64,796)	(66,910)		(1,300)		(68,210)	1.94%
4-00160 HOSPITALS	(22,100)	(27,925)	(22,100)		(400)		(22,500)	1.81%
4-00165 CORRECTIONAL INSTITUTIONS	(3,900)	(4,452)	(3,900)				(3,900)	
4-00170 LAMBTON COLLEGE	(102,800)	(137,639)	(102,800)		(32,000)		(134,800)	31.13%
4-00175 LAMBTON HOUSING	(167,500)	(33,906)	(167,500)		(3,350)		(170,850)	2.00%
4-00180 HYDRO ONE	(150,600)	(125,970)	(150,600)		(3,000)		(153,600)	1.99%
4-00181 HYDRO ONE - LINEAR PROPERTIES	(15,700)	(31,469)	(15,700)		(4,300)		(20,000)	27.39%
4-00185 MINISTRY OF ENVIRONMENT	(94,800)	(85,370)	(94,800)		(1,800)		(96,600)	1.90%
4-00190 PARKING FACILITIES	(20,250)	(19,100)	(20,250)		(400)		(20,650)	1.98%
4-00195 BLUEWATER POWER	(115,500)	(129,941)	(115,500)		(9,500)		(125,000)	8.23%
4-00200 PETROLIA P.U.C.	(9,550)	(8,323)	(9,550)		(150)		(9,700)	1.57%
4-00205 RAILROADS - LINEAR PROPERTIES	(18,400)	(11,548)	(18,400)		(350)		(18,750)	1.90%
4-00210 PUMP STATIONS	(246,800)	(229,665)	(246,800)		(4,900)		(251,700)	1.99%
Revenue Total	(1,150,110)	(1,008,909)	(1,150,110)		(63,750)		(1,213,860)	5.54%
EXPENSES								
Expense Total								
Net Expense	(1,150,110)	(1,008,909)	(1,150,110)		(63,750)		(1,213,860)	5.54%

City of Sarnia

2012 Approved Current Budget

1200 ONTARIO GRANTS - UNCONDITIONAL

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00920 OMPF	(164,200)	(164,200)		(147,780)			(147,780)	(10.00%)
Revenue Total	(164,200)	(164,200)		(147,780)			(147,780)	(10.00%)
EXPENSES								
Expense Total								
Net Expense	(164,200)	(164,200)		(147,780)			(147,780)	(10.00%)

City of Sarnia

2012 Approved Current Budget

1305 RENTS, CONCESSIONS & FRANCHISE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00080 ROADSIDE SIGN PERMIT	(1,000)	(1,000)	(1,000)				(1,000)	
4-00081 AREAWAYS	(211)	(211)	(211)				(211)	
4-00082 STREET OCCUPANCY	(8,500)	(8,672)	(8,500)				(8,500)	
4-00083 PIPELINE CROSSING AGREEMENTS	(29,000)	(24,796)	(29,000)				(29,000)	
4-00900 SUNDRY REVENUE	(5,000)	(4,477)	(5,000)				(5,000)	
Revenue Total	(43,711)	(39,156)	(43,711)				(43,711)	
EXPENSES								
Expense Total								
Net Expense	(43,711)	(39,156)	(43,711)				(43,711)	

City of Sarnia

2012 Approved Current Budget

1340 BLUEWATER POWER

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00100 DIVIDEND - BLUEWATER POWER	(625,000)	(921,931)		(685,000)			(685,000)	9.60%
4-00101 INTEREST ON NOTE - BLUEWATER POWER	(1,274,798)	(1,274,798)	(1,274,798)				(1,274,798)	
Revenue Total	(1,899,798)	(2,196,729)	(1,274,798)	(685,000)			(1,959,798)	3.16%
EXPENSES								
Expense Total								
Net Expense	(1,899,798)	(2,196,729)	(1,274,798)	(685,000)			(1,959,798)	3.16%

City of Sarnia

2012 Approved Current Budget

1350 OTHER REVENUE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00102 PENALTY & INTEREST ON TAXES	(950,000)	(1,205,353)	(950,000)		(50,000)		(1,000,000)	5.26%
4-00103 INTEREST GST CLAIMS		8						
4-00104 INTEREST ON PAST DUE ACCOUNTS	(2,000)	4,647	(2,000)				(2,000)	
4-00106 INCOME FROM INVESTMENTS	(250,000)	(235,899)	(250,000)		50,000		(200,000)	(20.00%)
4-00107 GAIN ON GST SHORT METHOD	(2,000)	(23,045)	(2,000)				(2,000)	
4-00790 PROVINCE - SLOT MACHINE SHARE	(900,000)	(900,000)	(900,000)				(900,000)	
4-00855 FINES	(6,000)	(8,884)	(6,000)				(6,000)	
4-00900 SUNDRY REVENUE	(20,000)	8,894	(20,000)				(20,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(2,800)	(2,325)	(2,800)				(2,800)	
4-06220 CONTRIBUTION FROM RESERVES	(450,000)	(450,000)		(550,000)			(550,000)	22.22%
Revenue Total	(2,582,800)	(2,811,957)	(2,132,800)	(550,000)			(2,682,800)	3.87%
EXPENSES								
Expense Total								
Net Expense	(2,582,800)	(2,811,957)	(2,132,800)	(550,000)			(2,682,800)	3.87%

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GENERAL GOVERNMENT

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2000	DEPARTMENT: MAYOR & COUNCIL	DIVISION:
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	1.25	1.25	1.25	
PART-TIME/SEASONAL/TEMPORARY FTEs	0	0	0	
TOTAL	1.25	1.25	1.25	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The Mayor and Council represent the citizens of the City of Sarnia through policy-making processes to oversee the operation of the municipality and to carry out the statutory requirements of the Mayor as set out in the Municipal Act.

City of Sarnia

2012 Approved Current Budget

2000 MAYOR & COUNCIL

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	77,543	77,298	77,543		1,387		78,930	1.79%
5-01065 COUNCIL SALARIES	199,749	194,264	199,749		4,780		204,529	2.39%
5-01200 EMPLOYEE BENEFITS - STATUTORY	21,253	15,354	21,253		1,573		22,826	7.40%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	8,864	8,664	8,864		(166)		8,698	(1.87%)
5-01253 CAR ALLOWANCE	2,860	2,780	2,860				2,860	
5-02000 STATIONERY & SUPPLIES	2,000	983	2,000				2,000	
5-02104 TELEPHONE	1,800	1,416	1,800				1,800	
5-02300 OFFICE EXPENSES	4,400	5,499	4,400				4,400	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	580	191	580				580	
5-02302 ADVERTISING	3,000	3,015	3,000				3,000	
5-02303 POSTAGE	1,400	1,343	1,400				1,400	
5-02310 TRAVEL	2,000	4,431	2,000				2,000	
5-02312 CONFERENCES & SEMINARS	6,600	4,509	6,600				6,600	
5-02405 OFFICE EQUIPMENT MAINTENANCE	400	800	400		40		440	10.00%
5-04005 INSURANCE	1,352	1,352	1,352		135		1,487	9.99%
5-05000 SUNDRY	1,400	790	1,400				1,400	
5-05102 MUNICIPAL SOUVENIRS	6,500	1,988	6,500				6,500	
Expense Total	341,701	324,677	341,701		7,749		349,450	2.27%
Net Expense	341,701	324,677	341,701		7,749		349,450	2.27%

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2001	DEPARTMENT: CITY MANAGER	DIVISION:
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	2	2	2	
PART-TIME/SEASONAL/TEMPORARY FTEs	0	0	0	
TOTAL	2	2	2	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

As head of staff, the City Manager is responsible for overseeing the administrative operations of the municipality in accordance with policies of City Council and relevant provincial legislation, and directing the general management of the Corporation and the operational activities of all departments with an aim to achieve corporate goals. Each of seven department heads reports to the City Manager on a regular basis. The City Manager advises Council on all matters of policy. The office of the City Manager is responsible for the development and recommendation of the annual operating and capital budgets and the subsequent implementation of those budgets after approval by City Council.

City of Sarnia

2012 Approved Current Budget

2001 CITY MANAGER

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	227,188	228,267	227,188		4,021		231,209	1.77%
5-01200 EMPLOYEE BENEFITS - STATUTORY	31,118	35,762	31,118		6,847		37,965	22.00%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	15,830	15,754	15,830		(98)		15,732	(0.62%)
5-01253 CAR ALLOWANCE	2,860	2,702	2,860				2,860	
5-02000 STATIONERY & SUPPLIES	250	112	250				250	
5-02001 PRINTING & PAPER SUPPLIES	50		50		(50)			(100.00%)
5-02104 TELEPHONE	1,300	868	1,300				1,300	
5-02300 OFFICE EXPENSES	50	9	50		(50)			(100.00%)
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	500	341	500				500	
5-02303 POSTAGE	100	15	100				100	
5-02310 TRAVEL	830		830				830	
5-02311 TRAINING & EDUCATION	1,000		1,000				1,000	
5-02312 CONFERENCES & SEMINARS	2,350	894	2,350				2,350	
5-02405 OFFICE EQUIPMENT MAINTENANCE	680	290	680		(680)			(100.00%)
5-05000 SUNDRY	100		100		(100)			(100.00%)
5-05500 REPLACEMENT EQUIPMENT	1,000		1,000		(1,000)			(100.00%)
Expense Total	285,206	285,014	285,206		8,890		294,096	3.12%
Net Expense	285,206	285,014	285,206		8,890		294,096	3.12%

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2010	DEPARTMENT: CORPORATE SERVICES	DIVISION: HUMAN RESOURCES
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	5	5	5	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.8	0.8	0.8	Accessibility Coordinator
TOTAL	5.8	5.8	5.8	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Provide centralized, cost-effective administration, planning, control and delivery of Human Resources to the Corporation and its employees.

City of Sarnia

2012 Approved Current Budget

2010 HUMAN RESOURCES

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00340 APPLICATION FEE - FIREFIGHTER	(7,500)		(7,500)				(7,500)	
4-00795 OTHER GRANTS & SUBSIDIES	(26,000)	(60,278)	(26,000)		(19,000)		(45,000)	73.08%
4-00930 COSTS RECOVERED	(65,936)	(65,936)	(65,936)		(1,648)		(67,584)	2.50%
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(39,300)	(39,300)	(39,300)		(4,300)		(43,600)	10.94%
Revenue Total	(138,736)	(165,514)	(138,736)		(24,948)		(163,684)	17.98%
EXPENSES								
5-01000 SALARIES	457,566	310,675	457,566		(1,124)		456,442	(0.25%)
5-01030 SALARIES - CASUAL	26,000	112,483	26,000		(26,000)			(100.00%)
5-01130 SEVERANCE PAY		6,333						
5-01200 EMPLOYEE BENEFITS - STATUTORY	76,578	70,701	76,578		7,844		84,422	10.24%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	36,715	29,763	36,715		(685)		36,030	(1.87%)
5-02000 STATIONERY & SUPPLIES	1,800	844	1,800				1,800	
5-02001 PRINTING & PAPER SUPPLIES	1,500	2,034	1,500				1,500	
5-02104 TELEPHONE	1,950	1,302	1,950				1,950	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	4,400	4,741	4,400		500		4,900	11.36%
5-02303 POSTAGE	1,000	2,005	1,000		500		1,500	50.00%
5-02310 TRAVEL	500	965	500		500		1,000	100.00%
5-02311 TRAINING & EDUCATION	3,400	1,740	3,400				3,400	
5-02312 CONFERENCES & SEMINARS	1,400	1,886	1,400				1,400	
5-02323 SAFETY PROGRAM	1,000	19	1,000				1,000	
5-04910 OTHER PURCHASED SERVICES	9,150	863	9,150				9,150	
5-05000 SUNDRY	100		100				100	
5-05500 REPLACEMENT EQUIPMENT	500	359	500				500	
Expense Total	623,559	546,713	623,559		(18,465)		605,094	(2.96%)
Net Expense	484,823	381,199	484,823		(43,413)		441,410	(8.95%)

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2022	DEPARTMENT: CORPORATE SERVICES	DIVISION: INFORMATION SERVICES
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	4	4	4	
PART-TIME/SEASONAL/TEMPORARY FTEs	0	0	0	
TOTAL	4	4	4	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Responsible for providing the delivery of business applications, desktop support, technology infrastructure, and networking communications for the City of Sarnia. Our team is committed to continuing to build the technological infrastructure.

City of Sarnia

2012 Approved Current Budget

2022 INFORMATION SERVICES

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(74,000)	(74,000)	(74,000)		(6,200)		(80,200)	8.38%
Revenue Total	(74,000)	(74,000)	(74,000)		(6,200)		(80,200)	8.38%
EXPENSES								
5-01000 SALARIES	317,161	317,709	317,161		5,605		322,766	1.77%
5-01030 SALARIES - CASUAL		5,960						
5-01200 EMPLOYEE BENEFITS - STATUTORY	52,209	53,791	52,209		6,861		59,070	13.14%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	29,810	29,718	29,810		(411)		29,399	(1.38%)
5-02000 STATIONERY & SUPPLIES	2,500	189	2,500				2,500	
5-02001 PRINTING & PAPER SUPPLIES	2,500	839	2,500				2,500	
5-02104 TELEPHONE	3,845	5,248	3,845		100		3,945	2.60%
5-02112 INTERNET/EMAIL SERVICES	3,910	1,694	3,910		110		4,020	2.81%
5-02113 CORPORATE NETWORKING & COMMUNICATIONS	108,004	88,091	108,004				108,004	
5-02114 IT MAINTENANCE & SUPPORT	160,519	142,701	160,519		57,500		218,019	35.82%
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	910	948	910		40		950	4.40%
5-02310 TRAVEL	1,000	322	1,000				1,000	
5-02311 TRAINING & EDUCATION	5,000	702	5,000				5,000	
5-02312 CONFERENCES & SEMINARS	6,300	2,037	6,300				6,300	
5-02415 CONTRIBUTION TO IT LEASING PROGRAM	124,467	124,467	124,467		(24,467)		100,000	(19.66%)
5-04910 OTHER PURCHASED SERVICES	5,000	49	5,000				5,000	
Expense Total	823,135	774,465	823,135		45,338		868,473	5.51%
Net Expense	749,135	700,465	749,135		39,138		788,273	5.22%

City of Sarnia

2012 Approved Current Budget

2065 HARBOUR

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00911 FEES - SYDNEY SMITH DOCK BERTHAGE	(15,000)	(14,907)	(15,000)				(15,000)	
4-00912 FEES - CN FERRY BERTHAGE	(15,000)	(3,750)	(15,000)				(15,000)	
4-00913 FEES - CN PROPERTY	(52,765)	(54,319)	(52,765)		(1,585)		(54,350)	3.00%
4-00930 COSTS RECOVERED		(13,418)						
Revenue Total	(82,765)	(86,394)	(82,765)		(1,585)		(84,350)	1.92%
EXPENSES								
5-02102 ELECTRICITY		3,460						
5-02431 DOCK MAINTENANCE	4,000	918	4,000				4,000	
5-02435 GROUNDS MAINTENANCE	4,000		4,000				4,000	
5-04001 LEGAL FEES		1,882						
Expense Total	8,000	6,260	8,000				8,000	
Net Expense	(74,765)	(80,134)	(74,765)		(1,585)		(76,350)	2.12%

City of Sarnia

2012 Approved Current Budget

2070 FERRY DOCK HILL LANDS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00903 RENTAL REVENUE	(64,000)	(64,000)	(64,000)				(64,000)	
Revenue Total	(64,000)	(64,000)	(64,000)				(64,000)	
EXPENSES								
5-02102 ELECTRICITY		7,867			7,500		7,500	
5-02480 MAINTENANCE	2,000	6,314	2,000				2,000	
5-04005 INSURANCE	2,309	2,309	2,309		231		2,540	10.00%
5-05140 REALTY TAXES	13,500	22,365	13,500				13,500	
Expense Total	17,809	38,855	17,809		7,731		25,540	43.41%
Net Expense	(46,191)	(25,145)	(46,191)		7,731		(38,460)	(16.74%)

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2150	DEPARTMENT: CORPORATE SERVICES	DIVISION: ECONOMIC DEVELOPMENT & CORPORATE PLANNING
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	2	2	2	
PART-TIME/SEASONAL/TEMPORARY FTEs	0	0	0	
TOTAL	2	2	2	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Responsible for the development and delivery of a comprehensive program for the general economic development and promotion of the City, and the development and delivery of a broader range of strategic initiatives that have direct economic benefit for the municipality.

City of Sarnia

2012 Approved Current Budget

2150 ECONOMIC DEVELOPMENT

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00930 COSTS RECOVERED		(82)						
Revenue Total		(82)						
EXPENSES								
5-01000 SALARIES	160,516	160,517	160,516		5,853		166,369	3.65%
5-01200 EMPLOYEE BENEFITS - STATUTORY	26,224	26,898	26,224		3,926		30,150	14.97%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	14,717	14,667	14,717		(143)		14,574	(0.97%)
5-01253 CAR ALLOWANCE	1,714	1,621	1,714				1,714	
5-02000 STATIONERY & SUPPLIES	400	154	400				400	
5-02001 PRINTING & PAPER SUPPLIES	190	238	190				190	
5-02104 TELEPHONE	3,000	3,649	3,000		100		3,100	3.33%
5-02300 OFFICE EXPENSES	250	10	250				250	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	3,410	6,708	3,410				3,410	
5-02302 ADVERTISING	16,000	16,027	16,000				16,000	
5-02303 POSTAGE	400	181	400		(150)		250	(37.50%)
5-02304 MARKETING	16,000	13,873	16,000				16,000	
5-02310 TRAVEL	390	579	390				390	
5-02311 TRAINING & EDUCATION	200		200				200	
5-02312 CONFERENCES & SEMINARS	2,050	4,628	2,050				2,050	
5-02405 OFFICE EQUIPMENT MAINTENANCE	490	296	490				490	
5-03500 DEVELOPMENT EXPENSES	1,530	6,967	1,530				1,530	
5-04005 INSURANCE	1,727	1,727	1,727		173		1,900	10.02%
5-05500 REPLACEMENT EQUIPMENT	1,530	1,231	1,530				1,530	
Expense Total	250,738	259,971	250,738		9,759		260,497	3.89%
Net Expense	250,738	259,889	250,738		9,759		260,497	3.89%

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2020	DEPARTMENT: FINANCE	DIVISION: ACCOUNTING
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	12.00	12.00	12.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	1.50	1.53	1.53	1.2 FTE switchboard; 0.33 FTE student;
TOTAL	13.50	13.53	13.53	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Administration of all financial activities of the Corporation. The department is fully responsible for the receipt, management, investment, and disbursement of all monies on behalf of the Corporation within statutory requirements and City Council policies and guidelines. Specifically, this division is responsible for the Accounts Payable, Accounts Receivable, Payroll, General Accounting, General Ledger, Budgeting, and Financial Reporting functions.

City of Sarnia

2012 Approved Current Budget

2020 ACCOUNTING

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(227,200)	(227,200)	(227,200)		(22,800)		(250,000)	10.04%
Revenue Total	(227,200)	(227,200)	(227,200)		(22,800)		(250,000)	10.04%
EXPENSES								
5-01000 SALARIES	800,894	766,198	800,894		31,935		832,829	3.99%
5-01025 SALARIES - OVERTIME		153						
5-01030 SALARIES - CASUAL	9,090	33,414	9,090		(80)		9,010	(0.88%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	136,089	134,085	136,089		19,901		155,990	14.62%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	86,064	68,910	86,064		(7,535)		78,529	(8.76%)
5-01253 CAR ALLOWANCE	1,418	1,446	1,418				1,418	
5-02000 STATIONERY & SUPPLIES	10,020	7,063	10,020		(500)		9,520	(4.99%)
5-02001 PRINTING & PAPER SUPPLIES	5,500	4,153	5,500		(500)		5,000	(9.09%)
5-02104 TELEPHONE	2,000	2,346	2,000				2,000	
5-02300 OFFICE EXPENSES	240	2,522	240				240	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	4,800	5,247	4,800				4,800	
5-02302 ADVERTISING	3,130	5,921	3,130				3,130	
5-02303 POSTAGE	6,330	10,793	6,330				6,330	
5-02310 TRAVEL	290	516	290				290	
5-02311 TRAINING & EDUCATION	5,350	8,139	5,350				5,350	
5-02312 CONFERENCES & SEMINARS	6,000	3,387	6,000				6,000	
5-02405 OFFICE EQUIPMENT MAINTENANCE	800	1,219	800				800	
5-04005 INSURANCE	3,455	3,455	3,455		345		3,800	9.99%
5-04910 OTHER PURCHASED SERVICES	8,000	23,594	8,000				8,000	
5-05500 REPLACEMENT EQUIPMENT	2,000	155	2,000				2,000	
Expense Total	1,091,470	1,082,716	1,091,470		43,566		1,135,036	3.99%
Net Expense	864,270	855,516	864,270		20,766		885,036	2.40%

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2021	DEPARTMENT: FINANCE	DIVISION: TAX & REVENUE COLLECTIONS
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	6	6	6	
PART-TIME/SEASONAL/TEMPORARY FTEs	0	0	0	
TOTAL	6	6	6	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Administration of all financial activities of the Corporation. The department is fully responsible for the receipt, management, investment and disbursement of all monies on behalf of the Corporation within statutory requirements and City Council policies and guidelines. Specifically, this division is responsible for the calculation and collection of taxes as well as dealing with the public on taxation issues.

City of Sarnia

2012 Approved Current Budget

2021 TAX & REVENUE COLLECTIONS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00300 TAX CERTIFICATES	(60,000)	(57,390)	(60,000)				(60,000)	
4-00302 FEES - ADMINISTRATION 357'S	(100)	(165)	(100)				(100)	
4-00901 OTHER FEES & SERVICE CHARGES	(7,000)	(6,462)	(7,000)				(7,000)	
Revenue Total	(67,100)	(64,017)	(67,100)				(67,100)	
EXPENSES								
5-01000 SALARIES	336,428	313,879	336,428		25,381		361,809	7.54%
5-01025 SALARIES - OVERTIME		206						
5-01030 SALARIES - CASUAL		661						
5-01200 EMPLOYEE BENEFITS - STATUTORY	58,658	55,534	58,658		10,365		69,023	17.67%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	42,635	36,461	42,635		(519)		42,116	(1.22%)
5-02000 STATIONERY & SUPPLIES	16,818	6,662	16,818		(1,818)		15,000	(10.81%)
5-02001 PRINTING & PAPER SUPPLIES	1,650	1,297	1,650				1,650	
5-02104 TELEPHONE	100	40	100				100	
5-02300 OFFICE EXPENSES	500	17	500				500	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	400	783	400				400	
5-02302 ADVERTISING	580	168	580				580	
5-02303 POSTAGE	34,500	33,924	34,500				34,500	
5-02311 TRAINING & EDUCATION	4,000	1,025	4,000				4,000	
5-02312 CONFERENCES & SEMINARS	1,170	169	1,170				1,170	
5-02405 OFFICE EQUIPMENT MAINTENANCE	580		580				580	
5-04910 OTHER PURCHASED SERVICES	47,980	27,112	47,980				47,980	
5-05500 REPLACEMENT EQUIPMENT	1,000	314	1,000				1,000	
Expense Total	546,999	478,252	546,999		33,409		580,408	6.11%
Net Expense	479,899	414,235	479,899		33,409		513,308	6.96%

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2023	DEPARTMENT: FINANCE	DIVISION: PURCHASING
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	2	2	2	
PART-TIME/SEASONAL/TEMPORARY FTEs	0	0	0	
TOTAL	2	2	2	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Administration of all financial activities of the Corporation. The department is fully responsible for the receipt, management, investment and disbursement of all monies on behalf of the Corporation within statutory requirements and City Council policies and guidelines. Specifically, this division is responsible for the Purchasing function and ensures that the Corporation's purchasing policy is enforced.

City of Sarnia

2012 Approved Current Budget

2023 PURCHASING

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00901 OTHER FEES & SERVICE CHARGES	(2,000)	(1,518)	(2,000)				(2,000)	
Revenue Total	(2,000)	(1,518)	(2,000)				(2,000)	
EXPENSES								
5-01000 SALARIES	122,399	100,835	122,399		2,317		124,716	1.89%
5-01200 EMPLOYEE BENEFITS - STATUTORY	21,169	17,741	21,169		2,537		23,706	11.98%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	14,384	11,908	14,384		(280)		14,104	(1.95%)
5-02000 STATIONERY & SUPPLIES	1,000	368	1,000				1,000	
5-02001 PRINTING & PAPER SUPPLIES	1,130	521	1,130				1,130	
5-02300 OFFICE EXPENSES		422						
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,090	191	1,090				1,090	
5-02302 ADVERTISING	950	230	950				950	
5-02303 POSTAGE	970	248	970				970	
5-02310 TRAVEL	200		200				200	
5-02311 TRAINING & EDUCATION	1,500		1,500				1,500	
5-02312 CONFERENCES & SEMINARS	1,500		1,500				1,500	
5-05500 REPLACEMENT EQUIPMENT	1,000	1,572	1,000				1,000	
Expense Total	167,292	134,036	167,292		4,574		171,866	2.73%
Net Expense	165,292	132,518	165,292		4,574		169,866	2.77%

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2005	DEPARTMENT: CITY SOLICITOR/CLERK	DIVISION: LEGAL
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	3.5	3.5	3.5	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.0	0.0	0.0	
TOTAL	3.5	3.5	3.5	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

In conjunction with the Clerks Department, the Legal Department is responsible for various duties under Provincial Legislation. The City Solicitor provides legal advice to Council, City staff and the Police Services Board, drafts and prepares by-laws and reports, and protects the interests of the Corporation through contract review and delivery of legal services.

City of Sarnia

2012 Approved Current Budget

2005 LEGAL SERVICES

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00301 FEES - MUNICIPAL TAX SALES	(24,280)	(30,759)	(24,280)				(24,280)	
4-00901 OTHER FEES & SERVICE CHARGES	(24,500)	(24,237)	(24,500)				(24,500)	
4-00927 COSTS RECOVERED - EXTERNAL DISBURSEMENTS	(3,000)	(27,333)	(3,000)				(3,000)	
Revenue Total	(51,780)	(82,329)	(51,780)				(51,780)	
EXPENSES								
5-01000 SALARIES	287,644	286,365	287,644		4,994		292,638	1.74%
5-01200 EMPLOYEE BENEFITS - STATUTORY	45,938	47,344	45,938		6,829		52,767	14.87%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	25,790	25,783	25,790		(350)		25,440	(1.36%)
5-01253 CAR ALLOWANCE	806	765	806				806	
5-02000 STATIONERY & SUPPLIES	970	807	970				970	
5-02001 PRINTING & PAPER SUPPLIES	390	32	390				390	
5-02104 TELEPHONE	780	1,731	780		620		1,400	79.49%
5-02300 OFFICE EXPENSES	4,870	8,401	4,870				4,870	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	4,500	4,534	4,500				4,500	
5-02302 ADVERTISING	2,500	3,578	2,500				2,500	
5-02303 POSTAGE	540	632	540				540	
5-02310 TRAVEL	800	349	800				800	
5-02311 TRAINING & EDUCATION	1,270		1,270				1,270	
5-02312 CONFERENCES & SEMINARS	1,560	1,688	1,560				1,560	
5-02405 OFFICE EQUIPMENT MAINTENANCE	240		240				240	
5-04004 SURVEY & APPRAISAL FEES	2,430		2,430				2,430	
5-04910 OTHER PURCHASED SERVICES	3,870	3,081	3,870				3,870	
5-05122 SEARCH & REGISTRATION FEES	21,000	17,927	21,000				21,000	
5-05500 REPLACEMENT EQUIPMENT	1,950	89	1,950				1,950	
Expense Total	407,848	403,106	407,848		12,093		419,941	2.97%
Net Expense	356,068	320,777	356,068		12,093		368,161	3.40%

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2050	DEPARTMENT: CITY SOLICITOR/CLERK	DIVISION: CLERKS
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	6.25	6.25	6.25	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.67	0.67	0.67	2 students (administration & dog census)
TOTAL	6.92	6.92	6.92	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The Clerks Department acts as a Secretariat for City Council. Through the authority given to the Clerk, the Clerks Department is responsible for various statutory duties as set out in the Provincial Legislation including Municipal Freedom of Information, Business and Lottery licensing, and licensing and registration under the Ontario Vital Statistics Act. The Clerks Department protects the interests of the Corporation through involvement with tender openings and reviewing firearm application exemptions.

City of Sarnia

2012 Approved Current Budget

2050 CITY CLERK

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00320 LICENSE FEES - ANIMAL (DOG)	(155,000)	(166,420)	(155,000)		(10,000)		(165,000)	6.45%
4-00321 LICENSE FEES - DANGEROUS DOGS	(2,475)	(1,075)	(2,475)		1,400		(1,075)	(56.57%)
4-00322 LICENSE FEES - BUSINESS (EATING ESTMTS)	(31,005)	(32,800)	(31,005)				(31,005)	
4-00323 LICENSE FEES - BUSINESS (PLUMBERS/DRNLY)	(1,840)	(1,792)	(1,840)				(1,840)	
4-00324 LICENSE FEES - BUSINESS (OTHER)	(19,195)	(17,565)	(19,195)				(19,195)	
4-00325 LICENSE FEES - BINGOS	(276,000)	(192,263)	(276,000)		86,000		(190,000)	(31.16%)
4-00326 LICENSE FEES - RAFFLES	(10,000)	(16,388)	(10,000)		(1,000)		(11,000)	10.00%
4-00327 LICENSE FEES - BREAK-OPEN/OTHER LOTTERY	(10,125)	(6,699)	(10,125)		3,075		(7,050)	(30.37%)
4-00328 COMMISSIONING/NOTARY SERVICES	(14,000)	(16,500)	(14,000)				(14,000)	
4-00329 FREEDOM OF INFORMATION	(60)	(35)	(60)		30		(30)	(50.00%)
4-00330 LICENSE FEES - MARRIAGE	(39,192)	(40,730)	(39,192)		2,392		(36,800)	(6.10%)
4-00335 DEATH CERTIFICATES	(20,375)	(20,100)	(20,375)				(20,375)	
4-00901 OTHER FEES & SERVICE CHARGES	(2,150)	(1,099)	(2,150)		235		(1,915)	(10.93%)
4-00930 COSTS RECOVERED	(50)	(24)	(50)		29		(21)	(58.00%)
Revenue Total	(581,467)	(513,490)	(581,467)		82,161		(499,306)	(14.13%)
EXPENSES								
5-01000 SALARIES	416,149	388,380	416,149		(24,489)		391,660	(5.88%)
5-01030 SALARIES - CASUAL	13,939	10,258	13,939		(3)		13,936	(0.02%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	70,902	68,825	70,902		4,058		74,960	5.72%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	51,237	41,072	51,237		(7,539)		43,698	(14.71%)
5-01253 CAR ALLOWANCE	806	765	806				806	
5-02000 STATIONERY & SUPPLIES	4,000	2,274	4,000				4,000	
5-02007 RECORDS MANAGEMENT	1,500	1,070	1,500				1,500	
5-02104 TELEPHONE	1,240	740	1,240				1,240	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,710	2,859	1,710				1,710	
5-02302 ADVERTISING	970	1,900	970				970	
5-02303 POSTAGE	4,870	5,780	4,870		530		5,400	10.88%
5-02310 TRAVEL	390	61	390				390	
5-02311 TRAINING & EDUCATION	970	796	970				970	
5-02312 CONFERENCES & SEMINARS	1,200	762	1,200				1,200	
5-02405 OFFICE EQUIPMENT MAINTENANCE	1,770		1,770				1,770	
5-04005 INSURANCE	3,455	3,455	3,455		345		3,800	9.99%

City of Sarnia

2012 Approved Current Budget

2050 CITY CLERK

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
5-05000 SUNDRY	970	96	970				970	
5-05500 REPLACEMENT EQUIPMENT	1,460	277	1,460				1,460	
5-05801 CIVIC CORNER	5,000	5,877	5,000				5,000	
Expense Total	582,538	535,247	582,538		(27,098)		555,440	(4.65%)
Net Expense	1,071	21,757	1,071		55,063		56,134	5,141.27%

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2052 2053 2054	DEPARTMENT: CITY SOLICITOR/CLERK	DIVISION: PROPERTY
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	6.0	6.0	6.0	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.3	0.3	0.3	
TOTAL	6.3	6.3	6.3	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The Property division is responsible for the maintenance and rental, where appropriate, of City property not operated by other departments, including three sites housing the branches of the County Library in the City of Sarnia, the Lawrence House and City Hall. A number of central administrative services are provided by the Property Department for other City Departments, including the provision of mail, printing, pool vehicles, stationary supplies, and records management.

City of Sarnia

2012 Approved Current Budget

2052 PROPERTY MAINTENANCE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00930 COSTS RECOVERED	(12,500)	(21,208)	(12,500)				(12,500)	
Revenue Total	(12,500)	(21,208)	(12,500)				(12,500)	
EXPENSES								
5-01000 SALARIES	255,470	255,526	255,470		(6,609)		248,861	(2.59%)
5-01030 SALARIES - CASUAL	6,968	5,075	6,968				6,968	
5-01130 SEVERANCE PAY		12						
5-01200 EMPLOYEE BENEFITS - STATUTORY	44,222	44,923	44,222		3,725		47,947	8.42%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	28,790	24,618	28,790		(710)		28,080	(2.47%)
5-01254 CLOTHING/BOOT ALLOWANCE	2,216	1,619	2,216				2,216	
5-02000 STATIONERY & SUPPLIES	490	319	490				490	
5-02101 FUEL	52,000	35,997	52,000		(4,000)		48,000	(7.69%)
5-02102 ELECTRICITY	75,000	98,191	75,000		(2,000)		73,000	(2.67%)
5-02104 TELEPHONE	750	804	750				750	
5-02220 VEHICLE EXPENSE	63,318	65,992	63,318				63,318	
5-02303 POSTAGE	870	845	870				870	
5-02312 CONFERENCES & SEMINARS	175	50	175				175	
5-02420 BUILDING MAINTENANCE	36,050	37,322	36,050				36,050	
5-02425 ELEVATOR MAINTENANCE	8,600	8,463	8,600				8,600	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	8,500	11,684	8,500				8,500	
5-02435 GROUNDS MAINTENANCE	8,343	10,495	8,343				8,343	
5-02455 PARKING LOT MAINTENANCE	8,000	11,219	8,000				8,000	
5-02456 LOCHIEL KIWANIS CTR MAINTENANCE	15,000	15,000	15,000				15,000	
5-04005 INSURANCE	8,708	8,708	8,708		871		9,579	10.00%
5-05000 SUNDRY	200		200				200	
5-05640 EQUIPMENT DEPRECIATION RESERVE	10,000	10,000	10,000				10,000	
5-06900 CONTRIBUTION TO RESERVE	5,000	5,000	5,000				5,000	
Expense Total	638,670	651,862	638,670		(8,723)		629,947	(1.37%)
Net Expense	626,170	630,654	626,170		(8,723)		617,447	(1.39%)

City of Sarnia

2012 Approved Current Budget

2053 PRINTING

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00930 COSTS RECOVERED	(20,000)	(20,383)	(20,000)				(20,000)	
Revenue Total	(20,000)	(20,383)	(20,000)				(20,000)	
EXPENSES								
5-01000 SALARIES	57,069	57,066	57,069		1,005		58,074	1.76%
5-01200 EMPLOYEE BENEFITS - STATUTORY	9,979	10,147	9,979		1,142		11,121	11.44%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	7,126	7,083	7,126		(141)		6,985	(1.98%)
5-02001 PRINTING & PAPER SUPPLIES	18,000	17,798	18,000		(2,000)		16,000	(11.11%)
5-02410 EQUIPMENT MAINTENANCE	2,800	1,699	2,800				2,800	
5-02471 MACHINE USAGE	28,700	27,797	28,700				28,700	
5-05640 EQUIPMENT DEPRECIATION RESERVE	500	500	500				500	
Expense Total	124,174	122,090	124,174		6		124,180	
Net Expense	104,174	101,707	104,174		6		104,180	0.01%

City of Sarnia

2012 Approved Current Budget

2054 CUSTODIAL

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	49,880	51,444	49,880		876		50,756	1.76%
5-01200 EMPLOYEE BENEFITS - STATUTORY	8,921	9,310	8,921		966		9,887	10.83%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	7,006	6,990	7,006		(155)		6,851	(2.21%)
5-02320 JANITORIAL SUPPLIES	9,270	11,259	9,270		278		9,548	3.00%
5-04043 CONTRACT CLEANING	56,448	56,978	56,448				56,448	
Expense Total	131,525	135,981	131,525		1,965		133,490	1.49%
Net Expense	131,525	135,981	131,525		1,965		133,490	1.49%

City of Sarnia

2012 Approved Current Budget

2060 RENTAL PROPERTIES

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00903 RENTAL REVENUE	(27,680)	(29,865)	(27,680)		(580)		(28,260)	2.10%
Revenue Total	(27,680)	(29,865)	(27,680)		(580)		(28,260)	2.10%
EXPENSES								
5-02101 FUEL		31						
5-02420 BUILDING MAINTENANCE	2,500	3,245	2,500				2,500	
5-02436 CEMETERY MAINTENANCE	3,000	2,654	3,000				3,000	
5-04005 INSURANCE	1,287	1,287	1,287		129		1,416	10.02%
Expense Total	6,787	7,217	6,787		129		6,916	1.90%
Net Expense	(20,893)	(22,648)	(20,893)		(451)		(21,344)	2.16%

City of Sarnia

2012 Approved Current Budget

2080 ANIMAL CONTROL

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	150,136	154,094	150,136		9,505		159,641	6.33%
5-01200 EMPLOYEE BENEFITS - STATUTORY	24,077	27,409	24,077		6,475		30,552	26.89%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	14,352	14,308	14,352		(269)		14,083	(1.87%)
5-02000 STATIONERY & SUPPLIES	900	857	900				900	
5-02104 TELEPHONE	1,800	1,331	1,800				1,800	
5-02220 VEHICLE EXPENSE	32,810	34,072	32,810				32,810	
5-02302 ADVERTISING	800	92	800				800	
5-02311 TRAINING & EDUCATION	1,000		1,000				1,000	
5-02360 CLOTHING & UNIFORMS	750	987	750				750	
5-02372 LIVESTOCK & POULTRY KILLED	190		190				190	
5-05000 SUNDRY	500	1,277	500				500	
5-05120 VETERINARY SERVICES	1,500	1,790	1,500				1,500	
5-05813 SARNIA S.P.C.A. CONTRACT	100,000	100,000	100,000		2,500		102,500	2.50%
Expense Total	328,815	336,217	328,815		18,211		347,026	5.54%
Net Expense	328,815	336,217	328,815		18,211		347,026	5.54%

City of Sarnia

2012 Approved Current Budget

2100 ELECTIONS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00930 COSTS RECOVERED		(1,037)						
Revenue Total		(1,037)						
EXPENSES								
5-01252 ELECTION REMUNERATION		(40)						
5-02009 ELECTION SUPPLIES		1,065						
5-02104 TELEPHONE		381						
5-02311 TRAINING & EDUCATION		1,281						
5-02410 EQUIPMENT MAINTENANCE		277						
Expense Total		2,964						
Net Expense		1,927						

City of Sarnia

2012 Approved Current Budget

2490 OTHER MUNICIPAL

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00474 ADVERTISING		(2,525)						
Revenue Total		(2,525)						
EXPENSES								
5-02104 TELEPHONE	30,400	44,713	30,400				30,400	
5-02120 HYDRO - CONTINUOUS SAFETY SERV	22,600	21,566	22,600				22,600	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	5,950	4,443	5,950				5,950	
5-02302 ADVERTISING		305						
5-02311 TRAINING & EDUCATION	40,000	6,075	40,000		(3,000)		37,000	(7.50%)
5-02313 TRAINING-ALTERNATIVE DISPUTE RESOLUTION	3,890	3,092	3,890				3,890	
5-02705 PERSONNEL RECRUITMENT	30,000	18,973	30,000		(8,000)		22,000	(26.67%)
5-04000 AUDIT FEES	54,000	88,257	54,000				54,000	
5-04001 LEGAL FEES	77,730	13,619	77,730		(25,000)		52,730	(32.16%)
5-04005 INSURANCE	53,175	230,033	53,175		5,318		58,493	10.00%
5-05104 LONG SERVICE RECOGNITION	7,800	6,758	7,800				7,800	
5-05106 VOLUNTEER RECOGNITION	5,300	3,615	5,300				5,300	
5-05128 EMPLOYEE ASSISTANCE PROGRAM	20,000	24,820	20,000				20,000	
5-05134 HEALTH & OCCUPATIONAL SAFETY	1,500	640	1,500				1,500	
5-05626 SPECIAL PROJECTS	22,000	32,919	22,000				22,000	
5-05802 ACCESSIBILITY ADVISORY COMMITTEE	12,780	13,042	12,780				12,780	
5-06101 CONTRIBUTION TO CAPITAL RESRV FUND (GST)	100,000	100,000	100,000				100,000	
5-06900 CONTRIBUTION TO RESERVE	126,000	126,000	126,000				126,000	
5-06905 SELF INSURANCE RESERVE	301,975	301,975	301,975		198,025		500,000	65.58%
5-06960 SURPLUS TRANSFER RATE STABILIZATION RESV		250,944						
Expense Total	915,100	1,291,789	915,100		167,343		1,082,443	18.29%
Net Expense	915,100	1,289,264	915,100		167,343		1,082,443	18.29%

LIBRARY FACILITIES

City of Sarnia

2012 Approved Current Budget

4900 SARNIA PUBLIC LIBRARY

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	25,281	14,116	25,281		(2,000)		23,281	(7.91%)
5-02102 ELECTRICITY	51,333	56,462	51,333		(1,000)		50,333	(1.95%)
5-02103 WATER	5,300	7,762	5,300				5,300	
5-02420 BUILDING MAINTENANCE	9,730	11,407	9,730		291		10,021	2.99%
5-02425 ELEVATOR MAINTENANCE	7,108	5,361	7,108				7,108	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	7,790	3,236	7,790				7,790	
5-02435 GROUNDS MAINTENANCE	8,343	8,343	8,343				8,343	
5-02455 PARKING LOT MAINTENANCE	6,000	6,313	6,000		(342)		5,658	(5.70%)
5-04005 INSURANCE	8,208	8,208	8,208		821		9,029	10.00%
5-05640 EQUIPMENT DEPRECIATION RESERVE	5,500	5,500	5,500				5,500	
Expense Total	134,593	126,708	134,593		(2,230)		132,363	(1.66%)
Net Expense	134,593	126,708	134,593		(2,230)		132,363	(1.66%)

City of Sarnia

2012 Approved Current Budget

4901 LAWRENCE HOUSE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	1,601	1,581	1,601				1,601	
5-02102 ELECTRICITY	6,130	5,107	6,130				6,130	
5-02103 WATER	500	817	500				500	
5-02320 JANITORIAL SUPPLIES	780	893	780		23		803	2.95%
5-02420 BUILDING MAINTENANCE	9,500	10,444	9,500		285		9,785	3.00%
5-02425 ELEVATOR MAINTENANCE	2,365	2,333	2,365				2,365	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	2,500	785	2,500				2,500	
5-02435 GROUNDS MAINTENANCE	597	597	597				597	
5-04005 INSURANCE	3,577	3,577	3,577		358		3,935	10.01%
5-04043 CONTRACT CLEANING	4,017	4,048	4,017				4,017	
5-05000 SUNDRY	100		100				100	
5-05640 EQUIPMENT DEPRECIATION RESERVE	1,000	1,000	1,000				1,000	
Expense Total	32,667	31,182	32,667		666		33,333	2.04%
Net Expense	32,667	31,182	32,667		666		33,333	2.04%

City of Sarnia

2012 Approved Current Budget

4902 LAMBTON MALL ROAD LIBRARY

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	3,200	957	3,200		(1,000)		2,200	(31.25%)
5-02102 ELECTRICITY	4,621	4,794	4,621		(500)		4,121	(10.82%)
5-02420 BUILDING MAINTENANCE	490	542	490				490	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	100		100				100	
5-05100 FACILITY RENT	53,800	52,372	53,800		100		53,900	0.19%
Expense Total	62,211	58,665	62,211		(1,400)		60,811	(2.25%)
Net Expense	62,211	58,665	62,211		(1,400)		60,811	(2.25%)

City of Sarnia

2012 Approved Current Budget

4903 FAITHORNE HOUSE LIBRARY

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	2,500	1,921	2,500				2,500	
5-02102 ELECTRICITY	3,410	2,944	3,410				3,410	
5-02103 WATER	404	777	404				404	
5-02420 BUILDING MAINTENANCE	3,000	2,429	3,000				3,000	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	750	99	750				750	
5-02435 GROUNDS MAINTENANCE	515	515	515				515	
5-02455 PARKING LOT MAINTENANCE	9,000	7,292	9,000		(1,204)		7,796	(13.38%)
5-04005 INSURANCE	2,683	2,683	2,683		268		2,951	9.99%
5-05640 EQUIPMENT DEPRECIATION RESERVE	1,000	1,000	1,000				1,000	
Expense Total	23,262	19,660	23,262		(936)		22,326	(4.02%)
Net Expense	23,262	19,660	23,262		(936)		22,326	(4.02%)

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FIRE

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2500	DEPARTMENT: FIRE	DIVISION: FIRE OFFICERS
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	130	130	130	
PART-TIME/SEASONAL/TEMPORARY FTEs	0	0	0	
TOTAL	130	130	130	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To provide staffing to achieve our three lines of defense:
 Public Education and Prevention,
 Fire Safety Standards and Enforcement,
 Emergency Response

City of Sarnia

2012 Approved Current Budget

2500 FIRE - OFFICERS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00350 FIRE INSPECTIONS & REPORTS	(14,307)	(9,253)	(14,307)				(14,307)	
4-00364 FIRE REVIEW-BUILDING PERMIT APPLICATIONS	(180,000)	(180,000)	(180,000)		77,000		(103,000)	(42.78%)
4-00366 FIRE SUPPRESSION	(9,500)	(3,500)	(9,500)				(9,500)	
4-00367 FIRE CALLS - MINISTRY OF TRANSPORTATION	(8,000)	(13,735)	(8,000)				(8,000)	
4-00368 FIRE SERVICE-AAMJIWNAANG FIRST NATIONS	(75,000)	(69,729)	(75,000)				(75,000)	
4-00900 SUNDRY REVENUE		(88)						
4-00905 DONATIONS	(14,000)		(14,000)				(14,000)	
4-00930 COSTS RECOVERED	(23,400)	(30,013)	(23,400)				(23,400)	
4-00941 SALE OF EQUIPMENT	(500)		(500)				(500)	
Revenue Total	(324,707)	(306,318)	(324,707)		77,000		(247,707)	(23.71%)
EXPENSES								
5-01000 SALARIES	11,291,988	11,331,615	11,291,988		337,828		11,629,816	2.99%
5-01025 SALARIES - OVERTIME	230,068	399,790	230,068				230,068	
5-01100 ACTING RANK	65,000	107,645	65,000				65,000	
5-01130 SEVERANCE PAY	146,458	334,001	146,458				146,458	
5-01200 EMPLOYEE BENEFITS - STATUTORY	2,128,418	2,132,556	2,128,418		140,650		2,269,068	6.61%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	790,973	751,022	790,973		(18,331)		772,642	(2.32%)
5-02000 STATIONERY & SUPPLIES	4,900	4,019	4,900				4,900	
5-02001 PRINTING & PAPER SUPPLIES	2,320	1,488	2,320				2,320	
5-02114 IT MAINTENANCE & SUPPORT	11,100	17,225	11,100				11,100	
5-02200 GASOLINE	45,380	61,375	45,380		7,000		52,380	15.43%
5-02222 RADIO LICENSE	7,500		7,500				7,500	
5-02300 OFFICE EXPENSES	1,442	234	1,442				1,442	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	4,165	2,552	4,165				4,165	
5-02302 ADVERTISING	290	84	290				290	
5-02303 POSTAGE	1,185	377	1,185				1,185	
5-02310 TRAVEL	1,940	649	1,940				1,940	
5-02311 TRAINING & EDUCATION	33,080	30,058	33,080		5,000		38,080	15.11%
5-02312 CONFERENCES & SEMINARS	5,125	4,327	5,125		375		5,500	7.32%
5-02321 CLEANING SUPPLIES	5,500	4,486	5,500				5,500	
5-02322 SAFETY SUPPLIES	11,280	15,755	11,280		720		12,000	6.38%
5-02323 SAFETY PROGRAM	12,390	5,074	12,390				12,390	

City of Sarnia

2012 Approved Current Budget

2500 FIRE - OFFICERS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
5-02324 FIRE PREVENTION	7,045	6,934	7,045				7,045	
5-02325 MONITORING	11,000	10,426	11,000				11,000	
5-02360 CLOTHING & UNIFORMS	44,071	72,510	44,071		11,929		56,000	27.07%
5-02384 RADIO & RADAR	31,755	30,492	31,755				31,755	
5-02405 OFFICE EQUIPMENT MAINTENANCE	5,025	4,434	5,025				5,025	
5-02410 EQUIPMENT MAINTENANCE	15,735	12,031	15,735				15,735	
5-02440 VEHICLE MAINTENANCE	52,327	62,095	52,327				52,327	
5-02460 OPTICOM MAINTENANCE	2,285		2,285				2,285	
5-02477 HAZMAT	30,000	2,435	30,000				30,000	
5-02700 BUNKER GEAR CLEANING & REPAIR	3,175	2,291	3,175				3,175	
5-02702 RESPIRATORY PROTECTION PLAN	13,000	23,582	13,000				13,000	
5-04005 INSURANCE	75,088	75,355	75,088		7,509		82,597	10.00%
5-04042 LAUNDRY SERVICES	1,070	508	1,070				1,070	
5-05000 SUNDRY	2,550	2,785	2,550				2,550	
5-05126 MEDICAL EXAMINATIONS	450	80	450				450	
5-05500 REPLACEMENT EQUIPMENT	75,330	65,838	75,330				75,330	
5-05505 NEW EQUIPMENT		4,986						
5-05640 EQUIPMENT DEPRECIATION RESERVE	51,400	51,400	51,400				51,400	
5-05655 ALLOCATED CENTRAL DISPATCH	319,511	319,511	319,511		11,160		330,671	3.49%
5-39000 ENGINE 1	12,000	19,926	12,000				12,000	
5-39001 ENGINE 2	6,600	2,613	6,600				6,600	
5-39002 ENGINE 3	10,000	9,714	10,000				10,000	
5-39003 ENGINE 4	500	1,041	500				500	
5-39004 LADDER 4	25,000	33,652	25,000				25,000	
5-39005 ENGINE 5	5,500	10,561	5,500				5,500	
5-39006 RESCUE 1	10,000	20,436	10,000				10,000	
5-39007 TANKER 4	3,000	2,078	3,000				3,000	
5-39008 LADDER 2	10,000	6,674	10,000				10,000	
5-39009 LADDER 3	10,000	8,923	10,000				10,000	
Expense Total	15,633,919	16,067,643	15,633,919		503,840		16,137,759	3.22%
Net Expense	15,309,212	15,761,325	15,309,212		580,840		15,890,052	3.79%

City of Sarnia

2012 Approved Current Budget

2550 FIRE STATION - EAST STREET

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	28,080	14,249	28,080				28,080	
5-02102 ELECTRICITY	10,450	12,676	10,450				10,450	
5-02104 TELEPHONE	13,920	16,019	13,920				13,920	
5-02420 BUILDING MAINTENANCE	27,750	42,710	27,750				27,750	
5-02435 GROUNDS MAINTENANCE	12,500	1,558	12,500		(10,000)		2,500	(80.00%)
Expense Total	92,700	87,212	92,700		(10,000)		82,700	(10.79%)
Net Expense	92,700	87,212	92,700		(10,000)		82,700	(10.79%)

City of Sarnia

2012 Approved Current Budget

2555 FIRE STATION - CHURCHILL RD.

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	6,800	4,202	6,800				6,800	
5-02102 ELECTRICITY	2,770	2,995	2,770				2,770	
5-02104 TELEPHONE	580	476	580				580	
5-02420 BUILDING MAINTENANCE	7,000	9,568	7,000				7,000	
5-02435 GROUNDS MAINTENANCE	400	50	400				400	
Expense Total	17,550	17,291	17,550				17,550	
Net Expense	17,550	17,291	17,550				17,550	

City of Sarnia

2012 Approved Current Budget

2560 FIRE STATION - COLBORNE RD.

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	4,900	2,477	4,900				4,900	
5-02102 ELECTRICITY	2,100	2,392	2,100				2,100	
5-02104 TELEPHONE	580	688	580				580	
5-02420 BUILDING MAINTENANCE	7,000	17,379	7,000				7,000	
5-02435 GROUNDS MAINTENANCE	290	50	290				290	
Expense Total	14,870	22,986	14,870				14,870	
Net Expense	14,870	22,986	14,870				14,870	

City of Sarnia

2012 Approved Current Budget

2565 FIRE STATION - WELLINGTON ST.

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	13,480	8,360	13,480				13,480	
5-02102 ELECTRICITY	8,200	7,939	8,200				8,200	
5-02104 TELEPHONE	580	721	580				580	
5-02420 BUILDING MAINTENANCE	17,000	16,473	17,000				17,000	
5-02435 GROUNDS MAINTENANCE	390	50	390				390	
Expense Total	39,650	33,543	39,650				39,650	
Net Expense	39,650	33,543	39,650				39,650	

City of Sarnia

2012 Approved Current Budget

2570 FIRE STATION - BRIGHTS GROVE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	5,800	2,895	5,800				5,800	
5-02102 ELECTRICITY	3,000	3,022	3,000				3,000	
5-02104 TELEPHONE	580	651	580				580	
5-02420 BUILDING MAINTENANCE	8,500	5,785	8,500				8,500	
5-02435 GROUNDS MAINTENANCE	600	331	600				600	
Expense Total	18,480	12,684	18,480				18,480	
Net Expense	18,480	12,684	18,480				18,480	

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POLICE SERVICES

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2600	DEPARTMENT: SARNIA POLICE SERVICE	DIVISION: UNIFORM SALARIES
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	112	112	112	
PART-TIME/SEASONAL/TEMPORARY FTEs	0	0	0	
TOTAL	112	112	112	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Maintain current authorized compliment strength of 112 and provide protection for the community as mandated. The Ministry of Community Safety & Correctional Services and the City of Sarnia and Sarnia Police Services Board entered into an agreement in 2009 under the Police Officers Recruitment Fund program. We were approved to hire one additional constable with the government providing \$70,000.00 annually towards his salary and/or overtime costs. In addition, the Board entered into an agreement in 1998 with the Ministry of Community Safety & Correctional Services. Five (5) constables were hired under the Community Policing Partnership Program (COPPS) with the government providing \$150,000.00 annually towards their salary/overtime costs.

City of Sarnia

2012 Approved Current Budget

2600 POLICE - OFFICERS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00400 POLICE GRANT	(374,653)	(374,653)	(374,653)				(374,653)	
4-00401 PROVINCIAL OFFENSES, COURT SECURITY	(730,515)	(745,016)	(730,515)				(730,515)	
4-00403 POLICE SERVICE-AAMJIWNAANG FIRST NATIONS	(102,138)	(105,509)	(102,138)		(3,371)		(105,509)	3.30%
4-00404 POLICE ESCORT SERVICE	(73,200)	(81,120)	(73,200)		13,200		(60,000)	(18.03%)
4-00405 FEES - IDENTIFICATION SERVICES	(30,000)	(15,193)	(30,000)		15,000		(15,000)	(50.00%)
4-00406 FIRING RANGE FEES		(646)						
4-00407 LICENSE FEES - BUSINESS	(85,000)	(102,381)	(85,000)		(10,000)		(95,000)	11.76%
4-00753 PROVINCIAL SUBSIDY-POLICE PARTNER	(150,000)	(155,202)	(150,000)				(150,000)	
4-00761 PROVINCIAL SUBSIDY -POLICE RECRUIT GRANT	(70,000)	(70,000)	(70,000)				(70,000)	
4-00763 PROVINCIAL GRANT - MINISTRY OF YOUTH		(2,458)						
4-00805 FEDERAL CROWN RECOVERIES		(25,042)						
4-00901 OTHER FEES & SERVICE CHARGES	(55,000)	(57,259)	(55,000)		(10,000)		(65,000)	18.18%
4-00925 ADMINISTRATION-FEES	(60,000)	(100,148)	(60,000)		5,000		(55,000)	(8.33%)
4-00930 COSTS RECOVERED	(15,000)	(8,125)	(15,000)		7,000		(8,000)	(46.67%)
4-00941 SALE OF EQUIPMENT	(20,000)	(35,228)	(20,000)				(20,000)	
Revenue Total	(1,765,506)	(1,877,980)	(1,765,506)		16,829		(1,748,677)	(0.95%)
EXPENSES								
5-01000 SALARIES	9,998,066	9,682,487	9,998,066		224,317		10,222,383	2.24%
5-01025 SALARIES - OVERTIME	493,700	634,888	493,700		59,300		553,000	12.01%
5-01035 SALARIES - SPECIALIST PAY		4,750			7,000		7,000	
5-01090 COURT TIME	165,400	156,665	165,400		4,100		169,500	2.48%
5-01095 CALL DUTY	66,900	65,104	66,900		3,400		70,300	5.08%
5-01100 ACTING RANK	35,000	34,320	35,000		900		35,900	2.57%
5-01105 SPECIAL DUTY PAY		(48)						
5-01110 VACATION PAY	24,000	24,450	24,000				24,000	
5-01115 STAT HOLIDAY PAY	185,000	128,869	185,000		(3,101)		181,899	(1.68%)
5-01125 SHIFT DIFFERENTIAL	23,000	19,688	23,000				23,000	
5-01200 EMPLOYEE BENEFITS - STATUTORY	1,876,207	1,823,001	1,876,207		96,002		1,972,209	5.12%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	942,206	955,817	942,206		19,381		961,587	2.06%
5-01253 CAR ALLOWANCE	2,400	2,161	2,400				2,400	
5-01255 UNIFORM ALLOWANCE	51,349	67,021	51,349		1,312		52,661	2.56%
5-01258 DRY CLEANING ALLOWANCE	15,094	13,120	15,094				15,094	

City of Sarnia

2012 Approved Current Budget

2600 POLICE - OFFICERS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	8,098	7,724	8,098		885		8,983	10.93%
5-02310 TRAVEL	21,530	15,715	21,530		(1,500)		20,030	(6.97%)
5-02311 TRAINING & EDUCATION	82,650	76,030	82,650		(8,985)		73,665	(10.87%)
5-02360 CLOTHING & UNIFORMS	23,100	23,657	23,100		2,300		25,400	9.96%
5-02388 OVERTIME MEALS	10,400	8,976	10,400		1,600		12,000	15.38%
5-02396 PERSONAL EQUIPMENT	14,895	13,620	14,895		220		15,115	1.48%
5-05000 SUNDRY	1,500	2,229	1,500				1,500	
5-05126 MEDICAL EXAMINATIONS	4,000	7,797	4,000		2,000		6,000	50.00%
5-05128 EMPLOYEE ASSISTANCE PROGRAM	30,000	82,496	30,000		10,000		40,000	33.33%
Expense Total	14,074,495	13,850,537	14,074,495		419,131		14,493,626	2.98%
Net Expense	12,308,989	11,972,557	12,308,989		435,960		12,744,949	3.54%

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2605	DEPARTMENT: SARNIA POLICE SERVICE	DIVISION: COURT SECURITY
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	5	5	5	
PART-TIME/SEASONAL/TEMPORARY FTEs	2.5	2.5	2.5	*4672 casual PT hours (same as 2011)
TOTAL	7.5	7.5	7.5	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To provide court room security at the Sarnia Court House during trials as well as the transportation of prisoners from jail or other institutions to attend a court appearance.

City of Sarnia

2012 Approved Current Budget

2605 POLICE - COURT SECURITY

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	476,797	448,473	476,797		(6,734)		470,063	(1.41%)
5-01025 SALARIES - OVERTIME	15,500	11,687	15,500				15,500	
5-01110 VACATION PAY	6,204	5,989	6,204		(19)		6,185	(0.31%)
5-01115 STAT HOLIDAY PAY		340						
5-01120 SERVICE PAY	1,300	1,000	1,300		(50)		1,250	(3.85%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	79,634	72,917	79,634		1,524		81,158	1.91%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	32,978	28,903	32,978		(756)		32,222	(2.29%)
Expense Total	612,413	569,309	612,413		(6,035)		606,378	(0.99%)
Net Expense	612,413	569,309	612,413		(6,035)		606,378	(0.99%)

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2610	DEPARTMENT: SARNIA POLICE SERVICE	DIVISION: COMMUNICATIONS
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	13	13	13	
PART-TIME/SEASONAL/TEMPORARY FTEs	4.56	4.56	4.55	*8288 Casual PT hours (decrease from 2011)
TOTAL	17.56	17.56	17.55	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To maintain authorized compliment strength and provide dispatch service for police and fire. Casual part-time hours are to address backfill for vacation relief and to provide coverage and ensure the safety of the officers. The 2012 budget includes provisions for merit increases for communicators who have yet to attain Year 4 status.

City of Sarnia

2012 Approved Current Budget

2610 POLICE - COMMUNICATIONS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00402 DISPATCH SERVICE CHARGE	(8,876)	(8,876)	(8,876)		(272)		(9,148)	3.06%
4-00929 COSTS RECOVERED - 911 DISPATCH PT EDWARD	(2,978)	(2,978)	(2,978)				(2,978)	
4-00930 COSTS RECOVERED	(319,511)	(319,511)	(319,511)		(9,807)		(329,318)	3.07%
Revenue Total	(331,365)	(331,365)	(331,365)		(10,079)		(341,444)	3.04%
EXPENSES								
5-01000 SALARIES	1,267,464	1,223,054	1,267,464		36,120		1,303,584	2.85%
5-01025 SALARIES - OVERTIME	20,000	14,958	20,000				20,000	
5-01040 SALARIES - TRAINING PAY					1,200		1,200	
5-01110 VACATION PAY	13,800	16,513	13,800		300		14,100	2.17%
5-01115 STAT HOLIDAY PAY	18,400	15,451	18,400				18,400	
5-01120 SERVICE PAY	6,850	5,900	6,850		(1,700)		5,150	(24.82%)
5-01125 SHIFT DIFFERENTIAL	5,000	4,696	5,000				5,000	
5-01200 EMPLOYEE BENEFITS - STATUTORY	218,047	207,080	218,047		21,298		239,345	9.77%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	75,392	77,355	75,392		(4,475)		70,917	(5.94%)
5-02104 TELEPHONE	54,000	54,828	54,000		2,500		56,500	4.63%
5-02222 RADIO LICENSE	7,000	6,977	7,000				7,000	
5-02410 EQUIPMENT MAINTENANCE	64,650	65,283	64,650		450		65,100	0.70%
5-05505 NEW EQUIPMENT	4,460	4,520	4,460		(1,214)		3,246	(27.22%)
5-05640 EQUIPMENT DEPRECIATION RESERVE	20,000	20,000	20,000				20,000	
Expense Total	1,775,063	1,716,615	1,775,063		54,479		1,829,542	3.07%
Net Expense	1,443,698	1,385,250	1,443,698		44,400		1,488,098	3.08%

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2615	DEPARTMENT: SARNIA POLICE SERVICE	DIVISION: CIVILIAN
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	26	26	26	
PART-TIME/SEASONAL/TEMPORARY FTEs	1.6	1.6	1.6	*1092 permanent PT hrs (same as 2011) *1904 casual PT hours (same as 2011) for backfill of FT vacancies in direct entry
TOTAL	27.6	27.6	27.6	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The 2012 budget includes provisions for merit increases for civilian members who have yet to attain Year 4 status.

City of Sarnia

2012 Approved Current Budget

2615 POLICE - CIVILIAN

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	1,733,935	1,719,232	1,733,935		63,117		1,797,052	3.64%
5-01025 SALARIES - OVERTIME	10,000	10,899	10,000				10,000	
5-01030 SALARIES - CASUAL		7,001						
5-01040 SALARIES - TRAINING PAY					600		600	
5-01090 COURT TIME		271						
5-01110 VACATION PAY	3,900	16,216	3,900		120		4,020	3.08%
5-01115 STAT HOLIDAY PAY	6,500	6,989	6,500				6,500	
5-01120 SERVICE PAY	10,900	10,450	10,900		(500)		10,400	(4.59%)
5-01125 SHIFT DIFFERENTIAL	2,600	2,491	2,600				2,600	
5-01200 EMPLOYEE BENEFITS - STATUTORY	300,913	298,269	300,913		32,238		333,151	10.71%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	162,205	156,933	162,205		17,197		179,402	10.60%
5-01253 CAR ALLOWANCE	4,200	3,827	4,200				4,200	
Expense Total	2,235,153	2,232,578	2,235,153		112,772		2,347,925	5.05%
Net Expense	2,235,153	2,232,578	2,235,153		112,772		2,347,925	5.05%

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 2620	DEPARTMENT: SARNIA POLICE SERVICE	DIVISION: JANITORIAL
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	2	2	2	
PART-TIME/SEASONAL/TEMPORARY FTEs	1.2	1.2	1.2	*1144 permanent PT hours (same as 2011) *1040 casual PT hours (same as 2011)
TOTAL	3.2	3.2	3.2	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The 2012 budget includes provisions for merit increases for civilian members who have yet to attain Year 4 status.

City of Sarnia

2012 Approved Current Budget

2620 POLICE - JANITORIAL

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	171,505	159,567	171,505		6,138		177,643	3.58%
5-01025 SALARIES - OVERTIME	300	883	300				300	
5-01110 VACATION PAY	2,820	2,345	2,820		85		2,905	3.01%
5-01115 STAT HOLIDAY PAY	520	679	520		15		535	2.88%
5-01120 SERVICE PAY	200	200	200				200	
5-01200 EMPLOYEE BENEFITS - STATUTORY	29,761	28,339	29,761		2,554		32,315	8.58%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	9,262	9,206	9,262		(148)		9,114	(1.60%)
Expense Total	214,368	201,219	214,368		8,644		223,012	4.03%
Net Expense	214,368	201,219	214,368		8,644		223,012	4.03%

City of Sarnia

2012 Approved Current Budget

2625 POLICE - STATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00755 PROVINCIAL SUBSIDY-RIDE OVERTIME	(24,531)	(24,531)	(24,531)		471		(24,060)	(1.92%)
4-00764 PROVINCIAL SUBSIDY - SAFE SCHOOLS		(49,432)						
4-00765 PROVINCIAL SUBSIDY -PROCEEDS/CRIME GRANT		(79,421)						
Revenue Total	(24,531)	(153,384)	(24,531)		471		(24,060)	(1.92%)
EXPENSES								
5-02000 STATIONERY & SUPPLIES	54,900	56,257	54,900				54,900	
5-02006 PHOTOGRAPHY SUPPLIES	10,820	9,436	10,820		30		10,850	0.28%
5-02101 FUEL	50,000	29,986	50,000		(10,000)		40,000	(20.00%)
5-02102 ELECTRICITY	95,000	104,237	95,000		4,500		99,500	4.74%
5-02103 WATER	14,070	9,683	14,070		(1,070)		13,000	(7.60%)
5-02104 TELEPHONE	90,500	90,145	90,500		34,000		124,500	37.57%
5-02220 VEHICLE EXPENSE	199,000	219,228	199,000		40,000		239,000	20.10%
5-02224 VEHICLE RENTALS	6,000	5,746	6,000		300		6,300	5.00%
5-02225 VEHICLE LEASING	250,000	250,000	250,000				250,000	
5-02303 POSTAGE	9,900	16,156	9,900		3,600		13,500	36.36%
5-02320 JANITORIAL SUPPLIES	12,000	14,548	12,000		360		12,360	3.00%
5-02384 RADIO & RADAR	16,750	15,289	16,750		(1,800)		14,950	(10.75%)
5-02386 MEALS FOR PRISONERS	2,300	1,724	2,300				2,300	
5-02400 REPAIRS & MAINTENANCE	78,543	80,276	78,543		7,649		86,192	9.74%
5-02405 OFFICE EQUIPMENT MAINTENANCE	296,612	368,739	296,612		(27,748)		268,864	(9.35%)
5-02420 BUILDING MAINTENANCE	56,800	110,774	56,800		8,650		65,450	15.23%
5-02435 GROUNDS MAINTENANCE	29,000	41,558	29,000		2,000		31,000	6.90%
5-02440 VEHICLE MAINTENANCE	102,000		102,000		10,200		112,200	10.00%
5-03101 PROGRAM SUPPLIES-C.I.D.	12,200	10,930	12,200		1,800		14,000	14.75%
5-03102 PROGRAM SUPPLIES-CRIME PREVENTION	5,320	6,086	5,320		330		5,650	6.20%
5-03103 PROGRAM SUPPLIES-INTELLIGENCE	11,100	11,774	11,100		(100)		11,000	(0.90%)
5-03104 PROGRAM SUPPLIES-CONTAINMENT TEAM	40,900	49,709	40,900		(500)		40,400	(1.22%)
5-03105 PROGRAM SUPPLIES-COURT SECURITY	470	1,662	470		(270)		200	(57.45%)
5-03106 PROGRAM SUPPLIES-TRAFFIC	6,575	14,972	6,575		(600)		5,975	(9.13%)
5-03107 PROGRAM SUPPLIES-MEDIA RELATIONS	1,310	1,712	1,310		(310)		1,000	(23.66%)
5-03108 PROGRAM SUPPLIES-FIREARMS	50,500	66,044	50,500		(8,940)		41,560	(17.70%)
5-03109 PROGRAM SUPPLIES-MORALITY	750	1,213	750		1,200		1,950	160.00%

City of Sarnia

2012 Approved Current Budget

2625 POLICE - STATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
5-03110 PROGRAM SUPPLIES-UNIFORM DIVISION	3,660	4,832	3,660		(2,060)		1,600	(56.28%)
5-03111 PROGRAM SUPPLIES-BIKE PATROL	2,000	1,810	2,000				2,000	
5-03112 PROGRAM SUPPLIES-CRISIS NEGOTIATION	5,925	1,279	5,925		(2,925)		3,000	(49.37%)
5-04005 INSURANCE	227,625	227,625	227,625		22,875		250,500	10.05%
5-05000 SUNDRY	1,500	1,100	1,500				1,500	
5-05505 NEW EQUIPMENT	10,000	9,502	10,000				10,000	
5-05650 ALLOCATED ADMINISTRATION	65,936	65,936	65,936		1,648		67,584	2.50%
5-06900 CONTRIBUTION TO RESERVE	38,000	38,000	38,000				38,000	
5-06906 CRIME RESERVE	15,000	15,000	15,000				15,000	
5-06910 PROVISION CAPITAL EXPENDITURE	14,781	14,781	14,781		219		15,000	1.48%
5-43003 SAFE SCHOOLS GRANT EXPENSE		49,432						
5-43004 PROCEEDS OF CRIME GRANT EXPENSE		79,421						
Expense Total	1,887,747	2,096,602	1,887,747		83,038		1,970,785	4.40%
Net Expense	1,863,216	1,943,218	1,863,216		83,509		1,946,725	4.48%

City of Sarnia

2012 Approved Current Budget

2630 POLICE SERVICES BOARD

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00941 SALE OF EQUIPMENT	(4,000)	(2,197)	(4,000)				(4,000)	
Revenue Total	(4,000)	(2,197)	(4,000)				(4,000)	
EXPENSES								
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	3,480	3,541	3,480		120		3,600	3.45%
5-02305 MICSCCELLANEOUS SUPPLIES	8,000	8,440	8,000				8,000	
5-02312 CONFERENCES & SEMINARS	2,500		2,500				2,500	
5-03100 PROGRAM SUPPLIES	2,500		2,500				2,500	
5-04001 LEGAL FEES	40,000	20,400	40,000				40,000	
5-05000 SUNDRY	2,500	1,533	2,500				2,500	
Expense Total	58,980	33,914	58,980		120		59,100	0.20%
Net Expense	54,980	31,717	54,980		120		55,100	0.22%

City of Sarnia

2012 Approved Current Budget

2635 POLICE - DEBT CHARGES

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-05720 DEBT CHARGES-PRINCIPAL	283,607	283,608	283,607		(255,508)		28,099	(90.09%)
5-05721 DEBT CHARGES-INTEREST	10,488	10,509	10,488		(10,126)		362	(96.55%)
5-06100 CONTRIBUTION TO RESERVE	2,135	2,135	2,135		265,634		267,769	12,441.87%
Expense Total	296,230	296,252	296,230				296,230	
Net Expense	296,230	296,252	296,230				296,230	

City of Sarnia

2012 Approved Current Budget

2640 POLICE SERVICES BOARD

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01070 OTHER REMUNERATION	8,789	8,536	8,789				8,789	
5-01200 EMPLOYEE BENEFITS - STATUTORY	176	261	176				176	
Expense Total	8,965	8,797	8,965				8,965	
Net Expense	8,965	8,797	8,965				8,965	

City of Sarnia

2012 Approved Current Budget

2645 POLICE - SELF-INSURANCE RESERVE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-06905 SELF INSURANCE RESERVE	50,000	50,000	50,000				50,000	
Expense Total	50,000	50,000	50,000				50,000	
Net Expense	50,000	50,000	50,000				50,000	

EMERGENCY SERVICES

City of Sarnia

2012 Approved Current Budget

2780 EMERGENCY MEASURES

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02000 STATIONERY & SUPPLIES	880	426	880				880	
5-02001 PRINTING & PAPER SUPPLIES	980	544	980				980	
5-02102 ELECTRICITY	1,500	1,196	1,500				1,500	
5-02104 TELEPHONE	8,430	13,018	8,430				8,430	
5-02300 OFFICE EXPENSES	1,580	2,113	1,580		340		1,920	21.52%
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	855	481	855				855	
5-02302 ADVERTISING	300		300				300	
5-02310 TRAVEL	500	197	500				500	
5-02311 TRAINING & EDUCATION	2,100	1,579	2,100		200		2,300	9.52%
5-02400 REPAIRS & MAINTENANCE	2,000		2,000		(1,000)		1,000	(50.00%)
5-02410 EQUIPMENT MAINTENANCE	4,455	2,241	4,455				4,455	
5-04005 INSURANCE	1,365	1,365	1,365		136		1,501	9.96%
5-05000 SUNDRY	200	176	200				200	
5-05500 REPLACEMENT EQUIPMENT	1,775	4,794	1,775		225		2,000	12.68%
5-05640 EQUIPMENT DEPRECIATION RESERVE	4,500	4,501	4,500				4,500	
Expense Total	31,420	32,631	31,420		(99)		31,321	(0.32%)
Net Expense	31,420	32,631	31,420		(99)		31,321	(0.32%)

ENGINEERING

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 3000	DEPARTMENT: ENGINEERING	DIVISION: ADMINISTRATION
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	3.00	3.00	3.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.33	0.33	0.33	
TOTAL	3.33	3.33	3.33	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Provide engineering and technical services relating to design, construction, and maintenance of municipal infrastructure including roads, sewers, watermains, curbs and gutters, street lighting, and Waste Water Treatment Plant. Carry out studies and prepare reports for Council. Provide technical representation on regional and provincial projects re: LAWSS, solid Waste Management Programs.

City of Sarnia

2012 Approved Current Budget

3000 ENGINEERING ADMINISTRATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00901 OTHER FEES & SERVICE CHARGES	(41,000)	(57,342)	(41,000)		(6,000)		(47,000)	14.63%
4-00930 COSTS RECOVERED	(3,000)	(581)	(3,000)				(3,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(42,000)		(42,000)		42,000			(100.00%)
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(339,459)	(339,459)	(339,459)				(339,459)	
Revenue Total	(425,459)	(397,382)	(425,459)		36,000		(389,459)	(8.46%)
EXPENSES								
5-01000 SALARIES	224,970	191,722	224,970		(7,313)		217,657	(3.25%)
5-01030 SALARIES - CASUAL	6,970	4,670	6,970		(2)		6,968	(0.03%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	37,002	32,168	37,002		3,270		40,272	8.84%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	22,105	19,458	22,105		(536)		21,569	(2.42%)
5-01253 CAR ALLOWANCE	2,002	1,733	2,002				2,002	
5-01254 CLOTHING/BOOT ALLOWANCE	4,090	3,026	4,090		(280)		3,810	(6.85%)
5-02000 STATIONERY & SUPPLIES	2,850	1,751	2,850				2,850	
5-02001 PRINTING & PAPER SUPPLIES	3,000	1,547	3,000				3,000	
5-02104 TELEPHONE	7,500	13,787	7,500				7,500	
5-02114 IT MAINTENANCE & SUPPORT	8,000	7,069	8,000				8,000	
5-02300 OFFICE EXPENSES	3,890	2,912	3,890				3,890	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	6,600	6,580	6,600		200		6,800	3.03%
5-02302 ADVERTISING	1,700	134	1,700				1,700	
5-02303 POSTAGE	1,600	2,526	1,600				1,600	
5-02310 TRAVEL	190	63	190				190	
5-02311 TRAINING & EDUCATION	5,000	3,241	5,000				5,000	
5-02312 CONFERENCES & SEMINARS	5,000	5,265	5,000				5,000	
5-02360 CLOTHING & UNIFORMS	3,080	2,680	3,080		(220)		2,860	(7.14%)
5-02405 OFFICE EQUIPMENT MAINTENANCE	2,000		2,000				2,000	
5-04005 INSURANCE	65,443	161,453	65,443		6,544		71,987	10.00%
5-04006 CONSULTANT FEES	4,870		4,870				4,870	
5-05500 REPLACEMENT EQUIPMENT	490	110	490				490	
5-05505 NEW EQUIPMENT	5,000	4,672						(100.00%)
Expense Total	423,352	466,567	418,352		1,663		420,015	(0.79%)
Net Expense	(2,107)	69,185	(7,107)		37,663		30,556	(1,550.21%)

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 3033	DEPARTMENT: ENGINEERING	DIVISION: DESIGN
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	5.9	5.5	5.5	-0.4 FTE attrition
PART-TIME/SEASONAL/TEMPORARY FTEs				
TOTAL	5.9	5.5	5.5	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To design and tender construction projects for the City to required City and Provincial Standards.

City of Sarnia

2012 Approved Current Budget

3033 ENGINEERING - DESIGN

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00930 COSTS RECOVERED	(392,573)	(327,565)	(392,573)				(392,573)	
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(201,470)	(201,470)	(201,470)				(201,470)	
Revenue Total	(594,043)	(529,035)	(594,043)				(594,043)	
EXPENSES								
5-01000 SALARIES	390,003	356,780	390,003		(17,422)		372,581	(4.47%)
5-01025 SALARIES - OVERTIME		1,982						
5-01030 SALARIES - CASUAL	9,996		9,996		(9,996)			(100.00%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	67,512	61,179	67,512		2,529		70,041	3.75%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	42,844	40,138	42,844		(3,649)		39,195	(8.52%)
5-02000 STATIONERY & SUPPLIES	1,460	30	1,460				1,460	
5-02002 GRAPHIC PRINTING & SUPPLIES	1,460	1,829	1,460				1,460	
5-02220 VEHICLE EXPENSE	29,342	28,015	29,342				29,342	
5-02311 TRAINING & EDUCATION	11,000	5,153	11,000				11,000	
5-02312 CONFERENCES & SEMINARS	2,500	78	2,500				2,500	
5-04910 OTHER PURCHASED SERVICES	18,000	17,741	18,000				18,000	
5-05500 REPLACEMENT EQUIPMENT	5,000	2,700	5,000				5,000	
Expense Total	579,117	515,625	579,117		(28,538)		550,579	(4.93%)
Net Expense	(14,926)	(13,410)	(14,926)		(28,538)		(43,464)	191.20%

City of Sarnia

2012 Approved Current Budget

3034 ENGINEERING - TRAFFIC

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00901 OTHER FEES & SERVICE CHARGES		(495)						
4-00930 COSTS RECOVERED	(3,700)	(5,153)	(3,700)				(3,700)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(145,000)	(88,250)	(145,000)				(145,000)	
4-00936 COSTS RECOVERED - OTHER		(4,065)						
Revenue Total	(148,700)	(97,963)	(148,700)				(148,700)	
EXPENSES								
5-01000 SALARIES	184,300	93,739	184,300		(18,285)		166,015	(9.92%)
5-01030 SALARIES - CASUAL		7,027						
5-01200 EMPLOYEE BENEFITS - STATUTORY	30,155	16,247	30,155		258		30,413	0.86%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	16,458	14,020	16,458		(1,749)		14,709	(10.63%)
5-02220 VEHICLE EXPENSE	15,235	15,235	15,235				15,235	
5-02311 TRAINING & EDUCATION	1,470	1,202	1,470				1,470	
5-02312 CONFERENCES & SEMINARS	1,670	1,064	1,670				1,670	
5-04030 SCHOOL CROSSING GUARDS	339,061	333,746	339,061				339,061	
5-25900 CAPITAL OUT OF RATES	5,000	4,721	5,000		(5,000)			(100.00%)
5-46007 BARRICADE INSTALL & MAINT		4,198						
5-46008 TRAFFIC SIGNAL MAINTENANCE	200,000	216,758	200,000		(10,000)		190,000	(5.00%)
5-46012 TRAFFIC SIGNAL MODERNIZATION - SHAREABLE	53,632	68,285	53,632				53,632	
5-46015 TRAFFIC COUNTS	15,000	3,027	15,000		(7,500)		7,500	(50.00%)
Expense Total	861,981	779,269	861,981		(42,276)		819,705	(4.90%)
Net Expense	713,281	681,306	713,281		(42,276)		671,005	(5.93%)

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 3035	DEPARTMENT: ENGINEERING	DIVISION: DEVELOPMENT
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	3.00	3.00	3.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.67	0.67	0.67	
TOTAL	3.67	3.67	3.67	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To do site servicing reviews and administer small and large development and subdivision projects.

City of Sarnia

2012 Approved Current Budget

3035 ENGINEERING - DEVELOPMENT

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00901 OTHER FEES & SERVICE CHARGES	(35,000)	(71,275)	(35,000)				(35,000)	
4-00930 COSTS RECOVERED	(64,000)	(26,479)	(64,000)				(64,000)	
4-00936 COSTS RECOVERED - OTHER	(39,000)	(66,950)	(39,000)				(39,000)	
4-00937 COSTS RECOVERED - CAPITAL		(2,656)						
Revenue Total	(138,000)	(167,360)	(138,000)				(138,000)	
EXPENSES								
5-01000 SALARIES	239,345	245,073	239,345		13,498		252,843	5.64%
5-01025 SALARIES - OVERTIME		4,833						
5-01030 SALARIES - CASUAL	47,080	9,364	47,080		(27,080)		20,000	(57.52%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	44,815	42,350	44,815		3,438		48,253	7.67%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	22,351	22,359	22,351		(152)		22,199	(0.68%)
5-02220 VEHICLE EXPENSE	56,424	60,947	56,424				56,424	
5-02311 TRAINING & EDUCATION	5,000	2,291	5,000				5,000	
5-02388 OVERTIME MEALS		22						
5-05505 NEW EQUIPMENT	5,000	146	5,000				5,000	
Expense Total	420,015	387,385	420,015		(10,296)		409,719	(2.45%)
Net Expense	282,015	220,025	282,015		(10,296)		271,719	(3.65%)

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 3036	DEPARTMENT: ENGINEERING	DIVISION: CONSTRUCTION
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	6.40	6.00	5.00	-0.4 FTE attrition, reallocation 1.0 FTE to 3010-3705;
PART-TIME/SEASONAL/TEMPORARY FTEs	1.00	1.00	0.67	
TOTAL	7.40	7.00	5.67	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To inspect construction projects for the City to City standards.

City of Sarnia

2012 Approved Current Budget

3036 ENGINEERING - CONSTRUCTION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00930 COSTS RECOVERED	(625,812)	(627,959)	(625,812)				(625,812)	
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(95,350)	(95,350)	(95,350)				(95,350)	
Revenue Total	(721,162)	(723,309)	(721,162)				(721,162)	
EXPENSES								
5-01000 SALARIES	449,131	388,236	449,131		(87,963)		361,168	(19.59%)
5-01025 SALARIES - OVERTIME		69,585						
5-01030 SALARIES - CASUAL	30,000		30,000		(10,000)		20,000	(33.33%)
5-01130 SEVERANCE PAY		6,458						
5-01200 EMPLOYEE BENEFITS - STATUTORY	79,103	71,074	79,103		(9,758)		69,345	(12.34%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	46,919	41,172	46,919		(10,886)		36,033	(23.20%)
5-02220 VEHICLE EXPENSE	101,621	101,681	101,621				101,621	
5-02311 TRAINING & EDUCATION	10,000	10,959	10,000				10,000	
Expense Total	716,774	689,165	716,774		(118,607)		598,167	(16.55%)
Net Expense	(4,388)	(34,144)	(4,388)		(118,607)		(122,995)	2,702.99%

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 3040	DEPARTMENT: ENGINEERING	DIVISION: DRAINS
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	0.5	0.5	0.5	
PART-TIME/SEASONAL/TEMPORARY FTEs				
TOTAL	0.5	0.5	0.5	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To ensure compliance with Municipal Drain Act.

City of Sarnia

2012 Approved Current Budget

3040 MUNICIPAL DRAINS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00045 LOCAL IMPROVEMENTS	(135,000)		(135,000)				(135,000)	
4-00750 PROVINCIAL SUBSIDY	(36,000)	(39,592)	(36,000)				(36,000)	
Revenue Total	(171,000)	(39,592)	(171,000)				(171,000)	
EXPENSES								
5-01000 SALARIES	33,103	32,451	33,103		1,406		34,509	4.25%
5-01200 EMPLOYEE BENEFITS - STATUTORY	5,651	5,625	5,651		843		6,494	14.92%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	3,634	3,626	3,634		(47)		3,587	(1.29%)
5-02480 MAINTENANCE	20,000	14,880	20,000				20,000	
5-05142 DRAIN ASSESSMENT	200,291	184,883	200,291				200,291	
5-05520 OTHER CAPITAL FROM CURRENT	135,000		135,000				135,000	
Expense Total	397,679	241,465	397,679		2,202		399,881	0.55%
Net Expense	226,679	201,873	226,679		2,202		228,881	0.97%

City of Sarnia

2012 Approved Current Budget

3300 STREET LIGHTING

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00936 COSTS RECOVERED - OTHER		(9,634)						
Revenue Total		(9,634)						
EXPENSES								
5-02110 STREET LIGHTING, TRAFFIC SIGNAL POWER	888,960	1,133,086	888,960		173,146		1,062,106	19.48%
5-02445 STREET LIGHTING MAINTENANCE	231,296	319,186	231,296				231,296	
5-05630 OTHER RECOVERABLE WORK		15,149						
Expense Total	1,120,256	1,467,421	1,120,256		173,146		1,293,402	15.46%
Net Expense	1,120,256	1,457,787	1,120,256		173,146		1,293,402	15.46%

PUBLIC WORKS

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 3005	DEPARTMENT: ENGINEERING	DIVISION: PUBLIC WORKS ADMINISTRATION
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	9	9	9	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.33	0	0	
TOTAL	9.33	9	9	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To administer and supervise the maintenance of municipal infrastructure systems including roads, sewers, sidewalks, curbs and gutters, and water distribution.

City of Sarnia

2012 Approved Current Budget

3005 PUBLIC WORKS - ADMINISTRATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(599,216)	(599,216)	(599,216)		(20,784)		(620,000)	3.47%
4-06220 CONTRIBUTION FROM RESERVES					(150,000)		(150,000)	
Revenue Total	(599,216)	(599,216)	(599,216)		(170,784)		(770,000)	28.50%
EXPENSES								
5-01000 SALARIES	607,021	579,265	607,021		25,722		632,743	4.24%
5-01025 SALARIES - OVERTIME		13						
5-01030 SALARIES - CASUAL	6,970	46,418	6,970		(6,970)			(100.00%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	103,128	98,916	103,128		14,393		117,521	13.96%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	65,365	55,795	65,365		(867)		64,498	(1.33%)
5-02000 STATIONERY & SUPPLIES	14,000	11,542	14,000				14,000	
5-02103 WATER	4,000		4,000				4,000	
5-02104 TELEPHONE	3,000	4,889	3,000		500		3,500	16.67%
5-02220 VEHICLE EXPENSE	58,117	60,940	58,117				58,117	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	2,780	1,590	2,780				2,780	
5-02311 TRAINING & EDUCATION	2,970	3,534	2,970				2,970	
5-02312 CONFERENCES & SEMINARS	1,970	2,597	1,970				1,970	
5-02405 OFFICE EQUIPMENT MAINTENANCE	1,270	2,977	1,270				1,270	
5-04005 INSURANCE	11,284	11,284	11,284		11,284		22,568	100.00%
5-05500 REPLACEMENT EQUIPMENT	10,000	7,173	10,000				10,000	
5-05505 NEW EQUIPMENT	5,000	3,383						(100.00%)
Expense Total	896,875	890,316	891,875		44,062		935,937	4.36%
Net Expense	297,659	291,100	292,659		(126,722)		165,937	(44.25%)

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 3010 3015 3011 3600 3500 3705	DEPARTMENT: ENGINEERING	DIVISION: PUBLIC WORKS CENTRE
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	67	62	63	reallocation 1.0 FTE from 3033; 5.0 FTEs to 3501;
PART-TIME/SEASONAL/TEMPORARY FTEs	7	7	6	
TOTAL	74	69	69	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Maintenance of municipal infrastructure system including roads, sewers, sidewalks, curbs and gutters, and water distribution.

City of Sarnia

2012 Approved Current Budget

3010 PUBLIC WORKS - STREET MAINTENANCE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00930 COSTS RECOVERED	(10,000)	(57,976)	(10,000)		(20,000)		(30,000)	200.00%
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(280,375)	(332,105)	(280,375)				(280,375)	
4-00936 COSTS RECOVERED - OTHER		(4,944)						
4-00938 COSTS RECOVERED - CAPITAL CARRY OVER	(2,575)		(2,575)				(2,575)	
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(702,708)	(702,708)	(702,708)		(12,000)		(714,708)	1.71%
Revenue Total	(995,658)	(1,097,733)	(995,658)		(32,000)		(1,027,658)	3.21%
EXPENSES								
5-01200 EMPLOYEE BENEFITS - STATUTORY	252,185	226,877	252,185		24,269		276,454	9.62%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	174,642	165,862	174,642		4,513		179,155	2.58%
5-01257 OVERTIME MEALS	12,417		12,417		372		12,789	3.00%
5-02388 OVERTIME MEALS		22,659						
5-02472 CONCRETE REPAIRS	382,754	383,533	382,754				382,754	
5-02485 CONSTRUCTION	550,000	550,000	550,000		75,000		625,000	13.64%
5-40000 PATCHING-COLD MIX	216,440	240,847	216,440		1,871		218,311	0.86%
5-40001 PATCHING-HOT MIX	584,502	603,831	584,502				584,502	
5-40002 CRACK SEALING	20,984	14,323	20,984				20,984	
5-40006 FLUSHING	88,942	57,071	88,942				88,942	
5-40007 LAWN REPAIR	158,188	142,277	158,188				158,188	
5-40010 MACHINE SWEEPING	212,849	194,070	212,849				212,849	
5-40011 PROVINCIAL MINIMUM MAINTENANCE STANDARDS	152,821	160,534	152,821				152,821	
5-40018 ROAD SHOULDER MAINTENANCE	33,604	44,577	33,604				33,604	
5-40024 TRACTOR MOWING	70,707	75,061	70,707				70,707	
5-40028 LITTER PICK-UP	32,488	39,750	32,488				32,488	
5-40030 ROADSIDE DITCHING & DRAIN MAINT	37,065	33,163	37,065				37,065	
5-40033 BRIDGE, CULVERT, GUARDRAIL MAINT	79,462	70,779	79,462				79,462	
5-40300 SUPERVISION ROAD SURFACE ACTIVITIES	198,387	199,841	198,387		5,000		203,387	2.52%
5-46001 TRAFFIC CONTROL MARKINGS	184,847	237,328	184,847				184,847	
5-46003 SIGN INSTALLATION & MAINTENANCE	141,766	159,359	141,766				141,766	
5-46007 BARRICADE INSTALL & MAINT	30,294	12,678	30,294				30,294	
5-46009 RAILWAY CROSSING MAINTENANCE	38,930	28,880	38,930				38,930	
Expense Total	3,654,274	3,663,300	3,654,274		111,025		3,765,299	3.04%

City of Sarnia

2012 Approved Current Budget

3010 PUBLIC WORKS - STREET MAINTENANCE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
Net Expense	2,658,616	2,565,567	2,658,616		79,025		2,737,641	2.97%

City of Sarnia

2012 Approved Current Budget

3011 WINTER MAINTENANCE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES		(22,273)						
4-00939 COSTS RECOVERED - INTERDEPARTMENT					(15,000)		(15,000)	
Revenue Total		(22,273)			(15,000)		(15,000)	
EXPENSES								
5-01200 EMPLOYEE BENEFITS - STATUTORY	4,608	33,026	4,608		210		4,818	4.56%
5-40038 PLOWING	259,834	515,905	259,834		8,685	117,858	386,377	48.70%
5-40039 SNOW REMOVAL	46,380	28,393	46,380		1,391		47,771	3.00%
5-40042 SALTING & BRINE	619,308	880,978	619,308		19,950		639,258	3.22%
5-40047 SIDEWALK CLEARING (MACHINE)	55,724	57,818	55,724		1,906		57,630	3.42%
Expense Total	985,854	1,516,120	985,854		32,142	117,858	1,135,854	15.22%
Net Expense	985,854	1,493,847	985,854		17,142	117,858	1,120,854	13.69%

City of Sarnia

2012 Approved Current Budget

3015 WORKS CENTRE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00930 COSTS RECOVERED	(21,000)	(200)	(21,000)				(21,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES		(53,438)						
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(786,470)	(1,028,684)	(786,470)		(200,000)		(986,470)	25.43%
4-00940 SALE OF MATERIALS		(4,026)						
4-06220 CONTRIBUTION FROM RESERVES	(554,715)	(436,295)	(554,715)		90,357		(464,358)	(16.29%)
Revenue Total	(1,362,185)	(1,522,643)	(1,362,185)		(109,643)		(1,471,828)	8.05%
EXPENSES								
5-01050 WAGES - REGULAR	561,820	640,830	561,820		64,095		625,915	11.41%
5-01200 EMPLOYEE BENEFITS - STATUTORY	95,806	106,520	95,806		22,943		118,749	23.95%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	66,426	71,800	66,426		6,412		72,838	9.65%
5-01254 CLOTHING/BOOT ALLOWANCE	16,070	16,317	16,070				16,070	
5-01256 TOOL ALLOWANCE	4,382	4,539	4,382				4,382	
5-02101 FUEL	28,669	12,404	28,669				28,669	
5-02102 ELECTRICITY	43,603	82,049	43,603				43,603	
5-02104 TELEPHONE	17,232	22,943	17,232				17,232	
5-02220 VEHICLE EXPENSE	81,057	73,081	81,057		(5,275)		75,782	(6.51%)
5-02222 RADIO LICENSE	30,000	23,819	30,000				30,000	
5-02300 OFFICE EXPENSES	4,970	8,578	4,970				4,970	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	3,950	2,295	3,950				3,950	
5-02311 TRAINING & EDUCATION	18,123	14,306	18,123		545		18,668	3.01%
5-02360 CLOTHING & UNIFORMS	15,584	19,857	15,584				15,584	
5-03002 OTHER OPERATING SUPPLIES	18,550	38,622	18,550				18,550	
5-04005 INSURANCE	109,242	113,178	109,242		10,924		120,166	10.00%
5-04910 OTHER PURCHASED SERVICES					15,000		15,000	
5-25900 CAPITAL OUT OF RATES	120,000	120,000		120,000			120,000	
5-40054 AIR EMISSIONS	5,000	1,018	5,000				5,000	
5-40350 BUILDING & GROUND MAINTENANCE	116,700	150,488	116,700				116,700	
Expense Total	1,357,184	1,522,644	1,237,184	120,000	114,644		1,471,828	8.45%
Net Expense	(5,001)	1	(125,001)	120,000	5,001			(100.00%)

City of Sarnia

2012 Approved Current Budget

3090 RECOVERABLE WORK - STREETS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00930 COSTS RECOVERED	(58,530)	(53,850)	(58,530)		58,530			(100.00%)
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(10,000)	(4,095)	(10,000)		10,000			(100.00%)
4-41275 COSTS RECOVERED - WORK DONE OTHER DEPT	(2,000)		(2,000)		2,000			(100.00%)
4-41277 COSTS RECOVERED - POLICE	(23,000)		(23,000)		23,000			(100.00%)
4-41278 COSTS RECOVERED - PARKS & RECREATION	(23,000)	(1,779)	(23,000)		23,000			(100.00%)
4-41279 COSTS RECOVERED - FIRE	(22,000)		(22,000)		22,000			(100.00%)
4-41282 COSTS RECOVERED - WATER POLLUTION CONTRC	(9,000)		(9,000)		9,000			(100.00%)
4-41287 COSTS RECOVERED - PARKING AUTHORITY		(928)						
4-41293 COSTS RECOVERED - ACCIDENTS		(25,126)						
Revenue Total	(147,530)	(85,778)	(147,530)		147,530			(100.00%)
EXPENSES								
5-05625 WORK DONE FOR COUNTY	9,950	119	9,950		(9,950)			(100.00%)
5-05630 OTHER RECOVERABLE WORK	60,000	4,183	60,000		(60,000)			(100.00%)
5-41000 WORK DONE FOR OTHER DEPARTMENTS	1,990		1,990		(1,990)			(100.00%)
5-41002 WORK DONE FOR POLICE	22,880		22,880		(22,880)			(100.00%)
5-41003 WORK DONE FOR PARKS & RECREATION	21,880	916	21,880		(21,880)			(100.00%)
5-41004 WORK DONE FOR FIRE	21,880		21,880		(21,880)			(100.00%)
5-41007 WORK DONE FOR WATER POLLUTION CONTROL PI	8,950		8,950		(8,950)			(100.00%)
5-41050 WORK DONE - OTHER		5,978						
Expense Total	147,530	11,196	147,530		(147,530)			(100.00%)
Net Expense		(74,582)						

City of Sarnia

2012 Approved Current Budget

3600 STORM SEWER MAINTENANCE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00930 COSTS RECOVERED		(299)						
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(43,000)	(57,747)	(43,000)				(43,000)	
Revenue Total	(43,000)	(58,046)	(43,000)				(43,000)	
EXPENSES								
5-01200 EMPLOYEE BENEFITS - STATUTORY	45,559	51,846	45,559		(3,382)		42,177	(7.42%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	29,784	30,974	29,784		(8,420)		21,364	(28.27%)
5-44001 STORM SEWER CLEANING	161,263	156,265	161,263				161,263	
5-44002 STORM SEWER MAINTENANCE	84,713	73,108	84,713				84,713	
5-44003 STORM SEWER MANHOLE MAINTENANCE	36,450	33,452	36,450				36,450	
5-44004 STORM CATCHBASIN CLEANING	93,607	94,415	93,607				93,607	
5-44007 STORM CATCHBASIN MAINTENANCE	99,816	162,583	99,816				99,816	
5-44009 STORM SEWER LATERAL MAINTENANCE	55,010	50,686	55,010				55,010	
5-44014 RESTRICTOR CLEANING & MAINTENANCE	98,510	94,331	98,510				98,510	
5-44019 ENVIRONMENTAL INVESTIGATIONS	12,309	535	12,309				12,309	
Expense Total	717,021	748,195	717,021		(11,802)		705,219	(1.65%)
Net Expense	674,021	690,149	674,021		(11,802)		662,219	(1.75%)

PARKING

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 3200 3201	DEPARTMENT: ENGINEERING	DIVISION: PARKING SERVICES
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	5.00	5.00	5.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	1.67	1.57	1.57	
TOTAL	6.67	6.57	6.57	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To administer and enforce Sarnia Parking matters in accordance with Municipal By-Laws and Council direction.

City of Sarnia

2012 Approved Current Budget

3200 PARKING - ADMINISTRATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00930 COSTS RECOVERED		(1,692)						
Revenue Total		(1,692)						
EXPENSES								
5-01000 SALARIES	60,644	60,649	60,644		1,061		61,705	1.75%
5-01200 EMPLOYEE BENEFITS - STATUTORY	10,502	10,680	10,502		1,241		11,743	11.82%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	7,188	7,164	7,188		(142)		7,046	(1.98%)
5-02000 STATIONERY & SUPPLIES	2,500	1,172	2,500				2,500	
5-02101 FUEL	3,850	1,713	3,850				3,850	
5-02102 ELECTRICITY	1,500	1,996	1,500				1,500	
5-02103 WATER	1,300	804	1,300				1,300	
5-02104 TELEPHONE	4,400	3,669	4,400				4,400	
5-02300 OFFICE EXPENSES		94						
5-02302 ADVERTISING	580		580				580	
5-02303 POSTAGE	2,500	4,778	2,500				2,500	
5-02311 TRAINING & EDUCATION	490	579	490				490	
5-02405 OFFICE EQUIPMENT MAINTENANCE	4,000	2,678	4,000				4,000	
5-02420 BUILDING MAINTENANCE	6,500	2,272	6,500				6,500	
5-04005 INSURANCE	574	574	574		57		631	9.93%
5-04043 CONTRACT CLEANING	1,700	2,234	1,700				1,700	
5-04100 SECURITY SERVICES	1,080	459	1,080				1,080	
5-05140 REALTY TAXES	3,900	4,399	3,900				3,900	
Expense Total	113,208	105,914	113,208		2,217		115,425	1.96%
Net Expense	113,208	104,222	113,208		2,217		115,425	1.96%

City of Sarnia

2012 Approved Current Budget

3201 PARKING - ENFORCEMENT

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00750 PROVINCIAL SUBSIDY	(2,200)		(2,200)				(2,200)	
4-00855 FINES	(85,000)	(92,424)	(85,000)				(85,000)	
4-00856 PARKING VIOLATIONS	(338,000)	(300,505)	(338,000)		38,000		(300,000)	(11.24%)
4-00900 SUNDRY REVENUE	(1,200)	(63)	(1,200)				(1,200)	
4-00930 COSTS RECOVERED		(2,369)						
Revenue Total	(426,400)	(395,361)	(426,400)		38,000		(388,400)	(8.91%)
EXPENSES								
5-01000 SALARIES	283,009	278,444	283,009		1,144		284,153	0.40%
5-01025 SALARIES - OVERTIME		138						
5-01030 SALARIES - CASUAL	13,939	15,637	13,939		(3)		13,936	(0.02%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	50,979	47,678	50,979		4,604		55,583	9.03%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	28,608	24,069	28,608		(568)		28,040	(1.99%)
5-02000 STATIONERY & SUPPLIES		355						
5-02001 PRINTING & PAPER SUPPLIES	4,500	1,905	4,500				4,500	
5-02104 TELEPHONE	1,900	2,780	1,900				1,900	
5-02220 VEHICLE EXPENSE	37,668	43,507	37,668				37,668	
5-02360 CLOTHING & UNIFORMS	4,220	2,137	4,220				4,220	
5-02410 EQUIPMENT MAINTENANCE	490		490				490	
5-04040 SNOW REMOVAL	11,956							(100.00%)
Expense Total	437,269	416,650	425,313		5,177		430,490	(1.55%)
Net Expense	10,869	21,289	(1,087)		43,177		42,090	287.25%

City of Sarnia

2012 Approved Current Budget

3205 PARKING LOTS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00860 PARKING FEES - CNR LOT		(10,498)	(10,100)				(10,100)	
4-00861 PARKING FEES - MITTON ST LOT		(402)	(5,000)				(5,000)	
4-00862 PARKING FEES - VICTORIA ST LOT		(12,833)	(5,250)		(6,700)		(11,950)	
4-00863 PARKING FEES - JULIA ST LOT		(9,308)	(11,500)				(11,500)	
4-00864 PARKING FEES - VENDOME LOT		(37,828)	(38,000)				(38,000)	
4-00865 PARKING FEES - CHARLOTTE ST LOT		(9,146)	(7,290)				(7,290)	
4-00866 PARKING FEES - PARKWAY LOT		(29,263)	(19,900)				(19,900)	
4-00867 PARKING FEES - LOCHIEL ST LOT		(8,112)	(5,000)		(2,000)		(7,000)	
4-00868 PARKING FEES - FRONT ST LOT		(39,446)	(26,700)		(11,300)		(38,000)	
Revenue Total		(156,836)	(128,740)		(20,000)		(148,740)	
EXPENSES								
5-02102 ELECTRICITY		6,802	5,750				5,750	
5-02410 EQUIPMENT MAINTENANCE		2,299	5,420				5,420	
5-02455 PARKING LOT MAINTENANCE		20,252	11,708				11,708	
5-04040 SNOW REMOVAL		9,126	11,956				11,956	
5-05140 REALTY TAXES		19,735	16,270				16,270	
Expense Total		58,214	51,104				51,104	
Net Expense		(98,622)	(77,636)		(20,000)		(97,636)	

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WASTE MANAGEMENT

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 3800	DEPARTMENT: ENGINEERING	DIVISION: WASTE MANAGEMENT
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	0.5	0.5	0.5	
PART-TIME/SEASONAL/TEMPORARY FTEs	0	0	0	
TOTAL	0.5	0.5	0.5	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To ensure compliance with Municipal and Provincial legislation.

City of Sarnia

2012 Approved Current Budget

3800 WASTE MANAGEMENT - COLLECTION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00510 GARBAGE CONTAINER EXEMPT FEE	(1,000)	(999)	(1,000)				(1,000)	
4-00511 GARBAGE BAG TAG FEE	(15,000)	(5,006)	(15,000)				(15,000)	
4-00930 COSTS RECOVERED	(15,000)		(15,000)				(15,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(1,000)	(3,838)	(1,000)				(1,000)	
4-06200 CONTRIBUTION FROM RESERVE FUND	(63,000)	(64,239)	(63,000)				(63,000)	
Revenue Total	(95,000)	(74,082)	(95,000)				(95,000)	
EXPENSES								
5-01000 SALARIES	35,686	36,435	35,686		642		36,328	1.80%
5-01025 SALARIES - OVERTIME		1,514						
5-01200 EMPLOYEE BENEFITS - STATUTORY	6,045	5,928	6,045		765		6,810	12.66%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	3,678	3,669	3,678		(62)		3,616	(1.69%)
5-02302 ADVERTISING	5,000	1,282	5,000				5,000	
5-04021 GARBAGE COLLECTION	801,200	761,337	801,200				801,200	
5-40055 LANDFILL MONITORING	63,000	116,051	63,000				63,000	
Expense Total	914,609	926,216	914,609		1,345		915,954	0.15%
Net Expense	819,609	852,134	819,609		1,345		820,954	0.16%

City of Sarnia

2012 Approved Current Budget

3880 GARBAGE RECYCLING

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00750 PROVINCIAL SUBSIDY	(193,724)	(186,982)	(193,724)				(193,724)	
4-00928 COSTS RECOVERED - FREIGHT	(1,000)		(1,000)				(1,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(40,000)	(57,947)	(40,000)				(40,000)	
4-00932 COSTS RECOVERED - BUSINESS RECYCLING BIN		(4,083)						
4-00934 COSTS RECOVERED - RECYCLABLES	(500,000)	(822,513)	(500,000)		(250,000)		(750,000)	50.00%
4-00935 COSTS RECOVERED - PARKS	(500)		(500)				(500)	
4-00940 SALE OF MATERIALS	(100,000)	(103,221)	(100,000)		(40,000)		(140,000)	40.00%
Revenue Total	(835,224)	(1,174,746)	(835,224)		(290,000)		(1,125,224)	34.72%
EXPENSES								
5-01000 SALARIES	89,166	88,169	89,166		1,578		90,744	1.77%
5-01025 SALARIES - OVERTIME	5,004	7,854	5,004				5,004	
5-01030 SALARIES - CASUAL		4,218			7,630		7,630	
5-01200 EMPLOYEE BENEFITS - STATUTORY	15,686	17,483	15,686		2,548		18,234	16.24%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	10,750	10,716	10,750		(215)		10,535	(2.00%)
5-02104 TELEPHONE		363						
5-02220 VEHICLE EXPENSE	14,671	15,235	14,671				14,671	
5-02302 ADVERTISING	10,000	8,813	10,000				10,000	
5-04021 GARBAGE COLLECTION	5,000	4,223	5,000				5,000	
5-04022 COMPOST COLLECTION	364,000	329,985	364,000				364,000	
5-04023 COMPOST PROCESSING	308,000	295,214	308,000		(20,000)		288,000	(6.49%)
5-04201 BLUEBOX COLLECTION	1,100,000	1,079,083	1,100,000				1,100,000	
5-04203 TRANSPORT RECYCLABLES		2,872						
5-04204 BULK ITEMS RECYCLING	15,000	12,627	15,000				15,000	
Expense Total	1,937,277	1,876,855	1,937,277		(8,459)		1,928,818	(0.44%)
Net Expense	1,102,053	702,109	1,102,053		(298,459)		803,594	(27.08%)

TRANSIT

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 3100 3115 3120 3125	DEPARTMENT: TRANSIT	DIVISION: CONVENTIONAL
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	47.00	47.00	47.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	5.10	4.53	4.53	
TOTAL	52.10	51.53	51.53	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To provide safe, reliable, and affordable public transportation within the Transit Service Area. The department also provides charter services for special events hosted within the City. The Transit Department provides additional services such as motor coach servicing, bus shelter, and bus advertising to increase department revenues.

City of Sarnia

2012 Approved Current Budget

3100 TRANSIT - TRANSPORTATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00930 COSTS RECOVERED		(3,355)						
Revenue Total		(3,355)						
EXPENSES								
5-01050 WAGES - REGULAR	1,852,939	1,718,632	1,852,939		42,826		1,895,765	2.31%
5-01055 WAGES - OVERTIME	175,000	282,579	175,000		3,500		178,500	2.00%
5-01085 EDUCATION LEAVE	3,796	3,844	3,796		(96)		3,700	(2.53%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	325,132	319,911	325,132		39,920		365,052	12.28%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	224,472	216,472	224,472		11,418		235,890	5.09%
5-02102 ELECTRICITY		13,263			15,000		15,000	
5-02220 VEHICLE EXPENSE	7,500	7,500	7,500				7,500	
5-02221 VEHICLE LICENSE	8,000	7,912	8,000		(100)		7,900	(1.25%)
5-02222 RADIO LICENSE	500	100	500		(500)			(100.00%)
5-02223 OTHER LICENSES	18,800	18,113	18,800		(687)		18,113	(3.65%)
5-02323 SAFETY PROGRAM	2,500	443	2,500				2,500	
5-02360 CLOTHING & UNIFORMS	20,000	20,000	20,000				20,000	
5-02388 OVERTIME MEALS	500	1,358	500				500	
5-02800 SCHEDULING	8,000	8,000	8,000				8,000	
5-02801 TICKETS & PASSES	4,000	4,000	4,000				4,000	
5-02802 TRANSFERS	2,000	2,000	2,000		(500)		1,500	(25.00%)
5-03002 OTHER OPERATING SUPPLIES	6,500	3,322	6,500				6,500	
5-04005 INSURANCE	258,434	262,353	258,434		25,843		284,277	10.00%
5-05000 SUNDRY	30		30				30	
5-05100 FACILITY RENT	9,000	10,309	9,000		13,410		22,410	149.00%
5-05500 REPLACEMENT EQUIPMENT	350		350				350	
5-42000 CITY EQUIPMENT - REGULAR ROUTES	854,130	811,762	854,130				854,130	
5-42002 CITY EQUIPMENT - CHARTERS	5,325	5,325	5,325				5,325	
5-42004 CITY EQUIPMENT - SUPERVISION	6,608	6,608	6,608				6,608	
5-42005 CITY EQUIPMENT - TRAINING	7,500	7,500	7,500				7,500	
Expense Total	3,801,016	3,731,306	3,801,016		150,034		3,951,050	3.95%
Net Expense	3,801,016	3,727,951	3,801,016		150,034		3,951,050	3.95%

City of Sarnia

2012 Approved Current Budget

3115 TRANSIT - VEHICLE & EQUIPMENT MAINTENANCE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01050 WAGES - REGULAR	235,200	224,826	235,200		4,704		239,904	2.00%
5-01055 WAGES - OVERTIME	10,000	15,929	10,000				10,000	
5-01060 WAGES - CASUAL	16,334	6,378	16,334		(8,000)		8,334	(48.98%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	75,161	77,183	75,161		8,905		84,066	11.85%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	56,356	50,558	56,356		1,156		57,512	2.05%
5-01256 TOOL ALLOWANCE	3,900	3,512	3,900				3,900	
5-02114 IT MAINTENANCE & SUPPORT	7,000	16,633	7,000		3,100		10,100	44.29%
5-02301 MEMBERSHIPS & SUBSCRIPTIONS					4,700		4,700	
5-02311 TRAINING & EDUCATION	3,000	922	3,000				3,000	
5-02323 SAFETY PROGRAM	1,000		1,000				1,000	
5-02360 CLOTHING & UNIFORMS	8,000	8,000	8,000				8,000	
5-02384 RADIO & RADAR	10,946	10,806	10,946				10,946	
5-02388 OVERTIME MEALS	50	1,152	50				50	
5-02401 SMALL TOOLS	300		300				300	
5-05500 REPLACEMENT EQUIPMENT	2,600	2,146	2,600		(2,600)			(100.00%)
5-42100 VEHICLE MAINTENANCE - BUS REPAIRS	160,000	211,763	160,000		10,000		170,000	6.25%
5-42101 VEHICLE MAINTENANCE - SERVICE VEHICLE RE	3,500	5,173	3,500				3,500	
Expense Total	593,347	634,981	593,347		21,965		615,312	3.70%
Net Expense	593,347	634,981	593,347		21,965		615,312	3.70%

City of Sarnia

2012 Approved Current Budget

3120 TRANSIT - PREMISES & PLANT

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	40,000	24,370	40,000		(2,000)		38,000	(5.00%)
5-02102 ELECTRICITY	10,000	16,713	10,000		2,000		12,000	20.00%
5-02103 WATER	16,000	13,685	16,000				16,000	
5-02215 ENVIRONMENTAL DISPOSAL	4,000	1,121	4,000				4,000	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	6,000	5,808	6,000		1,000		7,000	16.67%
5-03002 OTHER OPERATING SUPPLIES	3,850	1,085	3,850				3,850	
5-04005 INSURANCE	13,894	13,894	13,894		1,390		15,284	10.00%
5-04043 CONTRACT CLEANING	9,396	9,350	9,396		188		9,584	2.00%
5-05000 SUNDRY	742		742		15		757	2.02%
5-06900 CONTRIBUTION TO RESERVE	15,000	15,000	15,000				15,000	
5-42200 BUILDING MAINTENANCE - GENERAL BUILDING	23,000	22,477	23,000				23,000	
5-42202 BUILDING MAINTENANCE - BUS STOP MAINTENA	25,000	39,224	25,000			5,000	30,000	20.00%
5-42203 BUILDING MAINTENANCE - BUS SHELTER MAINT		2,521						
Expense Total	166,882	165,248	166,882		2,593	5,000	174,475	4.55%
Net Expense	166,882	165,248	166,882		2,593	5,000	174,475	4.55%

City of Sarnia

2012 Approved Current Budget

3125 TRANSIT - GENERAL & ADMINISTRATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	439,663	411,922	439,663		2,451		442,114	0.56%
5-01025 SALARIES - OVERTIME	1,000	5,197	1,000		2,002		3,002	200.20%
5-01130 SEVERANCE PAY	24,258		24,258		(24,258)			(100.00%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	77,931	71,437	77,931		4,177		82,108	5.36%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	44,248	41,037	44,248		(978)		43,270	(2.21%)
5-02000 STATIONERY & SUPPLIES	2,000	2,299	2,000				2,000	
5-02001 PRINTING & PAPER SUPPLIES	2,000	1,779	2,000				2,000	
5-02104 TELEPHONE	6,800	6,541	6,800		300		7,100	4.41%
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	4,900	4,638	4,900				4,900	
5-02302 ADVERTISING	14,000	11,244	14,000				14,000	
5-02303 POSTAGE	500	447	500				500	
5-02304 MARKETING	10,000	9,696	10,000				10,000	
5-02310 TRAVEL	300	87	300				300	
5-02311 TRAINING & EDUCATION	3,000	1,073	3,000				3,000	
5-02312 CONFERENCES & SEMINARS	1,500	1,619	1,500				1,500	
5-02405 OFFICE EQUIPMENT MAINTENANCE		1,780			1,000		1,000	
5-02410 EQUIPMENT MAINTENANCE	400		400		(400)			(100.00%)
5-04910 OTHER PURCHASED SERVICES	8,500	7,337	8,500				8,500	
5-05000 SUNDRY		175						
5-05136 AGENTS' COMMISSION - TICKETS & PASSES	7,500	7,350	7,500		(500)		7,000	(6.67%)
5-05137 AGENTS' COMMISSION - BUS ADVERTISING	7,000	1,322	7,000				7,000	
5-05500 REPLACEMENT EQUIPMENT	250	501	250				250	
5-06101 CONTRIBUTION TO CAPITAL RESRV FUND (GST)	47,805	47,805	47,805				47,805	
Expense Total	703,555	635,286	703,555		(16,206)		687,349	(2.30%)
Net Expense	703,555	635,286	703,555		(16,206)		687,349	(2.30%)

City of Sarnia

2012 Approved Current Budget

3130 TRANSIT - CAPITAL FROM RATES

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-25900 CAPITAL OUT OF RATES	124,800	33,243		124,000			124,000	(0.64%)
Expense Total	124,800	33,243		124,000			124,000	(0.64%)
Net Expense	124,800	33,243		124,000			124,000	(0.64%)

City of Sarnia

2012 Approved Current Budget

3135 TRANSIT - DEBT CHARGES

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-05720 DEBT CHARGES-PRINCIPAL	159,779	159,779	159,779		5,105		164,884	3.20%
5-05721 DEBT CHARGES-INTEREST	19,790	19,790	19,790		(7,934)		11,856	(40.09%)
5-06100 CONTRIBUTION TO RESERVE	19,214	19,214	19,214		2,829		22,043	14.72%
Expense Total	198,783	198,783	198,783				198,783	
Net Expense	198,783	198,783	198,783				198,783	

City of Sarnia

2012 Approved Current Budget

3140 TRANSIT REVENUE - OPERATIONS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00470 CASH FARES	(606,000)	(626,991)	(606,000)		(29,000)		(635,000)	4.79%
4-00471 TICKETS REDEEMED	(95,000)	(119,254)	(95,000)		(15,000)		(110,000)	15.79%
4-00472 BUS PASSES	(680,000)	(705,478)	(680,000)		(10,000)		(690,000)	1.47%
4-00473 CHARTERS	(30,000)	(211,024)	(30,000)		(45,000)		(75,000)	150.00%
4-00474 ADVERTISING	(75,000)	(59,938)	(75,000)				(75,000)	
4-00475 OUT OF TOWN BUS SERVICING	(2,000)	(534)	(2,000)				(2,000)	
4-00759 PROVINCIAL SUBSIDY - GAS TAX	(636,155)	(256,627)	(483,355)	(124,000)			(607,355)	(4.53%)
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(218,505)	(155,572)	(218,505)		66,976		(151,529)	(30.65%)
Revenue Total	(2,342,660)	(2,135,418)	(2,189,860)	(124,000)	(32,024)		(2,345,884)	0.14%
EXPENSES								
Expense Total								
Net Expense	(2,342,660)	(2,135,418)	(2,189,860)	(124,000)	(32,024)		(2,345,884)	0.14%

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CARE-A-VAN

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 3150 3155 3165 3175	DEPARTMENT: TRANSIT	DIVISION: CARE-A-VAN
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	7	7	7	
PART-TIME/SEASONAL/TEMPORARY FTEs	0	0	0	
TOTAL	7	7	7	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To provide safe, reliable, and affordable specialized transportation for the elderly, frail, and people with disabilities within the City. This service operates parallel to the conventional transit service.

City of Sarnia

2012 Approved Current Budget

3150 CARE-A-VAN - TRANSPORTATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01050 WAGES - REGULAR	312,956	322,603	312,956		6,413		319,369	2.05%
5-01055 WAGES - OVERTIME	16,000	29,553	16,000				16,000	
5-01085 EDUCATION LEAVE	520	454	520		10		530	1.92%
5-01200 EMPLOYEE BENEFITS - STATUTORY	54,981	58,651	54,981		5,943		60,924	10.81%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	43,432	36,211	43,432		596		44,028	1.37%
5-02221 VEHICLE LICENSE	1,010	1,010	1,010				1,010	
5-02222 RADIO LICENSE		18						
5-02323 SAFETY PROGRAM	190		190				190	
5-02360 CLOTHING & UNIFORMS	3,000	3,000	3,000				3,000	
5-02388 OVERTIME MEALS	24		24				24	
5-02466 CONTRACT EXPENSE	13,000	13,567	13,000				13,000	
5-03002 OTHER OPERATING SUPPLIES	700	751	700				700	
5-04005 INSURANCE	77,862	77,862	77,862		7,786		85,648	10.00%
5-42250 CITY EQUIPMENT - REGULAR ROUTES	159,780	125,820	159,780				159,780	
5-42251 CITY EQUIPMENT - CHARTERS	300		300				300	
5-42252 CITY EQUIPMENT - TRAINING	300	300	300				300	
Expense Total	684,055	669,800	684,055		20,748		704,803	3.03%
Net Expense	684,055	669,800	684,055		20,748		704,803	3.03%

City of Sarnia

2012 Approved Current Budget

3155 CARE-A-VAN - DISPATCHING

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	57,044	57,066	57,044		1,006		58,050	1.76%
5-01025 SALARIES - OVERTIME		141						
5-01200 EMPLOYEE BENEFITS - STATUTORY	9,970	10,153	9,970		1,148		11,118	11.51%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	7,126	7,105	7,126		(141)		6,985	(1.98%)
5-03002 OTHER OPERATING SUPPLIES	50		50				50	
Expense Total	74,190	74,465	74,190		2,013		76,203	2.71%
Net Expense	74,190	74,465	74,190		2,013		76,203	2.71%

City of Sarnia

2012 Approved Current Budget

3165 CARE-A-VAN - VEHICLE & EQUIPMENT MAINTENANCE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01050 WAGES - REGULAR	18,678	20,946	18,678		479		19,157	2.56%
5-01200 EMPLOYEE BENEFITS - STATUTORY	3,364	3,773	3,364		320		3,684	9.51%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	2,850	2,562	2,850		34		2,884	1.19%
5-02384 RADIO & RADAR	2,616	2,915	2,616				2,616	
5-42300 VEHICLE MAINTENANCE - CARE-A-VAN REPAIRS	27,000	34,577	27,000		1,500		28,500	5.56%
Expense Total	54,508	64,773	54,508		2,333		56,841	4.28%
Net Expense	54,508	64,773	54,508		2,333		56,841	4.28%

City of Sarnia

2012 Approved Current Budget

3170 CARE-A-VAN - PREMISES & PLANT

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	8,000	5,305	8,000		(800)		7,200	(10.00%)
5-02102 ELECTRICITY	2,500	4,178	2,500		500		3,000	20.00%
5-02103 WATER	2,602	3,421	2,602				2,602	
5-02420 BUILDING MAINTENANCE	6,400	8,325	6,400		600		7,000	9.38%
5-03002 OTHER OPERATING SUPPLIES	400	56	400				400	
5-04005 INSURANCE	2,009	2,009	2,009		201		2,210	10.00%
5-04043 CONTRACT CLEANING	2,304	2,334	2,304		46		2,350	2.00%
5-05000 SUNDRY	84		84				84	
5-06900 CONTRIBUTION TO RESERVE	5,000	5,000	5,000				5,000	
Expense Total	29,299	30,628	29,299		547		29,846	1.87%
Net Expense	29,299	30,628	29,299		547		29,846	1.87%

City of Sarnia

2012 Approved Current Budget

3175 CARE-A-VAN - ADMINISTRATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	77,061	68,272	77,061		45		77,106	0.06%
5-01025 SALARIES - OVERTIME		209						
5-01130 SEVERANCE PAY	6,064		6,064		(6,064)			(100.00%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	13,849	11,841	13,849		337		14,186	2.43%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	7,439	6,649	7,439		(171)		7,268	(2.30%)
5-02000 STATIONERY & SUPPLIES	400	602	400		100		500	25.00%
5-02001 PRINTING & PAPER SUPPLIES	400	465	400				400	
5-02104 TELEPHONE	2,000	1,990	2,000		100		2,100	5.00%
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,175	1,728	1,175				1,175	
5-02302 ADVERTISING	500	97	500		150		650	30.00%
5-02303 POSTAGE	100	40	100				100	
5-02405 OFFICE EQUIPMENT MAINTENANCE	100	293	100				100	
5-05000 SUNDRY	1,000	1,520	1,000				1,000	
5-05500 REPLACEMENT EQUIPMENT	100							(100.00%)
Expense Total	110,188	93,706	110,088		(5,503)		104,585	(5.08%)
Net Expense	110,188	93,706	110,088		(5,503)		104,585	(5.08%)

City of Sarnia

2012 Approved Current Budget

3180 CARE-A-VAN - CAPITAL FROM RATES

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-25900 CAPITAL OUT OF RATES	31,200	7,939		16,000			16,000	(48.72%)
Expense Total	31,200	7,939		16,000			16,000	(48.72%)
Net Expense	31,200	7,939		16,000			16,000	(48.72%)

City of Sarnia

2012 Approved Current Budget

3185 CARE-A-VAN - DEBT CHARGES

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-05720 DEBT CHARGES-PRINCIPAL	9,099	9,099	9,099		460		9,559	5.06%
5-05721 DEBT CHARGES-INTEREST	1,135	1,135	1,135		(460)		675	(40.53%)
5-06100 CONTRIBUTION TO RESERVE	7,472	7,472	7,472				7,472	
Expense Total	17,706	17,706	17,706				17,706	
Net Expense	17,706	17,706	17,706				17,706	

City of Sarnia

2012 Approved Current Budget

3195 CARE-A-VAN REVENUE - OPERATIONS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00470 CASH FARES	(15,100)	(10,375)	(15,100)				(15,100)	
4-00471 TICKETS REDEEMED	(22,700)	(20,542)	(22,700)				(22,700)	
4-00472 BUS PASSES	(25,000)	(31,040)	(25,000)		(2,000)		(27,000)	8.00%
4-00473 CHARTERS	(1,000)		(1,000)				(1,000)	
4-00640 REGISTRATION FEES	(400)	(492)	(400)		400			(100.00%)
4-00759 PROVINCIAL SUBSIDY - GAS TAX	(146,600)	(104,242)	(108,400)	(16,000)			(124,400)	(15.14%)
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(20,000)	(21,874)	(20,000)				(20,000)	
Revenue Total	(230,800)	(188,565)	(192,600)	(16,000)	(1,600)		(210,200)	(8.93%)
EXPENSES								
Expense Total								
Net Expense	(230,800)	(188,565)	(192,600)	(16,000)	(1,600)		(210,200)	(8.93%)

PARKS & RECREATION

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 4500	DEPARTMENT: PARKS & RECREATION	DIVISION: ADMINISTRATION
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	5.1	5.1	6.0	reallocation 0.9 FTE from 4505/4700
PART-TIME/SEASONAL/TEMPORARY FTEs	0.0	0.0	0.0	
TOTAL	5.1	5.1	6.0	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

All Parks & Recreation administrative functions are centralized at City Hall. Inquiries, requests, complaints are focused through City Hall. Registrations for all programs are handled by this area as well as scheduling of all sportsfields, arenas, facilities, etc. Centralization has provided "one-stop shopping" for the public. There are four clerical staff plus the Director included in the section. All concerns or complaints are handled initially by these four individuals including all requests for tree maintenance and removal. All payments for services are centralized in this one office. Centralization has resulted in considerable staff reduction in this area over the last fifteen years to the current minimum staffing level required to handle the significant workload.'

City of Sarnia

2012 Approved Current Budget

4500 PARKS & RECREATION - ADMINISTRATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	321,069	318,251	321,069		77,197		398,266	24.04%
5-01025 SALARIES - OVERTIME		1,705						
5-01200 EMPLOYEE BENEFITS - STATUTORY	54,150	53,768	54,150		19,251		73,401	35.55%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	36,686	35,251	36,686		5,802		42,488	15.82%
5-01253 CAR ALLOWANCE	2,002	1,679	2,002				2,002	
5-02000 STATIONERY & SUPPLIES	4,120	3,743	4,120				4,120	
5-02001 PRINTING & PAPER SUPPLIES	3,000	1,411	3,000		(1,000)		2,000	(33.33%)
5-02104 TELEPHONE	4,530	4,605	4,530				4,530	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,820	560	1,820				1,820	
5-02302 ADVERTISING	8,165	8,495	8,165				8,165	
5-02303 POSTAGE	3,000	2,738	3,000				3,000	
5-02311 TRAINING & EDUCATION	1,700	196	1,700				1,700	
5-02312 CONFERENCES & SEMINARS	1,800	85	1,800				1,800	
5-02405 OFFICE EQUIPMENT MAINTENANCE	1,750	1,305	1,750				1,750	
5-05000 SUNDRY	580	788	580				580	
5-05500 REPLACEMENT EQUIPMENT	2,470	3,120	2,470				2,470	
Expense Total	446,842	437,700	446,842		101,250		548,092	22.66%
Net Expense	446,842	437,700	446,842		101,250		548,092	22.66%

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 4505 4509 4510 4511 4515 4525 4550 4551	DEPARTMENT: PARKS & RECREATION	DIVISION: GENERAL PARKS MAINTENANCE
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	25.54	25.54	25.14	reallocation 0.4 FTE to 4500 Admin
PART-TIME/SEASONAL/TEMPORARY FTEs	20.60	20.60	19.18	
TOTAL	46.14	46.14	44.32	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Responsible for Parks maintenance including all forestry, horticulture, sports fields, the Children's Animal Farm at Canatara Park, playground inspections, snow removal, the showmobile rental and delivery, maintenance of numerous facilities, and playground equipment, etc. The City has close to one thousand acres of property situated in approximately 110 parks and green spaces, much of which needs to be cut on a weekly basis. Several arena staff are reassigned to this section for the summer. Historically, the City has used seasonal staff and students to provide the necessary staffing during the summer months while retaining a minimal core, full-time staff for year-round responsibilities. This is a very frugal and successful mode of operation.

City of Sarnia

2012 Approved Current Budget

4505 PARKS SUPERVISION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	243,412	240,642	243,412		(44,363)		199,049	(18.23%)
5-01025 SALARIES - OVERTIME	5,500	7,020	5,500				5,500	
5-01095 CALL DUTY	7,412	6,410	7,412				7,412	
5-01130 SEVERANCE PAY		19						
5-01200 EMPLOYEE BENEFITS - STATUTORY	42,208	41,552	42,208		(3,450)		38,758	(8.17%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	25,028	23,855	25,028		(3,645)		21,383	(14.56%)
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,370	396	1,370				1,370	
5-02311 TRAINING & EDUCATION	8,250	7,555	8,250				8,250	
5-02360 CLOTHING & UNIFORMS	800	637	800				800	
5-02388 OVERTIME MEALS	290	86	290				290	
5-05500 REPLACEMENT EQUIPMENT	490		490				490	
Expense Total	334,760	328,172	334,760		(51,458)		283,302	(15.37%)
Net Expense	334,760	328,172	334,760		(51,458)		283,302	(15.37%)

City of Sarnia

2012 Approved Current Budget

4509 CENTENNIAL PARK

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00661 CONCESSION REVENUE	(37,150)	(41,423)	(37,150)				(37,150)	
4-00662 BOAT LAUNCH RAMP REVENUE	(25,000)	(25,569)	(25,000)		25,000			(100.00%)
4-00663 SARNIA BAY MARINA REVENUE	(90,000)	(92,000)	(90,000)		(17,500)		(107,500)	19.44%
4-00903 RENTAL REVENUE	(7,100)	(1,686)	(7,100)				(7,100)	
4-00933 COSTS RECOVERED - BOARDS, COMMISSIONS		10,000						
Revenue Total	(159,250)	(150,678)	(159,250)		7,500		(151,750)	(4.71%)
EXPENSES								
5-01050 WAGES - REGULAR	70,214	71,212	70,214		928		71,142	1.32%
5-01051 WAGES - SEASONAL	39,851	39,724	39,851		801		40,652	2.01%
5-01055 WAGES - OVERTIME	5,500	2,535	5,500				5,500	
5-01060 WAGES - CASUAL	28,034	29,036	28,034		(4)		28,030	(0.01%)
5-01115 STAT HOLIDAY PAY	2,404	3,667	2,404				2,404	
5-01200 EMPLOYEE BENEFITS - STATUTORY	22,843	20,747	22,843		1,168		24,011	5.11%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	9,228	8,758	9,228		(240)		8,988	(2.60%)
5-02101 FUEL	3,300	3,056	3,300				3,300	
5-02102 ELECTRICITY	14,740	21,717	14,740				14,740	
5-02103 WATER	7,000	9,776	7,000				7,000	
5-02104 TELEPHONE	3,000	554	3,000				3,000	
5-02220 VEHICLE EXPENSE	12,000	12,000	12,000				12,000	
5-02360 CLOTHING & UNIFORMS	500	483	500				500	
5-02400 REPAIRS & MAINTENANCE	10,300	4,674	10,300				10,300	
5-04005 INSURANCE	4,719	4,719	4,719		472		5,191	10.00%
5-04022 COMPOST COLLECTION	3,500	4,008	3,500				3,500	
5-04900 CONTRACT WORK	11,000	21,178	11,000				11,000	
5-47400 PARK MAINTENANCE & SUPPLIES	15,000	11,624	15,000				15,000	
Expense Total	263,133	269,468	263,133		3,125		266,258	1.19%
Net Expense	103,883	118,790	103,883		10,625		114,508	10.23%

City of Sarnia

2012 Approved Current Budget

4510 GENERAL PARK MAINTENANCE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00661 CONCESSION REVENUE	(14,900)	(3,300)	(14,900)				(14,900)	
4-00795 OTHER GRANTS & SUBSIDIES	(5,000)	(2,344)	(5,000)				(5,000)	
4-00900 SUNDRY REVENUE		(214)						
4-00903 RENTAL REVENUE	(61,800)	(59,906)	(61,800)				(61,800)	
4-00930 COSTS RECOVERED	(5,200)	(16,284)	(5,200)				(5,200)	
Revenue Total	(86,900)	(82,048)	(86,900)				(86,900)	
EXPENSES								
5-01050 WAGES - REGULAR	403,181	398,308	403,181		5,276		408,457	1.31%
5-01051 WAGES - SEASONAL	165,067	199,164	165,067		3,193		168,260	1.93%
5-01055 WAGES - OVERTIME	25,000	32,368	25,000				25,000	
5-01060 WAGES - CASUAL	74,730	69,239	74,730		(4)		74,726	(0.01%)
5-01115 STAT HOLIDAY PAY	3,198	5,912	3,198				3,198	
5-01200 EMPLOYEE BENEFITS - STATUTORY	109,536	113,236	109,536		7,696		117,232	7.03%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	51,518	48,245	51,518		(1,322)		50,196	(2.57%)
5-02101 FUEL	30,583	21,191	30,583				30,583	
5-02102 ELECTRICITY	104,000	93,261	104,000				104,000	
5-02103 WATER	7,090	10,991	7,090				7,090	
5-02104 TELEPHONE	20,600	23,028	20,600				20,600	
5-02220 VEHICLE EXPENSE	361,200	429,758	361,200				361,200	
5-02360 CLOTHING & UNIFORMS	3,660	4,112	3,660				3,660	
5-02525 PLAYGROUND EQUIPMENT MAINTENANCE	23,690	14,975	23,690				23,690	
5-03002 OTHER OPERATING SUPPLIES	2,430	414	2,430				2,430	
5-04005 INSURANCE	19,869	22,082	19,869		1,987		21,856	10.00%
5-04021 GARBAGE COLLECTION	11,560	6,946	11,560				11,560	
5-04100 SECURITY SERVICES	1,570	1,837	1,570				1,570	
5-04900 CONTRACT WORK	82,500	82,877	82,500				82,500	
5-06100 CONTRIBUTION TO RESERVE	6,000	8,000	6,000				6,000	
5-47400 PARK MAINTENANCE & SUPPLIES	122,172	83,988	122,172				122,172	
Expense Total	1,629,154	1,669,932	1,629,154		16,826		1,645,980	1.03%
Net Expense	1,542,254	1,587,884	1,542,254		16,826		1,559,080	1.09%

City of Sarnia

2012 Approved Current Budget

4511 SPORTS FIELD MAINTENANCE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00625 FACILITY FEES	(80,383)	(71,726)	(80,383)				(80,383)	
4-00627 SUBSIDIZED RENTALS	(73,211)	(60,316)	(73,211)				(73,211)	
Revenue Total	(153,594)	(132,042)	(153,594)				(153,594)	
EXPENSES								
5-01050 WAGES - REGULAR	109,538	108,108	109,538		1,430		110,968	1.31%
5-01051 WAGES - SEASONAL	59,776	63,995	59,776		1,206		60,982	2.02%
5-01055 WAGES - OVERTIME	9,998	5,879	9,998				9,998	
5-01060 WAGES - CASUAL	38,520	33,422	38,520				38,520	
5-01115 STAT HOLIDAY PAY	2,198	3,003	2,198				2,198	
5-01200 EMPLOYEE BENEFITS - STATUTORY	34,536	36,335	34,536		1,991		36,527	5.76%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	14,116	8,083	14,116		(358)		13,758	(2.54%)
5-02220 VEHICLE EXPENSE	30,000	30,000	30,000				30,000	
5-47401 SPORTS FIELDS	52,000	49,263	52,000				52,000	
Expense Total	350,682	338,088	350,682		4,269		354,951	1.22%
Net Expense	197,088	206,046	197,088		4,269		201,357	2.17%

City of Sarnia

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4515 GREENHOUSE & HORTICULTURE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00905 DONATIONS		(279)						
4-00930 COSTS RECOVERED		(3,029)						
Revenue Total		(3,308)						
EXPENSES								
5-01050 WAGES - REGULAR	124,463	124,183	124,463		1,654		126,117	1.33%
5-01051 WAGES - SEASONAL	39,850	42,259	39,850		802		40,652	2.01%
5-01055 WAGES - OVERTIME	5,500	4,836	5,500				5,500	
5-01060 WAGES - CASUAL	32,100	28,581	32,100		(2)		32,098	(0.01%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	32,607	32,047	32,607		2,259		34,866	6.93%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	15,874	15,527	15,874		(402)		15,472	(2.53%)
5-02101 FUEL	25,750	15,687	25,750				25,750	
5-02220 VEHICLE EXPENSE	40,000	40,000	40,000				40,000	
5-02360 CLOTHING & UNIFORMS	1,300	844	1,300				1,300	
5-04005 INSURANCE	703	703	703		70		773	9.96%
5-04100 SECURITY SERVICES	360		360				360	
5-47450 FACILITY MAINTENANCE & SUPPLIES	24,000	27,458	24,000				24,000	
Expense Total	342,507	332,125	342,507		4,381		346,888	1.28%
Net Expense	342,507	328,817	342,507		4,381		346,888	1.28%

City of Sarnia

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4525 CHILDREN'S FARM

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00940 SALE OF MATERIALS	(1,300)	(635)	(1,300)				(1,300)	
Revenue Total	(1,300)	(635)	(1,300)				(1,300)	
EXPENSES								
5-01050 WAGES - REGULAR	53,624	53,507	53,624		688		54,312	1.28%
5-01055 WAGES - OVERTIME	3,302	2,085	3,302				3,302	
5-01060 WAGES - CASUAL	24,824	20,269	24,824		4		24,828	0.02%
5-01115 STAT HOLIDAY PAY	1,924	3,750	1,924				1,924	
5-01200 EMPLOYEE BENEFITS - STATUTORY	11,970	11,934	11,970		604		12,574	5.05%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	6,618	6,600	6,618		(168)		6,450	(2.54%)
5-02104 TELEPHONE	780	569	780				780	
5-02371 LIVESTOCK PURCHASES	1,760	1,293	1,760				1,760	
5-02394 LIVESTOCK FEED	17,000	26,041	17,000				17,000	
5-03500 DEVELOPMENT EXPENSES	7,500	6,309	7,500				7,500	
5-04005 INSURANCE	2,426	2,426	2,426		243		2,669	10.02%
5-04100 SECURITY SERVICES	390		390				390	
5-04900 CONTRACT WORK	2,980	1,668	2,980				2,980	
5-05120 VETERINARY SERVICES	2,460	781	2,460				2,460	
5-47580 FARM MAINTENANCE & SUPPLIES	8,240	5,180	8,240				8,240	
Expense Total	145,798	142,412	145,798		1,371		147,169	0.94%
Net Expense	144,498	141,777	144,498		1,371		145,869	0.95%

City of Sarnia

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4550 WATERFRONT - DOWNTOWN

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(19,454)	(19,454)	(19,454)				(19,454)	
Revenue Total	(19,454)	(19,454)	(19,454)				(19,454)	
EXPENSES								
5-01051 WAGES - SEASONAL	19,925	19,289	19,925		3		19,928	0.02%
5-01060 WAGES - CASUAL	19,454	18,941	19,454		(4)		19,450	(0.02%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	5,663	3,789	5,663		(121)		5,542	(2.14%)
5-02102 ELECTRICITY	3,000	829	3,000				3,000	
5-04900 CONTRACT WORK	18,045	8,354	18,045				18,045	
5-05000 SUNDRY	290		290				290	
5-47620 FACILITY MAINTENANCE & SUPPLIES	2,500	551	2,500				2,500	
Expense Total	68,877	51,753	68,877		(122)		68,755	(0.18%)
Net Expense	49,423	32,299	49,423		(122)		49,301	(0.25%)

City of Sarnia

2012 Approved Current Budget

4551 ARBORICULTURE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01050 WAGES - REGULAR	373,087	354,424	373,087		5,024		378,111	1.35%
5-01051 WAGES - SEASONAL		2,170						
5-01055 WAGES - OVERTIME	6,500	10,744	6,500				6,500	
5-01060 WAGES - CASUAL	6,420	5,820	6,420		2		6,422	0.03%
5-01200 EMPLOYEE BENEFITS - STATUTORY	67,048	66,274	67,048		6,488		73,536	9.68%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	48,872	48,295	48,872		(1,233)		47,639	(2.52%)
5-02220 VEHICLE EXPENSE	34,000	34,736	34,000				34,000	
5-02360 CLOTHING & UNIFORMS	2,500	3,443	2,500				2,500	
5-02401 SMALL TOOLS	1,170	1,036	1,170				1,170	
5-04900 CONTRACT WORK	14,420	14,528	14,420				14,420	
5-04901 CONTRACT WORK-TREE CONTRACTOR	12,360	15,121	12,360				12,360	
5-47650 TURF REPAIRS		2,900						
5-47651 TREE MAINTENANCE	27,800	30,513	27,800				27,800	
Expense Total	594,177	590,004	594,177		10,281		604,458	1.73%
Net Expense	594,177	590,004	594,177		10,281		604,458	1.73%

City of Sarnia

2012 Approved Current Budget

4552 PARKS & RECREATION - WORK FOR OTHERS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-47750 COSTS RECOVERED - CITY HALL	(19,925)	(19,925)	(19,925)				(19,925)	
4-47763 COSTS RECOVERED - SHOWMOBILE DELIVERY	(1,385)	(1,364)	(1,385)				(1,385)	
4-47766 COSTS RECOVERED - SARNIA PARKING	(6,335)	(6,335)	(6,335)				(6,335)	
4-47767 COSTS RECOVERED - LAMBTON CTY -GRASS CUT	(13,725)	(13,725)	(13,725)				(13,725)	
4-47785 COSTS RECOVERED - BLUEWATER GYM BUILDING	(4,000)	(3,500)	(4,000)				(4,000)	
Revenue Total	(45,370)	(44,849)	(45,370)				(45,370)	
EXPENSES								
5-01051 WAGES - SEASONAL	19,925	19,775	19,925		3		19,928	0.02%
5-01060 WAGES - CASUAL	6,422	6,161	6,422				6,422	
5-01200 EMPLOYEE BENEFITS - STATUTORY	4,211	4,304	4,211		169		4,380	4.01%
5-02220 VEHICLE EXPENSE	3,800	3,800	3,800				3,800	
5-47713 SHOWMOBILE DELIVERIES	1,200		1,200				1,200	
5-47736 BLUEWATER GYMNASSTICS BUILDING	5,000	6,217	5,000				5,000	
5-47737 NATURE TRAIL	5,000		5,000				5,000	
Expense Total	45,558	40,257	45,558		172		45,730	0.38%
Net Expense	188	(4,592)	188		172		360	91.49%

City of Sarnia

2012 Approved Current Budget

4600 RECREATION ADMINISTRATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00905 DONATIONS		(2,500)						
Revenue Total		(2,500)						
EXPENSES								
5-01000 SALARIES	125,270	126,683	125,270		2,212		127,482	1.77%
5-01025 SALARIES - OVERTIME	3,002	2,006	3,002		(3,002)			(100.00%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	21,537	21,989	21,537		2,517		24,054	11.69%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	13,816	11,857	13,816		(242)		13,574	(1.75%)
5-02001 PRINTING & PAPER SUPPLIES	2,900	3,575	2,900				2,900	
5-02220 VEHICLE EXPENSE	3,000	3,000	3,000				3,000	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	600	416	600				600	
5-02302 ADVERTISING	3,300	1,003	3,300				3,300	
5-02310 TRAVEL	1,000	460	1,000				1,000	
5-02311 TRAINING & EDUCATION	850	254	850				850	
5-02312 CONFERENCES & SEMINARS	2,000		2,000				2,000	
Expense Total	177,275	171,243	177,275		1,485		178,760	0.84%
Net Expense	177,275	168,743	177,275		1,485		178,760	0.84%

City of Sarnia

2012 Approved Current Budget

4601 RECREATION PROGRAMS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00642 REGISTRATION FEES - RECREATION PROGRAMS	(22,000)	(16,530)	(22,000)				(22,000)	
4-00644 REGISTRATION FEES - SUMMER ACTIVITIES	(8,600)	(7,632)	(8,600)				(8,600)	
4-00645 REGISTRATION FEES - SPECIAL EVENTS	(1,000)	(698)	(1,000)				(1,000)	
4-00646 REGISTRATION FEES - FITNESS	(4,800)	(5,434)	(4,800)				(4,800)	
4-00647 REGISTRATION FEES - DAY CAMP	(27,300)	(19,963)	(27,300)				(27,300)	
4-00930 COSTS RECOVERED	(2,000)	(6,371)	(2,000)				(2,000)	
Revenue Total	(65,700)	(56,628)	(65,700)				(65,700)	
EXPENSES								
5-01055 WAGES - OVERTIME		128						
5-01060 WAGES - CASUAL	41,089	41,173	41,089		3		41,092	0.01%
5-01080 WAGES - LIFEGUARDS/CONCESSIONS	32,935	26,516	32,935		(5)		32,930	(0.02%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	7,544	6,823	7,544		(1,928)		5,616	(25.56%)
5-47251 RECREATION PROGRAMS	15,500	14,323	15,500				15,500	
5-47252 SUMMER ACTIVITY CENTRES	1,500	397	1,500				1,500	
5-47253 SPECIAL ACTIVITIES	11,000	14,946	11,000				11,000	
5-47254 COMMUNITY DEVELOPMENT	1,000	22	1,000				1,000	
5-47255 FITNESS PROGRAM	100		100				100	
5-47256 DAY CAMP	10,000	7,311	10,000				10,000	
5-47258 EDUCATION FOR LEISURE	190		190				190	
5-47262 LIFEGUARDS - CANATARA PARK	8,000	6,675	8,000				8,000	
5-47265 OLYMPIC TORCH RELAY		6						
Expense Total	128,858	118,320	128,858		(1,930)		126,928	(1.50%)
Net Expense	63,158	61,692	63,158		(1,930)		61,228	(3.06%)

City of Sarnia

2012 Approved Current Budget

4602 WATERFRONT PROGRAMS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00645 REGISTRATION FEES - SPECIAL EVENTS	(700)	(612)	(700)				(700)	
4-00652 REGISTRATION FEES - WATERFRONT PROGRAM	(2,500)	(3,865)	(2,500)				(2,500)	
4-00653 REGISTRATION FEES - ENTERTAINMENT	(3,800)	(2,655)	(3,800)				(3,800)	
4-00905 DONATIONS	(17,000)	(23,171)	(17,000)				(17,000)	
4-00930 COSTS RECOVERED	(14,150)	(8,616)	(14,150)				(14,150)	
Revenue Total	(38,150)	(38,919)	(38,150)				(38,150)	
EXPENSES								
5-01060 WAGES - CASUAL	10,271	8,394	10,271		(1)		10,270	(0.01%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	1,034	901	1,034		(186)		848	(17.99%)
5-02101 FUEL	2,100	2,733	2,100				2,100	
5-02102 ELECTRICITY	7,000	8,420	7,000				7,000	
5-02103 WATER	6,500	6,799	6,500				6,500	
5-02302 ADVERTISING	6,500	5,987	6,500				6,500	
5-02303 POSTAGE		30						
5-02520 FACILITY MAINTENANCE	5,500	6,937	5,500				5,500	
5-47351 WATERFRONT PROGRAMMING	150	71	150				150	
5-47352 SPECIAL ACTIVITIES	16,000	14,741	16,000				16,000	
5-47354 WATERFRONT ACTIVITIES	1,370	2,153	1,370				1,370	
5-47355 CONCERTS/ENTERTAINMENT	11,330	12,457	11,330				11,330	
Expense Total	67,755	69,623	67,755		(187)		67,568	(0.28%)
Net Expense	29,605	30,704	29,605		(187)		29,418	(0.63%)

City of Sarnia

2012 Approved Current Budget

4610 CANADA DAY

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00661 CONCESSION REVENUE		(3,654)						
4-00800 FEDERAL SUBSIDY		(20,000)						
4-00905 DONATIONS		(44,720)						
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES		(4,695)						
4-00993 BINGO PROCEEDS		(7,483)						
Revenue Total		(80,552)						
EXPENSES								
5-02001 PRINTING & PAPER SUPPLIES		383						
5-05817 CANADA DAY-PUBLICITY		1,029						
5-05819 CANADA DAY-FIREWORKS		31,519						
5-05821 CANADA DAY-SOUND SYSTEM		2,442						
5-05824 CANADA DAY-BOOTH EXPENSE		2,537						
5-05825 CANADA DAY-PARADE		4,025						
5-05826 CANADA DAY-WASHROOMS		3,860						
5-05827 CANADA DAY-BALLOONS, CANDY		127						
5-05830 CANADA DAY-MAJOR ENTERTAIN-JUNE 30		14,734						
5-05831 CANADA DAY-MINOR ENTERTAIN-JUNE 30		14,443						
5-05832 CANADA DAY-MISCELLANEOUS		5,468						
Expense Total		80,567						
Net Expense		15						

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 4700 4705 4706 4708	DEPARTMENT: PARKS & RECREATION	DIVISION: ARENAS
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	13.48	13.48	12.98	reallocation 0.5 FTE to 4500 Admin
PART-TIME/SEASONAL/TEMPORARY FTEs	3.90	3.88	3.88	
TOTAL	17.38	17.36	16.86	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The City has four ice pads at three locations. The City arenas focus primarily on youth groups, figure skating, and recreational hockey. Arenas are a mainstay for winter activities in Sarnia and remain 85-90% rented during prime and not quite prime hours. Sarnia is unique in that one supervisor oversees all arenas year-round and is assigned sportsfields and pools during the summer. This is unlike arenas in other municipalities which still utilize an arena manager system for each arena. Multiple responsibilities for the Supervisor results in considerable savings in staff costs.

City of Sarnia

2012 Approved Current Budget

4700 ARENAS ADMINISTRATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	127,024	130,912	127,024		(34,111)		92,913	(26.85%)
5-01025 SALARIES - OVERTIME	2,497	4,216	2,497		(1)		2,496	(0.04%)
5-01095 CALL DUTY	3,654	4,660	3,654				3,654	
5-01130 SEVERANCE PAY		212						
5-01200 EMPLOYEE BENEFITS - STATUTORY	22,532	21,975	22,532		(4,228)		18,304	(18.76%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	8,152	8,031	8,152		(3,770)		4,382	(46.25%)
5-02220 VEHICLE EXPENSE	14,000	14,000	14,000				14,000	
5-02311 TRAINING & EDUCATION	4,000	3,463	4,000				4,000	
5-02360 CLOTHING & UNIFORMS	500	494	500				500	
5-04022 COMPOST COLLECTION	7,100	4,157	7,100				7,100	
Expense Total	189,459	192,120	189,459		(42,110)		147,349	(22.23%)
Net Expense	189,459	192,120	189,459		(42,110)		147,349	(22.23%)

City of Sarnia

2012 Approved Current Budget

4705 SARNIA ARENA

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00626 GENERAL ICE RENTALS	(85,058)	(73,039)	(85,058)				(85,058)	
4-00627 SUBSIDIZED RENTALS	(207,000)	(188,283)	(207,000)				(207,000)	
4-00628 PUBLIC SKATING	(1,000)	(845)	(1,000)				(1,000)	
4-00629 SPECIAL EVENTS	(1,765)		(1,765)				(1,765)	
4-00660 HALL RENTAL	(4,500)	(4,887)	(4,500)				(4,500)	
4-00661 CONCESSION REVENUE	(60,000)	(53,447)	(60,000)				(60,000)	
4-00930 COSTS RECOVERED		(249)						
Revenue Total	(359,323)	(320,750)	(359,323)				(359,323)	
EXPENSES								
5-01050 WAGES - REGULAR	145,978	150,683	145,978		1,931		147,909	1.32%
5-01055 WAGES - OVERTIME	12,000	8,199	12,000				12,000	
5-01060 WAGES - CASUAL	12,839	16,012	12,839		5		12,844	0.04%
5-01080 WAGES - LIFE GUARDS/CONCESSIONS	15,000	16,332	15,000		2		15,002	0.01%
5-01115 STAT HOLIDAY PAY	2,600	1,244	2,600				2,600	
5-01200 EMPLOYEE BENEFITS - STATUTORY	28,622	30,144	28,622		1,950		30,572	6.81%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	19,058	16,584	19,058		(500)		18,558	(2.62%)
5-02101 FUEL	28,875	19,686	28,875				28,875	
5-02102 ELECTRICITY	66,200	82,701	66,200				66,200	
5-02103 WATER	13,800	16,216	13,800				13,800	
5-02104 TELEPHONE	3,600	2,168	3,600				3,600	
5-02220 VEHICLE EXPENSE	16,000	16,000	16,000				16,000	
5-02360 CLOTHING & UNIFORMS	2,780	2,155	2,780				2,780	
5-04005 INSURANCE	11,100	11,100	11,100		1,110		12,210	10.00%
5-04042 LAUNDRY SERVICES	1,500	446	1,500				1,500	
5-04100 SECURITY SERVICES	500		500				500	
5-04900 CONTRACT WORK	13,400	15,549	13,400				13,400	
5-05000 SUNDRY	250		250				250	
5-47050 ARENA MAINTENANCE & SUPPLIES	39,140	20,277	39,140				39,140	
5-47060 CONCESSIONS	27,000	31,837	27,000				27,000	
Expense Total	460,242	457,333	460,242		4,498		464,740	0.98%
Net Expense	100,919	136,583	100,919		4,498		105,417	4.46%

City of Sarnia

2012 Approved Current Budget

4706 GERMAIN ARENA

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00626 GENERAL ICE RENTALS	(61,822)	(55,032)	(61,822)				(61,822)	
4-00627 SUBSIDIZED RENTALS	(211,195)	(185,199)	(211,195)				(211,195)	
4-00628 PUBLIC SKATING	(4,000)	(3,190)	(4,000)				(4,000)	
4-00661 CONCESSION REVENUE	(19,900)	(7,160)	(19,900)				(19,900)	
Revenue Total	(296,917)	(250,581)	(296,917)				(296,917)	
EXPENSES								
5-01050 WAGES - REGULAR	102,903	94,966	102,903		1,342		104,245	1.30%
5-01055 WAGES - OVERTIME	7,944	10,612	7,944				7,944	
5-01060 WAGES - CASUAL	2,139	4,036	2,139		5		2,144	0.23%
5-01080 WAGES - LIFEGUARDS/CONCESSIONS	4,975	3,790	4,975		3		4,978	0.06%
5-01115 STAT HOLIDAY PAY	2,575	944	2,575		(1)		2,574	(0.04%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	19,081	20,156	19,081		1,584		20,665	8.30%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	13,248	12,206	13,248		(327)		12,921	(2.47%)
5-02101 FUEL	13,552	9,725	13,552				13,552	
5-02102 ELECTRICITY	44,250	47,348	44,250				44,250	
5-02103 WATER	8,675	7,630	8,675				8,675	
5-02104 TELEPHONE	1,110	850	1,110				1,110	
5-02220 VEHICLE EXPENSE	15,000	15,000	15,000				15,000	
5-02360 CLOTHING & UNIFORMS	880	787	880				880	
5-04005 INSURANCE	7,770	7,770	7,770		777		8,547	10.00%
5-04042 LAUNDRY SERVICES	1,280	198	1,280				1,280	
5-04100 SECURITY SERVICES	400		400				400	
5-04900 CONTRACT WORK	13,390	22,324	13,390				13,390	
5-05000 SUNDRY	150		150				150	
5-47100 ARENA MAINTENANCE & SUPPLIES	25,750	15,333	25,750				25,750	
5-47120 CONCESSIONS	8,000	3,259	8,000				8,000	
5-47123 PUBLIC SKATING	300	213	300				300	
Expense Total	293,372	277,147	293,372		3,383		296,755	1.15%
Net Expense	(3,545)	26,566	(3,545)		3,383		(162)	(95.43%)

City of Sarnia

2012 Approved Current Budget

4708 CLEARWATER ARENA

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00626 GENERAL ICE RENTALS	(242,900)	(163,126)	(242,900)				(242,900)	
4-00627 SUBSIDIZED RENTALS	(442,900)	(460,860)	(442,900)				(442,900)	
4-00628 PUBLIC SKATING	(8,000)	(8,312)	(8,000)				(8,000)	
4-00629 SPECIAL EVENTS	(20,000)	(14,780)	(20,000)				(20,000)	
4-00636 SKATE SHARPENING		(2,301)						
4-00660 HALL RENTAL	(28,000)	(27,715)	(28,000)				(28,000)	
4-00661 CONCESSION REVENUE	(80,000)	(58,792)	(80,000)				(80,000)	
4-00900 SUNDRY REVENUE	(10,000)	(2,400)	(10,000)				(10,000)	
Revenue Total	(831,800)	(738,286)	(831,800)				(831,800)	
EXPENSES								
5-01050 WAGES - REGULAR	380,544	388,484	380,544		4,976		385,520	1.31%
5-01055 WAGES - OVERTIME	23,700	20,955	23,700				23,700	
5-01060 WAGES - CASUAL	17,119	9,634	17,119		1		17,120	0.01%
5-01080 WAGES - LIFE GUARDS/CONCESSIONS	17,005	22,838	17,005		(1)		17,004	(0.01%)
5-01115 STAT HOLIDAY PAY	6,700	5,459	6,700		(3)		6,697	(0.04%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	71,107	71,140	71,107		5,559		76,666	7.82%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	49,294	49,059	49,294		(1,271)		48,023	(2.58%)
5-02101 FUEL	36,382	41,633	36,382				36,382	
5-02102 ELECTRICITY	102,550	122,410	102,550				102,550	
5-02103 WATER	10,800	5,014	10,800				10,800	
5-02104 TELEPHONE	2,060	1,910	2,060				2,060	
5-02220 VEHICLE EXPENSE	22,500	22,500	22,500				22,500	
5-02360 CLOTHING & UNIFORMS	4,000	3,961	4,000				4,000	
5-04005 INSURANCE	13,079	13,079	13,079		1,308		14,387	10.00%
5-04042 LAUNDRY SERVICES	2,140	407	2,140				2,140	
5-04100 SECURITY SERVICES	300	224	300				300	
5-04900 CONTRACT WORK	19,950	48,774	19,950				19,950	
5-05000 SUNDRY	555	(59)	555				555	
5-47150 GENERAL FACILITY MAINTENANCE	44,840	30,003	44,840				44,840	
5-47160 CONCESSIONS	39,250	31,035	39,250				39,250	
5-47162 SPECIAL EVENTS		20						
5-47163 PUBLIC SKATING	2,200	885	2,200				2,200	

City of Sarnia

2012 Approved Current Budget

4708 CLEARWATER ARENA

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
Expense Total	866,075	889,365	866,075		10,569		876,644	1.22%
Net Expense	34,275	151,079	34,275		10,569		44,844	30.84%

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 4715 4716	DEPARTMENT: PARKS & RECREATION	DIVISION: POOLS
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	0.48	0.48	0.48	
PART-TIME/SEASONAL/TEMPORARY FTEs	5.00	5.03	5.03	
TOTAL	5.48	5.51	5.51	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The City has two outdoor pools that provide affordable recreational swimming as well as the opportunity for students to advance through swimming lessons to the extent of becoming qualified lifeguards. Two arena staff are reassigned to maintain the pools and the spray park for a portion of the summer. Both pools are managed by qualified summer students (lifeguards) who report to a Recreation Coordinator. This is a very frugal and successful method of operation and provides tremendous work experience for the lifeguards and student managers. The spray park and associated park amenities have been an overwhelming success. Daily use of the spray park remains very heavy and will continue to attract young children well into the future. While the spray park does not require a lifeguard, management assigns one of the lifeguards who is on a break from overseeing the busy pool to monitor and supervise the spray park area, cancelling the need for specific spray park staffing and providing a high caliber of safety for users.

City of Sarnia

2012 Approved Current Budget

4715 JACKSON POOL

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00630 PUBLIC SWIMMING	(7,500)	(5,688)	(7,500)				(7,500)	
4-00635 SCHOOL RENTAL & AWARDS	(2,000)	(2,090)	(2,000)				(2,000)	
4-00640 REGISTRATION FEES	(22,500)	(19,561)	(22,500)				(22,500)	
4-00930 COSTS RECOVERED		(200)						
Revenue Total	(32,000)	(27,539)	(32,000)				(32,000)	
EXPENSES								
5-01050 WAGES - REGULAR	11,894	19,175	11,894		159		12,053	1.34%
5-01055 WAGES - OVERTIME	2,576	4,821	2,576		(2)		2,574	(0.08%)
5-01080 WAGES - LIFEGUARDS/CONCESSIONS	52,002	50,828	52,002		(2)		52,000	
5-01115 STAT HOLIDAY PAY	1,502	246	1,502		4		1,506	0.27%
5-01200 EMPLOYEE BENEFITS - STATUTORY	7,869	9,224	7,869		(1,033)		6,836	(13.13%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	1,576	2,750	1,576		(29)		1,547	(1.84%)
5-02054 CHEMICALS	5,170	4,478	5,170				5,170	
5-02101 FUEL	5,375	3,008	5,375				5,375	
5-02102 ELECTRICITY	3,460	2,775	3,460				3,460	
5-02103 WATER	3,050	8,506	3,050				3,050	
5-02104 TELEPHONE	590	699	590				590	
5-04005 INSURANCE	2,528	2,528	2,528		253		2,781	10.01%
5-47500 POOL MAINTENANCE & SUPPLIES	9,035	4,357	9,035				9,035	
5-47503 POOL & BUILDING MAINTENANCE	3,430	2,044	3,430				3,430	
5-47510 POOL LIFEGUARDS & SUPPLIES	2,724	3,623	2,724				2,724	
5-47511 POOL SPECIAL EVENTS		35						
Expense Total	112,781	119,097	112,781		(650)		112,131	(0.58%)
Net Expense	80,781	91,558	80,781		(650)		80,131	(0.80%)

City of Sarnia

2012 Approved Current Budget

4716 COX YOUTH CENTRE & POOL

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00630 PUBLIC SWIMMING	(7,000)	(17,205)	(21,000)				(21,000)	200.00%
4-00635 SCHOOL RENTAL & AWARDS	(2,700)	(4,088)	(2,700)				(2,700)	
4-00637 SPRAY PARK FEES	(14,000)							(100.00%)
4-00640 REGISTRATION FEES	(24,000)	(27,079)	(24,000)		(4,000)		(28,000)	16.67%
Revenue Total	(47,700)	(48,372)	(47,700)		(4,000)		(51,700)	8.39%
EXPENSES								
5-01050 WAGES - REGULAR	11,894	5,706	11,894		159		12,053	1.34%
5-01055 WAGES - OVERTIME	2,576	1,714	2,576		(2)		2,574	(0.08%)
5-01080 WAGES - LIFEGUARDS/CONCESSIONS	60,005	72,883	60,005		3		60,008	
5-01200 EMPLOYEE BENEFITS - STATUTORY	8,718	8,883	8,718		(1,007)		7,711	(11.55%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	1,576	1,100	1,576		(29)		1,547	(1.84%)
5-02054 CHEMICALS	3,500	6,242	3,500				3,500	
5-02101 FUEL	4,670		4,670				4,670	
5-02103 WATER	7,950	7,669	7,950				7,950	
5-02104 TELEPHONE	800	650	800				800	
5-04005 INSURANCE	4,264	4,264	4,264		426		4,690	9.99%
5-47600 POOL MAINTENANCE & SUPPLIES	7,070	1,906	7,070				7,070	
5-47603 POOL & BUILDING MAINTENANCE	4,620	4,595	4,620				4,620	
5-47610 POOL LIFEGUARDS & SUPPLIES	2,935	3,861	2,935				2,935	
5-47611 POOL SPECIAL EVENTS		117						
Expense Total	120,578	119,590	120,578		(450)		120,128	(0.37%)
Net Expense	72,878	71,218	72,878		(4,450)		68,428	(6.11%)

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 4950	DEPARTMENT: PARKS & RECREATION	DIVISION: STRANGWAY CENTRE
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	2.50	2.50	2.50	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.33	0.33	0.33	
TOTAL	2.83	2.83	2.83	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Responsible for providing numerous programs and activities for active seniors fifty years of age and older. The permanent, part-time activities coordinator position was combined with the full-time position in the Recreation Section at City Hall resulting in one full-time position and the reduction of the permanent part-time position. The Manager of the Centre is also the City's representative on the Special Needs Committee and Parks & Recreation's representative on the City's Accessibility Committee. While still honouring the needs of the long-term members, the Centre is reinventing itself to provide programs that meet the needs and interests of today's active, mature adult. The Centre has been very successful in attracting young, middle-age, and senior adults to participate in a variety of programs and special interest offerings. The Centre has also moved to a pay-as-you-participate philosophy which requires the purchase of tokens for each activity a member participates in. This is on top of the basic membership fee and provides a more fair allocation of cost between active and non-active members.

City of Sarnia

2012 Approved Current Budget

4950 STRANGWAY CENTRE - ADMINISTRATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00474 ADVERTISING	(500)	(352)	(500)				(500)	
4-00655 MEMBERSHIP FEES	(17,000)	(17,740)	(17,000)				(17,000)	
4-00750 PROVINCIAL SUBSIDY	(43,964)	(61,524)	(43,964)		(15,000)		(58,964)	34.12%
4-00800 FEDERAL SUBSIDY		(3,000)						
4-00903 RENTAL REVENUE	(3,000)	(2,348)	(3,000)				(3,000)	
4-00905 DONATIONS	(1,500)	(4,274)	(1,500)				(1,500)	
4-47800 COSTS RECOVERED - SPECIAL EVENTS COMMITT	(7,000)	(5,075)	(7,000)				(7,000)	
4-47801 COSTS RECOVERED - TRAVEL COMMITTEE	(7,700)	(6,866)	(7,700)				(7,700)	
4-47803 COSTS RECOVERED - FUNDRAISING	(27,500)	(28,194)	(27,500)				(27,500)	
4-47805 COSTS RECOVERED - HOBBY SHOP	(1,800)	(2,340)	(1,800)				(1,800)	
4-47806 COSTS RECOVERED - ACTIVITIES	(77,500)	(101,782)	(77,500)		(10,000)		(87,500)	12.90%
4-47820 DONATIONS - SPECIAL EVENTS COMMITTEE		(10)						
4-47823 DONATIONS - FUNDRAISING	(600)		(600)				(600)	
4-47825 DONATIONS - HOBBY SHOP	(200)		(200)				(200)	
4-47826 DONATIONS - ACTIVITIES	(50)	(150)	(50)				(50)	
Revenue Total	(188,314)	(233,655)	(188,314)		(25,000)		(213,314)	13.28%
EXPENSES								
5-01000 SALARIES	153,384	130,483	153,384		(10,984)		142,400	(7.16%)
5-01030 SALARIES - CASUAL	7,008	25,243	7,008		336		7,344	4.79%
5-01200 EMPLOYEE BENEFITS - STATUTORY	27,129	25,627	27,129		554		27,683	2.04%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	17,980	11,341	17,980		(575)		17,405	(3.20%)
5-02000 STATIONERY & SUPPLIES	1,560	1,856	1,560				1,560	
5-02001 PRINTING & PAPER SUPPLIES	4,325	6,759	4,325				4,325	
5-02104 TELEPHONE	3,200	2,782	3,200				3,200	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	350	409	350				350	
5-02302 ADVERTISING	5,438	3,324	5,438				5,438	
5-02303 POSTAGE	550	131	550				550	
5-02311 TRAINING & EDUCATION	500	639	500				500	
5-03201 COMMITTEE EXPENSES-SPECIAL EVENTS	7,450	2,648	7,450				7,450	
5-03202 COMMITTEE EXPENSES-TRAVEL COMMITTEE	4,840	4,739	4,840				4,840	
5-03204 COMMITTEE EXPENSES-FUNDRAISING	9,785	14,380	9,785				9,785	
5-03206 COMMITTEE EXPENSES-HOBBY SHOP	580	420	580				580	

City of Sarnia

2012 Approved Current Budget

4950 STRANGWAY CENTRE - ADMINISTRATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
5-03207 COMMITTEE EXPENSES-ACTIVITIES	24,000	39,361	24,000				24,000	
5-04005 INSURANCE	687	687	687		68		755	9.90%
5-04043 CONTRACT CLEANING	18,540	21,096	18,540				18,540	
5-05505 NEW EQUIPMENT	1,000	2,595	1,000				1,000	
Expense Total	288,306	294,520	288,306		(10,601)		277,705	(3.68%)
Net Expense	99,992	60,865	99,992		(35,601)		64,391	(35.60%)

City of Sarnia

2012 Approved Current Budget

4951 STRANGWAY CENTRE - BUILDING & PROPERTY

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	9,270	6,455	9,270				9,270	
5-02102 ELECTRICITY	16,385	16,066	16,385				16,385	
5-02103 WATER	4,500	7,580	4,500				4,500	
5-02321 CLEANING SUPPLIES	2,500	2,468	2,500				2,500	
5-02420 BUILDING MAINTENANCE	18,000	14,753	18,000				18,000	
5-04005 INSURANCE	1,458	1,458	1,458		146		1,604	10.01%
5-04100 SECURITY SERVICES	290	459	290		29		319	10.00%
Expense Total	52,403	49,239	52,403		175		52,578	0.33%
Net Expense	52,403	49,239	52,403		175		52,578	0.33%

City of Sarnia

2012 Approved Current Budget

4952 STRANGWAY CENTRE - CAFETERIA

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00661 CONCESSION REVENUE	(9,000)	(14,134)	(9,000)				(9,000)	
Revenue Total	(9,000)	(14,134)	(9,000)				(9,000)	
EXPENSES								
5-02058 PAPER GOODS	240		240				240	
5-02060 FOOD	4,500	6,827	4,500				4,500	
5-02321 CLEANING SUPPLIES	130	34	130				130	
5-02410 EQUIPMENT MAINTENANCE	160		160				160	
Expense Total	5,030	6,861	5,030				5,030	
Net Expense	(3,970)	(7,273)	(3,970)				(3,970)	

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PLANNING & BUILDING

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 5005	DEPARTMENT: PLANNING & BUILDING	DIVISION: PLANNING
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	8	8	8	
PART-TIME/SEASONAL/TEMPORARY FTEs	0	0	0	
TOTAL	8	8	8	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To deliver a broad range of planning and development services. To administer the City's Official Plan and Zoning By-law, subdivision applications, site plan activity and various loan programs.

City of Sarnia

2012 Approved Current Budget

5005 PLANNING DEPARTMENT

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00700 ZONING & OFFICIAL PLAN APPLICATIONS	(80,000)	(107,406)	(80,000)				(80,000)	
4-00701 ZONING VERIFICATION FEES	(12,000)	(14,829)	(12,000)				(12,000)	
4-00704 DRAFT SUBDIVISION APPROVAL FEE	(3,750)	(3,740)	(3,750)				(3,750)	
4-00720 SALE OF PRINTS, MAPS, ETC	(500)	(1,070)	(500)		(500)		(1,000)	100.00%
4-00740 R.R.A.P. FEES	(20,000)	(6,517)	(20,000)		10,000		(10,000)	(50.00%)
4-00741 HASI AGENCY FEES		(1,243)			(1,500)		(1,500)	
4-00745 PLANNING DEPART-COUNTY GRANT	(568,775)	(473,600)	(568,775)				(568,775)	
4-00925 ADMINISTRATION-FEES	(40,000)		(40,000)		40,000			(100.00%)
4-00930 COSTS RECOVERED	(50,000)	(56,952)	(50,000)				(50,000)	
Revenue Total	(775,025)	(665,357)	(775,025)		48,000		(727,025)	(6.19%)
EXPENSES								
5-01000 SALARIES	555,503	556,328	555,503		35,040		590,543	6.31%
5-01030 SALARIES - CASUAL		6,286						
5-01200 EMPLOYEE BENEFITS - STATUTORY	93,389	95,882	93,389		15,694		109,083	16.80%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	58,326	46,791	58,326		(515)		57,811	(0.88%)
5-01253 CAR ALLOWANCE	1,418	1,351	1,418				1,418	
5-01254 CLOTHING/BOOT ALLOWANCE	175		175				175	
5-02000 STATIONERY & SUPPLIES	2,800	1,593	2,800				2,800	
5-02001 PRINTING & PAPER SUPPLIES	2,000	811	2,000				2,000	
5-02002 GRAPHIC PRINTING & SUPPLIES	1,735	1,370	1,735				1,735	
5-02104 TELEPHONE	800	1,283	800		400		1,200	50.00%
5-02220 VEHICLE EXPENSE	5,000		5,000		(4,000)		1,000	(80.00%)
5-02300 OFFICE EXPENSES	780	75	780				780	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	3,190	3,133	3,190		160		3,350	5.02%
5-02302 ADVERTISING	7,000	6,955	7,000				7,000	
5-02303 POSTAGE	4,000	4,334	4,000		500		4,500	12.50%
5-02310 TRAVEL	290	110	290				290	
5-02311 TRAINING & EDUCATION	5,000	2,103	5,000				5,000	
5-02312 CONFERENCES & SEMINARS	2,000	1,157	2,000				2,000	
5-02405 OFFICE EQUIPMENT MAINTENANCE	8,000	6,756	8,000				8,000	
5-04005 INSURANCE	15,373	24,661	15,373		1,537		16,910	10.00%
5-05500 REPLACEMENT EQUIPMENT	7,750	1,684	7,750				7,750	

City of Sarnia

2012 Approved Current Budget

5005 PLANNING DEPARTMENT

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
5-05505 NEW EQUIPMENT	3,300	367						(100.00%)
5-05880 DOWNTOWN REHABILITATION GRANT PROGRAM	2,000	2,416	2,000				2,000	
Expense Total	779,829	765,446	776,529		48,816		825,345	5.84%
Net Expense	4,804	100,089	1,504		96,816		98,320	1,946.63%

City of Sarnia

2012 Approved Current Budget

5010 COMMITTEE OF ADJUSTMENT

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00702 COMMITTEE OF ADJUSTMENT PERMISSION	(26,000)	(27,360)	(26,000)		(1,500)		(27,500)	5.77%
4-00703 COMMITTEE OF ADJUSTMENT CONSENT	(32,050)	(20,179)	(32,050)		16,050		(16,000)	(50.08%)
Revenue Total	(58,050)	(47,539)	(58,050)		14,550		(43,500)	(25.06%)
EXPENSES								
5-01253 CAR ALLOWANCE	2,100	2,100	2,100		(2,100)			(100.00%)
5-02000 STATIONERY & SUPPLIES	240	229	240				240	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	250	220	250				250	
5-02302 ADVERTISING	2,350	1,193	2,350		(850)		1,500	(36.17%)
5-02303 POSTAGE	1,850	1,135	1,850				1,850	
5-02312 CONFERENCES & SEMINARS	3,100	2,752	3,100				3,100	
5-05650 ALLOCATED ADMINISTRATION	50,000	50,000	50,000				50,000	
Expense Total	59,890	57,629	59,890		(2,950)		56,940	(4.93%)
Net Expense	1,840	10,090	1,840		11,600		13,440	630.43%

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 5020	DEPARTMENT: PLANNING & BUILDING	DIVISION: BUILDING
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	6	6	6	
PART-TIME/SEASONAL/TEMPORARY FTEs	0	0	0	
TOTAL	6	6	6	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To administer the Ontario Building Code. Responsible for issuing building permits and inspecting building construction in accordance with the Ontario Building Code.

City of Sarnia

2012 Approved Current Budget

5020 BUILDING DEPARTMENT

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00710 BUILDING PERMIT	(475,000)	(469,966)	(475,000)		(135,000)		(610,000)	28.42%
4-00795 OTHER GRANTS & SUBSIDIES	(3,000)		(3,000)		3,000			(100.00%)
4-06220 CONTRIBUTION FROM RESERVES	(231,692)	(200,747)	(231,692)		70,618		(161,074)	(30.48%)
Revenue Total	(709,692)	(670,713)	(709,692)		(61,382)		(771,074)	8.65%
EXPENSES								
5-01000 SALARIES	437,987	407,690	437,987		(29,529)		408,458	(6.74%)
5-01030 SALARIES - CASUAL		18,931						
5-01200 EMPLOYEE BENEFITS - STATUTORY	74,554	74,837	74,554		2,054		76,608	2.76%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	47,886	43,993	47,886		(5,079)		42,807	(10.61%)
5-01254 CLOTHING/BOOT ALLOWANCE	1,000	1,927	1,000		(500)		500	(50.00%)
5-02000 STATIONERY & SUPPLIES	2,000	1,480	2,000				2,000	
5-02001 PRINTING & PAPER SUPPLIES	2,000	2,419	2,000				2,000	
5-02104 TELEPHONE	2,800	3,882	2,800				2,800	
5-02114 IT MAINTENANCE & SUPPORT					16,000		16,000	
5-02220 VEHICLE EXPENSE	61,178	50,892	61,178		(21,593)		39,585	(35.30%)
5-02225 VEHICLE LEASING	2,500		2,500		(2,500)			(100.00%)
5-02300 OFFICE EXPENSES	8,000	7,226	8,000				8,000	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,550	2,545	1,550				1,550	
5-02303 POSTAGE	1,050	5	1,050				1,050	
5-02309 LOCAL TRAVEL	3,000		3,000		(1,000)		2,000	(33.33%)
5-02311 TRAINING & EDUCATION	8,000	5,394	8,000		(1,500)		6,500	(18.75%)
5-02312 CONFERENCES & SEMINARS	2,000	976	2,000				2,000	
5-02405 OFFICE EQUIPMENT MAINTENANCE	200	173	200				200	
5-04005 INSURANCE	27,287	27,287	27,287		2,729		30,016	10.00%
5-04910 OTHER PURCHASED SERVICES	2,000		2,000				2,000	
5-05500 REPLACEMENT EQUIPMENT	4,700	675	4,700		(700)		4,000	(14.89%)
5-05505 NEW EQUIPMENT		243						
5-05630 OTHER RECOVERABLE WORK		138						
5-05650 ALLOCATED ADMINISTRATION	20,000	20,000	20,000		103,000		123,000	515.00%
Expense Total	709,692	670,713	709,692		61,382		771,074	8.65%
Net Expense								

**THE CORPORATION OF THE CITY OF SARNIA
2012 CURRENT BUDGET**

DEPARTMENT # 5021	DEPARTMENT: PLANNING & BUILDING	DIVISION: PROPERTY STANDARDS ENFORCEMENT
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FULL TIME EQUIVALENT	2011 BUDGETED FTE	2011 ACTUAL FTE	2012 BUDGETED FTE	COMMENTS
FULL TIME FTEs	2	2	2	
PART-TIME/SEASONAL/TEMPORARY FTEs	0	0	0	
TOTAL	2	2	2	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Responsible for Property Standards enforcement and zoning enforcement; includes enforcement of lot maintenance bylaws, pool bylaws and sign bylaws;

City of Sarnia

2012 Approved Current Budget

5021 PROPERTY STANDARDS ENFORCEMENT

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00711 PERMIT FEES	(27,000)	(22,787)	(27,000)				(27,000)	
4-00715 PROPERTY STANDARDS INSPECTION FEES	(7,500)	(7,007)	(7,500)				(7,500)	
4-00930 COSTS RECOVERED					(1,500)		(1,500)	
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(20,000)	(20,000)	(20,000)				(20,000)	
4-06200 CONTRIBUTION FROM RESERVE FUND	(75,000)	(75,000)	(75,000)		37,500		(37,500)	(50.00%)
Revenue Total	(129,500)	(124,794)	(129,500)		36,000		(93,500)	(27.80%)
EXPENSES								
5-01000 SALARIES	80,181	75,795	80,181		30,894		111,075	38.53%
5-01200 EMPLOYEE BENEFITS - STATUTORY	14,005	13,036	14,005		7,317		21,322	52.25%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	9,984	9,458	9,984		3,879		13,863	38.85%
5-01254 CLOTHING/BOOT ALLOWANCE	1,000		1,000		500		1,500	50.00%
5-02104 TELEPHONE	1,000		1,000				1,000	
5-02220 VEHICLE EXPENSE					26,390		26,390	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	200		200		300		500	150.00%
5-02303 POSTAGE	250		250				250	
5-02311 TRAINING & EDUCATION		875			1,500		1,500	
5-02312 CONFERENCES & SEMINARS		1,440						
5-05505 NEW EQUIPMENT		1,310						
Expense Total	106,620	101,914	106,620		70,780		177,400	66.39%
Net Expense	(22,880)	(22,880)	(22,880)		106,780		83,900	(466.70%)

City of Sarnia

2012 Approved Current Budget

5022 ENVIRONMENTAL ADVISORY COMMITTEE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00900 SUNDRY REVENUE		4,730						
Revenue Total		4,730						
EXPENSES								
5-02001 PRINTING & PAPER SUPPLIES	390		390				390	
5-02300 OFFICE EXPENSES	390		390				390	
5-02302 ADVERTISING	490		490				490	
5-02311 TRAINING & EDUCATION	490		490				490	
5-02312 CONFERENCES & SEMINARS	190		190				190	
Expense Total	1,950		1,950				1,950	
Net Expense	1,950	4,730	1,950				1,950	

City of Sarnia

2012 Approved Current Budget

5025 HERITAGE COMMITTEE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00720 SALE OF PRINTS, MAPS, ETC		(175)						
Revenue Total		(175)						
EXPENSES								
5-02000 STATIONERY & SUPPLIES	100	44	100				100	
5-02300 OFFICE EXPENSES	190	118	190				190	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	75		75				75	
5-02302 ADVERTISING	340		340				340	
5-02310 TRAVEL	340		340				340	
5-02311 TRAINING & EDUCATION	190	304	190				190	
5-02312 CONFERENCES & SEMINARS	970	1,261	970				970	
5-03001 CERTIFICATE PROGRAM	50	86	50				50	
5-05800 HERITAGE DAY	730	563	730				730	
Expense Total	2,985	2,376	2,985				2,985	
Net Expense	2,985	2,201	2,985				2,985	

City of Sarnia

2012 Approved Current Budget

5040 OFFICIAL PLAN REVIEW

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-06220 CONTRIBUTION FROM RESERVES	(80,700)	(32,571)	(80,700)				(80,700)	
Revenue Total	(80,700)	(32,571)	(80,700)				(80,700)	
EXPENSES								
5-02001 PRINTING & PAPER SUPPLIES	1,000	382	1,000				1,000	
5-02002 GRAPHIC PRINTING & SUPPLIES	1,200	82	1,200				1,200	
5-02300 OFFICE EXPENSES	200		200				200	
5-02302 ADVERTISING	3,000	329	3,000				3,000	
5-02303 POSTAGE	300	1	300				300	
5-04910 OTHER PURCHASED SERVICES	75,000	31,777	75,000				75,000	
Expense Total	80,700	32,571	80,700				80,700	
Net Expense								

DEBT & UNCLASSIFIED

City of Sarnia

2012 Approved Current Budget

5500 DEBT CHARGES

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00095 TILE DRAIN LOAN	(8,759)	(8,759)	(8,759)		2,414		(6,345)	(27.56%)
4-05745 DEBT RECOVERY - TRANSIT	(189,803)	(189,802)	(189,803)		2,829		(186,974)	(1.49%)
4-05750 DEBT RECOVERY - SEWERS	(2,034,145)	(2,034,118)	(2,034,145)		52,891		(1,981,254)	(2.60%)
4-05752 DEBT RECOVERY - WATER	(2,688,688)	(2,688,689)	(2,688,688)		40,220		(2,648,468)	(1.50%)
4-05753 DEBT RECOVERY - SSEC	(78,798)	(78,798)	(78,798)				(78,798)	
4-05754 DEBT RECOVERY - POLICE	(294,095)	(294,117)	(294,095)		265,634		(28,461)	(90.32%)
4-05756 DEBT RECOVERY - SEAWAY CENTRE	(20,450)	(20,450)	(20,450)		(920)		(21,370)	4.50%
4-05757 DEBT RECOVERY - MULTI USE COMPLEX	(437,283)	(437,283)	(437,283)				(437,283)	
Revenue Total	(5,752,021)	(5,752,016)	(5,752,021)		363,068		(5,388,953)	(6.31%)
EXPENSES								
5-05715 LAWSS DEBT CHARGES-PRINCIPAL	1,322,159	1,322,159	1,322,159		80,386		1,402,545	6.08%
5-05716 LAWSS DEBT CHARGES-INTEREST	870,841	870,841	870,841		(117,722)		753,119	(13.52%)
5-05720 DEBT CHARGES-PRINCIPAL	202,000	202,000	202,000		12,000		214,000	5.94%
5-05721 DEBT CHARGES-INTEREST	122,841	122,842	122,841		(7,652)		115,189	(6.23%)
5-05730 OCWA DEBT CHARGES-PRINCIPAL	25,319	25,319	25,319		2,731		28,050	10.79%
5-05731 OCWA DEBT CHARGES-INTEREST	16,029	16,029	16,029		(2,731)		13,298	(17.04%)
5-05735 BANK LOAN-PRINCIPAL	4,783,336	4,783,336	4,783,336		(322,367)		4,460,969	(6.74%)
5-05736 BANK LOAN-INTEREST	1,297,146	1,297,146	1,297,146		(235,169)		1,061,977	(18.13%)
5-05740 TILE DRAIN DEBT CHARGES-PRINCIPAL	6,273	7,838	6,273		(1,989)		4,284	(31.71%)
5-05741 TILE DRAIN DEBT CHARGES-INTEREST	2,486	921	2,486		(425)		2,061	(17.10%)
5-05750 DEBT CHARGES - RBC CENTRE - PRINCIPAL	437,283	181,821	437,283				437,283	
5-05751 DEBT CHARGES - RBC CENTRE - INTEREST		255,462						
5-05780 INTERNAL DEBT CHARGES - PRINCIPAL	300,600	259,934	300,600			67,557	368,157	22.47%
5-05781 INTERNAL DEBT CHARGES - INTEREST	105,686	79,627	105,686			27,903	133,589	26.40%
5-06100 CONTRIBUTION TO RESERVE	410,604	410,604	410,604			134,410	545,014	32.73%
Expense Total	9,902,603	9,835,879	9,902,603		(592,938)	229,870	9,539,535	(3.67%)
Net Expense	4,150,582	4,083,863	4,150,582		(229,870)	229,870	4,150,582	

City of Sarnia

2012 Approved Current Budget

5505 FINANCIAL EXPENSES

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-05700 BANK CHARGES	10,000	12,544	10,000				10,000	
5-05707 INTEREST EXPENSE-OTHER		11						
Expense Total	10,000	12,555	10,000				10,000	
Net Expense	10,000	12,555	10,000				10,000	

City of Sarnia

2012 Approved Current Budget

5515 UNCLASSIFIED

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01200 EMPLOYEE BENEFITS - STATUTORY					75,000		75,000	
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	388,304	447,729	388,304		44,459		432,763	11.45%
5-02496 CONTINGENCY PROVISION	25,000		25,000		(25,000)			(100.00%)
5-05645 PROVISION FOR DOUBTFUL ACCOUNTS		(20,118)						
Expense Total	413,304	427,611	413,304		94,459		507,763	22.85%
Net Expense	413,304	427,611	413,304		94,459		507,763	22.85%

GRANTS, BOARDS, & COMMISSIONS

City of Sarnia

2012 Approved Current Budget

5520 MUNICIPAL GRANTS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-06220 CONTRIBUTION FROM RESERVES	(85,000)	(85,000)		(85,000)			(85,000)	
Revenue Total	(85,000)	(85,000)		(85,000)			(85,000)	
EXPENSES								
5-00691 MINORS SPORTS SUBSIDY-ICE TIME	158,067	211,244	158,067				158,067	
5-00692 MINORS SPORTS SUBSIDY-COMMUNITY CENTRE	17,230	26,481	17,230				17,230	
5-00693 MINORS SPORTS SUBSIDY-SPORTS FIELDS	10,000	14,857	10,000				10,000	
5-05000 SUNDRY	11,000	9,593	11,000				11,000	
5-05808 HEALTHCARE RECRUITMENT TASKFORCE	85,000	85,000		85,000			85,000	
5-05816 CANADA DAY COMMITTEE	35,000	35,000		35,000			35,000	
5-05840 LAMBTON FARM SAFETY ASSOCIATION	200	200		200			200	
5-05841 URBAN WILDLIFE COMMITTEE	1,000	1,000		1,000			1,000	
5-05843 CELEBRATION OF LIGHTS	15,000	15,000	15,000				15,000	
5-05850 BLUEWATER TRAILS	22,000	22,000		22,000			22,000	
5-05851 IMPERIAL THEATRE MORTGAGE INTEREST	7,676	6,464	7,676				7,676	
5-05852 DOWNTOWN & NORTHGATE CLEANUP	19,454	19,454	19,454				19,454	
5-05856 SARNIA HISTORICAL SOCIETY	6,000	6,000		6,000			6,000	
5-05859 LAMBTON ELDERLY OUTREACH	7,000	7,000						(100.00%)
5-05861 COMMUNITIES IN BLOOM	1,200	1,200		1,200			1,200	
5-05865 LOCOMOTIVE 6069	5,000	5,000		5,000			5,000	
5-05890 MAJOR EVENTS ASSISTANCE	20,000	22,780	20,000				20,000	
5-05891 BROWNFIELDS TAX INCENTIVE PROGRAM	30,000		30,000				30,000	
Expense Total	450,827	488,273	288,427	155,400			443,827	(1.55%)
Net Expense	365,827	403,273	288,427	70,400			358,827	(1.91%)

City of Sarnia

2012 Approved Current Budget

5525 CONTRIBUTION TO BOARDS & COMMISSIONS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-05809 BLUEWATER HOSPITALS-CLEMENTS FUND	2,200	2,200	2,200				2,200	
5-05814 ST. CLAIR CONSERVATION AUTHORITY	245,569	252,338	245,569				245,569	
Expense Total	247,769	254,538	247,769				247,769	
Net Expense	247,769	254,538	247,769				247,769	

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SEWER AREA BUDGET

City of Sarnia

2012 Approved Current Budget

1050 TAXATION - SEWER AREA

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00045 LOCAL IMPROVEMENTS	(30,197)	(31,503)	(30,197)				(30,197)	
Revenue Total	(30,197)	(31,503)	(30,197)				(30,197)	
EXPENSES								
5-00950 TAX WRITE OFFS		698						
Expense Total		698						
Net Expense	(30,197)	(30,805)	(30,197)				(30,197)	

City of Sarnia

2012 Approved Current Budget

3500 SANITARY SEWER MAINTENANCE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00930 COSTS RECOVERED		(2,900)						
Revenue Total		(2,900)						
EXPENSES								
5-01000 SALARIES	31,967	31,287	31,967		2,381		34,348	7.45%
5-01200 EMPLOYEE BENEFITS - STATUTORY	87,211	93,462	87,211		22,518		109,729	25.82%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	62,251	58,152	62,251		6,249		68,500	10.04%
5-02311 TRAINING & EDUCATION	19,830	18,622	19,830		600		20,430	3.03%
5-02388 OVERTIME MEALS	6,583	12,447	6,583				6,583	
5-02485 CONSTRUCTION	3,018,600	2,892,741	3,018,600				3,018,600	
5-04005 INSURANCE	164,648	164,648	164,648		16,465		181,113	10.00%
5-04910 OTHER PURCHASED SERVICES	30,000	34,306	30,000				30,000	
5-05138 CNR LEASE	1,500	15	1,500				1,500	
5-05720 DEBT CHARGES-PRINCIPAL	249,457	249,458	249,457		(41,584)		207,873	(16.67%)
5-05721 DEBT CHARGES-INTEREST	41,304	41,304	41,304		(11,278)		30,026	(27.30%)
5-05730 OCWA DEBT CHARGES-PRINCIPAL	16,364	16,364	16,364		1,807		18,171	11.04%
5-05731 OCWA DEBT CHARGES-INTEREST	10,650	10,650	10,650		(1,807)		8,843	(16.97%)
5-06100 CONTRIBUTION TO RESERVE	108,893	108,893	108,893		52,862		161,755	48.54%
5-25900 CAPITAL OUT OF RATES	195,000	195,000		195,000			195,000	
5-44100 SANITARY SEWER CLEANING	165,038	157,404	165,038		5,000		170,038	3.03%
5-44101 REPAIRS SANITARY SEWER	67,528	200,204	67,528				67,528	
5-44102 MANHOLE MAINTENANCE SANITARY SEWER	59,118	34,107	59,118				59,118	
5-44104 SANITARY SEWER LATERAL MAINTENANCE	463,467	529,500	463,467		13,904		477,371	3.00%
5-44105 LATTERAL INVESTIGATED & RODDED		439						
5-44106 SANITARY PUMP STATION & BUILDING		4,909						
5-44107 BRIGHTS GROVE LAGOONS		20,849						
5-44112 ENVIRONMENTAL INVESTIGATIONS	12,410	736	12,410				12,410	
5-44150 SUPERVISION SANITARY SEWER MAINTENANCE	207,837	210,373	207,837		7,422		215,259	3.57%
Expense Total	5,019,656	5,085,870	4,824,656	195,000	74,539		5,094,195	1.48%
Net Expense	5,019,656	5,082,970	4,824,656	195,000	74,539		5,094,195	1.48%

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3501 PUMP STATION MAINTENANCE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00930 COSTS RECOVERED		(9,464)						
Revenue Total		(9,464)						
EXPENSES								
5-01000 SALARIES	330,307	311,685	330,307		19,060		349,367	5.77%
5-01025 SALARIES - OVERTIME		38,570						
5-01050 WAGES - REGULAR		93						
5-01095 CALL DUTY		9,595						
5-01100 ACTING RANK					5,003		5,003	
5-01200 EMPLOYEE BENEFITS - STATUTORY	56,429	58,031	56,429		9,941		66,370	17.62%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	36,211	26,289	36,211		(390)		35,821	(1.08%)
5-02054 CHEMICALS	5,000	2,538	5,000		(2,500)		2,500	(50.00%)
5-02102 ELECTRICITY	165,000	188,508	165,000			42,000	207,000	25.45%
5-02104 TELEPHONE	10,000	15,080	10,000				10,000	
5-02220 VEHICLE EXPENSE	44,464	44,464	44,464		24,395		68,859	54.86%
5-02300 OFFICE EXPENSES					2,500		2,500	
5-02360 CLOTHING & UNIFORMS					5,200		5,200	
5-02388 OVERTIME MEALS		1,599			2,000		2,000	
5-02410 EQUIPMENT MAINTENANCE	205,000	91,289	205,000		(35,000)		170,000	(17.07%)
5-02420 BUILDING MAINTENANCE	65,500	17,877	65,500		(30,000)		35,500	(45.80%)
5-04910 OTHER PURCHASED SERVICES	35,000	206,207	35,000				35,000	
5-04925 SPILLS RESPONSE					10,000		10,000	
Expense Total	952,911	1,011,825	952,911		10,209	42,000	1,005,120	5.48%
Net Expense	952,911	1,002,361	952,911		10,209	42,000	1,005,120	5.48%

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3505 WATER POLLUTION CONTROL CENTRE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00950 LAWSS RESIDUAL MANAGEMENT FEES	(150,000)	(46,965)	(150,000)		150,000			(100.00%)
Revenue Total	(150,000)	(46,965)	(150,000)		150,000			(100.00%)
EXPENSES								
5-01000 SALARIES	918,199	864,335	918,199		11,280		929,479	1.23%
5-01025 SALARIES - OVERTIME	20,022	76,837	20,022				20,022	
5-01030 SALARIES - CASUAL	13,870	41,663	13,870				13,870	
5-01095 CALL DUTY	9,986	13,930	9,986				9,986	
5-01100 ACTING RANK	5,000	11,443	5,000		4		5,004	0.08%
5-01115 STAT HOLIDAY PAY	18,538	20,660	18,538				18,538	
5-01125 SHIFT DIFFERENTIAL	5,148	5,261	5,148				5,148	
5-01200 EMPLOYEE BENEFITS - STATUTORY	161,979	164,257	161,979		18,581		180,560	11.47%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	101,549	99,262	101,549		(1,884)		99,665	(1.86%)
5-01254 CLOTHING/BOOT ALLOWANCE	4,573	4,723	4,573				4,573	
5-01257 OVERTIME MEALS	990		990				990	
5-02000 STATIONERY & SUPPLIES	5,655	6,306	5,655				5,655	
5-02052 LAB SUPPLIES	21,260	8,539	21,260				21,260	
5-02054 CHEMICALS	159,974	280,237	159,974		15,000		174,974	9.38%
5-02056 UV SYSTEM SUPPLIES	65,915	136	65,915		10,000		75,915	15.17%
5-02101 FUEL	162,240	150,225	162,240				162,240	
5-02102 ELECTRICITY	723,449	729,849	723,449		(100,000)		623,449	(13.82%)
5-02103 WATER	400	333	400				400	
5-02104 TELEPHONE	12,508	13,704	12,508				12,508	
5-02220 VEHICLE EXPENSE	50,429	50,429	50,429		1,868		52,297	3.70%
5-02227 EQUIPMENT RENTALS	10,000	21,425	10,000				10,000	
5-02300 OFFICE EXPENSES		932						
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	490	850	490				490	
5-02303 POSTAGE	400	1,419	400				400	
5-02311 TRAINING & EDUCATION	20,545	19,153	20,545				20,545	
5-02312 CONFERENCES & SEMINARS	1,400	1,349	1,400				1,400	
5-02360 CLOTHING & UNIFORMS	2,530	681	2,530				2,530	
5-02370 SLUDGE SCREENING & GRIT REMOVAL	27,295	20,656	27,295				27,295	
5-02388 OVERTIME MEALS		1,886						

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3505 WATER POLLUTION CONTROL CENTRE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
5-02390 COMBINED SEWER OVERFLOW TANK	20,878	11,995	20,878				20,878	
5-02391 SEWAGE USE BY-LAW ENFORCEMENT	10,600	759	10,600				10,600	
5-02392 LAGOON OPERATION	18,725	50,512	18,725				18,725	
5-02393 AIR EMISSIONS	10,300		10,300				10,300	
5-02398 DIGESTION SETTLING TANKS	54,318		54,318				54,318	
5-02401 SMALL TOOLS	10,000		10,000				10,000	
5-02410 EQUIPMENT MAINTENANCE	237,532	376,251	237,532		15,000		252,532	6.31%
5-02420 BUILDING MAINTENANCE	110,998	98,322	110,998				110,998	
5-04005 INSURANCE	103,463	103,463	103,463		10,346		113,809	10.00%
5-04910 OTHER PURCHASED SERVICES		5,960						
5-04920 SCADA MAINTENANCE	35,010	28,456	35,010				35,010	
5-05000 SUNDRY		61						
5-05134 HEALTH & OCCUPATIONAL SAFETY	10,000	6,279	10,000				10,000	
5-05144 QUALITY ASSURANCE/CONTROL	30,776	36,740	30,776				30,776	
5-05500 REPLACEMENT EQUIPMENT	23,976	282	23,976				23,976	
5-05505 NEW EQUIPMENT	5,305	8,525	5,305				5,305	
5-05650 ALLOCATED ADMINISTRATION	16,400	16,400	16,400		1,400		17,800	8.54%
5-05720 DEBT CHARGES-PRINCIPAL	998,974	1,002,393	998,974		58,734		1,057,708	5.88%
5-05721 DEBT CHARGES-INTEREST	725,952	713,948	725,952		(67,319)		658,633	(9.27%)
5-06100 CONTRIBUTION TO RESERVE	510,147	510,147	510,147		8,585		518,732	1.68%
Expense Total	5,457,698	5,580,973	5,457,698		(18,405)		5,439,293	(0.34%)
Net Expense	5,307,698	5,534,008	5,307,698		131,595		5,439,293	2.48%

City of Sarnia

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3506 BRIGHTS GROVE LAGOONS

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01025 SALARIES - OVERTIME		732						
5-01100 ACTING RANK		1,086						
5-01125 SHIFT DIFFERENTIAL		19						
5-01200 EMPLOYEE BENEFITS - STATUTORY		268						
5-01254 CLOTHING/BOOT ALLOWANCE	200		200				200	
5-01257 OVERTIME MEALS	100		100				100	
5-02054 CHEMICALS	70,000	94,916	70,000		45,000		115,000	64.29%
5-02388 OVERTIME MEALS		29						
5-02410 EQUIPMENT MAINTENANCE	66,920	5,505	66,920		(40,000)		26,920	(59.77%)
5-02420 BUILDING MAINTENANCE	18,700	8,362	18,700				18,700	
5-05000 SUNDRY	635	326	635				635	
5-05144 QUALITY ASSURANCE/CONTROL	11,000	4,749	11,000				11,000	
Expense Total	167,555	115,992	167,555		5,000		172,555	2.98%
Net Expense	167,555	115,992	167,555		5,000		172,555	2.98%

City of Sarnia

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3507 NVIRO

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00940 SALE OF MATERIALS	(30,000)	(41,789)	(30,000)				(30,000)	
Revenue Total	(30,000)	(41,789)	(30,000)				(30,000)	
EXPENSES								
5-01025 SALARIES - OVERTIME		15,328						
5-01100 ACTING RANK		10,714						
5-01125 SHIFT DIFFERENTIAL		1,526						
5-01200 EMPLOYEE BENEFITS - STATUTORY		3,505						
5-01254 CLOTHING/BOOT ALLOWANCE	100		100				100	
5-01257 OVERTIME MEALS	400		400				400	
5-02054 CHEMICALS	28,750	14,936	28,750				28,750	
5-02055 NVIRO CHEMICALS - AEKALINE ADMIXTURE	158,000	185,086	158,000				158,000	
5-02101 FUEL		236						
5-02300 OFFICE EXPENSES		226						
5-02370 SLUDGE SCREENING & GRIT REMOVAL		1,571						
5-02388 OVERTIME MEALS		587						
5-02410 EQUIPMENT MAINTENANCE	50,000	24,042	50,000				50,000	
5-02420 BUILDING MAINTENANCE	20,600	13,508	20,600				20,600	
5-04010 NVIRO MANAGEMENT	180,000	197,161	180,000				180,000	
5-04910 OTHER PURCHASED SERVICES	46,260	35,587	46,260				46,260	
5-05144 QUALITY ASSURANCE/CONTROL		647						
Expense Total	484,110	504,660	484,110				484,110	
Net Expense	454,110	462,871	454,110				454,110	

City of Sarnia

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3510 SEWER - GENERAL ADMINISTRATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02466 CONTRACT EXPENSE	273,699	373,822	273,699		123,857		397,556	45.25%
5-02490 WORKS CENTRE OPERATION	744,589	744,589	744,589				744,589	
5-05140 REALTY TAXES	306,800	290,282	306,800				306,800	
5-05650 ALLOCATED ADMINISTRATION	781,282	781,282	781,282		26,342		807,624	3.37%
5-06100 CONTRIBUTION TO RESERVE		31,332						
5-06101 CONTRIBUTION TO CAPITAL RESRV FUND (GST)	90,345	90,345	90,345				90,345	
Expense Total	2,196,715	2,311,652	2,196,715		150,199		2,346,914	6.84%
Net Expense	2,196,715	2,311,652	2,196,715		150,199		2,346,914	6.84%

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3590 SEWER AREA - REVENUE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00580 SEWER SURCHARGE	(14,068,448)	(14,479,049)	(13,873,448)	(45,000)	(371,542)	(42,000)	(14,331,990)	1.87%
4-06200 CONTRIBUTION FROM RESERVE FUND				(150,000)			(150,000)	
Revenue Total	(14,068,448)	(14,479,049)	(13,873,448)	(195,000)	(371,542)	(42,000)	(14,481,990)	2.94%
EXPENSES								
Expense Total								
Net Expense	(14,068,448)	(14,479,049)	(13,873,448)	(195,000)	(371,542)	(42,000)	(14,481,990)	2.94%

WATER BUDGET

City of Sarnia

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3700 WATER - ADMINISTRATION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02114 IT MAINTENANCE & SUPPORT	30,000	31,936	30,000				30,000	
5-02500 LAWSS ADMINISTRATION	243,002	243,002	243,002		199,809		442,811	82.23%
5-04005 INSURANCE	9,038	9,038	9,038		904		9,942	10.00%
5-05114 LAWSS OPERATING COSTS	2,701,721	2,701,721	2,701,721		(86,312)		2,615,409	(3.19%)
5-05650 ALLOCATED ADMINISTRATION	162,050	162,050	162,050		15,950		178,000	9.84%
5-05710 CITY'S SHARE LAWSS CAPITAL	845,085	845,085	845,085		(185,580)		659,505	(21.96%)
5-05715 LAWSS DEBT CHARGES-PRINCIPAL	1,322,159	1,322,159	1,322,159		80,386		1,402,545	6.08%
5-05716 LAWSS DEBT CHARGES-INTEREST	870,841	870,841	870,841		(117,722)		753,119	(13.52%)
5-05720 DEBT CHARGES-PRINCIPAL	426,940	426,941	426,940		18,705		445,645	4.38%
5-05721 DEBT CHARGES-INTEREST	54,415	54,415	54,415		(21,589)		32,826	(39.67%)
5-05730 OCWA DEBT CHARGES-PRINCIPAL	8,955	8,955	8,955		925		9,880	10.33%
5-05731 OCWA DEBT CHARGES-INTEREST	5,378	5,378	5,378		(925)		4,453	(17.20%)
5-06100 CONTRIBUTION TO RESERVE	3,488	3,488	3,488				3,488	
5-06900 CONTRIBUTION TO RESERVE	56,077	56,077	56,077		40,220		96,297	71.72%
Expense Total	6,739,149	6,741,086	6,739,149		(55,229)		6,683,920	(0.82%)
Net Expense	6,739,149	6,741,086	6,739,149		(55,229)		6,683,920	(0.82%)

City of Sarnia

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3705 WATER - DISTRIBUTION

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00930 COSTS RECOVERED		(1,650)						
Revenue Total		(1,650)						
EXPENSES								
5-01000 SALARIES	31,967	32,538	31,967		2,381		34,348	7.45%
5-01200 EMPLOYEE BENEFITS - STATUTORY	171,032	180,196	171,032		20,728		191,760	12.12%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	120,520	117,254	120,520		(1,881)		118,639	(1.56%)
5-02104 TELEPHONE	4,130	7,034	4,130				4,130	
5-02300 OFFICE EXPENSES	2,000	1,067	2,000				2,000	
5-02311 TRAINING & EDUCATION	36,100	30,551	36,100		1,180		37,280	3.27%
5-02388 OVERTIME MEALS	10,280	19,008	10,280		2,000		12,280	19.46%
5-02466 CONTRACT EXPENSE	562,118	520,059	562,118		(52,870)		509,248	(9.41%)
5-02485 CONSTRUCTION	2,565,000	2,554,530	2,565,000		51,300		2,616,300	2.00%
5-02490 WORKS CENTRE OPERATION	744,589	744,589	744,589				744,589	
5-03002 OTHER OPERATING SUPPLIES	33,080	17,385	33,080				33,080	
5-04910 OTHER PURCHASED SERVICES	55,000	64,785	55,000				55,000	
5-05650 ALLOCATED ADMINISTRATION	616,263	616,263	616,263		10,392		626,655	1.69%
5-06101 CONTRIBUTION TO CAPITAL RESRV FUND (GST)	57,595	57,595	57,595				57,595	
5-25900 CAPITAL OUT OF RATES	215,000	215,000		215,000			215,000	
5-45000 WATERMAIN MAINTENANCE	998,178	1,298,240	998,178		25,849		1,024,027	2.59%
5-45001 VALVE TURNING MAINTENANCE	176,463	175,093	176,463		5,166		181,629	2.93%
5-45003 HYDRANT MAINTENANCE & FLUSHING	228,466	243,064	228,466				228,466	
5-45005 UTILITY LOCATES	181,343	160,786	181,343				181,343	
5-45008 WATER SERVICE MAINT & INVEST	159,812	159,891	159,812		4,800		164,612	3.00%
5-45100 SUPERVISION WATER MAINTENANCE	189,362	190,395	189,362		9,825		199,187	5.19%
Expense Total	7,158,298	7,405,323	6,943,298	215,000	78,870		7,237,168	1.10%
Net Expense	7,158,298	7,403,673	6,943,298	215,000	78,870		7,237,168	1.10%

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3790 WATER - REVENUE

	2011 Budget	2011 Actuals	2012 Base Budget	2012 One Time Budget	2012 Non-Service Level	2012 Service Level	2012 Approved Budget	Variance 2012 to 2011 Budget
REVENUE								
4-00045 LOCAL IMPROVEMENTS	(37,697)	(31,829)	(37,697)				(37,697)	
4-00570 WATER BILLINGS	(13,752,552)	(13,982,022)	(13,537,552)	(215,000)	(23,641)		(13,776,193)	0.17%
4-00571 HYDRANT USAGE CHARGE	(5,500)	(13,375)	(5,500)				(5,500)	
4-00572 WATER SHUT-OFF FEE	(2,100)	(2,227)	(2,100)				(2,100)	
4-00900 SUNDRY REVENUE	(66,000)	(33,371)	(66,000)				(66,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(3,598)	(7,297)	(3,598)				(3,598)	
4-00940 SALE OF MATERIALS	(30,000)	(74,640)	(30,000)				(30,000)	
Revenue Total	(13,897,447)	(14,144,761)	(13,682,447)	(215,000)	(23,641)		(13,921,088)	0.17%
EXPENSES								
Expense Total								
Net Expense	(13,897,447)	(14,144,761)	(13,682,447)	(215,000)	(23,641)		(13,921,088)	0.17%

CAPITAL & RESERVES BUDGETS

CITY OF SARNIA 2012 APPROVED CAPITAL BUDGET PROJECTS

Project Description	Department	Estimated Gross Cost	Subsidies	Reserves	Debt	Current Budget	Water Budget	Sewer Budget	Other	Comments
<u>General</u>										
1 Sarnia Public Library Roof Replacement	Property	172,500	-	172,500	-	-	-	-	-	Library Res Capital Res Fund
2 Donahue Bridge Rehabilitation	Engineering	2,500,000	-	2,500,000	-	-	-	-	-	Capital Infra Struct Res, Fed Gas Tax
3 Transportation System/Network Masterplan	Engineering	300,000	-	300,000	-	-	-	-	-	Capital Infra Res
4 Shoreline Protection	Engineering	500,000	250,000	250,000	-	-	-	-	-	SCRCA Fed Gas Tax
5 Rehabilitation of Various Structures (Bridges and Culverts)	Engineering	200,000	-	200,000	-	-	-	-	-	Capital Infrastructure Renewal Res
6 Improvements to Storm Water Management (SWM) Facilities	Engineering	200,000	-	200,000	-	-	-	-	-	Capital Infrastructure Renewal Res
7 Streetscape Improvements at Various Locations	Engineering	300,000	-	300,000	-	-	-	-	-	Capital Infrastructure Renewal Res
8 Rescue Truck Replacement	Fire	375,000	-	225,000	-	-	-	-	150,000	Fire Equipment Res Sale of vehicle
9 Replacement - Self-Contained Breathing Apparatus	Fire	350,000	-	350,000	-	-	-	-	-	Fire Equipment Res
10 Clearwater Arena Ice Plant	Parks & Recreation	75,000	-	75,000	-	-	-	-	-	Parks and Rec Res
11 2 Replacement Accessible Buses	Transit	820,000	-	820,000	-	-	-	-	-	Prov Gas Tax Transit Veh Res DC Res Fund
12 Lochiel Centre Retrofit	Property	150,000	75,000	18,800	-	-	-	-	56,200	City Hall Building Res
13 Ferry Dock Hill Law Office Roof Replacement	Economic Dev/ Corp Services	75,000	-	75,000	-	-	-	-	-	Waterfront Development Reserve
Total General		6,017,500	325,000	5,486,300	-	-	-	-	206,200	

CITY OF SARNIA 2012 APPROVED CAPITAL BUDGET PROJECTS

Project Description	Department	Estimated Gross Cost	Subsidies	Reserves	Debt	Current Budget	Water Budget	Sewer Budget	Other	Comments
<u>Water & Sewer Projects</u>										
1 Devine St Reconstruction (Proctor to Devine Pump Station)	Engineering	4,800,000	800,000	1,106,567	-	-	753,492	688,541	1,451,400	Transfer funding from 2011 project Cap Infra - Sewer Res Cap Infra - Water Res
2 Improvements to Pumping Stations	Engineering	800,000	-	400,000	-	-	-	400,000	-	Federal Gas Tax
3 Lincoln Park Avenue/Oxford Street Reconstruction	Engineering	2,200,000	-	496,761	-	-	712,808	990,431	-	Federal Gas Tax Cap Infra - Sewer Res
4 Improvements to Water Pollution Control Centre	Engineering	1,000,000	-	60,372	-	-	-	939,628	-	Cap Infra - Sewer Res
5 Watermain Replacement, Various Locations	Engineering	1,000,000	-	-	-	-	1,000,000	-	-	
6 Water Meter Replacement Project	Engineering	150,000	-	-	-	-	150,000	-	-	
Total Water & Sewer		9,950,000	800,000	2,063,700	-	-	2,616,300	3,018,600	1,451,400	
Total Approved Capital Budget		15,967,500	1,125,000	7,550,000	-	-	2,616,300	3,018,600	1,657,600	

APPROVED RESERVE & RESERVE FUND BUDGET - 2012

Fund Name & Purpose		Uncommitted Balance (est) Dec 31, 2011	2012 Revenue		2012 Expenditures		Projected Balance Dec 31, 2012
Target Balance			Description	Amount	Description	Amount	
<u>Stabilization Reserves</u>							
6580	TAX STABILIZATION RESERVE <i>Offset extraordinary & unforeseen expenditures; Avoid wide fluctuations in tax levy; Assist in cash management;</i>	666,897	Transfer from Land Purchase Reserve	100,000	Transfer to Current Budget	(550,000)	16,197
	<i>5% of total gross expenditures;</i>				2012 Contribution to 2014 Election	(50,000)	
					2014 City of Sarnia Centennial	(100,000)	
					Official Plan	(50,700)	
6450	WATER RATES STABILIZATION RESERVE <i>Offset extraordinary & unforeseen expenditures; Avoid wide fluctuations in water rates; Assist in cash management;</i>	488,743					488,743
	<i>5% of total gross expenditures;</i>						
6585	TAX STABILIZATION RESERVE - TRANSIT <i>Offset extraordinary & unforeseen expenditures; Avoid wide fluctuations in tax levy; Assist in cash management;</i>	471,146					471,146
	<i>5% of total gross expenditures;</i>						
6590	SEWER RATES STABILIZATION RESERVE <i>Offset extraordinary & unforeseen expenditures; Avoid wide fluctuations in sewer rates; Assist in cash management;</i>	236,371			Transfer to Current Sewer Budget	(150,000)	86,371
	<i>5% of total gross expenditures;</i>						
<u>Program Specific Reserves</u>							
6355	PARKING RESERVE FUND <i>Firstly, debt due to parking; Secondly, parking lot acquisition; Thirdly, as determined by Council;</i>	1,659					1,659
6005	PLANNING RESERVE FUND <i>Established under Planning Act; to be used only for parks & other recreational purposes;</i>	65,718	Developer contributions (est)	80,000			145,718
	<i>Sufficient funds; Utilize funds only as they become available;</i>						
6240	STRANGWAY CENTRE ENDOWMENT RESERVE FUND <i>Support operations, program development, equipment & building expansion of Strangway Community Centre;</i>	100,000					100,000
	<i>To be determined;</i>						
6630	STRANGWAY CENTRE RESERVE <i>Offset extraordinary & unforeseen expenditures;</i>	0					0
	<i>To be determined;</i>						

APPROVED RESERVE & RESERVE FUND BUDGET - 2012

Fund Name & Purpose	Target Balance	Uncommitted Balance (est) Dec 31, 2011	2012 Revenue		2012 Expenditures		Projected Balance Dec 31, 2012
			Description	Amount	Description	Amount	
6265 AIRPORT OPERATIONS RESERVE FUND <i>Operation & maintenance of airport facility pursuant to agreement with Airport operator Scottsdale Aviation;</i>	<i>Not applicable - funds held on behalf of Airport Operator;</i>	338,362	Investment Interest (est) Transfer from Police Current Budget	10,000 1,000	Airport Operator payment (est)	(10,000)	339,362
6300 BUSINESS PARK RESERVE FUND <i>Development & servicing of business parks;</i>	<i>To be determined;</i>	296,397			Business Park Mgmt Expenditures	(25,000)	271,397
6305 PERCH CREEK HARBOUR RESERVE FUND <i>Future maintenance of harbour;</i>	<i>To be determined;</i>	118,474					118,474
6335 SARNIA BAY CAPITAL IMPROVEMENT RESERVE FUND <i>Improvements to Centennial Park & Sarnia Bay Marina;</i>	<i>To be determined;</i>	168,457	Loan repayment	7,340	Expenditures	(25,000)	150,797
6400 ELECTION EXPENSES RESERVE <i>Fund municipal elections held every four years;</i>	<i>Estimated election costs;</i>	50,000	Transfer from Tax Stab Reserve	50,000			100,000
6565 POLICE MAJOR CRIME RESERVE <i>Offset extraordinary & unforeseen expenditures related to major crimes;</i>	<i>To be determined;</i>	71,301	Transfer from Current Budget	15,000	Expenditures	(35,000)	51,301
6270 LEGACY RESERVE FUND <i>Accumulate funds for a major municipal expenditure benefiting citizens of community;</i>	<i>To be determined; as funds become available;</i>	58,813			Kids Fest	(2,300)	56,513
6620 WINTER MAINTENANCE RESERVE <i>Offset extraordinary & unforeseen expenditures related to winter maintenance;</i>	<i>To be determined;</i>	0					0
6635 KIWANIS WEDDING PAVILION RESERVE <i>Improvements to Kiwanis Wedding Pavilion;</i>	<i>To be determined;</i>	13,753	Rental Revenue	6,000	Expenditures	(5,000)	14,753
<u>Equipment & Vehicle Reserves</u>							
6490 COMPUTER EQUIPMENT REPLACEMENT RESERVE <i>Maintain corporate IT equipment; Costs to implement corporate computer leasing program;</i>	<i>To be determined;</i>	20,331	Transfer from Current Budget Recoveries	100,000 45,000	IT Leasing IT Equipment Expenditures	(75,000) (40,000) (25,000)	25,331

APPROVED RESERVE & RESERVE FUND BUDGET - 2012

Fund Name & Purpose		Uncommitted Balance (est) Dec 31, 2011	2012 Revenue		2012 Expenditures		Projected Balance Dec 31, 2012
Target Balance			Description	Amount	Description	Amount	
6491	COMPUTER SOFTWARE RESERVE <i>Maintain corporate software; Costs of implementing upgrades to corporate computer software;</i>	0					0
	<i>To be determined;</i>						
6500	CITY HALL PRINTING & MACHINE ROOM RESERVE <i>Costs of major repairs & replace equipment;</i>	31,385	Transfer from Current Budget	500			45,085
	<i>To be determined;</i>		Lease Payments	13,200			
6510	FIRE EQUIPMENT RESERVE <i>Costs to replace fire equipment & vehicles;</i>	15,427	Transfer from Current Budget	51,400	2012 Capital Budget	(575,000)	9,052
	<i>To be determined;</i>		Transfer from Current Budget	167,225	Bunker Gear	(50,000)	
			Slots Revenue	400,000			
6595	POLICE EQUIPMENT RESERVE <i>Costs to replace police equipment & vehicles (cruisers);</i>	180,186	Transfer from Current Budget	250,000	Vehicles	(250,000)	142,321
	<i>To be determined;</i>		Transfer from Current Budget	102,135	Radio Replacement and Repair	(140,000)	
6520	POLICE 911 EQUIPMENT RESERVE <i>Costs to replace 911 equipment;</i>	136,431	Transfer from Current Budget	20,000	Expenditures	(35,000)	121,431
	<i>To be determined;</i>						
6530	EMERGENCY MEASURES EQUIPMENT RESERVE <i>Costs to replace emergency measures equipment;</i>	21,710	Transfer from Current Budget	4,500	Expenditures	(7,300)	18,910
	<i>To be determined;</i>						
6430	TRANSIT VEHICLE RESERVES CONVENTIONAL <i>Costs to replace Transit vehicles;</i>	88,736	Current Budget Allocation (est)	7,500	2012 Capital Budget	(85,000)	33,279
	<i>To be determined;</i>		Transfer from Transit Budget	22,043			
6470	TRANSIT VEHICLE RESERVES CARE-A-VAN <i>Costs to replace Care-a-van vehicles;</i>	143,191	Transfer from Current Budget	7,472			150,663
	<i>To be determined;</i>						
6455	TICKETS, PASSES, TRANSFERS, SCHEDULES <i>Costs of various transit operating supplies not required every year to avoid fluctuations in tax levy;</i>	14,058	Tickets, Passes, Transfers, Schedules	13,500	Tickets, Passes, Transfers, Schedules	(13,500)	14,058
	<i>Adequate;</i>						
6545	PARKS EQUIPMENT RESERVE <i>Costs to replace Parks vehicles & equipment;</i>	89,851	Transfer from Current Budget	246,760	Equipment Replacement	(270,000)	66,611
	<i>To be determined;</i>						
6550	ARENAS EQUIPMENT RESERVE <i>Costs to replace Arena vehicles & equipment;</i>	90,678	Transfer from Current Budget	62,200	Equipment Replacement	(93,000)	59,878
	<i>To be determined;</i>						

APPROVED RESERVE & RESERVE FUND BUDGET - 2012

Fund Name & Purpose	Target Balance	Uncommitted Balance (est) Dec 31, 2011	2012 Revenue		2012 Expenditures		Projected Balance Dec 31, 2012
			Description	Amount	Description	Amount	
6555 ARENA TIME CLOCK RESERVE <i>Costs of Arena improvements</i>	<i>To be determined;</i>	59,116	Current Budget-contract	9,040	Expenditures	(7,500)	60,656
6525 WORKS EQUIPMENT RESERVE <i>Costs to replace Works vehicles & equipment;</i>	<i>To be determined;</i>	573,456	Current Budget Allocation (est)	900,000	Equipment Replacement Current Budget	(750,000) (614,358)	109,098
6540 WATERWORKS EQUIPMENT RESERVE <i>Costs to replace Works vehicles & equipment;</i>	<i>To be determined;</i>	76,795	Current Budget Allocation (est)	100,000	Equipment Replacement	(125,000)	51,795
<u>Building Reserves</u>							
6480 TRANSIT BUILDING RESERVE <i>Provide funds for major building repairs & future replacement;</i>	<i>Replacement value of building estimated to be \$3.0 million; minimum annual contribution should be 1.5% or \$45,000;</i>	112,124	Transfer from Transit Budget Transfer from Current Budget	15,000 5,000			132,124
6485 ENERGY MANAGEMENT RESERVE <i>Provide funds for implementation or energy management initiatives;</i>	<i>To be determined;</i>	38,984	Transfer from Current Budget	5,000			43,984
6495 CITY HALL BUILDING RESERVE <i>Provide funds for major building repairs & future replacement;</i>	<i>Replacement value of building estimated to be \$6.0 million; minimum annual contribution should be 1.5% or \$90,000;</i>	77,738	Transfer from Current Budget	10,000			87,738
6515 POLICE BUILDING RESERVE <i>Provide funds for major building repairs & future replacement;</i>	<i>Replacement value of building estimated to be \$6.8 million; minimum annual contribution should be 1.5% or \$102,000;</i>	71,697	Transfer from Current Budget Transfer from Current Budget	38,000 50,000	Accessibility & Expenditures	(70,000)	89,697
6560 LIBRARY FACILITIES RESERVE <i>Provide funds for major building repairs & future replacement;</i>	<i>Replacement value of buildings estimated to be \$7.25 million; minimum annual contribution should be 1.5% or \$108,000;</i>	67,510	Transfer from Current Budget	7,500	2012 Capital Budget	(72,500)	2,510
6600 FIRE STATION RESERVE <i>Provide funds for major building repairs & future replacement;</i>	<i>Replacement value of buildings estimated to be \$7.1 million; minimum annual contribution should be 1.5% or \$106,500;</i>	37,766					37,766

APPROVED RESERVE & RESERVE FUND BUDGET - 2012

Fund Name & Purpose	Target Balance	Uncommitted Balance (est) Dec 31, 2011	2012 Revenue		2012 Expenditures		Projected Balance Dec 31, 2012
			Description	Amount	Description	Amount	
6605 PUBLIC WORKS FACILITIES RESERVE <i>Provide funds for major building repairs & future replacement;</i>	<i>Replacement value of buildings estimated to be \$4.0 million; minimum annual contribution should be 1.5% or \$60,000;</i>	0					0
6610 PARKS AND RECREATION RESERVE <i>Provide funds for major building repairs & future replacement of parks & recreational facilities;</i>	<i>Replacement value of buildings estimated to be \$19 million; minimum annual contribution should be 1.5% or \$285,000;</i>	11,092	Slots Revenue Transfer from Current Budget	200,000 35,379	2012 Capital Budget Bike Racks - Facilities and Parks Tennis Court Refurbishment RBC Centre - snow pit & energy mgmt	 (75,000) (10,000) (35,000) (90,000)	36,471
6535 SEWAGE TREATMENT PLANT RESERVE <i>Provide funds for major repairs & future replacement of sewage treatment plant;</i>	<i>Replacement value of sewage treatment plant estimated to be \$77.4 million; minimum annual contribution should be 1% of underlying asset value or \$774,000;</i>	73,230	Sewage Tickets (est)	6,000			79,230
6340 BLUEWATER GYMNASTICS BUILDING RESERVE FUND <i>Provide funds for major building repairs and future replacement of the Bluewater Gymnastics Building located at Lottie Neely Park;</i>		291,134	Lease Payments	22,776			313,910
<u>Capital Reserves</u>							
6200 CAPITAL RESERVE FUND <i>Provide funds for capital projects, i.e., infrastructure renewal;</i>	<i>To be determined;</i>	720,182	Transfer from Current Budget	318,601	2012 Capital Budget Transfer to SSEC Capital Reserve Landfill Monitoring	 (100,000) (250,000) (50,000)	638,783
6210 WATERFRONT DEVELOPMENT RESERVE FUND <i>Provide funds for development of waterfront;</i>	<i>To be determined;</i>	80,724			2012 Capital Budget	(75,000)	5,724
6235 YMCA RESERVE FUND <i>Earnings on fund of \$600,000 to be paid to YMCA for 15 years with last payment in 2012;</i>	<i>Not applicable;</i>	0	Investment Interest (est)	12,000	YMCA payment (est)	(12,000)	0
6245 ENVIRONMENTAL RESERVE FUND <i>Provide funds for environmental related projects;</i>	<i>Not applicable; to be maintained until commitments are fulfilled then transfer to Capital Reserve;</i>	13,795			Landfill Monitoring	(13,000)	795
6250 ELM-HIGH-EX-WOOD PARK RESERVE FUND <i>Provide funds for a passive park including additional landscaping of Palumbo Development;</i>	<i>To be determined;</i>	4,329					4,329

APPROVED RESERVE & RESERVE FUND BUDGET - 2012

Fund Name & Purpose	Target Balance	Uncommitted Balance (est) Dec 31, 2011	2012 Revenue		2012 Expenditures		Projected Balance Dec 31, 2012
			Description	Amount	Description	Amount	
6420 RBC CENTRE CAPITAL RESERVE <i>Provide funds for capital refurbishment of SSEC; subject to lease agreement;</i>	<i>To be determined; utilize funds only as they become available;</i>	(231,108)	SSEC Surcharge	70,000	Debt Costs	(75,000)	63,892
			Guarantee	50,000			
			Transfer from Capital Reserve Fund	250,000			
6440 LAND PURCHASE RESERVE <i>Provide funds for purchase of land for municipal purposes;</i>	<i>To be determined; utilize funds only as they become available;</i>	1,027,698			Land acquisition - road widening	(2,000)	925,698
					Transfer to Tax Stabilization Reserve	(100,000)	
6315 CAPITAL REVOLVING RESERVE FUND <i>Provide funds to be used as an internal source for financing lifecycle/ongoing capital projects;</i>	<i>To be determined;</i>	1,102,747	Transfer from Current Budget	295,745	Municipal Grants	(85,000)	1,767,594
			Debt Repaid - Sewer Budget	91,727			
			Debt Repaid - \$1.8M internal	219,100			
			Debt Repaid - LED Traffic Signals	50,000	<i>Note - Final Debt Issuance in 2013 will be \$759,290</i>		
			Debt Repaid - \$1.5 M internal	93,275			
6215 WATERMAIN CONSTRUCTION RESERVE FUND <i>Provide funds for major repairs & future replacement of watermain infrastructure;</i>	<i>Replacement value of water estimated to be \$175 million; minimum annual contribution should be at 1% of underlying asset value of \$1.75 million;</i>	12,555					12,555
6425 RURAL WATERMAINS RESERVE <i>Funds for extension of water services to rural areas of formal Clearwater;</i>	<i>To be determined;</i>	0					0
6615 CAPITAL INFRASTRUCTURE RENEWAL RESERVE <i>Provide funds for major repairs & future replacement of capital infrastructure including roads & storm sewers;</i>	<i>Replacement value of roads and storm sewer infrastructure estimated to be \$529 million; minimum annual contribution should be at 2% of underlying asset value or \$10.5 million;</i>	174,538	Infrastructure Levy	1,830,000	2012 Capital Budget	(2,050,000)	93,981
			Transfer from Current Budget	139,443			
6616 SEWER INFRASTRUCTURE RENEWAL RESERVE <i>Provide funds for major repairs & future replacement of sewer infrastructure;</i>	<i>Replacement value of sewer infrastructure estimated to be \$173 million; minimum annual contribution should be at 2% of underlying asset value or \$3.5 million;</i>	1,811	Transfer from Sewer Budget	678,258	2012 Capital Budget	(977,894)	202,175
			Transfer from 2011 Devine St. project	500,000			

APPROVED RESERVE & RESERVE FUND BUDGET - 2012

Fund Name & Purpose	Target Balance	Uncommitted Balance (est) Dec 31, 2011	2012 Revenue		2012 Expenditures		Projected Balance Dec 31, 2012
			Description	Amount	Description	Amount	
6617 WATER INFRASTRUCTURE RENEWAL RESERVE <i>Provide funds for major repairs & future replacement of water infrastructure;</i>	<i>Replacement value of water infrastructure estimated to be \$222 million; minimum annual contribution should be at 2% of underlying asset value or \$4.5 million;</i>	6,077	Transfer from Water Budget Trasfer from 2011 Devine St. project	96,297 606,567	2012 Capital Budget	(606,567)	102,374
Corporate Reserves							
6220 WSIB SELF INSURANCE RESERVE FUND <i>Fund employee claims under WSIB;</i>	<i>To be determined;</i>	20,000	Current Budgets	900,000	Claims Payments (est)	(850,000)	70,000
6221 WSIB PENSION RESERVE FUND <i>Fund employee claims under WSIB;</i>	<i>To be determined;</i>	2,223	Current Budgets	150,000	Claims Payments (est)	(150,000)	2,223
6225 SELF-INSURANCE RESERVE FUND <i>Fund portion of deductibles under self-insurance program;</i>	<i>To be determined;</i>	436	Transfer from Current Budget Transfer from Sewer Budget Transfer from Water Budget	500,000 2,229 3,488	Claims Payments (est)	(450,000)	56,153
6226 POLICE SELF-INSURANCE RESERVE FUND <i>Fund portion of deductibles under self-insurance program;</i>	<i>To be determined;</i>	107,421	Transfer from Current Budget	50,000	Claims Payments (est)	(75,000)	82,421
6285 POLICE SICK LEAVE RESERVE FUND <i>Fund Police sick leave payouts on termination; avoid wide fluctuations in tax levy;</i>	<i>Self-sufficient;</i>	29,954					29,954
6020 PROVINCIAL GAS TAX RESERVE FUND <i>Transit purposes in accordance with provincial guidelines;</i>	<i>Funds to be held until utilized in accordance with Provincial guidelines;</i>	353,399	Gas Tax Funding	928,453	Current Budget-Transit Current Budget-CAV 2012 Capital Budget	(607,355) (124,400) (420,000)	130,097
6025 FEDERAL GAS TAX RESERVE FUND <i>Infrastructure renewal in accordance with program guidelines;</i>	<i>Funds to be held until utilized in accordance with Federal guidelines;</i>	11,416	Gas Tax Funding	2,190,778	2012 Capital Budget	(2,179,239)	22,955
6330 HEALTH AND SAFETY RESERVE FUND <i>Unforeseen mandatory health & safety related expenditures;</i>	<i>To be determined;</i>	53,674	Transfer from Current Budget	26,000	Expenditures Wellness Initiatives	(20,000) (5,000)	54,674
6640 ACCESSIBILITY RESERVE <i>Fund accessibility improvements to City facilities and other assets;</i>	<i>To be determined;</i>	0	Transfer from Current Budget	100,000	Expenditures	(100,000)	0

APPROVED RESERVE & RESERVE FUND BUDGET - 2012

Fund Name & Purpose	Target Balance	Uncommitted Balance (est) Dec 31, 2011	2012 Revenue		2012 Expenditures		Projected Balance Dec 31, 2012
			Description	Amount	Description	Amount	
6035 BUILDING PERMIT REVENUE RESERVE FUND <i>Under Building Code Act, offset costs of administration & enforcement;</i>	<i>Not applicable;</i>	445,284			Current Budget	<i>(198,574)</i>	221,710
					In-field Computer Hardware	<i>(25,000)</i>	
<u>Development Charges Reserves</u>							
6350 DEVELOPMENT CONTINGENCY RESERVE FUND <i>Municipal portion of development related services;</i>	<i>Unknown; utilize funds only as they become available;</i>	45,173				0	45,173
6015 DEVELOPMENT CHARGES RESERVE FUND <i>Under Development Charges Act, recover capital costs related to growth;</i>	<i>Costing estimates provided within Development Charges Study;</i>	7,747,000	Developer Fees (est)	550,000	Official Plan Review	<i>(30,000)</i>	7,952,000
					2012 Capital Budget	<i>(315,000)</i>	
Totals		17,198,043		13,888,431		<i>(14,457,187)</i>	16,629,287