

# CORPORATION OF THE CITY OF SARNIA



## APPROVED BUDGETS 2013

*(Includes Current, Water, Sewer, and Capital & Reserves Budgets)*

CORPORATION OF THE CITY OF SARNIA  
APPROVED BUDGETS 2013

**INDEX**

	<u>Page</u>
Introduction .....	3
Current Budget Summaries .....	9
Capital Out of Rates Summary .....	18

**CURRENT BUDGET**

Non-Departmental Revenue .....	20
General Government .....	29
Library Facilities .....	63
Fire ... ..	68
Police Services .....	78
Emergency Measures.....	96
Engineering .....	98
Public Works .....	113
Parking .....	122
Waste Management .....	127
Transit .....	132
Care-A-Van.....	142
Parks & Recreation .....	152
Planning & Building.....	187
Debt Charges and Unclassified Financial .....	200
Grants, Boards and Commissions .....	204

**OTHER BUDGETS**

Sanitary & Storm Sewer Budget .....	207
Water Budget.....	221
Capital Budget.....	225
Reserves & Reserve Funds Budget.....	229

# APPROVED 2013 BUDGETS

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## **2013 CURRENT BUDGET**

The final 2013 Current Budget was adopted by City Council on December 11, 2012. The Current Budget forms the basis of the amounts to be raised through taxation and user charges during the year.

## **2013 Water Budget**

The Water Budget provides for the costs of the City to operate and maintain the water distribution system in order that the water acquired through the Lambton Area Water Supply System (LAWSS) is provided to municipal ratepayers. The costs within the Water Budget are recovered by charging water rates to municipal water customers. There are two components to the water rates charged:

- A monthly distribution charge based on the size of the customer's meter
- A water consumption charge based on the amount of water used

The 2013 Water Budget was approved and the 2013 Water rates were adopted by City Council on December 11, 2012.

## **2013 Sewer Area Budget**

The Sewer Area Budget provides for the costs for the City to operate and maintain the municipal sanitary sewage system including the sewage treatment plant.

Such costs are to be recovered by charging a sewer surcharge based on the amount of the total water bill for water users that have access to the municipality's sanitary sewer system.

The 2013 Sewer Area Budget was adopted December 11, 2012. For 2013, City Council approved the removal of the Storm Sewer Budget from the property tax levy and the costs were rolled into the Sewer Area Budget. The sewer surcharge rate for 2013 was set at 116% of the total water bill and was adopted by City Council on December 11, 2012.

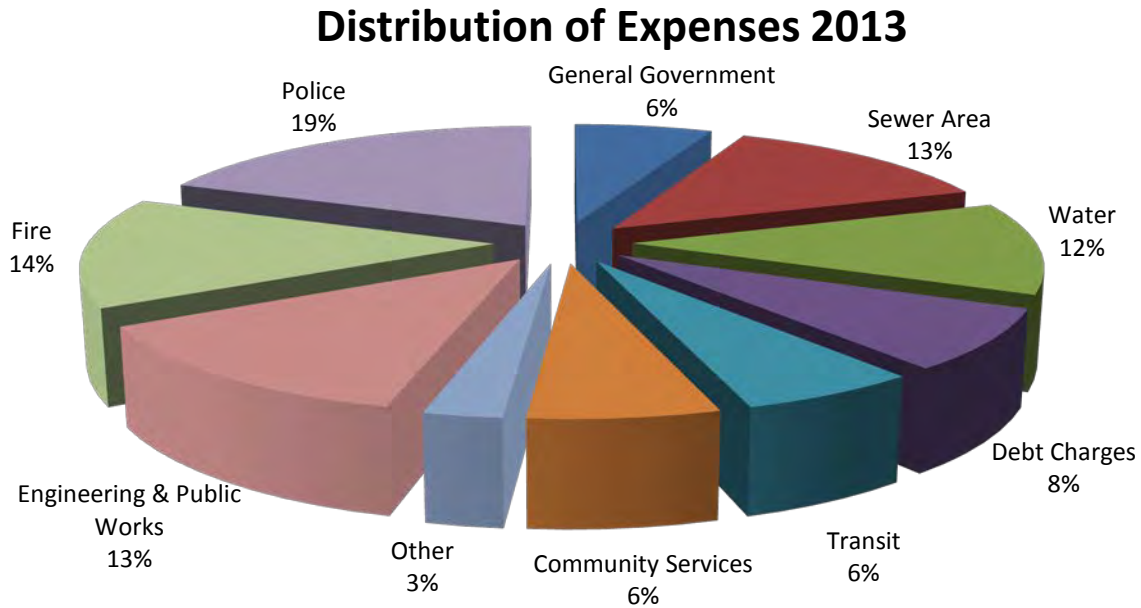
## **2013 CAPITAL BUDGET**

The Capital Budget provides for the construction and acquisition of capital works. A capital expenditure may be defined as any significant expenditure to acquire or improve land, building, engineering structures, machinery and equipment.

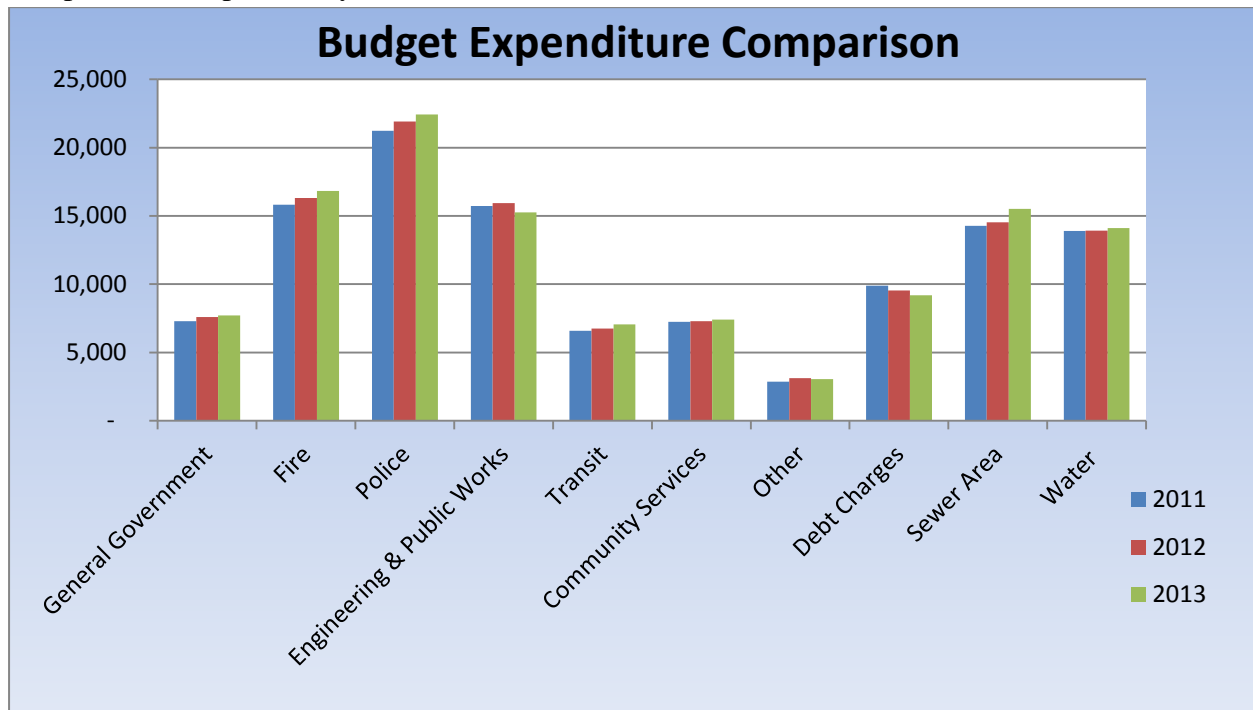
The Capital Budget represents the municipality's intention to proceed with certain programs of capital works and services. The Capital Budget also establishes the projects that may involve the issuance of debt. City Council adopted the City's 2013 Capital Budget on December 11, 2012.

## 2013 OPERATING BUDGET - DISTRIBUTION

The 2013 approved gross expenditures are \$118.6 million (2012 - \$116.9 million) and support the programs as shown in the following figure:



The following figure provides a comparison of the distribution of the 2013 expenditures as compared to the past two years:



## TAX RATES

For properties not in the business classes, the taxes are determined by multiplying the assessed value of the property by the applicable tax rate.

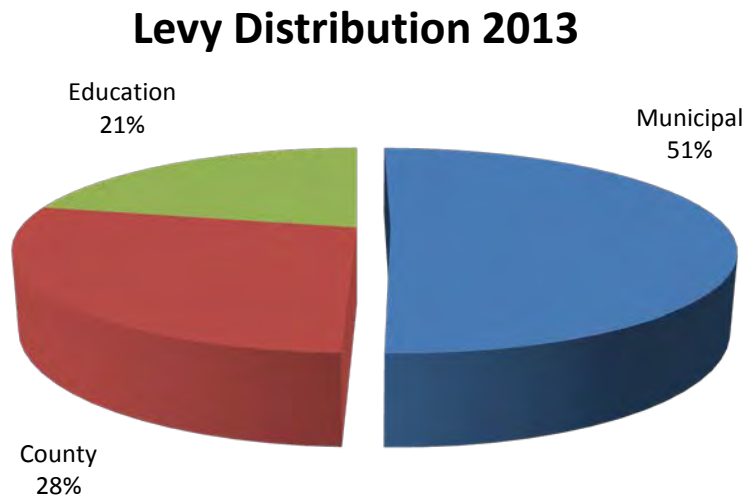
Municipal tax rates consist of three components:

- Municipal – established by the City to support municipal services
- County – established by the County of Lambton to support County services
- Education – established by the Province of Ontario to support local school boards

### Property Tax Levy Distribution 2013 (with 2012 comparable amounts)

	2013	2012	% Change
General Municipal	58,695,288	57,670,136	1.78%
Transit Area	3,509,218	3,455,685	1.55%
<b>Total Municipal</b>	<b>62,204,506</b>	<b>61,125,821</b>	<b>1.76%</b>
County of Lambton	34,320,879	33,910,205	1.21%
Education	26,483,066	27,439,778	-3.49%
<b>Total Levy</b>	<b>123,008,451</b>	<b>122,475,804</b>	<b>0.43%</b>

The following figure illustrates the distribution of taxes levied between the City, County and School Boards:



See attached schedule of [Tax Ratios and 2013 Tax Rates](#) for each property tax class.

The following table illustrates the impact of the 2013 tax rates on a residential property assessed at \$100,000:

**2013 Property Taxes**  
**Residential Property Assessed at \$100,000**

	<b>2013</b>	<b>2012</b>	<b>Net Change</b>	<b>% Change</b>
Municipal	834	812	22	2.71%
County	456	446	10	2.24%
Education	212	221	-9	-4.07%
<b>Total</b>	<b>1502</b>	<b>1479</b>	<b>23</b>	<b>1.56%</b>

## ASSESSMENT

Property assessment is based upon the property's current value (the price that would be paid by a willing buyer to a willing seller at arm's length). Assessment is based upon the property's market valuation on January 1, 2012 to be phased in over the four year period 2013-2016.

All properties are also divided into the following seven standard property tax classes as established by the Province:

- Residential
- Multi-residential
- Commercial
- Industrial
- Pipelines
- Farm
- Managed Forests

In addition to these main tax classes, the following four optional tax classes have also been established for taxpayers within the County of Lambton:

- Shopping Centre
- Office Building
- Parking Lot
- Large Industrial

The Province has also provided sub classes of properties to which discounted tax rates apply as follows:

- Farmland Awaiting Development
- Excess Land (applicable to Commercial and Industrial tax classes only)
- Vacant Land (applicable to Commercial and Industrial tax classes only)

## **TAX RATIOS**

Tax ratios express the relationship that the tax rate for each property tax class in the municipality bears to the tax rate for the Residential tax class. Tax ratios determine the relative tax burdens for each property tax class. The County sets tax ratios on a County-wide basis. See attached schedule of Tax Ratios and 2013 Tax Rates for 2013 tax ratios with 2012 comparisons.

## **PROPERTY TAX MITIGATION TOOL**

Property tax increases resulting from assessment increases on properties in the business tax class continue to be limited to 10% of the previous year's capped taxes or 5% of the previous year's CVA taxes (rate multiplied by assessment). In addition the \$250 threshold continues to apply; properties with a capping adjustment of less than \$250 are moved to CVA taxes. When a property pays CVA tax in any given year, that property becomes excluded from capping. Tax protection is generally funded within the same property tax class. These limits will remain in effect until properties reach their current value assessment.

**CORPORATION OF THE CITY OF SARNIA**

		Tax Ratios						2013 Tax Rates					
		2012			2013					2013 Tax Rates			
Property Class	Tax Code Qualifier	Tax Ratio	% of Full	Net Tax Ratio	Tax Ratio	% of Full	Net Tax Ratio	General Municipal	Transit	Total Sarnia	County	Education	Total
<b>Residential</b>	<b>RT</b>	<b>1.000000</b>	<b>100%</b>	<b>1.000000</b>	<b>1.000000</b>	<b>100%</b>	<b>1.000000</b>	<b>0.779533%</b>	<b>0.054638%</b>	<b>0.834171%</b>	<b>0.455820%</b>	<b>0.212000%</b>	<b>1.501991%</b>
Residential (Education only)	RD	1.000000	0%	0.000000	1.000000	0%	0.000000		0.000000%	0.000000%		0.212000%	0.212000%
Taxable Farmland 1	R1	1.000000	35%	0.350000	1.000000	35%	0.350000	0.272837%	0.019123%	0.291960%	0.159537%	0.074200%	0.525697%
Industrial - Farmland 1	I1	1.000000	35%	0.350000	1.000000	35%	0.350000	0.272837%	0.019123%	0.291960%	0.159537%	0.074200%	0.525697%
Commercial - Farmland 1	C1	1.000000	35%	0.350000	1.000000	35%	0.350000	0.272837%	0.019123%	0.291960%	0.159537%	0.074200%	0.525697%
Multi-Residential	MT	2.400000	100%	2.400000	2.400000	100%	2.400000	1.870880%	0.131131%	2.002011%	1.093968%	0.212000%	3.307979%
Commercial - Occupied	CT	1.627379	100%	1.627379	1.627379	100%	1.627379	1.268596%	0.088917%	1.357513%	0.741792%	1.490000%	3.589305%
New Commercial	XT	1.627379	100%	1.627379	1.627379	100%	1.627379	1.268596%	0.088917%	1.357513%	0.741792%	1.260000%	3.359305%
Commercial - Excess Land	CU	1.627379	70%	1.139165	1.627379	70%	1.139165	0.888017%	0.062242%	0.950259%	0.519254%	1.043000%	2.512513%
New Commercial Excess	XU	1.627379	70%	1.139165	1.627379	70%	1.139165	0.888017%	0.062242%	0.950259%	0.519254%	0.882000%	2.351513%
Commercial - Vacant Lands	CX	1.091347	100%	1.091347	1.091347	100%	1.091347	0.850742%	0.059629%	0.910371%	0.497458%	0.918326%	2.326155%
Parking Lots & Vacant Land	GT	1.091347	100%	1.091347	1.091347	100%	1.091347	0.850742%	0.059629%	0.910371%	0.497458%	0.918326%	2.326155%
Office Building-Occupied	DT	1.536060	100%	1.536060	1.536060	100%	1.536060	1.197410%	0.083927%	1.281337%	0.700167%	1.486873%	3.468377%
Office Building-Excess Land	DU	1.536060	70%	1.075242	1.536060	70%	1.075242	0.838187%	0.058749%	0.896936%	0.490117%	1.040811%	2.427864%
New Office Building	YT	1.536060	100%	1.536060	1.536060	100%	1.536060	1.197410%	0.083927%	1.281337%	0.700167%	1.260000%	3.241504%
Shopping Centres-Occupied	ST	2.083871	100%	2.083871	2.083871	100%	2.083871	1.624447%	0.113859%	1.738306%	0.949870%	1.424840%	4.113016%
Shopping Centres-Excess Land	SU	2.083871	70%	1.458710	2.083871	70%	1.458710	1.137113%	0.079701%	1.216814%	0.664909%	0.997388%	2.879111%
New Shopping Centres	ZT	2.083871	100%	2.083871	2.083871	100%	2.083871	1.624447%	0.113859%	1.738306%	0.949870%	1.260000%	3.948176%
New Shopping Centres - Excess	ZU	2.083871	70%	1.458710	2.083871	70%	1.458710	1.137113%	0.079701%	1.216814%	0.664909%	0.882000%	2.763723%
Industrial - Occupied	IT	2.047572	100%	2.047572	2.047572	100%	2.047572	1.596150%	0.111875%	1.708025%	0.933324%	1.590000%	4.231349%
New Industrial	JT	2.047572	100%	2.047572	2.047572	100%	2.047572	1.596150%	0.111875%	1.708025%	0.933324%	1.260000%	3.901349%
Industrial - Excess Land	IU	2.047572	65%	1.330922	2.047572	65%	1.330922	1.037498%	0.072719%	1.110217%	0.606661%	1.033500%	2.750378%
Industrial - Vacant Lands	IX	2.047572	65%	1.330922	2.047572	65%	1.330922	1.037498%	0.072719%	1.110217%	0.606661%	1.033500%	2.750378%
Large Industrial-Occupied	LT	3.003476	100%	3.003476	3.003476	100%	3.003476	2.341309%	0.164104%	2.505413%	1.369044%	1.590000%	5.464457%
Large Industrial-Excess Land	LU	3.003476	65%	1.952259	3.003476	65%	1.952259	1.521851%	0.106668%	1.628519%	0.889879%	1.033500%	3.551898%
Pipelines	PT	1.342355	100%	1.342355	1.342355	100%	1.342355	1.046411%	0.073344%	1.119755%	0.611872%	1.225212%	2.956839%
Farm	FT	0.250000	100%	0.250000	0.250000	100%	0.250000	0.194884%	0.013660%	0.208544%	0.113955%	0.053000%	0.375499%
Managed Forests	TT	0.250000	100%	0.250000	0.250000	100%	0.250000	0.194884%	0.013660%	0.208544%	0.113955%	0.053000%	0.375499%



# **CURRENT BUDGET SUMMARIES**

## CORPORATION OF THE CITY OF SARNIA

## 2013 APPROVED CURRENT BUDGET SUMMARY - BY EXPENSE &amp; REVENUE (000s)

	2012 Budget	2012 Actuals	2013 Budget	% Change over 2012 Budget	\$ Change over 2012 Budget
<b><u>CURRENT BUDGET SUMMARY</u></b>					
Taxation (General, Transit, & Sewer)	(60,640)	(59,941)	(61,404)	1.3%	(764)
Federal Subsidies	-	-	-	-	-
Provincial Subsidies	(1,218)	(1,019)	(1,157)	-5.0%	61
Other Revenues & Costs Recovered	(55,086)	(56,743)	(56,042)	1.7%	(956)
<b>Total Revenue</b>	<b>(116,944)</b>	<b>(117,703)</b>	<b>(118,603)</b>	<b>1.4%</b>	<b>(1,659)</b>
Expenditures	116,944	117,703	118,603	1.4%	1,659
<b>Total Surplus/Deficit</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b><u>NON-DEPARTMENTAL REVENUE</u></b>					
Taxation (General)	(55,697)	(55,170)	(56,052)	0.6%	(355)
Taxation (Transit Area)	(3,405)	(3,384)	(3,448)	1.3%	(43)
Other Collections Tax Roll	(294)	(301)	(660)	124.5%	(366)
Payments in Lieu Taxes	(1,214)	(1,054)	(1,214)	0.0%	-
Ontario Grants - Unconditional	(148)	(301)	(285)	92.6%	(137)
Rents, Concessions & Franchises	(44)	(38)	(44)	0.0%	-
Bluewater Power	(1,960)	(2,301)	(1,960)	0.0%	-
Other Revenue	(2,683)	(2,965)	(2,193)	-18.3%	490
Surplus/Deficit Prior Years	-	-	-	-	-
<b>Total Non-Departmental</b>	<b>(65,445)</b>	<b>(65,514)</b>	<b>(65,856)</b>	<b>0.6%</b>	<b>(411)</b>
<b><u>GENERAL GOVERNMENT</u></b>					
Mayor & Council	349	335	359	2.9%	10
City Manager	294	295	306	4.1%	12
Human Resources	605	618	643	6.3%	38
Information Technology	869	845	878	1.0%	9
Economic Development	261	224	273	4.6%	12
Finance	1,887	1,810	1,883	-0.2%	(4)
Legal/City Clerk	2,217	2,171	2,253	1.6%	36
Harbour/Ferry Dock Hill Lands	34	15	39	14.7%	5
Other Municipal	1,082	1,082	1,086	0.4%	4
<b>Total Expenditure</b>	<b>7,598</b>	<b>7,395</b>	<b>7,720</b>	<b>1.6%</b>	<b>122</b>
Revenue & Costs Recovered	(1,323)	(1,370)	(1,431)	8.2%	(108)
<b>Total General Government</b>	<b>6,275</b>	<b>6,025</b>	<b>6,289</b>	<b>0.2%</b>	<b>14</b>
<b><u>LIBRARY FACILITIES</u></b>					
Sarnia Public Library	133	126	132	-0.8%	(1)
Lawrence House	33	29	34	3.0%	1
Lambton Mall Road Library	61	59	58	-4.9%	(3)
Faithorne House	22	12	23	4.5%	1
<b>Total Library Facilities</b>	<b>249</b>	<b>226</b>	<b>247</b>	<b>-0.8%</b>	<b>(2)</b>
<b><u>FIRE</u></b>					
Fire Officers	16,138	16,347	16,656	3.2%	518
Stations	173	164	173	0.0%	-
<b>Total Expenditure</b>	<b>16,311</b>	<b>16,511</b>	<b>16,829</b>	<b>3.2%</b>	<b>518</b>
Revenue & Costs Recovered	(248)	(228)	(248)	0.0%	-
<b>Total Fire</b>	<b>16,063</b>	<b>16,283</b>	<b>16,581</b>	<b>3.2%</b>	<b>518</b>

## 2013 APPROVED CURRENT BUDGET SUMMARY - BY EXPENSE &amp; REVENUE (000s)

	2012 Budget	2012 Actuals	2013 Budget	% Change over 2012 Budget	\$ Change over 2012 Budget
<b><u>POLICE SERVICES</u></b>					
Officers	14,494	14,225	14,869	2.6%	375
Court Security	606	653	661	9.1%	55
Communications	1,829	1,793	1,911	4.5%	82
Civilian	2,348	2,248	2,319	-1.2%	(29)
Janitorial	223	223	226	1.3%	3
Station	1,971	2,207	1,995	1.2%	24
Police Services Board	68	65	75	10.3%	7
Debt Charges	296	296	296	0.0%	-
Other	50	50	50	0.0%	-
<b>Total Expenditure</b>	<b>21,885</b>	<b>21,760</b>	<b>22,402</b>	<b>2.4%</b>	<b>517</b>
Revenue & Costs Recovered	(1,874)	(1,976)	(1,896)	1.2%	(22)
Provincial Subsidies	(244)	(288)	(174)	-28.7%	70
<b>Total Police Services</b>	<b>19,767</b>	<b>19,496</b>	<b>20,332</b>	<b>2.9%</b>	<b>565</b>
<b><u>EMERGENCY MEASURES</u></b>					
Emergency Measures	31	31	32	3.2%	1
<b>Total Expenditure</b>	<b>31</b>	<b>31</b>	<b>32</b>	<b>3.2%</b>	<b>1</b>
Revenue & Costs Recovered	-	-	-	0.0%	-
<b>Total Emergency Measures</b>	<b>31</b>	<b>31</b>	<b>32</b>	<b>3.2%</b>	<b>1</b>
<b><u>ENGINEERING</u></b>					
Administration	420	406	439	4.5%	19
Design	551	525	596	8.2%	45
Traffic	820	800	819	-0.1%	(1)
Development	410	399	410	0.0%	-
Construction	598	592	604	1.0%	6
Municipal Drains	400	60	402	0.5%	2
Street Lighting	1,293	1,566	1,293	0.0%	-
<b>Total Expenditure</b>	<b>4,492</b>	<b>4,348</b>	<b>4,563</b>	<b>1.6%</b>	<b>71</b>
Revenue & Costs Recovered	(2,126)	(1,982)	(2,101)	-1.2%	25
Provincial Subsidies	(36)	(47)	(36)	0.0%	-
<b>Total Engineering</b>	<b>2,330</b>	<b>2,319</b>	<b>2,426</b>	<b>4.1%</b>	<b>96</b>
<b><u>PUBLIC WORKS</u></b>					
Works Administration	936	920	981	4.8%	45
Streets	3,765	3,850	3,200	-15.0%	(565)
Winter Maintenance	1,136	944	1,136	0.0%	-
Works Centre	1,472	1,549	1,450	-1.5%	(22)
Recoverable Work	-	12	-		-
Storm Sewer Maintenance	705	625	<i>see below</i>		
<b>Total Expenditure</b>	<b>8,014</b>	<b>7,900</b>	<b>6,767</b>	<b>-15.6%</b>	<b>(1,247)</b>
Revenue & Costs Recovered	(3,327)	(3,360)	(3,485)	4.7%	(158)
<b>Total Public Works</b>	<b>4,687</b>	<b>4,540</b>	<b>3,282</b>	<b>-30.0%</b>	<b>(1,405)</b>

## CORPORATION OF THE CITY OF SARNIA

## 2013 APPROVED CURRENT BUDGET SUMMARY - BY EXPENSE &amp; REVENUE (000s)

	2012 Budget	2012 Actuals	2013 Budget	% Change over 2012 Budget	\$ Change over 2012 Budget
<b><u>PARKING</u></b>					
Administration	115	109	119	3.5%	4
Enforcement	431	434	458	6.3%	27
Parking Lots	51	30	51	0.0%	-
<b>Total Expenditure</b>	<b>597</b>	<b>573</b>	<b>628</b>	<b>5.2%</b>	<b>31</b>
Revenue & Costs Recovered	(537)	(566)	(557)	3.7%	(20)
<b>Total Parking</b>	<b>60</b>	<b>7</b>	<b>71</b>	<b>18.3%</b>	<b>11</b>
<b><u>WASTE MANAGEMENT</u></b>					
Collection	916	1,153	1,161	26.7%	245
Recycling	1,929	2,119	2,141	11.0%	212
<b>Total Expenditure</b>	<b>2,845</b>	<b>3,272</b>	<b>3,302</b>	<b>16.1%</b>	<b>457</b>
Revenue & Costs Recovered	(1,220)	(1,289)	(1,290)	5.7%	(70)
<b>Total Waste Management</b>	<b>1,625</b>	<b>1,983</b>	<b>2,012</b>	<b>23.8%</b>	<b>387</b>
<b><u>TRANSIT SERVICES</u></b>					
Conventional Transit	5,428	5,271	5,659	4.3%	231
Care-A-Van	972	968	1,016	4.5%	44
Capital out of Rates	140	64	169	20.7%	29
Debt Charges	216	216	216	0.0%	-
<b>Total Expenditure</b>	<b>6,756</b>	<b>6,519</b>	<b>7,060</b>	<b>4.5%</b>	<b>304</b>
Revenue & Costs Recovered	(1,825)	(2,020)	(2,178)	19.3%	(353)
Provincial Subsidies	(731)	(319)	(603)	-17.5%	128
<b>Total Care-A- Van Services</b>	<b>4,200</b>	<b>4,180</b>	<b>4,279</b>	<b>1.9%</b>	<b>79</b>
<b><u>PARKS &amp; RECREATION</u></b>					
Administration	548	469	533	-2.7%	(15)
General Parks Maintenance	3,409	3,387	3,495	2.5%	86
Sports Fields Maintenance	355	345	361	1.7%	6
Recreational Program	373	478	382	2.4%	9
Arenas	1,786	1,906	1,808	1.2%	22
Pools	232	229	235	1.3%	3
Strangway Seniors Centre	335	346	347	3.6%	12
<b>Total Expenditure</b>	<b>7,038</b>	<b>7,160</b>	<b>7,161</b>	<b>1.7%</b>	<b>123</b>
Revenue & Costs Recovered	(2,297)	(2,142)	(2,297)	0.0%	-
Provincial Subsidies	(59)	(64)	(59)	0.0%	-
<b>Total Parks &amp; Recreation</b>	<b>4,682</b>	<b>4,954</b>	<b>4,805</b>	<b>2.6%</b>	<b>123</b>
<b><u>PLANNING &amp; BUILDING</u></b>					
Planning	825	804	865	4.8%	40
Committee of Adjustment	57	53	57	0.0%	-
Building	771	769	801	3.9%	30
Property Standards Enforcement	177	195	208	17.5%	31
Environmental Advisory Committee	2	1	2	0.0%	-
Heritage Committee	3	3	3	0.0%	-
Official Plan Review	81	12		-100.0%	(81)
<b>Total Expenditure</b>	<b>1,916</b>	<b>1,837</b>	<b>1,936</b>	<b>1.0%</b>	<b>20</b>
Revenue & Costs Recovered	(1,715)	(1,632)	(1,623)	-5.4%	92
<b>Total Planning &amp; Building</b>	<b>201</b>	<b>205</b>	<b>313</b>	<b>55.7%</b>	<b>112</b>

## CORPORATION OF THE CITY OF SARNIA

## 2013 APPROVED CURRENT BUDGET SUMMARY - BY EXPENSE &amp; REVENUE (000s)

	2012 Budget	2012 Actuals	2013 Budget	% Change over 2012 Budget	\$ Change over 2012 Budget
<b><u>OTHER</u></b>					
Debt Charges	9,539	9,417	9,201	-3.5%	(338)
Financial Expenses	10	13	10	0.0%	-
Unclassified	508	534	449	-11.6%	(59)
Municipal Grants	444	462	414	-6.8%	(30)
Contribution to Boards & Commissions	248	249	248	0.0%	-
<b>Total Expenditure</b>	<b>10,749</b>	<b>10,675</b>	<b>10,322</b>	<b>-4.0%</b>	<b>(427)</b>
Revenue & Costs Recovered	(5,474)	(5,410)	(5,135)	-6.2%	339
<b>Total Other</b>	<b>5,275</b>	<b>5,265</b>	<b>5,187</b>	<b>-1.7%</b>	<b>(88)</b>
<b>GENERAL OPERATING TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b><u>SEWER AREA SUMMARY</u></b>					
Sanitary Sewer Maintenance	5,094	5,342	4,976	-2.3%	(118)
Pump Station Maintenance	1,005	1,166	1,126	12.0%	121
Sewage Treatment Plant	6,096	6,101	6,165	1.1%	69
Administration	2,347	2,491	2,282	-2.8%	(65)
<b>Total Expenditure</b>	<b>14,542</b>	<b>15,100</b>	<b>14,549</b>	<b>0.0%</b>	<b>7</b>
Taxation	(30)	(32)	(30)	0.0%	-
Revenue & Costs Recovered	(14,512)	(15,068)	(14,519)	0.0%	(7)
<b>TOTAL SEWER AREA</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b><u>STORM SEWER BUDGET SUMMARY</u></b>					
Distribution			976		976
<b>Total Expenditure</b>			<b>976</b>		<b>976</b>
Revenue & Costs Recovered			(976)		(976)
<b>TOTAL STORM SEWER</b>			<b>-</b>		<b>-</b>
<b><u>WATER BUDGET SUMMARY</u></b>					
Administration	6,684	6,840	6,969	4.3%	285
Distribution	7,237	7,556	7,140	-1.3%	(97)
<b>Total Expenditure</b>	<b>13,921</b>	<b>14,396</b>	<b>14,109</b>	<b>1.4%</b>	<b>188</b>
Revenue & Costs Recovered	(13,921)	(14,396)	(14,109)	1.4%	(188)
<b>TOTAL WATER DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>

## 2013 APPROVED CURRENT BUDGET SUMMARY - BY DEPARTMENT (000s)

	2012 Budget	2012 Actuals	2013 Budget	% Change over 2012 Budget	\$ Change over 2012 Budget
<b>GENERAL OPERATING BUDGET</b>					
<b>Non-Departmental Revenue</b>					
1000 Taxation	(55,697)	(55,170)	(56,052)	0.6%	(355)
1065 Other Collections Tax Roll	(294)	(301)	(660)	124.5%	(366)
1100 Payments in Lieu City	(1,214)	(1,054)	(1,214)	0.0%	-
1200 Ontario Grants Conditional	(148)	(301)	(285)	92.6%	(137)
1305 Rents Concessions Franchise	(44)	(38)	(44)	0.0%	-
1340 Bluewater Power	(1,960)	(2,301)	(1,960)	0.0%	-
1350 Other Revenue	(2,683)	(2,965)	(2,193)	-18.3%	490
<b>Total Non-Departmental Revenue</b>	<b>(62,040)</b>	<b>(62,130)</b>	<b>(62,408)</b>	<b>0.6%</b>	<b>(368)</b>
<b>Mayor</b>					
2000 Mayor & Council	349	335	359	2.9%	10
<b>Total Mayor</b>	<b>349</b>	<b>335</b>	<b>359</b>	<b>2.9%</b>	<b>10</b>
<b>Corporate Services</b>					
2001 City Manager	294	296	306	4.1%	12
2010 Human Resources	441	469	477	8.2%	36
2022 Information Services	788	764	797	1.1%	9
2065 Harbour	(76)	(69)	(74)	-2.6%	2
2070 Ferry Dock Hill Lands	(38)	(54)	(35)	-7.9%	3
2150 Economic Development	260	224	273	5.0%	13
<b>Total Corporate Services</b>	<b>1,669</b>	<b>1,630</b>	<b>1,744</b>	<b>4.5%</b>	<b>75</b>
<b>Finance</b>					
2020 Accounting	885	882	1,069	20.8%	184
2021 Tax Collections	513	432	223	-56.5%	(290)
2023 Purchasing	170	165	190	11.8%	20
<b>Total Finance</b>	<b>1,568</b>	<b>1,479</b>	<b>1,482</b>	<b>-5.5%</b>	<b>(86)</b>
<b>Solicitor/Clerk</b>					
2005 Legal	368	375	372	1.1%	4
2050 City Clerk	56	25	48	-14.3%	(8)
2052 Property Maintenance	618	577	628	1.6%	10
2053 Printing	104	104	107	2.9%	3
2054 Custodial	134	140	136	1.5%	2
2060 Rental Properties	(21)	(26)	(21)	0.0%	-
2080 Animal Control	347	337	348	0.3%	1
2100 Elections	-	2	-	0.0%	-
<b>Total Solicitor/Clerk</b>	<b>1,606</b>	<b>1,534</b>	<b>1,618</b>	<b>0.7%</b>	<b>12</b>
<b>Other Municipal</b>					
2490 Other Municipal	1,082	1,048	1,086	0.4%	4
<b>Total Other Corporate</b>	<b>1,082</b>	<b>1,048</b>	<b>1,086</b>	<b>0.4%</b>	<b>4</b>
<b>Libraries</b>					
4900 Sarnia Public Library	133	126	132	-0.8%	(1)
4901 Lawrence House	33	29	34	3.0%	1
4902 Lambton Mall Rd Library	61	59	58	-4.9%	(3)
4903 Faithorne House Library	22	12	23	4.5%	1
<b>Total Libraries</b>	<b>249</b>	<b>226</b>	<b>247</b>	<b>-0.8%</b>	<b>(2)</b>

## 2013 APPROVED CURRENT BUDGET SUMMARY - BY DEPARTMENT (000s)

	2012 Budget	2012 Actuals	2013 Budget	% Change over 2012 Budget	\$ Change over 2012 Budget
<b>Fire</b>					
2500 Fire Officers	15,890	16,119	16,408	3.3%	518
2550 Fire Stations	173	164	173	0.0%	-
<b>Total Fire</b>	<b>16,063</b>	<b>16,283</b>	<b>16,581</b>	<b>3.2%</b>	<b>518</b>
<b>Police Services</b>					
2600 Police - Officers	12,745	12,357	13,184	3.4%	439
2605 Police - Court Security	606	652	661	9.1%	55
2610 Police - Communications	1,488	1,452	1,554	4.4%	66
2615 Police - Civilian	2,348	2,248	2,319	-1.2%	(29)
2620 Police - Janitorial	223	223	226	1.3%	3
2625 Police Station	1,947	2,166	1,971	1.2%	24
2630 Police Services Board	55	43	62	12.7%	7
2635 Police - Debt Charges	296	296	296	0.0%	-
2640 Police Services Board	9	9	9	0.0%	-
2645 Police - Self-Insurance Reserve	50	50	50	0.0%	-
<b>Total Police</b>	<b>19,767</b>	<b>19,496</b>	<b>20,332</b>	<b>2.9%</b>	<b>565</b>
<b>Emergency Measures</b>					
2780 Emergency Measures	31	30	32	3.2%	1
<b>Total Emergency Measures</b>	<b>31</b>	<b>30</b>	<b>32</b>	<b>3.2%</b>	<b>1</b>
<b>Engineering</b>					
3000 Engineering Administration	31	48	79	154.8%	48
3033 Engineering Design	(43)	(68)	2	-104.7%	45
3034 Engineering - Traffic	671	683	671	0.0%	-
3035 Engineering Development	272	231	267	-1.8%	(5)
3036 Engineering Construction	(123)	(129)	(117)	-4.9%	6
3040 Municipal Drains	229	13	231	0.9%	2
3300 Engineering - Streetlighting	1,293	1,541	1,293	0.0%	-
<b>Total Engineering</b>	<b>2,330</b>	<b>2,319</b>	<b>2,426</b>	<b>4.1%</b>	<b>96</b>
<b>Public Works - Roads</b>					
3005 Public Works Administration	166	150	11	-93.4%	(155)
3010 Public Works - Streets Maintenance	2,738	2,887	2,372	-13.4%	(366)
3011 Public Works - Winter Maintenance	1,121	944	921	-17.8%	(200)
3015 Public Works Centre	-	-	(22)		(22)
3090 Recoverable Work - Streets	-	(16)	-		-
3600 Storm Sewer Maintenance	662	575	-	-100.0%	(662)
<b>Total Public Works - Roads</b>	<b>4,687</b>	<b>4,540</b>	<b>3,282</b>	<b>-30.0%</b>	<b>(1,405)</b>
<b>Parking</b>					
3200 Parking - Administration	115	108	119	3.5%	4
3201 Parking - Enforcement	42	17	50	19.0%	8
3205 Parking Lots	(97)	(118)	(98)	1.0%	(1)
<b>Total Engineering - Parking</b>	<b>60</b>	<b>7</b>	<b>71</b>	<b>18.3%</b>	<b>11</b>
<b>Waste Management</b>					
3800 Solid Waste Management/Collection	821	912	1,066	29.8%	245
3880 Waste Recycling	804	1,070	946	17.7%	142
<b>Total Public Works - Waste Management</b>	<b>1,625</b>	<b>1,982</b>	<b>2,012</b>	<b>23.8%</b>	<b>387</b>

## 2013 APPROVED CURRENT BUDGET SUMMARY - BY DEPARTMENT (000s)

	2012 Budget	2012 Actuals	2013 Budget	% Change over 2012 Budget	\$ Change over 2012 Budget
<b>Care-A-Van (Transit Area - see below)</b>					
3150 Care-A-Van - Transportation	705	709	735	4.3%	30
3155 Care-A-Van - Dispatching	76	79	78	2.6%	2
3165 Care-A-Van - Vehicle & Equipment Maintenance	57	57	61	7.0%	4
3170 Care-A-Van - Premises & Plant	30	34	32	6.7%	2
3175 Care-A-Van - Administration	104	88	110	5.8%	6
3180 Care-A-Van - Capital From Rates	16	-	11	-31.3%	(5)
3195 Care-A-Van - Operations	(210)	(189)	(214)	1.9%	(4)
3185 Care-A-Van - Debt Charges	18	18	18	0.0%	-
<b>Total Care-A-Van</b>	<b>796</b>	<b>796</b>	<b>831</b>	<b>4.4%</b>	<b>35</b>
<b>Parks &amp; Recreation</b>					
4500 Parks & Recreation - Administration	548	469	533	-2.7%	(15)
4505 Parks - Supervision	283	296	307	8.5%	24
4509 Centennial Park	115	141	119	3.5%	4
4510 General Park Maintenance	1,559	1,492	1,585	1.7%	26
4511 Sports Fields Maintenance	201	235	208	3.5%	7
4515 Greenhouse & Horticulture	347	328	354	2.0%	7
4525 Children's Farm	146	156	149	2.1%	3
4550 Waterfront Downtown	49	30	50	2.0%	1
4551 Arboriculture	605	634	625	3.3%	20
4552 Parks - Work for Others	-	(1)	1	0.0%	1
4600 Recreation - Administration	179	173	186	3.9%	7
4601 Recreation - Programs	61	68	61	0.0%	-
4602 Recreation - Waterfront Programs	30	30	31	3.3%	1
4610 Canada Day	-	(2)	-		-
4700 Arenas - Administration	147	143	154	4.8%	7
4705 Arenas - Sarnia Arena	106	180	105	-0.9%	(1)
4706 Arenas - Germain Arena	-	54	3		3
4708 Arenas - Clearwater Arena	45	263	57	26.7%	12
4715 Recreation - Jackson Pool	80	92	82	2.5%	2
4716 Recreation - Tecumseh Pool	68	63	70	2.9%	2
4950 Strangway Centre - Administration	64	66	76	18.8%	12
4951 Strangway Centre - Building/Property	53	52	53	0.0%	-
4952 Strangway Centre - Cafeteria	(4)	(8)	(4)	0.0%	-
<b>Total Parks &amp; Recreation</b>	<b>4,682</b>	<b>4,954</b>	<b>4,805</b>	<b>2.6%</b>	<b>123</b>
<b>Planning &amp; Building</b>					
5005 Planning Department	98	76	145	48.0%	47
5010 Committee of Adjustment	14	24	14	0.0%	-
5020 Building Department	-	-	-	0.0%	-
5021 Property Standards Enforcement	84	103	149	77.4%	65
5022 Environment Advisory Committee	2	(1)	2	0.0%	-
5025 Heritage Committee	3	3	3	0.0%	-
5040 Official Plan Review	-	-	-	0.0%	-
<b>Total Planning &amp; Building</b>	<b>201</b>	<b>205</b>	<b>313</b>	<b>55.7%</b>	<b>112</b>



## 2013 APPROVED CURRENT BUDGET SUMMARY - BY DEPARTMENT (000s)

	2012 Budget	2012 Actuals	2013 Budget	% Change over 2012 Budget	\$ Change over 2012 Budget
<b>Debt Charges &amp; Unclassified Financial</b>					
5500 Debt Charges	4,150	4,093	4,150	0.0%	-
5505 Financial Expenses	10	13	10	0.0%	-
5515 Unclassified	508	534	450	-11.4%	(58)
5520 Municipal Grants	359	377	329	-8.4%	(30)
5525 Contribution to Boards & Commissions	248	249	248	0.0%	-
<b>Total Debt Charges &amp; Unclassified Financial</b>	<b>5,275</b>	<b>5,266</b>	<b>5,187</b>	<b>-1.7%</b>	<b>(88)</b>
<b>TOTAL GENERAL OPERATING BUDGET</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>TRANSIT AREA BUDGET</b>					
1055 Taxation - Transit Area	(3,405)	(3,384)	(3,448)	1.3%	(43)
3100 Transit - Transportation	3,951	3,853	4,087	3.4%	136
3115 Transit - Vehicle & Equipment Maintenance	615	602	653	6.2%	38
3120 Transit - Premises & Plant	175	179	181	3.4%	6
3125 Transit - Administration	687	636	738	7.4%	51
3130 Transit - Capital From Rates	124	64	-	-100.0%	(124)
3135 Transit - Debt Charges	199	199	199	0.0%	-
3140 Transit - Revenue, Operations	(2,346)	(2,149)	(2,410)	2.7%	(64)
<b>TOTAL TRANSIT AREA BUDGET</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>SEWER AREA BUDGET</b>					
1050 Taxation - Sewer Area	(30)	(32)	(30)	0.0%	-
3500 Sewer - Sanitary Sewer Maintenance	5,094	5,336	4,976	-2.3%	(118)
3501 Sewer - Pump Station Maintenance	1,005	1,165	1,126	12.0%	121
3505 Water Pollution Control Centre	5,439	5,447	5,468	0.5%	29
3506 Brights Grove Lagoons	173	129	173	0.0%	-
3507 Sewer - NViro	454	449	454	0.0%	-
3510 Sewer - General Administration	2,347	2,491	2,282	-2.8%	(65)
3590 Sewer Area - Revenue	(14,482)	(14,985)	(14,449)	-0.2%	33
<b>TOTAL SEWER AREA BUDGET</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>STORM SEWER BUDGET</b>					
3600 Storm Sewers - Expenditures	-	-	976		976
3600 Storm Sewers - Revenues	-	-	(976)		(976)
<b>TOTAL STORM SEWER BUDGET</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>976</b>
<b>WATER BUDGET</b>					
3700 Water - General Administration	6,684	6,840	6,969	4.3%	285
3705 Water - Distribution	7,237	7,556	7,140	-1.3%	(97)
3790 Water Revenue	(13,921)	(14,396)	(14,109)	1.4%	(188)
<b>TOTAL WATER BUDGET</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>

# **CAPITAL OUT OF RATES SUMMARY**

**SUMMARY OF CAPITAL OUT OF RATES  
FROM 2013 BUDGETS**

DEPT

EST'D NET COST

<b>Current Budget</b>
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**3130/3180 TRANSIT CONVENTIONAL & CARE-A-VAN**

	<u>Conventional</u>	<u>Care-A-Van</u>	
Power Pack Rebuilds	57,000		
Replacement Building Compressor	16,800	4,200	
Bus shelters Painting & Repairs	56,000		
1/2 Replacement Inground Hoist	28,000	7,000	
	157,800	11,200	\$169,000
			<b>\$169,000</b>

# **NON-DEPARTMENTAL REVENUE**

# City of Sarnia

## 2013 Approved Current Budget

### 1000 TAXATION - CITY

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00001 GENERAL TAX LEVY	(57,670,136)	(57,670,173)	(59,062,516)	1,274,566	(677,254)	(230,084)	(58,695,288)	1.78%
4-00021 SUPPLEMENTARY TAX LEVY	(500,000)	(526,656)	(300,000)	(200,000)			(500,000)	
<b>Revenue Total</b>	<b>(58,170,136)</b>	<b>(58,196,829)</b>	<b>(59,362,516)</b>	<b>1,074,566</b>	<b>(677,254)</b>	<b>(230,084)</b>	<b>(59,195,288)</b>	<b>1.76%</b>
<b>EXPENSES</b>								
5-00950 TAX WRITE OFFS	370,000	846,749	370,000	550,000			920,000	148.65%
5-00970 VACANCY REBATE	155,000	292,162	155,000				155,000	
5-00975 CHARITY TAX REBATE	24,000	43,205	24,000				24,000	
5-00977 BROWNFIELDS	80,000		80,000		(80,000)			(100.00%)
5-00980 TAX EXEMPTIONS	14,000	14,450	14,000				14,000	
5-00985 NEW CONSTRUCTION REBATE		(2)						
5-06100 CONTRIBUTION TO RESERVE	1,830,000	1,830,000	1,830,000		200,000		2,030,000	10.93%
<b>Expense Total</b>	<b>2,473,000</b>	<b>3,026,564</b>	<b>2,473,000</b>	<b>550,000</b>	<b>120,000</b>		<b>3,143,000</b>	<b>27.09%</b>
<b>Net Expense</b>	<b>(55,697,136)</b>	<b>(55,170,265)</b>	<b>(56,889,516)</b>	<b>1,624,566</b>	<b>(557,254)</b>	<b>(230,084)</b>	<b>(56,052,288)</b>	<b>0.64%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 1055 TAXATION - TRANSIT AREA

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00001 GENERAL TAX LEVY	(3,430,685)	(3,430,531)	(3,430,685)	(35,500)	(43,033)		(3,509,218)	2.29%
4-00021 SUPPLEMENTARY TAX LEVY	(25,000)	(31,347)	(25,000)				(25,000)	
<b>Revenue Total</b>	<b>(3,455,685)</b>	<b>(3,461,878)</b>	<b>(3,455,685)</b>	<b>(35,500)</b>	<b>(43,033)</b>		<b>(3,534,218)</b>	<b>2.27%</b>
<b>EXPENSES</b>								
5-00950 TAX WRITE OFFS	30,000	54,271	30,000	35,500			65,500	118.33%
5-00960 PROVISION FOR ASSESSMENT APPEAL	10,000		10,000				10,000	
5-00970 VACANCY REBATE	7,500	19,471	7,500				7,500	
5-00975 CHARITY TAX REBATE	1,800	2,969	1,800				1,800	
5-00980 TAX EXEMPTIONS	1,000	1,003	1,000				1,000	
5-00985 NEW CONSTRUCTION REBATE	300		300				300	
<b>Expense Total</b>	<b>50,600</b>	<b>77,714</b>	<b>50,600</b>	<b>35,500</b>			<b>86,100</b>	<b>70.16%</b>
<b>Net Expense</b>	<b>(3,405,085)</b>	<b>(3,384,164)</b>	<b>(3,405,085)</b>		<b>(43,033)</b>		<b>(3,448,118)</b>	<b>1.26%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 1065 OTHER COLLECTIONS TAX ROLL

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00045 LOCAL IMPROVEMENTS	(293,545)	(300,899)	(293,545)	(366,766)			(660,311)	124.94%
<b>Revenue Total</b>	<b>(293,545)</b>	<b>(300,899)</b>	<b>(293,545)</b>	<b>(366,766)</b>			<b>(660,311)</b>	<b>124.94%</b>
<b>EXPENSES</b>								
<b>Expense Total</b>								
<b>Net Expense</b>	<b>(293,545)</b>	<b>(300,899)</b>	<b>(293,545)</b>	<b>(366,766)</b>			<b>(660,311)</b>	<b>124.94%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 1100 PAYMENTS IN LIEU - CITY

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00150 CANADA	(117,600)	(94,008)	(117,600)				(117,600)	
4-00155 MUNICIPAL TAX ASSISTANCE ACT	(68,210)	(66,769)	(68,210)				(68,210)	
4-00160 HOSPITALS	(22,500)	(27,871)	(22,500)				(22,500)	
4-00165 CORRECTIONAL INSTITUTIONS	(3,900)	(4,444)	(3,900)				(3,900)	
4-00170 LAMBTON COLLEGE	(134,800)	(134,378)	(134,800)				(134,800)	
4-00175 LAMBTON HOUSING	(170,850)	(107,501)	(170,850)				(170,850)	
4-00180 HYDRO ONE	(153,600)	(113,089)	(153,600)				(153,600)	
4-00181 HYDRO ONE - LINEAR PROPERTIES	(20,000)	(31,450)	(20,000)				(20,000)	
4-00185 MINISTRY OF ENVIRONMENT	(96,600)	(84,139)	(96,600)				(96,600)	
4-00190 PARKING FACILITIES	(20,650)	(19,647)	(20,650)				(20,650)	
4-00195 BLUEWATER POWER	(125,000)	(125,746)	(125,000)				(125,000)	
4-00200 PETROLIA P.U.C.	(9,700)	(12,244)	(9,700)				(9,700)	
4-00205 RAILROADS - LINEAR PROPERTIES	(18,750)	(11,525)	(18,750)				(18,750)	
4-00210 PUMP STATIONS	(251,700)	(221,000)	(251,700)				(251,700)	
<b>Revenue Total</b>	<b>(1,213,860)</b>	<b>(1,053,811)</b>	<b>(1,213,860)</b>				<b>(1,213,860)</b>	
<b>EXPENSES</b>								
<b>Expense Total</b>								
<b>Net Expense</b>	<b>(1,213,860)</b>	<b>(1,053,811)</b>	<b>(1,213,860)</b>				<b>(1,213,860)</b>	



# City of Sarnia

## 2013 Approved Current Budget

### 1200 ONTARIO GRANTS - UNCONDITIONAL

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00920 OMPF	(147,780)	(301,400)		(285,200)			(285,200)	92.99%
<b>Revenue Total</b>	<b>(147,780)</b>	<b>(301,400)</b>		<b>(285,200)</b>			<b>(285,200)</b>	<b>92.99%</b>
<b>EXPENSES</b>								
<b>Expense Total</b>								
<b>Net Expense</b>	<b>(147,780)</b>	<b>(301,400)</b>		<b>(285,200)</b>			<b>(285,200)</b>	<b>92.99%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 1305 RENTS, CONCESSIONS & FRANCHISE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00080 ROADSIDE SIGN PERMIT	(1,000)		(1,000)				(1,000)	
4-00081 AREAWAYS	(211)	(211)	(211)				(211)	
4-00082 STREET OCCUPANCY	(8,500)	(8,672)	(8,500)				(8,500)	
4-00083 PIPELINE CROSSING AGREEMENTS	(29,000)	(24,824)	(29,000)				(29,000)	
4-00900 SUNDRY REVENUE	(5,000)	(4,414)	(5,000)				(5,000)	
<b>Revenue Total</b>	<b>(43,711)</b>	<b>(38,121)</b>	<b>(43,711)</b>				<b>(43,711)</b>	
<b>EXPENSES</b>								
<b>Expense Total</b>								
<b>Net Expense</b>	<b>(43,711)</b>	<b>(38,121)</b>	<b>(43,711)</b>				<b>(43,711)</b>	

# City of Sarnia

## 2013 Approved Current Budget

### 1340 BLUEWATER POWER

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00100 DIVIDEND - BLUEWATER POWER	(685,000)	(1,025,888)		(685,000)			(685,000)	
4-00101 INTEREST ON NOTE - BLUEWATER POWER	(1,274,798)	(1,274,798)	(1,274,798)				(1,274,798)	
<b>Revenue Total</b>	<b>(1,959,798)</b>	<b>(2,300,686)</b>	<b>(1,274,798)</b>	<b>(685,000)</b>			<b>(1,959,798)</b>	
<b>EXPENSES</b>								
<b>Expense Total</b>								
<b>Net Expense</b>	<b>(1,959,798)</b>	<b>(2,300,686)</b>	<b>(1,274,798)</b>	<b>(685,000)</b>			<b>(1,959,798)</b>	

# City of Sarnia

## 2013 Approved Current Budget

### 1350 OTHER REVENUE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00102 PENALTY & INTEREST ON TAXES	(1,000,000)	(1,216,605)	(1,000,000)		(120,000)		(1,120,000)	12.00%
4-00103 INTEREST GST CLAIMS		8						
4-00104 INTEREST ON PAST DUE ACCOUNTS	(2,000)	62	(2,000)				(2,000)	
4-00106 INCOME FROM INVESTMENTS	(200,000)	(233,844)	(200,000)		(20,000)		(220,000)	10.00%
4-00107 GAIN ON GST SHORT METHOD	(2,000)	(29,137)	(2,000)				(2,000)	
4-00790 PROVINCE - SLOT MACHINE SHARE	(900,000)	(900,000)	(900,000)		450,000		(450,000)	(50.00%)
4-00855 FINES	(6,000)	(7,025)	(6,000)				(6,000)	
4-00900 SUNDRY REVENUE	(20,000)	(26,246)	(20,000)				(20,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(2,800)	(1,907)	(2,800)				(2,800)	
4-06220 CONTRIBUTION FROM RESERVES	(550,000)	(550,000)		(370,000)			(370,000)	(32.73%)
<b>Revenue Total</b>	<b>(2,682,800)</b>	<b>(2,964,694)</b>	<b>(2,132,800)</b>	<b>(370,000)</b>	<b>310,000</b>		<b>(2,192,800)</b>	<b>(18.26%)</b>
<b>EXPENSES</b>								
<b>Expense Total</b>								
<b>Net Expense</b>	<b>(2,682,800)</b>	<b>(2,964,694)</b>	<b>(2,132,800)</b>	<b>(370,000)</b>	<b>310,000</b>		<b>(2,192,800)</b>	<b>(18.26%)</b>

# **GENERAL GOVERNMENT**

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **2000**  
DEPARTMENT **MAYOR & COUNCIL**  
DIVISION

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	1.25	1.25	-	1.25	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>1.25</b>	<b>1.25</b>	<b>-</b>	<b>1.25</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

The Mayor and Council represent the citizens of the City of Sarnia through policy-making processes to oversee the operation of the municipality and to carry out the statutory requirements of the Mayor as set out in the Municipal Act.

# City of Sarnia

## 2013 Approved Current Budget

### 2000 MAYOR & COUNCIL

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01000 SALARIES	78,930	79,497	78,930		2,165		81,095	2.74%
5-01065 COUNCIL SALARIES	204,529	198,709	204,529		604		205,133	0.30%
5-01200 EMPLOYEE BENEFITS - STATUTORY	22,826	15,819	22,826		1,178		24,004	5.16%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	8,698	8,073	8,698		919		9,617	10.57%
5-01253 CAR ALLOWANCE	2,860	2,702	2,860		2,140		5,000	74.83%
5-02000 STATIONERY & SUPPLIES	2,000	2,141	2,000		3,000		5,000	150.00%
5-02104 TELEPHONE	1,800	851	1,800				1,800	
5-02300 OFFICE EXPENSES	4,400	5,322	4,400				4,400	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	580	223	580				580	
5-02302 ADVERTISING	3,000	2,201	3,000				3,000	
5-02303 POSTAGE	1,400	1,442	1,400				1,400	
5-02310 TRAVEL	2,000	3,805	2,000				2,000	
5-02312 CONFERENCES & SEMINARS	6,600	8,333	6,600				6,600	
5-02405 OFFICE EQUIPMENT MAINTENANCE	440	400	440				440	
5-04005 INSURANCE	1,487	1,487	1,487				1,487	
5-05000 SUNDRY	1,400	462	1,400				1,400	
5-05102 MUNICIPAL SOUVENIRS	6,500	3,033	6,500				6,500	
<b>Expense Total</b>	<b>349,450</b>	<b>334,500</b>	<b>349,450</b>		<b>10,006</b>		<b>359,456</b>	<b>2.86%</b>
<b>Net Expense</b>	<b>349,450</b>	<b>334,500</b>	<b>349,450</b>		<b>10,006</b>		<b>359,456</b>	<b>2.86%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **2001**  
DEPARTMENT **CITY MANAGER**  
DIVISION

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	2.00	2.00	-	2.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

As head of staff, the City Manager is responsible for overseeing the administrative operations of the municipality in accordance with policies of City Council and relevant provincial legislation, and directing the general management of the Corporation and the operational activities of all departments with an aim to achieve corporate goals. Each of seven department heads reports to the City Manager on a regular basis. The City Manager advises Council on all matters of policy. The office of the City Manager is responsible for the development and recommendation of the annual operating and capital budgets and the subsequent implementation of those budgets after approval by City Council.



# City of Sarnia

## 2013 Approved Current Budget

### 2001 CITY MANAGER

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01000 SALARIES	231,209	232,972	231,209		6,841		238,050	2.96%
5-01200 EMPLOYEE BENEFITS - STATUTORY	37,965	40,353	37,965		3,071		41,036	8.09%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	15,732	17,535	15,732		2,119		17,851	13.47%
5-01253 CAR ALLOWANCE	2,860	2,702	2,860				2,860	
5-02000 STATIONERY & SUPPLIES	250	84	250				250	
5-02001 PRINTING & PAPER SUPPLIES		62						
5-02104 TELEPHONE	1,300	1,055	1,300				1,300	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	500	621	500				500	
5-02303 POSTAGE	100	9	100				100	
5-02310 TRAVEL	830		830				830	
5-02311 TRAINING & EDUCATION	1,000		1,000				1,000	
5-02312 CONFERENCES & SEMINARS	2,350	94	2,350				2,350	
<b>Expense Total</b>	<b>294,096</b>	<b>295,487</b>	<b>294,096</b>		<b>12,031</b>		<b>306,127</b>	<b>4.09%</b>
<b>Net Expense</b>	<b>294,096</b>	<b>295,487</b>	<b>294,096</b>		<b>12,031</b>		<b>306,127</b>	<b>4.09%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **2010**  
DEPARTMENT **CORPORATE SERVICES**  
DIVISION **HUMAN RESOURCES**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	5.00	5.00	-	5.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.80	0.80	-	0.80	Accessibility Coordinator
<b>TOTAL FTEs</b>	<b>5.80</b>	<b>5.80</b>	<b>-</b>	<b>5.80</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Provide centralized, cost-effective administration, planning, control and delivery of Human Resources to the Corporation and its employees.

# City of Sarnia

## 2013 Approved Current Budget

### 2010 HUMAN RESOURCES

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00340 APPLICATION FEE - FIREFIGHTER	(7,500)	(11,325)	(7,500)				(7,500)	
4-00795 OTHER GRANTS & SUBSIDIES	(45,000)	(26,961)	(45,000)				(45,000)	
4-00930 COSTS RECOVERED	(67,584)	(67,584)	(67,584)		(1,690)		(69,274)	2.50%
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(43,600)	(43,600)	(43,600)				(43,600)	
<b>Revenue Total</b>	<b>(163,684)</b>	<b>(149,470)</b>	<b>(163,684)</b>		<b>(1,690)</b>		<b>(165,374)</b>	<b>1.03%</b>
<b>EXPENSES</b>								
5-01000 SALARIES	456,442	443,158	456,442		24,945		481,387	5.47%
5-01030 SALARIES - CASUAL		30,860						
5-01130 SEVERANCE PAY		127						
5-01200 EMPLOYEE BENEFITS - STATUTORY	84,422	85,139	84,422		9,587		94,009	11.36%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	36,030	33,727	36,030		4,577		40,607	12.70%
5-02000 STATIONERY & SUPPLIES	1,800	1,430	1,800				1,800	
5-02001 PRINTING & PAPER SUPPLIES	1,500	2,967	1,500				1,500	
5-02104 TELEPHONE	1,950	821	1,950				1,950	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	4,900	6,984	4,900				4,900	
5-02303 POSTAGE	1,500	2,601	1,500				1,500	
5-02310 TRAVEL	1,000	2,908	1,000				1,000	
5-02311 TRAINING & EDUCATION	3,400	684	3,400				3,400	
5-02312 CONFERENCES & SEMINARS	1,400	2,103	1,400				1,400	
5-02323 SAFETY PROGRAM	1,000	127	1,000				1,000	
5-02405 OFFICE EQUIPMENT MAINTENANCE		1,723						
5-04910 OTHER PURCHASED SERVICES	9,150		9,150		(1,650)		7,500	(18.03%)
5-05000 SUNDRY	100		100				100	
5-05500 REPLACEMENT EQUIPMENT	500	2,933	500				500	
<b>Expense Total</b>	<b>605,094</b>	<b>618,292</b>	<b>605,094</b>		<b>37,459</b>		<b>642,553</b>	<b>6.19%</b>
<b>Net Expense</b>	<b>441,410</b>	<b>468,822</b>	<b>441,410</b>		<b>35,769</b>		<b>477,179</b>	<b>8.10%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **2022**  
DEPARTMENT **CORPORATE SERVICES**  
DIVISION **INFORMATION SERVICES**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	4.00	4.00	-	4.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>4.00</b>	<b>4.00</b>	<b>-</b>	<b>4.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Responsible for providing the delivery of business applications, desktop support, technology infrastructure, and networking communications for the corporation. Our team is committed to continuing to build the technological infrastructure.

# City of Sarnia

## 2013 Approved Current Budget

### 2022 INFORMATION SERVICES

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(80,200)	(80,200)	(80,200)				(80,200)	
<b>Revenue Total</b>	<b>(80,200)</b>	<b>(80,200)</b>	<b>(80,200)</b>				<b>(80,200)</b>	
<b>EXPENSES</b>								
5-01000 SALARIES	322,766	324,122	322,766		8,889		331,655	2.75%
5-01030 SALARIES - CASUAL		1,035						
5-01200 EMPLOYEE BENEFITS - STATUTORY	59,070	58,846	59,070		5,315		64,385	9.00%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	29,399	31,956	29,399		3,056		32,455	10.39%
5-02000 STATIONERY & SUPPLIES	2,500	415	2,500				2,500	
5-02001 PRINTING & PAPER SUPPLIES	2,500	906	2,500				2,500	
5-02104 TELEPHONE	3,945	3,601	3,945		(745)		3,200	(18.88%)
5-02112 INTERNET/EMAIL SERVICES	4,020	1,404	4,020		(2,070)		1,950	(51.49%)
5-02113 CORPORATE NETWORKING & COMMUNICATIONS	108,004	89,411	108,004		(5,277)		102,727	(4.89%)
5-02114 IT MAINTENANCE & SUPPORT	218,019	222,160	218,019				218,019	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	950	457	950		(70)		880	(7.37%)
5-02310 TRAVEL	1,000		1,000				1,000	
5-02311 TRAINING & EDUCATION	5,000	661	5,000				5,000	
5-02312 CONFERENCES & SEMINARS	6,300	2,930	6,300				6,300	
5-02415 CONTRIBUTION TO IT LEASING PROGRAM	100,000	100,000	100,000				100,000	
5-04910 OTHER PURCHASED SERVICES	5,000	6,654	5,000				5,000	
<b>Expense Total</b>	<b>868,473</b>	<b>844,558</b>	<b>868,473</b>		<b>9,098</b>		<b>877,571</b>	<b>1.05%</b>
<b>Net Expense</b>	<b>788,273</b>	<b>764,358</b>	<b>788,273</b>		<b>9,098</b>		<b>797,371</b>	<b>1.15%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 2065 HARBOUR

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00911 FEES - SYDNEY SMITH DOCK BERTHAGE	(15,000)	(15,148)	(15,000)		(2,500)		(17,500)	16.67%
4-00912 FEES - CN FERRY BERTHAGE	(15,000)		(15,000)		2,500		(12,500)	(16.67%)
4-00913 FEES - CN PROPERTY	(54,350)	(55,855)	(54,350)				(54,350)	
4-00930 COSTS RECOVERED		(3,069)						
<b>Revenue Total</b>	<b>(84,350)</b>	<b>(74,072)</b>	<b>(84,350)</b>				<b>(84,350)</b>	
<b>EXPENSES</b>								
5-02102 ELECTRICITY		3,772			2,000		2,000	
5-02431 DOCK MAINTENANCE	4,000	753	4,000				4,000	
5-02435 GROUNDS MAINTENANCE	4,000		4,000				4,000	
<b>Expense Total</b>	<b>8,000</b>	<b>4,525</b>	<b>8,000</b>		<b>2,000</b>		<b>10,000</b>	<b>25.00%</b>
<b>Net Expense</b>	<b>(76,350)</b>	<b>(69,547)</b>	<b>(76,350)</b>		<b>2,000</b>		<b>(74,350)</b>	<b>(2.62%)</b>

# City of Sarnia

## 2013 Approved Current Budget

### 2070 FERRY DOCK HILL LANDS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00903 RENTAL REVENUE	(64,000)	(64,000)	(64,000)				(64,000)	
<b>Revenue Total</b>	<b>(64,000)</b>	<b>(64,000)</b>	<b>(64,000)</b>				<b>(64,000)</b>	
<b>EXPENSES</b>								
5-02102 ELECTRICITY	7,500		7,500				7,500	
5-02480 MAINTENANCE	2,000		2,000		3,000		5,000	150.00%
5-04005 INSURANCE	2,540	2,540	2,540				2,540	
5-05140 REALTY TAXES	13,500	7,439	13,500				13,500	
<b>Expense Total</b>	<b>25,540</b>	<b>9,979</b>	<b>25,540</b>		<b>3,000</b>		<b>28,540</b>	<b>11.75%</b>
<b>Net Expense</b>	<b>(38,460)</b>	<b>(54,021)</b>	<b>(38,460)</b>		<b>3,000</b>		<b>(35,460)</b>	<b>(7.80%)</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # 2150  
DEPARTMENT **CORPORATE SERVICES**  
DIVISION **ECONOMIC DEVELOPMENT & CORPORATE PLANNING**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	2.00	2.00	-	2.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Responsible for the development and delivery of a comprehensive program for the general economic development and promotion of the City, and the development and delivery of a broader range of strategic initiatives that have direct economic benefit for the municipality.



# City of Sarnia

## 2013 Approved Current Budget

### 2150 ECONOMIC DEVELOPMENT

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01000 SALARIES	166,369	118,732	166,369		6,778		173,147	4.07%
5-01030 SALARIES - CASUAL		42,478						
5-01200 EMPLOYEE BENEFITS - STATUTORY	30,150	21,983	30,150		3,206		33,356	10.63%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	14,574	16,632	14,574		1,806		16,380	12.39%
5-01253 CAR ALLOWANCE	1,714	1,621	1,714				1,714	
5-02000 STATIONERY & SUPPLIES	400	97	400				400	
5-02001 PRINTING & PAPER SUPPLIES	190	959	190				190	
5-02104 TELEPHONE	3,100	2,982	3,100		150		3,250	4.84%
5-02300 OFFICE EXPENSES	250	414	250				250	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	3,410	5,484	3,410				3,410	
5-02302 ADVERTISING	16,000		16,000		480		16,480	3.00%
5-02303 POSTAGE	250	185	250				250	
5-02304 MARKETING	16,000	4,009	16,000		480		16,480	3.00%
5-02310 TRAVEL	390	80	390				390	
5-02311 TRAINING & EDUCATION	200		200				200	
5-02312 CONFERENCES & SEMINARS	2,050	3,305	2,050				2,050	
5-02405 OFFICE EQUIPMENT MAINTENANCE	490	234	490				490	
5-03500 DEVELOPMENT EXPENSES	1,530	3,446	1,530				1,530	
5-04005 INSURANCE	1,900	1,900	1,900				1,900	
5-05500 REPLACEMENT EQUIPMENT	1,530	(74)	1,530				1,530	
<b>Expense Total</b>	<b>260,497</b>	<b>224,467</b>	<b>260,497</b>		<b>12,900</b>		<b>273,397</b>	<b>4.95%</b>
<b>Net Expense</b>	<b>260,497</b>	<b>224,467</b>	<b>260,497</b>		<b>12,900</b>		<b>273,397</b>	<b>4.95%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **2020**  
DEPARTMENT **FINANCE**  
DIVISION **ACCOUNTING**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	12.00	12.00	2.00	14.00	-1.0 Deputy Director (attrition) -1.0 A/R Clerk (attrition) +1.0 Customer Service Supervisor (new) +3.0 CSRs (reallocated from Tax)
PART-TIME/SEASONAL/TEMPORARY FTEs	1.53	1.53	(1.20)	0.33	-1.2 Switchboard (attrition)
<b>TOTAL FTEs</b>	<b>13.50</b>	<b>13.53</b>	<b>0.80</b>	<b>14.33</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Administration of all financial activities of the Corporation. The department is fully responsible for the receipt, management, investment, and disbursement of all monies on behalf of the Corporation within statutory requirements and City Council policies and guidelines. Specifically, this division is responsible for the Accounts Payable, Accounts Receivable, Payroll, General Accounting, General Ledger, Budgeting, and Financial Reporting functions.

# City of Sarnia

## 2013 Approved Current Budget

### 2020 ACCOUNTING

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(250,000)	(250,000)	(250,000)				(250,000)	
<b>Revenue Total</b>	<b>(250,000)</b>	<b>(250,000)</b>	<b>(250,000)</b>				<b>(250,000)</b>	
<b>EXPENSES</b>								
5-01000 SALARIES	832,829	756,968	832,829		129,232		962,061	15.52%
5-01025 SALARIES - OVERTIME		2,459						
5-01030 SALARIES - CASUAL	9,010	55,339	9,010		90		9,100	1.00%
5-01200 EMPLOYEE BENEFITS - STATUTORY	155,990	143,979	155,990		27,836		183,826	17.84%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	78,529	81,455	78,529		26,694		105,223	33.99%
5-01253 CAR ALLOWANCE	1,418	1,451	1,418				1,418	
5-02000 STATIONERY & SUPPLIES	9,520	7,481	9,520				9,520	
5-02001 PRINTING & PAPER SUPPLIES	5,000	2,446	5,000				5,000	
5-02104 TELEPHONE	2,000	1,835	2,000				2,000	
5-02300 OFFICE EXPENSES	240	867	240				240	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	4,800	5,983	4,800				4,800	
5-02302 ADVERTISING	3,130	3,155	3,130				3,130	
5-02303 POSTAGE	6,330	8,908	6,330				6,330	
5-02310 TRAVEL	290	1,422	290				290	
5-02311 TRAINING & EDUCATION	5,350	7,178	5,350				5,350	
5-02312 CONFERENCES & SEMINARS	6,000	4,069	6,000				6,000	
5-02405 OFFICE EQUIPMENT MAINTENANCE	800	1,121	800				800	
5-04005 INSURANCE	3,800	3,800	3,800				3,800	
5-04910 OTHER PURCHASED SERVICES	8,000	38,059	8,000				8,000	
5-05500 REPLACEMENT EQUIPMENT	2,000	3,594	2,000				2,000	
5-05505 NEW EQUIPMENT		853						
<b>Expense Total</b>	<b>1,135,036</b>	<b>1,132,422</b>	<b>1,135,036</b>		<b>183,852</b>		<b>1,318,888</b>	<b>16.20%</b>
<b>Net Expense</b>	<b>885,036</b>	<b>882,422</b>	<b>885,036</b>		<b>183,852</b>		<b>1,068,888</b>	<b>20.77%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **2021**  
DEPARTMENT **FINANCE**  
DIVISION **TAX & REVENUE COLLECTIONS**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	6.00	6.00	(3.00)	3.00	-3.0 Cashiers (reallocated to Accounting)
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>6.00</b>	<b>6.00</b>	<b>(3.00)</b>	<b>3.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Administration of all financial activities of the Corporation. The department is fully responsible for the receipt, management, investment and disbursement of all monies on behalf of the Corporation within statutory requirements and City Council policies and guidelines. Specifically, this division is responsible for the calculation and collection of taxes as well as dealing with the public on taxation issues.

# City of Sarnia

## 2013 Approved Current Budget

### 2021 TAX & REVENUE COLLECTIONS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00300 TAX CERTIFICATES	(60,000)	(69,762)	(60,000)				(60,000)	
4-00302 FEES - ADMINISTRATION 357'S	(100)	(345)	(100)				(100)	
4-00901 OTHER FEES & SERVICE CHARGES	(7,000)	(8,597)	(7,000)		(82,125)		(89,125)	1,173.21%
<b>Revenue Total</b>	<b>(67,100)</b>	<b>(78,704)</b>	<b>(67,100)</b>		<b>(82,125)</b>		<b>(149,225)</b>	<b>122.39%</b>
<b>EXPENSES</b>								
5-01000 SALARIES	361,809	258,199	361,809		(156,667)		205,142	(43.30%)
5-01030 SALARIES - CASUAL		76,457						
5-01200 EMPLOYEE BENEFITS - STATUTORY	69,023	48,287	69,023		(28,342)		40,681	(41.06%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	42,116	30,670	42,116		(18,756)		23,360	(44.53%)
5-02000 STATIONERY & SUPPLIES	15,000	1,660	15,000		(5,000)		10,000	(33.33%)
5-02001 PRINTING & PAPER SUPPLIES	1,650	715	1,650				1,650	
5-02104 TELEPHONE	100	36	100				100	
5-02300 OFFICE EXPENSES	500	463	500				500	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	400	680	400				400	
5-02302 ADVERTISING	580		580				580	
5-02303 POSTAGE	34,500	39,858	34,500				34,500	
5-02311 TRAINING & EDUCATION	4,000	982	4,000				4,000	
5-02312 CONFERENCES & SEMINARS	1,170	1,091	1,170				1,170	
5-02405 OFFICE EQUIPMENT MAINTENANCE	580	596	580				580	
5-04910 OTHER PURCHASED SERVICES	47,980	48,247	47,980				47,980	
5-05500 REPLACEMENT EQUIPMENT	1,000	2,776	1,000				1,000	
<b>Expense Total</b>	<b>580,408</b>	<b>510,717</b>	<b>580,408</b>		<b>(208,765)</b>		<b>371,643</b>	<b>(35.97%)</b>
<b>Net Expense</b>	<b>513,308</b>	<b>432,013</b>	<b>513,308</b>		<b>(290,890)</b>		<b>222,418</b>	<b>(56.67%)</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **2023**  
DEPARTMENT **FINANCE**  
DIVISION **PURCHASING**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	2.00	2.00	-	2.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Administration of all financial activities of the Corporation. The department is fully responsible for the receipt, management, investment and disbursement of all monies on behalf of the Corporation within statutory requirements and City Council policies and guidelines. Specifically, this division is responsible for the Purchasing function and ensures that the Corporation's purchasing policy is enforced.

# City of Sarnia

## 2013 Approved Current Budget

### 2023 PURCHASING

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00901 OTHER FEES & SERVICE CHARGES	(2,000)	(2,195)	(2,000)				(2,000)	
<b>Revenue Total</b>	<b>(2,000)</b>	<b>(2,195)</b>	<b>(2,000)</b>				<b>(2,000)</b>	
<b>EXPENSES</b>								
5-01000 SALARIES	124,716	125,566	124,716		14,952		139,668	11.99%
5-01025 SALARIES - OVERTIME		558						
5-01200 EMPLOYEE BENEFITS - STATUTORY	23,706	23,595	23,706		3,926		27,632	16.56%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	14,104	15,275	14,104		1,523		15,627	10.80%
5-02000 STATIONERY & SUPPLIES	1,000	8	1,000				1,000	
5-02001 PRINTING & PAPER SUPPLIES	1,130		1,130				1,130	
5-02104 TELEPHONE		30						
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,090	270	1,090				1,090	
5-02302 ADVERTISING	950		950				950	
5-02303 POSTAGE	970	43	970				970	
5-02310 TRAVEL	200	95	200				200	
5-02311 TRAINING & EDUCATION	1,500	943	1,500				1,500	
5-02312 CONFERENCES & SEMINARS	1,500	287	1,500				1,500	
5-05500 REPLACEMENT EQUIPMENT	1,000	517	1,000				1,000	
<b>Expense Total</b>	<b>171,866</b>	<b>167,187</b>	<b>171,866</b>		<b>20,401</b>		<b>192,267</b>	<b>11.87%</b>
<b>Net Expense</b>	<b>169,866</b>	<b>164,992</b>	<b>169,866</b>		<b>20,401</b>		<b>190,267</b>	<b>12.01%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **2005**  
DEPARTMENT **CITY SOLICITOR/CLERK**  
DIVISION **LEGAL**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	3.50	3.50	-	3.50	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>3.50</b>	<b>3.50</b>	<b>-</b>	<b>3.50</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

In conjunction with the Clerks Department, the Legal Department is responsible for various duties under Provincial Legislation. The City Solicitor provides legal advice to Council, City staff and the Police Services Board, drafts and prepares by-laws and reports, and protects the interests of the Corporation through contract review and delivery of legal services.



# City of Sarnia

## 2013 Approved Current Budget

### 2005 LEGAL SERVICES

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00301 FEES - MUNICIPAL TAX SALES	(24,280)	(21,898)	(24,280)		(3,000)		(27,280)	12.36%
4-00901 OTHER FEES & SERVICE CHARGES	(24,500)	(19,002)	(24,500)		(2,650)		(27,150)	10.82%
4-00927 COSTS RECOVERED - EXTERNAL DISBURSEMENTS	(3,000)	(2,918)	(3,000)				(3,000)	
<b>Revenue Total</b>	<b>(51,780)</b>	<b>(43,818)</b>	<b>(51,780)</b>		<b>(5,650)</b>		<b>(57,430)</b>	<b>10.91%</b>
<b>EXPENSES</b>								
5-01000 SALARIES	292,638	295,324	292,638		2,888		295,526	0.99%
5-01025 SALARIES - OVERTIME		8						
5-01130 SEVERANCE PAY		55						
5-01200 EMPLOYEE BENEFITS - STATUTORY	52,767	52,804	52,767		4,059		56,826	7.69%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	25,440	28,274	25,440		3,061		28,501	12.03%
5-01253 CAR ALLOWANCE	806	765	806				806	
5-02000 STATIONERY & SUPPLIES	970	667	970				970	
5-02001 PRINTING & PAPER SUPPLIES	390	74	390				390	
5-02104 TELEPHONE	1,400	1,572	1,400				1,400	
5-02300 OFFICE EXPENSES	4,870	9,264	4,870				4,870	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	4,500	5,162	4,500				4,500	
5-02302 ADVERTISING	2,500	1,944	2,500				2,500	
5-02303 POSTAGE	540	1,199	540				540	
5-02310 TRAVEL	800	1,323	800				800	
5-02311 TRAINING & EDUCATION	1,270	698	1,270				1,270	
5-02312 CONFERENCES & SEMINARS	1,560	157	1,560				1,560	
5-02405 OFFICE EQUIPMENT MAINTENANCE	240		240				240	
5-04004 SURVEY & APPRAISAL FEES	2,430	3,256	2,430				2,430	
5-04910 OTHER PURCHASED SERVICES	3,870	1,069	3,870				3,870	
5-05122 SEARCH & REGISTRATION FEES	21,000	15,152	21,000				21,000	
5-05500 REPLACEMENT EQUIPMENT	1,950		1,950				1,950	
<b>Expense Total</b>	<b>419,941</b>	<b>418,767</b>	<b>419,941</b>		<b>10,008</b>		<b>429,949</b>	<b>2.38%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 2005 LEGAL SERVICES

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>Net Expense</b>	<b>368,161</b>	<b>374,949</b>	<b>368,161</b>		<b>4,358</b>		<b>372,519</b>	<b>1.18%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # 2050  
DEPARTMENT CITY SOLICITOR/CLERK  
DIVISION CLERKS

	2012 BUDGET	2012 ACTUAL	2013 CHANGE	2013 BUDGET	COMMENTS
FULL TIME FTEs	6.25	6.25	-	6.25	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.67	0.67	(0.34)	0.33	-0.34 Dog Census student
<b>TOTAL FTEs</b>	<b>6.92</b>	<b>6.92</b>	<b>(0.34)</b>	<b>6.58</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

The Clerks Department acts as a Secretariat for City Council. Through the authority given to the Clerk, the Clerks Department is responsible for various statutory duties as set out in the Provincial Legislation including Municipal Freedom of Information, Business and Lottery licensing, and licensing and registration under the Ontario Vital Statistics Act. The Clerks Department protects the interests of the Corporation through involvement with tender openings and reviewing firearm application exemptions.

# City of Sarnia

## 2013 Approved Current Budget

### 2050 CITY CLERK

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00320 LICENSE FEES - ANIMAL (DOG)	(165,000)	(174,543)	(165,000)		(5,000)		(170,000)	3.03%
4-00321 LICENSE FEES - DANGEROUS DOGS	(1,075)	(4,295)	(1,075)		(2,100)		(3,175)	195.35%
4-00322 LICENSE FEES - BUSINESS (EATING ESTMTS)	(31,005)	(32,980)	(31,005)		(130)		(31,135)	0.42%
4-00323 LICENSE FEES - BUSINESS (PLUMBERS/DRNLY)	(1,840)	(1,900)	(1,840)		(110)		(1,950)	5.98%
4-00324 LICENSE FEES - BUSINESS (OTHER)	(19,195)	(24,547)	(19,195)				(19,195)	
4-00325 LICENSE FEES - BINGOS	(190,000)	(191,025)	(190,000)		(13,000)		(203,000)	6.84%
4-00326 LICENSE FEES - RAFFLES	(11,000)	(15,881)	(11,000)				(11,000)	
4-00327 LICENSE FEES - BREAK-OPEN/OTHER LOTTERY	(7,050)	(7,844)	(7,050)				(7,050)	
4-00328 COMMISSIONING/NOTARY SERVICES	(14,000)	(17,711)	(14,000)		(1,000)		(15,000)	7.14%
4-00329 FREEDOM OF INFORMATION	(30)	(104)	(30)				(30)	
4-00330 LICENSE FEES - MARRIAGE	(36,800)	(34,970)	(36,800)		2,300		(34,500)	(6.25%)
4-00335 DEATH CERTIFICATES	(20,375)	(19,500)	(20,375)				(20,375)	
4-00901 OTHER FEES & SERVICE CHARGES	(1,915)	(825)	(1,915)		1,000		(915)	(52.22%)
4-00930 COSTS RECOVERED	(21)	(174)	(21)				(21)	
<b>Revenue Total</b>	<b>(499,306)</b>	<b>(526,299)</b>	<b>(499,306)</b>		<b>(18,040)</b>		<b>(517,346)</b>	<b>3.61%</b>
<b>EXPENSES</b>								
5-01000 SALARIES	391,660	396,927	391,660		8,724		400,384	2.23%
5-01030 SALARIES - CASUAL	13,936	10,330	13,936		(6,961)		6,975	(49.95%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	74,960	75,169	74,960		4,768		79,728	6.36%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	43,698	44,373	43,698		4,342		48,040	9.94%
5-01253 CAR ALLOWANCE	806	765	806				806	
5-02000 STATIONERY & SUPPLIES	4,000	1,866	4,000		(500)		3,500	(12.50%)
5-02007 RECORDS MANAGEMENT	1,500	727	1,500				1,500	
5-02104 TELEPHONE	1,240	736	1,240				1,240	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,710	2,618	1,710				1,710	
5-02302 ADVERTISING	970	1,946	970				970	
5-02303 POSTAGE	5,400	3,851	5,400				5,400	
5-02310 TRAVEL	390	764	390				390	

# City of Sarnia

## 2013 Approved Current Budget

### 2050 CITY CLERK

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
5-02311 TRAINING & EDUCATION	970	37	970				970	
5-02312 CONFERENCES & SEMINARS	1,200	865	1,200				1,200	
5-02405 OFFICE EQUIPMENT MAINTENANCE	1,770		1,770		(470)		1,300	(26.55%)
5-04005 INSURANCE	3,800	3,800	3,800				3,800	
5-05000 SUNDRY	970	68	970		(370)		600	(38.14%)
5-05500 REPLACEMENT EQUIPMENT	1,460	325	1,460				1,460	
5-05801 CIVIC CORNER	5,000	5,751	5,000				5,000	
<b>Expense Total</b>	<b>555,440</b>	<b>550,918</b>	<b>555,440</b>		<b>9,533</b>		<b>564,973</b>	<b>1.72%</b>
<b>Net Expense</b>	<b>56,134</b>	<b>24,619</b>	<b>56,134</b>		<b>(8,507)</b>		<b>47,627</b>	<b>(15.15%)</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **2052 2053 2054**  
DEPARTMENT **CITY SOLICITOR/CLERK**  
DIVISION **PROPERTY**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	6.00	6.00	-	6.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.33	0.33	-	0.33	
<b>TOTAL FTEs</b>	<b>6.33</b>	<b>6.33</b>	-	<b>6.33</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

The Property division is responsible for the maintenance and rental, where appropriate, of City property not operated by other departments, including three sites housing the branches of the County Library in the City of Sarnia, the Lawrence House and City Hall. A number of central administrative services are provided by the Property Department for other City Departments, including the provision of mail, printing, pool vehicles, stationary supplies, and records management.

# City of Sarnia

## 2013 Approved Current Budget

### 2052 PROPERTY MAINTENANCE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00930 COSTS RECOVERED	(12,500)	(17,620)	(12,500)				(12,500)	
<b>Revenue Total</b>	<b>(12,500)</b>	<b>(17,620)</b>	<b>(12,500)</b>				<b>(12,500)</b>	
<b>EXPENSES</b>								
5-01000 SALARIES	248,861	223,487	248,861		12,794		261,655	5.14%
5-01030 SALARIES - CASUAL	6,968	4,715	6,968		12		6,980	0.17%
5-01200 EMPLOYEE BENEFITS - STATUTORY	47,947	43,897	47,947		4,689		52,636	9.78%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	28,080	22,727	28,080		2,790		30,870	9.94%
5-01254 CLOTHING/BOOT ALLOWANCE	2,216	2,051	2,216				2,216	
5-02000 STATIONERY & SUPPLIES	490	617	490				490	
5-02101 FUEL	48,000	24,760	48,000		(10,000)		38,000	(20.83%)
5-02102 ELECTRICITY	73,000	96,498	73,000				73,000	
5-02104 TELEPHONE	750	808	750				750	
5-02220 VEHICLE EXPENSE	63,318	68,490	63,318				63,318	
5-02303 POSTAGE	870	881	870				870	
5-02312 CONFERENCES & SEMINARS	175		175				175	
5-02420 BUILDING MAINTENANCE	36,050	38,149	36,050				36,050	
5-02425 ELEVATOR MAINTENANCE	8,600	7,863	8,600				8,600	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	8,500	9,753	8,500				8,500	
5-02435 GROUNDS MAINTENANCE	8,343	10,470	8,343				8,343	
5-02455 PARKING LOT MAINTENANCE	8,000		8,000				8,000	
5-02456 LOCHIEL KIWANIS CTR MAINTENANCE	15,000	15,000	15,000				15,000	
5-04005 INSURANCE	9,579	9,579	9,579				9,579	
5-05000 SUNDRY	200		200				200	
5-05640 EQUIPMENT DEPRECIATION RESERVE	10,000	10,000	10,000				10,000	
5-06900 CONTRIBUTION TO RESERVE	5,000	5,000	5,000				5,000	
<b>Expense Total</b>	<b>629,947</b>	<b>594,745</b>	<b>629,947</b>		<b>10,285</b>		<b>640,232</b>	<b>1.63%</b>
<b>Net Expense</b>	<b>617,447</b>	<b>577,125</b>	<b>617,447</b>		<b>10,285</b>		<b>627,732</b>	<b>1.67%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 2053 PRINTING

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00930 COSTS RECOVERED	(20,000)	(20,724)	(20,000)				(20,000)	
<b>Revenue Total</b>	<b>(20,000)</b>	<b>(20,724)</b>	<b>(20,000)</b>				<b>(20,000)</b>	
<b>EXPENSES</b>								
5-01000 SALARIES	58,074	58,287	58,074		1,589		59,663	2.74%
5-01200 EMPLOYEE BENEFITS - STATUTORY	11,121	11,032	11,121		802		11,923	7.21%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	6,985	7,543	6,985		604		7,589	8.65%
5-02001 PRINTING & PAPER SUPPLIES	16,000	16,029	16,000				16,000	
5-02410 EQUIPMENT MAINTENANCE	2,800	2,323	2,800				2,800	
5-02471 MACHINE USAGE	28,700	28,822	28,700				28,700	
5-05640 EQUIPMENT DEPRECIATION RESERVE	500	500	500				500	
<b>Expense Total</b>	<b>124,180</b>	<b>124,536</b>	<b>124,180</b>		<b>2,995</b>		<b>127,175</b>	<b>2.41%</b>
<b>Net Expense</b>	<b>104,180</b>	<b>103,812</b>	<b>104,180</b>		<b>2,995</b>		<b>107,175</b>	<b>2.87%</b>



# City of Sarnia

## 2013 Approved Current Budget

### 2054 CUSTODIAL

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01000 SALARIES	50,756	52,762	50,756		1,391		52,147	2.74%
5-01200 EMPLOYEE BENEFITS - STATUTORY	9,887	10,098	9,887		610		10,497	6.17%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	6,851	7,378	6,851		572		7,423	8.35%
5-02320 JANITORIAL SUPPLIES	9,548	11,207	9,548				9,548	
5-04043 CONTRACT CLEANING	56,448	58,672	56,448				56,448	
<b>Expense Total</b>	<b>133,490</b>	<b>140,117</b>	<b>133,490</b>		<b>2,573</b>		<b>136,063</b>	<b>1.93%</b>
<b>Net Expense</b>	<b>133,490</b>	<b>140,117</b>	<b>133,490</b>		<b>2,573</b>		<b>136,063</b>	<b>1.93%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 2060 RENTAL PROPERTIES

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00903 RENTAL REVENUE	(28,260)	(28,617)	(28,260)				(28,260)	
<b>Revenue Total</b>	<b>(28,260)</b>	<b>(28,617)</b>	<b>(28,260)</b>				<b>(28,260)</b>	
<b>EXPENSES</b>								
5-02101 FUEL		64						
5-02420 BUILDING MAINTENANCE	2,500	1,445	2,500				2,500	
5-02436 CEMETERY MAINTENANCE	3,000		3,000				3,000	
5-04005 INSURANCE	1,416	1,416	1,416				1,416	
<b>Expense Total</b>	<b>6,916</b>	<b>2,925</b>	<b>6,916</b>				<b>6,916</b>	
<b>Net Expense</b>	<b>(21,344)</b>	<b>(25,692)</b>	<b>(21,344)</b>				<b>(21,344)</b>	

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **2080**  
DEPARTMENT **CITY SOLICITOR/CLERK**  
DIVISION **ANIMAL CONTROL**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	2.00	2.00	-	2.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.67	0.69	0.02	0.69	adjustment to actuals
<b>TOTAL FTEs</b>	<b>2.60</b>	<b>2.68</b>	<b>-</b>	<b>2.69</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

To provide animal control services seven days a week and to provide emergency coverage after regular business hours and on Sundays. Responsible for enforcing City By-Laws dealing with animals and owners of domestic animals.

# City of Sarnia

## 2013 Approved Current Budget

### 2080 ANIMAL CONTROL

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01000 SALARIES	159,641	150,534	159,641		(979)		158,662	(0.61%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	30,552	29,266	30,552		1,350		31,902	4.42%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	14,083	13,493	14,083		1,042		15,125	7.40%
5-02000 STATIONERY & SUPPLIES	900	2,006	900				900	
5-02001 PRINTING & PAPER SUPPLIES		405						
5-02104 TELEPHONE	1,800	1,125	1,800		(300)		1,500	(16.67%)
5-02220 VEHICLE EXPENSE	32,810	35,376	32,810				32,810	
5-02302 ADVERTISING	800	290	800				800	
5-02311 TRAINING & EDUCATION	1,000		1,000				1,000	
5-02360 CLOTHING & UNIFORMS	750	996	750				750	
5-02372 LIVESTOCK & POULTRY KILLED	190		190				190	
5-05000 SUNDRY	500	48	500				500	
5-05120 VETERINARY SERVICES	1,500	1,179	1,500				1,500	
5-05813 SARNIA S.P.C.A. CONTRACT	102,500	102,300	102,500				102,500	
<b>Expense Total</b>	<b>347,026</b>	<b>337,018</b>	<b>347,026</b>		<b>1,113</b>		<b>348,139</b>	<b>0.32%</b>
<b>Net Expense</b>	<b>347,026</b>	<b>337,018</b>	<b>347,026</b>		<b>1,113</b>		<b>348,139</b>	<b>0.32%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 2100 ELECTIONS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
Revenue Total								
<b>EXPENSES</b>								
5-02009 ELECTION SUPPLIES		2,315						
Expense Total		<b>2,315</b>						
Net Expense		<b>2,315</b>						

# City of Sarnia

## 2013 Approved Current Budget

### 2490 OTHER MUNICIPAL

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00474 ADVERTISING		(3,000)						
4-00930 COSTS RECOVERED		(31,401)						
<b>Revenue Total</b>		<b>(34,401)</b>						
<b>EXPENSES</b>								
5-02104 TELEPHONE	30,400	51,337	30,400				30,400	
5-02120 HYDRO - CONTINUOUS SAFETY SERV	22,600	23,076	22,600				22,600	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	5,950	4,654	5,950				5,950	
5-02311 TRAINING & EDUCATION	37,000	9,086	37,000				37,000	
5-02313 TRAINING-ALTERNATIVE DISPUTE RESOLUTION	3,890	1,442	3,890				3,890	
5-02705 PERSONNEL RECRUITMENT	22,000	14,755	22,000		(2,000)		20,000	(9.09%)
5-04000 AUDIT FEES	54,000	52,264	54,000				54,000	
5-04001 LEGAL FEES	52,730	126,415	52,730				52,730	
5-04002 ARBITRATION COSTS		16,352						
5-04005 INSURANCE	58,493	(42,000)	58,493		5,849		64,342	10.00%
5-05104 LONG SERVICE RECOGNITION	7,800	7,409	7,800				7,800	
5-05106 VOLUNTEER RECOGNITION	5,300	3,704	5,300				5,300	
5-05128 EMPLOYEE ASSISTANCE PROGRAM	20,000	16,755	20,000				20,000	
5-05134 HEALTH & OCCUPATIONAL SAFETY	1,500		1,500				1,500	
5-05626 SPECIAL PROJECTS	22,000	67,911	22,000				22,000	
5-05802 ACCESSIBILITY ADVISORY COMMITTEE	12,780	2,951	12,780				12,780	
5-06101 CONTRIBUTION TO CAPITAL RESRV FUND (GST)	100,000	100,000	100,000				100,000	
5-06900 CONTRIBUTION TO RESERVE	126,000	126,000	126,000				126,000	
5-06905 SELF INSURANCE RESERVE	500,000	500,000	500,000				500,000	
<b>Expense Total</b>	<b>1,082,443</b>	<b>1,082,111</b>	<b>1,082,443</b>		<b>3,849</b>		<b>1,086,292</b>	<b>0.36%</b>
<b>Net Expense</b>	<b>1,082,443</b>	<b>1,047,710</b>	<b>1,082,443</b>		<b>3,849</b>		<b>1,086,292</b>	<b>0.36%</b>

# **LIBRARY FACILITIES**

# City of Sarnia

## 2013 Approved Current Budget

### 4900 SARNIA PUBLIC LIBRARY

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-02101 FUEL	23,281	12,298	23,281		(3,281)		20,000	(14.09%)
5-02102 ELECTRICITY	50,333	58,697	50,333				50,333	
5-02103 WATER	5,300	7,832	5,300		2,200		7,500	41.51%
5-02420 BUILDING MAINTENANCE	10,021	11,735	10,021				10,021	
5-02425 ELEVATOR MAINTENANCE	7,108	5,254	7,108				7,108	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	7,790	7,466	7,790				7,790	
5-02435 GROUNDS MAINTENANCE	8,343	8,343	8,343				8,343	
5-02455 PARKING LOT MAINTENANCE	5,658		5,658				5,658	
5-04005 INSURANCE	9,029	9,029	9,029		903		9,932	10.00%
5-05640 EQUIPMENT DEPRECIATION RESERVE	5,500	5,500	5,500				5,500	
<b>Expense Total</b>	<b>132,363</b>	<b>126,154</b>	<b>132,363</b>		<b>(178)</b>		<b>132,185</b>	<b>(0.13%)</b>
<b>Net Expense</b>	<b>132,363</b>	<b>126,154</b>	<b>132,363</b>		<b>(178)</b>		<b>132,185</b>	<b>(0.13%)</b>



# City of Sarnia

## 2013 Approved Current Budget

### 4901 LAWRENCE HOUSE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-02101 FUEL	1,601	1,419	1,601				1,601	
5-02102 ELECTRICITY	6,130	4,168	6,130				6,130	
5-02103 WATER	500	965	500				500	
5-02320 JANITORIAL SUPPLIES	803	297	803				803	
5-02420 BUILDING MAINTENANCE	9,785	8,107	9,785				9,785	
5-02425 ELEVATOR MAINTENANCE	2,365	2,703	2,365				2,365	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	2,500	1,503	2,500				2,500	
5-02435 GROUNDS MAINTENANCE	597	597	597				597	
5-04005 INSURANCE	3,935	3,935	3,935		394		4,329	10.01%
5-04043 CONTRACT CLEANING	4,017	4,191	4,017				4,017	
5-05000 SUNDRY	100		100				100	
5-05640 EQUIPMENT DEPRECIATION RESERVE	1,000	1,000	1,000				1,000	
<b>Expense Total</b>	<b>33,333</b>	<b>28,885</b>	<b>33,333</b>		<b>394</b>		<b>33,727</b>	<b>1.18%</b>
<b>Net Expense</b>	<b>33,333</b>	<b>28,885</b>	<b>33,333</b>		<b>394</b>		<b>33,727</b>	<b>1.18%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 4902 LAMBTON MALL ROAD LIBRARY

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-02101 FUEL	2,200	815	2,200				2,200	
5-02102 ELECTRICITY	4,121	4,318	4,121				4,121	
5-02420 BUILDING MAINTENANCE	490		490				490	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	100		100				100	
5-05100 FACILITY RENT	53,900	53,720	53,900		(2,200)		51,700	(4.08%)
<b>Expense Total</b>	<b>60,811</b>	<b>58,853</b>	<b>60,811</b>		<b>(2,200)</b>		<b>58,611</b>	<b>(3.62%)</b>
<b>Net Expense</b>	<b>60,811</b>	<b>58,853</b>	<b>60,811</b>		<b>(2,200)</b>		<b>58,611</b>	<b>(3.62%)</b>

# City of Sarnia

## 2013 Approved Current Budget

### 4903 FAITHORNE HOUSE LIBRARY

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-02101 FUEL	2,500	1,697	2,500				2,500	
5-02102 ELECTRICITY	3,410	2,917	3,410				3,410	
5-02103 WATER	404	774	404				404	
5-02420 BUILDING MAINTENANCE	3,000	1,895	3,000				3,000	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	750		750				750	
5-02435 GROUNDS MAINTENANCE	515	515	515				515	
5-02455 PARKING LOT MAINTENANCE	7,796		7,796				7,796	
5-04005 INSURANCE	2,951	2,951	2,951		295		3,246	10.00%
5-05640 EQUIPMENT DEPRECIATION RESERVE	1,000	1,000	1,000				1,000	
<b>Expense Total</b>	<b>22,326</b>	<b>11,749</b>	<b>22,326</b>		<b>295</b>		<b>22,621</b>	<b>1.32%</b>
<b>Net Expense</b>	<b>22,326</b>	<b>11,749</b>	<b>22,326</b>		<b>295</b>		<b>22,621</b>	<b>1.32%</b>

**FIRE**

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # 2500  
DEPARTMENT FIRE  
DIVISION FIRE OFFICERS

	2012 BUDGET	2012 ACTUAL	2013 CHANGE	2013 BUDGET	COMMENTS
FULL TIME FTEs	130.00	130.00	-	130.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>130.00</b>	<b>130.00</b>	<b>-</b>	<b>130.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

To provide staffing to achieve our three lines of defense:  
 Public Education and Prevention  
 Fire Safety Standards and Enforcement  
 Emergency Response

# City of Sarnia

## 2013 Approved Current Budget

### 2500 FIRE - OFFICERS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00350 FIRE INSPECTIONS & REPORTS	(14,307)	(10,437)	(14,307)				(14,307)	
4-00364 FIRE REVIEW-BUILDING PERMIT APPLICATIONS	(103,000)	(103,000)	(103,000)				(103,000)	
4-00366 FIRE SUPPRESSION	(9,500)		(9,500)				(9,500)	
4-00367 FIRE CALLS - MINISTRY OF TRANSPORTATION	(8,000)	(21,525)	(8,000)				(8,000)	
4-00368 FIRE SERVICE-AAMJIWNAANG FIRST NATIONS	(75,000)	(71,960)	(75,000)				(75,000)	
4-00900 SUNDRY REVENUE		(64)						
4-00905 DONATIONS	(14,000)	(20,000)	(14,000)				(14,000)	
4-00930 COSTS RECOVERED	(23,400)	(1,037)	(23,400)				(23,400)	
4-00941 SALE OF EQUIPMENT	(500)		(500)				(500)	
<b>Revenue Total</b>	<b>(247,707)</b>	<b>(228,023)</b>	<b>(247,707)</b>				<b>(247,707)</b>	
<b>EXPENSES</b>								
5-01000 SALARIES	11,629,816	11,653,814	11,629,816		454,998		12,084,814	3.91%
5-01025 SALARIES - OVERTIME	230,068	457,301	230,068		(30,000)		200,068	(13.04%)
5-01100 ACTING RANK	65,000	95,764	65,000				65,000	
5-01130 SEVERANCE PAY	146,458	104,524	146,458		(146,458)			(100.00%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	2,269,068	2,235,089	2,269,068		195,222		2,464,290	8.60%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	772,642	769,160	772,642		28,162		800,804	3.64%
5-02000 STATIONERY & SUPPLIES	4,900	2,555	4,900				4,900	
5-02001 PRINTING & PAPER SUPPLIES	2,320	1,880	2,320				2,320	
5-02104 TELEPHONE		1,415						
5-02114 IT MAINTENANCE & SUPPORT	11,100	6,024	11,100				11,100	
5-02200 GASOLINE	52,380	62,354	52,380		620		53,000	1.18%
5-02222 RADIO LICENSE	7,500	1,333	7,500				7,500	
5-02300 OFFICE EXPENSES	1,442	486	1,442				1,442	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	4,165	2,618	4,165				4,165	
5-02302 ADVERTISING	290		290				290	
5-02303 POSTAGE	1,185	488	1,185				1,185	
5-02310 TRAVEL	1,940	2,178	1,940				1,940	

# City of Sarnia

## 2013 Approved Current Budget

### 2500 FIRE - OFFICERS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
5-02311 TRAINING & EDUCATION	38,080	35,190	38,080		2,000		40,080	5.25%
5-02312 CONFERENCES & SEMINARS	5,500	6,720	5,500		480		5,980	8.73%
5-02321 CLEANING SUPPLIES	5,500	4,467	5,500				5,500	
5-02322 SAFETY SUPPLIES	12,000	11,396	12,000				12,000	
5-02323 SAFETY PROGRAM	12,390	10,940	12,390				12,390	
5-02324 FIRE PREVENTION	7,045	2,554	7,045				7,045	
5-02325 MONITORING	11,000	6,698	11,000				11,000	
5-02360 CLOTHING & UNIFORMS	56,000	65,703	56,000				56,000	
5-02384 RADIO & RADAR	31,755	34,712	31,755				31,755	
5-02405 OFFICE EQUIPMENT MAINTENANCE	5,025	1,830	5,025				5,025	
5-02410 EQUIPMENT MAINTENANCE	15,735	19,303	15,735				15,735	
5-02440 VEHICLE MAINTENANCE	52,327	88,682	52,327		9,700		62,027	18.54%
5-02460 OPTICOM MAINTENANCE	2,285	2,503	2,285				2,285	
5-02477 HAZMAT	30,000	19,976	30,000		(10,000)		20,000	(33.33%)
5-02700 BUNKER GEAR CLEANING & REPAIR	3,175	9,548	3,175				3,175	
5-02702 RESPIRATORY PROTECTION PLAN	13,000	12,106	13,000				13,000	
5-04005 INSURANCE	82,597	82,597	82,597				82,597	
5-04042 LAUNDRY SERVICES	1,070		1,070				1,070	
5-05000 SUNDRY	2,550	2,543	2,550				2,550	
5-05126 MEDICAL EXAMINATIONS	450	90	450				450	
5-05500 REPLACEMENT EQUIPMENT	75,330	57,464	75,330				75,330	
5-05505 NEW EQUIPMENT		20,222						
5-05640 EQUIPMENT DEPRECIATION RESERVE	51,400	51,400	51,400				51,400	
5-05655 ALLOCATED CENTRAL DISPATCH	330,671	329,318	330,671		13,732		344,403	4.15%
5-39000 ENGINE 1	12,000	8,688	12,000				12,000	
5-39001 ENGINE 2	6,600	4,530	6,600				6,600	
5-39002 ENGINE 3	10,000	11,648	10,000				10,000	
5-39003 ENGINE 4	500		500		(500)			(100.00%)
5-39004 LADDER 4	25,000	16,750	25,000				25,000	
5-39005 ENGINE 5	5,500	6,311	5,500				5,500	

# City of Sarnia

## 2013 Approved Current Budget

### 2500 FIRE - OFFICERS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
5-39006 RESCUE 1	10,000	4,496	10,000				10,000	
5-39007 TANKER 4	3,000	6,024	3,000				3,000	
5-39008 LADDER 2	10,000	7,252	10,000				10,000	
5-39009 LADDER 3	10,000	8,107	10,000				10,000	
<b>Expense Total</b>	<b>16,137,759</b>	<b>16,346,751</b>	<b>16,137,759</b>		<b>517,956</b>		<b>16,655,715</b>	<b>3.21%</b>
<b>Net Expense</b>	<b>15,890,052</b>	<b>16,118,728</b>	<b>15,890,052</b>		<b>517,956</b>		<b>16,408,008</b>	<b>3.26%</b>



# City of Sarnia

## 2013 Approved Current Budget

### 2550 FIRE STATION - EAST STREET

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-02101 FUEL	28,080	26,717	59,060				59,060	110.33%
5-02102 ELECTRICITY	10,450	31,609	26,520				26,520	153.78%
5-02104 TELEPHONE	13,920	16,416	16,240				16,240	16.67%
5-02420 BUILDING MAINTENANCE	27,750	88,177	67,250				67,250	142.34%
5-02435 GROUNDS MAINTENANCE	2,500	1,599	4,180				4,180	67.20%
<b>Expense Total</b>	<b>82,700</b>	<b>164,518</b>	<b>173,250</b>				<b>173,250</b>	<b>109.49%</b>
<b>Net Expense</b>	<b>82,700</b>	<b>164,518</b>	<b>173,250</b>				<b>173,250</b>	<b>109.49%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 2555 FIRE STATION - CHURCHILL RD.

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-02101 FUEL	6,800							(100.00%)
5-02102 ELECTRICITY	2,770							(100.00%)
5-02104 TELEPHONE	580							(100.00%)
5-02420 BUILDING MAINTENANCE	7,000							(100.00%)
5-02435 GROUNDS MAINTENANCE	400							(100.00%)
<b>Expense Total</b>	<b>17,550</b>							<b>(100.00%)</b>
<b>Net Expense</b>	<b>17,550</b>							<b>(100.00%)</b>

# City of Sarnia

## 2013 Approved Current Budget

### 2560 FIRE STATION - COLBORNE RD.

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-02101 FUEL	4,900							(100.00%)
5-02102 ELECTRICITY	2,100							(100.00%)
5-02104 TELEPHONE	580							(100.00%)
5-02420 BUILDING MAINTENANCE	7,000							(100.00%)
5-02435 GROUNDS MAINTENANCE	290							(100.00%)
<b>Expense Total</b>	<b>14,870</b>							<b>(100.00%)</b>
<b>Net Expense</b>	<b>14,870</b>							<b>(100.00%)</b>

# City of Sarnia

## 2013 Approved Current Budget

### 2565 FIRE STATION - WELLINGTON ST.

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-02101 FUEL	13,480							(100.00%)
5-02102 ELECTRICITY	8,200							(100.00%)
5-02104 TELEPHONE	580							(100.00%)
5-02420 BUILDING MAINTENANCE	17,000							(100.00%)
5-02435 GROUNDS MAINTENANCE	390							(100.00%)
<b>Expense Total</b>	<b>39,650</b>							<b>(100.00%)</b>
<b>Net Expense</b>	<b>39,650</b>							<b>(100.00%)</b>

# City of Sarnia

## 2013 Approved Current Budget

### 2570 FIRE STATION - BRIGHTS GROVE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-02101 FUEL	5,800							(100.00%)
5-02102 ELECTRICITY	3,000							(100.00%)
5-02104 TELEPHONE	580							(100.00%)
5-02420 BUILDING MAINTENANCE	8,500							(100.00%)
5-02435 GROUNDS MAINTENANCE	600							(100.00%)
<b>Expense Total</b>	<b>18,480</b>							<b>(100.00%)</b>
<b>Net Expense</b>	<b>18,480</b>							<b>(100.00%)</b>

# **POLICE SERVICES**

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # 2600  
DEPARTMENT **SARNIA POLICE SERVICE**  
DIVISION **UNIFORM SALARIES**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	112.00	112.00	(1.00)	111.00	Recruitment Grant ends in 2013
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>112.00</b>	<b>112.00</b>	<b>(1.00)</b>	<b>111.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Maintain current authorized complement strength of 111 and provide protection for the community as mandated. The Ministry of Community Safety & Correctional Services and the City of Sarnia and Sarnia Police Services Board entered into an agreement in 2009 under the Police Officers Recruitment Fund program. We were approved to hire one additional constable with the government providing \$70,000.00 annually towards his salary and/or overtime costs. This program has now ended and we have reduced our complement accordingly. In addition, the Board entered into an agreement in 1998 with the Ministry of Community Safety & Correctional Services. Five (5) constables were hired under the Community Policing Partnership Program (COPPS) with the government providing \$150,000.00 annually towards their salary/overtime costs. This program is ongoing.

# City of Sarnia

## 2013 Approved Current Budget

### 2600 POLICE - OFFICERS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00400 POLICE GRANT	(374,653)	(374,653)	(374,653)				(374,653)	
4-00401 PROVINCIAL OFFENSES, COURT SECURITY	(730,515)	(812,076)	(730,515)		(14,485)		(745,000)	1.98%
4-00403 POLICE SERVICE-AAMJIWNAANG FIRST NATIONS	(105,509)	(107,514)	(105,509)		(2,005)		(107,514)	1.90%
4-00404 POLICE ESCORT SERVICE	(60,000)	(35,061)	(60,000)		15,000		(45,000)	(25.00%)
4-00405 FEES - IDENTIFICATION SERVICES	(15,000)	(26,203)	(15,000)				(15,000)	
4-00406 FIRING RANGE FEES		(757)						
4-00407 LICENSE FEES - BUSINESS	(95,000)	(106,710)	(95,000)		(5,000)		(100,000)	5.26%
4-00750 PROVINCIAL SUBSIDY		(22,494)						
4-00753 PROVINCIAL SUBSIDY-POLICE PARTNER	(150,000)	(154,652)	(150,000)				(150,000)	
4-00761 PROVINCIAL SUBSIDY -POLICE RECRUIT GRANT	(70,000)	(70,000)	(70,000)		70,000			(100.00%)
4-00805 FEDERAL CROWN RECOVERIES		(28,008)						
4-00901 OTHER FEES & SERVICE CHARGES	(65,000)	(46,947)	(65,000)				(65,000)	
4-00925 ADMINISTRATION-FEES	(55,000)	(49,355)	(55,000)				(55,000)	
4-00930 COSTS RECOVERED	(8,000)	(4,130)	(8,000)				(8,000)	
4-00941 SALE OF EQUIPMENT	(20,000)	(30,000)	(20,000)				(20,000)	
<b>Revenue Total</b>	<b>(1,748,677)</b>	<b>(1,868,560)</b>	<b>(1,748,677)</b>		<b>63,510</b>		<b>(1,685,167)</b>	<b>(3.63%)</b>
<b>EXPENSES</b>								
5-01000 SALARIES	10,222,383	9,876,614	10,222,383		227,377		10,449,760	2.22%
5-01025 SALARIES - OVERTIME	553,000	615,906	553,000		(19,896)		533,104	(3.60%)
5-01035 SALARIES - SPECIALIST PAY	7,000	4,375	7,000		(1,737)		5,263	(24.81%)
5-01090 COURT TIME	169,500	190,358	169,500		24,797		194,297	14.63%
5-01095 CALL DUTY	70,300	72,099	70,300		4,835		75,135	6.88%
5-01100 ACTING RANK	35,900	51,486	35,900		900		36,800	2.51%
5-01105 SPECIAL DUTY PAY		737						
5-01110 VACATION PAY	24,000	40,016	24,000				24,000	
5-01115 STAT HOLIDAY PAY	181,899	159,905	181,899		(25,399)		156,500	(13.96%)
5-01125 SHIFT DIFFERENTIAL	23,000	19,844	23,000				23,000	
5-01200 EMPLOYEE BENEFITS - STATUTORY	1,972,209	1,889,718	1,972,209		154,999		2,127,208	7.86%



# City of Sarnia

## 2013 Approved Current Budget

### 2600 POLICE - OFFICERS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	961,587	1,005,993	961,587		30,153		991,740	3.14%
5-01253 CAR ALLOWANCE	2,400	2,161	2,400				2,400	
5-01255 UNIFORM ALLOWANCE	52,661	73,499	52,661				52,661	
5-01258 DRY CLEANING ALLOWANCE	15,094	13,018	15,094				15,094	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	8,983	7,185	8,983		378		9,361	4.21%
5-02310 TRAVEL	20,030	14,713	20,030		470		20,500	2.35%
5-02311 TRAINING & EDUCATION	73,665	89,594	73,665		8,042		81,707	10.92%
5-02360 CLOTHING & UNIFORMS	25,400	21,318	25,400				25,400	
5-02388 OVERTIME MEALS	12,000	9,341	12,000				12,000	
5-02396 PERSONAL EQUIPMENT	15,115	17,290	15,115		140		15,255	0.93%
5-05000 SUNDRY	1,500	2,015	1,500				1,500	
5-05126 MEDICAL EXAMINATIONS	6,000	8,035	6,000				6,000	
5-05128 EMPLOYEE ASSISTANCE PROGRAM	40,000	39,864	40,000		(30,000)		10,000	(75.00%)
<b>Expense Total</b>	<b>14,493,626</b>	<b>14,225,084</b>	<b>14,493,626</b>		<b>375,059</b>		<b>14,868,685</b>	<b>2.59%</b>
<b>Net Expense</b>	<b>12,744,949</b>	<b>12,356,524</b>	<b>12,744,949</b>		<b>438,569</b>		<b>13,183,518</b>	<b>3.44%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # 2605  
DEPARTMENT **SARNIA POLICE SERVICE**  
DIVISION **COURT SECURITY**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	5.00	5.00	-	5.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	2.50	2.50	-	2.50	*4672 casual PT hours (same as 2012)
<b>TOTAL FTEs</b>	<b>7.50</b>	<b>7.50</b>	<b>-</b>	<b>7.50</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

To provide court room security at the Sarnia Court House during trials as well as the transportation of prisoners from jail or other institutions to attend a court appearance.

# City of Sarnia

## 2013 Approved Current Budget

### 2605 POLICE - COURT SECURITY

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01000 SALARIES	470,063	510,162	470,063		41,332		511,395	8.79%
5-01025 SALARIES - OVERTIME	15,500	14,569	15,500				15,500	
5-01040 SALARIES - TRAINING PAY		206						
5-01110 VACATION PAY	6,185	7,081	6,185		580		6,765	9.38%
5-01115 STAT HOLIDAY PAY		132						
5-01120 SERVICE PAY	1,250	1,250	1,250		100		1,350	8.00%
5-01200 EMPLOYEE BENEFITS - STATUTORY	81,158	84,891	81,158		10,216		91,374	12.59%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	32,222	34,140	32,222		2,311		34,533	7.17%
<b>Expense Total</b>	<b>606,378</b>	<b>652,431</b>	<b>606,378</b>		<b>54,539</b>		<b>660,917</b>	<b>8.99%</b>
<b>Net Expense</b>	<b>606,378</b>	<b>652,431</b>	<b>606,378</b>		<b>54,539</b>		<b>660,917</b>	<b>8.99%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # 2610  
DEPARTMENT **SARNIA POLICE SERVICE**  
DIVISION **COMMUNICATIONS**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	13.00	13.00	-	13.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	4.56	4.56	0.03	4.59	*8358 Casual PT hours (increased 70 hrs from 2012)
<b>TOTAL FTEs</b>	<b>17.56</b>	<b>17.56</b>	<b>0.03</b>	<b>17.59</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

To maintain authorized complement strength and provide dispatch service for police and fire. Casual part-time hours are to address backfill for vacation relief and to provide coverage and ensure the safety of the officers. The 2013 budget includes provisions for merit increases for communicators who have yet to attain Year 4 status. Additional annual leave requires backfill by casual employees.

# City of Sarnia

## 2013 Approved Current Budget

### 2610 POLICE - COMMUNICATIONS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00402 DISPATCH SERVICE CHARGE	(9,148)	(9,148)	(9,148)		(404)		(9,552)	4.42%
4-00929 COSTS RECOVERED - 911 DISPATCH PT EDWARD	(2,978)	(2,978)	(2,978)				(2,978)	
4-00930 COSTS RECOVERED	(329,318)	(329,318)	(329,318)		(14,537)		(343,855)	4.41%
<b>Revenue Total</b>	<b>(341,444)</b>	<b>(341,444)</b>	<b>(341,444)</b>		<b>(14,941)</b>		<b>(356,385)</b>	<b>4.38%</b>
<b>EXPENSES</b>								
5-01000 SALARIES	1,303,584	1,236,838	1,303,584		43,833		1,347,417	3.36%
5-01025 SALARIES - OVERTIME	20,000	53,299	20,000				20,000	
5-01040 SALARIES - TRAINING PAY	1,200	2,727	1,200				1,200	
5-01090 COURT TIME		551						
5-01110 VACATION PAY	14,100	16,782	14,100		537		14,637	3.81%
5-01115 STAT HOLIDAY PAY	18,400	15,723	18,400		460		18,860	2.50%
5-01120 SERVICE PAY	5,150	5,150	5,150		1,550		6,700	30.10%
5-01125 SHIFT DIFFERENTIAL	5,000	4,808	5,000				5,000	
5-01200 EMPLOYEE BENEFITS - STATUTORY	239,345	222,442	239,345		14,581		253,926	6.09%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	70,917	79,049	70,917		15,400		86,317	21.72%
5-02104 TELEPHONE	56,500	59,878	56,500		4,456		60,956	7.89%
5-02222 RADIO LICENSE	7,000	6,977	7,000				7,000	
5-02410 EQUIPMENT MAINTENANCE	65,100	63,645	65,100		(5)		65,095	(0.01%)
5-05505 NEW EQUIPMENT	3,246	5,357	3,246		(46)		3,200	(1.42%)
5-05640 EQUIPMENT DEPRECIATION RESERVE	20,000	20,000	20,000				20,000	
<b>Expense Total</b>	<b>1,829,542</b>	<b>1,793,226</b>	<b>1,829,542</b>		<b>80,766</b>		<b>1,910,308</b>	<b>4.41%</b>
<b>Net Expense</b>	<b>1,488,098</b>	<b>1,451,782</b>	<b>1,488,098</b>		<b>65,825</b>		<b>1,553,923</b>	<b>4.42%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # 2615  
DEPARTMENT SARNIA POLICE SERVICE  
DIVISION CIVILIAN

	2012 BUDGET	2012 ACTUAL	2013 CHANGE	2013 BUDGET	COMMENTS
FULL TIME FTEs	26.00	26.00	-	26.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	1.60	1.60	-	1.60	*1092 permanent PT hrs *1904 casual PT hours backfill for FT direct entry (same as 2012)
<b>TOTAL FTEs</b>	<b>27.60</b>	<b>27.60</b>	<b>-</b>	<b>27.60</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

The 2013 budget includes provisions for merit increases for civilian members who have yet to attain Year 4 status.

# City of Sarnia

## 2013 Approved Current Budget

### 2615 POLICE - CIVILIAN

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01000 SALARIES	1,797,052	1,673,345	1,797,052		(46,983)		1,750,069	(2.61%)
5-01025 SALARIES - OVERTIME	10,000	12,767	10,000		250		10,250	2.50%
5-01030 SALARIES - CASUAL		40,547						
5-01040 SALARIES - TRAINING PAY	600	55	600				600	
5-01110 VACATION PAY	4,020	27,316	4,020		117		4,137	2.91%
5-01115 STAT HOLIDAY PAY	6,500	7,898	6,500		200		6,700	3.08%
5-01120 SERVICE PAY	10,400	10,200	10,400		(2,500)		7,900	(24.04%)
5-01125 SHIFT DIFFERENTIAL	2,600	2,480	2,600				2,600	
5-01200 EMPLOYEE BENEFITS - STATUTORY	333,151	316,638	333,151		14,478		347,629	4.35%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	179,402	152,824	179,402		5,396		184,798	3.01%
5-01253 CAR ALLOWANCE	4,200	3,782	4,200				4,200	
<b>Expense Total</b>	<b>2,347,925</b>	<b>2,247,852</b>	<b>2,347,925</b>		<b>(29,042)</b>		<b>2,318,883</b>	<b>(1.24%)</b>
<b>Net Expense</b>	<b>2,347,925</b>	<b>2,247,852</b>	<b>2,347,925</b>		<b>(29,042)</b>		<b>2,318,883</b>	<b>(1.24%)</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # 2620  
DEPARTMENT **SARNIA POLICE SERVICE**  
DIVISION **JANITORIAL**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	2.00	2.00	-	2.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	1.20	1.20	-	1.20	*1144 permanent PT hours *1040 casual PT hours (same as 2012)
<b>TOTAL FTEs</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>3.20</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

The 2013 budget includes provisions for merit increases for civilian members who have yet to attain Year 4 status.



# City of Sarnia

## 2013 Approved Current Budget

### 2620 POLICE - JANITORIAL

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01000 SALARIES	177,643	173,014	177,643		890		178,533	0.50%
5-01025 SALARIES - OVERTIME	300	1,478	300				300	
5-01110 VACATION PAY	2,905	2,737	2,905		(81)		2,824	(2.79%)
5-01115 STAT HOLIDAY PAY	535	917	535		15		550	2.80%
5-01120 SERVICE PAY	200	200	200		200		400	100.00%
5-01200 EMPLOYEE BENEFITS - STATUTORY	32,315	33,768	32,315		1,549		33,864	4.79%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	9,114	10,505	9,114		620		9,734	6.80%
<b>Expense Total</b>	<b>223,012</b>	<b>222,619</b>	<b>223,012</b>		<b>3,193</b>		<b>226,205</b>	<b>1.43%</b>
<b>Net Expense</b>	<b>223,012</b>	<b>222,619</b>	<b>223,012</b>		<b>3,193</b>		<b>226,205</b>	<b>1.43%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 2625 POLICE - STATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00755 PROVINCIAL SUBSIDY-RIDE OVERTIME	(24,060)	(24,060)	(24,060)				(24,060)	
4-00762 PROVINCIAL SUBSIDY- CIVIL REMEDIES GRANT		(11,991)						
4-00765 PROVINCIAL SUBSIDY -PROCEEDS/CRIME GRANT		(4,654)						
<b>Revenue Total</b>	<b>(24,060)</b>	<b>(40,705)</b>	<b>(24,060)</b>				<b>(24,060)</b>	
<b>EXPENSES</b>								
5-02000 STATIONERY & SUPPLIES	54,900	42,550	54,900		1,200		56,100	2.19%
5-02006 PHOTOGRAPHY SUPPLIES	10,850	10,684	10,850				10,850	
5-02101 FUEL	40,000	29,502	40,000		(5,000)		35,000	(12.50%)
5-02102 ELECTRICITY	99,500	102,411	99,500		5,500		105,000	5.53%
5-02103 WATER	13,000	9,868	13,000		(2,000)		11,000	(15.38%)
5-02104 TELEPHONE	124,500	125,266	124,500		1,200		125,700	0.96%
5-02220 VEHICLE EXPENSE	239,000	238,207	239,000		500		239,500	0.21%
5-02224 VEHICLE RENTALS	6,300	3,438	6,300				6,300	
5-02225 VEHICLE LEASING	250,000	250,000	250,000				250,000	
5-02303 POSTAGE	13,500	14,321	13,500		675		14,175	5.00%
5-02320 JANITORIAL SUPPLIES	12,360	11,647	12,360		140		12,500	1.13%
5-02384 RADIO & RADAR	14,950	15,857	14,950		700		15,650	4.68%
5-02386 MEALS FOR PRISONERS	2,300	2,140	2,300				2,300	
5-02400 REPAIRS & MAINTENANCE	86,192	62,530	86,192		(11,002)		75,190	(12.76%)
5-02405 OFFICE EQUIPMENT MAINTENANCE	268,864	324,835	268,864		(519)		268,345	(0.19%)
5-02420 BUILDING MAINTENANCE	65,450	166,326	65,450		5,910		71,360	9.03%
5-02435 GROUNDS MAINTENANCE	31,000	31,581	31,000				31,000	
5-02440 VEHICLE MAINTENANCE	112,200		112,200		2,800		115,000	2.50%
5-03101 PROGRAM SUPPLIES-C.I.D.	14,000	15,470	14,000		2,500		16,500	17.86%
5-03102 PROGRAM SUPPLIES-CRIME PREVENTION	5,650	5,541	5,650		(650)		5,000	(11.50%)
5-03103 PROGRAM SUPPLIES-INTELLIGENCE	11,000	12,341	11,000				11,000	
5-03104 PROGRAM SUPPLIES-CONTAINMENT TEAM	40,400	39,015	40,400				40,400	
5-03105 PROGRAM SUPPLIES-COURT SECURITY	200	1,593	200		300		500	150.00%

# City of Sarnia

## 2013 Approved Current Budget

### 2625 POLICE - STATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
5-03106 PROGRAM SUPPLIES-TRAFFIC	5,975	12,713	5,975		4,340		10,315	72.64%
5-03107 PROGRAM SUPPLIES-MEDIA RELATIONS	1,000	3,873	1,000				1,000	
5-03108 PROGRAM SUPPLIES-FIREARMS	41,560	53,164	41,560		11,590		53,150	27.89%
5-03109 PROGRAM SUPPLIES-MORALITY	1,950	1,349	1,950				1,950	
5-03110 PROGRAM SUPPLIES-UNIFORM DIVISION	1,600	2,603	1,600		4,400		6,000	275.00%
5-03111 PROGRAM SUPPLIES-BIKE PATROL	2,000	951	2,000				2,000	
5-03112 PROGRAM SUPPLIES-CRISIS NEGOTIATION	3,000	17,211	3,000				3,000	
5-04005 INSURANCE	250,500	250,500	250,500				250,500	
5-05000 SUNDRY	1,500	26,416	1,500				1,500	
5-05505 NEW EQUIPMENT	10,000	10,925	10,000				10,000	
5-05650 ALLOCATED ADMINISTRATION	67,584	67,584	67,584		1,690		69,274	2.50%
5-06900 CONTRIBUTION TO RESERVE	38,000	38,000	38,000				38,000	
5-06906 CRIME RESERVE	15,000	15,000	15,000		225		15,225	1.50%
5-06910 PROVISION CAPITAL EXPENDITURE	15,000	15,000	15,000				15,000	
5-43002 NEW EQUIP - CIVIL REMEDIES		11,991						
5-43004 PROCEEDS OF CRIME GRANT EXPENSE		4,646						
<b>Expense Total</b>	<b>1,970,785</b>	<b>2,047,049</b>	<b>1,970,785</b>		<b>24,499</b>		<b>1,995,284</b>	<b>1.24%</b>
<b>Net Expense</b>	<b>1,946,725</b>	<b>2,006,344</b>	<b>1,946,725</b>		<b>24,499</b>		<b>1,971,224</b>	<b>1.26%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 2630 POLICE SERVICES BOARD

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00941 SALE OF EQUIPMENT	(4,000)	(13,191)	(4,000)				(4,000)	
<b>Revenue Total</b>	<b>(4,000)</b>	<b>(13,191)</b>	<b>(4,000)</b>				<b>(4,000)</b>	
<b>EXPENSES</b>								
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	3,600	3,628	3,600				3,600	
5-02305 MICSCCELLANEOUS SUPPLIES	8,000	8,202	8,000				8,000	
5-02312 CONFERENCES & SEMINARS	2,500		2,500				2,500	
5-03100 PROGRAM SUPPLIES	2,500		2,500				2,500	
5-04001 LEGAL FEES	40,000	43,202	40,000				40,000	
5-05000 SUNDRY	2,500	1,444	2,500				2,500	
5-05150 BUSINESS PLAN				7,000			7,000	
<b>Expense Total</b>	<b>59,100</b>	<b>56,476</b>	<b>59,100</b>	<b>7,000</b>			<b>66,100</b>	<b>11.84%</b>
<b>Net Expense</b>	<b>55,100</b>	<b>43,285</b>	<b>55,100</b>	<b>7,000</b>			<b>62,100</b>	<b>12.70%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 2635 POLICE - DEBT CHARGES

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-05720 DEBT CHARGES-PRINCIPAL	28,099	28,099	28,099		(25,277)		2,822	(89.96%)
5-05721 DEBT CHARGES-INTEREST	362	362	362		(310)		52	(85.64%)
5-06100 CONTRIBUTION TO RESERVE	267,769	267,769	267,769		25,587		293,356	9.56%
<b>Expense Total</b>	<b>296,230</b>	<b>296,230</b>	<b>296,230</b>				<b>296,230</b>	
<b>Net Expense</b>	<b>296,230</b>	<b>296,230</b>	<b>296,230</b>				<b>296,230</b>	

# City of Sarnia

## 2013 Approved Current Budget

### 2640 POLICE SERVICES BOARD

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01070 OTHER REMUNERATION	8,789	8,536	8,789		40		8,829	0.46%
5-01200 EMPLOYEE BENEFITS - STATUTORY	176	266	176				176	
<b>Expense Total</b>	<b>8,965</b>	<b>8,802</b>	<b>8,965</b>		<b>40</b>		<b>9,005</b>	<b>0.45%</b>
<b>Net Expense</b>	<b>8,965</b>	<b>8,802</b>	<b>8,965</b>		<b>40</b>		<b>9,005</b>	<b>0.45%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 2645 POLICE - SELF-INSURANCE RESERVE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
Revenue Total								
<b>EXPENSES</b>								
5-06905 SELF INSURANCE RESERVE	50,000	50,000	50,000				50,000	
Expense Total	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>				<b>50,000</b>	
Net Expense	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>				<b>50,000</b>	

# **EMERGENCY MEASURES**



# City of Sarnia

## 2013 Approved Current Budget

### 2780 EMERGENCY MEASURES

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-02000 STATIONERY & SUPPLIES	880	595	880				880	
5-02001 PRINTING & PAPER SUPPLIES	980	196	980				980	
5-02102 ELECTRICITY	1,500	1,283	1,500				1,500	
5-02104 TELEPHONE	8,430	13,117	8,430				8,430	
5-02300 OFFICE EXPENSES	1,920	1,231	1,920				1,920	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	855	481	855				855	
5-02302 ADVERTISING	300		300				300	
5-02310 TRAVEL	500		500				500	
5-02311 TRAINING & EDUCATION	2,300	3,121	2,300				2,300	
5-02400 REPAIRS & MAINTENANCE	1,000	252	1,000				1,000	
5-02410 EQUIPMENT MAINTENANCE	4,455	3,852	4,455				4,455	
5-04005 INSURANCE	1,501	1,501	1,501				1,501	
5-05000 SUNDRY	200		200				200	
5-05500 REPLACEMENT EQUIPMENT	2,000		2,000		250		2,250	12.50%
5-05640 EQUIPMENT DEPRECIATION RESERVE	4,500	4,500	4,500		250		4,750	5.56%
<b>Expense Total</b>	<b>31,321</b>	<b>30,129</b>	<b>31,321</b>		<b>500</b>		<b>31,821</b>	<b>1.60%</b>
<b>Net Expense</b>	<b>31,321</b>	<b>30,129</b>	<b>31,321</b>		<b>500</b>		<b>31,821</b>	<b>1.60%</b>

# ENGINEERING

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **3000**  
DEPARTMENT **ENGINEERING**  
DIVISION **ADMINISTRATION**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	3.00	3.00	-	3.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.33	0.33	(0.33)	-	-.33 reallocation to 3033 Design
<b>TOTAL FTEs</b>	<b>3.33</b>	<b>3.33</b>	<b>(0.33)</b>	<b>3.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Provide engineering and technical services relating to design, construction, and maintenance of municipal infrastructure including roads, sewers, watermains, curbs and gutters, street lighting, and Waste Water Treatment Plant. Carry out studies and prepare reports for Council. Provide technical representation on regional and provincial projects re: LAWSS, solid Waste Management Programs.

# City of Sarnia

## 2013 Approved Current Budget

### 3000 ENGINEERING ADMINISTRATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00901 OTHER FEES & SERVICE CHARGES	(47,000)	(18,308)	(47,000)		30,000		(17,000)	(63.83%)
4-00930 COSTS RECOVERED	(3,000)	(72)	(3,000)				(3,000)	
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(339,459)	(339,459)	(339,459)				(339,459)	
<b>Revenue Total</b>	<b>(389,459)</b>	<b>(357,839)</b>	<b>(389,459)</b>		<b>30,000</b>		<b>(359,459)</b>	<b>(7.70%)</b>
<b>EXPENSES</b>								
5-01000 SALARIES	217,657	202,966	217,657		15,591		233,248	7.16%
5-01030 SALARIES - CASUAL	6,968	15,457	6,968		(6,968)			(100.00%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	40,272	38,528	40,272		4,631		44,903	11.50%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	21,569	23,490	21,569		2,418		23,987	11.21%
5-01253 CAR ALLOWANCE	2,002	1,891	2,002				2,002	
5-01254 CLOTHING/BOOT ALLOWANCE	3,810	3,242	3,810		90		3,900	2.36%
5-02000 STATIONERY & SUPPLIES	2,850	2,055	2,850				2,850	
5-02001 PRINTING & PAPER SUPPLIES	3,000	5,611	3,000		100		3,100	3.33%
5-02104 TELEPHONE	7,500	10,605	7,500				7,500	
5-02114 IT MAINTENANCE & SUPPORT	8,000	4,986	8,000		250		8,250	3.13%
5-02300 OFFICE EXPENSES	3,890	874	3,890				3,890	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	6,800	7,911	6,800				6,800	
5-02302 ADVERTISING	1,700	1,224	1,700		300		2,000	17.65%
5-02303 POSTAGE	1,600	3,981	1,600				1,600	
5-02310 TRAVEL	190	1,868	190				190	
5-02311 TRAINING & EDUCATION	5,000	2,298	5,000				5,000	
5-02312 CONFERENCES & SEMINARS	5,000	1,327	5,000				5,000	
5-02360 CLOTHING & UNIFORMS	2,860	2,798	2,860		(60)		2,800	(2.10%)
5-02405 OFFICE EQUIPMENT MAINTENANCE	2,000	368	2,000				2,000	
5-04005 INSURANCE	71,987	71,987	71,987		2,199		74,186	3.05%
5-04006 CONSULTANT FEES	4,870		4,870				4,870	
5-05500 REPLACEMENT EQUIPMENT	490	2,849	490				490	
<b>Expense Total</b>	<b>420,015</b>	<b>406,316</b>	<b>420,015</b>		<b>18,551</b>		<b>438,566</b>	<b>4.42%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3000 ENGINEERING ADMINISTRATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>Net Expense</b>	<b>30,556</b>	<b>48,477</b>	<b>30,556</b>		<b>48,551</b>		<b>79,107</b>	<b>158.89%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **3033**  
DEPARTMENT **ENGINEERING**  
DIVISION **DESIGN**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	5.50	5.50	-	5.50	
PART-TIME/SEASONAL/TEMPORARY FTEs			0.33	0.33	+.33 reallocation fr 3000 Admin
<b>TOTAL FTEs</b>	<b>5.50</b>	<b>5.50</b>	<b>0.33</b>	<b>5.83</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Design and tender construction projects for the City to required City and Provincial Standards.

# City of Sarnia

## 2013 Approved Current Budget

### 3033 ENGINEERING - DESIGN

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00930 COSTS RECOVERED	(392,573)	(392,573)	(392,573)				(392,573)	
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(201,470)	(201,470)	(201,470)				(201,470)	
<b>Revenue Total</b>	<b>(594,043)</b>	<b>(594,043)</b>	<b>(594,043)</b>				<b>(594,043)</b>	
<b>EXPENSES</b>								
5-01000 SALARIES	372,581	370,953	372,581		22,057		394,638	5.92%
5-01025 SALARIES - OVERTIME		1,496						
5-01030 SALARIES - CASUAL					12,130		12,130	
5-01200 EMPLOYEE BENEFITS - STATUTORY	70,041	62,968	70,041		9,027		79,068	12.89%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	39,195	42,583	39,195		4,039		43,234	10.30%
5-02000 STATIONERY & SUPPLIES	1,460		1,460				1,460	
5-02002 GRAPHIC PRINTING & SUPPLIES	1,460	1,470	1,460				1,460	
5-02220 VEHICLE EXPENSE	29,342	28,994	29,342		(348)		28,994	(1.19%)
5-02311 TRAINING & EDUCATION	11,000	6,228	11,000		300		11,300	2.73%
5-02312 CONFERENCES & SEMINARS	2,500	1,005	2,500		100		2,600	4.00%
5-04910 OTHER PURCHASED SERVICES	18,000	9,053	18,000		500		18,500	2.78%
5-05500 REPLACEMENT EQUIPMENT	5,000	675	5,000		(2,000)		3,000	(40.00%)
<b>Expense Total</b>	<b>550,579</b>	<b>525,425</b>	<b>550,579</b>		<b>45,805</b>		<b>596,384</b>	<b>8.32%</b>
<b>Net Expense</b>	<b>(43,464)</b>	<b>(68,618)</b>	<b>(43,464)</b>		<b>45,805</b>		<b>2,341</b>	<b>(105.39%)</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **3034**  
DEPARTMENT **ENGINEERING**  
DIVISION **TRAFFIC**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	2.00	2.00	-	2.00	
PART-TIME/SEASONAL/TEMPORARY FTEs			-	-	
<b>TOTAL FTEs</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Ensure maintenance of all street lighting, traffic signals and signage in the City. Ensure compliance with Provincial Minimum Maintenance Standards based on traffic volumes (AADT).



# City of Sarnia

## 2013 Approved Current Budget

### 3034 ENGINEERING - TRAFFIC

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00901 OTHER FEES & SERVICE CHARGES		(630)						
4-00930 COSTS RECOVERED	(3,700)	(6,105)	(3,700)				(3,700)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(145,000)	(85,287)	(145,000)				(145,000)	
4-00936 COSTS RECOVERED - OTHER		(24,736)						
<b>Revenue Total</b>	<b>(148,700)</b>	<b>(116,758)</b>	<b>(148,700)</b>				<b>(148,700)</b>	
<b>EXPENSES</b>								
5-01000 SALARIES	166,015	93,729	166,015		(15,449)		150,566	(9.31%)
5-01030 SALARIES - CASUAL		6,583						
5-01200 EMPLOYEE BENEFITS - STATUTORY	30,413	17,446	30,413		2,795		33,208	9.19%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	14,709	8,294	14,709		1,621		16,330	11.02%
5-02220 VEHICLE EXPENSE	15,235	15,799	15,235				15,235	
5-02311 TRAINING & EDUCATION	1,470	183	1,470				1,470	
5-02312 CONFERENCES & SEMINARS	1,670	172	1,670				1,670	
5-04030 SCHOOL CROSSING GUARDS	339,061	341,593	339,061		10,170		349,231	3.00%
5-05630 OTHER RECOVERABLE WORK		29,395						
5-46006 SPECIAL EVTS BARRICADE INSTALL & REMOVAL		1,272						
5-46008 TRAFFIC SIGNAL MAINTENANCE	190,000	235,005	190,000				190,000	
5-46012 TRAFFIC SIGNAL MODERNIZATION - SHAREABLE	53,632	18,311	53,632				53,632	
5-46015 TRAFFIC COUNTS	7,500	31,836	7,500		500		8,000	6.67%
<b>Expense Total</b>	<b>819,705</b>	<b>799,618</b>	<b>819,705</b>		<b>(363)</b>		<b>819,342</b>	<b>(0.04%)</b>
<b>Net Expense</b>	<b>671,005</b>	<b>682,860</b>	<b>671,005</b>		<b>(363)</b>		<b>670,642</b>	<b>(0.05%)</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **3035**  
DEPARTMENT **ENGINEERING**  
DIVISION **DEVELOPMENT**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	3.00	3.00	-	3.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.67	0.67		0.67	
<b>TOTAL FTEs</b>	<b>3.67</b>	<b>3.67</b>	-	<b>3.67</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Perform site servicing reviews and administer small and large development and subdivision projects.

# City of Sarnia

## 2013 Approved Current Budget

### 3035 ENGINEERING - DEVELOPMENT

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00901 OTHER FEES & SERVICE CHARGES	(35,000)	(78,292)	(35,000)				(35,000)	
4-00930 COSTS RECOVERED	(64,000)	(31,957)	(64,000)				(64,000)	
4-00936 COSTS RECOVERED - OTHER	(39,000)	(57,176)	(39,000)		(5,000)		(44,000)	12.82%
<b>Revenue Total</b>	<b>(138,000)</b>	<b>(167,425)</b>	<b>(138,000)</b>		<b>(5,000)</b>		<b>(143,000)</b>	<b>3.62%</b>
<b>EXPENSES</b>								
5-01000 SALARIES	252,843	251,738	252,843		5,104		257,947	2.02%
5-01025 SALARIES - OVERTIME		4,475						
5-01030 SALARIES - CASUAL	20,000	19,050	20,000		6		20,006	0.03%
5-01200 EMPLOYEE BENEFITS - STATUTORY	48,253	46,928	48,253		3,929		52,182	8.14%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	22,199	23,663	22,199		2,352		24,551	10.60%
5-02220 VEHICLE EXPENSE	56,424	47,397	56,424		(9,027)		47,397	(16.00%)
5-02311 TRAINING & EDUCATION	5,000	3,668	5,000		500		5,500	10.00%
5-05505 NEW EQUIPMENT	5,000	188	5,000		(2,500)		2,500	(50.00%)
5-05510 LAND ACQUISITION-ROAD WIDENING		1,443						
<b>Expense Total</b>	<b>409,719</b>	<b>398,550</b>	<b>409,719</b>		<b>364</b>		<b>410,083</b>	<b>0.09%</b>
<b>Net Expense</b>	<b>271,719</b>	<b>231,125</b>	<b>271,719</b>		<b>(4,636)</b>		<b>267,083</b>	<b>(1.71%)</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **3036**  
DEPARTMENT **ENGINEERING**  
DIVISION **CONSTRUCTION**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	5.00	5.00	-	5.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.67	0.67	(0.17)	0.50	reallocation to 3033 Design
<b>TOTAL FTEs</b>	<b>5.67</b>	<b>5.67</b>	<b>(0.17)</b>	<b>5.50</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Inspect construction projects for the corporation to City standards.

# City of Sarnia

## 2013 Approved Current Budget

### 3036 ENGINEERING - CONSTRUCTION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00930 COSTS RECOVERED	(625,812)	(625,913)	(625,812)				(625,812)	
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(95,350)	(95,350)	(95,350)				(95,350)	
<b>Revenue Total</b>	<b>(721,162)</b>	<b>(721,263)</b>	<b>(721,162)</b>				<b>(721,162)</b>	
<b>EXPENSES</b>								
5-01000 SALARIES	361,168	307,697	361,168		18,574		379,742	5.14%
5-01025 SALARIES - OVERTIME		51,603						
5-01030 SALARIES - CASUAL	20,000	32,306	20,000		(4,998)		15,002	(24.99%)
5-01130 SEVERANCE PAY		129						
5-01200 EMPLOYEE BENEFITS - STATUTORY	69,345	64,960	69,345		6,617		75,962	9.54%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	36,033	35,310	36,033		3,745		39,778	10.39%
5-02220 VEHICLE EXPENSE	101,621	89,586	101,621		(25,230)		76,391	(24.83%)
5-02311 TRAINING & EDUCATION	10,000	10,312	10,000		2,000		12,000	20.00%
5-05505 NEW EQUIPMENT				5,000			5,000	
<b>Expense Total</b>	<b>598,167</b>	<b>591,903</b>	<b>598,167</b>	<b>5,000</b>	<b>708</b>		<b>603,875</b>	<b>0.95%</b>
<b>Net Expense</b>	<b>(122,995)</b>	<b>(129,360)</b>	<b>(122,995)</b>	<b>5,000</b>	<b>708</b>		<b>(117,287)</b>	<b>(4.64%)</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **3040**  
DEPARTMENT **ENGINEERING**  
DIVISION **DRAINS**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	0.50	0.50	-	0.50	
PART-TIME/SEASONAL/TEMPORARY FTEs			-	-	
<b>TOTAL FTEs</b>	<b>0.50</b>	<b>0.50</b>	<b>-</b>	<b>0.50</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Ensure compliance with Municipal Drain Act.

# City of Sarnia

## 2013 Approved Current Budget

### 3040 MUNICIPAL DRAINS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00045 LOCAL IMPROVEMENTS	(135,000)		(135,000)				(135,000)	
4-00750 PROVINCIAL SUBSIDY	(36,000)	(46,552)	(36,000)				(36,000)	
<b>Revenue Total</b>	<b>(171,000)</b>	<b>(46,552)</b>	<b>(171,000)</b>				<b>(171,000)</b>	
<b>EXPENSES</b>								
5-01000 SALARIES	34,509	35,298	34,509		948		35,457	2.75%
5-01200 EMPLOYEE BENEFITS - STATUTORY	6,494	6,487	6,494		532		7,026	8.19%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	3,587	3,896	3,587		339		3,926	9.45%
5-02480 MAINTENANCE	20,000	14,400	20,000				20,000	
5-05142 DRAIN ASSESSMENT	200,291	(494)	200,291				200,291	
5-05520 OTHER CAPITAL FROM CURRENT	135,000		135,000				135,000	
<b>Expense Total</b>	<b>399,881</b>	<b>59,587</b>	<b>399,881</b>		<b>1,819</b>		<b>401,700</b>	<b>0.45%</b>
<b>Net Expense</b>	<b>228,881</b>	<b>13,035</b>	<b>228,881</b>		<b>1,819</b>		<b>230,700</b>	<b>0.79%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3300 STREET LIGHTING

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00936 COSTS RECOVERED - OTHER		(25,117)						
<b>Revenue Total</b>		<b>(25,117)</b>						
<b>EXPENSES</b>								
5-02110 STREET LIGHTING, TRAFFIC SIGNAL POWER	1,062,106	1,241,097	1,062,106				1,062,106	
5-02445 STREET LIGHTING MAINTENANCE	231,296	319,957	231,296				231,296	
5-05630 OTHER RECOVERABLE WORK		5,054						
<b>Expense Total</b>	<b>1,293,402</b>	<b>1,566,108</b>	<b>1,293,402</b>				<b>1,293,402</b>	
<b>Net Expense</b>	<b>1,293,402</b>	<b>1,540,991</b>	<b>1,293,402</b>				<b>1,293,402</b>	



# **PUBLIC WORKS**

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **3005**  
DEPARTMENT **ENGINEERING**  
DIVISION **PUBLIC WORKS ADMINISTRATION**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	9.00	9.00	-	9.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>9.00</b>	<b>9.00</b>	<b>-</b>	<b>9.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

To administer and supervise the maintenance of municipal infrastructure systems including roads, sewers, sidewalks, curbs and gutters, and water distribution.

# City of Sarnia

## 2013 Approved Current Budget

### 3005 PUBLIC WORKS - ADMINISTRATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(620,000)	(620,000)	(620,000)				(620,000)	
4-06220 CONTRIBUTION FROM RESERVES	(150,000)	(150,000)	(150,000)		(200,000)		(350,000)	133.33%
<b>Revenue Total</b>	<b>(770,000)</b>	<b>(770,000)</b>	<b>(770,000)</b>		<b>(200,000)</b>		<b>(970,000)</b>	<b>25.97%</b>
<b>EXPENSES</b>								
5-01000 SALARIES	632,743	604,770	632,743		24,784		657,527	3.92%
5-01025 SALARIES - OVERTIME		132						
5-01030 SALARIES - CASUAL		25,666						
5-01200 EMPLOYEE BENEFITS - STATUTORY	117,521	117,172	117,521		11,388		128,909	9.69%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	64,498	61,396	64,498		6,522		71,020	10.11%
5-02000 STATIONERY & SUPPLIES	14,000	10,033	14,000				14,000	
5-02001 PRINTING & PAPER SUPPLIES		193						
5-02103 WATER	4,000		4,000				4,000	
5-02104 TELEPHONE	3,500	7,507	3,500				3,500	
5-02220 VEHICLE EXPENSE	58,117	63,196	58,117				58,117	
5-02300 OFFICE EXPENSES		38						
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	2,780	1,877	2,780				2,780	
5-02311 TRAINING & EDUCATION	2,970	1,151	2,970				2,970	
5-02312 CONFERENCES & SEMINARS	1,970	1,915	1,970				1,970	
5-02405 OFFICE EQUIPMENT MAINTENANCE	1,270	1,046	1,270				1,270	
5-04005 INSURANCE	22,568	22,568	22,568		2,257		24,825	10.00%
5-05500 REPLACEMENT EQUIPMENT	10,000	1,052	10,000				10,000	
5-05505 NEW EQUIPMENT		31						
<b>Expense Total</b>	<b>935,937</b>	<b>919,743</b>	<b>935,937</b>		<b>44,951</b>		<b>980,888</b>	<b>4.80%</b>
<b>Net Expense</b>	<b>165,937</b>	<b>149,743</b>	<b>165,937</b>		<b>(155,049)</b>		<b>10,888</b>	<b>(93.44%)</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **3010 3015 3011 3600 3500 3705**  
DEPARTMENT **ENGINEERING**  
DIVISION **PUBLIC WORKS CENTRE**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	63.00	63.00	-	63.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	6.00	6.00	-	6.00	
<b>TOTAL FTEs</b>	<b>69.00</b>	<b>69.00</b>	<b>-</b>	<b>69.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Maintenance of municipal infrastructure system including roads, sewers, sidewalks, curbs and gutters, and water distribution.

# City of Sarnia

## 2013 Approved Current Budget

### 3010 PUBLIC WORKS - STREET MAINTENANCE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00930 COSTS RECOVERED	(30,000)	(38,152)	(30,000)				(30,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(280,375)	(216,702)	(280,375)		200,000		(80,375)	(71.33%)
4-00936 COSTS RECOVERED - OTHER		(639)						
4-00938 COSTS RECOVERED - CAPITAL CARRY OVER	(2,575)		(2,575)				(2,575)	
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(714,708)	(702,708)	(714,708)				(714,708)	
4-06200 CONTRIBUTION FROM RESERVE FUND		(5,251)						
<b>Revenue Total</b>	<b>(1,027,658)</b>	<b>(963,452)</b>	<b>(1,027,658)</b>		<b>200,000</b>		<b>(827,658)</b>	<b>(19.46%)</b>
<b>EXPENSES</b>								
5-01200 EMPLOYEE BENEFITS - STATUTORY	276,454	255,388	276,454		410		276,864	0.15%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	179,155	177,973	179,155		(2,332)		176,823	(1.30%)
5-01257 OVERTIME MEALS	12,789							(100.00%)
5-02388 OVERTIME MEALS		13,174	12,789				12,789	
5-02472 CONCRETE REPAIRS	382,754	378,796	382,754		55,000		437,754	14.37%
5-02485 CONSTRUCTION	625,000	715,018	625,000		(625,000)			(100.00%)
5-40000 PATCHING-COLD MIX	218,311	243,719	218,311		10,615		228,926	4.86%
5-40001 PATCHING-HOT MIX	584,502	583,289	584,502		55		584,557	0.01%
5-40002 CRACK SEALING	20,984	17,040	20,984				20,984	
5-40006 FLUSHING	88,942	60,709	88,942		(29,758)		59,184	(33.46%)
5-40007 LAWN REPAIR	158,188	162,619	158,188		(39,366)		118,822	(24.89%)
5-40010 MACHINE SWEEPING	212,849	222,836	212,849		15,053		227,902	7.07%
5-40011 PROVINCIAL MINIMUM MAINTENANCE STANDARDS	152,821	166,084	152,821		(26)		152,795	(0.02%)
5-40018 ROAD SHOULDER MAINTENANCE	33,604	36,795	33,604				33,604	
5-40024 TRACTOR MOWING	70,707	72,532	70,707		414		71,121	0.59%
5-40028 LITTER PICK-UP	32,488	39,050	32,488		22,880		55,368	70.43%
5-40030 ROADSIDE DITCHING & DRAIN MAINT	37,065	20,863	37,065				37,065	
5-40033 BRIDGE, CULVERT, GUARDRAIL MAINT	79,462	49,407	79,462				79,462	
5-40300 SUPERVISION ROAD SURFACE ACTIVITIES	203,387	203,797	203,387		10,170		213,557	5.00%
5-46001 TRAFFIC CONTROL MARKINGS	184,847	233,193	184,847		9,242		194,089	5.00%

# City of Sarnia

## 2013 Approved Current Budget

### 3010 PUBLIC WORKS - STREET MAINTENANCE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
5-46003 SIGN INSTALLATION & MAINTENANCE	141,766	154,454	141,766		7,088		148,854	5.00%
5-46007 BARRICADE INSTALL & MAINT	30,294	13,772	30,294				30,294	
5-46009 RAILWAY CROSSING MAINTENANCE	38,930	29,415	38,930				38,930	
<b>Expense Total</b>	<b>3,765,299</b>	<b>3,849,923</b>	<b>3,765,299</b>		<b>(565,555)</b>		<b>3,199,744</b>	<b>(15.02%)</b>
<b>Net Expense</b>	<b>2,737,641</b>	<b>2,886,471</b>	<b>2,737,641</b>		<b>(365,555)</b>		<b>2,372,086</b>	<b>(13.35%)</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3011 WINTER MAINTENANCE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES					(200,000)		(200,000)	
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(15,000)		(15,000)				(15,000)	
<b>Revenue Total</b>	<b>(15,000)</b>		<b>(15,000)</b>		<b>(200,000)</b>		<b>(215,000)</b>	<b>1,333.33%</b>
<b>EXPENSES</b>								
5-01200 EMPLOYEE BENEFITS - STATUTORY	4,818	16,119	4,818		92		4,910	1.91%
5-40038 PLOWING	386,377	266,370	386,377				386,377	
5-40039 SNOW REMOVAL	47,771	611	47,771				47,771	
5-40042 SALTING & BRINE	639,258	616,372	639,258				639,258	
5-40043 SANDING		161						
5-40047 SIDEWALK CLEARING (MACHINE)	57,630	44,201	57,630				57,630	
5-40050 OTHER WINTER MAINTENANCE		288						
5-40303 SUPERVISION WINTER MAINTENANCE		10						
<b>Expense Total</b>	<b>1,135,854</b>	<b>944,132</b>	<b>1,135,854</b>		<b>92</b>		<b>1,135,946</b>	<b>0.01%</b>
<b>Net Expense</b>	<b>1,120,854</b>	<b>944,132</b>	<b>1,120,854</b>		<b>(199,908)</b>		<b>920,946</b>	<b>(17.84%)</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3015 WORKS CENTRE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00930 COSTS RECOVERED	(21,000)		(21,000)				(21,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES		(36,280)						
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(986,470)	(1,054,294)	(986,470)				(986,470)	
4-00940 SALE OF MATERIALS		(3,458)						
4-06220 CONTRIBUTION FROM RESERVES	(464,358)	(455,220)	(464,358)				(464,358)	
<b>Revenue Total</b>	<b>(1,471,828)</b>	<b>(1,549,252)</b>	<b>(1,471,828)</b>				<b>(1,471,828)</b>	
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	625,915	661,299	625,915		69,294		695,209	11.07%
5-01200 EMPLOYEE BENEFITS - STATUTORY	118,749	115,335	118,749		19,535		138,284	16.45%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	72,838	77,787	72,838		13,017		85,855	17.87%
5-01254 CLOTHING/BOOT ALLOWANCE	16,070	18,598	16,070		480		16,550	2.99%
5-01256 TOOL ALLOWANCE	4,382	4,768	4,382		118		4,500	2.69%
5-02100 UTILITIES		1,264						
5-02101 FUEL	28,669	9,627	28,669		(16,169)		12,500	(56.40%)
5-02102 ELECTRICITY	43,603	34,667	43,603				43,603	
5-02104 TELEPHONE	17,232	23,851	17,232				17,232	
5-02220 VEHICLE EXPENSE	75,782	103,536	75,782				75,782	
5-02222 RADIO LICENSE	30,000	29,054	30,000				30,000	
5-02300 OFFICE EXPENSES	4,970	6,688	4,970				4,970	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	3,950	4,059	3,950				3,950	
5-02311 TRAINING & EDUCATION	18,668	12,886	18,668				18,668	
5-02360 CLOTHING & UNIFORMS	15,584	23,123	15,584		4,416		20,000	28.34%
5-03002 OTHER OPERATING SUPPLIES	18,550	39,927	18,550				18,550	
5-04005 INSURANCE	120,166	120,833	120,166		7,016		127,182	5.84%
5-04910 OTHER PURCHASED SERVICES	15,000	9,679	15,000		450		15,450	3.00%
5-25900 CAPITAL OUT OF RATES	120,000	120,000						(100.00%)
5-40054 AIR EMISSIONS	5,000	1,218	5,000				5,000	
5-40350 BUILDING & GROUND MAINTENANCE	116,700	131,053	116,700				116,700	



# City of Sarnia

## 2013 Approved Current Budget

### 3015 WORKS CENTRE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>Expense Total</b>	<b>1,471,828</b>	<b>1,549,252</b>	<b>1,351,828</b>		<b>98,157</b>		<b>1,449,985</b>	<b>(1.48%)</b>
<b>Net Expense</b>			<b>(120,000)</b>		<b>98,157</b>		<b>(21,843)</b>	

# **PARKING**

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **3200 3201**  
DEPARTMENT **ENGINEERING**  
DIVISION **PARKING SERVICES**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	5.00	5.00	-	5.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	1.57	1.57	-	1.57	
<b>TOTAL FTEs</b>	<b>6.57</b>	<b>6.57</b>	-	<b>6.57</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Administer and enforce Sarnia Parking matters in accordance with Municipal By-Laws and Council direction.

# City of Sarnia

## 2013 Approved Current Budget

### 3200 PARKING - ADMINISTRATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00930 COSTS RECOVERED		(697)						
<b>Revenue Total</b>		<b>(697)</b>						
<b>EXPENSES</b>								
5-01000 SALARIES	61,705	61,951	61,705		1,695		63,400	2.75%
5-01025 SALARIES - OVERTIME		76						
5-01200 EMPLOYEE BENEFITS - STATUTORY	11,743	11,654	11,743		877		12,620	7.47%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	7,046	7,626	7,046		631		7,677	8.96%
5-02000 STATIONERY & SUPPLIES	2,500	2,058	2,500				2,500	
5-02101 FUEL	3,850	1,405	3,850				3,850	
5-02102 ELECTRICITY	1,500	1,892	1,500				1,500	
5-02103 WATER	1,300	821	1,300				1,300	
5-02104 TELEPHONE	4,400	3,354	4,400				4,400	
5-02300 OFFICE EXPENSES		228						
5-02302 ADVERTISING	580	93	580				580	
5-02303 POSTAGE	2,500	4,825	2,500		500		3,000	20.00%
5-02311 TRAINING & EDUCATION	490		490				490	
5-02405 OFFICE EQUIPMENT MAINTENANCE	4,000	2,524	4,000				4,000	
5-02420 BUILDING MAINTENANCE	6,500	3,597	6,500				6,500	
5-04005 INSURANCE	631	631	631				631	
5-04043 CONTRACT CLEANING	1,700	2,514	1,700				1,700	
5-04100 SECURITY SERVICES	1,080	569	1,080				1,080	
5-05140 REALTY TAXES	3,900	3,043	3,900				3,900	
<b>Expense Total</b>	<b>115,425</b>	<b>108,861</b>	<b>115,425</b>		<b>3,703</b>		<b>119,128</b>	<b>3.21%</b>
<b>Net Expense</b>	<b>115,425</b>	<b>108,164</b>	<b>115,425</b>		<b>3,703</b>		<b>119,128</b>	<b>3.21%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3201 PARKING - ENFORCEMENT

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00750 PROVINCIAL SUBSIDY	(2,200)		(2,200)				(2,200)	
4-00855 FINES	(85,000)	(98,580)	(85,000)		(5,000)		(90,000)	5.88%
4-00856 PARKING VIOLATIONS	(300,000)	(316,037)	(300,000)		(15,000)		(315,000)	5.00%
4-00900 SUNDRY REVENUE	(1,200)	(102)	(1,200)				(1,200)	
4-00902 FEES - OTHER PARKING		(332)						
4-00930 COSTS RECOVERED		(2,141)						
<b>Revenue Total</b>	<b>(388,400)</b>	<b>(417,192)</b>	<b>(388,400)</b>		<b>(20,000)</b>		<b>(408,400)</b>	<b>5.15%</b>
<b>EXPENSES</b>								
5-01000 SALARIES	284,153	258,942	284,153		18,811		302,964	6.62%
5-01025 SALARIES - OVERTIME		2,574						
5-01030 SALARIES - CASUAL	13,936	36,364	13,936				13,936	
5-01200 EMPLOYEE BENEFITS - STATUTORY	55,583	50,863	55,583		6,145		61,728	11.06%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	28,040	28,730	28,040		2,615		30,655	9.33%
5-02000 STATIONERY & SUPPLIES		218						
5-02001 PRINTING & PAPER SUPPLIES	4,500	6,733	4,500				4,500	
5-02104 TELEPHONE	1,900	2,301	1,900				1,900	
5-02220 VEHICLE EXPENSE	37,668	44,818	37,668				37,668	
5-02360 CLOTHING & UNIFORMS	4,220	2,191	4,220		125		4,345	2.96%
5-02410 EQUIPMENT MAINTENANCE	490	293	490				490	
<b>Expense Total</b>	<b>430,490</b>	<b>434,027</b>	<b>430,490</b>		<b>27,696</b>		<b>458,186</b>	<b>6.43%</b>
<b>Net Expense</b>	<b>42,090</b>	<b>16,835</b>	<b>42,090</b>		<b>7,696</b>		<b>49,786</b>	<b>18.28%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3205 PARKING LOTS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00860 PARKING FEES - CNR LOT	(10,100)	(9,285)	(10,100)				(10,100)	
4-00861 PARKING FEES - MITTON ST LOT	(5,000)	(816)	(5,000)				(5,000)	
4-00862 PARKING FEES - VICTORIA ST LOT	(11,950)	(7,368)	(11,950)				(11,950)	
4-00863 PARKING FEES - JULIA ST LOT	(11,500)	(8,964)	(11,500)				(11,500)	
4-00864 PARKING FEES - VENDOME LOT	(38,000)	(39,067)	(38,000)				(38,000)	
4-00865 PARKING FEES - CHARLOTTE ST LOT	(7,290)	(9,866)	(7,290)				(7,290)	
4-00866 PARKING FEES - PARKWAY LOT	(19,900)	(26,973)	(19,900)				(19,900)	
4-00867 PARKING FEES - LOCHIEL ST LOT	(7,000)	(7,505)	(7,000)				(7,000)	
4-00868 PARKING FEES - FRONT ST LOT	(38,000)	(37,970)	(38,000)				(38,000)	
<b>Revenue Total</b>	<b>(148,740)</b>	<b>(147,814)</b>	<b>(148,740)</b>				<b>(148,740)</b>	
<b>EXPENSES</b>								
5-02102 ELECTRICITY	5,750	7,276	5,750				5,750	
5-02410 EQUIPMENT MAINTENANCE	5,420	810	5,420				5,420	
5-02455 PARKING LOT MAINTENANCE	11,708	37	11,708				11,708	
5-04040 SNOW REMOVAL	11,956		11,956				11,956	
5-05140 REALTY TAXES	16,270	21,993	16,270				16,270	
<b>Expense Total</b>	<b>51,104</b>	<b>30,116</b>	<b>51,104</b>				<b>51,104</b>	
<b>Net Expense</b>	<b>(97,636)</b>	<b>(117,698)</b>	<b>(97,636)</b>				<b>(97,636)</b>	

# **WASTE MANAGEMENT**

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **3800**  
DEPARTMENT **ENGINEERING**  
DIVISION **WASTE MANAGEMENT**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	0.50		-	0.50	
PART-TIME/SEASONAL/TEMPORARY FTEs	-		-	-	
<b>TOTAL FTEs</b>	<b>0.50</b>		<b>-</b>	<b>0.50</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

To ensure compliance with Municipal and Provincial legislation.



# City of Sarnia

## 2013 Approved Current Budget

### 3800 WASTE MANAGEMENT - COLLECTION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00510 GARBAGE CONTAINER EXEMPT FEE	(1,000)	(999)	(1,000)				(1,000)	
4-00511 GARBAGE BAG TAG FEE	(15,000)	(20,211)	(15,000)				(15,000)	
4-00930 COSTS RECOVERED	(15,000)		(15,000)				(15,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(1,000)		(1,000)				(1,000)	
4-06200 CONTRIBUTION FROM RESERVE FUND	(63,000)	(219,424)	(63,000)				(63,000)	
<b>Revenue Total</b>	<b>(95,000)</b>	<b>(240,634)</b>	<b>(95,000)</b>				<b>(95,000)</b>	
<b>EXPENSES</b>								
5-01000 SALARIES	36,328	35,735	36,328		995		37,323	2.74%
5-01025 SALARIES - OVERTIME		592						
5-01200 EMPLOYEE BENEFITS - STATUTORY	6,810	6,438	6,810		559		7,369	8.21%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	3,616	3,937	3,616		354		3,970	9.79%
5-02302 ADVERTISING	5,000	5,821	5,000				5,000	
5-02466 CONTRACT EXPENSE					59,805		59,805	
5-04021 GARBAGE COLLECTION	801,200	880,859	801,200		183,557		984,757	22.91%
5-40055 LANDFILL MONITORING	63,000	219,424	63,000				63,000	
<b>Expense Total</b>	<b>915,954</b>	<b>1,152,806</b>	<b>915,954</b>		<b>245,270</b>		<b>1,161,224</b>	<b>26.78%</b>
<b>Net Expense</b>	<b>820,954</b>	<b>912,172</b>	<b>820,954</b>		<b>245,270</b>		<b>1,066,224</b>	<b>29.88%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **3880**  
DEPARTMENT **ENGINEERING**  
DIVISION **GARBAGE RECYCLING**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	1.50	1.50	-	1.50	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.33	0.33	-	0.33	
<b>TOTAL FTEs</b>	<b>1.83</b>	<b>1.83</b>	-	<b>1.83</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

To ensure compliance with Municipal and Provincial legislation.

# City of Sarnia

## 2013 Approved Current Budget

### 3880 GARBAGE RECYCLING

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00928 COSTS RECOVERED - FREIGHT	(1,000)		(1,000)				(1,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(40,000)	(56,993)	(40,000)				(40,000)	
4-00932 COSTS RECOVERED - BUSINESS RECYCLING BIN		(19,114)						
4-00934 COSTS RECOVERED - RECYCLABLES	(750,000)	(662,544)	(750,000)		(70,000)		(820,000)	9.33%
4-00935 COSTS RECOVERED - PARKS	(500)		(500)				(500)	
4-00936 COSTS RECOVERED - OTHER	(193,724)	(196,939)	(193,724)				(193,724)	
4-00940 SALE OF MATERIALS	(140,000)	(112,784)	(140,000)				(140,000)	
<b>Revenue Total</b>	<b>(1,125,224)</b>	<b>(1,048,374)</b>	<b>(1,125,224)</b>		<b>(70,000)</b>		<b>(1,195,224)</b>	<b>6.22%</b>
<b>EXPENSES</b>								
5-01000 SALARIES	90,744	91,802	90,744		2,485		93,229	2.74%
5-01025 SALARIES - OVERTIME	5,004	9,451	5,004				5,004	
5-01030 SALARIES - CASUAL	7,630	6,439	7,630		340		7,970	4.46%
5-01200 EMPLOYEE BENEFITS - STATUTORY	18,234	18,833	18,234		1,324		19,558	7.26%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	10,535	11,398	10,535		940		11,475	8.92%
5-02104 TELEPHONE		508						
5-02220 VEHICLE EXPENSE	14,671	15,799	14,671				14,671	
5-02302 ADVERTISING	10,000	10,539	10,000		10,000		20,000	100.00%
5-04021 GARBAGE COLLECTION	5,000	(2,589)	5,000				5,000	
5-04022 COMPOST COLLECTION	364,000	313,790	364,000		90,771		454,771	24.94%
5-04023 COMPOST PROCESSING	288,000	331,384	288,000		6,000		294,000	2.08%
5-04200 BLUEBOX PROCESSING					527,100		527,100	
5-04201 BLUEBOX COLLECTION	1,100,000	1,184,394	1,100,000		(426,928)		673,072	(38.81%)
5-04204 BULK ITEMS RECYCLING	15,000	126,874	15,000				15,000	
<b>Expense Total</b>	<b>1,928,818</b>	<b>2,118,622</b>	<b>1,928,818</b>		<b>212,032</b>		<b>2,140,850</b>	<b>10.99%</b>
<b>Net Expense</b>	<b>803,594</b>	<b>1,070,248</b>	<b>803,594</b>		<b>142,032</b>		<b>945,626</b>	<b>17.67%</b>

# TRANSIT

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **3100 3115 3120 3125**  
DEPARTMENT **TRANSIT**  
DIVISION **CONVENTIONAL**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	47.00	47.00	-	47.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	4.53	4.53	-	4.53	
<b>TOTAL FTEs</b>	<b>51.53</b>	<b>51.53</b>	-	<b>51.53</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

To provide safe, reliable, and affordable public transportation within the Transit Service Area. The department also provides charter services for special events hosted within the City. The Transit Department provides additional services such as motor coach servicing, bus shelter, and bus advertising to increase department revenues.

# City of Sarnia

## 2013 Approved Current Budget

### 3100 TRANSIT - TRANSPORTATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00930 COSTS RECOVERED		(841)						
<b>Revenue Total</b>		<b>(841)</b>						
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	1,895,765	1,795,409	1,895,765		49,435		1,945,200	2.61%
5-01055 WAGES - OVERTIME	178,500	276,190	178,500		(194)		178,306	(0.11%)
5-01085 EDUCATION LEAVE	3,700	3,892	3,700		4		3,704	0.11%
5-01200 EMPLOYEE BENEFITS - STATUTORY	365,052	342,230	365,052		22,866		387,918	6.26%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	235,890	227,898	235,890		17,909		253,799	7.59%
5-02102 ELECTRICITY	15,000	12,308	15,000				15,000	
5-02220 VEHICLE EXPENSE	7,500	7,500	7,500				7,500	
5-02221 VEHICLE LICENSE	7,900	7,593	7,900		1,980		9,880	25.06%
5-02223 OTHER LICENSES	18,113	18,113	18,113				18,113	
5-02311 TRAINING & EDUCATION		829						
5-02323 SAFETY PROGRAM	2,500	100	2,500				2,500	
5-02360 CLOTHING & UNIFORMS	20,000	20,000	20,000		500		20,500	2.50%
5-02388 OVERTIME MEALS	500	1,481	500				500	
5-02800 SCHEDULING	8,000	8,000	8,000		1,000		9,000	12.50%
5-02801 TICKETS & PASSES	4,000	4,000	4,000				4,000	
5-02802 TRANSFERS	1,500	1,500	1,500				1,500	
5-03002 OTHER OPERATING SUPPLIES	6,500	3,788	6,500		(500)		6,000	(7.69%)
5-04005 INSURANCE	284,277	284,643	284,277		28,428		312,705	10.00%
5-05000 SUNDRY	30	82	30				30	
5-05100 FACILITY RENT	22,410	21,775	22,410		(1,270)		21,140	(5.67%)
5-05500 REPLACEMENT EQUIPMENT	350		350				350	
5-42000 CITY EQUIPMENT - REGULAR ROUTES	854,130	797,021	854,130		16,074		870,204	1.88%
5-42002 CITY EQUIPMENT - CHARTERS	5,325	5,325	5,325				5,325	
5-42004 CITY EQUIPMENT - SUPERVISION	6,608	6,608	6,608				6,608	
5-42005 CITY EQUIPMENT - TRAINING	7,500	7,500	7,500				7,500	

# City of Sarnia

## 2013 Approved Current Budget

### 3100 TRANSIT - TRANSPORTATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>Expense Total</b>	<b>3,951,050</b>	<b>3,853,785</b>	<b>3,951,050</b>		<b>136,232</b>		<b>4,087,282</b>	<b>3.45%</b>
<b>Net Expense</b>	<b>3,951,050</b>	<b>3,852,944</b>	<b>3,951,050</b>		<b>136,232</b>		<b>4,087,282</b>	<b>3.45%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3115 TRANSIT - VEHICLE & EQUIPMENT MAINTENANCE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	239,904	243,329	239,904		7,982		247,886	3.33%
5-01055 WAGES - OVERTIME	10,000	7,020	10,000		(2)		9,998	(0.02%)
5-01060 WAGES - CASUAL	8,334	7,496	8,334		244		8,578	2.93%
5-01200 EMPLOYEE BENEFITS - STATUTORY	84,066	84,162	84,066		5,386		89,452	6.41%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	57,512	58,395	57,512		4,492		62,004	7.81%
5-01256 TOOL ALLOWANCE	3,900	3,625	3,900		250		4,150	6.41%
5-02114 IT MAINTENANCE & SUPPORT	10,100	8,638	10,100		1,670		11,770	16.53%
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	4,700	3,021	4,700		(1,700)		3,000	(36.17%)
5-02310 TRAVEL		149						
5-02311 TRAINING & EDUCATION	3,000		3,000				3,000	
5-02323 SAFETY PROGRAM	1,000		1,000				1,000	
5-02360 CLOTHING & UNIFORMS	8,000	8,000	8,000		1,180		9,180	14.75%
5-02384 RADIO & RADAR	10,946	9,781	10,946		(946)		10,000	(8.64%)
5-02388 OVERTIME MEALS	50	101	50		18		68	36.00%
5-02401 SMALL TOOLS	300	204	300				300	
5-03002 OTHER OPERATING SUPPLIES		160						
5-42100 VEHICLE MAINTENANCE - BUS REPAIRS	170,000	166,031	170,000		18,700		188,700	11.00%
5-42101 VEHICLE MAINTENANCE - SERVICE VEHICLE RE	3,500	1,636	3,500				3,500	
<b>Expense Total</b>	<b>615,312</b>	<b>601,748</b>	<b>615,312</b>		<b>37,274</b>		<b>652,586</b>	<b>6.06%</b>
<b>Net Expense</b>	<b>615,312</b>	<b>601,748</b>	<b>615,312</b>		<b>37,274</b>		<b>652,586</b>	<b>6.06%</b>



# City of Sarnia

## 2013 Approved Current Budget

### 3120 TRANSIT - PREMISES & PLANT

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR		922						
5-02101 FUEL	38,000	15,927	38,000		(6,000)		32,000	(15.79%)
5-02102 ELECTRICITY	12,000	21,218	12,000		8,000		20,000	66.67%
5-02103 WATER	16,000	13,485	16,000				16,000	
5-02215 ENVIRONMENTAL DISPOSAL	4,000	5,109	4,000		300		4,300	7.50%
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	7,000	14,600	7,000		2,568		9,568	36.69%
5-03002 OTHER OPERATING SUPPLIES	3,850	1,396	3,850				3,850	
5-04005 INSURANCE	15,284	15,284	15,284		1,528		16,812	10.00%
5-04043 CONTRACT CLEANING	9,584	7,377	9,584				9,584	
5-05000 SUNDRY	757		757		17		774	2.25%
5-06900 CONTRIBUTION TO RESERVE	15,000	15,000	15,000				15,000	
5-42200 BUILDING MAINTENANCE - GENERAL BUILDING	23,000	27,970	23,000				23,000	
5-42202 BUILDING MAINTENANCE - BUS STOP MAINTENA	30,000	40,066	30,000		600		30,600	2.00%
5-42203 BUILDING MAINTENANCE - BUS SHELTER MAINT		944						
<b>Expense Total</b>	<b>174,475</b>	<b>179,298</b>	<b>174,475</b>		<b>7,013</b>		<b>181,488</b>	<b>4.02%</b>
<b>Net Expense</b>	<b>174,475</b>	<b>179,298</b>	<b>174,475</b>		<b>7,013</b>		<b>181,488</b>	<b>4.02%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3125 TRANSIT - GENERAL & ADMINISTRATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01000 SALARIES	442,114	383,079	442,114		34,678		476,792	7.84%
5-01025 SALARIES - OVERTIME	3,002	5,047	3,002		54		3,056	1.80%
5-01030 SALARIES - CASUAL		43,623						
5-01200 EMPLOYEE BENEFITS - STATUTORY	82,108	71,873	82,108		11,184		93,292	13.62%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	43,270	40,867	43,270		4,873		48,143	11.26%
5-02000 STATIONERY & SUPPLIES	2,000	1,928	2,000				2,000	
5-02001 PRINTING & PAPER SUPPLIES	2,000	1,626	2,000				2,000	
5-02104 TELEPHONE	7,100	6,856	7,100		162		7,262	2.28%
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	4,900	4,436	4,900		(400)		4,500	(8.16%)
5-02302 ADVERTISING	14,000	12,564	14,000				14,000	
5-02303 POSTAGE	500	397	500		10		510	2.00%
5-02304 MARKETING	10,000	3,528	10,000				10,000	
5-02310 TRAVEL	300	36	300				300	
5-02311 TRAINING & EDUCATION	3,000	15	3,000				3,000	
5-02312 CONFERENCES & SEMINARS	1,500	189	1,500				1,500	
5-02405 OFFICE EQUIPMENT MAINTENANCE	1,000	1,170	1,000				1,000	
5-04910 OTHER PURCHASED SERVICES	8,500	6,690	8,500				8,500	
5-05000 SUNDRY		82						
5-05136 AGENTS' COMMISSION - TICKETS & PASSES	7,000	3,968	7,000				7,000	
5-05137 AGENTS' COMMISSION - BUS ADVERTISING	7,000	628	7,000				7,000	
5-05500 REPLACEMENT EQUIPMENT	250		250		(250)			(100.00%)
5-06101 CONTRIBUTION TO CAPITAL RESRV FUND (GST)	47,805	47,805	47,805				47,805	
<b>Expense Total</b>	<b>687,349</b>	<b>636,407</b>	<b>687,349</b>		<b>50,311</b>		<b>737,660</b>	<b>7.32%</b>
<b>Net Expense</b>	<b>687,349</b>	<b>636,407</b>	<b>687,349</b>		<b>50,311</b>		<b>737,660</b>	<b>7.32%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3130 TRANSIT - CAPITAL FROM RATES

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-06200 CONTRIBUTION FROM RESERVE FUND				(157,800)			(157,800)	
<b>Revenue Total</b>				<b>(157,800)</b>			<b>(157,800)</b>	
<b>EXPENSES</b>								
5-25900 CAPITAL OUT OF RATES	124,000	64,148		157,800			157,800	27.26%
<b>Expense Total</b>	<b>124,000</b>	<b>64,148</b>		<b>157,800</b>			<b>157,800</b>	<b>27.26%</b>
<b>Net Expense</b>	<b>124,000</b>	<b>64,148</b>						<b>(100.00%)</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3135 TRANSIT - DEBT CHARGES

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-05720 DEBT CHARGES-PRINCIPAL	164,884	164,884	164,884		(44,688)		120,196	(27.10%)
5-05721 DEBT CHARGES-INTEREST	11,856	11,856	11,856		(7,897)		3,959	(66.61%)
5-06100 CONTRIBUTION TO RESERVE	22,043	22,043	22,043		52,585		74,628	238.56%
<b>Expense Total</b>	<b>198,783</b>	<b>198,783</b>	<b>198,783</b>				<b>198,783</b>	
<b>Net Expense</b>	<b>198,783</b>	<b>198,783</b>	<b>198,783</b>				<b>198,783</b>	

# City of Sarnia

## 2013 Approved Current Budget

### 3140 TRANSIT REVENUE - OPERATIONS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00470 CASH FARES	(635,000)	(573,390)	(635,000)		(56,955)		(691,955)	8.97%
4-00471 TICKETS REDEEMED	(110,000)	(106,282)	(110,000)		(13,604)		(123,604)	12.37%
4-00472 BUS PASSES	(690,000)	(782,588)	(690,000)		(108,800)		(798,800)	15.77%
4-00473 CHARTERS	(75,000)	(206,992)	(75,000)				(75,000)	
4-00474 ADVERTISING	(75,000)	(56,758)	(75,000)				(75,000)	
4-00475 OUT OF TOWN BUS SERVICING	(2,000)	(272)	(2,000)				(2,000)	
4-00759 PROVINCIAL SUBSIDY - GAS TAX	(607,355)	(219,250)	(483,355)				(483,355)	(20.42%)
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(151,529)	(203,629)	(151,529)		(8,438)		(159,967)	5.57%
<b>Revenue Total</b>	<b>(2,345,884)</b>	<b>(2,149,161)</b>	<b>(2,221,884)</b>		<b>(187,797)</b>		<b>(2,409,681)</b>	<b>2.72%</b>
<b>EXPENSES</b>								
<b>Expense Total</b>								
<b>Net Expense</b>	<b>(2,345,884)</b>	<b>(2,149,161)</b>	<b>(2,221,884)</b>		<b>(187,797)</b>		<b>(2,409,681)</b>	<b>2.72%</b>

# **CARE-A-VAN**

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **3150 3155 3165 3175**  
DEPARTMENT **TRANSIT**  
DIVISION **CARE-A-VAN**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	7.00	7.00	-	7.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>7.00</b>	<b>7.00</b>	<b>-</b>	<b>7.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

To provide safe, reliable, and affordable specialized transportation for the elderly, frail, and people with disabilities within the City. This service operates parallel to the conventional transit service.

# City of Sarnia

## 2013 Approved Current Budget

### 3150 CARE-A-VAN - TRANSPORTATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	319,369	355,150	319,369		7,119		326,488	2.23%
5-01055 WAGES - OVERTIME	16,000	27,449	16,000		326		16,326	2.04%
5-01085 EDUCATION LEAVE	530	456	530		2		532	0.38%
5-01200 EMPLOYEE BENEFITS - STATUTORY	60,924	70,483	60,924		4,619		65,543	7.58%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	44,028	42,484	44,028		3,368		47,396	7.65%
5-02221 VEHICLE LICENSE	1,010	1,010	1,010		303		1,313	30.00%
5-02323 SAFETY PROGRAM	190	39	190				190	
5-02360 CLOTHING & UNIFORMS	3,000	3,000	3,000		6,239		9,239	207.97%
5-02388 OVERTIME MEALS	24		24		10		34	41.67%
5-02466 CONTRACT EXPENSE	13,000	8,212	13,000				13,000	
5-03002 OTHER OPERATING SUPPLIES	700	203	700				700	
5-04005 INSURANCE	85,648	85,740	85,648		5,564		91,212	6.50%
5-05100 FACILITY RENT					2,960		2,960	
5-42250 CITY EQUIPMENT - REGULAR ROUTES	159,780	114,821	159,780				159,780	
5-42251 CITY EQUIPMENT - CHARTERS	300		300				300	
5-42252 CITY EQUIPMENT - TRAINING	300	300	300				300	
<b>Expense Total</b>	<b>704,803</b>	<b>709,347</b>	<b>704,803</b>		<b>30,510</b>		<b>735,313</b>	<b>4.33%</b>
<b>Net Expense</b>	<b>704,803</b>	<b>709,347</b>	<b>704,803</b>		<b>30,510</b>		<b>735,313</b>	<b>4.33%</b>



# City of Sarnia

## 2013 Approved Current Budget

### 3155 CARE-A-VAN - DISPATCHING

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01000 SALARIES	58,050	60,005	58,050		775		58,825	1.34%
5-01025 SALARIES - OVERTIME		75						
5-01200 EMPLOYEE BENEFITS - STATUTORY	11,118	11,125	11,118		642		11,760	5.77%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	6,985	7,487	6,985		583		7,568	8.35%
5-03002 OTHER OPERATING SUPPLIES	50		50				50	
<b>Expense Total</b>	<b>76,203</b>	<b>78,692</b>	<b>76,203</b>		<b>2,000</b>		<b>78,203</b>	<b>2.62%</b>
<b>Net Expense</b>	<b>76,203</b>	<b>78,692</b>	<b>76,203</b>		<b>2,000</b>		<b>78,203</b>	<b>2.62%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3165 CARE-A-VAN - VEHICLE & EQUIPMENT MAINTENANCE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	19,157	17,779	19,157		308		19,465	1.61%
5-01200 EMPLOYEE BENEFITS - STATUTORY	3,684	3,345	3,684		228		3,912	6.19%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	2,884	3,096	2,884		213		3,097	7.39%
5-02114 IT MAINTENANCE & SUPPORT					2,942		2,942	
5-02384 RADIO & RADAR	2,616	2,445	2,616		(245)		2,371	(9.37%)
5-03002 OTHER OPERATING SUPPLIES		100						
5-42300 VEHICLE MAINTENANCE - CARE-A-VAN REPAIRS	28,500	30,649	28,500		570		29,070	2.00%
<b>Expense Total</b>	<b>56,841</b>	<b>57,414</b>	<b>56,841</b>		<b>4,016</b>		<b>60,857</b>	<b>7.07%</b>
<b>Net Expense</b>	<b>56,841</b>	<b>57,414</b>	<b>56,841</b>		<b>4,016</b>		<b>60,857</b>	<b>7.07%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3170 CARE-A-VAN - PREMISES & PLANT

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-02101 FUEL	7,200	3,574	7,200				7,200	
5-02102 ELECTRICITY	3,000	5,304	3,000		2,000		5,000	66.67%
5-02103 WATER	2,602	3,371	2,602		398		3,000	15.30%
5-02420 BUILDING MAINTENANCE	7,000	12,957	7,000				7,000	
5-03002 OTHER OPERATING SUPPLIES	400	319	400				400	
5-04005 INSURANCE	2,210	2,210	2,210				2,210	
5-04043 CONTRACT CLEANING	2,350	1,618	2,350		49		2,399	2.09%
5-05000 SUNDRY	84		84		71		155	84.52%
5-06900 CONTRIBUTION TO RESERVE	5,000	5,000	5,000				5,000	
<b>Expense Total</b>	<b>29,846</b>	<b>34,353</b>	<b>29,846</b>		<b>2,518</b>		<b>32,364</b>	<b>8.44%</b>
<b>Net Expense</b>	<b>29,846</b>	<b>34,353</b>	<b>29,846</b>		<b>2,518</b>		<b>32,364</b>	<b>8.44%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3175 CARE-A-VAN - ADMINISTRATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01000 SALARIES	77,106	62,448	77,106		2,982		80,088	3.87%
5-01025 SALARIES - OVERTIME		473						
5-01200 EMPLOYEE BENEFITS - STATUTORY	14,186	11,328	14,186		1,397		15,583	9.85%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	7,268	6,353	7,268		786		8,054	10.81%
5-02000 STATIONERY & SUPPLIES	500	300	500				500	
5-02001 PRINTING & PAPER SUPPLIES	400	436	400				400	
5-02104 TELEPHONE	2,100	2,350	2,100				2,100	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,175	2,339	1,175		(116)		1,059	(9.87%)
5-02302 ADVERTISING	650	257	650				650	
5-02303 POSTAGE	100		100		2		102	2.00%
5-02405 OFFICE EQUIPMENT MAINTENANCE	100	292	100				100	
5-05000 SUNDRY	1,000	1,146	1,000				1,000	
<b>Expense Total</b>	<b>104,585</b>	<b>87,722</b>	<b>104,585</b>		<b>5,051</b>		<b>109,636</b>	<b>4.83%</b>
<b>Net Expense</b>	<b>104,585</b>	<b>87,722</b>	<b>104,585</b>		<b>5,051</b>		<b>109,636</b>	<b>4.83%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3180 CARE-A-VAN - CAPITAL FROM RATES

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
Revenue Total								
<b>EXPENSES</b>								
5-25900 CAPITAL OUT OF RATES	16,000			11,200			11,200	(30.00%)
Expense Total	16,000			11,200			11,200	(30.00%)
Net Expense	16,000			11,200			11,200	(30.00%)

# City of Sarnia

## 2013 Approved Current Budget

### 3185 CARE-A-VAN - DEBT CHARGES

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-05720 DEBT CHARGES-PRINCIPAL	9,559	9,559	9,559		(2,349)		7,210	(24.57%)
5-05721 DEBT CHARGES-INTEREST	675	675	675		(466)		209	(69.04%)
5-06100 CONTRIBUTION TO RESERVE	7,472	7,472	7,472		2,815		10,287	37.67%
<b>Expense Total</b>	<b>17,706</b>	<b>17,706</b>	<b>17,706</b>				<b>17,706</b>	
<b>Net Expense</b>	<b>17,706</b>	<b>17,706</b>	<b>17,706</b>				<b>17,706</b>	

# City of Sarnia

## 2013 Approved Current Budget

### 3195 CARE-A-VAN REVENUE - OPERATIONS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00470 CASH FARES	(15,100)	(10,237)	(15,100)		(1,150)		(16,250)	7.62%
4-00471 TICKETS REDEEMED	(22,700)	(17,838)	(22,700)		(2,036)		(24,736)	8.97%
4-00472 BUS PASSES	(27,000)	(35,040)	(27,000)		(3,552)		(30,552)	13.16%
4-00473 CHARTERS	(1,000)		(1,000)				(1,000)	
4-00759 PROVINCIAL SUBSIDY - GAS TAX	(124,400)	(100,000)	(108,400)	(11,200)			(119,600)	(3.86%)
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(20,000)	(26,043)	(20,000)		(1,874)		(21,874)	9.37%
<b>Revenue Total</b>	<b>(210,200)</b>	<b>(189,158)</b>	<b>(194,200)</b>	<b>(11,200)</b>	<b>(8,612)</b>		<b>(214,012)</b>	<b>1.81%</b>
<b>EXPENSES</b>								
<b>Expense Total</b>								
<b>Net Expense</b>	<b>(210,200)</b>	<b>(189,158)</b>	<b>(194,200)</b>	<b>(11,200)</b>	<b>(8,612)</b>		<b>(214,012)</b>	<b>1.81%</b>

# **PARKS & RECREATION**



**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # 4500  
DEPARTMENT **PARKS & RECREATION**  
DIVISION **ADMINISTRATION**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	6.00	6.00	(1.00)	5.00	attrition Accounts Clerk
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>6.00</b>	<b>6.00</b>	<b>(1.00)</b>	<b>5.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

All Parks & Recreation administrative functions are centralized at City Hall. Inquiries, requests, complaints are focused through City Hall. Registrations for all programs are handled by this area as well as scheduling of all sportsfields, arenas, facilities, etc. Centralization provides "one-stop shopping" for the public. All concerns or complaints are handled initially by staff including all requests for tree maintenance and removal. All payments for services are centralized in this one office.

# City of Sarnia

## 2013 Approved Current Budget

### 4500 PARKS & RECREATION - ADMINISTRATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01000 SALARIES	398,266	330,872	398,266		(14,368)		383,898	(3.61%)
5-01025 SALARIES - OVERTIME		254						
5-01030 SALARIES - CASUAL		25,219						
5-01200 EMPLOYEE BENEFITS - STATUTORY	73,401	52,367	73,401		792		74,193	1.08%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	42,488	32,815	42,488		(2,631)		39,857	(6.19%)
5-01253 CAR ALLOWANCE	2,002	1,667	2,002				2,002	
5-02000 STATIONERY & SUPPLIES	4,120	3,391	4,120				4,120	
5-02001 PRINTING & PAPER SUPPLIES	2,000	1,482	2,000				2,000	
5-02104 TELEPHONE	4,530	4,422	4,530				4,530	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,820	1,879	1,820				1,820	
5-02302 ADVERTISING	8,165	4,059	8,165				8,165	
5-02303 POSTAGE	3,000	2,948	3,000				3,000	
5-02311 TRAINING & EDUCATION	1,700	4,308	1,700		1,300		3,000	76.47%
5-02312 CONFERENCES & SEMINARS	1,800	323	1,800				1,800	
5-02405 OFFICE EQUIPMENT MAINTENANCE	1,750	1,494	1,750				1,750	
5-05000 SUNDRY	580	889	580				580	
5-05500 REPLACEMENT EQUIPMENT	2,470	726	2,470				2,470	
<b>Expense Total</b>	<b>548,092</b>	<b>469,115</b>	<b>548,092</b>		<b>(14,907)</b>		<b>533,185</b>	<b>(2.72%)</b>
<b>Net Expense</b>	<b>548,092</b>	<b>469,115</b>	<b>548,092</b>		<b>(14,907)</b>		<b>533,185</b>	<b>(2.72%)</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # 4505-4552  
DEPARTMENT **PARKS & RECREATION**  
DIVISION **GENERAL PARKS MAINTENANCE**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	25.14	25.14	-	25.14	
PART-TIME/SEASONAL/TEMPORARY FTEs	19.18	19.18	-	19.18	
<b>TOTAL FTEs</b>	<b>44.32</b>	<b>44.32</b>	-	<b>44.32</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Responsible for Parks maintenance including all forestry, horticulture, sports fields, the Children's Animal Farm at Canatara Park, playground inspections, snow removal, the showmobile rental and delivery, maintenance of numerous facilities, and playground equipment, etc. The City has close to one thousand acres of property situated in approximately 110 parks and green spaces, much of which needs to be cut on a weekly basis. Several arena staff are reassigned to this section for the summer. Historically, the City has used seasonal staff and students to provide the necessary staffing during the summer months while retaining a minimal core, full-time staff for year-round responsibilities. This is a very cost-effective and successful mode of operation.

# City of Sarnia

## 2013 Approved Current Budget

### 4505 PARKS SUPERVISION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01000 SALARIES	199,049	203,830	199,049		16,354		215,403	8.22%
5-01025 SALARIES - OVERTIME	5,500	13,352	5,500				5,500	
5-01095 CALL DUTY	7,412	7,510	7,412				7,412	
5-01200 EMPLOYEE BENEFITS - STATUTORY	38,758	39,487	38,758		5,062		43,820	13.06%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	21,383	23,217	21,383		2,210		23,593	10.34%
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,370	222	1,370				1,370	
5-02311 TRAINING & EDUCATION	8,250	7,399	8,250				8,250	
5-02360 CLOTHING & UNIFORMS	800	558	800				800	
5-02388 OVERTIME MEALS	290	36	290				290	
5-05500 REPLACEMENT EQUIPMENT	490		490				490	
<b>Expense Total</b>	<b>283,302</b>	<b>295,611</b>	<b>283,302</b>		<b>23,626</b>		<b>306,928</b>	<b>8.34%</b>
<b>Net Expense</b>	<b>283,302</b>	<b>295,611</b>	<b>283,302</b>		<b>23,626</b>		<b>306,928</b>	<b>8.34%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 4509 CENTENNIAL PARK

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00661 CONCESSION REVENUE	(37,150)	(37,150)	(37,150)				(37,150)	
4-00662 BOAT LAUNCH RAMP REVENUE		(10,159)						
4-00663 SARNIA BAY MARINA REVENUE	(107,500)	(107,134)	(107,500)				(107,500)	
4-00903 RENTAL REVENUE	(7,100)	(5,445)	(7,100)				(7,100)	
<b>Revenue Total</b>	<b>(151,750)</b>	<b>(159,888)</b>	<b>(151,750)</b>				<b>(151,750)</b>	
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	71,142	73,112	71,142		1,917		73,059	2.69%
5-01051 WAGES - SEASONAL	40,652	39,492	40,652				40,652	
5-01055 WAGES - OVERTIME	5,500	3,224	5,500				5,500	
5-01060 WAGES - CASUAL	28,030	35,115	28,030				28,030	
5-01115 STAT HOLIDAY PAY	2,404	2,346	2,404				2,404	
5-01200 EMPLOYEE BENEFITS - STATUTORY	24,011	24,256	24,011		1,424		25,435	5.93%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	8,988	9,925	8,988		879		9,867	9.78%
5-02100 UTILITIES		67						
5-02101 FUEL	3,300	1,119	3,300				3,300	
5-02102 ELECTRICITY	14,740	23,453	14,740				14,740	
5-02103 WATER	7,000	10,105	7,000				7,000	
5-02104 TELEPHONE	3,000	627	3,000				3,000	
5-02220 VEHICLE EXPENSE	12,000	12,000	12,000				12,000	
5-02360 CLOTHING & UNIFORMS	500		500				500	
5-02400 REPAIRS & MAINTENANCE	10,300		10,300				10,300	
5-04005 INSURANCE	5,191	5,191	5,191		519		5,710	10.00%
5-04022 COMPOST COLLECTION	3,500		3,500				3,500	
5-04900 CONTRACT WORK	11,000	34,635	11,000				11,000	
5-47400 PARK MAINTENANCE & SUPPLIES	15,000	26,343	15,000				15,000	
<b>Expense Total</b>	<b>266,258</b>	<b>301,010</b>	<b>266,258</b>		<b>4,739</b>		<b>270,997</b>	<b>1.78%</b>
<b>Net Expense</b>	<b>114,508</b>	<b>141,122</b>	<b>114,508</b>		<b>4,739</b>		<b>119,247</b>	<b>4.14%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 4510 GENERAL PARK MAINTENANCE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00661 CONCESSION REVENUE	(14,900)	(22,000)	(14,900)				(14,900)	
4-00795 OTHER GRANTS & SUBSIDIES	(5,000)		(5,000)				(5,000)	
4-00900 SUNDRY REVENUE		(28)						
4-00903 RENTAL REVENUE	(61,800)	(64,003)	(61,800)				(61,800)	
4-00930 COSTS RECOVERED	(5,200)	(5,053)	(5,200)				(5,200)	
<b>Revenue Total</b>	<b>(86,900)</b>	<b>(91,084)</b>	<b>(86,900)</b>				<b>(86,900)</b>	
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	408,457	379,546	408,457		10,842		419,299	2.65%
5-01051 WAGES - SEASONAL	168,260	160,615	168,260				168,260	
5-01055 WAGES - OVERTIME	25,000	25,477	25,000				25,000	
5-01060 WAGES - CASUAL	74,726	95,182	74,726				74,726	
5-01115 STAT HOLIDAY PAY	3,198	3,641	3,198				3,198	
5-01200 EMPLOYEE BENEFITS - STATUTORY	117,232	109,509	117,232		7,878		125,110	6.72%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	50,196	51,082	50,196		4,951		55,147	9.86%
5-02101 FUEL	30,583	15,889	30,583				30,583	
5-02102 ELECTRICITY	104,000	96,059	104,000				104,000	
5-02103 WATER	7,090	13,609	7,090				7,090	
5-02104 TELEPHONE	20,600	22,663	20,600				20,600	
5-02220 VEHICLE EXPENSE	361,200	347,390	361,200				361,200	
5-02360 CLOTHING & UNIFORMS	3,660	4,418	3,660				3,660	
5-02525 PLAYGROUND EQUIPMENT MAINTENANCE	23,690	2,848	23,690				23,690	
5-03002 OTHER OPERATING SUPPLIES	2,430	325	2,430				2,430	
5-04005 INSURANCE	21,856	21,856	21,856		2,186		24,042	10.00%
5-04021 GARBAGE COLLECTION	11,560	15,835	11,560				11,560	
5-04100 SECURITY SERVICES	1,570	2,174	1,570				1,570	
5-04900 CONTRACT WORK	82,500	81,603	82,500				82,500	
5-06100 CONTRIBUTION TO RESERVE	6,000	5,935	6,000				6,000	
5-47400 PARK MAINTENANCE & SUPPLIES	122,172	127,691	122,172				122,172	

# City of Sarnia

## 2013 Approved Current Budget

### 4510 GENERAL PARK MAINTENANCE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
5-47401 SPORTS FIELDS		55						
<b>Expense Total</b>	<b>1,645,980</b>	<b>1,583,402</b>	<b>1,645,980</b>		<b>25,857</b>		<b>1,671,837</b>	<b>1.57%</b>
<b>Net Expense</b>	<b>1,559,080</b>	<b>1,492,318</b>	<b>1,559,080</b>		<b>25,857</b>		<b>1,584,937</b>	<b>1.66%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 4511 SPORTS FIELD MAINTENANCE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00625 FACILITY FEES	(80,383)	(65,598)	(80,383)				(80,383)	
4-00627 SUBSIDIZED RENTALS	(73,211)	(44,765)	(73,211)				(73,211)	
<b>Revenue Total</b>	<b>(153,594)</b>	<b>(110,363)</b>	<b>(153,594)</b>				<b>(153,594)</b>	
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	110,968	87,941	110,968		2,940		113,908	2.65%
5-01051 WAGES - SEASONAL	60,982	79,701	60,982				60,982	
5-01055 WAGES - OVERTIME	9,998	8,603	9,998				9,998	
5-01060 WAGES - CASUAL	38,520	39,246	38,520				38,520	
5-01115 STAT HOLIDAY PAY	2,198		2,198				2,198	
5-01200 EMPLOYEE BENEFITS - STATUTORY	36,527	37,954	36,527		2,300		38,827	6.30%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	13,758	7,596	13,758		1,337		15,095	9.72%
5-02220 VEHICLE EXPENSE	30,000	30,000	30,000				30,000	
5-47401 SPORTS FIELDS	52,000	54,219	52,000				52,000	
<b>Expense Total</b>	<b>354,951</b>	<b>345,260</b>	<b>354,951</b>		<b>6,577</b>		<b>361,528</b>	<b>1.85%</b>
<b>Net Expense</b>	<b>201,357</b>	<b>234,897</b>	<b>201,357</b>		<b>6,577</b>		<b>207,934</b>	<b>3.27%</b>



# City of Sarnia

## 2013 Approved Current Budget

### 4515 GREENHOUSE & HORTICULTURE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00905 DONATIONS		(805)						
<b>Revenue Total</b>		<b>(805)</b>						
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	126,117	129,511	126,117		3,362		129,479	2.67%
5-01051 WAGES - SEASONAL	40,652	41,780	40,652				40,652	
5-01055 WAGES - OVERTIME	5,500	3,737	5,500				5,500	
5-01060 WAGES - CASUAL	32,098	24,271	32,098				32,098	
5-01200 EMPLOYEE BENEFITS - STATUTORY	34,866	35,552	34,866		2,257		37,123	6.47%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	15,472	17,151	15,472		1,532		17,004	9.90%
5-02101 FUEL	25,750	14,041	25,750				25,750	
5-02220 VEHICLE EXPENSE	40,000	40,000	40,000				40,000	
5-02360 CLOTHING & UNIFORMS	1,300	1,040	1,300				1,300	
5-04005 INSURANCE	773	773	773		77		850	9.96%
5-04100 SECURITY SERVICES	360		360				360	
5-47450 FACILITY MAINTENANCE & SUPPLIES	24,000	21,017	24,000				24,000	
<b>Expense Total</b>	<b>346,888</b>	<b>328,873</b>	<b>346,888</b>		<b>7,228</b>		<b>354,116</b>	<b>2.08%</b>
<b>Net Expense</b>	<b>346,888</b>	<b>328,068</b>	<b>346,888</b>		<b>7,228</b>		<b>354,116</b>	<b>2.08%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 4525 CHILDREN'S FARM

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00940 SALE OF MATERIALS	(1,300)		(1,300)				(1,300)	
<b>Revenue Total</b>	<b>(1,300)</b>		<b>(1,300)</b>				<b>(1,300)</b>	
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	54,312	54,742	54,312		1,410		55,722	2.60%
5-01055 WAGES - OVERTIME	3,302	3,808	3,302				3,302	
5-01060 WAGES - CASUAL	24,828	25,161	24,828				24,828	
5-01115 STAT HOLIDAY PAY	1,924	2,098	1,924				1,924	
5-01200 EMPLOYEE BENEFITS - STATUTORY	12,574	13,385	12,574		955		13,529	7.60%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	6,450	7,044	6,450		648		7,098	10.05%
5-02104 TELEPHONE	780	596	780				780	
5-02371 LIVESTOCK PURCHASES	1,760	7,047	1,760				1,760	
5-02394 LIVESTOCK FEED	17,000	19,273	17,000				17,000	
5-03500 DEVELOPMENT EXPENSES	7,500		7,500				7,500	
5-04005 INSURANCE	2,669	2,669	2,669		267		2,936	10.00%
5-04100 SECURITY SERVICES	390		390				390	
5-04900 CONTRACT WORK	2,980	12,533	2,980				2,980	
5-05120 VETERINARY SERVICES	2,460	2,919	2,460				2,460	
5-47580 FARM MAINTENANCE & SUPPLIES	8,240	5,487	8,240				8,240	
<b>Expense Total</b>	<b>147,169</b>	<b>156,762</b>	<b>147,169</b>		<b>3,280</b>		<b>150,449</b>	<b>2.23%</b>
<b>Net Expense</b>	<b>145,869</b>	<b>156,762</b>	<b>145,869</b>		<b>3,280</b>		<b>149,149</b>	<b>2.25%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 4550 WATERFRONT - DOWNTOWN

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(19,454)	(19,454)	(19,454)				(19,454)	
<b>Revenue Total</b>	<b>(19,454)</b>	<b>(19,454)</b>	<b>(19,454)</b>				<b>(19,454)</b>	
<b>EXPENSES</b>								
5-01051 WAGES - SEASONAL	19,928	9,795	19,928		402		20,330	2.02%
5-01060 WAGES - CASUAL	19,450	19,716	19,450				19,450	
5-01200 EMPLOYEE BENEFITS - STATUTORY	5,542	2,794	5,542		280		5,822	5.05%
5-02102 ELECTRICITY	3,000	663	3,000				3,000	
5-04900 CONTRACT WORK	18,045	14,597	18,045				18,045	
5-05000 SUNDRY	290	529	290				290	
5-47620 FACILITY MAINTENANCE & SUPPLIES	2,500	1,708	2,500				2,500	
<b>Expense Total</b>	<b>68,755</b>	<b>49,802</b>	<b>68,755</b>		<b>682</b>		<b>69,437</b>	<b>0.99%</b>
<b>Net Expense</b>	<b>49,301</b>	<b>30,348</b>	<b>49,301</b>		<b>682</b>		<b>49,983</b>	<b>1.38%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 4551 ARBORICULTURE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00930 COSTS RECOVERED		(880)						
<b>Revenue Total</b>		<b>(880)</b>						
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	378,111	370,179	378,111		10,284		388,395	2.72%
5-01051 WAGES - SEASONAL		25,919						
5-01055 WAGES - OVERTIME	6,500	13,520	6,500				6,500	
5-01060 WAGES - CASUAL	6,422		6,422				6,422	
5-01200 EMPLOYEE BENEFITS - STATUTORY	73,536	74,420	73,536		5,200		78,736	7.07%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	47,639	47,412	47,639		4,694		52,333	9.85%
5-02220 VEHICLE EXPENSE	34,000	34,020	34,000				34,000	
5-02360 CLOTHING & UNIFORMS	2,500	3,709	2,500				2,500	
5-02401 SMALL TOOLS	1,170	1,219	1,170				1,170	
5-04900 CONTRACT WORK	14,420	14,144	14,420				14,420	
5-04901 CONTRACT WORK-TREE CONTRACTOR	12,360	23,307	12,360				12,360	
5-47651 TREE MAINTENANCE	27,800	26,711	27,800				27,800	
<b>Expense Total</b>	<b>604,458</b>	<b>634,560</b>	<b>604,458</b>		<b>20,178</b>		<b>624,636</b>	<b>3.34%</b>
<b>Net Expense</b>	<b>604,458</b>	<b>633,680</b>	<b>604,458</b>		<b>20,178</b>		<b>624,636</b>	<b>3.34%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 4552 PARKS & RECREATION - WORK FOR OTHERS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-47750 COSTS RECOVERED - CITY HALL	(19,925)	(19,925)	(19,925)				(19,925)	
4-47763 COSTS RECOVERED - SHOWMOBILE DELIVERY	(1,385)	(1,090)	(1,385)				(1,385)	
4-47766 COSTS RECOVERED - SARNIA PARKING	(6,335)		(6,335)				(6,335)	
4-47767 COSTS RECOVERED - LAMBTON CTY -GRASS CUT	(13,725)	(13,725)	(13,725)				(13,725)	
4-47785 COSTS RECOVERED - BLUEWATER GYM BUILDING	(4,000)	(3,500)	(4,000)				(4,000)	
<b>Revenue Total</b>	<b>(45,370)</b>	<b>(38,240)</b>	<b>(45,370)</b>				<b>(45,370)</b>	
<b>EXPENSES</b>								
5-01051 WAGES - SEASONAL	19,928	20,147	19,928		402		20,330	2.02%
5-01060 WAGES - CASUAL	6,422	6,677	6,422				6,422	
5-01200 EMPLOYEE BENEFITS - STATUTORY	4,380	4,651	4,380		248		4,628	5.66%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY		(2)						
5-02220 VEHICLE EXPENSE	3,800	3,800	3,800				3,800	
5-47713 SHOWMOBILE DELIVERIES	1,200		1,200				1,200	
5-47736 BLUEWATER GYMNASSTICS BUILDING	5,000	1,565	5,000				5,000	
5-47737 NATURE TRAIL	5,000		5,000				5,000	
<b>Expense Total</b>	<b>45,730</b>	<b>36,838</b>	<b>45,730</b>		<b>650</b>		<b>46,380</b>	<b>1.42%</b>
<b>Net Expense</b>	<b>360</b>	<b>(1,402)</b>	<b>360</b>		<b>650</b>		<b>1,010</b>	<b>180.56%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **4600 4601 4602**  
DEPARTMENT **PARKS & RECREATION**  
DIVISION **RECREATION**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	1.90	1.90	-	1.90	
PART-TIME/SEASONAL/TEMPORARY FTEs	3.79	3.79	-	3.79	
<b>TOTAL FTEs</b>	<b>5.69</b>	<b>5.69</b>	-	<b>5.69</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

The Recreation section provides a number of programs for the City. Sarnia has historically utilized both direct and indirect programming. In addition to the programs directly offered by the City, Recreation staff assist numerous groups and committees with their activities. This helps to ensure that these activities are coordinated by outside committees and are not the direct responsibility of City staff. If the City were to operate these programs, additional staffing and budget would be required. Examples of City programs include Christmas on the Farm, Easter in the Park, summer day camps, winter activity programs, preparation of all newsletters, flyers, programs, etc. Indirect programming includes Art Walk, Jingle Bell Walk, Santa Claus Parade, Canada Day, etc.

This section is also responsible for the co-ordination and scheduling of events on the waterfront, scheduling summer entertainment in the Dow People Place, organizing and supervising waterfront events such as Kids Funfest and Hobbyfest, and overseeing the permit and approval process for waterfront events. These include approvals by Fire, Police, Licensing, Special Occasion permits, insurance, scheduling of dates, indemnity agreements, etc.

# City of Sarnia

## 2013 Approved Current Budget

### 4600 RECREATION ADMINISTRATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01000 SALARIES	127,482	126,599	127,482		3,492		130,974	2.74%
5-01025 SALARIES - OVERTIME		396						
5-01200 EMPLOYEE BENEFITS - STATUTORY	24,054	23,763	24,054		1,911		25,965	7.94%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	13,574	12,790	13,574		1,243		14,817	9.16%
5-02000 STATIONERY & SUPPLIES		330						
5-02001 PRINTING & PAPER SUPPLIES	2,900	3,161	2,900				2,900	
5-02220 VEHICLE EXPENSE	3,000	3,000	3,000				3,000	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	600	285	600				600	
5-02302 ADVERTISING	3,300	1,083	3,300				3,300	
5-02303 POSTAGE		536						
5-02310 TRAVEL	1,000	326	1,000				1,000	
5-02311 TRAINING & EDUCATION	850	1,097	850				850	
5-02312 CONFERENCES & SEMINARS	2,000		2,000				2,000	
<b>Expense Total</b>	<b>178,760</b>	<b>173,366</b>	<b>178,760</b>		<b>6,646</b>		<b>185,406</b>	<b>3.72%</b>
<b>Net Expense</b>	<b>178,760</b>	<b>173,366</b>	<b>178,760</b>		<b>6,646</b>		<b>185,406</b>	<b>3.72%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 4601 RECREATION PROGRAMS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00642 REGISTRATION FEES - RECREATION PROGRAMS	(22,000)	(17,780)	(22,000)				(22,000)	
4-00644 REGISTRATION FEES - SUMMER ACTIVITIES	(8,600)	(10,890)	(8,600)				(8,600)	
4-00645 REGISTRATION FEES - SPECIAL EVENTS	(1,000)		(1,000)				(1,000)	
4-00646 REGISTRATION FEES - FITNESS	(4,800)	(5,327)	(4,800)				(4,800)	
4-00647 REGISTRATION FEES - DAY CAMP	(27,300)	(16,813)	(27,300)				(27,300)	
4-00930 COSTS RECOVERED	(2,000)	(8,751)	(2,000)				(2,000)	
<b>Revenue Total</b>	<b>(65,700)</b>	<b>(59,561)</b>	<b>(65,700)</b>				<b>(65,700)</b>	
<b>EXPENSES</b>								
5-01055 WAGES - OVERTIME		989						
5-01060 WAGES - CASUAL	41,092	39,731	41,092				41,092	
5-01080 WAGES - LIFEGUARDS/CONCESSIONS	32,930	32,989	32,930				32,930	
5-01200 EMPLOYEE BENEFITS - STATUTORY	5,616	7,600	5,616		90		5,706	1.60%
5-47251 RECREATION PROGRAMS	15,500	11,032	15,500				15,500	
5-47252 SUMMER ACTIVITY CENTRES	1,500	1,608	1,500				1,500	
5-47253 SPECIAL ACTIVITIES	11,000	14,190	11,000				11,000	
5-47254 COMMUNITY DEVELOPMENT	1,000		1,000				1,000	
5-47255 FITNESS PROGRAM	100		100				100	
5-47256 DAY CAMP	10,000	7,135	10,000				10,000	
5-47258 EDUCATION FOR LEISURE	190		190				190	
5-47262 LIFEGUARDS - CANATARA PARK	8,000	12,023	8,000				8,000	
<b>Expense Total</b>	<b>126,928</b>	<b>127,297</b>	<b>126,928</b>		<b>90</b>		<b>127,018</b>	<b>0.07%</b>
<b>Net Expense</b>	<b>61,228</b>	<b>67,736</b>	<b>61,228</b>		<b>90</b>		<b>61,318</b>	<b>0.15%</b>



# City of Sarnia

## 2013 Approved Current Budget

### 4602 WATERFRONT PROGRAMS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00645 REGISTRATION FEES - SPECIAL EVENTS	(700)	(783)	(700)				(700)	
4-00652 REGISTRATION FEES - WATERFRONT PROGRAM	(2,500)	(3,050)	(2,500)				(2,500)	
4-00653 REGISTRATION FEES - ENTERTAINMENT	(3,800)	(3,545)	(3,800)				(3,800)	
4-00905 DONATIONS	(17,000)	(18,065)	(17,000)				(17,000)	
4-00930 COSTS RECOVERED	(14,150)	(13,321)	(14,150)				(14,150)	
4-06200 CONTRIBUTION FROM RESERVE FUND		(2,300)						
<b>Revenue Total</b>	<b>(38,150)</b>	<b>(41,064)</b>	<b>(38,150)</b>				<b>(38,150)</b>	
<b>EXPENSES</b>								
5-01060 WAGES - CASUAL	10,270	8,664	10,270				10,270	
5-01200 EMPLOYEE BENEFITS - STATUTORY	848	931	848		12		860	1.42%
5-02101 FUEL	2,100	3,756	2,100		600		2,700	28.57%
5-02102 ELECTRICITY	7,000	10,070	7,000		1,000		8,000	14.29%
5-02103 WATER	6,500	8,095	6,500		300		6,800	4.62%
5-02302 ADVERTISING	6,500	6,156	6,500				6,500	
5-02520 FACILITY MAINTENANCE	5,500	6,969	5,500				5,500	
5-47351 WATERFRONT PROGRAMMING	150	175	150				150	
5-47352 SPECIAL ACTIVITIES	16,000	14,574	16,000				16,000	
5-47354 WATERFRONT ACTIVITIES	1,370	2,249	1,370				1,370	
5-47355 CONCERTS/ENTERTAINMENT	11,330	9,294	11,330				11,330	
<b>Expense Total</b>	<b>67,568</b>	<b>70,933</b>	<b>67,568</b>		<b>1,912</b>		<b>69,480</b>	<b>2.83%</b>
<b>Net Expense</b>	<b>29,418</b>	<b>29,869</b>	<b>29,418</b>		<b>1,912</b>		<b>31,330</b>	<b>6.50%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 4610 CANADA DAY

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00661 CONCESSION REVENUE		(4,712)						
4-00800 FEDERAL SUBSIDY		(20,000)						
4-00905 DONATIONS		(50,300)						
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES		(895)						
4-00992 FUND RAISING		(3,413)						
4-00993 BINGO PROCEEDS		(28,987)						
<b>Revenue Total</b>		<b>(108,307)</b>						
<b>EXPENSES</b>								
5-05816 CANADA DAY COMMITTEE		20						
5-05817 CANADA DAY-PUBLICITY		2,572						
5-05819 CANADA DAY-FIREWORKS		33,607						
5-05821 CANADA DAY-SOUND SYSTEM		16,078						
5-05824 CANADA DAY-BOOTH EXPENSE		2,543						
5-05825 CANADA DAY-PARADE		3,000						
5-05826 CANADA DAY-WASHROOMS		4,044						
5-05827 CANADA DAY-BALLOONS, CANDY		906						
5-05830 CANADA DAY-MAJOR ENTERTAIN-JUNE 30		17,818						
5-05831 CANADA DAY-MINOR ENTERTAIN-JUNE 30		20,294						
5-05832 CANADA DAY-MISCELLANEOUS		5,631						
<b>Expense Total</b>		<b>106,513</b>						
<b>Net Expense</b>		<b>(1,794)</b>						

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **4700 4705 4706 4708**  
DEPARTMENT **PARKS & RECREATION**  
DIVISION **ARENAS**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	12.98	12.98	-	12.98	
PART-TIME/SEASONAL/TEMPORARY FTEs	3.88	3.88	-	3.88	
<b>TOTAL FTEs</b>	16.86	<b>16.86</b>	-	<b>16.86</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

The City has four ice pads at three locations. The City arenas focus primarily on youth groups, figure skating, and recreational hockey. Arenas are a mainstay for winter activities in Sarnia and remain 85-90% rented during prime and not quite prime hours. Sarnia is unique in that one supervisor oversees all arenas year-round and is assigned sportsfields and pools during the summer. This is unlike arenas in other municipalities which still utilize an arena manager system for each arena. Multiple responsibilities for the Supervisor results in considerable savings in staff costs.

# City of Sarnia

## 2013 Approved Current Budget

### 4700 ARENAS ADMINISTRATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01000 SALARIES	92,913	88,306	92,913		4,272		97,185	4.60%
5-01025 SALARIES - OVERTIME	2,496	5,031	2,496				2,496	
5-01095 CALL DUTY	3,654	3,605	3,654				3,654	
5-01200 EMPLOYEE BENEFITS - STATUTORY	18,304	17,698	18,304		1,706		20,010	9.32%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	4,382	4,774	4,382		421		4,803	9.61%
5-02220 VEHICLE EXPENSE	14,000	14,000	14,000				14,000	
5-02311 TRAINING & EDUCATION	4,000	3,273	4,000				4,000	
5-02360 CLOTHING & UNIFORMS	500	471	500				500	
5-04022 COMPOST COLLECTION	7,100	5,638	7,100				7,100	
<b>Expense Total</b>	<b>147,349</b>	<b>142,796</b>	<b>147,349</b>		<b>6,399</b>		<b>153,748</b>	<b>4.34%</b>
<b>Net Expense</b>	<b>147,349</b>	<b>142,796</b>	<b>147,349</b>		<b>6,399</b>		<b>153,748</b>	<b>4.34%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 4705 SARNIA ARENA

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00626 GENERAL ICE RENTALS	(85,058)	(73,745)	(85,058)				(85,058)	
4-00627 SUBSIDIZED RENTALS	(207,000)	(208,652)	(207,000)				(207,000)	
4-00628 PUBLIC SKATING	(1,000)	(128)	(1,000)				(1,000)	
4-00629 SPECIAL EVENTS	(1,765)	(446)	(1,765)				(1,765)	
4-00660 HALL RENTAL	(4,500)	(5,537)	(4,500)				(4,500)	
4-00661 CONCESSION REVENUE	(60,000)	(58,664)	(60,000)				(60,000)	
<b>Revenue Total</b>	<b>(359,323)</b>	<b>(347,172)</b>	<b>(359,323)</b>				<b>(359,323)</b>	
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	147,909	141,677	147,909		3,966		151,875	2.68%
5-01055 WAGES - OVERTIME	12,000	15,800	12,000				12,000	
5-01060 WAGES - CASUAL	12,844	20,566	12,844				12,844	
5-01080 WAGES - LIFEGUARDS/CONCESSIONS	15,002	18,980	15,002				15,002	
5-01115 STAT HOLIDAY PAY	2,600	1,865	2,600				2,600	
5-01200 EMPLOYEE BENEFITS - STATUTORY	30,572	32,282	30,572		2,261		32,833	7.40%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	18,558	14,514	18,558		1,824		20,382	9.83%
5-02101 FUEL	28,875	15,843	28,875				28,875	
5-02102 ELECTRICITY	66,200	95,730	66,200				66,200	
5-02103 WATER	13,800	17,321	13,800				13,800	
5-02104 TELEPHONE	3,600	2,390	3,600				3,600	
5-02220 VEHICLE EXPENSE	16,000	16,000	16,000				16,000	
5-02360 CLOTHING & UNIFORMS	2,780	2,454	2,780				2,780	
5-04005 INSURANCE	12,210	12,564	12,210		1,221		13,431	10.00%
5-04042 LAUNDRY SERVICES	1,500		1,500				1,500	
5-04100 SECURITY SERVICES	500		500				500	
5-04900 CONTRACT WORK	13,400	71,509	13,400				13,400	
5-05000 SUNDRY	250		250				250	
5-47050 ARENA MAINTENANCE & SUPPLIES	39,140	12,511	39,140		(10,000)		29,140	(25.55%)
5-47060 CONCESSIONS	27,000	34,937	27,000				27,000	

# City of Sarnia

## 2013 Approved Current Budget

### 4705 SARNIA ARENA

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>Expense Total</b>	<b>464,740</b>	<b>526,943</b>	<b>464,740</b>		<b>(728)</b>		<b>464,012</b>	<b>(0.16%)</b>
<b>Net Expense</b>	<b>105,417</b>	<b>179,771</b>	<b>105,417</b>		<b>(728)</b>		<b>104,689</b>	<b>(0.69%)</b>

# City of Sarnia

## 2013 Approved Current Budget

### 4706 GERMAIN ARENA

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00626 GENERAL ICE RENTALS	(61,822)	(56,172)	(61,822)				(61,822)	
4-00627 SUBSIDIZED RENTALS	(211,195)	(169,251)	(211,195)				(211,195)	
4-00628 PUBLIC SKATING	(4,000)	(1,594)	(4,000)				(4,000)	
4-00661 CONCESSION REVENUE	(19,900)	(4,868)	(19,900)				(19,900)	
4-00930 COSTS RECOVERED		(300)						
<b>Revenue Total</b>	<b>(296,917)</b>	<b>(232,185)</b>	<b>(296,917)</b>				<b>(296,917)</b>	
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	104,245	100,870	104,245		4,285		108,530	4.11%
5-01055 WAGES - OVERTIME	7,944	10,095	7,944				7,944	
5-01060 WAGES - CASUAL	2,144	3,963	2,144				2,144	
5-01080 WAGES - LIFEGUARDS/CONCESSIONS	4,978	2,856	4,978				4,978	
5-01115 STAT HOLIDAY PAY	2,574	1,543	2,574				2,574	
5-01200 EMPLOYEE BENEFITS - STATUTORY	20,665	20,871	20,665		1,969		22,634	9.53%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	12,921	14,661	12,921		1,295		14,216	10.02%
5-02101 FUEL	13,552	10,575	13,552				13,552	
5-02102 ELECTRICITY	44,250	58,565	44,250				44,250	
5-02103 WATER	8,675	8,174	8,675				8,675	
5-02104 TELEPHONE	1,110	2,085	1,110				1,110	
5-02220 VEHICLE EXPENSE	15,000	15,000	15,000				15,000	
5-02360 CLOTHING & UNIFORMS	880	982	880				880	
5-04005 INSURANCE	8,547	8,901	8,547		855		9,402	10.00%
5-04042 LAUNDRY SERVICES	1,280		1,280				1,280	
5-04100 SECURITY SERVICES	400	569	400				400	
5-04900 CONTRACT WORK	13,390	14,542	13,390				13,390	
5-05000 SUNDRY	150		150				150	
5-47100 ARENA MAINTENANCE & SUPPLIES	25,750	9,735	25,750		(5,000)		20,750	(19.42%)
5-47101 VANDALISM		85						
5-47120 CONCESSIONS	8,000	2,549	8,000				8,000	

# City of Sarnia

## 2013 Approved Current Budget

### 4706 GERMAIN ARENA

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
5-47123 PUBLIC SKATING	300		300				300	
<b>Expense Total</b>	<b>296,755</b>	<b>286,621</b>	<b>296,755</b>		<b>3,404</b>		<b>300,159</b>	<b>1.15%</b>
<b>Net Expense</b>	<b>(162)</b>	<b>54,436</b>	<b>(162)</b>		<b>3,404</b>		<b>3,242</b>	<b>(2,101.23%)</b>



# City of Sarnia

## 2013 Approved Current Budget

### 4708 CLEARWATER ARENA

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00626 GENERAL ICE RENTALS	(242,900)	(137,878)	(242,900)				(242,900)	
4-00627 SUBSIDIZED RENTALS	(442,900)	(454,627)	(442,900)				(442,900)	
4-00628 PUBLIC SKATING	(8,000)	(6,880)	(8,000)				(8,000)	
4-00629 SPECIAL EVENTS	(20,000)	(10,360)	(20,000)				(20,000)	
4-00636 SKATE SHARPENING		(2,275)						
4-00660 HALL RENTAL	(28,000)	(18,428)	(28,000)				(28,000)	
4-00661 CONCESSION REVENUE	(80,000)	(55,956)	(80,000)				(80,000)	
4-00900 SUNDRY REVENUE	(10,000)		(10,000)				(10,000)	
<b>Revenue Total</b>	<b>(831,800)</b>	<b>(686,404)</b>	<b>(831,800)</b>				<b>(831,800)</b>	
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	385,520	413,292	385,520		10,244		395,764	2.66%
5-01055 WAGES - OVERTIME	23,700	33,046	23,700				23,700	
5-01060 WAGES - CASUAL	17,120	8,350	17,120				17,120	
5-01080 WAGES - LIFEGUARDS/CONCESSIONS	17,004	22,610	17,004				17,004	
5-01115 STAT HOLIDAY PAY	6,697	3,563	6,697				6,697	
5-01200 EMPLOYEE BENEFITS - STATUTORY	76,666	79,306	76,666		6,141		82,807	8.01%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	48,023	50,540	48,023		4,717		52,740	9.82%
5-02101 FUEL	36,382	36,293	36,382				36,382	
5-02102 ELECTRICITY	102,550	129,206	102,550				102,550	
5-02103 WATER	10,800	4,439	10,800				10,800	
5-02104 TELEPHONE	2,060	1,859	2,060				2,060	
5-02220 VEHICLE EXPENSE	22,500	22,500	22,500				22,500	
5-02360 CLOTHING & UNIFORMS	4,000	4,909	4,000				4,000	
5-04005 INSURANCE	14,387	14,741	14,387		1,439		15,826	10.00%
5-04042 LAUNDRY SERVICES	2,140		2,140				2,140	
5-04100 SECURITY SERVICES	300	569	300				300	
5-04900 CONTRACT WORK	19,950	79,059	19,950				19,950	
5-05000 SUNDRY	555		555				555	

# City of Sarnia

## 2013 Approved Current Budget

### 4708 CLEARWATER ARENA

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
5-47150 GENERAL FACILITY MAINTENANCE	44,840	16,754	44,840		(10,000)		34,840	(22.30%)
5-47160 CONCESSIONS	39,250	27,720	39,250				39,250	
5-47162 SPECIAL EVENTS		534						
5-47163 PUBLIC SKATING	2,200		2,200				2,200	
<b>Expense Total</b>	<b>876,644</b>	<b>949,290</b>	<b>876,644</b>		<b>12,541</b>		<b>889,185</b>	<b>1.43%</b>
<b>Net Expense</b>	<b>44,844</b>	<b>262,886</b>	<b>44,844</b>		<b>12,541</b>		<b>57,385</b>	<b>27.97%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **4715 4716**  
DEPARTMENT **PARKS & RECREATION**  
DIVISION **POOLS**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	0.48	0.48	-	0.48	
PART-TIME/SEASONAL/TEMPORARY FTEs	5.03	5.03	-	5.03	
<b>TOTAL FTEs</b>	<b>5.51</b>	<b>5.51</b>	-	<b>5.51</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

The City has two outdoor pools that provide affordable recreational swimming as well as the opportunity for students to advance through swimming lessons to the extent of becoming qualified lifeguards. Two arena staff are reassigned to maintain the pools and the spray park for a portion of the summer. Both pools are managed by qualified summer students (lifeguards) who report to a Recreation Coordinator. This is a very economical and successful method of operation and provides tremendous work experience for the lifeguards and student managers. The spray park and associated park amenities have been an overwhelming success. Daily use of the spray park remains very heavy and will continue to attract young children well into the future. While the spray park does not require a lifeguard, management assigns one of the lifeguards who is on a break from overseeing the busy pool to monitor and supervise the spray park area, cancelling the need for specific spray park staffing and providing a high caliber of safety for users.

# City of Sarnia

## 2013 Approved Current Budget

### 4715 JACKSON POOL

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00630 PUBLIC SWIMMING	(7,500)	(2,446)	(7,500)				(7,500)	
4-00635 SCHOOL RENTAL & AWARDS	(2,000)	(1,134)	(2,000)				(2,000)	
4-00640 REGISTRATION FEES	(22,500)	(20,504)	(22,500)				(22,500)	
4-00930 COSTS RECOVERED		(274)						
<b>Revenue Total</b>	<b>(32,000)</b>	<b>(24,358)</b>	<b>(32,000)</b>				<b>(32,000)</b>	
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	12,053	14,310	12,053		572		12,625	4.75%
5-01055 WAGES - OVERTIME	2,574	8,549	2,574				2,574	
5-01080 WAGES - LIFEGUARDS/CONCESSIONS	52,000	51,063	52,000				52,000	
5-01115 STAT HOLIDAY PAY	1,506	932	1,506				1,506	
5-01200 EMPLOYEE BENEFITS - STATUTORY	6,836	8,855	6,836		267		7,103	3.91%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	1,547	1,749	1,547		155		1,702	10.02%
5-02054 CHEMICALS	5,170	5,030	5,170				5,170	
5-02101 FUEL	5,375	2,177	5,375				5,375	
5-02102 ELECTRICITY	3,460	2,209	3,460				3,460	
5-02103 WATER	3,050	8,893	3,050				3,050	
5-02104 TELEPHONE	590	746	590				590	
5-04005 INSURANCE	2,781	2,781	2,781		278		3,059	10.00%
5-47500 POOL MAINTENANCE & SUPPLIES	9,035	775	9,035				9,035	
5-47503 POOL & BUILDING MAINTENANCE	3,430	5,267	3,430				3,430	
5-47510 POOL LIFEGUARDS & SUPPLIES	2,724	2,648	2,724				2,724	
<b>Expense Total</b>	<b>112,131</b>	<b>115,984</b>	<b>112,131</b>		<b>1,272</b>		<b>113,403</b>	<b>1.13%</b>
<b>Net Expense</b>	<b>80,131</b>	<b>91,626</b>	<b>80,131</b>		<b>1,272</b>		<b>81,403</b>	<b>1.59%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 4716 COX YOUTH CENTRE & POOL

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00630 PUBLIC SWIMMING	(21,000)	(18,010)	(21,000)				(21,000)	
4-00635 SCHOOL RENTAL & AWARDS	(2,700)	(4,695)	(2,700)				(2,700)	
4-00640 REGISTRATION FEES	(28,000)	(27,253)	(28,000)				(28,000)	
4-00930 COSTS RECOVERED		(539)						
<b>Revenue Total</b>	<b>(51,700)</b>	<b>(50,497)</b>	<b>(51,700)</b>				<b>(51,700)</b>	
<b>EXPENSES</b>								
5-01050 WAGES - REGULAR	12,053	341	12,053		572		12,625	4.75%
5-01055 WAGES - OVERTIME	2,574	373	2,574				2,574	
5-01080 WAGES - LIFEGUARDS/CONCESSIONS	60,008	68,793	60,008				60,008	
5-01200 EMPLOYEE BENEFITS - STATUTORY	7,711	7,223	7,711		272		7,983	3.53%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	1,547		1,547		155		1,702	10.02%
5-02054 CHEMICALS	3,500	6,979	3,500				3,500	
5-02101 FUEL	4,670		4,670				4,670	
5-02103 WATER	7,950	6,994	7,950				7,950	
5-02104 TELEPHONE	800	739	800				800	
5-04005 INSURANCE	4,690	4,690	4,690		470		5,160	10.02%
5-47600 POOL MAINTENANCE & SUPPLIES	7,070	9,134	7,070				7,070	
5-47603 POOL & BUILDING MAINTENANCE	4,620	6,408	4,620				4,620	
5-47610 POOL LIFEGUARDS & SUPPLIES	2,935	1,837	2,935				2,935	
<b>Expense Total</b>	<b>120,128</b>	<b>113,511</b>	<b>120,128</b>		<b>1,469</b>		<b>121,597</b>	<b>1.22%</b>
<b>Net Expense</b>	<b>68,428</b>	<b>63,014</b>	<b>68,428</b>		<b>1,469</b>		<b>69,897</b>	<b>2.15%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # 4950  
DEPARTMENT **PARKS & RECREATION**  
DIVISION **STRANGWAY CENTRE**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	2.50	2.50	-	2.50	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.33	0.33	-	0.33	
<b>TOTAL FTEs</b>	<b>2.83</b>	<b>2.83</b>	-	<b>2.83</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Responsible for providing numerous programs and activities for active seniors fifty years of age and older. The permanent, part-time activities coordinator position was combined with the full-time position in the Recreation Section at City Hall resulting in one full-time position and the reduction of the permanent part-time position. The Manager of the Centre is also the City's representative on the Special Needs Committee and Parks & Recreation's representative on the City's Accessibility Committee. While still honouring the needs of the long-term members, the Centre is reinventing itself to provide programs that meet the needs and interests of today's active, mature adult. The Centre has been very successful in attracting young, middle-age, and senior adults to participate in a variety of programs and special interest offerings. The Centre has also moved to a pay-as-you-participate philosophy which requires the purchase of tokens for each activity a member participates in. This is on top of the basic membership fee and provides a more fair allocation of cost between active and non-active members.

# City of Sarnia

## 2013 Approved Current Budget

### 4950 STRANGWAY CENTRE - ADMINISTRATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00474 ADVERTISING	(500)		(500)				(500)	
4-00655 MEMBERSHIP FEES	(17,000)	(19,476)	(17,000)				(17,000)	
4-00750 PROVINCIAL SUBSIDY	(58,964)	(63,874)	(58,964)				(58,964)	
4-00800 FEDERAL SUBSIDY		(1,386)						
4-00903 RENTAL REVENUE	(3,000)	(2,147)	(3,000)				(3,000)	
4-00905 DONATIONS	(1,500)	(7,196)	(1,500)				(1,500)	
4-47800 COSTS RECOVERED - SPECIAL EVENTS COMMITTEE	(7,000)	(3,335)	(7,000)				(7,000)	
4-47801 COSTS RECOVERED - TRAVEL COMMITTEE	(7,700)		(7,700)				(7,700)	
4-47803 COSTS RECOVERED - FUNDRAISING	(27,500)	(8,659)	(27,500)				(27,500)	
4-47805 COSTS RECOVERED - HOBBY SHOP	(1,800)	(3,405)	(1,800)				(1,800)	
4-47806 COSTS RECOVERED - ACTIVITIES	(87,500)	(109,236)	(87,500)				(87,500)	
4-47823 DONATIONS - FUNDRAISING	(600)		(600)				(600)	
4-47825 DONATIONS - HOBBY SHOP	(200)		(200)				(200)	
4-47826 DONATIONS - ACTIVITIES	(50)		(50)				(50)	
<b>Revenue Total</b>	<b>(213,314)</b>	<b>(218,714)</b>	<b>(213,314)</b>				<b>(213,314)</b>	
<b>EXPENSES</b>								
5-01000 SALARIES	142,400	142,570	142,400		6,974		149,374	4.90%
5-01025 SALARIES - OVERTIME		420						
5-01030 SALARIES - CASUAL	7,344	7,103	7,344		286		7,630	3.89%
5-01200 EMPLOYEE BENEFITS - STATUTORY	27,683	27,661	27,683		2,785		30,468	10.06%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	17,405	12,731	17,405		1,581		18,986	9.08%
5-02000 STATIONERY & SUPPLIES	1,560	611	1,560				1,560	
5-02001 PRINTING & PAPER SUPPLIES	4,325	7,244	4,325				4,325	
5-02104 TELEPHONE	3,200	2,334	3,200				3,200	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	350	450	350				350	
5-02302 ADVERTISING	5,438	4,990	5,438				5,438	
5-02303 POSTAGE	550	99	550				550	
5-02311 TRAINING & EDUCATION	500	234	500				500	

# City of Sarnia

## 2013 Approved Current Budget

### 4950 STRANGWAY CENTRE - ADMINISTRATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
5-02400 REPAIRS & MAINTENANCE		1,592						
5-03201 COMMITTEE EXPENSES-SPECIAL EVENTS	7,450	2,831	7,450				7,450	
5-03202 COMMITTEE EXPENSES-TRAVEL COMMITTEE	4,840	570	4,840				4,840	
5-03203 COMMITTEE EXPENSES-MEMBERSHIP		10						
5-03204 COMMITTEE EXPENSES-FUNDRAISING	9,785	361	9,785				9,785	
5-03206 COMMITTEE EXPENSES-HOBBY SHOP	580	1,050	580				580	
5-03207 COMMITTEE EXPENSES-ACTIVITIES	24,000	38,659	24,000				24,000	
5-04005 INSURANCE	755	755	755		76		831	10.07%
5-04043 CONTRACT CLEANING	18,540	23,377	18,540				18,540	
5-05505 NEW EQUIPMENT	1,000	9,342	1,000				1,000	
<b>Expense Total</b>	<b>277,705</b>	<b>284,994</b>	<b>277,705</b>		<b>11,702</b>		<b>289,407</b>	<b>4.21%</b>
<b>Net Expense</b>	<b>64,391</b>	<b>66,280</b>	<b>64,391</b>		<b>11,702</b>		<b>76,093</b>	<b>18.17%</b>



# City of Sarnia

## 2013 Approved Current Budget

### 4951 STRANGWAY CENTRE - BUILDING & PROPERTY

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-02101 FUEL	9,270	7,798	9,270				9,270	
5-02102 ELECTRICITY	16,385	16,324	16,385				16,385	
5-02103 WATER	4,500	7,557	4,500				4,500	
5-02104 TELEPHONE		471						
5-02321 CLEANING SUPPLIES	2,500	2,866	2,500				2,500	
5-02420 BUILDING MAINTENANCE	18,000	14,450	18,000				18,000	
5-04005 INSURANCE	1,604	1,604	1,604		160		1,764	9.98%
5-04100 SECURITY SERVICES	319	569	319				319	
<b>Expense Total</b>	<b>52,578</b>	<b>51,639</b>	<b>52,578</b>		<b>160</b>		<b>52,738</b>	<b>0.30%</b>
<b>Net Expense</b>	<b>52,578</b>	<b>51,639</b>	<b>52,578</b>		<b>160</b>		<b>52,738</b>	<b>0.30%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 4952 STRANGWAY CENTRE - CAFETERIA

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00661 CONCESSION REVENUE	(9,000)	(16,716)	(9,000)				(9,000)	
<b>Revenue Total</b>	<b>(9,000)</b>	<b>(16,716)</b>	<b>(9,000)</b>				<b>(9,000)</b>	
<b>EXPENSES</b>								
5-02058 PAPER GOODS	240		240				240	
5-02060 FOOD	4,500	8,365	4,500				4,500	
5-02321 CLEANING SUPPLIES	130	42	130				130	
5-02410 EQUIPMENT MAINTENANCE	160		160				160	
5-05505 NEW EQUIPMENT		508						
<b>Expense Total</b>	<b>5,030</b>	<b>8,915</b>	<b>5,030</b>				<b>5,030</b>	
<b>Net Expense</b>	<b>(3,970)</b>	<b>(7,801)</b>	<b>(3,970)</b>				<b>(3,970)</b>	

# **PLANNING & BUILDING**

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # 5005  
DEPARTMENT **PLANNING & BUILDING**  
DIVISION **PLANNING**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	8.00	8.00	-	8.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>8.00</b>	<b>8.00</b>	<b>-</b>	<b>8.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

To deliver a broad range of planning and development services. To administer the City's Official Plan and Zoning By-law, subdivision applications, site plan activity and various loan programs.

# City of Sarnia

## 2013 Approved Current Budget

### 5005 PLANNING DEPARTMENT

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00700 ZONING & OFFICIAL PLAN APPLICATIONS	(80,000)	(60,299)	(80,000)				(80,000)	
4-00701 ZONING VERIFICATION FEES	(12,000)	(15,343)	(12,000)				(12,000)	
4-00704 DRAFT SUBDIVISION APPROVAL FEE	(3,750)	(11,445)	(3,750)		(3,750)		(7,500)	100.00%
4-00720 SALE OF PRINTS, MAPS, ETC	(1,000)	(2,495)	(1,000)		(200)		(1,200)	20.00%
4-00740 R.R.A.P. FEES	(10,000)	(17,689)	(10,000)			10,000		(100.00%)
4-00741 HASI AGENCY FEES	(1,500)	(113)	(1,500)			1,500		(100.00%)
4-00745 PLANNING DEPART-COUNTY GRANT	(568,775)	(484,000)	(568,775)				(568,775)	
4-00750 PROVINCIAL SUBSIDY		(74,366)						
4-00930 COSTS RECOVERED	(50,000)	(62,032)	(50,000)				(50,000)	
<b>Revenue Total</b>	<b>(727,025)</b>	<b>(727,782)</b>	<b>(727,025)</b>		<b>(3,950)</b>	<b>11,500</b>	<b>(719,475)</b>	<b>(1.04%)</b>
<b>EXPENSES</b>								
5-01000 SALARIES	590,543	585,731	590,543		20,963		611,506	3.55%
5-01025 SALARIES - OVERTIME		787						
5-01030 SALARIES - CASUAL		11,053						
5-01200 EMPLOYEE BENEFITS - STATUTORY	109,083	108,886	109,083		10,258		119,341	9.40%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	57,811	51,168	57,811		5,934		63,745	10.26%
5-01253 CAR ALLOWANCE	1,418	1,351	1,418				1,418	
5-01254 CLOTHING/BOOT ALLOWANCE	175		175				175	
5-02000 STATIONERY & SUPPLIES	2,800	1,277	2,800				2,800	
5-02001 PRINTING & PAPER SUPPLIES	2,000	327	2,000				2,000	
5-02002 GRAPHIC PRINTING & SUPPLIES	1,735	899	1,735				1,735	
5-02104 TELEPHONE	1,200	1,001	1,200				1,200	
5-02220 VEHICLE EXPENSE	1,000		1,000				1,000	
5-02300 OFFICE EXPENSES	780	278	780				780	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	3,350	3,592	3,350		150		3,500	4.48%
5-02302 ADVERTISING	7,000	3,703	7,000				7,000	
5-02303 POSTAGE	4,500	3,302	4,500		100		4,600	2.22%
5-02310 TRAVEL	290		290				290	

# City of Sarnia

## 2013 Approved Current Budget

### 5005 PLANNING DEPARTMENT

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
5-02311 TRAINING & EDUCATION	5,000	2,830	5,000		500		5,500	10.00%
5-02312 CONFERENCES & SEMINARS	2,000	1,231	2,000		500		2,500	25.00%
5-02405 OFFICE EQUIPMENT MAINTENANCE	8,000	4,250	8,000				8,000	
5-04005 INSURANCE	16,910	16,910	16,910		888		17,798	5.25%
5-05500 REPLACEMENT EQUIPMENT	7,750	2,111	7,750	(2,750)			5,000	(35.48%)
5-05505 NEW EQUIPMENT		298		2,750			2,750	
5-05880 DOWNTOWN REHABILITATION GRANT PROGRAM	2,000	3,049	2,000				2,000	
<b>Expense Total</b>	<b>825,345</b>	<b>804,034</b>	<b>825,345</b>		<b>39,293</b>		<b>864,638</b>	<b>4.76%</b>
<b>Net Expense</b>	<b>98,320</b>	<b>76,252</b>	<b>98,320</b>		<b>35,343</b>	<b>11,500</b>	<b>145,163</b>	<b>47.64%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 5010 COMMITTEE OF ADJUSTMENT

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00702 COMMITTEE OF ADJUSTMENT PERMISSION	(27,500)	(21,555)	(27,500)				(27,500)	
4-00703 COMMITTEE OF ADJUSTMENT CONSENT	(16,000)	(7,600)	(16,000)				(16,000)	
<b>Revenue Total</b>	<b>(43,500)</b>	<b>(29,155)</b>	<b>(43,500)</b>				<b>(43,500)</b>	
<b>EXPENSES</b>								
5-01253 CAR ALLOWANCE		1,891						
5-02000 STATIONERY & SUPPLIES	240	19	240				240	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	250	220	250				250	
5-02302 ADVERTISING	1,500	150	1,500				1,500	
5-02303 POSTAGE	1,850	562	1,850				1,850	
5-02312 CONFERENCES & SEMINARS	3,100		3,100				3,100	
5-05650 ALLOCATED ADMINISTRATION	50,000	50,000	50,000				50,000	
<b>Expense Total</b>	<b>56,940</b>	<b>52,842</b>	<b>56,940</b>				<b>56,940</b>	
<b>Net Expense</b>	<b>13,440</b>	<b>23,687</b>	<b>13,440</b>				<b>13,440</b>	

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # 5020  
DEPARTMENT **PLANNING & BUILDING**  
DIVISION **BUILDING**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	6.00	6.00	-	6.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>6.00</b>	<b>6.00</b>	<b>-</b>	<b>6.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

To administer the Ontario Building Code. Responsible for issuing building permits and inspecting building construction in accordance with the Ontario Building Code.



# City of Sarnia

## 2013 Approved Current Budget

### 5020 BUILDING DEPARTMENT

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00710 BUILDING PERMIT	(610,000)	(494,258)	(610,000)		(52,200)		(662,200)	8.56%
4-00930 COSTS RECOVERED		(18,965)						
4-06220 CONTRIBUTION FROM RESERVES	(161,074)	(255,924)	(161,074)		22,146		(138,928)	(13.75%)
<b>Revenue Total</b>	<b>(771,074)</b>	<b>(769,147)</b>	<b>(771,074)</b>		<b>(30,054)</b>		<b>(801,128)</b>	<b>3.90%</b>
<b>EXPENSES</b>								
5-01000 SALARIES	408,458	407,426	408,458		14,544		423,002	3.56%
5-01030 SALARIES - CASUAL		22,745						
5-01200 EMPLOYEE BENEFITS - STATUTORY	76,608	78,367	76,608		6,873		83,481	8.97%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	42,807	46,575	42,807		4,186		46,993	9.78%
5-01254 CLOTHING/BOOT ALLOWANCE	500	1,544	500		1,000		1,500	200.00%
5-02000 STATIONERY & SUPPLIES	2,000	700	2,000		(250)		1,750	(12.50%)
5-02001 PRINTING & PAPER SUPPLIES	2,000	1,630	2,000				2,000	
5-02104 TELEPHONE	2,800	3,813	2,800		2,200		5,000	78.57%
5-02114 IT MAINTENANCE & SUPPORT	16,000		16,000				16,000	
5-02220 VEHICLE EXPENSE	39,585	39,585	39,585				39,585	
5-02300 OFFICE EXPENSES	8,000	4,468	8,000				8,000	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,550	2,001	1,550		500		2,050	32.26%
5-02303 POSTAGE	1,050	24	1,050				1,050	
5-02309 LOCAL TRAVEL	2,000		2,000		(1,000)		1,000	(50.00%)
5-02311 TRAINING & EDUCATION	6,500	3,452	6,500		(500)		6,000	(7.69%)
5-02312 CONFERENCES & SEMINARS	2,000	2,079	2,000		500		2,500	25.00%
5-02405 OFFICE EQUIPMENT MAINTENANCE	200	127	200				200	
5-04005 INSURANCE	30,016	30,016	30,016		3,001		33,017	10.00%
5-04910 OTHER PURCHASED SERVICES	2,000	20	2,000				2,000	
5-05500 REPLACEMENT EQUIPMENT	4,000	444	4,000		(1,000)		3,000	(25.00%)
5-05505 NEW EQUIPMENT		443						
5-05630 OTHER RECOVERABLE WORK		688						
5-05650 ALLOCATED ADMINISTRATION	123,000	123,000	123,000				123,000	

# City of Sarnia

## 2013 Approved Current Budget

### 5020 BUILDING DEPARTMENT

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>Expense Total</b>	<b>771,074</b>	<b>769,147</b>	<b>771,074</b>		<b>30,054</b>		<b>801,128</b>	<b>3.90%</b>
<b>Net Expense</b>								

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # 5021  
DEPARTMENT **PLANNING & BUILDING**  
DIVISION **PROPERTY STANDARDS ENFORCEMENT**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	2.00	2.00	-	2.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Responsible for Property Standards enforcement and zoning enforcement; includes enforcement of lot maintenance bylaws, pool bylaws and sign bylaws;

# City of Sarnia

## 2013 Approved Current Budget

### 5021 PROPERTY STANDARDS ENFORCEMENT

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00711 PERMIT FEES	(27,000)	(29,777)	(27,000)		(3,000)		(30,000)	11.11%
4-00715 PROPERTY STANDARDS INSPECTION FEES	(7,500)	(5,167)	(7,500)				(7,500)	
4-00930 COSTS RECOVERED	(1,500)		(1,500)				(1,500)	
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(20,000)	(20,000)	(20,000)				(20,000)	
4-06200 CONTRIBUTION FROM RESERVE FUND	(37,500)	(37,500)	(37,500)		37,500			(100.00%)
<b>Revenue Total</b>	<b>(93,500)</b>	<b>(92,444)</b>	<b>(93,500)</b>		<b>34,500</b>		<b>(59,000)</b>	<b>(36.90%)</b>
<b>EXPENSES</b>								
5-01000 SALARIES	111,075	129,113	111,075		23,195		134,270	20.88%
5-01200 EMPLOYEE BENEFITS - STATUTORY	21,322	23,922	21,322		5,331		26,653	25.00%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	13,863	14,668	13,863		1,658		15,521	11.96%
5-01254 CLOTHING/BOOT ALLOWANCE	1,500	646	1,500				1,500	
5-02104 TELEPHONE	1,000		1,000				1,000	
5-02220 VEHICLE EXPENSE	26,390	26,390	26,390				26,390	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	500		500		50		550	10.00%
5-02303 POSTAGE	250		250				250	
5-02311 TRAINING & EDUCATION	1,500	1,131	1,500				1,500	
<b>Expense Total</b>	<b>177,400</b>	<b>195,870</b>	<b>177,400</b>		<b>30,234</b>		<b>207,634</b>	<b>17.04%</b>
<b>Net Expense</b>	<b>83,900</b>	<b>103,426</b>	<b>83,900</b>		<b>64,734</b>		<b>148,634</b>	<b>77.16%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 5022 ENVIRONMENTAL ADVISORY COMMITTEE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00900 SUNDRY REVENUE		(1,093)						
<b>Revenue Total</b>		<b>(1,093)</b>						
<b>EXPENSES</b>								
5-02001 PRINTING & PAPER SUPPLIES	390		390				390	
5-02300 OFFICE EXPENSES	390	40	390				390	
5-02302 ADVERTISING	490		490				490	
5-02311 TRAINING & EDUCATION	490		490				490	
5-02312 CONFERENCES & SEMINARS	190		190				190	
<b>Expense Total</b>	<b>1,950</b>	<b>40</b>	<b>1,950</b>				<b>1,950</b>	
<b>Net Expense</b>	<b>1,950</b>	<b>(1,053)</b>	<b>1,950</b>				<b>1,950</b>	

# City of Sarnia

## 2013 Approved Current Budget

### 5025 HERITAGE COMMITTEE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-02000 STATIONERY & SUPPLIES	100	15	100				100	
5-02300 OFFICE EXPENSES	190	90	190		(90)		100	(47.37%)
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	75	159	75		80		155	106.67%
5-02302 ADVERTISING	340		340		(170)		170	(50.00%)
5-02310 TRAVEL	340		340				340	
5-02311 TRAINING & EDUCATION	190	190	190				190	
5-02312 CONFERENCES & SEMINARS	970	1,793	970		1,000		1,970	103.09%
5-03001 CERTIFICATE PROGRAM	50		50				50	
5-05800 HERITAGE DAY	730	555	730		(330)		400	(45.21%)
<b>Expense Total</b>	<b>2,985</b>	<b>2,802</b>	<b>2,985</b>		<b>490</b>		<b>3,475</b>	<b>16.42%</b>
<b>Net Expense</b>	<b>2,985</b>	<b>2,802</b>	<b>2,985</b>		<b>490</b>		<b>3,475</b>	<b>16.42%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 5040 OFFICIAL PLAN REVIEW

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-06220 CONTRIBUTION FROM RESERVES	(80,700)	(12,512)	(80,700)		80,700			(100.00%)
<b>Revenue Total</b>	<b>(80,700)</b>	<b>(12,512)</b>	<b>(80,700)</b>		<b>80,700</b>			<b>(100.00%)</b>
<b>EXPENSES</b>								
5-02001 PRINTING & PAPER SUPPLIES	1,000	152	1,000		(1,000)			(100.00%)
5-02002 GRAPHIC PRINTING & SUPPLIES	1,200		1,200		(1,200)			(100.00%)
5-02300 OFFICE EXPENSES	200	78	200		(200)			(100.00%)
5-02302 ADVERTISING	3,000	250	3,000		(3,000)			(100.00%)
5-02303 POSTAGE	300		300		(300)			(100.00%)
5-04910 OTHER PURCHASED SERVICES	75,000	12,032	75,000		(75,000)			(100.00%)
<b>Expense Total</b>	<b>80,700</b>	<b>12,512</b>	<b>80,700</b>		<b>(80,700)</b>			<b>(100.00%)</b>
<b>Net Expense</b>								

# **DEBT & UNCLASSIFIED**



# City of Sarnia

## 2013 Approved Current Budget

### 5500 DEBT CHARGES

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00095 TILE DRAIN LOAN	(6,345)	(6,345)	(6,345)				(6,345)	
4-05745 DEBT RECOVERY - TRANSIT	(186,974)	(186,974)	(186,974)		55,399		(131,575)	(29.63%)
4-05750 DEBT RECOVERY - SEWERS	(1,981,254)	(1,916,945)	(1,981,254)		116,222		(1,865,032)	(5.87%)
4-05752 DEBT RECOVERY - WATER	(2,648,468)	(2,648,468)	(2,648,468)		142,297		(2,506,171)	(5.37%)
4-05753 DEBT RECOVERY - SSEC	(78,798)	(78,798)	(78,798)				(78,798)	
4-05754 DEBT RECOVERY - POLICE	(28,461)	(28,461)	(28,461)		25,587		(2,874)	(89.90%)
4-05756 DEBT RECOVERY - SEAWAY CENTRE	(21,370)	(21,371)	(21,370)		(962)		(22,332)	4.50%
4-05757 DEBT RECOVERY - MULTI USE COMPLEX	(437,283)	(437,283)	(437,283)				(437,283)	
<b>Revenue Total</b>	<b>(5,388,953)</b>	<b>(5,324,645)</b>	<b>(5,388,953)</b>		<b>338,543</b>		<b>(5,050,410)</b>	<b>(6.28%)</b>
<b>EXPENSES</b>								
5-05715 LAWSS DEBT CHARGES-PRINCIPAL	1,402,545	1,402,547	1,402,545		108,664		1,511,209	7.75%
5-05716 LAWSS DEBT CHARGES-INTEREST	753,119	718,366	753,119		(113,286)		639,833	(15.04%)
5-05720 DEBT CHARGES-PRINCIPAL	214,000	214,000	214,000		13,000		227,000	6.07%
5-05721 DEBT CHARGES-INTEREST	115,189	110,722	115,189		(14,969)		100,220	(13.00%)
5-05730 OCWA DEBT CHARGES-PRINCIPAL	28,050	28,050	28,050		3,026		31,076	10.79%
5-05731 OCWA DEBT CHARGES-INTEREST	13,298	13,298	13,298		(3,026)		10,272	(22.76%)
5-05735 BANK LOAN-PRINCIPAL	4,460,969	4,487,066	4,460,969		(216,404)		4,244,565	(4.85%)
5-05736 BANK LOAN-INTEREST	1,061,977	971,578	1,061,977		(315,614)		746,363	(29.72%)
5-05740 TILE DRAIN DEBT CHARGES-PRINCIPAL	4,284	4,284	4,284		257		4,541	6.00%
5-05741 TILE DRAIN DEBT CHARGES-INTEREST	2,061	2,061	2,061		(257)		1,804	(12.47%)
5-05750 DEBT CHARGES - RBC CENTRE - PRINCIPAL	437,283	190,173	437,283		(238,373)		198,910	(54.51%)
5-05751 DEBT CHARGES - RBC CENTRE - INTEREST		247,109			238,373		238,373	
5-05780 INTERNAL DEBT CHARGES - PRINCIPAL	368,157	380,825	368,157		27,212	60,755	456,124	23.89%
5-05781 INTERNAL DEBT CHARGES - INTEREST	133,589	102,403	133,589		(45,730)	32,500	120,359	(9.90%)
5-06100 CONTRIBUTION TO RESERVE	545,014	545,014	545,014			125,329	670,343	23.00%
<b>Expense Total</b>	<b>9,539,535</b>	<b>9,417,496</b>	<b>9,539,535</b>		<b>(557,127)</b>	<b>218,584</b>	<b>9,200,992</b>	<b>(3.55%)</b>
<b>Net Expense</b>	<b>4,150,582</b>	<b>4,092,851</b>	<b>4,150,582</b>		<b>(218,584)</b>	<b>218,584</b>	<b>4,150,582</b>	

# City of Sarnia

## 2013 Approved Current Budget

### 5505 FINANCIAL EXPENSES

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
Revenue Total								
<b>EXPENSES</b>								
5-05700 BANK CHARGES	10,000	12,765	10,000				10,000	
Expense Total	<b>10,000</b>	<b>12,765</b>	<b>10,000</b>				<b>10,000</b>	
Net Expense	<b>10,000</b>	<b>12,765</b>	<b>10,000</b>				<b>10,000</b>	

# City of Sarnia

## 2013 Approved Current Budget

### 5515 UNCLASSIFIED

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01200 EMPLOYEE BENEFITS - STATUTORY	75,000	75,000	75,000		(75,000)			(100.00%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	432,763	459,460	432,763		16,777		449,540	3.88%
<b>Expense Total</b>	<b>507,763</b>	<b>534,460</b>	<b>507,763</b>		<b>(58,223)</b>		<b>449,540</b>	<b>(11.47%)</b>
<b>Net Expense</b>	<b>507,763</b>	<b>534,460</b>	<b>507,763</b>		<b>(58,223)</b>		<b>449,540</b>	<b>(11.47%)</b>

# **GRANTS, BOARDS, & COMMISSIONS**

# City of Sarnia

## 2013 Approved Current Budget

### 5520 MUNICIPAL GRANTS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-06220 CONTRIBUTION FROM RESERVES	(85,000)	(85,000)		(85,000)			(85,000)	
<b>Revenue Total</b>	<b>(85,000)</b>	<b>(85,000)</b>		<b>(85,000)</b>			<b>(85,000)</b>	
<b>EXPENSES</b>								
5-00691 MINORS SPORTS SUBSIDY-ICE TIME	158,067	210,286	158,067				158,067	
5-00692 MINORS SPORTS SUBSIDY-COMMUNITY CENTRE	17,230	18,601	17,230				17,230	
5-00693 MINORS SPORTS SUBSIDY-SPORTS FIELDS	10,000	11,193	10,000				10,000	
5-05000 SUNDRY	11,000	11,070	11,000				11,000	
5-05808 HEALTHCARE RECRUITMENT TASKFORCE	85,000	85,000		85,000			85,000	
5-05816 CANADA DAY COMMITTEE	35,000	35,000		35,000			35,000	
5-05840 LAMBTON FARM SAFETY ASSOCIATION	200	200		200			200	
5-05841 URBAN WILDLIFE COMMITTEE	1,000	1,000		1,000			1,000	
5-05843 CELEBRATION OF LIGHTS	15,000	15,000	15,000				15,000	
5-05850 BLUEWATER TRAILS	22,000	22,000		22,000			22,000	
5-05851 IMPERIAL THEATRE MORTGAGE INTEREST	7,676	5,252	7,676				7,676	
5-05852 DOWNTOWN & NORTHGATE CLEANUP	19,454	19,454	19,454				19,454	
5-05856 SARNIA HISTORICAL SOCIETY	6,000	6,000		6,000			6,000	
5-05861 COMMUNITIES IN BLOOM	1,200	1,200		1,200			1,200	
5-05865 LOCOMOTIVE 6069	5,000	5,000		5,000			5,000	
5-05890 MAJOR EVENTS ASSISTANCE	20,000	15,822	20,000				20,000	
5-05891 BROWNFIELDS TAX INCENTIVE PROGRAM	30,000		30,000		(30,000)			(100.00%)
<b>Expense Total</b>	<b>443,827</b>	<b>462,078</b>	<b>288,427</b>	<b>155,400</b>	<b>(30,000)</b>		<b>413,827</b>	<b>(6.76%)</b>
<b>Net Expense</b>	<b>358,827</b>	<b>377,078</b>	<b>288,427</b>	<b>70,400</b>	<b>(30,000)</b>		<b>328,827</b>	<b>(8.36%)</b>

# City of Sarnia

## 2013 Approved Current Budget

### 5525 CONTRIBUTION TO BOARDS & COMMISSIONS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-05809 BLUEWATER HOSPITALS-CLEMENTS FUND	2,200	2,200	2,200				2,200	
5-05814 ST. CLAIR CONSERVATION AUTHORITY	245,569	246,431	245,569				245,569	
<b>Expense Total</b>	<b>247,769</b>	<b>248,631</b>	<b>247,769</b>				<b>247,769</b>	
<b>Net Expense</b>	<b>247,769</b>	<b>248,631</b>	<b>247,769</b>				<b>247,769</b>	

# **SANITARY AND STORM SEWER BUDGET**

# City of Sarnia

## 2013 Approved Current Budget

### 1050 TAXATION - SEWER AREA

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00045 LOCAL IMPROVEMENTS	(30,197)	(31,503)	(30,197)				(30,197)	
<b>Revenue Total</b>	<b>(30,197)</b>	<b>(31,503)</b>	<b>(30,197)</b>				<b>(30,197)</b>	
<b>EXPENSES</b>								
<b>Expense Total</b>								
<b>Net Expense</b>	<b>(30,197)</b>	<b>(31,503)</b>	<b>(30,197)</b>				<b>(30,197)</b>	



# City of Sarnia

## 2013 Approved Current Budget

### 3500 SANITARY SEWER MAINTENANCE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00930 COSTS RECOVERED		(6,227)						
<b>Revenue Total</b>		<b>(6,227)</b>						
<b>EXPENSES</b>								
5-01000 SALARIES	34,348	35,051	34,348		2,734		37,082	7.96%
5-01200 EMPLOYEE BENEFITS - STATUTORY	109,729	104,049	109,729		(3,651)		106,078	(3.33%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	68,500	58,748	68,500		(2,502)		65,998	(3.65%)
5-02311 TRAINING & EDUCATION	20,430	23,400	20,430				20,430	
5-02388 OVERTIME MEALS	6,583	14,559	6,583				6,583	
5-02485 CONSTRUCTION	3,018,600	3,018,600	3,018,600		60,000		3,078,600	1.99%
5-04005 INSURANCE	181,113	183,681	181,113		18,111		199,224	10.00%
5-04910 OTHER PURCHASED SERVICES	30,000	33,137	30,000		900		30,900	3.00%
5-05138 CNR LEASE	1,500	15	1,500				1,500	
5-05720 DEBT CHARGES-PRINCIPAL	207,873	207,873	207,873		(20,961)		186,912	(10.08%)
5-05721 DEBT CHARGES-INTEREST	30,026	30,026	30,026		(9,612)		20,414	(32.01%)
5-05730 OCWA DEBT CHARGES-PRINCIPAL	18,171	17,994	18,171		2,006		20,177	11.04%
5-05731 OCWA DEBT CHARGES-INTEREST	8,843	9,020	8,843		(2,006)		6,837	(22.68%)
5-06100 CONTRIBUTION TO RESERVE	161,755	159,526	161,755		30,573		192,328	18.90%
5-06101 CONTRIBUTION TO CAPITAL RESRV FUND (GST)		2,229						
5-25900 CAPITAL OUT OF RATES	195,000	195,000						(100.00%)
5-44100 SANITARY SEWER CLEANING	170,038	157,782	170,038		1,328		171,366	0.78%
5-44101 REPAIRS SANITARY SEWER	67,528	199,707	67,528				67,528	
5-44102 MANHOLE MAINTENANCE SANITARY SEWER	59,118	14,611	59,118				59,118	
5-44104 SANITARY SEWER LATERAL MAINTENANCE	477,371	670,427	477,371				477,371	
5-44107 BRIGHTS GROVE LAGOONS		20,470						
5-44112 ENVIRONMENTAL INVESTIGATIONS	12,410	157	12,410				12,410	
5-44150 SUPERVISION SANITARY SEWER MAINTENANCE	215,259	185,951	215,259				215,259	
<b>Expense Total</b>	<b>5,094,195</b>	<b>5,342,013</b>	<b>4,899,195</b>		<b>76,920</b>		<b>4,976,115</b>	<b>(2.32%)</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3500 SANITARY SEWER MAINTENANCE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>Net Expense</b>	<b>5,094,195</b>	<b>5,335,786</b>	<b>4,899,195</b>		<b>76,920</b>		<b>4,976,115</b>	<b>(2.32%)</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # **3501**  
DEPARTMENT **ENGINEERING**  
DIVISION **PUMP STATIONS MAINTENANCE**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	5.00	5.00	-	5.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
<b>TOTAL FTEs</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

Maintenance of municipal sanitary sewer pump stations;

# City of Sarnia

## 2013 Approved Current Budget

### 3501 PUMP STATION MAINTENANCE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00930 COSTS RECOVERED		(899)						
<b>Revenue Total</b>		<b>(899)</b>						
<b>EXPENSES</b>								
5-01000 SALARIES	349,367	399,257	349,367		50,875		400,242	14.56%
5-01025 SALARIES - OVERTIME		19,640						
5-01095 CALL DUTY		1,270						
5-01100 ACTING RANK	5,003	370	5,003		1		5,004	0.02%
5-01200 EMPLOYEE BENEFITS - STATUTORY	66,370	73,428	66,370		15,391		81,761	23.19%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	35,821	29,277	35,821		4,416		40,237	12.33%
5-02054 CHEMICALS	2,500	1,890	2,500				2,500	
5-02102 ELECTRICITY	207,000	223,956	207,000				207,000	
5-02104 TELEPHONE	10,000	15,082	10,000				10,000	
5-02220 VEHICLE EXPENSE	68,859	68,859	68,859		41,059		109,918	59.63%
5-02300 OFFICE EXPENSES	2,500	97	2,500				2,500	
5-02311 TRAINING & EDUCATION		804			8,000		8,000	
5-02360 CLOTHING & UNIFORMS	5,200	4,700	5,200				5,200	
5-02388 OVERTIME MEALS	2,000	636	2,000				2,000	
5-02410 EQUIPMENT MAINTENANCE	170,000	194,788	170,000				170,000	
5-02420 BUILDING MAINTENANCE	35,500	45,223	35,500				35,500	
5-04910 OTHER PURCHASED SERVICES	35,000	77,786	35,000		1,000		36,000	2.86%
5-04925 SPILLS RESPONSE	10,000	8,790	10,000				10,000	
<b>Expense Total</b>	<b>1,005,120</b>	<b>1,165,853</b>	<b>1,005,120</b>		<b>120,742</b>		<b>1,125,862</b>	<b>12.01%</b>
<b>Net Expense</b>	<b>1,005,120</b>	<b>1,164,954</b>	<b>1,005,120</b>		<b>120,742</b>		<b>1,125,862</b>	<b>12.01%</b>

**THE CORPORATION OF THE CITY OF SARNIA  
2013 OPERATING BUDGET**

DEPT # 3505  
DEPARTMENT **ENGINEERING**  
DIVISION **WATER POLLUTION CONTROL CENTRE**

	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>2013 CHANGE</b>	<b>2013 BUDGET</b>	<b>COMMENTS</b>
FULL TIME FTEs	14.00	14.00	-	14.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.33	0.33	-	0.33	
<b>TOTAL FTEs</b>	<b>14.33</b>	<b>14.33</b>	-	<b>14.33</b>	

*\*(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

**OBJECTIVES AND RESPONSIBILITIES**

To supervise staff to provide appropriate treatment of sanitary sewer, waste, and discharge back into the environment.

# City of Sarnia

## 2013 Approved Current Budget

### 3505 WATER POLLUTION CONTROL CENTRE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00950 LAWSS RESIDUAL MANAGEMENT FEES		(43,342)			(40,000)		(40,000)	
<b>Revenue Total</b>		<b>(43,342)</b>			<b>(40,000)</b>		<b>(40,000)</b>	
<b>EXPENSES</b>								
5-01000 SALARIES	929,479	863,011	929,479		32,651		962,130	3.51%
5-01025 SALARIES - OVERTIME	20,022	67,199	20,022				20,022	
5-01030 SALARIES - CASUAL	13,870	59,709	13,870				13,870	
5-01095 CALL DUTY	9,986	14,540	9,986				9,986	
5-01100 ACTING RANK	5,004	12,367	5,004				5,004	
5-01115 STAT HOLIDAY PAY	18,538	23,349	18,538				18,538	
5-01125 SHIFT DIFFERENTIAL	5,148	5,679	5,148				5,148	
5-01200 EMPLOYEE BENEFITS - STATUTORY	180,560	174,770	180,560		15,625		196,185	8.65%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	99,665	104,587	99,665		9,444		109,109	9.48%
5-01254 CLOTHING/BOOT ALLOWANCE	4,573	2,964	4,573				4,573	
5-01257 OVERTIME MEALS	990							(100.00%)
5-02000 STATIONERY & SUPPLIES	5,655	1,788	5,655				5,655	
5-02052 LAB SUPPLIES	21,260	8,861	21,260				21,260	
5-02054 CHEMICALS	174,974	265,110	174,974				174,974	
5-02056 UV SYSTEM SUPPLIES	75,915	79,897	75,915				75,915	
5-02101 FUEL	162,240	142,043	162,240				162,240	
5-02102 ELECTRICITY	623,449	734,390	623,449				623,449	
5-02103 WATER	400	565	400				400	
5-02104 TELEPHONE	12,508	11,964	12,508				12,508	
5-02220 VEHICLE EXPENSE	52,297	56,219	52,297				52,297	
5-02227 EQUIPMENT RENTALS	10,000	5,627	10,000				10,000	
5-02300 OFFICE EXPENSES		3,675						
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	490	316	490				490	
5-02303 POSTAGE	400	836	400				400	
5-02311 TRAINING & EDUCATION	20,545	21,313	20,545				20,545	

# City of Sarnia

## 2013 Approved Current Budget

### 3505 WATER POLLUTION CONTROL CENTRE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
5-02312 CONFERENCES & SEMINARS	1,400		1,400				1,400	
5-02360 CLOTHING & UNIFORMS	2,530	3,383	2,530				2,530	
5-02370 SLUDGE SCREENING & GRIT REMOVAL	27,295	45,629	27,295				27,295	
5-02388 OVERTIME MEALS		1,151	990				990	
5-02390 COMBINED SEWER OVERFLOW TANK	20,878	16,434	20,878				20,878	
5-02391 SEWAGE USE BY-LAW ENFORCEMENT	10,600		10,600				10,600	
5-02392 LAGOON OPERATION	18,725	6,058	18,725				18,725	
5-02393 AIR EMISSIONS	10,300		10,300				10,300	
5-02398 DIGESTION SETTLING TANKS	54,318		54,318		(54,318)			(100.00%)
5-02401 SMALL TOOLS	10,000	655	10,000				10,000	
5-02410 EQUIPMENT MAINTENANCE	252,532	256,244	252,532		54,318		306,850	21.51%
5-02420 BUILDING MAINTENANCE	110,998	103,199	110,998				110,998	
5-04005 INSURANCE	113,809	113,809	113,809		11,381		125,190	10.00%
5-04910 OTHER PURCHASED SERVICES		4,455						
5-04920 SCADA MAINTENANCE	35,010	29,147	35,010				35,010	
5-05000 SUNDRY		31						
5-05134 HEALTH & OCCUPATIONAL SAFETY	10,000	18,384	10,000				10,000	
5-05144 QUALITY ASSURANCE/CONTROL	30,776	28,577	30,776				30,776	
5-05500 REPLACEMENT EQUIPMENT	23,976	12,878	23,976				23,976	
5-05505 NEW EQUIPMENT	5,305	991	5,305				5,305	
5-05650 ALLOCATED ADMINISTRATION	17,800	17,800	17,800				17,800	
5-05720 DEBT CHARGES-PRINCIPAL	1,057,708	1,083,808	1,057,708		92,438		1,150,146	8.74%
5-05721 DEBT CHARGES-INTEREST	658,633	568,224	658,633		(151,072)		507,561	(22.94%)
5-06100 CONTRIBUTION TO RESERVE	518,732	518,372	518,732		58,634		577,366	11.30%
<b>Expense Total</b>	<b>5,439,293</b>	<b>5,490,008</b>	<b>5,439,293</b>		<b>69,101</b>		<b>5,508,394</b>	<b>1.27%</b>
<b>Net Expense</b>	<b>5,439,293</b>	<b>5,446,666</b>	<b>5,439,293</b>		<b>29,101</b>		<b>5,468,394</b>	<b>0.54%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3506 BRIGHTS GROVE LAGOONS

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-01025 SALARIES - OVERTIME		217						
5-01100 ACTING RANK		1,251						
5-01125 SHIFT DIFFERENTIAL		48						
5-01200 EMPLOYEE BENEFITS - STATUTORY		252						
5-01254 CLOTHING/BOOT ALLOWANCE	200		200				200	
5-01257 OVERTIME MEALS	100							(100.00%)
5-02054 CHEMICALS	115,000	85,045	115,000				115,000	
5-02300 OFFICE EXPENSES		164						
5-02388 OVERTIME MEALS		43	100				100	
5-02410 EQUIPMENT MAINTENANCE	26,920	17,775	26,920				26,920	
5-02420 BUILDING MAINTENANCE	18,700	12,973	18,700				18,700	
5-05000 SUNDRY	635	2	635				635	
5-05144 QUALITY ASSURANCE/CONTROL	11,000	11,253	11,000				11,000	
<b>Expense Total</b>	<b>172,555</b>	<b>129,023</b>	<b>172,555</b>				<b>172,555</b>	
<b>Net Expense</b>	<b>172,555</b>	<b>129,023</b>	<b>172,555</b>				<b>172,555</b>	



# City of Sarnia

## 2013 Approved Current Budget

### 3507 NVIRO

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00940 SALE OF MATERIALS	(30,000)	(33,133)	(30,000)				(30,000)	
<b>Revenue Total</b>	<b>(30,000)</b>	<b>(33,133)</b>	<b>(30,000)</b>				<b>(30,000)</b>	
<b>EXPENSES</b>								
5-01025 SALARIES - OVERTIME		15,370						
5-01100 ACTING RANK		11,155						
5-01125 SHIFT DIFFERENTIAL		1,390						
5-01200 EMPLOYEE BENEFITS - STATUTORY		3,591						
5-01254 CLOTHING/BOOT ALLOWANCE	100		100				100	
5-01257 OVERTIME MEALS	400							(100.00%)
5-02054 CHEMICALS	28,750	8,577	28,750				28,750	
5-02055 NVIRO CHEMICALS - AEKALINE ADMIXTURE	158,000	204,532	158,000				158,000	
5-02227 EQUIPMENT RENTALS		25						
5-02300 OFFICE EXPENSES		127						
5-02370 SLUDGE SCREENING & GRIT REMOVAL		5,593						
5-02388 OVERTIME MEALS		231	400				400	
5-02410 EQUIPMENT MAINTENANCE	50,000	53,938	50,000				50,000	
5-02420 BUILDING MAINTENANCE	20,600	1,256	20,600				20,600	
5-04010 NVIRO MANAGEMENT	180,000	156,310	180,000				180,000	
5-04910 OTHER PURCHASED SERVICES	46,260	11,739	46,260				46,260	
5-05144 QUALITY ASSURANCE/CONTROL		8,814						
<b>Expense Total</b>	<b>484,110</b>	<b>482,648</b>	<b>484,110</b>				<b>484,110</b>	
<b>Net Expense</b>	<b>454,110</b>	<b>449,515</b>	<b>454,110</b>				<b>454,110</b>	

# City of Sarnia

## 2013 Approved Current Budget

### 3510 SEWER - GENERAL ADMINISTRATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-02466 CONTRACT EXPENSE	397,556	389,275	397,556		(65,000)		332,556	(16.35%)
5-02490 WORKS CENTRE OPERATION	744,589	744,589	744,589				744,589	
5-05140 REALTY TAXES	306,800	281,704	306,800				306,800	
5-05650 ALLOCATED ADMINISTRATION	807,624	807,624	807,624				807,624	
5-06100 CONTRIBUTION TO RESERVE		177,164						
5-06101 CONTRIBUTION TO CAPITAL RESRV FUND (GST)	90,345	90,345	90,345				90,345	
<b>Expense Total</b>	<b>2,346,914</b>	<b>2,490,701</b>	<b>2,346,914</b>		<b>(65,000)</b>		<b>2,281,914</b>	<b>(2.77%)</b>
<b>Net Expense</b>	<b>2,346,914</b>	<b>2,490,701</b>	<b>2,346,914</b>		<b>(65,000)</b>		<b>2,281,914</b>	<b>(2.77%)</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3590 SEWER AREA - REVENUE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00580 SEWER SURCHARGE	(14,331,990)	(14,835,144)	(14,286,990)	100,000	(161,763)		(14,348,753)	0.12%
4-06200 CONTRIBUTION FROM RESERVE FUND	(150,000)	(150,000)		(100,000)			(100,000)	(33.33%)
<b>Revenue Total</b>	<b>(14,481,990)</b>	<b>(14,985,144)</b>	<b>(14,286,990)</b>		<b>(161,763)</b>		<b>(14,448,753)</b>	<b>(0.23%)</b>
<b>EXPENSES</b>								
<b>Expense Total</b>								
<b>Net Expense</b>	<b>(14,481,990)</b>	<b>(14,985,144)</b>	<b>(14,286,990)</b>		<b>(161,763)</b>		<b>(14,448,753)</b>	<b>(0.23%)</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3600 STORM SEWER MAINTENANCE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00580 SEWER SURCHARGE					(932,562)		(932,562)	
4-00930 COSTS RECOVERED		(2)						
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(43,000)	(49,969)	(43,000)				(43,000)	
<b>Revenue Total</b>	<b>(43,000)</b>	<b>(49,971)</b>	<b>(43,000)</b>		<b>(932,562)</b>		<b>(975,562)</b>	<b>2,168.75%</b>
<b>EXPENSES</b>								
5-01200 EMPLOYEE BENEFITS - STATUTORY	42,177	56,157	42,177		23,021		65,198	54.58%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	21,364	37,366	21,364		16,840		38,204	78.82%
5-02466 CONTRACT EXPENSE					110,000		110,000	
5-06100 CONTRIBUTION TO RESERVE					75,000		75,000	
5-44001 STORM SEWER CLEANING	161,263	162,260	161,263		38,058		199,321	23.60%
5-44002 STORM SEWER MAINTENANCE	84,713	3,986	84,713		(15,779)		68,934	(18.63%)
5-44003 STORM SEWER MANHOLE MAINTENANCE	36,450	18,912	36,450		15,779		52,229	43.29%
5-44004 STORM CATCHBASIN CLEANING	93,607	65,151	93,607		6,804		100,411	7.27%
5-44007 STORM CATCHBASIN MAINTENANCE	99,816	132,593	99,816		5,530		105,346	5.54%
5-44009 STORM SEWER LATERAL MAINTENANCE	55,010	51,199	55,010		1,040		56,050	1.89%
5-44014 RESTRICTOR CLEANING & MAINTENANCE	98,510	94,819	98,510		(3,641)		94,869	(3.70%)
5-44019 ENVIRONMENTAL INVESTIGATIONS	12,309	2,625	12,309		(2,309)		10,000	(18.76%)
<b>Expense Total</b>	<b>705,219</b>	<b>625,068</b>	<b>705,219</b>		<b>270,343</b>		<b>975,562</b>	<b>38.33%</b>
<b>Net Expense</b>	<b>662,219</b>	<b>575,097</b>	<b>662,219</b>		<b>(662,219)</b>			<b>(100.00%)</b>

# **WATER BUDGET**

# City of Sarnia

## 2013 Approved Current Budget

### 3700 WATER - ADMINISTRATION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
<b>Revenue Total</b>								
<b>EXPENSES</b>								
5-02114 IT MAINTENANCE & SUPPORT	30,000	31,044	30,000		900		30,900	3.00%
5-02500 LAWSS ADMINISTRATION	442,811	442,811	442,811		(186,219)		256,592	(42.05%)
5-04005 INSURANCE	9,942	9,942	9,942		994		10,936	10.00%
5-05114 LAWSS OPERATING COSTS	2,615,409	2,350,357	2,615,409		(298,346)		2,317,063	(11.41%)
5-05650 ALLOCATED ADMINISTRATION	178,000	178,000	178,000				178,000	
5-05710 CITY'S SHARE LAWSS CAPITAL	659,505	904,464	659,505		232,933		892,438	35.32%
5-05715 LAWSS DEBT CHARGES-PRINCIPAL	1,402,545	1,402,545	1,402,545		108,664		1,511,209	7.75%
5-05716 LAWSS DEBT CHARGES-INTEREST	753,119	753,119	753,119		(108,664)		644,455	(14.43%)
5-05720 DEBT CHARGES-PRINCIPAL	445,645	445,645	445,645		(101,530)		344,115	(22.78%)
5-05721 DEBT CHARGES-INTEREST	32,826	32,826	32,826		(21,812)		11,014	(66.45%)
5-05730 OCWA DEBT CHARGES-PRINCIPAL	9,880	9,790	9,880		1,019		10,899	10.31%
5-05731 OCWA DEBT CHARGES-INTEREST	4,453	4,544	4,453		(1,019)		3,434	(22.88%)
5-06100 CONTRIBUTION TO RESERVE	3,488	3,488	3,488				3,488	
5-06102 CONTRIBUTION TO RESERVE		175,523						
5-06900 CONTRIBUTION TO RESERVE	96,297	96,297	96,297	535,310	123,342		754,949	683.98%
<b>Expense Total</b>	<b>6,683,920</b>	<b>6,840,395</b>	<b>6,683,920</b>	<b>535,310</b>	<b>(249,738)</b>		<b>6,969,492</b>	<b>4.27%</b>
<b>Net Expense</b>	<b>6,683,920</b>	<b>6,840,395</b>	<b>6,683,920</b>	<b>535,310</b>	<b>(249,738)</b>		<b>6,969,492</b>	<b>4.27%</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3705 WATER - DISTRIBUTION

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00930 COSTS RECOVERED		(204)						
<b>Revenue Total</b>		<b>(204)</b>						
<b>EXPENSES</b>								
5-01000 SALARIES	34,348	33,800	34,348		2,734		37,082	7.96%
5-01200 EMPLOYEE BENEFITS - STATUTORY	191,760	203,850	191,760		15,728		207,488	8.20%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	118,639	124,451	118,639		8,924		127,563	7.52%
5-02104 TELEPHONE	4,130	5,334	4,130				4,130	
5-02300 OFFICE EXPENSES	2,000		2,000				2,000	
5-02311 TRAINING & EDUCATION	37,280	18,349	37,280				37,280	
5-02388 OVERTIME MEALS	12,280	21,258	12,280				12,280	
5-02466 CONTRACT EXPENSE	509,248	542,854	509,248		(45,000)		464,248	(8.84%)
5-02485 CONSTRUCTION	2,616,300	2,609,511	2,616,300		50,000		2,666,300	1.91%
5-02490 WORKS CENTRE OPERATION	744,589	744,589	744,589				744,589	
5-03002 OTHER OPERATING SUPPLIES	33,080	11,126	33,080				33,080	
5-04910 OTHER PURCHASED SERVICES	55,000	55,968	55,000		1,650		56,650	3.00%
5-05650 ALLOCATED ADMINISTRATION	626,655	626,655	626,655				626,655	
5-06101 CONTRIBUTION TO CAPITAL RESRV FUND (GST)	57,595	57,595	57,595				57,595	
5-25900 CAPITAL OUT OF RATES	215,000	215,000						(100.00%)
5-45000 WATERMAIN MAINTENANCE	1,024,027	1,383,150	1,024,027				1,024,027	
5-45001 VALVE TURNING MAINTENANCE	181,629	166,288	181,629		1,060		182,689	0.58%
5-45003 HYDRANT MAINTENANCE & FLUSHING	228,466	179,313	228,466		60,360		288,826	26.42%
5-45005 UTILITY LOCATES	181,343	170,377	181,343		1,098		182,441	0.61%
5-45008 WATER SERVICE MAINT & INVEST	164,612	188,598	164,612		17,829		182,441	10.83%
5-45100 SUPERVISION WATER MAINTENANCE	199,187	197,664	199,187		3,077		202,264	1.54%
<b>Expense Total</b>	<b>7,237,168</b>	<b>7,555,730</b>	<b>7,022,168</b>		<b>117,460</b>		<b>7,139,628</b>	<b>(1.35%)</b>
<b>Net Expense</b>	<b>7,237,168</b>	<b>7,555,526</b>	<b>7,022,168</b>		<b>117,460</b>		<b>7,139,628</b>	<b>(1.35%)</b>

# City of Sarnia

## 2013 Approved Current Budget

### 3790 WATER - REVENUE

	2012 Budget	2012 Actuals	2013 Base Budget	2013 One Time Budget	2013 Non-Service Level	2013 Service Level	2013 Approved Budget	Variance 2013 to 2012 Budget
<b>REVENUE</b>								
4-00045 LOCAL IMPROVEMENTS	(37,697)	(30,065)	(37,697)				(37,697)	
4-00570 WATER BILLINGS	(13,776,193)	(14,273,847)	(13,561,193)	(535,310)	132,278		(13,964,225)	1.36%
4-00571 HYDRANT USAGE CHARGE	(5,500)	(9,963)	(5,500)				(5,500)	
4-00572 WATER SHUT-OFF FEE	(2,100)	(2,884)	(2,100)				(2,100)	
4-00900 SUNDRY REVENUE	(66,000)	(24,631)	(66,000)				(66,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(3,598)	(7,297)	(3,598)				(3,598)	
4-00940 SALE OF MATERIALS	(30,000)	(47,236)	(30,000)				(30,000)	
<b>Revenue Total</b>	<b>(13,921,088)</b>	<b>(14,395,923)</b>	<b>(13,706,088)</b>	<b>(535,310)</b>	<b>132,278</b>		<b>(14,109,120)</b>	<b>1.35%</b>
<b>EXPENSES</b>								
<b>Expense Total</b>								
<b>Net Expense</b>	<b>(13,921,088)</b>	<b>(14,395,923)</b>	<b>(13,706,088)</b>	<b>(535,310)</b>	<b>132,278</b>		<b>(14,109,120)</b>	<b>1.35%</b>



# **CAPITAL BUDGET**

## CITY OF SARNIA 2013 APPROVED CAPITAL BUDGET PROJECTS

Project Description	Department	Estimated Gross Cost	Subsidies	Reserves	Debt	Current Budget	Water Budget	Sewer Budget	Other	Comments
<b>General</b>										
<b>1</b> 1 Replacement 40' Accessible Bus	Transit	<b>440,000</b>		440,000						Gas Tax
<b>2</b> Care-A-Van Replacement	Transit	<b>115,000</b>		115,000						Gas Tax
<b>3</b> Sarnia Emergency Sirens Phase II	Sarnia CEMC	<b>85,000</b>		42,500					42,500	Emergency Measures Reserve, Capital Reserve Fund, CAER/CVECO
<b>4</b> Tower 4 Refurbishment	Fire	<b>400,000</b>		400,000						Fire Equipment Reserve
<b>5</b> Lawrence House Roof Replacement	Property	<b>110,000</b>		110,000						Capital Reserve Fund
<b>6</b> Portable Radio Replacement	Police	<b>249,000</b>		249,000						Capital Reserve Fund, Police Equipment Reserve
<b>7</b> Streetscape Improvements at Various Locations	Engineering	<b>300,000</b>		300,000						Infrastructure Renewal
<b>8</b> Rehabilitation of Various Structures (Bridges and Culverts)	Engineering	<b>200,000</b>		200,000						Infrastructure Renewal
<b>9</b> Donahue Bridge Rehabilitation	Engineering	<b>2,600,000</b>		2,600,000						Federal Gas Tax, Infrastructure Renewal
<b>10</b> Rural Roads Rehabilitation	Engineering	<b>250,000</b>		250,000						Infrastructure Renewal
<b>11</b> Resurfacing	Engineering	<b>700,000</b>		200,000					500,000	Infrastructure Renewal Savings Prior Yrs' projects
<b>Total General</b>		<b>5,449,000</b>	-	<b>4,906,500</b>	-	-	-	-	<b>42,500</b>	

### CITY OF SARNIA 2013 APPROVED CAPITAL BUDGET PROJECTS

Project Description	Department	Estimated Gross Cost	Subsidies	Reserves	Debt	Current Budget	Water Budget	Sewer Budget	Other	Comments
<b>Water &amp; Sewer Projects</b>										
<b>1</b> Improvements to Water Pollution Control Centre (WPCC)	Engineering	<b>1,000,000</b>						1,000,000		
<b>2</b> Improvements to Pumping Stations	Engineering	<b>800,000</b>		400,000				400,000		Federal Gas Tax
<b>3</b> Watermain Replacement at Various Locations	Engineering	<b>1,100,000</b>					1,100,000			
<b>4</b> Water Meter Replacement Project	Engineering	<b>150,000</b>					150,000			
<b>5</b> Improvements to Storm Water Management (SWM) Facilities	Engineering	<b>200,000</b>		200,000						Storm Water Infrastructure
<b>6</b> Brock Street Reconstruction, Campbell to South Limit	Engineering	<b>441,600</b>		200,000			200,000	41,600		Sewer Infrastructure
<b>7</b> Temple Street Reconstruction, London to Maxwell	Engineering	<b>1,183,000</b>		438,700			672,300	72,000		Federal Gas Tax Infrastructure Renewal Sewer Infrastructure
<b>8</b> Colborne Road Sanitary Sewer Reconstruction	Engineering	<b>3,802,000</b>		1,693,000			544,000	1,565,000		Federal Gas Tax Infrastructure Renewal Sewer Infrastructure Water Infrastructure
<b>Total Water &amp; Sewer</b>		<b>8,676,600</b>	-	<b>2,931,700</b>	-	-	<b>2,666,300</b>	<b>3,078,600</b>	-	
<b>Total Recommended Capital Budget</b>		<b>14,125,600</b>	-	<b>7,838,200</b>	-	-	<b>2,666,300</b>	<b>3,078,600</b>	<b>42,500</b>	

**2013 CAPITAL BUDGET APPROVED - FUNDING SOURCES**

		6020	6025	6200	6470	6510	6530	6595	6615	6616	6617	6618																				
		Prov Gas Tax	Fed Gas Tax	Capital Reserve	Care-A-Van Vehicle	Fire Equipmt	Emerg Measures	Police Equipment	Capital Infrastructr	Sewer Infrastructr	Water Infrastructr	Storm Sewer Infrastructr	Water Budget	Sewer Budget	Other																	
<b>General Capital Projects</b>	<b>Budget</b>																															
1	1 Replacement 40' Accessible Bus	440,000														(440,000)																
2	Care-A-Van Replacement	115,000														(115,000)																
3	Sarnia Emergency Sirens Phase II	85,000														(27,500)	(15,000)	(42,500)														
4	Tower 4 Refurbishment	400,000															(400,000)															
5	Lawrence House Roof Replacement	110,000															(110,000)															
6	Portable Radio Replacement	249,000															(129,000)	(120,000)														
7	Streetscape Improvements at Various Locations	300,000																(300,000)														
8	Rehabilitation of Various Structures (Bridges and Culverts)	200,000																(200,000)														
9	Donahue Bridge Rehabilitation	2,600,000															(1,700,000)	(900,000)														
10	Rural Roads Rehabilitation	250,000																(250,000)														
11	Resurfacing	700,000																(200,000)	(500,000)													
<b>Water &amp; Sewer Capital Projects</b>																																
1	Improvements to Water Pollution Control Centre (WPCC)	1,000,000																	(1,000,000)													
2	Improvements to Pumping Stations	800,000																	(400,000)													
3	Watermain Replacement at Various Locations	1,100,000																	(1,100,000)													
4	Water Meter Replacement Project	150,000																	(150,000)													
5	Improvements to Storm Water Management (SWM) Facilities	200,000																	(200,000)													
6	Brock Street Reconstruction, Campbell to South Limit	441,600																	(200,000)	(200,000)	(41,600)											
7	Temple Street Reconstruction, London to Maxwell	1,183,000																	(103,000)	(30,000)	(305,700)	(672,300)	(72,000)									
8	Colborne Road Sanitary Sewer Reconstruction	3,802,000																	(22,000)	(425,000)	(1,000,000)	(246,000)	(544,000)	(1,565,000)								
<b>Total Capital Budget</b>		<b>14,125,600</b>																	<b>(440,000)</b>	<b>(2,225,000)</b>	<b>(266,500)</b>	<b>(115,000)</b>	<b>(400,000)</b>	<b>(15,000)</b>	<b>(120,000)</b>	<b>(2,305,000)</b>	<b>(1,505,700)</b>	<b>(246,000)</b>	<b>(200,000)</b>	<b>(2,666,300)</b>	<b>(3,078,600)</b>	<b>(542,500)</b>

**RESERVES &  
RESERVE FUNDS  
BUDGET**

## APPROVED RESERVE & RESERVE FUND BUDGET - 2013

Fund Name & Purpose	Description	Est'd Balance Jan 1, 2013	Revenue	Expenditure	Projected Balance Dec 31, 2013
<b><u>Stabilization Reserves</u></b>					
<b>6580 TAX STABILIZATION RESERVE</b> Offset extraordinary & unforeseen expenditures; Avoid wide fluctuations in tax levy; Assist in cash management; Target Balance/Estimated Replacement Value: 5% of total gross expenditures;	Transfer to Current Budget 2013 Contribution to 2014 Election Slots Revenue Top-Up	539,697		-370,000 -50,000 -113,000	<b>6,697</b>
<b>6450 WATER RATES STABILIZATION RESERVE</b> Offset extraordinary & unforeseen expenditures; Avoid wide fluctuations in water rates; Assist in cash management; Target Balance/Estimated Replacement Value: 5% of total gross expenditures;		488,743			<b>488,743</b>
<b>6585 TAX STABILIZATION RESERVE - TRANSIT</b> Offset extraordinary & unforeseen expenditures; Avoid wide fluctuations in tax levy; Assist in cash management; Target Balance/Estimated Replacement Value: 5% of total gross expenditures;	Capital out of Rates	471,146		-157,800	<b>313,346</b>
<b>6590 SEWER RATES STABILIZATION RESERVE</b> Offset extraordinary & unforeseen expenditures; Avoid wide fluctuations in sewer rates; Assist in cash management; Target Balance/Estimated Replacement Value: 5% of total gross expenditures;	Transfer to Sanitary Sewer Budget	117,703		-100,000	<b>17,703</b>
<b><u>Program Specific Reserves</u></b>					
<b>6355 PARKING RESERVE FUND</b> Firstly, debt due to parking; Secondly, parking lot acquisition; Thirdly, as determined by Council; Target Balance/Estimated Replacement Value: To be determined;		1,732			<b>1,732</b>
<b>6005 PLANNING RESERVE FUND</b> Established under Planning Act; To be used only for parks & other recreational purposes; Utilize funds only as available; Target Balance/Estimated Replacement Value: Sufficient funds;	Developer contributions (est)	143,870	80,000		<b>223,870</b>

## APPROVED RESERVE & RESERVE FUND BUDGET - 2013

Fund Name & Purpose	Description	Est'd Balance Jan 1, 2013	Revenue	Expenditure	Projected Balance Dec 31, 2013
<b>6240 STRANGWAY CENTRE ENDOWMENT RESERVE FUND</b> Interest to support operations of Strangway Centre; Target Balance/Estimated Replacement Value: To be determined;		151,839			<b>151,839</b>
<b>6630 STRANGWAY CENTRE RESERVE</b> Offset extraordinary & unforeseen expenditures; Target Balance/Estimated Replacement Value: To be determined;		0			<b>0</b>
<b>6265 AIRPORT OPERATIONS RESERVE FUND</b> Operation & maintenance of airport facility pursuant to agreement with Airport operator; Funds held on behalf of Airport Operator; Target Balance/Estimated Replacement Value: n/a;	Investment Interest (est) Transfer from Police Current Budget Airport Operator payment (est) Expenditures	305,461	10,000 1,000	-10,000 -10,000	<b>296,461</b>
<b>6300 BUSINESS PARK RESERVE FUND</b> Development & servicing of business parks; Target Balance/Estimated Replacement Value: To be determined;	Business Park Mgmt Expenditures	288,175		-25,000	<b>263,175</b>
<b>6305 PERCH CREEK HARBOUR RESERVE FUND</b> Future maintenance of harbour; Target Balance/Estimated Replacement Value: To be determined;		119,783			<b>119,783</b>
<b>6335 SARNIA BAY CAPITAL IMPROVEMENT RESERVE FUND</b> Improvements to Centennial Park & Sarnia Bay Marina; Target Balance/Estimated Replacement Value: To be determined;	Loan repayment Expenditures	172,404	7,340	-25,000	<b>154,744</b>
<b>6400 ELECTION EXPENSES RESERVE</b> Fund municipal elections held every four years; Target Balance/Estimated Replacement Value: Est'd election costs;	Transfer from Tax Stabilization Reserve	100,000	50,000		<b>150,000</b>
<b>6565 POLICE MAJOR CRIME RESERVE</b> Offset extraordinary & unforeseen expenditures related to major crimes; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget Expenditures	86,301	15,000	-50,000	<b>51,301</b>

**APPROVED RESERVE & RESERVE FUND BUDGET - 2013**

Fund Name & Purpose	Description	Est'd Balance Jan 1, 2013	Revenue	Expenditure	Projected Balance Dec 31, 2013
<b>6270 LEGACY RESERVE FUND</b> Accumulate funds for a major municipal expenditure benefiting citizens of community; Utilize funds only as available; Target Balance/Estimated Replacement Value: To be determined;	Centennial Events Centennial Events Kids Fest	57,250	5,000	-5,000 -2,300	<b>54,950</b>
<b>6620 WINTER MAINTENANCE RESERVE</b> Offset extraordinary & unforeseen expenditures related to winter maintenance; Target Balance/Estimated Replacement Value: To be determined;		179,505			<b>179,505</b>
<b>6635 KIWANIS WEDDING PAVILION RESERVE</b> Improvements to Kiwanis Wedding Pavilion; Target Balance/Estimated Replacement Value: To be determined;	Rental Revenue Expenditures	19,753	6,000	-5,000	<b>20,753</b>
<b><i>Equipment &amp; Vehicle Reserves</i></b>					
<b>6490 COMPUTER EQUIPMENT REPLACEMENT RESERVE</b> Maintain corporate IT equipment; Costs to implement corporate computer leasing program; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget Capital Funding - 10 year plan Recoveries IT Leasing IT Equipment Expenditures	18,145	100,000 100,000 25,000	-75,000 -40,000 -25,000	<b>103,145</b>
<b>6500 CITY HALL PRINTING &amp; MACHINE ROOM RESERVE</b> Costs of major repairs & replace equipment; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget Transfer from Current Budget - Lease Expenditures	41,785	500 13,200	-10,000	<b>45,485</b>
<b>6510 FIRE EQUIPMENT RESERVE</b> Costs to replace fire equipment & vehicles; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget Transfer from Current Budget 2013 Capital Budget Vehicles	102,679	51,400 279,073	-400,000 -24,000	<b>9,152</b>



**APPROVED RESERVE & RESERVE FUND BUDGET - 2013**

Fund Name & Purpose	Description	Est'd Balance Jan 1, 2013	Revenue	Expenditure	Projected Balance Dec 31, 2013
<b>6595 POLICE EQUIPMENT RESERVE</b> Costs to replace police equipment & vehicles (cruisers); Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget Transfer from Current Budget Vehicles 2013 Capital Budget	119,462	250,000 102,135	-290,000 -120,000	<b>61,597</b>
<b>6520 POLICE 911 EQUIPMENT RESERVE</b> Costs to replace 911 equipment; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget Expenditures	128,746	20,000	-50,000	<b>98,746</b>
<b>6530 EMERGENCY MEASURES EQUIPMENT RESERVE</b> Costs to replace emergency measures equipment; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget 2013 Capital Budget Expenditures	29,223	4,750	-15,000 -7,300	<b>11,673</b>
<b>6430 TRANSIT VEHICLE RESERVES CONVENTIONAL</b> Costs to replace Transit vehicles; Target Balance/Estimated Replacement Value: To be determined;	Current Budget Allocation (est) Transfer from Transit Budget	37,037	7,500 74,628		<b>119,165</b>
<b>6470 TRANSIT VEHICLE RESERVES CARE-A-VAN</b> Costs to replace Care-a-van vehicles; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget 2013 Capital Budget	150,663	10,287	-115,000	<b>45,950</b>
<b>6455 TICKETS, PASSES, TRANSFERS, SCHEDULES, UNIFORMS</b> Costs of various transit operating supplies to avoid fluctuations in tax levy; Target Balance/Estimated Replacement Value: Adequate;	Transfer from Current Budget Current Expenditures	18,454	13,500	-13,500	<b>18,454</b>
<b>6545 PARKS EQUIPMENT RESERVE</b> Costs to replace Parks vehicles & equipment; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget Equipment Replacement	166,681	246,760	-389,000	<b>24,441</b>

**APPROVED RESERVE & RESERVE FUND BUDGET - 2013**

Fund Name & Purpose	Description	Est'd Balance Jan 1, 2013	Revenue	Expenditure	Projected Balance Dec 31, 2013
<b>6550 ARENAS EQUIPMENT RESERVE</b> Costs to replace Arena vehicles & equipment; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget Equipment Replacement	111,091	62,200	-44,000	<b>129,291</b>
<b>6555 ARENA TIME CLOCK RESERVE</b> Costs of Arena improvements Target Balance/Estimated Replacement Value: To be determined;	Contract Expenditures	38,156	9,040	-7,500	<b>39,696</b>
<b>6525 WORKS EQUIPMENT RESERVE</b> Costs to replace Works vehicles & equipment; Target Balance/Estimated Replacement Value: To be determined;	Current Budget Allocation (est) Equipment Replacement Current Budget	1,072,881	900,000	-820,000 -914,358	<b>238,523</b>
<b>6540 WATERWORKS EQUIPMENT RESERVE</b> Costs to replace Works vehicles & equipment; Target Balance/Estimated Replacement Value: To be determined;	Current Budget Allocation (est) Equipment Replacement	124,688	200,000	-223,000	<b>101,688</b>
<b><u>Building Reserves</u></b>					
<b>6480 TRANSIT BUILDING RESERVE</b> Provide funds for major building repairs & future replacement; Target Balance/Estimated Replacement Value: \$3.0 million Minimum Annual Contribution Target: 1.5% or \$45,000	Transfer from Transit Budget Transfer from Current Budget	148,350	15,000 5,000		<b>168,350</b>
<b>6485 ENERGY MANAGEMENT RESERVE</b> Provide funds for implementation or energy management initiatives; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget	33,961	5,000		<b>38,961</b>
<b>6495 CITY HALL BUILDING RESERVE</b> Provide funds for major building repairs & future replacement; Target Balance/Estimated Replacement Value: \$6.0 million Minimum Annual Contribution Target: 1.5% or \$90,000	Transfer from Current Budget Sound System - Council Chambers	112,837	10,000	-49,000	<b>73,837</b>

**APPROVED RESERVE & RESERVE FUND BUDGET - 2013**

Fund Name & Purpose	Description	Est'd Balance Jan 1, 2013	Revenue	Expenditure	Projected Balance Dec 31, 2013
<b>6515 POLICE BUILDING RESERVE</b> Provide funds for major building repairs & future replacement; Target Balance/Estimated Replacement Value: \$6.8 million Minimum Annual Contribution Target: 1.5% or \$102,000	Transfer from Current Budget Transfer from Current Budget Expenditures	109,971	38,000 50,000	-50,000	147,971
<b>6560 LIBRARY FACILITIES RESERVE</b> Provide funds for major building repairs & future replacement; Target Balance/Estimated Replacement Value: \$7.25 million Minimum Annual Contribution Target: 1.5% or \$108,000	Transfer from Current Budget Lawrence House - Heating/Cooling improvements	2,510	7,500	-7,100	2,910
<b>6600 FIRE STATION RESERVE</b> Provide funds for major building repairs & future replacement; Target Balance/Estimated Replacement Value: \$7.1 million Minimum Annual Contribution Target: 1.5% or \$106,500		32,370			32,370
<b>6605 PUBLIC WORKS FACILITIES RESERVE</b> Provide funds for major building repairs & future replacement; Target Balance/Estimated Replacement Value: \$4.0 million Minimum Annual Contribution Target: 1.5% or \$60,000		0			0
<b>6610 PARKS AND RECREATION RESERVE</b> Provide funds for major building repairs & future replacement of parks & recreational facilities; Target Balance/Estimated Replacement Value: \$19 million Minimum Annual Contribution Target: 1.5% or \$285,000	Transfer from Current Budget	32,187	90,306		122,493
<b>6535 SEWAGE TREATMENT PLANT RESERVE</b> Provide funds for major repairs & future replacement of sewage treatment plant; Target Balance/Estimated Replacement Value: \$77.4 million Minimum Annual Contribution Target: 1.0% or \$774,000	Sewage Tickets (est)	83,460	6,000		89,460
<b>6340 BLUEWATER GYMNASISTICS BUILDING RESERVE FUND</b> Provide funds for major building repairs/future replacement of building at Lottie Neely Park; Target Balance/Estimated Replacement Value: To be determined;	Lease Payments	285,126	9,776		294,902

**APPROVED RESERVE & RESERVE FUND BUDGET - 2013**

Fund Name & Purpose	Description	Est'd Balance Jan 1, 2013	Revenue	Expenditure	Projected Balance Dec 31, 2013
<b><u>Capital Reserves</u></b>					
<b>6200 CAPITAL RESERVE FUND</b> Provide funds for capital projects, i.e., infrastructure renewal; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget 2013 Capital Budget Funding of IT 10 year capital plan Landfill Monitoring Fire Sick Leave - Transfer to Reserve	1,152,681	110,668	-266,500 -100,000 -63,000 -150,000	<b>683,849</b>
<b>6210 WATERFRONT DEVELOPMENT RESERVE FUND</b> Provide funds for development of waterfront; Target Balance/Estimated Replacement Value: To be determined;	2013 Southwestern Sales revenue Ferry Dock Building - Exterior improvements	171,332	110,000	-25,000	<b>256,332</b>
<b>6235 YMCA RESERVE FUND</b> Earnings on fund of \$600,000 to be paid to YMCA; Target Balance/Estimated Replacement Value: Not applicable;	Investment Interest (est) YMCA payment (est)	0	12,000	-12,000	<b>0</b>
<b>6245 ENVIRONMENTAL RESERVE FUND</b> Provide funds for environmental related projects; To be maintained until commitments are fulfilled;		0			<b>0</b>
<b>6250 ELM-HIGH-EX-WOOD PARK RESERVE FUND</b> Provide funds for a passive park including additional landscaping of Palumbo Development; Target Balance/Estimated Replacement Value: To be determined;		4,377			<b>4,377</b>
<b>6420 RBC CENTRE CAPITAL RESERVE</b> Provide funds for capital refurbishment of SSEC; subject to lease agreement; Utilize funds only as available; Target Balance/Estimated Replacement Value: To be determined;	SSEC Surcharge Guarantee Debt Costs	29,113	70,000 50,000	-75,000	<b>74,113</b>
<b>6440 LAND PURCHASE RESERVE</b> Provide funds for purchase of land for municipal purposes; Utilize funds only as available; Target Balance/Estimated Replacement Value: To be determined;	Land acquisition - road widening	1,091,150		-10,000	<b>1,081,150</b>

**APPROVED RESERVE & RESERVE FUND BUDGET - 2013**

Fund Name & Purpose	Description	Est'd Balance Jan 1, 2013	Revenue	Expenditure	Projected Balance Dec 31, 2013
<b>6315 CAPITAL REVOLVING RESERVE FUND</b> Provide funds to be used as an internal source for financing lifecycle/ongoing capital projects; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget Debt Repaid - Sewer Debt Repaid - \$1.8M internal Debt Repaid - LED Traffic Signals Debt Repaid - \$1.5M internal Debt Repaid - \$0.75M internal Donation - Cox Gardens Debt Issuance Municipal Grants Cox Gardens Project (to be repaid)	1,753,602	295,745 91,727 219,100 50,000 172,400 93,255 150,000	-749,842 -85,000 -750,000	1,240,987
<b>6215 WATERMAIN CONSTRUCTION RESERVE FUND</b> Provide funds for major repairs & future replacement of watermain infrastructure; Target Balance/Estimated Replacement Value: \$175 million; Minimum Annual Contribution Target: 1% or \$1.75 million	Transfer to Infrastructure Reserve	12,868		-12,868	0
<b>6425 RURAL WATERMAINS RESERVE</b> Funds for extension of water services to rural areas of formal Clearwater; Target Balance/Estimated Replacement Value: To be determined;		0			0
<b>6615 CAPITAL INFRASTRUCTURE RENEWAL RESERVE</b> Provide funds for major repairs & future replacement of roads infrastructure; Target Balance/Estimated Replacement Value: \$529 million Minimum Annual Contribution Target: 2% or \$10.5 million	Infrastructure Levy Transfer from Current Budget 2013 Capital Budget 2013 Resurfacing Improvements to Compost Yard	271,001	2,030,000 180,431	-2,105,000 -200,000 -80,000	96,432
<b>6616 SEWER INFRASTRUCTURE RENEWAL RESERVE</b> Provide funds for major repairs & future replacement of sewer infrastructure; Target Balance/Estimated Replacement Value: \$173 million Minimum Annual Contribution Target: 2% or \$3.5 million	Transfer from Sewer Budget 2013 Capital Budget	981,815	769,694	-1,505,700	245,809

**APPROVED RESERVE & RESERVE FUND BUDGET - 2013**

Fund Name & Purpose	Description	Est'd Balance Jan 1, 2013	Revenue	Expenditure	Projected Balance Dec 31, 2013
<b>6617 WATER INFRASTRUCTURE RENEWAL RESERVE</b> Provide funds for major repairs & future replacement of water infrastructure; Target Balance/Estimated Replacement Value: \$222 million Minimum Annual Contribution Target: 2% or \$4.5 million	Transfer from Water Budget Transfer from Water Budget Transfer from Watermain Const Rsv 2013 Capital Budget	102,374	219,639 535,310 12,868	-246,000	<b>624,191</b>
<b>6618 STORM SEWER INFRASTRUCTURE RESERVE</b> Provide funds for major repairs & future replacement of storm sewer infrastructure;	Transfer from Storm Sewer Budget Transfer from Current Budget 2013 Capital Budget	0	75,000 151,086	-200,000	<b>26,086</b>
<b><u>Corporate Reserves</u></b>					
<b>6220 WSIB SELF INSURANCE RESERVE FUND</b> Fund employee claims under WSIB; Target Balance/Estimated Replacement Value: To be determined;	Current Budgets Claims Payments (est)	50,302	1,050,000	-1,000,000	<b>100,302</b>
<b>6225 SELF-INSURANCE RESERVE FUND</b> Fund portion of deductibles under self-insurance program; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget Transfer from Sewer Budget Transfer from Water Budget Claims Payments (est)	55,717	500,000 2,229 3,488	-450,000	<b>111,434</b>
<b>6226 POLICE SELF-INSURANCE RESERVE FUND</b> Fund portion of deductibles under self-insurance program; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget Claims Payments (est)	72,947	50,000	-75,000	<b>47,947</b>
<b>6285 POLICE SICK LEAVE RESERVE FUND</b> Fund Police sick leave payouts on termination; avoid wide fluctuations in tax levy; Target Balance/Estimated Replacement Value: Self-sufficient;		30,285			<b>30,285</b>

## APPROVED RESERVE & RESERVE FUND BUDGET - 2013

Fund Name & Purpose	Description	Est'd Balance Jan 1, 2013	Revenue	Expenditure	Projected Balance Dec 31, 2013
<b>6020 PROVINCIAL GAS TAX RESERVE FUND</b> Transit purposes in accordance with provincial guidelines; Funds to be held until utilized;	Gas Tax Funding Current Budget-Transit Current Budget-CAV 2013 Capital Budget	398,395	930,000	-483,355 -119,600 -440,000	<b>285,440</b>
<b>6025 FEDERAL GAS TAX RESERVE FUND</b> Infrastructure renewal in accordance with Federal program guidelines; Funds to be held until utilized;	Gas Tax Funding 2013 Capital Budget	35,103	2,190,778	-2,225,000	<b>881</b>
<b>6330 HEALTH AND SAFETY RESERVE FUND</b> Unforeseen mandatory health & safety related expenditures; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget Expenditures Wellness Initiatives	77,779	26,000	-20,000 -5,000	<b>78,779</b>
<b>6640 ACCESSIBILITY RESERVE</b> Fund accessibility improvements to City facilities and other assets; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Current Budget Accessibility Initiatives	0	100,000	-100,000	<b>0</b>
<b>6645 FIRE SEVERANCE RESERVE</b> Fund severance payments for Sarnia Fire retirees; Target Balance/Estimated Replacement Value: To be determined;	Transfer from Capital Reserve Fund	0	150,000		<b>150,000</b>
<b>6035 BUILDING PERMIT REVENUE RESERVE FUND</b> Under Building Code Act, offset costs of administration & enforcement; Target Balance/Estimated Replacement Value: Not applicable;	Current Budget Integration - Mobile inspection System	177,017		-138,928 -10,000	<b>28,089</b>

**APPROVED RESERVE & RESERVE FUND BUDGET - 2013**

Fund Name & Purpose	Description	Est'd Balance Jan 1, 2013	Revenue	Expenditure	Projected Balance Dec 31, 2013	
<b><u>Development Charges Reserves</u></b>						
<b>6350 DEVELOPMENT CONTINGENCY RESERVE FUND</b> Municipal portion of development related services; Utilize funds only as available; n/a; Target Balance/Estimated Replacement Value:		45,173			<b>45,173</b>	
<b>6015 DEVELOPMENT CHARGES RESERVE FUND</b> Under Development Charges Act, recover capital costs related to growth; Costing estimates provided in Development Charges Study; Target Balance/Estimated Replacement Value: n/a;	Developer Fees (est)	6,718,866	500,000		<b>7,218,866</b>	
<u>Note</u>	1. Revenue for Reserve Funds does not include provision for interest earned on fund balances except where funds have been invested externally;	<b>Totals</b>	<b>19,475,723</b>	<b>13,782,313</b>	<b>-16,314,651</b>	<b>16,943,386</b>