

CORPORATION OF THE CITY OF SARNIA



APPROVED BUDGETS 2015

(Includes Current, Water, Sewer, and Capital & Reserves Budgets)

**CORPORATION OF THE CITY OF SARNIA
APPROVED BUDGETS 2015**

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**CURRENT
BUDGET
SUMMARIES**

CORPORATION OF THE CITY OF SARNIA

2015 APPROVED CURRENT BUDGET SUMMARY OF EXPENDITURES & REVENUES

	2014 Budget	2014 Actuals	2015 Budget	% Change	\$ Change
CURRENT BUDGET SUMMARY					
Taxation (General, Transit, & Sewer)	- 62,671,794	- 62,568,158	- 65,292,354	4.18%	- 2,620,560
Provincial Subsidies	- 2,143,602	- 2,109,683	- 2,605,831	21.56%	- 462,229
Federal Subsidies	- 1,386	- 109,819	- 324,904		- 323,518
Other Revenues & Costs Recovered	- 54,922,214	- 57,278,594	- 57,293,358	4.32%	- 2,371,144
Total Revenue	- 119,738,996	- 122,066,254	- 125,516,447	4.83%	- 5,777,451
Expenditures	119,738,996	122,066,254	125,516,447	4.83%	5,777,451
Total Surplus/Deficit	-	-	-		-
NON-DEPARTMENTAL REVENUE					
Taxation (General)	- 57,818,746	- 57,646,493	- 60,176,075	4.08%	- 2,357,329
Taxation (Transit Area)	- 3,464,596	- 3,452,331	- 3,727,827	7.60%	- 263,231
Other Collections Tax Roll	- 308,545	- 299,344	- 308,545	0.00%	-
Payments in Lieu Taxes	- 1,049,710	- 1,138,487	- 1,049,710	0.00%	-
Ontario Grants - Unconditional	- 1,248,900	- 1,248,900	- 1,674,800	34.10%	- 425,900
Rents, Concessions & Franchises	- 42,711	- 63,799	- 52,711	23.41%	- 10,000
Bluewater Power	- 2,009,798	- 3,119,919	- 2,193,984	9.16%	- 184,186
Other Revenue	- 1,520,800	- 1,456,054	- 1,540,800	1.32%	- 20,000
Total Non-Departmental	- 67,463,806	- 68,425,327	- 70,724,452	4.83%	- 3,260,646
GENERAL GOVERNMENT					
Mayor & Council	365,504	348,145	373,762	2.26%	8,258
City Manager	296,696	296,243	303,765	2.38%	7,069
Legal	365,632	365,347	270,629		
Human Resources	672,098	669,085	717,522	6.76%	45,424
Finance	1,883,170	882,557	1,924,113	2.17%	40,943
Information Technology	888,595	1,719,873	923,048	3.88%	34,453
City Clerk	2,032,000	2,154,530	1,576,334	-22.42%	- 455,666
Ferry Dock Hill Lands	26,670	4,748	23,156	-13.18%	- 3,514
Economic Development	279,029	272,064	285,411	2.29%	6,382
Other Municipal	1,102,307	1,248,492	1,129,213	2.44%	26,906
Total Expenditure	7,911,701	7,961,084	7,526,953	-4.86%	- 384,748
Revenue & Costs Recovered	- 1,517,175	- 1,585,941	- 1,190,665	-21.52%	326,510
Net General Government	6,394,526	6,375,143	6,336,288	-0.91%	- 58,238
LIBRARY FACILITIES					
Sarnia Public Library	125,162	130,157	130,058	3.91%	4,896
Lawrence House	30,545	19,386	30,521	-0.08%	- 24
Lambton Mall Road Library	58,611	53,891	58,611	0.00%	-
Faithorne House	20,344	9,471	20,333	-0.05%	- 11
Total Library Facilities	234,662	212,905	239,523	2.07%	4,861

	2014 Budget	2014 Actuals	2015 Budget	% Change	\$ Change
<u>FIRE</u>					
Fire Officers	16,906,086	17,609,714	17,704,678	4.72%	798,592
Stations	166,675	163,466	166,675	0.00%	-
Total Expenditure	17,072,761	17,773,180	17,871,353	4.68%	798,592
Revenue & Costs Recovered	- 134,380	- 226,262	- 119,880	-10.79%	14,500
Net Fire	16,938,381	17,546,918	17,751,473	4.80%	813,092
<u>POLICE SERVICES</u>					
Officers	15,388,059	14,963,674	15,885,072	3.23%	497,013
Court Security	678,604	713,239	710,576	4.71%	31,972
Communications	1,957,412	1,871,019	2,043,812	4.41%	86,400
Civilian	2,283,647	2,234,337	2,384,838	4.43%	101,191
Janitorial	228,156	219,372	244,404	7.12%	16,248
Station	2,143,741	2,347,612	2,255,743	5.22%	112,002
Police Services Board	68,225	17,070	68,576	0.51%	351
Debt Charges	296,230	296,230	296,230	0.00%	-
Other	50,000	50,000	50,000	0.00%	-
Total Expenditure	23,094,074	22,712,553	23,939,251	3.66%	845,177
Revenue & Costs Recovered	- 1,944,341	- 2,029,152	- 2,074,954	6.72%	- 130,613
Provincial Subsidies	- 207,983	- 207,983	- 174,412	-16.14%	33,571
Net Police Services	20,941,750	20,475,418	21,689,885	3.57%	748,135
<u>EMERGENCY MEASURES</u>					
Emergency Measures	148,233	149,152	154,012	3.90%	5,779
Total Emergency Measures	148,233	149,152	154,012	3.90%	5,779
<u>ENGINEERING</u>					
Administration	388,263	365,276	399,203	2.82%	10,940
Design	638,075	525,185	649,482	1.79%	11,407
Traffic	853,020	640,593	686,738	-19.49%	- 166,282
Development	410,509	403,424	418,096	1.85%	7,587
Construction	533,258	578,904	530,460	-0.52%	- 2,798
Municipal Drains	267,805	259,964	268,942	0.42%	1,137
Street Lighting	1,293,402	1,594,891	1,418,402	9.66%	125,000
Total Expenditure	4,384,332	4,368,237	4,371,323	-0.30%	- 13,009
Revenue & Costs Recovered	- 1,822,992	- 1,740,294	- 1,784,378	-2.12%	38,614
Provincial Subsidies	- 36,000	- 46,925	- 36,000	0.00%	-
Net Engineering	2,525,340	2,581,018	2,550,945	1.01%	25,605
<u>PUBLIC WORKS</u>					
Works Administration	907,260	816,875	1,049,754	15.71%	142,494
Streets	3,239,394	3,332,944	3,304,725	2.02%	65,331
Winter Maintenance	1,135,927	1,901,892	1,213,126	6.80%	77,199
Works Centre	1,544,662	1,611,907	1,721,021	11.42%	176,359
Total Expenditure	6,827,243	7,663,618	7,288,626	6.76%	461,383
Revenue & Costs Recovered	- 3,504,580	- 3,908,367	- 3,557,999	1.52%	- 53,419
Net Public Works	3,322,663	3,755,251	3,730,627	12.28%	407,964

	2014 Budget	2014 Actuals	2015 Budget	% Change	\$ Change
<u>PARKING</u>					
Administration	123,289	107,012		-100.00%	- 123,289
Enforcement	471,052	449,550		-100.00%	- 471,052
Parking Lots	51,104	34,908	51,104	0.00%	-
Total Expenditure	645,445	591,470	51,104	-92.08%	- 594,341
Revenue & Costs Recovered	- 557,140	- 461,910	- 148,740	-73.30%	408,400
Net Parking	88,305	129,560	- 97,636	-210.57%	- 185,941
<u>WASTE MANAGEMENT</u>					
Collection	1,105,879	1,108,050	1,108,753	0.26%	2,874
Recycling	2,226,145	2,212,531	2,239,861	0.62%	13,716
Total Expenditure	3,332,024	3,320,581	3,348,614	0.50%	16,590
Revenue & Costs Recovered	- 1,096,704	- 1,166,195	- 1,056,704	-3.65%	40,000
Net Waste Management	2,235,320	2,154,386	2,291,910	2.53%	56,590
<u>TRANSIT SERVICES</u>					
Conventional Transit	5,814,135	5,698,449	6,058,455	4.20%	244,320
Care-A-Van	1,002,940	971,011	1,072,449	6.93%	69,509
Capital out of Rates	94,600	61,908	188,300	99.05%	93,700
Debt Charges	216,489	216,489	216,489	0.00%	-
Total Expenditure	7,128,164	6,947,857	7,535,693	5.72%	407,529
Revenue & Costs Recovered	- 2,237,641	- 2,113,405	- 2,263,122	1.14%	- 25,481
Provincial Subsidies	- 591,755	- 550,945	- 661,655	11.81%	- 69,900
Net Transit Services	4,298,768	4,283,507	4,610,916	7.26%	312,148
<u>HARBOURS</u>					
Harbour Facilities	13,000	406,585	805,318	6094.75%	792,318
Total Expenditure	13,000	406,585	805,318	6094.75%	792,318
Revenue & Costs Recovered	- 87,250	- 375,816	- 566,300	549.05%	- 479,050
Federal Subsidies	-	- 108,499	- 323,518		- 323,518
Net Harbour Facilities	- 74,250	- 77,730	- 84,500	13.80%	- 10,250
<u>PARKS & RECREATION</u>					
Administration	548,426	476,411	543,559	-0.89%	- 4,867
General Parks Maintenance	3,555,745	3,600,326	3,609,157	1.50%	53,412
Sports Fields Maintenance	365,528	364,010	406,355	11.17%	40,827
Recreational Program	374,199	442,534	392,748	4.96%	18,549
Arenas	1,639,238	2,544,246	3,297,311	101.15%	1,658,073
Pools	228,929	266,863	245,917	7.42%	16,988
Strangway Seniors Centre	338,323	486,324	351,441	3.88%	13,118
Total Expenditure	7,050,388	8,180,714	8,846,488	25.48%	1,796,100
Revenue & Costs Recovered	- 1,952,947	- 2,799,567	- 3,650,684	86.93%	- 1,697,737
Federal Subsidies	- 1,386	- 1,320	- 1,386	0.00%	-
Provincial Subsidies	- 58,964	- 54,930	- 58,964	0.00%	-
Net Parks & Recreation	5,037,091	5,324,897	5,135,454	1.95%	98,363

	2014 Budget	2014 Actuals	2015 Budget	% Change	\$ Change
PLANNING & BUILDING					
Planning	863,863	825,579	942,421	9.09%	78,558
Committee of Adjustment	56,940	53,609	56,050	-1.56%	- 890
Building	784,651	678,768	694,106	-11.54%	- 90,545
Property Standards Enforcement	213,369	200,001		-100.00%	- 213,369
Environmental Advisory Committee	1,950	46	1,950	0.00%	-
Heritage Committee	3,475	5,479	3,335	-4.03%	- 140
By Law Enforcement		190	1,080,817		1,080,817
Official Plan Review	40,000	546		-100.00%	- 40,000
Total Expenditure	1,964,248	1,764,218	2,778,679	41.46%	814,431
Revenue & Costs Recovered	- 1,837,881	- 1,599,651	- 2,264,967	23.24%	- 427,086
Net Planning & Building	126,367	164,567	513,712	306.52%	387,345
OTHER					
Debt Charges	8,688,587	8,744,595	8,599,843	-1.02%	- 88,744
Financial Expenses	10,000	13,982	10,000	0.00%	-
Unclassified	496,053	137,461	563,278	13.55%	67,225
Municipal Grants	410,695	553,033	396,349	-3.49%	- 14,346
Contribution to Boards & Commissions	264,320	271,057	266,032	0.65%	1,712
Total Expenditure	9,869,655	9,720,128	9,835,502	-0.35%	- 34,153
Revenue & Costs Recovered	- 4,623,005	- 4,369,793	- 3,933,659	-14.91%	689,346
Net Other	5,246,650	5,350,335	5,901,843	12.49%	655,193
GENERAL OPERATING TOTAL	-	-	-		-
SEWER AREA SUMMARY					
Sanitary Sewer Maintenance	5,232,263	5,526,878	5,382,274	2.87%	150,011
Pump Station Maintenance	1,140,833	1,235,118	1,310,419	14.87%	169,586
Sewage Treatment Plant	6,156,790	6,113,362	6,381,844	3.66%	225,054
Administration	2,203,835	2,094,355	2,206,064	0.10%	2,229
Storm Sewer Maintenance	966,943	781,466	874,101	-9.60%	- 92,842
Total Expenditure	15,700,664	15,751,179	16,154,702	2.89%	454,038
Taxation	- 30,197	- 31,503	- 30,197	0.00%	-
Revenue & Costs Recovered	- 15,670,467	- 15,719,676	- 16,124,505	2.90%	- 454,038
TOTAL SEWER AREA	-	-	-		-
WATER BUDGET SUMMARY					
Administration	7,085,953	7,008,913	7,139,618	0.76%	53,665
Distribution	7,276,449	7,533,880	7,629,688	4.85%	353,239
Total Expenditure	14,362,402	14,542,793	14,769,306	2.83%	406,904
Revenue & Costs Recovered	- 14,362,402	- 14,542,793	- 14,769,306	2.83%	- 406,904
TOTAL WATER	-	-	-		-

CORPORATION OF THE CITY OF SARNIA
2015 APPROVED CURRENT BUDGET SUMMARY - BY DEPARTMENT

	2014 Budget	2014 Actuals	2015 Budget	% Change	\$ Change
GENERAL OPERATING BUDGET					
Non-Departmental Revenue					
1000 Taxation	- 57,818,746	- 57,646,493	- 60,176,075	4.08%	- 2,357,329
1065 Other Collections Tax Roll	- 308,545	- 299,344	- 308,545	0.00%	-
1100 Payments in Lieu City	- 1,049,710	- 1,138,487	- 1,049,710	0.00%	-
1200 Ontario Grants Conditional	- 1,248,900	- 1,248,900	- 1,674,800	34.10%	- 425,900
1305 Rents Concessions Franchise	- 42,711	- 63,799	- 52,711	23.41%	- 10,000
1340 Bluewater Power	- 2,009,798	- 3,119,919	- 2,193,984	9.16%	- 184,186
1350 Other Revenue	- 1,520,800	- 1,456,054	- 1,540,800	1.32%	- 20,000
Total Non-Departmental Revenue	- 63,999,210	- 64,972,996	- 66,996,625	4.68%	- 2,997,415
Corporate Services					
2000 Mayor & Council	365,504	348,145	373,762	2.26%	8,258
2001 City Manager	296,696	296,243	303,765	2.38%	7,069
2005 Legal	305,057	321,434	215,129	-29.48%	- 89,928
2010 Human Resources	539,224	532,334	584,648	8.42%	45,424
2022 Information Services	808,395	802,357	842,848	4.26%	34,453
2490 Other Municipal	1,102,307	1,192,904	1,129,213	2.44%	26,906
Total Corporate Services	3,417,183	3,493,417	3,449,365	0.94%	32,182
Economic Development					
2065 Harbour	- 74,250	- 77,729	- 84,500	13.80%	- 10,250
2066 Sarnia Harbour	-	-	-		-
2070 Ferry Dock Hill Lands	- 50,830	- 79,721	- 69,344	36.42%	- 18,514
2150 Economic Development	279,029	227,471	260,411	-6.67%	- 18,618
Total Finance	153,949	70,021	106,567	-30.78%	- 47,382
Finance					
2020 Accounting	1,051,993	958,982	1,098,833	4.45%	46,840
2021 Tax Collections	194,075	154,500	198,232	2.14%	4,157
2023 Purchasing	201,057	167,036	191,003	-5.00%	- 10,054
Total Finance	1,447,125	1,280,518	1,488,068	2.83%	40,943
City Clerk					
2050 City Clerk	61,177	146,968	268,762	339.32%	207,585
2052 Property Maintenance	630,345	628,265	631,699	0.21%	1,354
2053 Printing	109,072	123,828	111,545	2.27%	2,473
2054 Custodial	137,749	134,658	139,992	1.63%	2,243
2060 Rental Properties	- 22,464	3,814	5,790	-125.77%	28,254
2080 Animal Control	359,549	361,592		-100.00%	- 359,549
2100 Elections	26,591	54,333	50,000	88.03%	23,409
4900 Sarnia Public Library	125,162	130,157	130,058	3.91%	4,896
4901 Lawrence House	30,545	19,386	30,521	-0.08%	- 24
4902 Lambton Mall Rd Library	58,611	53,891	58,611	0.00%	-
4903 Faithorne House Library	20,344	9,471	20,333	-0.05%	- 11
Total City Clerk	1,536,681	1,666,363	1,447,311	-5.82%	- 89,370

	2014 Budget	2014 Actuals	2015 Budget	% Change	\$ Change
Fire					
2500 Fire Officers	16,771,706	17,383,452	17,584,798	4.85%	813,092
2550 Fire Stations	166,675	163,466	166,675	0.00%	-
Total Fire	16,938,381	17,546,918	17,751,473	4.80%	813,092
Police Services					
2600 Police - Officers	13,632,934	13,121,362	14,049,201	3.05%	416,267
2605 Police - Court Security	678,604	713,239	710,576	4.71%	31,972
2610 Police - Communications	1,592,313	1,505,920	1,662,729	4.42%	70,416
2615 Police - Civilian	2,283,647	2,234,337	2,384,838	4.43%	101,191
2620 Police - Janitorial	228,156	219,372	244,404	7.12%	16,248
2625 Police Station	2,119,641	2,323,512	2,231,331	5.27%	111,690
2630 Police Services Board	51,220	3,614	51,406	0.36%	186
2635 Police - Debt Charges	296,230	296,230	296,230	0.00%	-
2640 Police Services Board	9,005	7,832	9,170	183.23%	165
2645 Police - Self-Insurance Reserve	50,000	50,000	50,000	0.00%	-
Total Police	20,941,750	20,475,418	21,689,885	3.57%	748,135
Emergency Measures					
2780 Emergency Measures	148,233	149,152	154,012	3.90%	5,779
Total Emergency Measures	148,233	149,152	154,012	3.90%	5,779
Engineering					
3000 Engineering Administration	28,804	- 9,216	39,744	37.98%	10,940
3033 Engineering Design	-	- 1	21		21
3034 Engineering - Traffic	703,820	542,908	587,538	-16.52%	- 116,282
3035 Engineering Development	267,509	248,779	275,096	2.84%	7,587
3036 Engineering Construction	-	- 1	2,798		- 2,798
3040 Municipal Drains	231,805	213,039	232,942	0.49%	1,137
3300 Engineering - Streetlighting	1,293,402	1,585,510	1,418,402	9.66%	125,000
Total Engineering	2,525,340	2,581,018	2,550,945	1.01%	25,605
Public Works - Roads					
3005 Public Works Administration	-	10,224	329,754		329,754
3010 Public Works - Streets Maintenance	2,401,736	2,316,963	2,417,067	0.64%	15,331
3011 Public Works - Winter Maintenance	920,927	1,428,063	998,126	8.38%	77,199
3015 Public Works Centre	-	1	14,320		- 14,320
Total Public Works - Roads	3,322,663	3,755,251	3,730,627	12.28%	407,964
Parking					
3200 Parking - Administration	123,289	107,012		-100.00%	- 123,289
3201 Parking - Enforcement	62,652	112,187		-100.00%	- 62,652
3205 Parking Lots	- 97,636	- 89,639	- 97,636	0.00%	-
Total Engineering - Parking	88,305	129,560	- 97,636	-210.57%	- 185,941

	2014 Budget	2014 Actuals	2015 Budget	% Change	\$ Change
Waste Management					
3800 Solid Waste Management/Collection	1,064,399	1,081,252	1,067,273	0.27%	2,874
3880 Waste Recycling	1,170,921	1,073,134	1,224,637	4.59%	53,716
Total Public Works - Waste Management	2,235,320	2,154,386	2,291,910	2.53%	56,590
Transit Area Budget					
1055 Taxation - Transit Area	- 3,464,596	- 3,452,331	- 3,727,827	7.60%	- 263,231
3100 Transit - Transportation	4,135,880	4,065,710	4,314,448	4.32%	178,568
3115 Transit Vehicle & Equipment Maintenance	687,867	662,201	720,203	4.70%	32,336
3120 Transit - Premises & Plant	237,427	243,684	246,841	3.97%	9,414
3125 Transit - Administration	752,961	726,585	776,963	3.19%	24,002
3130 Transit - Capital From Rates	-	-	-		-
3135 Transit - Debt Charges	198,783	198,783	198,783	0.00%	-
3140 Transit - Revenue, Operations	- 2,548,322	- 2,444,632	- 2,529,411	-0.74%	18,911
Total Transit Area	-	-	-		-
Care-A-Van					
3150 Care-A-Van - Transportation	700,393	662,774	745,979	6.51%	45,586
3155 Care-A-Van - Dispatching	82,602	82,767	98,779	19.58%	16,177
3165 Care-A-Van Vehicle & Equipment Maintenance	62,354	65,237	62,377	0.04%	23
3170 Care-A-Van - Premises & Plant	45,482	56,986	46,288	1.77%	806
3175 Care-A-Van - Administration	112,109	103,247	119,026	6.17%	6,917
3180 Care-A-Van - Capital From Rates	7,000	6,100	69,900	898.57%	62,900
3185 Care-A-Van - Debt Charges	17,706	- 163,643	- 276,966	-1664.25%	- 294,672
3195 Care-A-Van - Operations	- 193,474	17,706	17,706	-109.15%	211,180
Total Care-A-Van	834,172	831,174	883,089	5.86%	48,917
Parks & Recreation					
4500 Parks & Recreation - Administration	548,426	476,411	543,559	-0.89%	- 4,867
4505 Parks - Supervision	315,554	297,552	329,680	4.48%	14,126
4509 Centennial Park	126,578	124,703	- 84,923	-167.09%	- 211,501
4510 General Park Maintenance	1,627,235	1,724,558	1,780,032	9.39%	152,797
4511 Sports Fields Maintenance	226,934	199,312	257,761	13.58%	30,827
4515 Greenhouse & Horticulture	352,440	403,457	446,449	26.67%	94,009
4525 Children's Farm	149,372	164,827	157,768	5.62%	8,396
4550 Waterfront Downtown	50,043	45,090	50,963	1.84%	920
4551 Arboriculture	637,074	599,155	653,184	2.53%	16,110
4552 Parks - Work for Others	1,075	-	30,370	-2925.12%	- 31,445
4600 Recreation - Administration	177,708	158,955	186,268	4.82%	8,560
4601 Recreation - Programs	61,309	49,442	45,151	-26.36%	- 16,158
4602 Recreation - Waterfront Programs	31,332	42,025	32,479	3.66%	1,147
4610 Canada Day	-	- 18,866	-		-
4700 Arenas - Administration	82,495	97,079	142,708	72.99%	60,213
4705 Arenas - Sarnia Arena	148,515	119,773	158,324	6.60%	9,809
4706 Arenas - Germain Arena	58,273	29,480	119,831	105.64%	61,558
4708 Arenas - Clearwater Arena	184,215	333,051	205,140	11.36%	20,925
4710 Arenas - Sarnia Sports Complex	-	17,964	- 146,169		- 146,169
4715 Recreation - Jackson Pool	81,660	116,551	91,802	12.42%	10,142
4716 Recreation - Tecumseh Pool	66,069	74,795	71,915	8.85%	5,846

	2014 Budget	2014 Actuals	2015 Budget	% Change	\$ Change
4950 Strangway Centre - Administration	64,012	210,309	81,157	26.78%	17,145
4951 Strangway Centre - Building/Property	52,242	63,421	48,215	-7.71%	4,027
4952 Strangway Centre - Cafeteria	- 5,470	- 4,147	- 5,470	0.00%	-
Total Parks & Recreation	5,037,091	5,324,897	5,135,454	1.95%	98,363

Planning & Building					
5005 Planning Department	-	- 27,240	44,954		44,954
5010 Committee of Adjustment	13,440	1,004	12,550	-6.62%	890
5020 Building Department	1,063	46,944	6,894	-748.54%	7,957
5021 Property Standards Enforcement	106,439	142,694		-100.00%	106,439
5022 Environment Advisory Committee	1,950	46	1,950	0.00%	-
5025 Heritage Committee	3,475	929	3,335	-4.03%	140
5035 By-Law Enforcement	-	190	457,817		457,817
5040 Official Plan Review	-	-	-		-
Total Planning & Building	126,367	164,567	513,712	306.52%	387,345

Debt Charges & Unclassified Financial					
5500 Debt Charges	4,150,582	4,459,803	4,738,550	1416.59%	587,968
5505 Financial Expenses	10,000	13,982	10,000	0.00%	-
5515 Unclassified	496,053	137,461	563,278	13.55%	67,225
5520 Municipal Grants	325,695	468,033	323,983	-0.53%	1,712
5525 Contribution to Boards & Commissions	264,320	271,057	266,032	0.65%	1,712
Total Debt Charges & Unclassified Financial	5,246,650	5,350,336	5,901,843	12.49%	655,193

TOTAL GENERAL OPERATING BUDGET	-	-	-		
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SEWER AREA BUDGET

1050 Taxation - Sewer Area	- 30,197	5,532,141	5,382,274	-17923.87%	5,412,471
3500 Sewer - Sanitary Sewer Maintenance	5,232,263	1,235,118	1,310,419	-74.96%	3,921,844
3501 Sewer - Pump Station Maintenance	1,140,833	5,379,324	5,685,179	398.34%	4,544,346
3505 Water Pollution Control Centre	5,460,125	115,418	172,555	-96.84%	5,287,570
3506 Brights Grove Lagoons	172,555	549,128	454,110	163.17%	281,555
3507 Sewer - NViro	454,110	2,094,355	2,206,064	385.80%	1,751,954
3600 Storm Sewer Maintenance	-	-	-		-
3510 Sewer - General Administration	2,203,835	- 31,503	30,197	-101.37%	2,234,032
3590 Sewer Area - Revenue	- 14,633,524	- 14,873,981	- 15,180,404	3.74%	546,880

TOTAL SEWER AREA BUDGET	-	-	-		-
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WATER BUDGET

3700 Water - General Administration	7,085,953	7,008,913	7,139,618	0.76%	53,665
3705 Water - Distribution	7,276,449	7,523,955	7,629,688	4.85%	353,239
3790 Water Revenue	- 14,362,402	- 14,532,868	- 14,769,306	2.83%	406,904

TOTAL WATER BUDGET	-	-	-		-
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APPROVED SUMMARY OF CAPITAL OUT OF RATES FROM 2015 BUDGETS

Current Budget

3130/3180 TRANSIT CONVENTIONAL & CARE-A-VAN

	<u>Conventional</u>	<u>Care-A-Van</u>	
Replacement vehicle for 1998 Intrepid	24,000	6,000	
Power pack rebuilds;	28,000	7,000	
Replacement of one steel overhead door in maintenance area;	14,400	3,600	
New MV1 multi-use wheelchair accessible van	52,000	13,000	
Replacement of Care A Van Scheduling Program		40,300	
	<hr/>	<hr/>	
	118,400	69,900	<u><u>\$188,300</u></u>

**NON-
DEPARTMENTAL
REVENUE**

City of Sarnia

2015 Approved Current Budget

1000 TAXATION - CITY

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00001 GENERAL TAX LEVY	(60,707,746)	(60,707,980)	(62,683,646)	1,676,748	(1,363,154)	(695,023)	(63,065,075)	3.88%
4-00021 SUPPLEMENTARY TAX LEVY	(500,000)	(271,620)	(500,000)				(500,000)	
Revenue Total	(61,207,746)	(60,979,600)	(63,183,646)	1,676,748	(1,363,154)	(695,023)	(63,565,075)	3.85%
EXPENSES								
5-00950 TAX WRITE OFFS	500,000	527,606	500,000				500,000	
5-00970 VACANCY REBATE	300,000	218,484	300,000				300,000	
5-00975 CHARITY TAX REBATE	44,000	27,286	44,000				44,000	
5-00980 TAX EXEMPTIONS	15,000	29,731	15,000				15,000	
5-06100 CONTRIBUTION TO RESERVE	2,530,000	2,530,000	2,530,000				2,530,000	
Expense Total	3,389,000	3,333,107	3,389,000				3,389,000	
Net Expense	(57,818,746)	(57,646,493)	(59,794,646)	1,676,748	(1,363,154)	(695,023)	(60,176,075)	4.08%

City of Sarnia

2015 Approved Current Budget

1055 TAXATION - TRANSIT AREA

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00001 GENERAL TAX LEVY	(3,490,196)	(3,490,058)	(3,488,196)		(265,231)		(3,753,427)	7.54%
4-00021 SUPPLEMENTARY TAX LEVY	(25,000)	(14,740)	(25,000)				(25,000)	
Revenue Total	(3,515,196)	(3,504,798)	(3,513,196)		(265,231)		(3,778,427)	7.49%
EXPENSES								
5-00950 TAX WRITE OFFS	30,000	34,002	30,000				30,000	
5-00960 PROVISION FOR ASSESSMENT APPEAL	10,000		10,000				10,000	
5-00970 VACANCY REBATE	7,500	14,554	7,500				7,500	
5-00975 CHARITY TAX REBATE	1,800	1,906	1,800				1,800	
5-00980 TAX EXEMPTIONS	1,000	2,005	1,000				1,000	
5-00985 NEW CONSTRUCTION REBATE	300		300				300	
Expense Total	50,600	52,467	50,600				50,600	
Net Expense	(3,464,596)	(3,452,331)	(3,462,596)		(265,231)		(3,727,827)	7.60%

City of Sarnia

2015 Approved Current Budget

1065 OTHER COLLECTIONS TAX ROLL

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00045 LOCAL IMPROVEMENTS	(308,545)	(299,344)	(308,545)				(308,545)	
Revenue Total	(308,545)	(299,344)	(308,545)				(308,545)	
EXPENSES								
Expense Total								
Net Expense	(308,545)	(299,344)	(308,545)				(308,545)	

City of Sarnia

2015 Approved Current Budget

1100 PAYMENTS IN LIEU - CITY

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00150 CANADA	(94,000)	(94,521)	(94,000)				(94,000)	
4-00155 MUNICIPAL TAX ASSISTANCE ACT	(68,210)	(70,342)	(68,210)				(68,210)	
4-00160 HOSPITALS	(22,500)	(28,200)	(22,500)				(22,500)	
4-00165 CORRECTIONAL INSTITUTIONS	(3,900)	(4,496)	(3,900)				(3,900)	
4-00170 LAMBTON COLLEGE	(134,800)	(160,450)	(134,800)				(134,800)	
4-00175 LAMBTON HOUSING	(107,000)	(128,166)	(107,000)				(107,000)	
4-00180 HYDRO ONE	(113,600)	(117,751)	(113,600)				(113,600)	
4-00181 HYDRO ONE - LINEAR PROPERTIES	(30,000)	(31,594)	(30,000)				(30,000)	
4-00185 MINISTRY OF ENVIRONMENT	(84,600)	(89,491)	(84,600)				(84,600)	
4-00190 PARKING FACILITIES	(20,650)	(23,473)	(20,650)				(20,650)	
4-00195 BLUEWATER POWER	(125,000)	(128,864)	(125,000)				(125,000)	
4-00200 PETROLIA P.U.C.	(12,000)	(12,910)	(12,000)				(12,000)	
4-00205 RAILROADS - LINEAR PROPERTIES	(11,750)	(11,662)	(11,750)				(11,750)	
4-00210 PUMP STATIONS	(221,700)	(236,567)	(221,700)				(221,700)	
Revenue Total	(1,049,710)	(1,138,487)	(1,049,710)				(1,049,710)	
EXPENSES								
Expense Total								
Net Expense	(1,049,710)	(1,138,487)	(1,049,710)				(1,049,710)	

City of Sarnia

2015 Approved Current Budget

1200 ONTARIO GRANTS - UNCONDITIONAL

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00920 OMPF	(1,248,900)	(1,248,900)		(1,674,800)			(1,674,800)	34.10%
Revenue Total	(1,248,900)	(1,248,900)		(1,674,800)			(1,674,800)	34.10%
EXPENSES								
Expense Total								
Net Expense	(1,248,900)	(1,248,900)		(1,674,800)			(1,674,800)	34.10%

City of Sarnia

2015 Approved Current Budget

1305 RENTS, CONCESSIONS & FRANCHISE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00080 ROADSIDE SIGN PERMIT			(1,000)		1,000			
4-00081 AREAWAYS	(211)	(211)	(211)				(211)	
4-00082 STREET OCCUPANCY	(8,500)	(14,084)	(8,500)				(8,500)	
4-00083 PIPELINE CROSSING AGREEMENTS	(29,000)	(44,933)	(29,000)		(10,000)		(39,000)	34.48%
4-00900 SUNDRY REVENUE	(5,000)	(4,571)	(5,000)				(5,000)	
Revenue Total	(42,711)	(63,799)	(43,711)		(9,000)		(52,711)	23.41%
EXPENSES								
Expense Total								
Net Expense	(42,711)	(63,799)	(43,711)		(9,000)		(52,711)	23.41%

City of Sarnia

2015 Approved Current Budget

1340 BLUEWATER POWER

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00100 DIVIDEND - BLUEWATER POWER	(735,000)	(1,190,395)			(1,124,960)		(1,124,960)	53.06%
4-00101 INTEREST ON NOTE - BLUEWATER POWER	(1,274,798)	(1,069,024)	(1,274,798)		205,774		(1,069,024)	(16.14%)
Revenue Total	(2,009,798)	(2,259,419)	(1,274,798)		(919,186)		(2,193,984)	9.16%
EXPENSES								
Expense Total								
Net Expense	(2,009,798)	(2,259,419)	(1,274,798)		(919,186)		(2,193,984)	9.16%

City of Sarnia

2015 Approved Current Budget

1350 OTHER REVENUE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00102 PENALTY & INTEREST ON TAXES	(1,200,000)	(1,069,782)	(1,200,000)		(30,000)		(1,230,000)	2.50%
4-00104 INTEREST ON PAST DUE ACCOUNTS	(2,000)	(659)	(2,000)				(2,000)	
4-00106 INCOME FROM INVESTMENTS	(240,000)	(313,872)	(240,000)		(30,000)		(270,000)	12.50%
4-00107 GAIN ON GST SHORT METHOD	(10,000)	(21,514)	(10,000)				(10,000)	
4-00855 FINES	(6,000)	(7,616)	(6,000)				(6,000)	
4-00900 SUNDRY REVENUE	(20,000)	(723)	(20,000)				(20,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(2,800)	(1,888)	(2,800)				(2,800)	
4-06220 CONTRIBUTION FROM RESERVES	(40,000)	(40,000)	(40,000)		40,000			(100.00%)
Revenue Total	(1,520,800)	(1,456,054)	(1,520,800)		(20,000)		(1,540,800)	1.32%
EXPENSES								
Expense Total								
Net Expense	(1,520,800)	(1,456,054)	(1,520,800)		(20,000)		(1,540,800)	1.32%

GENERAL GOVERNMENT

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # **2000**
DEPARTMENT **MAYOR & COUNCIL**
DIVISION

	2014 BUDGET	2014 ACTUAL	2015 CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	1.25	1.25	-	1.25	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
TOTAL FTEs	1.25	1.25	-	1.25	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The Mayor and Council represent the citizens of the City of Sarnia through policy-making processes to oversee the operation of the municipality and to carry out the statutory requirements of the Mayor as set out in the Municipal Act.

City of Sarnia

2015 Approved Current Budget

2000 MAYOR & COUNCIL

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	83,099	83,453	83,099		1,248		84,347	1.50%
5-01065 COUNCIL SALARIES	209,876	202,510	209,876		(612)		209,264	(0.29%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	24,666	16,878	24,666		2,963		27,629	12.01%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	9,743	8,934	9,743		4,659		14,402	47.82%
5-01253 CAR ALLOWANCE	5,000	4,503	5,000				5,000	
5-02000 STATIONERY & SUPPLIES	5,000	3,271	5,000				5,000	
5-02104 TELEPHONE	1,800	1,304	1,800				1,800	
5-02300 OFFICE EXPENSES	4,400	4,393	4,400				4,400	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	580	379	580				580	
5-02302 ADVERTISING	3,000	3,387	3,000				3,000	
5-02303 POSTAGE	1,400	1,819	1,400				1,400	
5-02310 TRAVEL	2,000	2,780	2,000				2,000	
5-02312 CONFERENCES & SEMINARS	6,600	11,072	6,600				6,600	
5-02405 OFFICE EQUIPMENT MAINTENANCE	440	315	440				440	
5-05000 SUNDRY	1,400	2,136	1,400				1,400	
5-05102 MUNICIPAL SOUVENIRS	6,500	1,011	6,500				6,500	
Expense Total	365,504	348,145	365,504		8,258		373,762	2.26%
Net Expense	365,504	348,145	365,504		8,258		373,762	2.26%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # **2001**
DEPARTMENT **CITY MANAGER**
DIVISION

	2014 BUDGET	2014 ACTUAL	2015 CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	2.00	2.00	-	2.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
TOTAL FTEs	2.00	2.00	-	2.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

As head of staff, the City Manager is responsible for overseeing the administrative operations of the municipality in accordance with policies of City Council and relevant provincial legislation, and directing the general management of the Corporation and the operational activities of all departments with an aim to achieve corporate goals. Department heads report to the City Manager on a regular basis. The City Manager advises Council on all matters of policy. The office of the City Manager is responsible for the development and recommendation of the annual operating and capital budgets and the subsequent implementation of those budgets after approval by City Council.

City of Sarnia

2015 Approved Current Budget

2001 CITY MANAGER

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	228,535	227,736	228,535		1,719		230,254	0.75%
5-01200 EMPLOYEE BENEFITS - STATUTORY	41,220	43,185	41,220		2,909		44,129	7.06%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	17,751	17,700	17,751		2,441		20,192	13.75%
5-01253 CAR ALLOWANCE	2,860	2,702	2,860				2,860	
5-02000 STATIONERY & SUPPLIES	250	351	250				250	
5-02104 TELEPHONE	1,300	1,450	1,300				1,300	
5-02300 OFFICE EXPENSES		130						
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	500	366	500				500	
5-02303 POSTAGE	100	19	100				100	
5-02310 TRAVEL	830	616	830				830	
5-02311 TRAINING & EDUCATION	1,000	200	1,000				1,000	
5-02312 CONFERENCES & SEMINARS	2,350	1,486	2,350				2,350	
5-02405 OFFICE EQUIPMENT MAINTENANCE		302						
Expense Total	296,696	296,243	296,696		7,069		303,765	2.38%
Net Expense	296,696	296,243	296,696		7,069		303,765	2.38%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # **2005**
DEPARTMENT **LEGAL**
DIVISION

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	2.50	2.50	(0.50)	2.00	Reallocation -0.5 FTE to Clerks
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
TOTAL FTEs	2.50	2.50	(0.50)	2.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The Legal Department is responsible for various duties under Provincial Legislation. The Solicitor provides legal advice to Council, City staff and the Police Services Board, drafts and prepares by-laws and reports, and protects the interests of the Corporation through contract review and delivery of legal services.

City of Sarnia

2015 Approved Current Budget

2005 LEGAL SERVICES

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00301 FEES - MUNICIPAL TAX SALES	(31,550)	(19,846)	(31,550)		7,550		(24,000)	(23.93%)
4-00901 OTHER FEES & SERVICE CHARGES	(26,025)	(21,079)	(26,025)		(2,475)		(28,500)	9.51%
4-00927 COSTS RECOVERED - EXTERNAL DISBURSEMENTS	(3,000)	(2,988)	(3,000)				(3,000)	
Revenue Total	(60,575)	(43,913)	(60,575)		5,075		(55,500)	(8.38%)
EXPENSES								
5-01000 SALARIES	248,274	252,781	248,274		(72,696)		175,578	(29.28%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	47,033	48,063	47,033		(12,224)		34,809	(25.99%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	21,229	21,394	21,229		(2,533)		18,696	(11.93%)
5-01253 CAR ALLOWANCE	806	308	806				806	
5-02000 STATIONERY & SUPPLIES	970	860	970				970	
5-02001 PRINTING & PAPER SUPPLIES	390	163	390				390	
5-02104 TELEPHONE	1,400	930	1,400				1,400	
5-02300 OFFICE EXPENSES	4,870	5,468	4,870				4,870	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	4,500	3,834	4,500				4,500	
5-02302 ADVERTISING	2,500	8,641	2,500				2,500	
5-02303 POSTAGE	540	643	540				540	
5-02310 TRAVEL	800	190	800				800	
5-02311 TRAINING & EDUCATION	1,270	885	1,270				1,270	
5-02312 CONFERENCES & SEMINARS	1,560	1,163	1,560				1,560	
5-02405 OFFICE EQUIPMENT MAINTENANCE	240		240				240	
5-04004 SURVEY & APPRAISAL FEES	2,430	4,427	2,430				2,430	
5-04910 OTHER PURCHASED SERVICES	3,870	3,376	3,870				3,870	
5-05122 SEARCH & REGISTRATION FEES	21,000	11,661	21,000		(7,550)		13,450	(35.95%)
5-05500 REPLACEMENT EQUIPMENT	1,950	560	1,950				1,950	
Expense Total	365,632	365,347	365,632		(95,003)		270,629	(25.98%)
Net Expense	305,057	321,434	305,057		(89,928)		215,129	(29.48%)

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # **2010**
DEPARTMENT **HUMAN RESOURCES**
DIVISION

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	5.00	5.00	1.00	6.00	Accessibility Coordinator
PART-TIME/SEASONAL/TEMPORARY FTEs	0.80	0.80	0.20	1.00	Reallocate -0.8 Accessibility Coordinator +1.0 FTE Community Living "Summer Employment Transitions" program
TOTAL FTEs	5.80	5.80	1.20	7.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Provide centralized, cost-effective administration, planning, control and delivery of Human Resources to the Corporation and its employees.

City of Sarnia

2015 Approved Current Budget

2010 HUMAN RESOURCES

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00795 OTHER GRANTS & SUBSIDIES	(20,000)	(23,710)	(20,000)				(20,000)	
4-00930 COSTS RECOVERED	(69,274)	(69,274)						(100.00%)
4-00936 COSTS RECOVERED - OTHER		(167)						
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(43,600)	(43,600)	(112,874)				(112,874)	158.89%
Revenue Total	(132,874)	(136,751)	(132,874)				(132,874)	
EXPENSES								
5-01000 SALARIES	491,779	496,200	491,779		28,755		520,534	5.85%
5-01025 SALARIES - OVERTIME		983						
5-01030 SALARIES - CASUAL	20,000	15,501	20,000		930		20,930	4.65%
5-01200 EMPLOYEE BENEFITS - STATUTORY	97,254	96,226	97,254		8,678		105,932	8.92%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	48,865	44,444	48,865		7,061		55,926	14.45%
5-02000 STATIONERY & SUPPLIES	300	725	300				300	
5-02001 PRINTING & PAPER SUPPLIES	500	1,193	500				500	
5-02104 TELEPHONE	950	766	950				950	
5-02300 OFFICE EXPENSES		772						
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	4,900	5,088	4,900				4,900	
5-02303 POSTAGE	1,000	871	1,000				1,000	
5-02310 TRAVEL	500	2,146	500				500	
5-02311 TRAINING & EDUCATION	2,400	338	2,400				2,400	
5-02312 CONFERENCES & SEMINARS	900		900				900	
5-02323 SAFETY PROGRAM	500		500				500	
5-04910 OTHER PURCHASED SERVICES	1,650	3,531	1,650				1,650	
5-05000 SUNDRY	100		100				100	
5-05500 REPLACEMENT EQUIPMENT	500	302	500				500	
Expense Total	672,098	669,086	672,098		45,424		717,522	6.76%
Net Expense	539,224	532,335	539,224		45,424		584,648	8.42%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # **2022**
DEPARTMENT **INFORMATION SERVICES**
DIVISION

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	4.00	4.00	-	4.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
TOTAL FTEs	4.00	4.00	-	4.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Responsible for providing the delivery of business applications, desktop support, technology infrastructure, and networking communications for the corporation. Our team is committed to continuing to build the technological infrastructure.

City of Sarnia

2015 Approved Current Budget

2022 INFORMATION SERVICES

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(80,200)	(80,200)	(80,200)				(80,200)	
Revenue Total	(80,200)	(80,200)	(80,200)				(80,200)	
EXPENSES								
5-01000 SALARIES	339,875	341,320	339,875		5,105		344,980	1.50%
5-01025 SALARIES - OVERTIME		6,792			9,600		9,600	
5-01095 CALL DUTY		2,620			5,160		5,160	
5-01200 EMPLOYEE BENEFITS - STATUTORY	66,055	66,858	66,055		3,883		69,938	5.88%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	32,866	30,076	32,866		4,388		37,254	13.35%
5-02000 STATIONERY & SUPPLIES	1,000	410	1,000		(500)		500	(50.00%)
5-02001 PRINTING & PAPER SUPPLIES	1,000	578	1,000		(500)		500	(50.00%)
5-02104 TELEPHONE	3,200	2,477	3,200				3,200	
5-02112 INTERNET/EMAIL SERVICES	1,950	8,292	1,950				1,950	
5-02113 CORPORATE NETWORKING & COMMUNICATIONS	102,727	93,015	102,727				102,727	
5-02114 IT MAINTENANCE & SUPPORT	219,742	219,425	219,742		8,286		228,028	3.77%
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	880	438	880		(380)		500	(43.18%)
5-02310 TRAVEL	1,000	7	1,000		(500)		500	(50.00%)
5-02311 TRAINING & EDUCATION	4,000		4,000				4,000	
5-02312 CONFERENCES & SEMINARS	5,300	1,251	5,300		(2,300)		3,000	(43.40%)
5-02415 CONTRIBUTION TO IT LEASING PROGRAM	109,000	109,000	109,000		2,211		111,211	2.03%
Expense Total	888,595	882,559	888,595		34,453		923,048	3.88%
Net Expense	808,395	802,359	808,395		34,453		842,848	4.26%

City of Sarnia

2015 Approved Current Budget

2065 HARBOUR

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00903 RENTAL REVENUE			(57,250)		(750)		(58,000)	
4-00911 FEES - SYDNEY SMITH DOCK BERTHAGE	(17,500)	(30,021)	(17,500)		(27,500)		(45,000)	157.14%
4-00912 FEES - BERTHAGE	(12,500)	(851)	(12,500)		7,500		(5,000)	(60.00%)
4-00913 FEES - CN PROPERTY	(57,250)	(57,074)						(100.00%)
4-00930 COSTS RECOVERED		(3,469)						
Revenue Total	(87,250)	(91,415)	(87,250)		(20,750)		(108,000)	23.78%
EXPENSES								
5-02102 ELECTRICITY	4,000	6,002	4,000		500		4,500	12.50%
5-02431 DOCK MAINTENANCE	4,500		4,500				4,500	
5-02435 GROUNDS MAINTENANCE	4,500	7,684	4,500				4,500	
5-06900 CONTRIBUTION TO RESERVE					10,000		10,000	
Expense Total	13,000	13,686	13,000		10,500		23,500	80.77%
Net Expense	(74,250)	(77,729)	(74,250)		(10,250)		(84,500)	13.80%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 2066
DEPARTMENT **ECONOMIC DEVELOPMENT & CORPORATE PLANNING**
DIVISION **SARNIA HARBOUR**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	-	-	-	-	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	0.33	0.33	Maintenance Student
TOTAL FTEs	2.00	2.00	0.33	0.33	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Responsible for the ongoing maintenance and operation of Sarnia Harbour.

City of Sarnia

2015 Approved Current Budget

2066 SARNIA HARBOUR

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00901 OTHER FEES & SERVICE CHARGES		(18,100)				(26,500)	(26,500)	
4-00903 RENTAL REVENUE		(47,468)				(49,500)	(49,500)	
4-00912 FEES - BERTHAGE		(75,280)				(164,800)	(164,800)	
4-00914 FEES - HARBOUR USAGE		(99,700)				(62,500)	(62,500)	
4-00915 FEES - WHARFAGE		(3,953)				(2,500)	(2,500)	
4-00930 COSTS RECOVERED		(189)				(2,500)	(2,500)	
4-00936 COSTS RECOVERED - OTHER		(39,711)				(150,000)	(150,000)	
4-06212 CONTRIB FROM FEDERAL HARBOUR RSV FUND		(108,499)				(323,518)	(323,518)	
Revenue Total		(392,900)				(781,818)	(781,818)	
EXPENSES								
5-01030 SALARIES - CASUAL						10,400	10,400	
5-01200 EMPLOYEE BENEFITS - STATUTORY						1,118	1,118	
5-02100 UTILITIES		800				120,000	120,000	
5-02102 ELECTRICITY		43,339				7,500	7,500	
5-02103 WATER		142				1,500	1,500	
5-02300 OFFICE EXPENSES		446				7,500	7,500	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS		1,469				2,500	2,500	
5-02304 MARKETING		10,899				5,000	5,000	
5-02310 TRAVEL		336				2,500	2,500	
5-02312 CONFERENCES & SEMINARS						2,500	2,500	
5-02400 REPAIRS & MAINTENANCE		28,089				100,000	100,000	
5-04000 AUDIT FEES		2,500				2,500	2,500	
5-04001 LEGAL FEES		18,987				5,000	5,000	
5-04005 INSURANCE		23,000				28,500	28,500	
5-04008 PROFESSIONAL FEES		12,871				75,000	75,000	
5-04010 MANAGEMENT SERVICES		18,579				24,500	24,500	
5-04100 SECURITY SERVICES						2,500	2,500	
5-05000 SUNDRY						5,000	5,000	

City of Sarnia

2015 Approved Current Budget

2066 SARNIA HARBOUR

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
5-05140 REALTY TAXES						10,000	10,000	
5-05500 REPLACEMENT EQUIPMENT						10,000	10,000	
5-05650 ALLOCATED ADMINISTRATION						25,000	25,000	
5-06103 CONTRIB TO SARNIA HARBOUR RSV FUND		231,442				333,300	333,300	
Expense Total		392,899				781,818	781,818	
Net Expense		(1)						

City of Sarnia

2015 Approved Current Budget

2070 FERRY DOCK HILL LANDS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00903 RENTAL REVENUE	(77,500)	(64,000)	(77,500)				(77,500)	
4-00930 COSTS RECOVERED		(20,469)			(15,000)		(15,000)	
Revenue Total	(77,500)	(84,469)	(77,500)		(15,000)		(92,500)	19.35%
EXPENSES								
5-02102 ELECTRICITY	7,500		7,500		(7,500)			(100.00%)
5-02480 MAINTENANCE	5,000	4,152	5,000				5,000	
5-04005 INSURANCE	670	596	670		(14)		656	(2.09%)
5-05140 REALTY TAXES	13,500		13,500		4,000		17,500	29.63%
Expense Total	26,670	4,748	26,670		(3,514)		23,156	(13.18%)
Net Expense	(50,830)	(79,721)	(50,830)		(18,514)		(69,344)	36.42%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # **2150**
DEPARTMENT **ECONOMIC DEVELOPMENT & CORPORATE PLANNING**
DIVISION

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	2.00	2.00	-	2.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
TOTAL FTEs	2.00	2.00	-	2.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Responsible for the development and delivery of a comprehensive program for the general economic development and promotion of the City, and the development and delivery of a broader range of strategic initiatives that have direct economic benefit for the municipality.

City of Sarnia

2015 Approved Current Budget

2150 ECONOMIC DEVELOPMENT

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00930 COSTS RECOVERED					(25,000)		(25,000)	
4-06200 CONTRIBUTION FROM RESERVE FUND		(44,593)						
Revenue Total		(44,593)			(25,000)		(25,000)	
EXPENSES								
5-01000 SALARIES	177,438	180,663	177,438		2,664		180,102	1.50%
5-01200 EMPLOYEE BENEFITS - STATUTORY	34,193	25,712	34,193		1,498		35,691	4.38%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	16,594	16,590	16,594		2,220		18,814	13.38%
5-01253 CAR ALLOWANCE	1,714	1,621	1,714				1,714	
5-02000 STATIONERY & SUPPLIES	400	18	400				400	
5-02001 PRINTING & PAPER SUPPLIES	500	425	500				500	
5-02104 TELEPHONE	3,250	3,682	3,250				3,250	
5-02300 OFFICE EXPENSES	250		250				250	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	3,410	7,896	3,410				3,410	
5-02302 ADVERTISING	16,480	16,884	16,480				16,480	
5-02303 POSTAGE	250	1,010	250				250	
5-02304 MARKETING	16,480	5,809	16,480				16,480	
5-02310 TRAVEL	500	83	500				500	
5-02311 TRAINING & EDUCATION	500	366	500				500	
5-02312 CONFERENCES & SEMINARS	2,050	7,293	2,050				2,050	
5-02405 OFFICE EQUIPMENT MAINTENANCE	490	375	490				490	
5-03500 DEVELOPMENT EXPENSES	3,000	2,343	3,000				3,000	
5-05500 REPLACEMENT EQUIPMENT	1,530	1,294	1,530				1,530	
Expense Total	279,029	272,064	279,029		6,382		285,411	2.29%
Net Expense	279,029	227,471	279,029		(18,618)		260,411	(6.67%)

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 2020
DEPARTMENT **FINANCE**
DIVISION **ACCOUNTING**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	15.00	15.00	-	15.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.66	0.66	-	0.66	
TOTAL FTEs	15.66	15.66	-	15.66	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Administration of all financial activities of the Corporation. The department is fully responsible for the receipt, management, investment, and disbursement of all monies on behalf of the Corporation within statutory requirements and City Council policies and guidelines. Specifically, this division is responsible for the Accounts Payable, Accounts Receivable, Payroll, General Accounting, General Ledger, Budgeting, and Financial Reporting functions.

City of Sarnia

2015 Approved Current Budget

2020 ACCOUNTING

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00930 COSTS RECOVERED		(2,130)						
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(250,000)	(250,000)	(250,000)				(250,000)	
4-06220 CONTRIBUTION FROM RESERVES		(5,000)						
Revenue Total	(250,000)	(257,130)	(250,000)				(250,000)	
EXPENSES								
5-01000 SALARIES	932,181	874,575	932,181		22,074		954,255	2.37%
5-01030 SALARIES - CASUAL	19,411	16,276	19,411		609		20,020	3.14%
5-01200 EMPLOYEE BENEFITS - STATUTORY	186,341	168,817	186,341		9,893		196,234	5.31%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	109,182	87,512	109,182		14,264		123,446	13.06%
5-01253 CAR ALLOWANCE	1,418	1,351	1,418				1,418	
5-02000 STATIONERY & SUPPLIES	9,520	4,478	9,520				9,520	
5-02001 PRINTING & PAPER SUPPLIES	5,000	942	5,000				5,000	
5-02104 TELEPHONE	2,000	2,284	2,000				2,000	
5-02300 OFFICE EXPENSES	240	867	240				240	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	4,800	4,050	4,800				4,800	
5-02302 ADVERTISING	3,130	3,380	3,130				3,130	
5-02303 POSTAGE	6,330	4,706	6,330				6,330	
5-02310 TRAVEL	290	2,006	290				290	
5-02311 TRAINING & EDUCATION	5,350	7,859	5,350				5,350	
5-02312 CONFERENCES & SEMINARS	6,000	7,598	6,000				6,000	
5-02405 OFFICE EQUIPMENT MAINTENANCE	800	977	800				800	
5-04910 OTHER PURCHASED SERVICES	8,000	23,875	8,000				8,000	
5-05500 REPLACEMENT EQUIPMENT	2,000	4,560	2,000				2,000	
Expense Total	1,301,993	1,216,113	1,301,993		46,840		1,348,833	3.60%
Net Expense	1,051,993	958,983	1,051,993		46,840		1,098,833	4.45%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # **2021**
DEPARTMENT **FINANCE**
DIVISION **TAX & REVENUE COLLECTIONS**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	3.00	3.00	-	3.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
TOTAL FTEs	3.00	3.00	-	3.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Administration of all financial activities of the Corporation. The department is fully responsible for the receipt, management, investment and disbursement of all monies on behalf of the Corporation within statutory requirements and City Council policies and guidelines. Specifically, this division is responsible for the calculation and collection of taxes as well as dealing with the public on taxation issues.

City of Sarnia

2015 Approved Current Budget

2021 TAX & REVENUE COLLECTIONS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00300 TAX CERTIFICATES	(65,000)	(67,740)	(65,000)				(65,000)	
4-00302 FEES - ADMINISTRATION 357'S	(100)		(100)				(100)	
4-00901 OTHER FEES & SERVICE CHARGES	(118,945)	(113,986)	(118,945)				(118,945)	
Revenue Total	(184,045)	(181,726)	(184,045)				(184,045)	
EXPENSES								
5-01000 SALARIES	210,224	207,729	210,224		(189)		210,035	(0.09%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	41,795	36,658	41,795		1,372		43,167	3.28%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	23,641	17,751	23,641		2,974		26,615	12.58%
5-02000 STATIONERY & SUPPLIES	10,000	13,465	10,000				10,000	
5-02001 PRINTING & PAPER SUPPLIES	1,650	2,506	1,650				1,650	
5-02104 TELEPHONE	100		100				100	
5-02300 OFFICE EXPENSES	500	447	500				500	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	400	471	400				400	
5-02302 ADVERTISING	580		580				580	
5-02303 POSTAGE	34,500	34,957	34,500				34,500	
5-02310 TRAVEL		16						
5-02311 TRAINING & EDUCATION	4,000	493	4,000				4,000	
5-02312 CONFERENCES & SEMINARS	1,170	1,084	1,170				1,170	
5-02405 OFFICE EQUIPMENT MAINTENANCE	580	30	580				580	
5-04910 OTHER PURCHASED SERVICES	47,980	20,196	47,980				47,980	
5-05500 REPLACEMENT EQUIPMENT	1,000	423	1,000				1,000	
Expense Total	378,120	336,226	378,120		4,157		382,277	1.10%
Net Expense	194,075	154,500	194,075		4,157		198,232	2.14%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # **2023**
DEPARTMENT **FINANCE**
DIVISION **PURCHASING**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	2.00	2.00	-	2.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
TOTAL FTEs	2.00	2.00	-	2.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Administration of all financial activities of the Corporation. The department is fully responsible for the receipt, management, investment and disbursement of all monies on behalf of the Corporation within statutory requirements and City Council policies and guidelines. Specifically, this division is responsible for the Purchasing function and ensures that the Corporation's purchasing policy is enforced.

City of Sarnia

2015 Approved Current Budget

2023 PURCHASING

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00901 OTHER FEES & SERVICE CHARGES	(2,000)	(499)	(2,000)				(2,000)	
Revenue Total	(2,000)	(499)	(2,000)				(2,000)	
EXPENSES								
5-01000 SALARIES	148,444	130,851	148,444		(10,523)		137,921	(7.09%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	29,330	23,857	29,330		(1,256)		28,074	(4.28%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	15,943	9,452	15,943		1,725		17,668	10.82%
5-02000 STATIONERY & SUPPLIES	1,000	348	1,000				1,000	
5-02001 PRINTING & PAPER SUPPLIES	1,130	72	1,130				1,130	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,090	283	1,090				1,090	
5-02302 ADVERTISING	950	201	950				950	
5-02303 POSTAGE	970	121	970				970	
5-02310 TRAVEL	200		200				200	
5-02311 TRAINING & EDUCATION	1,500		1,500				1,500	
5-02312 CONFERENCES & SEMINARS	1,500	866	1,500				1,500	
5-05500 REPLACEMENT EQUIPMENT	1,000	1,483	1,000				1,000	
Expense Total	203,057	167,534	203,057		(10,054)		193,003	(4.95%)
Net Expense	201,057	167,035	201,057		(10,054)		191,003	(5.00%)

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 2050
DEPARTMENT **CITY CLERK**
DIVISION **CLERKS**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	6.25	6.25	(0.50)	5.75	Replacement -0.5 FTE Solicitor Clerk with +1.0 FTE City Clerk; Reorganization -1.0 FTE
PART-TIME/SEASONAL/TEMPORARY FTEs	0.33	0.33	-	0.33	
TOTAL FTEs	6.58	6.58	(0.50)	6.08	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The Clerks Department acts as a Secretariat for City Council. Through the authority given to the Clerk, the Clerks Department is responsible for various statutory duties as set out in the Provincial Legislation including Municipal Freedom of Information, Business and Lottery licensing, and licensing and registration under the Ontario Vital Statistics Act. The Clerks Department also protects the interests of the Corporation through involvement with tender openings.

City of Sarnia

2015 Approved Current Budget

2050 CITY CLERK

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00320 LICENSE FEES - ANIMAL (DOG)	(180,000)	(168,760)	(180,000)		180,000			(100.00%)
4-00321 LICENSE FEES - DANGEROUS DOGS	(3,175)	(825)	(3,175)		3,175			(100.00%)
4-00322 LICENSE FEES - BUSINESS (EATING ESTMTS)	(31,385)	(28,840)	(31,385)				(31,385)	
4-00323 LICENSE FEES - BUSINESS (PLUMBERS/DRNLY)	(1,565)	(1,345)	(1,565)				(1,565)	
4-00324 LICENSE FEES - BUSINESS (OTHER)	(22,670)	(25,610)	(22,670)				(22,670)	
4-00325 LICENSE FEES - BINGOS	(193,000)	(190,350)	(193,000)				(193,000)	
4-00326 LICENSE FEES - RAFFLES	(11,000)	(14,986)	(11,000)				(11,000)	
4-00327 LICENSE FEES - BREAK-OPEN/OTHER LOTTERY	(5,050)	(6,326)	(5,050)				(5,050)	
4-00328 COMMISSIONING/NOTARY SERVICES	(16,000)	(10,565)	(16,000)				(16,000)	
4-00329 FREEDOM OF INFORMATION	(20)	(94)	(20)				(20)	
4-00330 LICENSE FEES - MARRIAGE	(34,500)	(32,280)	(34,500)				(34,500)	
4-00334 FEES - BIRTH REGISTRATION		(30)						
4-00335 DEATH CERTIFICATES	(20,375)	(19,850)	(20,375)				(20,375)	
4-00901 OTHER FEES & SERVICE CHARGES	(460)	(250)	(460)				(460)	
4-00930 COSTS RECOVERED	(21)	109	(21)				(21)	
Revenue Total	(519,221)	(500,002)	(519,221)		183,175		(336,046)	(35.28%)
EXPENSES								
5-01000 SALARIES	417,520	472,093	417,520		15,623		433,143	3.74%
5-01030 SALARIES - CASUAL	6,976	5,440	6,976		4		6,980	0.06%
5-01200 EMPLOYEE BENEFITS - STATUTORY	83,133	95,366	83,133		4,931		88,064	5.93%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	48,663	48,388	48,663		3,158		51,821	6.49%
5-01253 CAR ALLOWANCE	806	946	806		694		1,500	86.10%
5-02000 STATIONERY & SUPPLIES	3,000	4,216	3,000				3,000	
5-02007 RECORDS MANAGEMENT	1,200	2,138	1,200				1,200	
5-02104 TELEPHONE	1,000	262	1,000				1,000	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,710	1,985	1,710				1,710	
5-02302 ADVERTISING	970	1,821	970				970	
5-02303 POSTAGE	5,400	4,181	5,400				5,400	

City of Sarnia

2015 Approved Current Budget

2050 CITY CLERK

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
5-02310 TRAVEL	390	117	390				390	
5-02311 TRAINING & EDUCATION	970	1,520	970				970	
5-02312 CONFERENCES & SEMINARS	1,200	82	1,200				1,200	
5-02405 OFFICE EQUIPMENT MAINTENANCE	500		500				500	
5-05000 SUNDRY	500	592	500				500	
5-05500 REPLACEMENT EQUIPMENT	1,460	1,552	1,460				1,460	
5-05801 CIVIC CORNER	5,000	6,271	5,000				5,000	
Expense Total	580,398	646,970	580,398		24,410		604,808	4.21%
Net Expense	61,177	146,968	61,177		207,585		268,762	339.32%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 2052 2053 2054
DEPARTMENT CITY CLERK
DIVISION PROPERTY

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	6.00	6.00	-	6.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.33	0.33	-	0.33	
TOTAL FTEs	6.33	6.33	-	6.33	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The Property division is responsible for the maintenance and rental, where appropriate, of City property not operated by other departments, including three sites housing the branches of the County Library in the City of Sarnia, the Lawrence House and City Hall. A number of central administrative services are provided by the Property Department for other City Departments, including the provision of mail, printing, pool vehicles, stationary supplies, and records management.

City of Sarnia

2015 Approved Current Budget

2052 PROPERTY MAINTENANCE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00930 COSTS RECOVERED	(12,500)	(19,445)	(12,500)				(12,500)	
Revenue Total	(12,500)	(19,445)	(12,500)				(12,500)	
EXPENSES								
5-01000 SALARIES	274,892	255,200	274,892		(3,301)		271,591	(1.20%)
5-01025 SALARIES - OVERTIME		1,191						
5-01030 SALARIES - CASUAL	6,976	14,085	6,976		4		6,980	0.06%
5-01200 EMPLOYEE BENEFITS - STATUTORY	55,292	52,315	55,292		945		56,237	1.71%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	31,394	28,352	31,394		3,851		35,245	12.27%
5-01254 CLOTHING/BOOT ALLOWANCE	1,900	1,628	1,900				1,900	
5-02000 STATIONERY & SUPPLIES	490	421	490				490	
5-02101 FUEL	35,000	34,938	35,000				35,000	
5-02102 ELECTRICITY	73,000	83,837	73,000				73,000	
5-02104 TELEPHONE	750	1,231	750				750	
5-02220 VEHICLE EXPENSE	64,585	64,722	64,585				64,585	
5-02303 POSTAGE	870	737	870				870	
5-02312 CONFERENCES & SEMINARS	175	1,209	175				175	
5-02388 OVERTIME MEALS		34						
5-02400 REPAIRS & MAINTENANCE		15						
5-02420 BUILDING MAINTENANCE	36,050	51,446	36,050				36,050	
5-02425 ELEVATOR MAINTENANCE	8,600	12,743	8,600				8,600	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	8,500	12,243	8,500				8,500	
5-02435 GROUNDS MAINTENANCE	8,343		8,343				8,343	
5-02455 PARKING LOT MAINTENANCE	4,000		4,000				4,000	
5-02456 LOCHIEL KIWANIS CTR MAINTENANCE	15,000	15,000	15,000				15,000	
5-04005 INSURANCE	6,828	6,075	6,828		(145)		6,683	(2.12%)
5-05000 SUNDRY	200	68	200				200	
5-05500 REPLACEMENT EQUIPMENT		219						
5-05640 EQUIPMENT DEPRECIATION RESERVE	10,000	10,000	10,000				10,000	

City of Sarnia

2015 Approved Current Budget

2052 PROPERTY MAINTENANCE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
Expense Total	642,845	647,709	642,845		1,354		644,199	0.21%
Net Expense	630,345	628,264	630,345		1,354		631,699	0.21%

City of Sarnia

2015 Approved Current Budget

2053 PRINTING

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00930 COSTS RECOVERED	(20,000)	(19,624)	(20,000)				(20,000)	
Revenue Total	(20,000)	(19,624)	(20,000)				(20,000)	
EXPENSES								
5-01000 SALARIES	61,140	61,387	61,140		922		62,062	1.51%
5-01200 EMPLOYEE BENEFITS - STATUTORY	12,254	12,266	12,254		581		12,835	4.74%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	7,678	7,681	7,678		970		8,648	12.63%
5-02001 PRINTING & PAPER SUPPLIES	16,000	29,988	16,000				16,000	
5-02410 EQUIPMENT MAINTENANCE	2,800	3,110	2,800				2,800	
5-02471 MACHINE USAGE	15,500	1,820	15,500				15,500	
5-05640 EQUIPMENT DEPRECIATION RESERVE	13,700	27,200	13,700				13,700	
Expense Total	129,072	143,452	129,072		2,473		131,545	1.92%
Net Expense	109,072	123,828	109,072		2,473		111,545	2.27%

City of Sarnia

2015 Approved Current Budget

2054 CUSTODIAL

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	53,442	55,559	53,442		806		54,248	1.51%
5-01200 EMPLOYEE BENEFITS - STATUTORY	10,807	11,170	10,807		505		11,312	4.67%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	7,504	7,506	7,504		932		8,436	12.42%
5-02320 JANITORIAL SUPPLIES	9,548	6,632	9,548				9,548	
5-04043 CONTRACT CLEANING	56,448	53,790	56,448				56,448	
Expense Total	137,749	134,657	137,749		2,243		139,992	1.63%
Net Expense	137,749	134,657	137,749		2,243		139,992	1.63%

City of Sarnia

2015 Approved Current Budget

2060 RENTAL PROPERTIES

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00903 RENTAL REVENUE	(28,260)	(12,001)	(28,260)			28,260		(100.00%)
Revenue Total	(28,260)	(12,001)	(28,260)			28,260		(100.00%)
EXPENSES								
5-02420 BUILDING MAINTENANCE	2,500	15,551	2,500				2,500	
5-02436 CEMETERY MAINTENANCE	3,000		3,000				3,000	
5-04005 INSURANCE	296	264	296		(6)		290	(2.03%)
Expense Total	5,796	15,815	5,796		(6)		5,790	(0.10%)
Net Expense	(22,464)	3,814	(22,464)		(6)	28,260	5,790	(125.77%)

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 2080
DEPARTMENT CITY CLERK
DIVISION ANIMAL CONTROL

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	2.00	2.00	(2.00)	-	Reorganization
PART-TIME/SEASONAL/TEMPORARY FTEs	0.69	0.69	(0.69)		
TOTAL FTEs	2.69	2.69	(2.69)	-	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Responsible to provide animal control services seven days a week and to provide emergency coverage after regular business hours and on Sundays.
Responsible for enforcing City By-laws dealing with animals and owners of domestic animals.
For 2015, Animal Control functions are amalgamated into the new By-Law Enforcement Division.

City of Sarnia

2015 Approved Current Budget

2080 ANIMAL CONTROL

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	166,539	169,495	166,539		(166,539)			(100.00%)
5-01025 SALARIES - OVERTIME		192						
5-01200 EMPLOYEE BENEFITS - STATUTORY	33,510	34,024	33,510		(33,510)			(100.00%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	15,373	11,648	15,373		(15,373)			(100.00%)
5-02000 STATIONERY & SUPPLIES	900	1,716	900		(900)			(100.00%)
5-02104 TELEPHONE	1,300	761	1,300		(1,300)			(100.00%)
5-02220 VEHICLE EXPENSE	33,441	33,491	33,441		(33,441)			(100.00%)
5-02302 ADVERTISING	500	2,092	500		(500)			(100.00%)
5-02311 TRAINING & EDUCATION	500	561	500		(500)			(100.00%)
5-02360 CLOTHING & UNIFORMS	750	763	750		(750)			(100.00%)
5-02372 LIVESTOCK & POULTRY KILLED	190		190		(190)			(100.00%)
5-05000 SUNDRY	500	561	500		(500)			(100.00%)
5-05120 VETERINARY SERVICES	1,500	2,760	1,500		(1,500)			(100.00%)
5-05813 SARNIA S.P.C.A. CONTRACT	104,546	103,528	104,546		(104,546)			(100.00%)
Expense Total	359,549	361,592	359,549		(359,549)			(100.00%)
Net Expense	359,549	361,592	359,549		(359,549)			(100.00%)

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

**DEPT # 2100
DEPARTMENT CITY CLERK
DIVISION ELECTIONS**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	-	-	-	-	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.50	0.50	(0.50)	-	
TOTAL FTEs	-	-	-	-	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To assist in the operation of the municipal election as required under the Municipal Elections Act. The next municipal election will be held in October of 2018.

City of Sarnia

2015 Approved Current Budget

2100 ELECTIONS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-06220 CONTRIBUTION FROM RESERVES	(150,000)	(150,000)	(150,000)		150,000			(100.00%)
Revenue Total	(150,000)	(150,000)	(150,000)		150,000			(100.00%)
EXPENSES								
5-01030 SALARIES - CASUAL	15,000	19,341	15,000		(15,000)			(100.00%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	1,591	2,314	1,591		(1,591)			(100.00%)
5-01252 ELECTION REMUNERATION	62,000	56,615	62,000		(62,000)			(100.00%)
5-02009 ELECTION SUPPLIES	60,000	119,248	60,000		(60,000)			(100.00%)
5-02104 TELEPHONE	2,000	4,077	2,000		(2,000)			(100.00%)
5-02302 ADVERTISING	5,000	2,352	5,000		(5,000)			(100.00%)
5-02303 POSTAGE	18,000	2	18,000		(18,000)			(100.00%)
5-02311 TRAINING & EDUCATION	10,000	384	10,000		(10,000)			(100.00%)
5-02410 EQUIPMENT MAINTENANCE	3,000		3,000		(3,000)			(100.00%)
5-06900 CONTRIBUTION TO RESERVE					50,000		50,000	
Expense Total	176,591	204,333	176,591		(126,591)		50,000	(71.69%)
Net Expense	26,591	54,333	26,591		23,409		50,000	88.03%

City of Sarnia

2015 Approved Current Budget

2490 OTHER MUNICIPAL

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00474 ADVERTISING		(425)						
4-00930 COSTS RECOVERED		(10,503)						
4-06200 CONTRIBUTION FROM RESERVE FUND		(905,160)						
Revenue Total		(916,088)						
EXPENSES								
5-02104 TELEPHONE	30,400	44,666	30,400				30,400	
5-02120 HYDRO - CONTINUOUS SAFETY SERV	22,600	25,856	22,600				22,600	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	5,950	4,522	5,950				5,950	
5-02311 TRAINING & EDUCATION	25,000	2,049	25,000				25,000	
5-02313 TRAINING-ALTERNATIVE DISPUTE RESOLUTION	3,890	2,282	3,890				3,890	
5-02705 PERSONNEL RECRUITMENT	20,000	22,696	20,000				20,000	
5-04000 AUDIT FEES	54,000	54,000	54,000				54,000	
5-04001 LEGAL FEES	52,730	116,631	52,730				52,730	
5-04002 ARBITRATION COSTS	10,000	11,889	10,000				10,000	
5-04005 INSURANCE	80,357	97,512	80,357		26,906		107,263	33.48%
5-04008 PROFESSIONAL FEES		77,536						
5-05104 LONG SERVICE RECOGNITION	7,800	5,835	7,800				7,800	
5-05106 VOLUNTEER RECOGNITION	5,300	3,578	5,300				5,300	
5-05128 EMPLOYEE ASSISTANCE PROGRAM	22,000	12,822	22,000				22,000	
5-05134 HEALTH & OCCUPATIONAL SAFETY	1,500	3,317	1,500				1,500	
5-05626 SPECIAL PROJECTS	22,000	26,739	22,000				22,000	
5-05802 ACCESSIBILITY ADVISORY COMMITTEE	12,780	10,562	12,780				12,780	
5-06101 CONTRIBUTION TO CAPITAL RESRV FUND (GST)	100,000	100,000	100,000				100,000	
5-06900 CONTRIBUTION TO RESERVE	126,000	126,000	126,000				126,000	
5-06905 SELF INSURANCE RESERVE	500,000	500,000	500,000				500,000	
Expense Total	1,102,307	1,248,492	1,102,307		26,906		1,129,213	2.44%
Net Expense	1,102,307	332,404	1,102,307		26,906		1,129,213	2.44%

LIBRARY FACILITIES

City of Sarnia

2015 Approved Current Budget

4900 SARNIA PUBLIC LIBRARY

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	16,000	19,832	16,000				16,000	
5-02102 ELECTRICITY	50,333	60,766	50,333		5,000		55,333	9.93%
5-02103 WATER	7,500	8,181	7,500				7,500	
5-02420 BUILDING MAINTENANCE	10,021	19,431	10,021				10,021	
5-02425 ELEVATOR MAINTENANCE	7,108	2,347	7,108				7,108	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	9,790	9,671	9,790				9,790	
5-02435 GROUNDS MAINTENANCE	8,343	61	8,343				8,343	
5-02455 PARKING LOT MAINTENANCE	5,658		5,658				5,658	
5-04005 INSURANCE	4,909	4,368	4,909		(104)		4,805	(2.12%)
5-05640 EQUIPMENT DEPRECIATION RESERVE	5,500	5,500	5,500				5,500	
Expense Total	125,162	130,157	125,162		4,896		130,058	3.91%
Net Expense	125,162	130,157	125,162		4,896		130,058	3.91%

City of Sarnia

2015 Approved Current Budget

4901 LAWRENCE HOUSE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	1,601	1,632	1,601				1,601	
5-02102 ELECTRICITY	6,130	4,345	6,130				6,130	
5-02103 WATER	500	904	500				500	
5-02320 JANITORIAL SUPPLIES	803		803				803	
5-02420 BUILDING MAINTENANCE	9,785	4,615	9,785				9,785	
5-02425 ELEVATOR MAINTENANCE	2,365	1,117	2,365				2,365	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	2,500	484	2,500				2,500	
5-02435 GROUNDS MAINTENANCE	597		597				597	
5-04005 INSURANCE	1,147	1,021	1,147		(24)		1,123	(2.09%)
5-04043 CONTRACT CLEANING	4,017	4,268	4,017				4,017	
5-05000 SUNDRY	100		100				100	
5-05640 EQUIPMENT DEPRECIATION RESERVE	1,000	1,000	1,000				1,000	
Expense Total	30,545	19,386	30,545		(24)		30,521	(0.08%)
Net Expense	30,545	19,386	30,545		(24)		30,521	(0.08%)

City of Sarnia

2015 Approved Current Budget

4902 LAMBTON MALL ROAD LIBRARY

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	2,200	858	2,200				2,200	
5-02102 ELECTRICITY	4,121		4,121				4,121	
5-02420 BUILDING MAINTENANCE	490	560	490				490	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	100		100				100	
5-05100 FACILITY RENT	51,700	52,473	51,700				51,700	
Expense Total	58,611	53,891	58,611				58,611	
Net Expense	58,611	53,891	58,611				58,611	

City of Sarnia

2015 Approved Current Budget

4903 FAITHORNE HOUSE LIBRARY

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	2,500	1,983	2,500				2,500	
5-02102 ELECTRICITY	3,410	2,748	3,410				3,410	
5-02103 WATER	604	805	604				604	
5-02420 BUILDING MAINTENANCE	3,000	2,474	3,000				3,000	
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	1,000		1,000				1,000	
5-02435 GROUNDS MAINTENANCE	515		515				515	
5-02455 PARKING LOT MAINTENANCE	7,796		7,796				7,796	
5-04005 INSURANCE	519	461	519		(11)		508	(2.12%)
5-05640 EQUIPMENT DEPRECIATION RESERVE	1,000	1,000	1,000				1,000	
Expense Total	20,344	9,471	20,344		(11)		20,333	(0.05%)
Net Expense	20,344	9,471	20,344		(11)		20,333	(0.05%)

FIRE

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 2500
DEPARTMENT FIRE
DIVISION FIRE OFFICERS

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	129.00	129.00	-	129.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
TOTAL FTEs	130.00	130.00	-	129.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To provide staffing to achieve three lines of defense:
Public Education and Prevention
Fire Safety Standards and Enforcement
Emergency Response

City of Sarnia

2015 Approved Current Budget

2500 FIRE - OFFICERS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00350 FIRE INSPECTIONS & REPORTS	(13,120)	(7,470)	(13,120)				(13,120)	
4-00366 FIRE SUPPRESSION	(6,160)		(6,160)				(6,160)	
4-00367 FIRE CALLS - MINISTRY OF TRANSPORTATION	(2,200)	(5,330)	(2,200)				(2,200)	
4-00368 FIRE SERVICE-AAMJIWNAANG FIRST NATIONS	(75,000)	(73,625)	(75,000)				(75,000)	
4-00900 SUNDRY REVENUE		(37)						
4-00905 DONATIONS	(14,000)	(1,500)	(14,000)		14,000			(100.00%)
4-00930 COSTS RECOVERED	(23,400)	(36,415)	(23,400)				(23,400)	
4-00941 SALE OF EQUIPMENT	(500)	(182)	(500)		500			(100.00%)
4-06200 CONTRIBUTION FROM RESERVE FUND		(101,703)						
Revenue Total	(134,380)	(226,262)	(134,380)		14,500		(119,880)	(10.79%)
EXPENSES								
5-01000 SALARIES	12,201,419	12,375,842	12,201,419		354,672		12,556,091	2.91%
5-01020 SALARIES - MANDATED TRAINING	20,400	19,607	20,400		408		20,808	2.00%
5-01025 SALARIES - OVERTIME	225,000	465,114	225,000		175,000		400,000	77.78%
5-01100 ACTING RANK	75,280	113,578	75,280		14,720		90,000	19.55%
5-01115 STAT HOLIDAY PAY	65,809	56,725	65,809		(3)		65,806	
5-01130 SEVERANCE PAY		284,248						
5-01200 EMPLOYEE BENEFITS - STATUTORY	2,474,734	2,487,706	2,474,734		144,318		2,619,052	5.83%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	808,420	781,894	808,420		80,728		889,148	9.99%
5-02000 STATIONERY & SUPPLIES	3,900	4,200	3,900				3,900	
5-02001 PRINTING & PAPER SUPPLIES	2,000	3,472	2,000				2,000	
5-02104 TELEPHONE		748						
5-02114 IT MAINTENANCE & SUPPORT	11,320	8,772	11,320				11,320	
5-02200 GASOLINE	54,060	61,406	54,060				54,060	
5-02222 RADIO LICENSE	4,850	1,271	4,850				4,850	
5-02300 OFFICE EXPENSES	972	782	972				972	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	3,165	2,005	3,165				3,165	
5-02302 ADVERTISING	296	177	296				296	

City of Sarnia

2015 Approved Current Budget

2500 FIRE - OFFICERS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
5-02303 POSTAGE	660	675	660				660	
5-02310 TRAVEL	1,978	1,253	1,978				1,978	
5-02311 TRAINING & EDUCATION	40,896	34,055	40,896				40,896	
5-02312 CONFERENCES & SEMINARS	4,880	4,002	4,880				4,880	
5-02321 CLEANING SUPPLIES	5,610	1,281	5,610				5,610	
5-02322 SAFETY SUPPLIES	12,240	14,592	12,240				12,240	
5-02323 SAFETY PROGRAM	9,750	7,147	9,750				9,750	
5-02324 FIRE PREVENTION	7,185	8,335	7,185				7,185	
5-02325 MONITORING	11,220	12,309	11,220				11,220	
5-02360 CLOTHING & UNIFORMS	61,310	44,334	61,310				61,310	
5-02384 RADIO & RADAR	32,390	31,326	32,390				32,390	
5-02405 OFFICE EQUIPMENT MAINTENANCE	5,000	2,767	5,000				5,000	
5-02410 EQUIPMENT MAINTENANCE	16,049	14,006	16,049				16,049	
5-02440 VEHICLE MAINTENANCE	63,392	71,459	63,392				63,392	
5-02460 OPTICOM MAINTENANCE	2,330		2,330				2,330	
5-02477 HAZMAT		140						
5-02700 BUNKER GEAR CLEANING & REPAIR	7,375	7,708	7,375				7,375	
5-02702 RESPIRATORY PROTECTION PLAN	13,260	19,625	13,260				13,260	
5-04005 INSURANCE	79,416	82,526	79,416		11,362		90,778	14.31%
5-04042 LAUNDRY SERVICES	520		520				520	
5-05000 SUNDRY	2,000	1,406	2,000				2,000	
5-05126 MEDICAL EXAMINATIONS	459	245	459				459	
5-05500 REPLACEMENT EQUIPMENT	78,880	120,611	78,880				78,880	
5-05640 EQUIPMENT DEPRECIATION RESERVE	52,428	52,428	52,428				52,428	
5-05655 ALLOCATED CENTRAL DISPATCH	351,291	352,334	351,291		17,387		368,678	4.95%
5-39010 EMERGENCY APPARATUS MAINTENANCE	93,942	57,603	93,942				93,942	
Expense Total	16,906,086	17,609,714	16,906,086		798,592		17,704,678	4.72%
Net Expense	16,771,706	17,383,452	16,771,706		813,092		17,584,798	4.85%

City of Sarnia

2015 Approved Current Budget

2550 FIRE STATIONS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	36,560	31,028	36,560				36,560	
5-02102 ELECTRICITY	39,020	35,532	39,020				39,020	
5-02104 TELEPHONE	18,075	12,425	18,075				18,075	
5-02420 BUILDING MAINTENANCE	68,750	83,830	68,750				68,750	
5-02435 GROUNDS MAINTENANCE	4,270	651	4,270				4,270	
Expense Total	166,675	163,466	166,675				166,675	
Net Expense	166,675	163,466	166,675				166,675	

POLICE SERVICES

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 2600
DEPARTMENT **SARNIA POLICE SERVICE**
DIVISION **UNIFORM SALARIES**

	2014 BUDGET	2014 ACTUAL	2015 CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	111.00	111.00	-	111.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
TOTAL FTEs	111.00	111.00	-	111.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Maintain current authorized complement strength of 111 and provide protection for the community as mandated. The Sarnia Police Services Board entered into an agreement in 1998 with the Ministry of Community Safety & Correctional Services. Five (5) constables were hired under the Community Policing Partnership Program (COPPS) with the government providing \$150,000.00 annually towards their salary/overtime costs. This program is ongoing. The 2015 collective agreement settlement is included.

City of Sarnia

2015 Approved Current Budget

2600 POLICE - OFFICERS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00400 POLICE GRANT	(374,653)	(374,653)	(374,653)				(374,653)	
4-00401 PROVINCIAL OFFENSES, COURT SECURITY	(770,000)	(832,558)	(770,000)		(110,000)		(880,000)	14.29%
4-00403 POLICE SERVICE-AAMJIWNAANG FIRST NATIONS	(108,589)	(110,218)	(108,589)		(1,629)		(110,218)	1.50%
4-00404 POLICE ESCORT SERVICE	(40,000)	(45,825)	(40,000)				(40,000)	
4-00405 FEES - IDENTIFICATION SERVICES	(15,000)	(20,437)	(15,000)		(3,000)		(18,000)	20.00%
4-00406 FIRING RANGE FEES		(751)						
4-00407 LICENSE FEES - BUSINESS	(115,000)	(105,785)	(115,000)				(115,000)	
4-00750 PROVINCIAL SUBSIDY	(33,883)	(67,683)	(33,883)		33,883			(100.00%)
4-00753 PROVINCIAL SUBSIDY-POLICE PARTNER	(150,000)	(152,995)	(150,000)				(150,000)	
4-00805 FEDERAL CROWN RECOVERIES		(2,515)						
4-00901 OTHER FEES & SERVICE CHARGES	(65,000)	(38,899)	(65,000)				(65,000)	
4-00925 ADMINISTRATION-FEES	(55,000)	(61,384)	(55,000)				(55,000)	
4-00930 COSTS RECOVERED	(8,000)	(5,307)	(8,000)				(8,000)	
4-00941 SALE OF EQUIPMENT	(20,000)	(23,302)	(20,000)				(20,000)	
Revenue Total	(1,755,125)	(1,842,312)	(1,755,125)		(80,746)		(1,835,871)	4.60%
EXPENSES								
5-01000 SALARIES	10,802,821	10,540,048	10,802,821		358,344		11,161,165	3.32%
5-01025 SALARIES - OVERTIME	546,500	561,817	546,500		(26,500)		520,000	(4.85%)
5-01035 SALARIES - SPECIALIST PAY	5,250	4,979	5,250		1,050		6,300	20.00%
5-01090 COURT TIME	199,200	162,852	199,200		(24,200)		175,000	(12.15%)
5-01095 CALL DUTY	77,000	71,510	77,000		(2,000)		75,000	(2.60%)
5-01100 ACTING RANK	37,900	40,936	37,900				37,900	
5-01105 SPECIAL DUTY PAY		1,206						
5-01110 VACATION PAY	24,000	21,832	24,000				24,000	
5-01115 STAT HOLIDAY PAY	160,400	174,783	160,400		10,600		171,000	6.61%
5-01125 SHIFT DIFFERENTIAL	23,000	20,298	23,000				23,000	
5-01200 EMPLOYEE BENEFITS - STATUTORY	2,264,437	2,110,078	2,264,437		284		2,264,721	0.01%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	999,075	1,022,267	999,075		174,797		1,173,872	17.50%

City of Sarnia

2015 Approved Current Budget

2600 POLICE - OFFICERS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
5-01253 CAR ALLOWANCE	2,400	2,161	2,400				2,400	
5-01255 UNIFORM ALLOWANCE	60,856	47,721	60,856				60,856	
5-01258 DRY CLEANING ALLOWANCE	15,000	13,032	15,000		2,100		17,100	14.00%
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	8,505	7,401	8,505		(102)		8,403	(1.20%)
5-02310 TRAVEL	19,600	19,112	19,600				19,600	
5-02311 TRAINING & EDUCATION	73,515	85,547	73,515		2,640		76,155	3.59%
5-02360 CLOTHING & UNIFORMS	25,400	22,041	25,400				25,400	
5-02388 OVERTIME MEALS	10,000	7,895	10,000				10,000	
5-02396 PERSONAL EQUIPMENT	15,700	14,790	15,700				15,700	
5-05000 SUNDRY	1,500	1,199	1,500				1,500	
5-05126 MEDICAL EXAMINATIONS	6,000	2,616	6,000				6,000	
5-05128 EMPLOYEE ASSISTANCE PROGRAM	10,000	7,554	10,000				10,000	
Expense Total	15,388,059	14,963,675	15,388,059		497,013		15,885,072	3.23%
Net Expense	13,632,934	13,121,363	13,632,934		416,267		14,049,201	3.05%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 2605
DEPARTMENT **SARNIA POLICE SERVICE**
DIVISION **COURT SECURITY**

	2014 BUDGET	2014 ACTUAL	2015 CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	5.00	5.00	-	5.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	2.57	2.57	-	2.57	*4672 casual PT hours (same as 2014)
TOTAL FTEs	7.57	7.57	-	7.57	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To provide court room security at the Sarnia Court House during trials as well as the transportation of prisoners from jail or other institutions to attend a court appearance. Merit increases for court security who have yet to attain Year 4 status and 2015 collective agreement settlements are included.

Offsetting revenue from County for Court Security costs.

City of Sarnia

2015 Approved Current Budget

2605 POLICE - COURT SECURITY

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	528,129	557,107	528,129		11,626		539,755	2.20%
5-01025 SALARIES - OVERTIME	15,500	14,182	15,500				15,500	
5-01090 COURT TIME		232						
5-01110 VACATION PAY	7,025	8,414	7,025		69		7,094	0.98%
5-01115 STAT HOLIDAY PAY		235						
5-01120 SERVICE PAY	1,500	1,500	1,500		150		1,650	10.00%
5-01200 EMPLOYEE BENEFITS - STATUTORY	94,983	100,331	94,983		8,181		103,164	8.61%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	31,467	31,237	31,467		11,946		43,413	37.96%
Expense Total	678,604	713,238	678,604		31,972		710,576	4.71%
Net Expense	678,604	713,238	678,604		31,972		710,576	4.71%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 2610
DEPARTMENT **SARNIA POLICE SERVICE**
DIVISION **COMMUNICATIONS**

	2014 BUDGET	2014 ACTUAL	2015 CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	13.00	13.00	-	13.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	4.51	4.51	0.03	4.54	*8262 Casual PT hours (increased 45 hrs from 2014)
TOTAL FTEs	17.51	17.51	0.03	17.54	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To maintain authorized complement strength and provide dispatch service for police and fire. Casual part-time hours are to address backfill for vacation relief and to provide coverage and ensure the safety of the officers. The 2015 budget includes provisions for merit increases for communicators who have yet to attain Year 4 status. Vacation entitlement changes have increased the backfill requirements. The collective agreement settlements are included.

City of Sarnia

2015 Approved Current Budget

2610 POLICE - COMMUNICATIONS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00402 DISPATCH SERVICE CHARGE	(9,787)	(9,787)	(9,787)		(432)		(10,219)	4.41%
4-00929 COSTS RECOVERED - 911 DISPATCH PT EDWARD	(2,978)	(2,978)	(2,978)				(2,978)	
4-00930 COSTS RECOVERED	(352,334)	(352,334)						(100.00%)
4-00939 COSTS RECOVERED - INTERDEPARTMENT			(352,334)		(15,552)		(367,886)	
Revenue Total	(365,099)	(365,099)	(365,099)		(15,984)		(381,083)	4.38%
EXPENSES								
5-01000 SALARIES	1,381,601	1,296,922	1,381,601		43,393		1,424,994	3.14%
5-01025 SALARIES - OVERTIME	20,000	30,030	20,000				20,000	
5-01040 SALARIES - TRAINING PAY	1,200		1,200				1,200	
5-01090 COURT TIME		914						
5-01110 VACATION PAY	14,755	17,084	14,755		520		15,275	3.52%
5-01115 STAT HOLIDAY PAY	19,400	16,709	19,400		(2,800)		16,600	(14.43%)
5-01120 SERVICE PAY	5,300	5,300	5,300		250		5,550	4.72%
5-01125 SHIFT DIFFERENTIAL	5,000	4,675	5,000				5,000	
5-01200 EMPLOYEE BENEFITS - STATUTORY	261,797	253,646	261,797		31,451		293,248	12.01%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	88,409	81,257	88,409		14,427		102,836	16.32%
5-02104 TELEPHONE	63,200	62,096	63,200				63,200	
5-02222 RADIO LICENSE	7,000	6,977	7,000				7,000	
5-02410 EQUIPMENT MAINTENANCE	66,590	68,639	66,590		(786)		65,804	(1.18%)
5-05505 NEW EQUIPMENT	3,160	6,769	3,160		(55)		3,105	(1.74%)
5-05640 EQUIPMENT DEPRECIATION RESERVE	20,000	20,000	20,000				20,000	
Expense Total	1,957,412	1,871,018	1,957,412		86,400		2,043,812	4.41%
Net Expense	1,592,313	1,505,919	1,592,313		70,416		1,662,729	4.42%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # **2615**
DEPARTMENT **SARNIA POLICE SERVICE**
DIVISION **CIVILIAN**

	2014 BUDGET	2014 ACTUAL	2015 CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	24.00	24.00		24.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	1.68	1.68	-	1.68	*1092 permanent PT hrs; *1974 casual PT hours backfill for FT direct entry (same as 2014)
TOTAL FTEs	25.68	25.68	-	25.68	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The 2015 budget includes provisions for merit increases for civilian members who have yet to attain Year 4 status. The collective agreement settlements are included.

City of Sarnia

2015 Approved Current Budget

2615 POLICE - CIVILIAN

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	1,726,418	1,714,545	1,726,418		54,039		1,780,457	3.13%
5-01025 SALARIES - OVERTIME	10,500	8,635	10,500				10,500	
5-01040 SALARIES - TRAINING PAY	600	1,198	600				600	
5-01110 VACATION PAY	4,340	4,601	4,340		155		4,495	3.57%
5-01115 STAT HOLIDAY PAY	6,900	4,674	6,900				6,900	
5-01120 SERVICE PAY	8,200	8,200	8,200		350		8,550	4.27%
5-01125 SHIFT DIFFERENTIAL	2,600	2,617	2,600				2,600	
5-01200 EMPLOYEE BENEFITS - STATUTORY	343,943	332,416	343,943		18,904		362,847	5.50%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	179,546	156,912	179,546		27,743		207,289	15.45%
5-01253 CAR ALLOWANCE	600	540	600				600	
Expense Total	2,283,647	2,234,338	2,283,647		101,191		2,384,838	4.43%
Net Expense	2,283,647	2,234,338	2,283,647		101,191		2,384,838	4.43%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 2620
DEPARTMENT **SARNIA POLICE SERVICE**
DIVISION **JANITORIAL**

	2014 BUDGET	2014 ACTUAL	2015 CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	2.00	2.00	-	2.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	1.15	1.15	-	1.15	*1144 permanent PT hours *940 casual PT hours (same as 2014)
TOTAL FTEs	3.15	3.15	-	3.15	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The 2015 budget includes provisions for merit increases for civilian members who have yet to attain Year 4 status. The collective agreement settlements are included.

City of Sarnia

2015 Approved Current Budget

2620 POLICE - JANITORIAL

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	179,576	168,926	179,576		8,525		188,101	4.75%
5-01025 SALARIES - OVERTIME	310	365	310		20		330	6.45%
5-01100 ACTING RANK		351						
5-01110 VACATION PAY	2,736	2,351	2,736		219		2,955	8.00%
5-01115 STAT HOLIDAY PAY	860	884	860		190		1,050	22.09%
5-01120 SERVICE PAY	400	400	400		100		500	25.00%
5-01200 EMPLOYEE BENEFITS - STATUTORY	34,306	36,221	34,306		5,558		39,864	16.20%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	9,968	9,874	9,968		1,636		11,604	16.41%
Expense Total	228,156	219,372	228,156		16,248		244,404	7.12%
Net Expense	228,156	219,372	228,156		16,248		244,404	7.12%

City of Sarnia

2015 Approved Current Budget

2625 POLICE - STATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00755 PROVINCIAL SUBSIDY-RIDE OVERTIME	(24,100)	(24,100)	(24,100)		(312)		(24,412)	1.29%
Revenue Total	(24,100)	(24,100)	(24,100)		(312)		(24,412)	1.29%
EXPENSES								
5-02000 STATIONERY & SUPPLIES	54,600	50,863	54,600		(2,600)		52,000	(4.76%)
5-02006 PHOTOGRAPHY SUPPLIES	10,850	9,439	10,850				10,850	
5-02101 FUEL	32,000	30,079	32,000				32,000	
5-02102 ELECTRICITY	108,100	114,963	108,100		6,900		115,000	6.38%
5-02103 WATER	11,000	10,443	11,000				11,000	
5-02104 TELEPHONE	134,000	134,807	134,000				134,000	
5-02220 VEHICLE EXPENSE	239,820	208,345	239,820				239,820	
5-02224 VEHICLE RENTALS	4,000	585	4,000		(1,500)		2,500	(37.50%)
5-02225 VEHICLE LEASING	250,000	250,000	250,000				250,000	
5-02303 POSTAGE	15,000	11,468	15,000				15,000	
5-02320 JANITORIAL SUPPLIES	12,500	12,850	12,500				12,500	
5-02384 RADIO & RADAR	14,150	9,568	14,150				14,150	
5-02386 MEALS FOR PRISONERS	2,300	2,957	2,300				2,300	
5-02400 REPAIRS & MAINTENANCE	68,403	70,078	68,403		9,420		77,823	13.77%
5-02405 OFFICE EQUIPMENT MAINTENANCE	252,763	313,462	252,763		(25,956)		226,807	(10.27%)
5-02420 BUILDING MAINTENANCE	71,360	89,569	71,360		(160)		71,200	(0.22%)
5-02435 GROUNDS MAINTENANCE	31,000	56,645	31,000				31,000	
5-02440 VEHICLE MAINTENANCE	125,000		125,000				125,000	
5-03101 PROGRAM SUPPLIES-C.I.D.	16,500	17,600	16,500		(4,500)		12,000	(27.27%)
5-03102 PROGRAM SUPPLIES-CRIME PREVENTION	5,000	4,175	5,000				5,000	
5-03103 PROGRAM SUPPLIES-INTELLIGENCE	11,000	9,389	11,000				11,000	
5-03104 PROGRAM SUPPLIES-CONTAINMENT TEAM	40,400	71,906	40,400		10,850		51,250	26.86%
5-03105 PROGRAM SUPPLIES-COURT SECURITY	500	97	500				500	
5-03106 PROGRAM SUPPLIES-TRAFFIC	7,115	11,324	7,115				7,115	
5-03107 PROGRAM SUPPLIES-MEDIA RELATIONS	1,000	152	1,000				1,000	

City of Sarnia

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2625 POLICE - STATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
5-03108 PROGRAM SUPPLIES-FIREARMS	53,150	61,715	53,150				53,150	
5-03109 PROGRAM SUPPLIES-MORALITY	1,850	1,682	1,850		(450)		1,400	(24.32%)
5-03110 PROGRAM SUPPLIES-UNIFORM DIVISION	6,000	3,546	6,000				6,000	
5-03111 PROGRAM SUPPLIES-BIKE PATROL	2,000	1,878	2,000				2,000	
5-03112 PROGRAM SUPPLIES-CRISIS NEGOTIATION	3,000	9,467	3,000				3,000	
5-03113 PROGRAM SUPPLIES-ELECTRONIC CRIMES		4,139			6,430		6,430	
5-04005 INSURANCE	410,381	475,976	410,381		113,193		523,574	27.58%
5-05000 SUNDRY	1,500	150	1,500				1,500	
5-05505 NEW EQUIPMENT	10,000	10,000	10,000				10,000	
5-05650 ALLOCATED ADMINISTRATION	69,274	69,274	69,274				69,274	
5-06900 CONTRIBUTION TO RESERVE	38,000	38,000	38,000				38,000	
5-06906 CRIME RESERVE	15,225	15,000	15,225		375		15,600	2.46%
5-06910 PROVISION CAPITAL EXPENDITURE	15,000	15,225	15,000				15,000	
Expense Total	2,143,741	2,196,816	2,143,741		112,002		2,255,743	5.22%
Net Expense	2,119,641	2,172,716	2,119,641		111,690		2,231,331	5.27%

City of Sarnia

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2630 POLICE SERVICES BOARD

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00941 SALE OF EQUIPMENT	(8,000)	(5,624)	(8,000)				(8,000)	
Revenue Total	(8,000)	(5,624)	(8,000)				(8,000)	
EXPENSES								
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	3,720	3,811	3,720		186		3,906	5.00%
5-02305 MICSCCELLANEOUS SUPPLIES	8,000	1,608	8,000				8,000	
5-02312 CONFERENCES & SEMINARS	2,500		2,500				2,500	
5-03100 PROGRAM SUPPLIES	2,500		2,500				2,500	
5-04001 LEGAL FEES	40,000	1,925	40,000				40,000	
5-05000 SUNDRY	2,500	1,894	2,500				2,500	
Expense Total	59,220	9,238	59,220		186		59,406	0.31%
Net Expense	51,220	3,614	51,220		186		51,406	0.36%

City of Sarnia

2015 Approved Current Budget

2635 POLICE - DEBT CHARGES

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-06100 CONTRIBUTION TO RESERVE	296,230	296,230	296,230				296,230	
Expense Total	296,230	296,230	296,230				296,230	
Net Expense	296,230	296,230	296,230				296,230	

City of Sarnia

2015 Approved Current Budget

2640 POLICE SERVICES BOARD

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01070 OTHER REMUNERATION	8,829	7,703	8,829		165		8,994	1.87%
5-01200 EMPLOYEE BENEFITS - STATUTORY	176	129	176				176	
Expense Total	9,005	7,832	9,005		165		9,170	1.83%
Net Expense	9,005	7,832	9,005		165		9,170	1.83%

City of Sarnia

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2645 POLICE - SELF-INSURANCE RESERVE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-06905 SELF INSURANCE RESERVE	50,000	50,000	50,000				50,000	
Expense Total	50,000	50,000	50,000				50,000	
Net Expense	50,000	50,000	50,000				50,000	

EMERGENCY MEASURES

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 2780
DEPARTMENT **EMERGENCY MEASURES**
DIVISION **EMERGENCY MEASURES**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	1.00	1.00	-	1.00	
PART-TIME/SEASONAL/TEMPORARY FTEs			-	-	
TOTAL FTEs	1.00	1.00	-	1.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Sarnia Emergency Management objectives are to ensure compliance with the Emergency Management and Civil Protections Act and to coordinate multi agency response under Sarnia City Council's Official Emergency Plan. Responsibilities include supplying and maintaining interdepartmental / agency communications, mobile command post, Emergency Operation Centre, shelter / evacuation trailers, municipal emergency sirens, training services, and aims to achieve corporate direction.

City of Sarnia

2015 Approved Current Budget

2780 EMERGENCY MEASURES

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	88,575	90,451	88,575		3,360		91,935	3.79%
5-01120 SERVICE PAY		500						
5-01200 EMPLOYEE BENEFITS - STATUTORY	17,288	18,034	17,288		1,161		18,449	6.72%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	7,230	7,249	7,230		1,258		8,488	17.40%
5-01253 CAR ALLOWANCE		3,242						
5-02000 STATIONERY & SUPPLIES	880	1,126	880				880	
5-02001 PRINTING & PAPER SUPPLIES	980	1,149	980				980	
5-02102 ELECTRICITY	1,500	1,293	1,500				1,500	
5-02104 TELEPHONE	13,000	12,653	13,000		(1,600)		11,400	(12.31%)
5-02300 OFFICE EXPENSES	1,920	783	1,920		600		2,520	31.25%
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	855	125	855				855	
5-02302 ADVERTISING	300		300				300	
5-02310 TRAVEL	500		500				500	
5-02311 TRAINING & EDUCATION	2,300	3,525	2,300				2,300	
5-02400 REPAIRS & MAINTENANCE	1,000		1,000		(1,000)			(100.00%)
5-02410 EQUIPMENT MAINTENANCE	4,455	3,532	4,455		1,000		5,455	22.45%
5-05000 SUNDRY	200	41	200				200	
5-05500 REPLACEMENT EQUIPMENT	2,250	448	2,250				2,250	
5-05640 EQUIPMENT DEPRECIATION RESERVE	5,000	5,000	5,000		1,000		6,000	20.00%
Expense Total	148,233	149,151	148,233		5,779		154,012	3.90%
Net Expense	148,233	149,151	148,233		5,779		154,012	3.90%

ENGINEERING

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 3000
DEPARTMENT **ENGINEERING**
DIVISION **ADMINISTRATION**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	3.00	3.00	-	3.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
TOTAL FTEs	3.00	3.00	-	3.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Provide engineering and technical services relating to design, construction, and maintenance of municipal infrastructure including roads, sewers, watermains, curbs and gutters, street lighting, and Waste Water Treatment Plant. Carry out studies and prepare reports for Council. Provide technical representation on regional and provincial projects re: LAWSS, solid Waste Management Programs.

City of Sarnia

2015 Approved Current Budget

3000 ENGINEERING ADMINISTRATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00901 OTHER FEES & SERVICE CHARGES	(17,000)	(31,828)	(17,000)				(17,000)	
4-00930 COSTS RECOVERED	(3,000)	(258)	(3,000)				(3,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES		(2,947)						
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(339,459)	(339,459)	(339,459)				(339,459)	
Revenue Total	(359,459)	(374,492)	(359,459)				(359,459)	
EXPENSES								
5-01000 SALARIES	252,382	245,698	252,382		7,662		260,044	3.04%
5-01200 EMPLOYEE BENEFITS - STATUTORY	48,449	44,649	48,449		2,769		51,218	5.72%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	24,590	24,528	24,590		3,379		27,969	13.74%
5-01253 CAR ALLOWANCE	2,002	1,891	2,002				2,002	
5-01254 CLOTHING/BOOT ALLOWANCE	6,700	5,570	6,700		(500)		6,200	(7.46%)
5-02000 STATIONERY & SUPPLIES	2,850	1,997	2,850				2,850	
5-02001 PRINTING & PAPER SUPPLIES	3,500	3,704	3,500				3,500	
5-02104 TELEPHONE	7,500	8,098	7,500				7,500	
5-02117 SOFTWARE LICENSE & MAINTENANCE FEES	8,400	5,905	8,400				8,400	
5-02300 OFFICE EXPENSES	3,890	9,600	3,890				3,890	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	6,800	6,574	6,800				6,800	
5-02302 ADVERTISING	2,000	1,030	2,000				2,000	
5-02303 POSTAGE	1,650	3,859	1,650				1,650	
5-02310 TRAVEL	190		190				190	
5-02311 TRAINING & EDUCATION	5,000	123	5,000		(500)		4,500	(10.00%)
5-02312 CONFERENCES & SEMINARS	5,000	1,976	5,000		(500)		4,500	(10.00%)
5-02405 OFFICE EQUIPMENT MAINTENANCE	2,000		2,000		(500)		1,500	(25.00%)
5-04006 CONSULTANT FEES	4,870		4,870		(870)		4,000	(17.86%)
5-05500 REPLACEMENT EQUIPMENT	490	76	490				490	
Expense Total	388,263	365,278	388,263		10,940		399,203	2.82%
Net Expense	28,804	(9,214)	28,804		10,940		39,744	37.98%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 3033
DEPARTMENT **ENGINEERING**
DIVISION **DESIGN**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	5.50	5.50	-	5.50	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.66	0.66	-	0.66	
TOTAL FTEs	6.16	6.16	-	6.16	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Design and tender construction projects for the City to required City and Provincial Standards.

City of Sarnia

2015 Approved Current Budget

3033 ENGINEERING - DESIGN

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00930 COSTS RECOVERED	(436,605)	(323,716)	(436,605)		(11,386)		(447,991)	2.61%
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(201,470)	(201,470)	(201,470)				(201,470)	
Revenue Total	(638,075)	(525,186)	(638,075)		(11,386)		(649,461)	1.78%
EXPENSES								
5-01000 SALARIES	413,506	346,220	413,506		2,898		416,404	0.70%
5-01025 SALARIES - OVERTIME		3,900						
5-01030 SALARIES - CASUAL	24,260	12,169	24,260				24,260	
5-01200 EMPLOYEE BENEFITS - STATUTORY	84,467	69,467	84,467		3,917		88,384	4.64%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	45,248	36,118	45,248		6,052		51,300	13.38%
5-02000 STATIONERY & SUPPLIES	1,460	69	1,460		(460)		1,000	(31.51%)
5-02002 GRAPHIC PRINTING & SUPPLIES	1,460	1,610	1,460				1,460	
5-02114 IT MAINTENANCE & SUPPORT	18,900	9,694	18,900				18,900	
5-02220 VEHICLE EXPENSE	29,574	29,624	29,574				29,574	
5-02311 TRAINING & EDUCATION	11,600	4,906	11,600		(500)		11,100	(4.31%)
5-02312 CONFERENCES & SEMINARS	2,600	407	2,600		(500)		2,100	(19.23%)
5-02388 OVERTIME MEALS		238						
5-04910 OTHER PURCHASED SERVICES		6,581						
5-05500 REPLACEMENT EQUIPMENT	5,000	4,183	5,000				5,000	
Expense Total	638,075	525,186	638,075		11,407		649,482	1.79%
Net Expense					21		21	

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 3034
DEPARTMENT **ENGINEERING**
DIVISION **TRAFFIC**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	2.00	2.00	(1.00)	1.00	Reorganization
PART-TIME/SEASONAL/TEMPORARY FTEs			-	-	
TOTAL FTEs	2.00	2.00	(1.00)	1.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Ensure maintenance of all street lighting, traffic signals and signage in the City. Ensure compliance with Provincial Minimum Maintenance Standards based on traffic volumes (AADT).

City of Sarnia

2015 Approved Current Budget

3034 ENGINEERING - TRAFFIC

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00901 OTHER FEES & SERVICE CHARGES	(500)	(385)	(500)				(500)	
4-00930 COSTS RECOVERED	(3,700)	(6,182)	(3,700)				(3,700)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(145,000)	(83,035)	(145,000)		50,000		(95,000)	(34.48%)
4-00936 COSTS RECOVERED - OTHER		(8,083)						
Revenue Total	(149,200)	(97,685)	(149,200)		50,000		(99,200)	(33.51%)
EXPENSES								
5-01000 SALARIES	174,426	76,800	174,426		(96,778)		77,648	(55.48%)
5-01030 SALARIES - CASUAL		17,345						
5-01200 EMPLOYEE BENEFITS - STATUTORY	33,965	17,027	33,965		(18,105)		15,860	(53.30%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	16,531	14,060	16,531		(7,467)		9,064	(45.17%)
5-02220 VEHICLE EXPENSE	15,235	15,235	15,235				15,235	
5-02311 TRAINING & EDUCATION	2,500	275	2,500		(500)		2,000	(20.00%)
5-02312 CONFERENCES & SEMINARS	2,500	2,237	2,500		(500)		2,000	(20.00%)
5-04030 SCHOOL CROSSING GUARDS	356,231	274,943	356,231		10,700		366,931	3.00%
5-05630 OTHER RECOVERABLE WORK		6,070						
5-46008 TRAFFIC SIGNAL MAINTENANCE	190,000	175,021	190,000				190,000	
5-46012 TRAFFIC SIGNAL MODERNIZATION - SHAREABLE	53,632	36,930	53,632		(53,632)			(100.00%)
5-46015 TRAFFIC COUNTS	8,000	4,650	8,000				8,000	
Expense Total	853,020	640,593	853,020		(166,282)		686,738	(19.49%)
Net Expense	703,820	542,908	703,820		(116,282)		587,538	(16.52%)

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 3035
DEPARTMENT **ENGINEERING**
DIVISION **DEVELOPMENT**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	3.00	3.00	-	3.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.34	0.34	-	0.34	
TOTAL FTEs	3.34	3.34	-	3.34	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Perform site servicing reviews and administer small and large development and subdivision projects.

City of Sarnia

2015 Approved Current Budget

3035 ENGINEERING - DEVELOPMENT

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00901 OTHER FEES & SERVICE CHARGES	(35,000)	(81,715)	(35,000)				(35,000)	
4-00930 COSTS RECOVERED	(64,000)	(10,798)	(64,000)				(64,000)	
4-00936 COSTS RECOVERED - OTHER	(44,000)	(61,727)	(44,000)				(44,000)	
4-00937 COSTS RECOVERED - CAPITAL		(405)						
Revenue Total	(143,000)	(154,645)	(143,000)				(143,000)	
EXPENSES								
5-01000 SALARIES	266,212	267,381	266,212		3,992		270,204	1.50%
5-01025 SALARIES - OVERTIME		43						
5-01030 SALARIES - CASUAL	9,700	8,599	9,700		9		9,709	0.09%
5-01200 EMPLOYEE BENEFITS - STATUTORY	52,849	52,928	52,849		2,231		55,080	4.22%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	24,903	24,896	24,903		3,355		28,258	13.47%
5-02220 VEHICLE EXPENSE	48,345	48,345	48,345				48,345	
5-02311 TRAINING & EDUCATION	6,000	984	6,000		(500)		5,500	(8.33%)
5-02388 OVERTIME MEALS		34						
5-05505 NEW EQUIPMENT	2,500	213	2,500		(1,500)		1,000	(60.00%)
Expense Total	410,509	403,423	410,509		7,587		418,096	1.85%
Net Expense	267,509	248,778	267,509		7,587		275,096	2.84%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 3036
DEPARTMENT **ENGINEERING**
DIVISION **CONSTRUCTION**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	4.00	4.00	-	4.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.50	0.50	-	0.50	
TOTAL FTEs	4.50	4.50	-	4.50	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Inspect construction projects for the corporation to City standards.

City of Sarnia

2015 Approved Current Budget

3036 ENGINEERING - CONSTRUCTION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00930 COSTS RECOVERED	(437,908)	(483,555)	(437,908)				(437,908)	
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(95,350)	(95,350)	(95,350)				(95,350)	
Revenue Total	(533,258)	(578,905)	(533,258)				(533,258)	
EXPENSES								
5-01000 SALARIES	323,608	322,133	323,608		(689)		322,919	(0.21%)
5-01025 SALARIES - OVERTIME		50,359						
5-01030 SALARIES - CASUAL	14,560	18,456	14,560		456		15,016	3.13%
5-01200 EMPLOYEE BENEFITS - STATUTORY	65,127	67,257	65,127		2,338		67,465	3.59%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	33,426	32,558	33,426		4,426		37,852	13.24%
5-02220 VEHICLE EXPENSE	78,537	78,537	78,537		(6,829)		71,708	(8.70%)
5-02311 TRAINING & EDUCATION	13,000	6,682	13,000		(500)		12,500	(3.85%)
5-02388 OVERTIME MEALS		2,652						
5-05505 NEW EQUIPMENT	5,000	271	5,000		(2,000)		3,000	(40.00%)
Expense Total	533,258	578,905	533,258		(2,798)		530,460	(0.52%)
Net Expense					(2,798)		(2,798)	

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 3040
DEPARTMENT **ENGINEERING**
DIVISION **DRAINS**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	0.50	0.50	-	0.50	
PART-TIME/SEASONAL/TEMPORARY FTEs			-	-	
TOTAL FTEs	0.50	0.50	-	0.50	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Ensure compliance with Municipal Drain Act.

City of Sarnia

2015 Approved Current Budget

3040 MUNICIPAL DRAINS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00750 PROVINCIAL SUBSIDY	(36,000)	(46,925)	(36,000)				(36,000)	
Revenue Total	(36,000)	(46,925)	(36,000)				(36,000)	
EXPENSES								
5-01000 SALARIES	36,334	36,494	36,334		546		36,880	1.50%
5-01200 EMPLOYEE BENEFITS - STATUTORY	7,210	7,187	7,210		354		7,564	4.91%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	3,970	3,969	3,970		528		4,498	13.30%
5-02480 MAINTENANCE	20,000	12,024	20,000				20,000	
5-05142 DRAIN ASSESSMENT	200,291	200,291	200,291		(291)		200,000	(0.15%)
Expense Total	267,805	259,965	267,805		1,137		268,942	0.42%
Net Expense	231,805	213,040	231,805		1,137		232,942	0.49%

City of Sarnia

2015 Approved Current Budget

3300 STREET LIGHTING

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00936 COSTS RECOVERED - OTHER		(9,381)						
Revenue Total		(9,381)						
EXPENSES								
5-02110 STREET LIGHTING, TRAFFIC SIGNAL POWER	1,062,106	1,308,696	1,062,106		125,000		1,187,106	11.77%
5-02445 STREET LIGHTING MAINTENANCE	231,296	269,090	231,296				231,296	
5-05630 OTHER RECOVERABLE WORK		17,105						
Expense Total	1,293,402	1,594,891	1,293,402		125,000		1,418,402	9.66%
Net Expense	1,293,402	1,585,510	1,293,402		125,000		1,418,402	9.66%

PUBLIC WORKS

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 3005
DEPARTMENT **ENGINEERING**
DIVISION **PUBLIC WORKS ADMINISTRATION**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	8.00	8.00	3.00	11.00	Reorganization +1.0 FTE Environmental Technician, +1.0 FTE Water/Sewer Superintendent; Reallocation +1.0 FTE Environmental Compliance Officer from Public Works Operations;
PART-TIME/SEASONAL/TEMPORARY FTEs	0.00	0.00	0.50	0.00	Reorganization +0.5 Fleet Clerk;
TOTAL FTEs	8.00	8.00	3.50	11.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To administer and supervise the maintenance of municipal infrastructure systems including roads, sewers, sidewalks, curbs and gutters, and water distribution.

City of Sarnia

2015 Approved Current Budget

3005 PUBLIC WORKS - ADMINISTRATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(620,000)	(620,000)	(620,000)				(620,000)	
4-06220 CONTRIBUTION FROM RESERVES	(287,260)	(186,651)	(287,260)		187,260		(100,000)	(65.19%)
Revenue Total	(907,260)	(806,651)	(907,260)		187,260		(720,000)	(20.64%)
EXPENSES								
5-01000 SALARIES	619,142	580,059	619,142		102,731		721,873	16.59%
5-01200 EMPLOYEE BENEFITS - STATUTORY	121,578	97,554	121,578		24,891		146,469	20.47%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	66,216	45,079	66,216		15,372		81,588	23.21%
5-02000 STATIONERY & SUPPLIES	14,000	17,370	14,000				14,000	
5-02001 PRINTING & PAPER SUPPLIES		133						
5-02103 WATER	4,000		4,000				4,000	
5-02104 TELEPHONE	3,500	5,226	3,500				3,500	
5-02220 VEHICLE EXPENSE	59,834	59,834	59,834				59,834	
5-02300 OFFICE EXPENSES		195						
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	2,780	1,401	2,780				2,780	
5-02311 TRAINING & EDUCATION	2,970	1,891	2,970				2,970	
5-02312 CONFERENCES & SEMINARS	1,970	17	1,970				1,970	
5-02405 OFFICE EQUIPMENT MAINTENANCE	1,270	288	1,270		(500)		770	(39.37%)
5-05500 REPLACEMENT EQUIPMENT	10,000	7,829	10,000				10,000	
Expense Total	907,260	816,876	907,260		142,494		1,049,754	15.71%
Net Expense		10,225			329,754		329,754	

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 3010 3015 3011 3600 3500 3705
DEPARTMENT **ENGINEERING**
DIVISION **PUBLIC WORKS OPERATIONS**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	64.00	64.00	0.00	64.00	Reorganization +1.0 FTE Mechanic; Reallocation -1.0 FTE Environmental Compliance Officer to Works Admin
PART-TIME/SEASONAL/TEMPORARY FTEs	6.00	6.00	0.00	6.00	
TOTAL FTEs	70.00	70.00	0.00	70.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Maintenance of municipal infrastructure system including roads, sewers, sidewalks, curbs and gutters, and water distribution.

City of Sarnia

2015 Approved Current Budget

3010 PUBLIC WORKS - STREET MAINTENANCE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00930 COSTS RECOVERED	(30,000)	(49,104)	(30,000)				(30,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(90,375)	(140,116)	(90,375)		(62,000)		(152,375)	68.60%
4-00936 COSTS RECOVERED - OTHER		(3,000)	(2,575)				(2,575)	
4-00938 COSTS RECOVERED - CAPITAL CARRY OVER	(2,575)							(100.00%)
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(714,708)	(702,708)	(714,708)		12,000		(702,708)	(1.68%)
Revenue Total	(837,658)	(894,928)	(837,658)		(50,000)		(887,658)	5.97%
EXPENSES								
5-01050 WAGES - REGULAR	1,554,967	1,413,044	1,554,967		21,315		1,576,282	1.37%
5-01055 WAGES - OVERTIME	50,000	143,208	50,000		7,653		57,653	15.31%
5-01200 EMPLOYEE BENEFITS - STATUTORY	300,452	266,860	300,452		14,923		315,375	4.97%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	186,624	169,218	186,624		21,440		208,064	11.49%
5-02220 VEHICLE EXPENSE	500,312	500,341	500,312				500,312	
5-02388 OVERTIME MEALS	12,789	6,018	12,789				12,789	
5-03002 OTHER OPERATING SUPPLIES	20,000	35,619	20,000				20,000	
5-03005 MATERIALS	270,000	403,278	270,000				270,000	
5-04910 OTHER PURCHASED SERVICES	344,250	393,418	344,250				344,250	
Expense Total	3,239,394	3,331,004	3,239,394		65,331		3,304,725	2.02%
Net Expense	2,401,736	2,436,076	2,401,736		15,331		2,417,067	0.64%

City of Sarnia

2015 Approved Current Budget

3011 WINTER MAINTENANCE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(200,000)	(473,829)	(200,000)				(200,000)	
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(15,000)		(15,000)				(15,000)	
Revenue Total	(215,000)	(473,829)	(215,000)				(215,000)	
EXPENSES								
5-01055 WAGES - OVERTIME	124,000	363,711	124,000		78,150		202,150	63.02%
5-01200 EMPLOYEE BENEFITS - STATUTORY	4,891	45,370	4,891		(951)		3,940	(19.44%)
5-02220 VEHICLE EXPENSE	407,580	407,580	407,580				407,580	
5-02388 OVERTIME MEALS		20,682						
5-03002 OTHER OPERATING SUPPLIES		2,533						
5-03005 MATERIALS	499,456	757,854	499,456				499,456	
5-04910 OTHER PURCHASED SERVICES	100,000	304,162	100,000				100,000	
Expense Total	1,135,927	1,901,892	1,135,927		77,199		1,213,126	6.80%
Net Expense	920,927	1,428,063	920,927		77,199		998,126	8.38%

City of Sarnia

2015 Approved Current Budget

3015 WORKS CENTRE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00930 COSTS RECOVERED	(21,000)		(21,000)				(21,000)	
4-00936 COSTS RECOVERED - OTHER	(200,000)	(247,967)	(200,000)				(200,000)	
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(786,470)	(786,470)	(786,470)				(786,470)	
4-00940 SALE OF MATERIALS		(5,338)						
4-06220 CONTRIBUTION FROM RESERVES	(537,192)	(572,131)	(537,192)		(190,679)		(727,871)	35.50%
Revenue Total	(1,544,662)	(1,611,906)	(1,544,662)		(190,679)		(1,735,341)	12.34%
EXPENSES								
5-01050 WAGES - REGULAR	662,409	645,906	662,409		80,253		742,662	12.12%
5-01055 WAGES - OVERTIME		65,118			32,512		32,512	
5-01200 EMPLOYEE BENEFITS - STATUTORY	133,071	128,798	133,071		8,640		141,711	6.49%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	81,772	78,549	81,772		8,112		89,884	9.92%
5-01253 CAR ALLOWANCE		(125)						
5-01254 CLOTHING/BOOT ALLOWANCE	16,550	16,052	16,550				16,550	
5-01256 TOOL ALLOWANCE	4,500	4,664	4,500				4,500	
5-02100 UTILITIES		6,588						
5-02101 FUEL	12,500	13,903	12,500				12,500	
5-02102 ELECTRICITY	43,603	45,737	43,603				43,603	
5-02104 TELEPHONE	17,232	10,747	17,232				17,232	
5-02220 VEHICLE EXPENSE	77,298	77,298	77,298				77,298	
5-02222 RADIO LICENSE	30,000	28,963	30,000				30,000	
5-02223 OTHER LICENSES	5,000	253	5,000		(5,000)			(100.00%)
5-02300 OFFICE EXPENSES	4,970	8,007	4,970				4,970	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	3,950	6,674	3,950				3,950	
5-02311 TRAINING & EDUCATION	18,668	14,117	18,668				18,668	
5-02360 CLOTHING & UNIFORMS	23,000	22,662	23,000				23,000	
5-02388 OVERTIME MEALS		1,063						
5-03002 OTHER OPERATING SUPPLIES	18,550	2,719	18,550				18,550	
5-04005 INSURANCE	254,439	282,983	254,439		56,842		311,281	22.34%

City of Sarnia

2015 Approved Current Budget

3015 WORKS CENTRE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
5-04910 OTHER PURCHASED SERVICES	15,450	21,667	15,450				15,450	
5-40054 AIR EMISSIONS	5,000		5,000		(5,000)			(100.00%)
5-40350 BUILDING & GROUND MAINTENANCE	116,700	129,565	116,700				116,700	
Expense Total	1,544,662	1,611,908	1,544,662		176,359		1,721,021	11.42%
Net Expense		2			(14,320)		(14,320)	

PARKING

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 3200 3201
DEPARTMENT **ENGINEERING**
DIVISION **PARKING SERVICES**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	5.00	5.00	(5.00)	-	Reorganization
PART-TIME/SEASONAL/TEMPORARY FTEs	1.57	1.57	(1.57)	-	
TOTAL FTEs	6.57	6.57	(6.57)	-	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Responsible to administer and enforce parking matters in accordance with municipal by-laws and council direction;
For 2015, Parking enforcement functions are amalgamated into new By-Law Enforcement Division.

City of Sarnia

2015 Approved Current Budget

3200 PARKING - ADMINISTRATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	64,974	65,260	64,974		(64,974)			(100.00%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	12,972	12,995	12,972		(12,972)			(100.00%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	7,765	7,766	7,765		(7,765)			(100.00%)
5-02000 STATIONERY & SUPPLIES	2,500	1,121	2,500		(2,500)			(100.00%)
5-02101 FUEL	3,850	1,668	3,850		(3,850)			(100.00%)
5-02102 ELECTRICITY	1,500	1,735	1,500		(1,500)			(100.00%)
5-02103 WATER	1,300	874	1,300		(1,300)			(100.00%)
5-02104 TELEPHONE	4,400	729	4,400		(4,400)			(100.00%)
5-02300 OFFICE EXPENSES		31						
5-02302 ADVERTISING	580		580		(580)			(100.00%)
5-02303 POSTAGE	3,100	2,432	3,100		(3,100)			(100.00%)
5-02311 TRAINING & EDUCATION	1,000		1,000		(1,000)			(100.00%)
5-02312 CONFERENCES & SEMINARS	2,000		2,000		(2,000)			(100.00%)
5-02405 OFFICE EQUIPMENT MAINTENANCE	4,000	3,836	4,000		(4,000)			(100.00%)
5-02420 BUILDING MAINTENANCE	6,500	2,008	6,500		(6,500)			(100.00%)
5-04005 INSURANCE	168	149	168		(168)			(100.00%)
5-04043 CONTRACT CLEANING	1,700	2,548	1,700		(1,700)			(100.00%)
5-04100 SECURITY SERVICES	1,080	620	1,080		(1,080)			(100.00%)
5-05140 REALTY TAXES	3,900	3,239	3,900		(3,900)			(100.00%)
Expense Total	123,289	107,011	123,289		(123,289)			(100.00%)
Net Expense	123,289	107,011	123,289		(123,289)			(100.00%)

City of Sarnia

2015 Approved Current Budget

3201 PARKING - ENFORCEMENT

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00750 PROVINCIAL SUBSIDY	(2,200)		(2,200)		2,200			(100.00%)
4-00855 FINES	(90,000)	(96,280)	(90,000)		90,000			(100.00%)
4-00856 PARKING VIOLATIONS	(315,000)	(239,709)	(315,000)		315,000			(100.00%)
4-00900 SUNDRY REVENUE	(1,200)	(10)	(1,200)		1,200			(100.00%)
4-00902 FEES - OTHER PARKING		(1,364)						
Revenue Total	(408,400)	(337,363)	(408,400)		408,400			(100.00%)
EXPENSES								
5-01000 SALARIES	312,402	307,834	312,402		(312,402)			(100.00%)
5-01025 SALARIES - OVERTIME		57						
5-01030 SALARIES - CASUAL	13,940	83	13,940		(13,940)			(100.00%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	63,942	60,594	63,942		(63,942)			(100.00%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	31,111	29,234	31,111		(31,111)			(100.00%)
5-02000 STATIONERY & SUPPLIES		599						
5-02001 PRINTING & PAPER SUPPLIES	4,500	5,452	4,500		(4,500)			(100.00%)
5-02104 TELEPHONE	1,900	4,805	1,900		(1,900)			(100.00%)
5-02220 VEHICLE EXPENSE	38,422	38,503	38,422		(38,422)			(100.00%)
5-02360 CLOTHING & UNIFORMS	4,345	2,391	4,345		(4,345)			(100.00%)
5-02410 EQUIPMENT MAINTENANCE	490		490		(490)			(100.00%)
Expense Total	471,052	449,552	471,052		(471,052)			(100.00%)
Net Expense	62,652	112,189	62,652		(62,652)			(100.00%)

City of Sarnia

2015 Approved Current Budget

3205 PARKING LOTS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00860 PARKING FEES - CNR LOT	(10,100)	(9,278)	(10,100)				(10,100)	
4-00861 PARKING FEES - MITTON ST LOT	(5,000)	(343)	(5,000)		5,000			(100.00%)
4-00862 PARKING FEES - VICTORIA ST LOT	(11,950)	(8,463)	(11,950)				(11,950)	
4-00863 PARKING FEES - JULIA ST LOT	(11,500)	(8,580)	(11,500)				(11,500)	
4-00864 PARKING FEES - VENDOME LOT	(38,000)	(40,863)	(38,000)				(38,000)	
4-00865 PARKING FEES - CHARLOTTE ST LOT	(7,290)	(7,467)	(7,290)				(7,290)	
4-00866 PARKING FEES - PARKWAY LOT	(19,900)	(29,927)	(19,900)		(5,000)		(24,900)	25.13%
4-00867 PARKING FEES - LOCHIEL ST LOT	(7,000)	(6,628)	(7,000)				(7,000)	
4-00868 PARKING FEES - FRONT ST LOT	(38,000)	(12,998)	(38,000)				(38,000)	
Revenue Total	(148,740)	(124,547)	(148,740)				(148,740)	
EXPENSES								
5-02102 ELECTRICITY	5,750	8,006	5,750				5,750	
5-02410 EQUIPMENT MAINTENANCE	5,420	301	5,420				5,420	
5-02455 PARKING LOT MAINTENANCE	11,708	8	11,708				11,708	
5-04040 SNOW REMOVAL	11,956		11,956				11,956	
5-05140 REALTY TAXES	16,270	26,593	16,270				16,270	
Expense Total	51,104	34,908	51,104				51,104	
Net Expense	(97,636)	(89,639)	(97,636)				(97,636)	

WASTE MANAGEMENT

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 3800
DEPARTMENT **ENGINEERING**
DIVISION **WASTE MANAGEMENT**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	0.50	0.50	0.00	0.50	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.00	0.00	0.00	0.00	
TOTAL FTEs	0.50	0.50	0.00	0.50	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To ensure compliance with Municipal and Provincial legislation.

City of Sarnia

2015 Approved Current Budget

3800 WASTE MANAGEMENT - COLLECTION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00510 GARBAGE CONTAINER EXEMPT FEE	(1,000)	(999)	(1,000)				(1,000)	
4-00511 GARBAGE BAG TAG FEE	(24,480)	(23,255)	(24,480)				(24,480)	
4-00930 COSTS RECOVERED	(15,000)	(2,544)	(15,000)				(15,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(1,000)		(1,000)				(1,000)	
Revenue Total	(41,480)	(26,798)	(41,480)				(41,480)	
EXPENSES								
5-01000 SALARIES	38,246	38,404	38,246		572		38,818	1.50%
5-01025 SALARIES - OVERTIME		580						
5-01200 EMPLOYEE BENEFITS - STATUTORY	7,570	7,541	7,570		367		7,937	4.85%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	4,013	4,012	4,013		535		4,548	13.33%
5-02302 ADVERTISING	5,000	5,775	5,000				5,000	
5-02466 CONTRACT EXPENSE	61,050	66,689	61,050		1,400		62,450	2.29%
5-04021 GARBAGE COLLECTION	990,000	985,047	990,000				990,000	
Expense Total	1,105,879	1,108,048	1,105,879		2,874		1,108,753	0.26%
Net Expense	1,064,399	1,081,250	1,064,399		2,874		1,067,273	0.27%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 3880
DEPARTMENT **ENGINEERING**
DIVISION **GARBAGE RECYCLING**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	1.50	1.50	0.00	1.50	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.33	0.33	0.00	0.33	
TOTAL FTEs	1.83	1.83	0.00	1.83	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To ensure compliance with Municipal and Provincial legislation.

City of Sarnia

2015 Approved Current Budget

3880 GARBAGE RECYCLING

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00928 COSTS RECOVERED - FREIGHT	(1,000)		(1,000)				(1,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(40,000)	(37,013)	(40,000)				(40,000)	
4-00932 COSTS RECOVERED - BUSINESS RECYCLING BIN		(1,209)						
4-00934 COSTS RECOVERED - RECYCLABLES	(720,000)	(695,201)	(720,000)		40,000		(680,000)	(5.56%)
4-00935 COSTS RECOVERED - PARKS	(500)		(500)				(500)	
4-00936 COSTS RECOVERED - OTHER	(193,724)	(319,475)	(193,724)				(193,724)	
4-00940 SALE OF MATERIALS	(100,000)	(86,499)	(100,000)				(100,000)	
Revenue Total	(1,055,224)	(1,139,397)	(1,055,224)		40,000		(1,015,224)	(3.79%)
EXPENSES								
5-01000 SALARIES	103,780	103,692	103,780		1,558		105,338	1.50%
5-01025 SALARIES - OVERTIME	5,004	2,498	5,004				5,004	
5-01030 SALARIES - CASUAL	7,970		7,970				7,970	
5-01200 EMPLOYEE BENEFITS - STATUTORY	21,622	20,700	21,622		937		22,559	4.33%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	11,791	11,803	11,791		1,521		13,312	12.90%
5-02104 TELEPHONE		350						
5-02220 VEHICLE EXPENSE	15,235	15,235	15,235				15,235	
5-02302 ADVERTISING	20,000	9,946	20,000				20,000	
5-04021 GARBAGE COLLECTION	5,000	4,633	5,000				5,000	
5-04022 COMPOST COLLECTION	454,771	403,975	454,771		9,700		464,471	2.13%
5-04023 COMPOST PROCESSING	295,000	296,882	295,000				295,000	
5-04200 BLUEBOX PROCESSING	560,100	577,908	560,100				560,100	
5-04201 BLUEBOX COLLECTION	710,572	740,068	710,572				710,572	
5-04204 BULK ITEMS RECYCLING	15,300	24,840	15,300				15,300	
Expense Total	2,226,145	2,212,530	2,226,145		13,716		2,239,861	0.62%
Net Expense	1,170,921	1,073,133	1,170,921		53,716		1,224,637	4.59%

TRANSIT

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # **3100 3115 3120 3125**
DEPARTMENT **TRANSIT**
DIVISION **CONVENTIONAL**

	2014 BUDGET	2014 ACTUAL	2015 CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	47.00	47.00	-	47.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	4.53	4.53	0.20	4.73	Adjustment: Vacation Relief Operators
TOTAL FTEs	51.53	51.53	0.20	51.73	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To provide safe, reliable, and affordable public transportation within the Transit Service Area. The department also provides charter services for special events hosted within the City. The Transit Department provides additional services such as motor coach servicing, bus shelter, and bus advertising to increase department revenues.

City of Sarnia

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3100 TRANSIT - TRANSPORTATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00930 COSTS RECOVERED		(269)						
Revenue Total		(269)						
EXPENSES								
5-01050 WAGES - REGULAR	1,953,236	1,815,761	1,953,236		82,431		2,035,667	4.22%
5-01055 WAGES - OVERTIME	181,872	276,889	181,872		2,185		184,057	1.20%
5-01085 EDUCATION LEAVE	3,704	3,720	3,704		196		3,900	5.29%
5-01200 EMPLOYEE BENEFITS - STATUTORY	401,778	354,665	401,778		28,149		429,927	7.01%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	265,030	239,503	265,030		7,490		272,520	2.83%
5-02102 ELECTRICITY	15,000	12,280	15,000				15,000	
5-02220 VEHICLE EXPENSE	7,500	7,500	7,500				7,500	
5-02221 VEHICLE LICENSE	9,880	10,781	9,880		920		10,800	9.31%
5-02223 OTHER LICENSES	22,400	43,350	22,400		2,800		25,200	12.50%
5-02311 TRAINING & EDUCATION		381						
5-02323 SAFETY PROGRAM	2,500	539	2,500				2,500	
5-02360 CLOTHING & UNIFORMS	24,000	24,000	24,000				24,000	
5-02388 OVERTIME MEALS	500	3,084	500		200		700	40.00%
5-02420 BUILDING MAINTENANCE		1,186						
5-02800 SCHEDULING	9,000	9,000	9,000		(1,000)		8,000	(11.11%)
5-02801 TICKETS & PASSES	4,000	4,000	4,000				4,000	
5-02802 TRANSFERS	1,500	1,500	1,500		(700)		800	(46.67%)
5-03002 OTHER OPERATING SUPPLIES	10,600	21,773	8,600				8,600	(18.87%)
5-04005 INSURANCE	294,713	320,555	294,713		57,897		352,610	19.65%
5-05000 SUNDRY	30		30				30	
5-05100 FACILITY RENT	21,140	22,776	21,140				21,140	
5-05500 REPLACEMENT EQUIPMENT	350		350				350	
5-42000 CITY EQUIPMENT - REGULAR ROUTES	887,608	873,196	887,608				887,608	
5-42002 CITY EQUIPMENT - CHARTERS	5,431	5,431	5,431				5,431	
5-42004 CITY EQUIPMENT - SUPERVISION	6,608	6,608	6,608				6,608	

City of Sarnia

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3100 TRANSIT - TRANSPORTATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
5-42005 CITY EQUIPMENT - TRAINING	7,500	7,500	7,500				7,500	
Expense Total	4,135,880	4,065,978	4,133,880		180,568		4,314,448	4.32%
Net Expense	4,135,880	4,065,709	4,133,880		180,568		4,314,448	4.32%

City of Sarnia

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3115 TRANSIT - VEHICLE & EQUIPMENT MAINTENANCE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01050 WAGES - REGULAR	274,260	230,330	274,260		14,864		289,124	5.42%
5-01055 WAGES - OVERTIME	10,000	18,669	10,000				10,000	
5-01060 WAGES - CASUAL	8,813	10,635	8,813		149		8,962	1.69%
5-01200 EMPLOYEE BENEFITS - STATUTORY	91,844	84,963	91,844		9,406		101,250	10.24%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	63,293	63,058	63,293		17,227		80,520	27.22%
5-01256 TOOL ALLOWANCE	4,275	3,420	4,275		50		4,325	1.17%
5-02114 IT MAINTENANCE & SUPPORT	11,770	9,825	11,770		(11,770)			(100.00%)
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	2,000	455	2,000				2,000	
5-02311 TRAINING & EDUCATION	3,000	124	3,000				3,000	
5-02323 SAFETY PROGRAM	1,000		1,000				1,000	
5-02360 CLOTHING & UNIFORMS	11,000	11,000	11,000				11,000	
5-02384 RADIO & RADAR	10,200	16,069	10,200		2,410		12,610	23.63%
5-02388 OVERTIME MEALS	68	92	68				68	
5-02401 SMALL TOOLS	300	643	300				300	
5-03002 OTHER OPERATING SUPPLIES		81						
5-42100 VEHICLE MAINTENANCE - BUS REPAIRS	192,474	207,193	192,474				192,474	
5-42101 VEHICLE MAINTENANCE - SERVICE VEHICLE RE	3,570	5,643	3,570				3,570	
Expense Total	687,867	662,200	687,867		32,336		720,203	4.70%
Net Expense	687,867	662,200	687,867		32,336		720,203	4.70%

City of Sarnia

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3120 TRANSIT - PREMISES & PLANT

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	25,000	21,934	25,000				25,000	
5-02102 ELECTRICITY	25,000	27,087	25,000				25,000	
5-02103 WATER	16,500	13,046	16,500				16,500	
5-02215 ENVIRONMENTAL DISPOSAL	4,386	3,148	4,386		64		4,450	1.46%
5-02420 BUILDING MAINTENANCE		275						
5-02430 AIR CONDITIONING/HEATING MAINTENANCE	14,100	5,387	14,100				14,100	
5-03002 OTHER OPERATING SUPPLIES	3,850	2,752	3,850				3,850	
5-04005 INSURANCE	2,979	2,663	2,979		(50)		2,929	(1.68%)
5-04043 CONTRACT CLEANING	9,775	7,462	9,775				9,775	
5-05000 SUNDRY	774		774				774	
5-05140 REALTY TAXES	62,463	64,490	62,463				62,463	
5-06900 CONTRIBUTION TO RESERVE	15,000	15,000	15,000				15,000	
5-42200 BUILDING MAINTENANCE - GENERAL BUILDING	27,000	35,681	27,000				27,000	
5-42202 BUILDING MAINTENANCE - BUS STOP MAINTENA	30,600	40,744	30,600		9,400		40,000	30.72%
5-42203 BUILDING MAINTENANCE - BUS SHELTER MAINT		4,015						
Expense Total	237,427	243,684	237,427		9,414		246,841	3.97%
Net Expense	237,427	243,684	237,427		9,414		246,841	3.97%

City of Sarnia

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3125 TRANSIT - GENERAL & ADMINISTRATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	488,535	485,561	488,535		9,753		498,288	2.00%
5-01025 SALARIES - OVERTIME	3,117	4,780	3,117		67		3,184	2.15%
5-01200 EMPLOYEE BENEFITS - STATUTORY	95,684	95,583	95,684		5,848		101,532	6.11%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	48,748	46,625	48,748		8,334		57,082	17.10%
5-02000 STATIONERY & SUPPLIES	2,000	1,104	2,000				2,000	
5-02001 PRINTING & PAPER SUPPLIES	2,000	5,070	2,000				2,000	
5-02104 TELEPHONE	7,262	5,124	7,262				7,262	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	4,500	6,900	4,500				4,500	
5-02302 ADVERTISING	14,000	5,919	14,000				14,000	
5-02303 POSTAGE	510	342	510				510	
5-02304 MARKETING	10,000	9,424	10,000				10,000	
5-02310 TRAVEL	300	601	300				300	
5-02311 TRAINING & EDUCATION	3,500	162	3,500				3,500	
5-02312 CONFERENCES & SEMINARS	1,500		1,500				1,500	
5-02405 OFFICE EQUIPMENT MAINTENANCE	1,000		1,000				1,000	
5-04910 OTHER PURCHASED SERVICES	8,500	7,051	8,500				8,500	
5-05136 AGENTS' COMMISSION - TICKETS & PASSES	7,000	4,535	7,000				7,000	
5-05137 AGENTS' COMMISSION - BUS ADVERTISING	7,000		7,000				7,000	
5-06101 CONTRIBUTION TO CAPITAL RESRV FUND (GST)	47,805	47,805	47,805				47,805	
Expense Total	752,961	726,586	752,961		24,002		776,963	3.19%
Net Expense	752,961	726,586	752,961		24,002		776,963	3.19%

City of Sarnia

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3130 TRANSIT - CAPITAL FROM RATES

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-06200 CONTRIBUTION FROM RESERVE FUND	(87,600)	(55,808)		(118,400)			(118,400)	35.16%
Revenue Total	(87,600)	(55,808)		(118,400)			(118,400)	35.16%
EXPENSES								
5-25900 CAPITAL OUT OF RATES	87,600	55,808		118,400			118,400	35.16%
Expense Total	87,600	55,808		118,400			118,400	35.16%
Net Expense								

City of Sarnia

2015 Approved Current Budget

3135 TRANSIT - DEBT CHARGES

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-05720 DEBT CHARGES-PRINCIPAL	18,254	18,254	18,254		(779)		17,475	(4.27%)
5-05721 DEBT CHARGES-INTEREST	1,245	1,245	1,245		(846)		399	(67.95%)
5-06100 CONTRIBUTION TO RESERVE	179,284	179,284	179,284		1,625		180,909	0.91%
Expense Total	198,783	198,783	198,783				198,783	
Net Expense	198,783	198,783	198,783				198,783	

City of Sarnia

2015 Approved Current Budget

3140 TRANSIT REVENUE - OPERATIONS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00470 CASH FARES	(615,000)	(532,425)	(615,000)		23,640		(591,360)	(3.84%)
4-00471 TICKETS REDEEMED	(163,000)	(154,843)	(163,000)		(8,000)		(171,000)	4.91%
4-00472 BUS PASSES	(965,000)	(855,148)	(965,000)		(42,116)		(1,007,116)	4.36%
4-00473 CHARTERS	(85,000)	(125,697)	(85,000)		60,000		(25,000)	(70.59%)
4-00474 ADVERTISING	(75,000)	(54,328)	(75,000)				(75,000)	
4-00475 OUT OF TOWN BUS SERVICING	(2,000)	(253)	(2,000)				(2,000)	
4-00759 PROVINCIAL SUBSIDY - GAS TAX	(483,355)	(483,355)	(483,355)				(483,355)	
4-00900 SUNDRY REVENUE		(273)						
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(159,967)	(173,180)	(159,967)		(14,613)		(174,580)	9.14%
4-06220 CONTRIBUTION FROM RESERVES		(65,128)						
Revenue Total	(2,548,322)	(2,444,630)	(2,548,322)		18,911		(2,529,411)	(0.74%)
EXPENSES								
Expense Total								
Net Expense	(2,548,322)	(2,444,630)	(2,548,322)		18,911		(2,529,411)	(0.74%)

CARE-A-VAN

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # **3150 3155 3165 3175**
DEPARTMENT **TRANSIT**
DIVISION **CARE-A-VAN**

	2014 BUDGET	2014 ACTUAL	2015 CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	7.00	7.00	-	7.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	0.33	0.33	Temporary: Eligibility Processing Clerk
TOTAL FTEs	7.00	7.00	0.33	7.33	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To provide safe, reliable, and affordable specialized transportation for the elderly, frail, and people with disabilities within the City. This service operates parallel to the conventional transit service.

City of Sarnia

2015 Approved Current Budget

3150 CARE-A-VAN - TRANSPORTATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01050 WAGES - REGULAR	335,804	354,831	335,804		57,489		393,293	17.12%
5-01055 WAGES - OVERTIME	16,646	29,807	16,646		250		16,896	1.50%
5-01085 EDUCATION LEAVE	532	424	532				532	
5-01200 EMPLOYEE BENEFITS - STATUTORY	67,747	73,202	67,747		4,443		72,190	6.56%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	48,370	42,956	48,370		4,718		53,088	9.75%
5-02221 VEHICLE LICENSE	1,162	1,109	1,162				1,162	
5-02323 SAFETY PROGRAM	190	75	190				190	
5-02360 CLOTHING & UNIFORMS	9,239	9,239	9,239				9,239	
5-02388 OVERTIME MEALS	34		34				34	
5-02466 CONTRACT EXPENSE	10,000	13,600	10,000				10,000	
5-03002 OTHER OPERATING SUPPLIES	700	238	700				700	
5-04005 INSURANCE	46,534	22,927	46,534		(21,314)		25,220	(45.80%)
5-05100 FACILITY RENT	2,960		2,960				2,960	
5-42250 CITY EQUIPMENT - REGULAR ROUTES	159,875	114,065	159,875				159,875	
5-42251 CITY EQUIPMENT - CHARTERS	300		300				300	
5-42252 CITY EQUIPMENT - TRAINING	300	300	300				300	
Expense Total	700,393	662,773	700,393		45,586		745,979	6.51%
Net Expense	700,393	662,773	700,393		45,586		745,979	6.51%

City of Sarnia

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3155 CARE-A-VAN - DISPATCHING

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	61,124	61,387	61,124		912		62,036	1.49%
5-01025 SALARIES - OVERTIME		50						
5-01030 SALARIES - CASUAL				7,552			7,552	
5-01200 EMPLOYEE BENEFITS - STATUTORY	12,250	12,268	12,250		1,343		13,593	10.96%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	7,678	7,678	7,678		970		8,648	12.63%
5-02312 CONFERENCES & SEMINARS	1,500		1,500				1,500	
5-03002 OTHER OPERATING SUPPLIES	50	1,383	50	3,400			3,450	6,800.00%
5-04910 OTHER PURCHASED SERVICES					2,000		2,000	
Expense Total	82,602	82,766	82,602	10,952	5,225		98,779	19.58%
Net Expense	82,602	82,766	82,602	10,952	5,225		98,779	19.58%

City of Sarnia

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3165 CARE-A-VAN - VEHICLE & EQUIPMENT MAINTENANCE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01050 WAGES - REGULAR	20,010	18,781	20,010		499		20,509	2.49%
5-01200 EMPLOYEE BENEFITS - STATUTORY	4,076	3,601	4,076		202		4,278	4.96%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	3,257	3,168	3,257		1,529		4,786	46.95%
5-02114 IT MAINTENANCE & SUPPORT	2,942		2,942		(2,942)			(100.00%)
5-02384 RADIO & RADAR	2,418	4,017	2,418		735		3,153	30.40%
5-42300 VEHICLE MAINTENANCE - CARE-A-VAN REPAIRS	29,651	35,670	29,651				29,651	
Expense Total	62,354	65,237	62,354		23		62,377	0.04%
Net Expense	62,354	65,237	62,354		23		62,377	0.04%

City of Sarnia

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3170 CARE-A-VAN - PREMISES & PLANT

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	5,500	5,484	5,500		500		6,000	9.09%
5-02102 ELECTRICITY	5,000	6,772	5,000		100		5,100	2.00%
5-02103 WATER	3,300	3,261	3,300		66		3,366	2.00%
5-02420 BUILDING MAINTENANCE	7,140	17,039	7,140		143		7,283	2.00%
5-03002 OTHER OPERATING SUPPLIES	400	775	400		10		410	2.50%
5-04005 INSURANCE	745	666	745		(13)		732	(1.74%)
5-04043 CONTRACT CLEANING	2,626	1,866	2,626				2,626	
5-05000 SUNDRY	155		155				155	
5-05140 REALTY TAXES	15,616	16,123	15,616				15,616	
5-06900 CONTRIBUTION TO RESERVE	5,000	5,000	5,000				5,000	
Expense Total	45,482	56,986	45,482		806		46,288	1.77%
Net Expense	45,482	56,986	45,482		806		46,288	1.77%

City of Sarnia

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3175 CARE-A-VAN - ADMINISTRATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	82,070	74,978	82,070		1,849		83,919	2.25%
5-01025 SALARIES - OVERTIME		381						
5-01200 EMPLOYEE BENEFITS - STATUTORY	15,978	14,895	15,978		844		16,822	5.28%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	8,150	7,459	8,150		1,091		9,241	13.39%
5-02000 STATIONERY & SUPPLIES	500	253	500				500	
5-02001 PRINTING & PAPER SUPPLIES	400	452	400				400	
5-02104 TELEPHONE	2,100	972	2,100				2,100	
5-02300 OFFICE EXPENSES					1,033		1,033	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,059	1,612	1,059				1,059	
5-02302 ADVERTISING	650	698	650				650	
5-02303 POSTAGE	102		102				102	
5-02405 OFFICE EQUIPMENT MAINTENANCE	100	254	100				100	
5-05000 SUNDRY	1,000	1,294	1,000				1,000	
5-05500 REPLACEMENT EQUIPMENT				2,100			2,100	
Expense Total	112,109	103,248	112,109	2,100	4,817		119,026	6.17%
Net Expense	112,109	103,248	112,109	2,100	4,817		119,026	6.17%

City of Sarnia

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3180 CARE-A-VAN - CAPITAL FROM RATES

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-25900 CAPITAL OUT OF RATES	7,000	6,100		69,900			69,900	898.57%
Expense Total	7,000	6,100		69,900			69,900	898.57%
Net Expense	7,000	6,100		69,900			69,900	898.57%

City of Sarnia

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3185 CARE-A-VAN - DEBT CHARGES

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-05720 DEBT CHARGES-PRINCIPAL	1,170	1,170	1,170		(1,170)			(100.00%)
5-05721 DEBT CHARGES-INTEREST	22	22	22		(22)			(100.00%)
5-06100 CONTRIBUTION TO RESERVE	16,514	16,514	16,514		1,192		17,706	7.22%
Expense Total	17,706	17,706	17,706				17,706	
Net Expense	17,706	17,706	17,706				17,706	

City of Sarnia

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3195 CARE-A-VAN REVENUE - OPERATIONS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00470 CASH FARES	(10,500)	(10,966)	(10,500)		(1,034)		(11,534)	9.85%
4-00471 TICKETS REDEEMED	(19,000)	(23,049)	(19,000)		(2,749)		(21,749)	14.47%
4-00472 BUS PASSES	(32,700)	(33,705)	(32,700)		(2,484)		(35,184)	7.60%
4-00473 CHARTERS	(1,000)		(1,000)				(1,000)	
4-00759 PROVINCIAL SUBSIDY - GAS TAX	(108,400)	(67,590)	(108,400)	(69,900)			(178,300)	64.48%
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(21,874)	(28,333)	(21,874)		(7,325)		(29,199)	33.49%
Revenue Total	(193,474)	(163,643)	(193,474)	(69,900)	(13,592)		(276,966)	43.15%
EXPENSES								
Expense Total								
Net Expense	(193,474)	(163,643)	(193,474)	(69,900)	(13,592)		(276,966)	43.15%

PARKS & RECREATION

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 4500
DEPARTMENT **PARKS & RECREATION**
DIVISION **ADMINISTRATION**

	2014 BUDGET	2014 ACTUAL	2015 CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	5.00	5.00	-	5.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
TOTAL FTEs	5.00	5.00	-	5.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

All Parks & Recreation administrative functions are centralized at City Hall. Inquiries, requests, complaints are focused through City Hall. Registrations for all programs are handled by this area as well as scheduling of all sportsfields, arenas, facilities, etc. Centralization provides "one-stop shopping" for the public. All concerns or complaints are handled initially by staff including all requests for tree maintenance and removal. All payments for services are centralized in this one office.

City of Sarnia

2015 Approved Current Budget

4500 PARKS & RECREATION - ADMINISTRATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	396,065	359,076	396,065		(9,880)		386,185	(2.49%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	76,698	57,661	76,698		119		76,817	0.16%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	40,426	35,591	40,426		4,894		45,320	12.11%
5-01253 CAR ALLOWANCE	2,002	1,092	2,002				2,002	
5-02000 STATIONERY & SUPPLIES	4,120	1,894	4,120				4,120	
5-02001 PRINTING & PAPER SUPPLIES	2,000	2,140	2,000				2,000	
5-02104 TELEPHONE	4,530	6,505	4,530				4,530	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,820	1,037	1,820				1,820	
5-02302 ADVERTISING	8,165	5,691	8,165				8,165	
5-02303 POSTAGE	3,000	1,891	3,000				3,000	
5-02311 TRAINING & EDUCATION	3,000	2,361	3,000				3,000	
5-02312 CONFERENCES & SEMINARS	1,800		1,800				1,800	
5-02405 OFFICE EQUIPMENT MAINTENANCE	1,750	1,060	1,750				1,750	
5-05000 SUNDRY	580	411	580				580	
5-05500 REPLACEMENT EQUIPMENT	2,470		2,470				2,470	
Expense Total	548,426	476,410	548,426		(4,867)		543,559	(0.89%)
Net Expense	548,426	476,410	548,426		(4,867)		543,559	(0.89%)

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # **4505-4552**
DEPARTMENT **PARKS & RECREATION**
DIVISION **GENERAL PARKS MAINTENANCE**

	2014 BUDGET	2014 ACTUAL	2015 CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	25.14	25.14	(1.00)	24.14	Reorganization
PART-TIME/SEASONAL/TEMPORARY FTEs	19.18	19.18	-	19.18	
TOTAL FTEs	44.32	44.32	(1.00)	43.32	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Responsible for Parks maintenance including all forestry, horticulture, sports fields, the Children's Animal Farm at Canatara Park, playground inspections, snow removal, the showmobile rental and delivery, maintenance of numerous facilities, and playground equipment, etc. The City has close to one thousand acres of property situated in approximately 110 parks and green spaces, much of which needs to be cut on a weekly basis. Several arena staff are reassigned to this section for the summer. Historically, the City has used seasonal staff and students to provide the necessary staffing during the summer months while retaining a minimal core, full-time staff for year-round responsibilities. This is a very cost-effective and successful mode of operation.

City of Sarnia

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4505 PARKS SUPERVISION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	222,102	211,309	222,102		7,942		230,044	3.58%
5-01025 SALARIES - OVERTIME	5,500	3,994	5,500				5,500	
5-01095 CALL DUTY	7,412	7,455	7,412				7,412	
5-01200 EMPLOYEE BENEFITS - STATUTORY	45,430	40,070	45,430		2,931		48,361	6.45%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	23,910	22,585	23,910		3,253		27,163	13.61%
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	1,370	526	1,370				1,370	
5-02311 TRAINING & EDUCATION	8,250	10,404	8,250				8,250	
5-02360 CLOTHING & UNIFORMS	800	471	800				800	
5-02388 OVERTIME MEALS	290	739	290				290	
5-05500 REPLACEMENT EQUIPMENT	490		490				490	
Expense Total	315,554	297,553	315,554		14,126		329,680	4.48%
Net Expense	315,554	297,553	315,554		14,126		329,680	4.48%

City of Sarnia

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4509 CENTENNIAL PARK

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00661 CONCESSION REVENUE	(37,150)	(8,000)	(37,150)				(37,150)	
4-00663 SARNIA BAY MARINA REVENUE	(107,500)	(68,076)	(107,500)		(10,000)		(117,500)	9.30%
4-00903 RENTAL REVENUE		(7,445)						
Revenue Total	(144,650)	(83,521)	(144,650)		(10,000)		(154,650)	6.91%
EXPENSES								
5-01050 WAGES - REGULAR	74,814	55,526	74,814		(74,814)			(100.00%)
5-01051 WAGES - SEASONAL	40,649		40,649		(40,649)			(100.00%)
5-01055 WAGES - OVERTIME	5,500	1,277	5,500		(5,500)			(100.00%)
5-01060 WAGES - CASUAL	28,030	49,917	28,030		(28,030)			(100.00%)
5-01115 STAT HOLIDAY PAY	2,404	3,518	2,404		(2,404)			(100.00%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	26,278	16,745	26,278		(26,278)			(100.00%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	9,974	7,149	9,974		(9,974)			(100.00%)
5-02101 FUEL	3,300	1,491	3,300				3,300	
5-02102 ELECTRICITY	14,740	25,495	14,740				14,740	
5-02103 WATER	7,000	6,969	7,000				7,000	
5-02104 TELEPHONE	3,000		3,000				3,000	
5-02220 VEHICLE EXPENSE	12,000	12,000	12,000				12,000	
5-02360 CLOTHING & UNIFORMS	500		500				500	
5-02400 REPAIRS & MAINTENANCE	10,300	9,689	10,300		(10,300)			(100.00%)
5-04005 INSURANCE	3,239	2,898	3,239		(52)		3,187	(1.61%)
5-04022 COMPOST COLLECTION	3,500		3,500		(3,500)			(100.00%)
5-04900 CONTRACT WORK	11,000	5,852	11,000				11,000	
5-47400 PARK MAINTENANCE & SUPPLIES	15,000	9,697	15,000				15,000	
Expense Total	271,228	208,223	271,228		(201,501)		69,727	(74.29%)
Net Expense	126,578	124,702	126,578		(211,501)		(84,923)	(167.09%)

City of Sarnia

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4510 GENERAL PARK MAINTENANCE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00661 CONCESSION REVENUE	(14,900)	(21,152)	(14,900)				(14,900)	
4-00795 OTHER GRANTS & SUBSIDIES	(5,000)	11	(5,000)				(5,000)	
4-00903 RENTAL REVENUE	(61,800)	(57,279)	(61,800)				(61,800)	
4-00930 COSTS RECOVERED	(5,200)	(1,988)	(5,200)				(5,200)	
Revenue Total	(86,900)	(80,408)	(86,900)				(86,900)	
EXPENSES								
5-01050 WAGES - REGULAR	429,284	402,213	429,284		28,760		458,044	6.70%
5-01051 WAGES - SEASONAL	168,260	184,283	168,260		32,673		200,933	19.42%
5-01055 WAGES - OVERTIME	25,000	33,356	25,000		4,756		29,756	19.02%
5-01060 WAGES - CASUAL	74,726	92,897	74,726		35,720		110,446	47.80%
5-01115 STAT HOLIDAY PAY	3,200	6,337	3,200		2,872		6,072	89.75%
5-01200 EMPLOYEE BENEFITS - STATUTORY	128,019	126,100	128,019		23,585		151,604	18.42%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	55,577	61,003	55,577		10,515		66,092	18.92%
5-02101 FUEL	30,583	34,550	30,583				30,583	
5-02102 ELECTRICITY	104,000	125,329	104,000				104,000	
5-02103 WATER	7,090	19,618	7,090		5,000		12,090	70.52%
5-02104 TELEPHONE	20,600	16,569	20,600				20,600	
5-02220 VEHICLE EXPENSE	361,200	361,200	361,200				361,200	
5-02360 CLOTHING & UNIFORMS	3,660	4,418	3,660		840		4,500	22.95%
5-02525 PLAYGROUND EQUIPMENT MAINTENANCE	23,690	4,666	23,690		(3,690)		20,000	(15.58%)
5-03002 OTHER OPERATING SUPPLIES	2,430	151	2,430				2,430	
5-04005 INSURANCE	53,014	55,709	53,014		8,266		61,280	15.59%
5-04021 GARBAGE COLLECTION	11,560	19,416	11,560		3,500		15,060	30.28%
5-04100 SECURITY SERVICES	1,570	8,610	1,570				1,570	
5-04900 CONTRACT WORK	82,500	88,818	82,500				82,500	
5-06100 CONTRIBUTION TO RESERVE	6,000		6,000				6,000	
5-47400 PARK MAINTENANCE & SUPPLIES	122,172	159,341	122,172				122,172	
5-47401 SPORTS FIELDS		383						

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4510 GENERAL PARK MAINTENANCE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
Expense Total	1,714,135	1,804,967	1,714,135		152,797		1,866,932	8.91%
Net Expense	1,627,235	1,724,559	1,627,235		152,797		1,780,032	9.39%

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4511 SPORTS FIELD MAINTENANCE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00625 FACILITY FEES	(80,383)	(111,335)	(80,383)		(10,000)		(90,383)	12.44%
4-00627 SUBSIDIZED RENTALS	(58,211)	(53,363)	(58,211)				(58,211)	
Revenue Total	(138,594)	(164,698)	(138,594)		(10,000)		(148,594)	7.22%
EXPENSES								
5-01050 WAGES - REGULAR	116,610	105,309	116,610		1,678		118,288	1.44%
5-01051 WAGES - SEASONAL	60,976	74,825	60,976		25,812		86,788	42.33%
5-01055 WAGES - OVERTIME	9,998	21,206	9,998				9,998	
5-01060 WAGES - CASUAL	38,520	35,807	38,520		2,880		41,400	7.48%
5-01115 STAT HOLIDAY PAY	2,198	2,924	2,198				2,198	
5-01200 EMPLOYEE BENEFITS - STATUTORY	39,962	38,176	39,962		8,479		48,441	21.22%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	15,264	10,861	15,264		1,978		17,242	12.96%
5-02220 VEHICLE EXPENSE	30,000	30,000	30,000				30,000	
5-47401 SPORTS FIELDS	52,000	44,901	52,000				52,000	
Expense Total	365,528	364,009	365,528		40,827		406,355	11.17%
Net Expense	226,934	199,311	226,934		30,827		257,761	13.58%

City of Sarnia

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4515 GREENHOUSE & HORTICULTURE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00905 DONATIONS		(1,000)						
4-00930 COSTS RECOVERED		(13,080)						
Revenue Total		(14,080)						
EXPENSES								
5-01050 WAGES - REGULAR	132,588	142,974	132,588		1,934		134,522	1.46%
5-01051 WAGES - SEASONAL	40,649	108,536	40,649		67,837		108,486	166.88%
5-01055 WAGES - OVERTIME	5,500	8,017	5,500				5,500	
5-01060 WAGES - CASUAL	32,098	12,473	32,098		2,402		34,500	7.48%
5-01200 EMPLOYEE BENEFITS - STATUTORY	38,004	48,580	38,004		19,591		57,595	51.55%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	17,191	18,625	17,191		2,245		19,436	13.06%
5-02101 FUEL	20,750		20,750				20,750	
5-02220 VEHICLE EXPENSE	40,000	43,800	40,000				40,000	
5-02360 CLOTHING & UNIFORMS	1,300	982	1,300				1,300	
5-04100 SECURITY SERVICES	360		360				360	
5-47450 FACILITY MAINTENANCE & SUPPLIES	24,000	33,550	24,000				24,000	
Expense Total	352,440	417,537	352,440		94,009		446,449	26.67%
Net Expense	352,440	403,457	352,440		94,009		446,449	26.67%

City of Sarnia

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4525 CHILDREN'S FARM

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00900 SUNDRY REVENUE		(50)						
Revenue Total		(50)						
EXPENSES								
5-01050 WAGES - REGULAR	57,030	57,576	57,030		806		57,836	1.41%
5-01051 WAGES - SEASONAL		14,873						
5-01055 WAGES - OVERTIME	3,302	3,871	3,302				3,302	
5-01060 WAGES - CASUAL	24,828	26,685	24,828		1,852		26,680	7.46%
5-01115 STAT HOLIDAY PAY	1,924	2,405	1,924				1,924	
5-01200 EMPLOYEE BENEFITS - STATUTORY	14,007	16,625	14,007		1,299		15,306	9.27%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	7,171	7,195	7,171		939		8,110	13.09%
5-02104 TELEPHONE	780	600	780				780	
5-02371 LIVESTOCK PURCHASES	1,760	2,500	1,760		500		2,260	28.41%
5-02394 LIVESTOCK FEED	17,000	23,890	17,000		3,000		20,000	17.65%
5-03500 DEVELOPMENT EXPENSES	7,500		7,500				7,500	
5-04100 SECURITY SERVICES	390		390				390	
5-04900 CONTRACT WORK	2,980	6,275	2,980				2,980	
5-05120 VETERINARY SERVICES	2,460	1,354	2,460				2,460	
5-47580 FARM MAINTENANCE & SUPPLIES	8,240	1,027	8,240				8,240	
Expense Total	149,372	164,876	149,372		8,396		157,768	5.62%
Net Expense	149,372	164,826	149,372		8,396		157,768	5.62%

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4550 WATERFRONT - DOWNTOWN

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(19,454)	(19,454)	(19,454)				(19,454)	
Revenue Total	(19,454)	(19,454)	(19,454)				(19,454)	
EXPENSES								
5-01051 WAGES - SEASONAL	20,327	21,317	20,327		566		20,893	2.78%
5-01055 WAGES - OVERTIME		94						
5-01060 WAGES - CASUAL	19,450	19,861	19,450		1,456		20,906	7.49%
5-01200 EMPLOYEE BENEFITS - STATUTORY	5,885	6,130	5,885		898		6,783	15.26%
5-02102 ELECTRICITY	3,000	423	3,000		(2,000)		1,000	(66.67%)
5-04900 CONTRACT WORK	18,045	15,433	18,045				18,045	
5-05000 SUNDRY	290	89	290				290	
5-47620 FACILITY MAINTENANCE & SUPPLIES	2,500	1,197	2,500				2,500	
Expense Total	69,497	64,544	69,497		920		70,417	1.32%
Net Expense	50,043	45,090	50,043		920		50,963	1.84%

City of Sarnia

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4551 ARBORICULTURE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00930 COSTS RECOVERED		(43,471)						
Revenue Total		(43,471)						
EXPENSES								
5-01050 WAGES - REGULAR	397,878	376,787	397,878		3,808		401,686	0.96%
5-01055 WAGES - OVERTIME	6,500	11,892	6,500				6,500	
5-01060 WAGES - CASUAL	6,422	6,184	6,422		478		6,900	7.44%
5-01200 EMPLOYEE BENEFITS - STATUTORY	81,118	77,060	81,118		3,484		84,602	4.29%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	52,906	51,397	52,906		6,840		59,746	12.93%
5-02220 VEHICLE EXPENSE	34,000	34,000	34,000				34,000	
5-02360 CLOTHING & UNIFORMS	2,500	3,894	2,500		1,500		4,000	60.00%
5-02401 SMALL TOOLS	1,170	1,206	1,170				1,170	
5-04900 CONTRACT WORK	14,420	32,872	14,420				14,420	
5-04901 CONTRACT WORK-TREE CONTRACTOR	12,360	15,924	12,360				12,360	
5-47650 TURF REPAIRS		130						
5-47651 TREE MAINTENANCE	27,800	31,281	27,800				27,800	
Expense Total	637,074	642,627	637,074		16,110		653,184	2.53%
Net Expense	637,074	599,156	637,074		16,110		653,184	2.53%

City of Sarnia

2015 Approved Current Budget

4552 PARKS & RECREATION - WORK FOR OTHERS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-47750 COSTS RECOVERED - CITY HALL	(19,925)		(19,925)				(19,925)	
4-47763 COSTS RECOVERED - SHOWMOBILE DELIVERY	(1,385)		(1,385)				(1,385)	
4-47766 COSTS RECOVERED - SARNIA PARKING	(6,335)		(6,335)				(6,335)	
4-47767 COSTS RECOVERED - LAMBTON CTY -GRASS CUT	(13,725)		(13,725)				(13,725)	
4-47785 COSTS RECOVERED - BLUEWATER GYM BUILDING	(4,000)		(4,000)				(4,000)	
Revenue Total	(45,370)		(45,370)				(45,370)	
EXPENSES								
5-01051 WAGES - SEASONAL	20,327		20,327		(20,327)			(100.00%)
5-01060 WAGES - CASUAL	6,422		6,422		(6,422)			(100.00%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	4,696		4,696		(4,696)			(100.00%)
5-02220 VEHICLE EXPENSE	3,800		3,800				3,800	
5-47713 SHOWMOBILE DELIVERIES	1,200		1,200				1,200	
5-47736 BLUEWATER GYMNASSTICS BUILDING	5,000		5,000				5,000	
5-47737 NATURE TRAIL	5,000		5,000				5,000	
Expense Total	46,445		46,445		(31,445)		15,000	(67.70%)
Net Expense	1,075		1,075		(31,445)		(30,370)	(2,925.12%)

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

**DEPT # 4600 4601 4602
DEPARTMENT PARKS & RECREATION
DIVISION RECREATION**

	2014 BUDGET	2014 ACTUAL	2015 CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	1.90	1.90	-	1.90	
PART-TIME/SEASONAL/TEMPORARY FTEs	3.79	3.79	-	3.79	
TOTAL FTEs	5.69	5.69	-	5.69	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The Recreation section provides a number of programs for the City. Sarnia has historically utilized both direct and indirect programming. In addition to the programs directly offered by the City, Recreation staff assist numerous groups and committees with their activities. This helps to ensure that these activities are coordinated by outside committees and are not the direct responsibility of City staff. If the City were to operate these programs, additional staffing and budget would be required. Examples of City programs include Christmas on the Farm, Easter in the Park, summer day camps, winter activity programs, preparation of all newsletters, flyers, programs, etc. Indirect programming includes Art Walk, Jingle Bell Walk, Santa Claus Parade, Canada Day, etc.

This section is also responsible for the co-ordination and scheduling of events on the waterfront, scheduling summer entertainment in the Dow People Place, organizing and supervising waterfront events such as Kids Funfest and Hobbyfest, and overseeing the permit and approval process for waterfront events. These include approvals by Fire, Police, Licensing, Special Occasion permits, insurance, scheduling of dates, indemnity agreements, etc.

City of Sarnia

2015 Approved Current Budget

4600 RECREATION ADMINISTRATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00905 DONATIONS		2,500						
Revenue Total		2,500						
EXPENSES								
5-01000 SALARIES	124,446	110,989	124,446		4,814		129,260	3.87%
5-01025 SALARIES - OVERTIME		1,244						
5-01200 EMPLOYEE BENEFITS - STATUTORY	24,836	23,175	24,836		1,770		26,606	7.13%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	14,776	11,663	14,776		1,976		16,752	13.37%
5-02000 STATIONERY & SUPPLIES		19						
5-02001 PRINTING & PAPER SUPPLIES	2,900	867	2,900				2,900	
5-02220 VEHICLE EXPENSE	3,000	3,000	3,000				3,000	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	600	417	600				600	
5-02302 ADVERTISING	3,300	2,548	3,300				3,300	
5-02310 TRAVEL	1,000	778	1,000				1,000	
5-02311 TRAINING & EDUCATION	850	1,755	850				850	
5-02312 CONFERENCES & SEMINARS	2,000		2,000				2,000	
Expense Total	177,708	156,455	177,708		8,560		186,268	4.82%
Net Expense	177,708	158,955	177,708		8,560		186,268	4.82%

City of Sarnia

2015 Approved Current Budget

4601 RECREATION PROGRAMS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00632 PUBLIC SWIMMING - TECUMSEH POOL		(348)						
4-00642 REGISTRATION FEES - RECREATION PROGRAMS	(30,000)	(46,535)	(30,000)		(25,000)		(55,000)	83.33%
4-00644 REGISTRATION FEES - SUMMER ACTIVITIES	(8,600)	(10,301)	(8,600)				(8,600)	
4-00645 REGISTRATION FEES - SPECIAL EVENTS	(1,000)		(1,000)				(1,000)	
4-00646 REGISTRATION FEES - FITNESS	(4,800)	(7,592)	(4,800)				(4,800)	
4-00647 REGISTRATION FEES - DAY CAMP	(19,300)	(18,173)	(19,300)				(19,300)	
4-00750 PROVINCIAL SUBSIDY		(5,000)						
4-00930 COSTS RECOVERED	(2,000)	(15,870)	(2,000)				(2,000)	
Revenue Total	(65,700)	(103,819)	(65,700)		(25,000)		(90,700)	38.05%
EXPENSES								
5-01055 WAGES - OVERTIME		360						
5-01060 WAGES - CASUAL	41,092	42,537	41,092		3,068		44,160	7.47%
5-01080 WAGES - LIFEGUARD	32,930	40,309	32,930		2,467		35,397	7.49%
5-01200 EMPLOYEE BENEFITS - STATUTORY	5,697	8,421	5,697		3,307		9,004	58.05%
5-47251 RECREATION PROGRAMS	15,500	38,697	15,500				15,500	
5-47252 SUMMER ACTIVITY CENTRES	1,500	692	1,500				1,500	
5-47253 SPECIAL ACTIVITIES	11,000	9,546	11,000				11,000	
5-47254 COMMUNITY DEVELOPMENT	1,000		1,000				1,000	
5-47255 FITNESS PROGRAM	100		100				100	
5-47256 DAY CAMP	10,000	6,148	10,000				10,000	
5-47258 EDUCATION FOR LEISURE	190		190				190	
5-47262 LIFEGUARDS - CANATARA PARK	8,000	6,551	8,000				8,000	
Expense Total	127,009	153,261	127,009		8,842		135,851	6.96%
Net Expense	61,309	49,442	61,309		(16,158)		45,151	(26.36%)

City of Sarnia

2015 Approved Current Budget

4602 WATERFRONT PROGRAMS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00645 REGISTRATION FEES - SPECIAL EVENTS	(700)	(60)	(700)				(700)	
4-00652 REGISTRATION FEES - WATERFRONT PROGRAM	(2,500)	(650)	(2,500)				(2,500)	
4-00653 REGISTRATION FEES - ENTERTAINMENT	(3,800)	(1,667)	(3,800)				(3,800)	
4-00905 DONATIONS	(17,000)	(14,593)	(17,000)				(17,000)	
4-00930 COSTS RECOVERED	(14,150)	(257)	(14,150)				(14,150)	
Revenue Total	(38,150)	(17,227)	(38,150)				(38,150)	
EXPENSES								
5-01060 WAGES - CASUAL	10,270	6,087	10,270		770		11,040	7.50%
5-01200 EMPLOYEE BENEFITS - STATUTORY	862	663	862		377		1,239	43.74%
5-02101 FUEL	2,700	3,070	2,700				2,700	
5-02102 ELECTRICITY	8,000	8,209	8,000				8,000	
5-02103 WATER	6,800	7,137	6,800				6,800	
5-02302 ADVERTISING	6,500	7,664	6,500				6,500	
5-02520 FACILITY MAINTENANCE	5,500	65	5,500				5,500	
5-47351 WATERFRONT PROGRAMMING	150	17	150				150	
5-47352 SPECIAL ACTIVITIES	16,000	14,543	16,000				16,000	
5-47354 WATERFRONT ACTIVITIES	1,370	814	1,370				1,370	
5-47355 CONCERTS/ENTERTAINMENT	11,330	10,983	11,330				11,330	
Expense Total	69,482	59,252	69,482		1,147		70,629	1.65%
Net Expense	31,332	42,025	31,332		1,147		32,479	3.66%

City of Sarnia

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4610 CANADA DAY

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00661 CONCESSION REVENUE		(4,425)						
4-00800 FEDERAL SUBSIDY		(20,000)						
4-00905 DONATIONS		(49,665)						
4-00992 FUND RAISING		(18,342)						
Revenue Total		(92,432)						
EXPENSES								
5-05817 CANADA DAY-PUBLICITY		2,599						
5-05819 CANADA DAY-FIREWORKS		31,519						
5-05821 CANADA DAY-SOUND SYSTEM		2,442						
5-05824 CANADA DAY-BOOTH EXPENSE		2,117						
5-05825 CANADA DAY-PARADE		5,805						
5-05827 CANADA DAY-BALLOONS, CANDY		247						
5-05828 CANADA DAY-SPECIAL EVENTS		3,568						
5-05830 CANADA DAY-MAJOR ENTERTAIN-JUNE 30		12,311						
5-05831 CANADA DAY-MINOR ENTERTAIN-JUNE 30		6,203						
5-05832 CANADA DAY-MISCELLANEOUS		6,755						
Expense Total		73,566						
Net Expense		(18,866)						

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # **4700 4705 4706 4708 4710**
DEPARTMENT **PARKS & RECREATION**
DIVISION **ARENAS**

	2014 BUDGET	2014 ACTUAL	2015 CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	12.98	12.98	9.00	21.98	New: +9.0 FTEs Sarnia Sports Complex
PART-TIME/SEASONAL/TEMPORARY FTEs	3.13	3.13		3.13	
TOTAL FTEs	16.11	16.86	9.00	25.11	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The City operates four arenas which focus primarily on youth groups, figure skating, and recreational hockey.

City of Sarnia

2015 Approved Current Budget

4700 ARENAS ADMINISTRATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00900 SUNDRY REVENUE	(12,500)		(12,500)				(12,500)	
Revenue Total	(12,500)		(12,500)				(12,500)	
EXPENSES								
5-01000 SALARIES	48,184	48,397	48,184		47,236		95,420	98.03%
5-01025 SALARIES - OVERTIME	2,496		2,496				2,496	
5-01030 SALARIES - CASUAL		12,107						
5-01095 CALL DUTY	3,654	3,620	3,654				3,654	
5-01200 EMPLOYEE BENEFITS - STATUTORY	10,195	11,381	10,195		10,203		20,398	100.08%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	4,866	4,866	4,866		8,874		13,740	182.37%
5-02220 VEHICLE EXPENSE	14,000	14,000	14,000				14,000	
5-02311 TRAINING & EDUCATION	4,000	774	4,000				4,000	
5-02360 CLOTHING & UNIFORMS	500	471	500				500	
5-02415 CONTRIBUTION TO IT LEASING PROGRAM		253						
5-04022 COMPOST COLLECTION	7,100	1,179	7,100		(6,100)		1,000	(85.92%)
5-05000 SUNDRY		30						
Expense Total	94,995	97,078	94,995		60,213		155,208	63.39%
Net Expense	82,495	97,078	82,495		60,213		142,708	72.99%

City of Sarnia

2015 Approved Current Budget

4705 SARNIA ARENA

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00626 GENERAL ICE RENTALS	(79,141)	(70,474)	(79,141)				(79,141)	
4-00627 SUBSIDIZED RENTALS	(234,250)	(221,643)	(234,250)				(234,250)	
4-00628 PUBLIC SKATING	(1,000)		(1,000)				(1,000)	
4-00629 SPECIAL EVENTS	(765)	(1,500)	(765)				(765)	
4-00660 HALL RENTAL	(4,500)	(5,825)	(4,500)				(4,500)	
4-00661 CONCESSION REVENUE	(5,550)	(6,119)	(5,550)		(3,000)		(8,550)	54.05%
4-00795 OTHER GRANTS & SUBSIDIES		87						
Revenue Total	(325,206)	(305,474)	(325,206)		(3,000)		(328,206)	0.92%
EXPENSES								
5-01050 WAGES - REGULAR	155,520	104,003	155,520		3,355		158,875	2.16%
5-01055 WAGES - OVERTIME	12,000	9,064	12,000				12,000	
5-01060 WAGES - CASUAL	12,844	14,503	12,844		956		13,800	7.44%
5-01080 WAGES - LIFEGUARD		86						
5-01115 STAT HOLIDAY PAY	2,600	1,139	2,600				2,600	
5-01200 EMPLOYEE BENEFITS - STATUTORY	33,252	21,338	33,252		1,730		34,982	5.20%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	20,753	7,115	20,753		2,699		23,452	13.01%
5-02101 FUEL	28,875	16,780	28,875		(3,000)		25,875	(10.39%)
5-02102 ELECTRICITY	91,200	106,787	91,200		5,000		96,200	5.48%
5-02103 WATER	17,300	17,828	17,300				17,300	
5-02104 TELEPHONE	3,600	2,399	3,600		(600)		3,000	(16.67%)
5-02220 VEHICLE EXPENSE	16,000	16,000	16,000				16,000	
5-02360 CLOTHING & UNIFORMS	2,780	2,454	2,780				2,780	
5-02520 FACILITY MAINTENANCE		2,373						
5-04005 INSURANCE	17,207	18,069	17,207		2,669		19,876	15.51%
5-04042 LAUNDRY SERVICES	1,500		1,500				1,500	
5-04043 CONTRACT CLEANING		5,129						
5-04100 SECURITY SERVICES	500		500				500	
5-04900 CONTRACT WORK	38,400	59,940	38,400				38,400	

City of Sarnia

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4705 SARNIA ARENA

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
5-05000 SUNDRY	250	221	250				250	
5-47050 ARENA MAINTENANCE & SUPPLIES	19,140	20,018	19,140				19,140	
Expense Total	473,721	425,246	473,721		12,809		486,530	2.70%
Net Expense	148,515	119,772	148,515		9,809		158,324	6.60%

City of Sarnia

2015 Approved Current Budget

4706 GERMAIN ARENA

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00626 GENERAL ICE RENTALS	(30,572)	(61,121)	(30,572)		(15,000)		(45,572)	49.06%
4-00627 SUBSIDIZED RENTALS	(89,445)	(187,830)	(89,445)		(10,000)		(99,445)	11.18%
4-00628 PUBLIC SKATING		(3,093)						
4-00661 CONCESSION REVENUE		(1,589)			(1,500)		(1,500)	
4-00795 OTHER GRANTS & SUBSIDIES		22						
Revenue Total	(120,017)	(253,611)	(120,017)		(26,500)		(146,517)	22.08%
EXPENSES								
5-01050 WAGES - REGULAR	54,781	108,013	54,781		51,840		106,621	94.63%
5-01055 WAGES - OVERTIME	3,972	13,174	3,972				3,972	
5-01060 WAGES - CASUAL	1,072	1,995	1,072		74		1,146	6.90%
5-01080 WAGES - LIFEGUARD		379						
5-01115 STAT HOLIDAY PAY	1,287	1,306	1,287				1,287	
5-01200 EMPLOYEE BENEFITS - STATUTORY	11,148	22,194	11,148		11,457		22,605	102.77%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	7,135	10,318	7,135		8,979		16,114	125.84%
5-02101 FUEL	8,552	9,671	8,552				8,552	
5-02102 ELECTRICITY	39,250	55,296	39,250		10,000		49,250	25.48%
5-02103 WATER	3,675	8,488	3,675		3,000		6,675	81.63%
5-02104 TELEPHONE	1,110	667	1,110				1,110	
5-02220 VEHICLE EXPENSE	5,000	5,000	5,000				5,000	
5-02360 CLOTHING & UNIFORMS	440	1,084	440				440	
5-04005 INSURANCE	15,388	16,451	15,388		2,708		18,096	17.60%
5-04042 LAUNDRY SERVICES	640		640				640	
5-04100 SECURITY SERVICES	400		400				400	
5-04900 CONTRACT WORK	13,390	20,734	13,390				13,390	
5-05000 SUNDRY	150		150				150	
5-47100 ARENA MAINTENANCE & SUPPLIES	10,750	7,485	10,750				10,750	
5-47102 CONTRACT WORK		729						
5-47123 PUBLIC SKATING	150	106	150				150	

City of Sarnia

2015 Approved Current Budget

4706 GERMAIN ARENA

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
Expense Total	178,290	283,090	178,290		88,058		266,348	49.39%
Net Expense	58,273	29,479	58,273		61,558		119,831	105.64%

City of Sarnia

2015 Approved Current Budget

4708 CLEARWATER ARENA

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00626 GENERAL ICE RENTALS	(161,067)	(115,670)	(161,067)				(161,067)	
4-00627 SUBSIDIZED RENTALS	(497,400)	(477,312)	(497,400)				(497,400)	
4-00628 PUBLIC SKATING	(5,000)	(7,998)	(5,000)				(5,000)	
4-00629 SPECIAL EVENTS	(20,000)	(11,408)	(20,000)				(20,000)	
4-00636 SKATE SHARPENING		(1,300)						
4-00660 HALL RENTAL	(19,000)	(23,901)	(19,000)				(19,000)	
4-00661 CONCESSION REVENUE	(5,550)	(8,629)	(5,550)		(3,000)		(8,550)	54.05%
4-00795 OTHER GRANTS & SUBSIDIES		46						
Revenue Total	(708,017)	(646,172)	(708,017)		(3,000)		(711,017)	0.42%
EXPENSES								
5-01050 WAGES - REGULAR	405,170	451,097	405,170		5,281		410,451	1.30%
5-01051 WAGES - SEASONAL		233						
5-01055 WAGES - OVERTIME	23,700	62,465	23,700				23,700	
5-01060 WAGES - CASUAL	17,120	13,497	17,120		1,280		18,400	7.48%
5-01080 WAGES - LIFEGUARD		168						
5-01115 STAT HOLIDAY PAY	6,697	5,981	6,697				6,697	
5-01200 EMPLOYEE BENEFITS - STATUTORY	84,740	94,288	84,740		4,996		89,736	5.90%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	53,242	47,491	53,242		6,921		60,163	13.00%
5-02101 FUEL	36,382	36,021	36,382				36,382	
5-02102 ELECTRICITY	122,550	144,652	122,550		10,000		132,550	8.16%
5-02103 WATER	5,800	5,081	5,800				5,800	
5-02104 TELEPHONE	2,060	600	2,060				2,060	
5-02220 VEHICLE EXPENSE	22,500	22,500	22,500				22,500	
5-02360 CLOTHING & UNIFORMS	4,000	4,418	4,000				4,000	
5-02520 FACILITY MAINTENANCE		106						
5-04005 INSURANCE	18,286	19,030	18,286		2,647		20,933	14.48%
5-04042 LAUNDRY SERVICES	2,140		2,140				2,140	
5-04100 SECURITY SERVICES	300		300				300	

City of Sarnia

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4708 CLEARWATER ARENA

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
5-04900 CONTRACT WORK	59,950	42,082	59,950		(5,000)		54,950	(8.34%)
5-05000 SUNDRY	555		555				555	
5-47150 GENERAL FACILITY MAINTENANCE	24,840	29,172	24,840				24,840	
5-47151 VANDALISM		66						
5-47163 PUBLIC SKATING	2,200	275	2,200		(2,200)			(100.00%)
Expense Total	892,232	979,223	892,232		23,925		916,157	2.68%
Net Expense	184,215	333,051	184,215		20,925		205,140	11.36%

City of Sarnia

2015 Approved Current Budget

4710 SARNIA SPORTS COMPLEX

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00474 ADVERTISING		(18,640)						
4-00626 GENERAL ICE RENTALS		(424,398)			(734,487)		(734,487)	
4-00670 MARKETING					(106,750)		(106,750)	
4-00671 SUITE FEES		(188,763)			(400,000)		(400,000)	
4-00672 TICKET PERCENTAGE		(43,857)			(170,000)		(170,000)	
4-00673 TICKET SURCHARGE		(37,461)			(85,000)		(85,000)	
4-00674 BUILDING NAMING RIGHTS		(8,230)			(25,000)		(25,000)	
4-00675 FOOD & BEVERAGE		(25,735)			(98,000)		(98,000)	
4-00930 COSTS RECOVERED		5,442						
Revenue Total		(741,642)			(1,619,237)		(1,619,237)	
EXPENSES								
5-01000 SALARIES					77,870		77,870	
5-01050 WAGES - REGULAR		200,278			368,513		368,513	
5-01055 WAGES - OVERTIME		17,809						
5-01060 WAGES - CASUAL		12,723						
5-01115 STAT HOLIDAY PAY		6,548						
5-01200 EMPLOYEE BENEFITS - STATUTORY		40,728			93,038		93,038	
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY		3,752			65,420		65,420	
5-02101 FUEL		48,729			119,308		119,308	
5-02102 ELECTRICITY		221,835			381,844		381,844	
5-02103 WATER		9,902			20,225		20,225	
5-02104 TELEPHONE		4,679			6,000		6,000	
5-02220 VEHICLE EXPENSE		8,594						
5-02227 EQUIPMENT RENTALS					25,350		25,350	
5-02300 OFFICE EXPENSES		1,012						
5-02310 TRAVEL					2,000		2,000	
5-02311 TRAINING & EDUCATION		3,460			5,000		5,000	
5-02360 CLOTHING & UNIFORMS		2,953						

City of Sarnia

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4710 SARNIA SPORTS COMPLEX

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
5-02410 EQUIPMENT MAINTENANCE		2,795			67,500		67,500	
5-02425 ELEVATOR MAINTENANCE		1,320			15,000		15,000	
5-02435 GROUNDS MAINTENANCE		1,120						
5-02520 FACILITY MAINTENANCE		37,114			100,000		100,000	
5-03002 OTHER OPERATING SUPPLIES		2,433			20,000		20,000	
5-03005 MATERIALS		1,729						
5-04005 INSURANCE					40,000		40,000	
5-04021 GARBAGE COLLECTION		394			2,000		2,000	
5-04043 CONTRACT CLEANING		48,416						
5-04100 SECURITY SERVICES		74						
5-04900 CONTRACT WORK		40,878			54,000		54,000	
5-04910 OTHER PURCHASED SERVICES		23,600			5,000		5,000	
5-05500 REPLACEMENT EQUIPMENT		2,842						
5-05505 NEW EQUIPMENT		13,889			5,000		5,000	
Expense Total		759,606			1,473,068		1,473,068	
Net Expense		17,964			(146,169)		(146,169)	

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 4715 4716
DEPARTMENT **PARKS & RECREATION**
DIVISION **POOLS**

	2014 BUDGET	2014 ACTUAL	2015 CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	0.48	0.48	-	0.48	
PART-TIME/SEASONAL/TEMPORARY FTEs	5.03	5.03	-	5.03	
TOTAL FTEs	5.51	5.51	-	5.51	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

The City has two outdoor pools that provide affordable recreational swimming as well as the opportunity for students to advance through swimming lessons to the extent of becoming qualified lifeguards. Two arena staff are reassigned to maintain the pools and the spray park for a portion of the summer. Both pools are managed by qualified summer students (lifeguards) who report to a Recreation Coordinator. This is a very economical and successful method of operation and provides tremendous work experience for the lifeguards and student managers. The spray park and associated park amenities have been an overwhelming success. Daily use of the spray park remains very heavy and will continue to attract young children well into the future. While the spray park does not require a lifeguard, management assigns one of the lifeguards who is on a break from overseeing the busy pool to monitor and supervise the spray park area, cancelling the need for specific spray park staffing and providing a high caliber of safety for users.

City of Sarnia

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4715 JACKSON POOL

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00630 PUBLIC SWIMMING	(5,000)	(2,925)	(5,000)		2,000		(3,000)	(40.00%)
4-00635 SCHOOL RENTAL & AWARDS	(2,000)	(3,496)	(2,000)				(2,000)	
4-00640 REGISTRATION FEES	(22,500)	(22,336)	(22,500)				(22,500)	
4-00930 COSTS RECOVERED		(926)						
Revenue Total	(29,500)	(29,683)	(29,500)		2,000		(27,500)	(6.78%)
EXPENSES								
5-01050 WAGES - REGULAR	12,690	35,441	12,690		726		13,416	5.72%
5-01055 WAGES - OVERTIME	2,574	7,667	2,574				2,574	
5-01080 WAGES - LIFEGUARD	52,000	43,617	52,000		3,890		55,890	7.48%
5-01115 STAT HOLIDAY PAY	1,518	2,383	1,518		(12)		1,506	(0.79%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	7,353	13,722	7,353		2,311		9,664	31.43%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	1,791	4,188	1,791		235		2,026	13.12%
5-02054 CHEMICALS	5,170	3,518	5,170				5,170	
5-02101 FUEL	5,375	4,305	5,375				5,375	
5-02102 ELECTRICITY	3,460	2,779	3,460				3,460	
5-02103 WATER	3,050	8,314	3,050		1,000		4,050	32.79%
5-02104 TELEPHONE	590	746	590				590	
5-04005 INSURANCE	400	356	400		(8)		392	(2.00%)
5-47500 POOL MAINTENANCE & SUPPLIES	9,035	7,544	9,035				9,035	
5-47503 POOL & BUILDING MAINTENANCE	3,430	8,215	3,430				3,430	
5-47510 POOL LIFEGUARDS & SUPPLIES	2,724	3,439	2,724				2,724	
Expense Total	111,160	146,234	111,160		8,142		119,302	7.32%
Net Expense	81,660	116,551	81,660		10,142		91,802	12.42%

City of Sarnia

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4716 COX YOUTH CENTRE & POOL

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00630 PUBLIC SWIMMING	(21,000)	(13,888)	(21,000)				(21,000)	
4-00635 SCHOOL RENTAL & AWARDS	(2,700)	(6,183)	(2,700)		(3,000)		(5,700)	111.11%
4-00640 REGISTRATION FEES	(28,000)	(25,763)	(28,000)				(28,000)	
Revenue Total	(51,700)	(45,834)	(51,700)		(3,000)		(54,700)	5.80%
EXPENSES								
5-01050 WAGES - REGULAR	12,690	10,828	12,690		726		13,416	5.72%
5-01055 WAGES - OVERTIME	2,574	1,940	2,574				2,574	
5-01060 WAGES - CASUAL		119						
5-01080 WAGES - LIFEGUARD	60,008	73,673	60,008		4,484		64,492	7.47%
5-01200 EMPLOYEE BENEFITS - STATUTORY	8,114	9,617	8,114		2,420		10,534	29.82%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	1,787	2,303	1,787		239		2,026	13.37%
5-02054 CHEMICALS	3,500	4,225	3,500		1,000		4,500	28.57%
5-02101 FUEL	4,670		4,670				4,670	
5-02103 WATER	7,950	664	7,950				7,950	
5-02104 TELEPHONE	800	746	800				800	
5-04005 INSURANCE	1,051	935	1,051		(23)		1,028	(2.19%)
5-47600 POOL MAINTENANCE & SUPPLIES	7,070	1,365	7,070				7,070	
5-47602 CONTRACT WORK		338						
5-47603 POOL & BUILDING MAINTENANCE	4,620	11,767	4,620				4,620	
5-47610 POOL LIFEGUARDS & SUPPLIES	2,935	2,108	2,935				2,935	
Expense Total	117,769	120,628	117,769		8,846		126,615	7.51%
Net Expense	66,069	74,794	66,069		5,846		71,915	8.85%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 4950
DEPARTMENT **PARKS & RECREATION**
DIVISION **STRANGWAY CENTRE**

	2014 BUDGET	2014 ACTUAL	2015 CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	2.50	2.50	-	2.50	
PART-TIME/SEASONAL/TEMPORARY FTEs	0.33	0.33	-	0.33	
TOTAL FTEs	2.83	2.83	-	2.83	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Responsible for providing numerous programs and activities for active seniors fifty years of age and older. The permanent, part-time activities coordinator position was combined with the full-time position in the Recreation Section at City Hall resulting in one full-time position and the reduction of the permanent part-time position. The Manager of the Centre is also the City's representative on the Special Needs Committee and Parks & Recreation's representative on the City's Accessibility Committee. While still honouring the needs of the long-term members, the Centre is reinventing itself to provide programs that meet the needs and interests of today's active, mature adult. The Centre has been very successful in attracting young, middle-age, and senior adults to participate in a variety of programs and special interest offerings. The Centre has also moved to a pay-as-you-participate philosophy which requires the purchase of tokens for each activity a member participates in. This is on top of the basic membership fee and provides a more fair allocation of cost between active and non-active members.

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4950 STRANGWAY CENTRE - ADMINISTRATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00474 ADVERTISING	(500)	(321)	(500)				(500)	
4-00655 MEMBERSHIP FEES	(20,000)	(19,171)	(20,000)				(20,000)	
4-00750 PROVINCIAL SUBSIDY	(58,964)	(54,930)	(58,964)	(15,000)	15,000		(58,964)	
4-00800 FEDERAL SUBSIDY	(1,386)	(1,320)	(1,386)				(1,386)	
4-00903 RENTAL REVENUE	(3,000)	(2,396)	(3,000)				(3,000)	
4-00905 DONATIONS	(13,389)	(987)	(13,389)				(13,389)	
4-47800 COSTS RECOVERED - SPECIAL EVENTS COMMITTEE		(258)						
4-47803 COSTS RECOVERED - FUNDRAISING	(7,000)	(7,874)	(7,000)				(7,000)	
4-47805 COSTS RECOVERED - HOBBY SHOP	(1,800)	(2,576)	(1,800)				(1,800)	
4-47806 COSTS RECOVERED - ACTIVITIES	(107,500)	(109,687)	(107,500)				(107,500)	
4-47826 DONATIONS - ACTIVITIES		71						
Revenue Total	(213,539)	(199,449)	(213,539)	(15,000)	15,000		(213,539)	
EXPENSES								
5-01000 SALARIES	152,109	245,478	152,109		12,027		164,136	7.91%
5-01025 SALARIES - OVERTIME		4,601						
5-01030 SALARIES - CASUAL	7,970	6,965	7,970				7,970	
5-01200 EMPLOYEE BENEFITS - STATUTORY	31,251	43,341	31,251		3,425		34,676	10.96%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	19,178	18,811	19,178		2,693		21,871	14.04%
5-02000 STATIONERY & SUPPLIES	1,560	4,329	1,560		1,000		2,560	64.10%
5-02001 PRINTING & PAPER SUPPLIES	4,325	4,131	4,325		(1,000)		3,325	(23.12%)
5-02104 TELEPHONE	3,200	1,275	3,200				3,200	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	350	450	350				350	
5-02302 ADVERTISING	5,438	2,046	5,438		(1,000)		4,438	(18.39%)
5-02303 POSTAGE	550	1,100	550				550	
5-02311 TRAINING & EDUCATION	500	71	500				500	
5-03201 COMMITTEE EXPENSES-SPECIAL EVENTS		987						
5-03204 COMMITTEE EXPENSES-FUNDRAISING	4,000	1,498	4,000				4,000	
5-03206 COMMITTEE EXPENSES-HOBBY SHOP	580	346	580				580	

City of Sarnia

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4950 STRANGWAY CENTRE - ADMINISTRATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
5-03207 COMMITTEE EXPENSES-ACTIVITIES	27,000	54,953	27,000				27,000	
5-04043 CONTRACT CLEANING	18,540	18,118	18,540				18,540	
5-05505 NEW EQUIPMENT	1,000	1,258	1,000				1,000	
Expense Total	277,551	409,758	277,551		17,145		294,696	6.18%
Net Expense	64,012	210,309	64,012	(15,000)	32,145		81,157	26.78%

City of Sarnia

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4951 STRANGWAY CENTRE - BUILDING & PROPERTY

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02101 FUEL	9,270	4,846	9,270		(1,000)		8,270	(10.79%)
5-02102 ELECTRICITY	16,385	15,421	16,385				16,385	
5-02103 WATER	4,500	8,058	4,500				4,500	
5-02321 CLEANING SUPPLIES	2,500	2,431	2,500				2,500	
5-02420 BUILDING MAINTENANCE	18,000	31,450	18,000		(3,000)		15,000	(16.67%)
5-04005 INSURANCE	1,268	1,128	1,268		(27)		1,241	(2.13%)
5-04100 SECURITY SERVICES	319	87	319				319	
Expense Total	52,242	63,421	52,242		(4,027)		48,215	(7.71%)
Net Expense	52,242	63,421	52,242		(4,027)		48,215	(7.71%)

City of Sarnia

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4952 STRANGWAY CENTRE - CAFETERIA

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00661 CONCESSION REVENUE	(14,000)	(17,292)	(14,000)				(14,000)	
Revenue Total	(14,000)	(17,292)	(14,000)				(14,000)	
EXPENSES								
5-02058 PAPER GOODS	240		240				240	
5-02060 FOOD	8,000	12,254	8,000				8,000	
5-02321 CLEANING SUPPLIES	130	817	130				130	
5-02410 EQUIPMENT MAINTENANCE	160	74	160				160	
Expense Total	8,530	13,145	8,530				8,530	
Net Expense	(5,470)	(4,147)	(5,470)				(5,470)	

PLANNING & BUILDING

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 5005
DEPARTMENT **PLANNING & BUILDING**
DIVISION **PLANNING**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	8.00	8.00	-	8.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
TOTAL FTEs	8.00	8.00	-	8.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To deliver a broad range of planning and development services. To administer the City's Official Plan and Zoning By-law, subdivision applications, site plan activity and various loan programs.

City of Sarnia

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5005 PLANNING DEPARTMENT

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00700 ZONING & OFFICIAL PLAN APPLICATIONS	(47,859)	(54,804)	(47,859)		(12,141)		(60,000)	25.37%
4-00701 ZONING VERIFICATION FEES	(12,000)	(16,497)	(12,000)		(2,000)		(14,000)	16.67%
4-00704 DRAFT SUBDIVISION APPROVAL FEE	(7,500)		(7,500)		500		(7,000)	(6.67%)
4-00720 SALE OF PRINTS, MAPS, ETC	(1,200)	(671)	(1,200)		700		(500)	(58.33%)
4-00745 COUNTY GRANT	(745,304)	(730,847)	(745,304)		(20,663)		(765,967)	2.77%
4-00930 COSTS RECOVERED	(50,000)	(50,000)						(100.00%)
4-00939 COSTS RECOVERED - INTERDEPARTMENT			(50,000)				(50,000)	
Revenue Total	(863,863)	(852,819)	(863,863)		(33,604)		(897,467)	3.89%
EXPENSES								
5-01000 SALARIES	623,161	568,141	623,161		13,176		636,337	2.11%
5-01025 SALARIES - OVERTIME		84						
5-01030 SALARIES - CASUAL		6,873						
5-01200 EMPLOYEE BENEFITS - STATUTORY	122,143	114,159	122,143		7,487		129,630	6.13%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	66,311	55,229	66,311		9,135		75,446	13.78%
5-01253 CAR ALLOWANCE	1,418	750	1,418		82		1,500	5.78%
5-01254 CLOTHING/BOOT ALLOWANCE	175	3,683	175				175	
5-02000 STATIONERY & SUPPLIES	2,800	1,740	2,800		(800)		2,000	(28.57%)
5-02001 PRINTING & PAPER SUPPLIES	2,000	238	2,000		(1,000)		1,000	(50.00%)
5-02002 GRAPHIC PRINTING & SUPPLIES	1,735		1,735		(735)		1,000	(42.36%)
5-02104 TELEPHONE	1,200	920	1,200				1,200	
5-02220 VEHICLE EXPENSE	1,000	1,000	1,000				1,000	
5-02300 OFFICE EXPENSES	780	14	780		(280)		500	(35.90%)
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	3,500	1,999	3,500				3,500	
5-02302 ADVERTISING	7,000	3,936	7,000				7,000	
5-02303 POSTAGE	4,600	3,522	4,600		(600)		4,000	(13.04%)
5-02310 TRAVEL	290		290		(190)		100	(65.52%)
5-02311 TRAINING & EDUCATION	5,500	195	5,500				5,500	
5-02312 CONFERENCES & SEMINARS	2,500	615	2,500				2,500	

City of Sarnia

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5005 PLANNING DEPARTMENT

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
5-02405 OFFICE EQUIPMENT MAINTENANCE	8,000	2,420	8,000		(2,000)		6,000	(25.00%)
5-04005 INSURANCE		49,348			54,283		54,283	
5-05500 REPLACEMENT EQUIPMENT	7,750	8,991	7,750				7,750	
5-05880 DOWNTOWN REHABILITATION GRANT PROGRAM	2,000	1,723	2,000				2,000	
Expense Total	863,863	825,580	863,863		78,558		942,421	9.09%
Net Expense		(27,239)			44,954		44,954	

City of Sarnia

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5010 COMMITTEE OF ADJUSTMENT

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00702 COMMITTEE OF ADJUSTMENT PERMISSION	(27,500)	(30,950)	(27,500)				(27,500)	
4-00703 COMMITTEE OF ADJUSTMENT CONSENT	(16,000)	(21,655)	(16,000)				(16,000)	
Revenue Total	(43,500)	(52,605)	(43,500)				(43,500)	
EXPENSES								
5-01253 CAR ALLOWANCE		1,891						
5-02000 STATIONERY & SUPPLIES	240	60	240		(40)		200	(16.67%)
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	250		250				250	
5-02302 ADVERTISING	1,500	600	1,500		(500)		1,000	(33.33%)
5-02303 POSTAGE	1,850	232	1,850		(350)		1,500	(18.92%)
5-02312 CONFERENCES & SEMINARS	3,100	826	3,100				3,100	
5-05650 ALLOCATED ADMINISTRATION	50,000	50,000	50,000				50,000	
Expense Total	56,940	53,609	56,940		(890)		56,050	(1.56%)
Net Expense	13,440	1,004	13,440		(890)		12,550	(6.62%)

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 5020
DEPARTMENT **PLANNING & BUILDING**
DIVISION **BUILDING**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	6.00	6.00	-	6.00	
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	-	-	
TOTAL FTEs	6.00	6.00	-	6.00	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To administer the Ontario Building Code. Responsible for issuing building permits and inspecting building construction in accordance with the Ontario Building Code.

City of Sarnia

2015 Approved Current Budget

5020 BUILDING DEPARTMENT

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00710 BUILDING PERMIT	(731,148)	(569,982)	(731,148)		31,148		(700,000)	(4.26%)
4-00930 COSTS RECOVERED		(260)			(1,000)		(1,000)	
4-06220 CONTRIBUTION FROM RESERVES	(52,440)	(61,582)	(52,440)		52,440			(100.00%)
Revenue Total	(783,588)	(631,824)	(783,588)		82,588		(701,000)	(10.54%)
EXPENSES								
5-01000 SALARIES	444,265	414,404	444,265		(24,574)		419,691	(5.53%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	87,779	81,251	87,779		(1,348)		86,431	(1.54%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	49,215	36,715	49,215		5,822		55,037	11.83%
5-01254 CLOTHING/BOOT ALLOWANCE	1,500	1,381	1,500		(500)		1,000	(33.33%)
5-02000 STATIONERY & SUPPLIES	1,750	1,483	1,750				1,750	
5-02001 PRINTING & PAPER SUPPLIES	2,000	1,931	2,000				2,000	
5-02104 TELEPHONE	5,000	6,658	5,000				5,000	
5-02114 IT MAINTENANCE & SUPPORT	16,000	7,978	16,000				16,000	
5-02220 VEHICLE EXPENSE	39,585	39,628	39,585				39,585	
5-02300 OFFICE EXPENSES	8,000		8,000		(3,000)		5,000	(37.50%)
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	3,050	2,989	3,050		450		3,500	14.75%
5-02303 POSTAGE	1,050		1,050		(550)		500	(52.38%)
5-02309 LOCAL TRAVEL	1,000		1,000		(500)		500	(50.00%)
5-02311 TRAINING & EDUCATION	10,000	7,657	10,000				10,000	
5-02312 CONFERENCES & SEMINARS	2,500	970	2,500				2,500	
5-02405 OFFICE EQUIPMENT MAINTENANCE	200	102	200				200	
5-04005 INSURANCE	86,757	37,011	86,757		(46,045)		40,712	(53.07%)
5-04910 OTHER PURCHASED SERVICES	2,000	1,073	2,000				2,000	
5-05500 REPLACEMENT EQUIPMENT	3,000	1,083	3,000		(1,000)		2,000	(33.33%)
5-05505 NEW EQUIPMENT		16,150			500		500	
5-05630 OTHER RECOVERABLE WORK		305			200		200	
5-05650 ALLOCATED ADMINISTRATION	20,000	20,000	20,000		(20,000)			(100.00%)

City of Sarnia

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5020 BUILDING DEPARTMENT

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
Expense Total	784,651	678,769	784,651		(90,545)		694,106	(11.54%)
Net Expense	1,063	46,945	1,063		(7,957)		(6,894)	(748.54%)

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # **5021**
DEPARTMENT **PLANNING & BUILDING**
DIVISION **PROPERTY STANDARDS ENFORCEMENT**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	2.00	2.00	(2.00)	-	Reorganization
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-		-	
TOTAL FTEs	2.00	2.00	(2.00)	-	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Responsible for Property Standards enforcement and zoning enforcement; includes enforcement of lot maintenance bylaws, pool bylaws and sign bylaws;
For 2015, Property Standards enforcement functions are amalgamated into the new By-Law Enforcement Division.

City of Sarnia

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5021 PROPERTY STANDARDS ENFORCEMENT

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00711 PERMIT FEES	(77,930)	(24,590)	(77,930)		77,930			(100.00%)
4-00715 PROPERTY STANDARDS INSPECTION FEES	(7,500)	(11,991)	(7,500)		7,500			(100.00%)
4-00930 COSTS RECOVERED	(1,500)	(726)	(1,500)		1,500			(100.00%)
4-00939 COSTS RECOVERED - INTERDEPARTMENT	(20,000)	(20,000)	(20,000)		20,000			(100.00%)
Revenue Total	(106,930)	(57,307)	(106,930)		106,930			(100.00%)
EXPENSES								
5-01000 SALARIES	137,594	120,377	137,594		(137,594)			(100.00%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	27,383	24,758	27,383		(27,383)			(100.00%)
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	15,702	15,659	15,702		(15,702)			(100.00%)
5-01254 CLOTHING/BOOT ALLOWANCE	1,500	480	1,500		(1,500)			(100.00%)
5-02104 TELEPHONE	1,000		1,000		(1,000)			(100.00%)
5-02220 VEHICLE EXPENSE	26,390	26,390	26,390		(26,390)			(100.00%)
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	550		550		(550)			(100.00%)
5-02303 POSTAGE	250		250		(250)			(100.00%)
5-02311 TRAINING & EDUCATION	1,500		1,500		(1,500)			(100.00%)
5-02312 CONFERENCES & SEMINARS	1,500		1,500		(1,500)			(100.00%)
5-04005 INSURANCE		12,337						
Expense Total	213,369	200,001	213,369		(213,369)			(100.00%)
Net Expense	106,439	142,694	106,439		(106,439)			(100.00%)

City of Sarnia

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5022 ENVIRONMENTAL ADVISORY COMMITTEE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02001 PRINTING & PAPER SUPPLIES	390		390				390	
5-02300 OFFICE EXPENSES	390		390				390	
5-02302 ADVERTISING	490		490				490	
5-02311 TRAINING & EDUCATION	490	46	490				490	
5-02312 CONFERENCES & SEMINARS	190		190				190	
Expense Total	1,950	46	1,950				1,950	
Net Expense	1,950	46	1,950				1,950	

City of Sarnia

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5025 HERITAGE COMMITTEE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00745 COUNTY GRANT		(4,550)						
Revenue Total		(4,550)						
EXPENSES								
5-02000 STATIONERY & SUPPLIES	100	101	100				100	
5-02001 PRINTING & PAPER SUPPLIES					250		250	
5-02300 OFFICE EXPENSES	100	102	100				100	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	155	220	155				155	
5-02302 ADVERTISING	170	159	170				170	
5-02310 TRAVEL	340		340		(340)			(100.00%)
5-02311 TRAINING & EDUCATION	190	20	190		(190)			(100.00%)
5-02312 CONFERENCES & SEMINARS	1,970	10	1,970		190		2,160	9.64%
5-03001 CERTIFICATE PROGRAM	50		50		(50)			(100.00%)
5-05000 SUNDRY		4,549						
5-05800 HERITAGE DAY	400	318	400				400	
Expense Total	3,475	5,479	3,475		(140)		3,335	(4.03%)
Net Expense	3,475	929	3,475		(140)		3,335	(4.03%)

City of Sarnia

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5040 OFFICIAL PLAN REVIEW

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-06220 CONTRIBUTION FROM RESERVES	(40,000)	(546)	(40,000)		40,000			(100.00%)
Revenue Total	(40,000)	(546)	(40,000)		40,000			(100.00%)
EXPENSES								
5-02001 PRINTING & PAPER SUPPLIES		295						
5-02302 ADVERTISING		204						
5-04910 OTHER PURCHASED SERVICES	40,000	47	40,000		(40,000)			(100.00%)
Expense Total	40,000	546	40,000		(40,000)			(100.00%)
Net Expense								

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 5035
DEPARTMENT **PLANNING & BUILDING**
DIVISION **BY-LAW ENFORCEMENT**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	-	-	8.00	8.00	Reorganization +1.0 FTE from Clerks, +2.0 FTEs from Animal Control, +3.0 FTEs from Parking, +2.0 FTEs from Property Standards
PART-TIME/SEASONAL/TEMPORARY FTEs	-	-	1.48	1.48	
TOTAL FTEs	-	-	9.48	9.48	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

- For 2015, Parking Enforcement, Animal Control, and Property Standard By-law Enforcement functions are amalgamated into the By-Law Enforcement Division.
- Responsible for property standards enforcement and zoning enforcement; includes enforcement of lot maintenance bylaws, pool bylaws and sign bylaws;
 - Responsible to administer and enforce parking matters in accordance with municipal by-laws and council direction;
 - Responsible to provide animal control services seven days a week and to provide emergency coverage after regular business hours and on Sundays;
 - Responsible to enforce municipal by-laws dealing with animals and owners of domestic animals.

City of Sarnia

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5035 BYLAW ENFORCEMENT

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00320 LICENSE FEES - ANIMAL (DOG)					(180,000)		(180,000)	
4-00321 LICENSE FEES - DANGEROUS DOGS					(3,000)		(3,000)	
4-00711 PERMIT FEES					(35,000)		(35,000)	
4-00715 PROPERTY STANDARDS INSPECTION FEES					(10,000)		(10,000)	
4-00855 FINES					(90,000)		(90,000)	
4-00856 PARKING VIOLATIONS					(300,000)		(300,000)	
4-00900 SUNDRY REVENUE					(1,000)		(1,000)	
4-00902 FEES - OTHER PARKING					(2,000)		(2,000)	
4-00930 COSTS RECOVERED					(2,000)		(2,000)	
Revenue Total					(623,000)		(623,000)	
EXPENSES								
5-01000 SALARIES					631,138		631,138	
5-01030 SALARIES - CASUAL					11,079		11,079	
5-01200 EMPLOYEE BENEFITS - STATUTORY					131,036		131,036	
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY		190			70,913		70,913	
5-01254 CLOTHING/BOOT ALLOWANCE					6,500		6,500	
5-02000 STATIONERY & SUPPLIES					3,000		3,000	
5-02001 PRINTING & PAPER SUPPLIES					3,000		3,000	
5-02101 FUEL					1,000		1,000	
5-02102 ELECTRICITY					500		500	
5-02103 WATER					400		400	
5-02104 TELEPHONE					7,500		7,500	
5-02220 VEHICLE EXPENSE					72,000		72,000	
5-02301 MEMBERSHIPS & SUBSCRIPTIONS					1,500		1,500	
5-02302 ADVERTISING					1,000		1,000	
5-02303 POSTAGE					3,500		3,500	
5-02311 TRAINING & EDUCATION					6,000		6,000	
5-02312 CONFERENCES & SEMINARS					2,000		2,000	

City of Sarnia

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5035 BYLAW ENFORCEMENT

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
5-02405 OFFICE EQUIPMENT MAINTENANCE					3,000		3,000	
5-02410 EQUIPMENT MAINTENANCE					500		500	
5-02420 BUILDING MAINTENANCE					2,000		2,000	
5-04005 INSURANCE					13,571		13,571	
5-04043 CONTRACT CLEANING					1,500		1,500	
5-04100 SECURITY SERVICES					1,080		1,080	
5-04910 OTHER PURCHASED SERVICES					1,100		1,100	
5-05000 SUNDRY					500		500	
5-05140 REALTY TAXES					1,000		1,000	
5-05813 SARNIA S.P.C.A. CONTRACT					104,500		104,500	
Expense Total		190			1,080,817		1,080,817	
Net Expense		190			457,817		457,817	

**DEBT CHARGES
& UNCLASSIFIED
FINANCAL**

City of Sarnia

2015 Approved Current Budget

5500 DEBT CHARGES

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00095 TILE DRAIN LOAN	(1,617)	(1,617)	(1,617)				(1,617)	
4-05745 DEBT RECOVERY - TRANSIT	(20,692)	(20,692)	(20,692)		2,818		(17,874)	(13.62%)
4-05750 DEBT RECOVERY - SEWERS	(1,813,496)	(1,837,587)	(1,813,496)		11,617		(1,801,879)	(0.64%)
4-05752 DEBT RECOVERY - WATER	(2,162,782)	(2,177,001)	(2,162,782)		147,246		(2,015,536)	(6.81%)
4-05753 DEBT RECOVERY - SSEC	(78,798)	(78,798)	(78,798)			78,798		(100.00%)
4-05756 DEBT RECOVERY - SEAWAY CENTRE	(23,337)	(23,337)	(23,337)		(1,050)		(24,387)	4.50%
4-05757 DEBT RECOVERY - MULTI USE COMPLEX	(437,283)	(145,761)	(437,283)			437,283		(100.00%)
Revenue Total	(4,538,005)	(4,284,793)	(4,538,005)		160,631	516,081	(3,861,293)	(14.91%)
EXPENSES								
5-05715 LAWSS DEBT CHARGES-PRINCIPAL	1,586,153	1,586,063	1,586,153		66,842		1,652,995	4.21%
5-05716 LAWSS DEBT CHARGES-INTEREST	503,472	503,449	503,472		(142,335)		361,137	(28.27%)
5-05720 DEBT CHARGES-PRINCIPAL	241,000	241,000	241,000		21,250		262,250	8.82%
5-05721 DEBT CHARGES-INTEREST	84,041	84,041	84,041		(21,261)		62,780	(25.30%)
5-05730 OCWA DEBT CHARGES-PRINCIPAL	34,428	34,428	34,428		3,715		38,143	10.79%
5-05731 OCWA DEBT CHARGES-INTEREST	6,920	6,920	6,920		(3,715)		3,205	(53.68%)
5-05735 BANK LOAN-PRINCIPAL	3,152,920	3,154,755	3,152,920		(807,910)		2,345,010	(25.62%)
5-05736 BANK LOAN-INTEREST	566,781	545,728	566,781		(135,631)		431,150	(23.93%)
5-05740 TILE DRAIN DEBT CHARGES-PRINCIPAL	1,281	1,281	1,281		77		1,358	6.01%
5-05741 TILE DRAIN DEBT CHARGES-INTEREST	336	336	336		(77)		259	(22.92%)
5-05750 DEBT CHARGES - RBC CENTRE - PRINCIPAL	208,061	208,005	208,061		9,502		217,563	4.57%
5-05751 DEBT CHARGES - RBC CENTRE - INTEREST	229,222	229,277	229,222		(9,502)		219,720	(4.15%)
5-05758 DEBT CHARGES - RBC PRINCIPAL		32,067				66,699	66,699	
5-05759 DEBT CHARGES - RBC INTEREST		43,274				83,983	83,983	
5-05761 DEBT CHARGES - MULTI USE GUARANTEE LOAN		1,636,712						
5-05780 INTERNAL DEBT CHARGES - PRINCIPAL	385,566	385,566	385,566		13,438		399,004	3.49%
5-05781 INTERNAL DEBT CHARGES - INTEREST	93,029	93,029	93,029		(13,438)		79,591	(14.44%)
5-06100 CONTRIBUTION TO RESERVE	1,595,377	1,595,377	1,595,377		779,619		2,374,996	48.87%

City of Sarnia

2015 Approved Current Budget

5500 DEBT CHARGES

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
Expense Total	8,688,587	10,381,308	8,688,587		(239,426)	150,682	8,599,843	(1.02%)
Net Expense	4,150,582	6,096,515	4,150,582		(78,795)	666,763	4,738,550	14.17%

City of Sarnia

2015 Approved Current Budget

5505 FINANCIAL EXPENSES

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-05700 BANK CHARGES	10,000	13,903	10,000				10,000	
5-05707 INTEREST EXPENSE-OTHER		79						
Expense Total	10,000	13,982	10,000				10,000	
Net Expense	10,000	13,982	10,000				10,000	

City of Sarnia

2015 Approved Current Budget

5515 UNCLASSIFIED

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	496,053	470,934	496,053		67,225		563,278	13.55%
5-05645 PROVISION FOR DOUBTFUL ACCOUNTS		(333,473)						
Expense Total	496,053	137,461	496,053		67,225		563,278	13.55%
Net Expense	496,053	137,461	496,053		67,225		563,278	13.55%

**GRANTS,
BOARDS, &
COMMISSIONS**

City of Sarnia

2015 Approved Current Budget

5520 MUNICIPAL GRANTS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-06220 CONTRIBUTION FROM RESERVES	(85,000)	(85,000)	(85,000)		12,634		(72,366)	(14.86%)
Revenue Total	(85,000)	(85,000)	(85,000)		12,634		(72,366)	(14.86%)
EXPENSES								
5-00691 MINORS SPORTS SUBSIDY-ICE TIME	158,067	265,493	158,067				158,067	
5-00692 MINORS SPORTS SUBSIDY-COMMUNITY CENTRE	17,230	38,693	17,230				17,230	
5-00693 MINORS SPORTS SUBSIDY-SPORTS FIELDS	10,000	37,778	10,000				10,000	
5-05000 SUNDRY	11,000	10,861	11,000				11,000	
5-05808 HEALTHCARE RECRUITMENT TASKFORCE	85,000	85,000	85,000		(12,634)		72,366	(14.86%)
5-05816 CANADA DAY COMMITTEE	41,000	41,000	41,000		(1,000)		40,000	(2.44%)
5-05840 LAMBTON FARM SAFETY ASSOCIATION	200	200	200				200	
5-05841 URBAN WILDLIFE COMMITTEE	1,000	1,000	1,000				1,000	
5-05843 CELEBRATION OF LIGHTS	15,000	15,000	15,000				15,000	
5-05850 BLUEWATER TRAILS	22,000	22,000	22,000				22,000	
5-05851 IMPERIAL THEATRE MORTGAGE INTEREST	2,828	2,828	2,828		(1,212)		1,616	(42.86%)
5-05852 DOWNTOWN & NORTHGATE CLEANUP	19,454	19,454	19,454				19,454	
5-05861 COMMUNITIES IN BLOOM	1,000	1,000	1,000		500		1,500	50.00%
5-05865 LOCOMOTIVE 6069	5,000	5,000	5,000				5,000	
5-05890 MAJOR EVENTS ASSISTANCE	20,000	5,810	20,000				20,000	
5-05891 BROWNFIELDS TAX INCENTIVE PROGRAM	1,916	1,916	1,916				1,916	
Expense Total	410,695	553,033	410,695		(14,346)		396,349	(3.49%)
Net Expense	325,695	468,033	325,695		(1,712)		323,983	(0.53%)

City of Sarnia

2015 Approved Current Budget

5525 CONTRIBUTION TO BOARDS & COMMISSIONS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-05809 BLUEWATER HOSPITALS-CLEMENTS FUND	2,200		2,200				2,200	
5-05814 ST. CLAIR CONSERVATION AUTHORITY	262,120	271,057	262,120		1,712		263,832	0.65%
Expense Total	264,320	271,057	264,320		1,712		266,032	0.65%
Net Expense	264,320	271,057	264,320		1,712		266,032	0.65%

**SANITARY &
STORM SEWER
BUDGET**

City of Sarnia

2015 Approved Current Budget

1050 TAXATION - SEWER AREA

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00045 LOCAL IMPROVEMENTS	(30,197)	(31,503)	(30,197)				(30,197)	
Revenue Total	(30,197)	(31,503)	(30,197)				(30,197)	
EXPENSES								
Expense Total								
Net Expense	(30,197)	(31,503)	(30,197)				(30,197)	

City of Sarnia

2015 Approved Current Budget

3500 SANITARY SEWER MAINTENANCE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00930 COSTS RECOVERED		5,263						
Revenue Total		5,263						
EXPENSES								
5-01000 SALARIES	72,925	70,831	72,925		27,209		100,134	37.31%
5-01050 WAGES - REGULAR	508,488	490,175	508,488		17,378		525,866	3.42%
5-01055 WAGES - OVERTIME	21,869	197,422	21,869		80,252		102,121	366.97%
5-01200 EMPLOYEE BENEFITS - STATUTORY	116,389	122,352	116,389		16,772		133,161	14.41%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	72,912	66,788	72,912		10,678		83,590	14.65%
5-02102 ELECTRICITY		25,524						
5-02104 TELEPHONE		532						
5-02117 SOFTWARE LICENSE & MAINTENANCE FEES	35,900		35,900				35,900	
5-02220 VEHICLE EXPENSE	279,213	279,233	279,213		8,378		287,591	3.00%
5-02311 TRAINING & EDUCATION	20,430	6,388	20,430				20,430	
5-02388 OVERTIME MEALS	6,583	11,232	6,583				6,583	
5-02485 CONSTRUCTION	3,140,172	3,140,172	3,140,172				3,140,172	
5-03002 OTHER OPERATING SUPPLIES		28,427			10,000		10,000	
5-03005 MATERIALS	10,651	81,388	10,651				10,651	
5-04005 INSURANCE	265,258	292,574	265,258		56,573		321,831	21.33%
5-04910 OTHER PURCHASED SERVICES	188,305	193,591	188,305		(10,000)		178,305	(5.31%)
5-05138 CNR LEASE	1,500	15	1,500				1,500	
5-05720 DEBT CHARGES-PRINCIPAL	142,680	142,959	142,680		(3,388)		139,292	(2.37%)
5-05721 DEBT CHARGES-INTEREST	13,109	9,906	13,109		(8,228)		4,881	(62.77%)
5-05730 OCWA DEBT CHARGES-PRINCIPAL	22,404	22,404	22,404		2,473		24,877	11.04%
5-05731 OCWA DEBT CHARGES-INTEREST	4,611	4,611	4,611		(2,473)		2,138	(53.63%)
5-06100 CONTRIBUTION TO RESERVE	243,864	243,864	243,864		9,387		253,251	3.85%
5-06101 CONTRIBUTION TO CAPITAL RESRV FUND (GST)		31,415						
5-25900 CAPITAL OUT OF RATES	65,000	65,000						(100.00%)
5-44104 SANITARY SEWER LATERAL MAINTENANCE		75						

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3500 SANITARY SEWER MAINTENANCE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
Expense Total	5,232,263	5,526,878	5,167,263		215,011		5,382,274	2.87%
Net Expense	5,232,263	5,532,141	5,167,263		215,011		5,382,274	2.87%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # **3501**
DEPARTMENT **ENGINEERING**
DIVISION **PUMP STATIONS MAINTENANCE**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	5.00	5.00	1.00	6.00	Reorganization +1.0 Lead Mechanic
PART-TIME/SEASONAL/TEMPORARY FTEs	0.33	0.33		0.33	
TOTAL FTEs	5.33	5.33	1.00	6.33	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

Maintenance of municipal sanitary sewer pump stations;

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3501 PUMP STATION MAINTENANCE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01000 SALARIES	402,304	399,112	402,304		104,460		506,764	25.97%
5-01025 SALARIES - OVERTIME		20,528			20,878		20,878	
5-01030 SALARIES - CASUAL	10,000	7,294	10,000		296		10,296	2.96%
5-01055 WAGES - OVERTIME		295						
5-01095 CALL DUTY		10,535						
5-01100 ACTING RANK	5,004	330	5,004				5,004	
5-01200 EMPLOYEE BENEFITS - STATUTORY	80,970	80,937	80,970		24,928		105,898	30.79%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	41,738	40,576	41,738		15,660		57,398	37.52%
5-02054 CHEMICALS	2,500	21,630	2,500				2,500	
5-02102 ELECTRICITY	207,000	256,489	207,000				207,000	
5-02104 TELEPHONE	10,000	10,474	10,000				10,000	
5-02220 VEHICLE EXPENSE	112,117	112,117	112,117		3,364		115,481	3.00%
5-02300 OFFICE EXPENSES	2,500	352	2,500				2,500	
5-02311 TRAINING & EDUCATION	8,000	8,792	8,000				8,000	
5-02360 CLOTHING & UNIFORMS	5,200	9,006	5,200				5,200	
5-02388 OVERTIME MEALS	2,000	1,620	2,000				2,000	
5-02410 EQUIPMENT MAINTENANCE	170,000	139,239	170,000				170,000	
5-02420 BUILDING MAINTENANCE	35,500	38,894	35,500				35,500	
5-04910 OTHER PURCHASED SERVICES	36,000	73,157	36,000				36,000	
5-04925 SPILLS RESPONSE	10,000	3,741	10,000				10,000	
Expense Total	1,140,833	1,235,118	1,140,833		169,586		1,310,419	14.87%
Net Expense	1,140,833	1,235,118	1,140,833		169,586		1,310,419	14.87%

**THE CORPORATION OF THE CITY OF SARNIA
2015 OPERATING BUDGET**

DEPT # 3505
DEPARTMENT **ENGINEERING**
DIVISION **WATER POLLUTION CONTROL CENTRE**

	2014 BUDGET	2014 ACTUAL	CHANGE	2015 BUDGET	COMMENTS
FULL TIME FTEs	14.00	14.00	1.00	15.00	Reorganization +1.0 Lead Mechanic
PART-TIME/SEASONAL/TEMPORARY FTEs	0.33	0.33	0.00	0.33	
TOTAL FTEs	14.33	14.33	1.00	15.33	

**(FTE) Full-time equivalent employment is defined as the total number of hours worked divided by the number of regular compensable hours in a fiscal year;*

OBJECTIVES AND RESPONSIBILITIES

To supervise staff to provide appropriate treatment of sanitary sewer, waste, and discharge back into the environment.

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3505 WATER POLLUTION CONTROL CENTRE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00950 LAWSS RESIDUAL MANAGEMENT FEES	(40,000)	(69,492)	(40,000)				(40,000)	
Revenue Total	(40,000)	(69,492)	(40,000)				(40,000)	
EXPENSES								
5-01000 SALARIES	990,228	961,671	990,228		118,781		1,109,009	12.00%
5-01025 SALARIES - OVERTIME	20,022	59,587	20,022				20,022	
5-01030 SALARIES - CASUAL	13,864	26,926	13,864		696		14,560	5.02%
5-01095 CALL DUTY	9,986	13,930	9,986				9,986	
5-01100 ACTING RANK	5,004	14,225	5,004				5,004	
5-01115 STAT HOLIDAY PAY	18,538	23,820	18,538				18,538	
5-01125 SHIFT DIFFERENTIAL	5,148	5,809	5,148				5,148	
5-01200 EMPLOYEE BENEFITS - STATUTORY	204,934	197,232	204,934		32,602		237,536	15.91%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	113,781	106,075	113,781		25,419		139,200	22.34%
5-01254 CLOTHING/BOOT ALLOWANCE	4,573	3,140	4,573				4,573	
5-02000 STATIONERY & SUPPLIES	5,655	358	5,655				5,655	
5-02052 LAB SUPPLIES	21,260	14,067	21,260				21,260	
5-02054 CHEMICALS	174,974	253,493	174,974		48,846		223,820	27.92%
5-02056 UV SYSTEM SUPPLIES	75,915	23,872	75,915				75,915	
5-02101 FUEL	162,240	122,063	162,240				162,240	
5-02102 ELECTRICITY	623,449	703,468	623,449				623,449	
5-02103 WATER	400	756	400				400	
5-02104 TELEPHONE	12,508	12,044	12,508				12,508	
5-02220 VEHICLE EXPENSE	67,041	70,501	67,041				67,041	
5-02227 EQUIPMENT RENTALS	10,000	663	10,000				10,000	
5-02300 OFFICE EXPENSES		5,703						
5-02301 MEMBERSHIPS & SUBSCRIPTIONS	490	1,054	490				490	
5-02303 POSTAGE	400	23	400				400	
5-02311 TRAINING & EDUCATION	20,545	10,868	20,545				20,545	
5-02312 CONFERENCES & SEMINARS	1,400	4,329	1,400				1,400	

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3505 WATER POLLUTION CONTROL CENTRE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
5-02360 CLOTHING & UNIFORMS	2,530	3,307	2,530				2,530	
5-02370 SLUDGE SCREENING & GRIT REMOVAL	27,295	14,624	27,295				27,295	
5-02388 OVERTIME MEALS	990	1,152	990				990	
5-02390 COMBINED SEWER OVERFLOW TANK	20,878	12,628	20,878				20,878	
5-02391 SEWAGE USE BY-LAW ENFORCEMENT	10,600	916	10,600				10,600	
5-02392 LAGOON OPERATION	18,725		18,725				18,725	
5-02393 AIR EMISSIONS	10,300		10,300				10,300	
5-02401 SMALL TOOLS	10,000	426	10,000				10,000	
5-02410 EQUIPMENT MAINTENANCE	306,850	207,899	306,850				306,850	
5-02420 BUILDING MAINTENANCE	110,998	78,992	110,998				110,998	
5-04005 INSURANCE	60,664	53,977	60,664		(1,289)		59,375	(2.12%)
5-04910 OTHER PURCHASED SERVICES		103,680						
5-04920 SCADA MAINTENANCE	35,010	3,003	35,010				35,010	
5-05000 SUNDRY		31						
5-05134 HEALTH & OCCUPATIONAL SAFETY	10,000	13,278	10,000				10,000	
5-05144 QUALITY ASSURANCE/CONTROL	30,776	23,177	30,776				30,776	
5-05500 REPLACEMENT EQUIPMENT	23,976	33,140	23,976				23,976	
5-05505 NEW EQUIPMENT	5,305	10,036	5,305				5,305	
5-05650 ALLOCATED ADMINISTRATION	17,800	17,800	17,800				17,800	
5-05720 DEBT CHARGES-PRINCIPAL	1,204,991	1,204,991	1,204,991		57,462		1,262,453	4.77%
5-05721 DEBT CHARGES-INTEREST	452,716	452,716	452,716		(57,463)		395,253	(12.69%)
5-06100 CONTRIBUTION TO RESERVE	577,366	577,366	577,366				577,366	
Expense Total	5,500,125	5,448,816	5,500,125		225,054		5,725,179	4.09%
Net Expense	5,460,125	5,379,324	5,460,125		225,054		5,685,179	4.12%

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3506 BRIGHTS GROVE LAGOONS

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-01025 SALARIES - OVERTIME		1,291						
5-01100 ACTING RANK		1,270						
5-01200 EMPLOYEE BENEFITS - STATUTORY		312						
5-01254 CLOTHING/BOOT ALLOWANCE	200		200				200	
5-02052 LAB SUPPLIES		61						
5-02054 CHEMICALS	115,000	52,543	115,000				115,000	
5-02388 OVERTIME MEALS	100	46	100				100	
5-02410 EQUIPMENT MAINTENANCE	26,920	15,682	26,920				26,920	
5-02420 BUILDING MAINTENANCE	18,700	40,364	18,700				18,700	
5-05000 SUNDRY	635	324	635				635	
5-05144 QUALITY ASSURANCE/CONTROL	11,000	3,526	11,000				11,000	
Expense Total	172,555	115,419	172,555				172,555	
Net Expense	172,555	115,419	172,555				172,555	

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3507 NVIRO

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00940 SALE OF MATERIALS	(30,000)		(30,000)				(30,000)	
Revenue Total	(30,000)		(30,000)				(30,000)	
EXPENSES								
5-01000 SALARIES		130						
5-01025 SALARIES - OVERTIME		29,206						
5-01100 ACTING RANK		12,920						
5-01125 SHIFT DIFFERENTIAL		1,882						
5-01200 EMPLOYEE BENEFITS - STATUTORY		5,188						
5-01254 CLOTHING/BOOT ALLOWANCE	100		100				100	
5-02054 CHEMICALS	28,750		28,750				28,750	
5-02055 NVIRO CHEMICALS - AEKALINE ADMIXTURE	158,000	230,391	158,000				158,000	
5-02220 VEHICLE EXPENSE		149						
5-02227 EQUIPMENT RENTALS		8,466						
5-02300 OFFICE EXPENSES		27						
5-02388 OVERTIME MEALS	400	176	400				400	
5-02410 EQUIPMENT MAINTENANCE	50,000	70,470	50,000				50,000	
5-02420 BUILDING MAINTENANCE	20,600	13,958	20,600				20,600	
5-04010 MANAGEMENT SERVICES	180,000	168,911	180,000				180,000	
5-04910 OTHER PURCHASED SERVICES	46,260	5,149	46,260				46,260	
5-05144 QUALITY ASSURANCE/CONTROL		229						
5-05500 REPLACEMENT EQUIPMENT		1,876						
Expense Total	484,110	549,128	484,110				484,110	
Net Expense	454,110	549,128	454,110				454,110	

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3510 SEWER - GENERAL ADMINISTRATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02466 CONTRACT EXPENSE	332,556	267,027	332,556				332,556	
5-02490 WORKS CENTRE OPERATION	744,589	744,589	744,589				744,589	
5-05140 REALTY TAXES	228,721	206,963	228,721				228,721	
5-05645 PROVISION FOR DOUBTFUL ACCOUNTS		(24,422)						
5-05650 ALLOCATED ADMINISTRATION	807,624	807,624	807,624				807,624	
5-06100 CONTRIBUTION TO RESERVE		2,229			2,229		2,229	
5-06101 CONTRIBUTION TO CAPITAL RESRV FUND (GST)	90,345	90,345	90,345				90,345	
Expense Total	2,203,835	2,094,355	2,203,835		2,229		2,206,064	0.10%
Net Expense	2,203,835	2,094,355	2,203,835		2,229		2,206,064	0.10%

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3590 SEWER AREA - REVENUE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00580 SEWER SURCHARGE	(14,633,524)	(14,873,981)	(14,568,524)		(611,880)		(15,180,404)	3.74%
Revenue Total	(14,633,524)	(14,873,981)	(14,568,524)		(611,880)		(15,180,404)	3.74%
EXPENSES								
Expense Total								
Net Expense	(14,633,524)	(14,873,981)	(14,568,524)		(611,880)		(15,180,404)	3.74%

City of Sarnia

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3600 STORM SEWER MAINTENANCE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00580 SEWER SURCHARGE	(923,943)	(728,537)	(923,943)		92,842		(831,101)	(10.05%)
4-00930 COSTS RECOVERED		(166)						
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(43,000)	(52,762)	(43,000)				(43,000)	
Revenue Total	(966,943)	(781,465)	(966,943)		92,842		(874,101)	(9.60%)
EXPENSES								
5-01050 WAGES - REGULAR	343,861	288,602	343,861		4,970		348,831	1.45%
5-01055 WAGES - OVERTIME	35,000	31,484	35,000		(146)		34,854	(0.42%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	64,664	54,768	64,664		3,605		68,269	5.57%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	39,862	39,503	39,862		3,728		43,590	9.35%
5-02220 VEHICLE EXPENSE	116,520	116,520	116,520		3,495		120,015	3.00%
5-02388 OVERTIME MEALS		76						
5-02466 CONTRACT EXPENSE	110,000	92,675	110,000				110,000	
5-03002 OTHER OPERATING SUPPLIES		8,714			10,000		10,000	
5-03005 MATERIALS	100,000	43,059	100,000		(60,000)		40,000	(60.00%)
5-04005 INSURANCE	4,676	4,160	4,676		(100)		4,576	(2.14%)
5-04910 OTHER PURCHASED SERVICES	77,360	26,906	77,360		(58,394)		18,966	(75.48%)
5-06100 CONTRIBUTION TO RESERVE	75,000	75,000	75,000				75,000	
Expense Total	966,943	781,467	966,943		(92,842)		874,101	(9.60%)
Net Expense		2						

WATER BUDGET

City of Sarnia

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3700 WATER - ADMINISTRATION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
Revenue Total								
EXPENSES								
5-02114 IT MAINTENANCE & SUPPORT		29,853						
5-02117 SOFTWARE LICENSE & MAINTENANCE FEES	92,550	1,526	92,550				92,550	
5-02500 LAWSS ADMINISTRATION	406,781	406,781	406,781		6,025		412,806	1.48%
5-04005 INSURANCE	250,171	279,149	250,171		56,893		307,064	22.74%
5-04911 SOURCE WATER PROECTION	50,000		50,000		(50,000)			(100.00%)
5-05114 LAWSS OPERATING COSTS	2,358,835	2,358,835	2,358,835		(94,042)		2,264,793	(3.99%)
5-05650 ALLOCATED ADMINISTRATION	178,000	178,000	178,000				178,000	
5-05710 CITY'S SHARE LAWSS CAPITAL	1,067,416	1,067,417	1,067,416		134,789		1,202,205	12.63%
5-05715 LAWSS DEBT CHARGES-PRINCIPAL	1,580,887	1,586,063	1,580,887		72,108		1,652,995	4.56%
5-05716 LAWSS DEBT CHARGES-INTEREST	503,472	503,449	503,472		(142,335)		361,137	(28.27%)
5-05720 DEBT CHARGES-PRINCIPAL	71,714	71,713	71,714		(70,341)		1,373	(98.09%)
5-05721 DEBT CHARGES-INTEREST	1,443	1,443	1,443		(1,412)		31	(97.85%)
5-05730 OCWA DEBT CHARGES-PRINCIPAL	12,025	12,025	12,025		1,241		13,266	10.32%
5-05731 OCWA DEBT CHARGES-INTEREST	2,309	2,309	2,309		(1,242)		1,067	(53.79%)
5-06100 CONTRIBUTION TO RESERVE	3,488	3,488	3,488				3,488	
5-06900 CONTRIBUTION TO RESERVE	506,862	506,862	506,862		141,981		648,843	28.01%
Expense Total	7,085,953	7,008,913	7,085,953		53,665		7,139,618	0.76%
Net Expense	7,085,953	7,008,913	7,085,953		53,665		7,139,618	0.76%

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3705 WATER - DISTRIBUTION

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00930 COSTS RECOVERED		(9,925)						
Revenue Total		(9,925)						
EXPENSES								
5-01000 SALARIES	72,925	71,240	72,925		75,439		148,364	103.45%
5-01050 WAGES - REGULAR	993,722	939,152	993,722		17,362		1,011,084	1.75%
5-01055 WAGES - OVERTIME	292,067	509,413	292,067		(1,035)		291,032	(0.35%)
5-01200 EMPLOYEE BENEFITS - STATUTORY	219,899	242,127	219,899		26,094		245,993	11.87%
5-01205 EMPLOYEE BENEFITS - NON-STATUTORY	137,107	130,882	137,107		21,441		158,548	15.64%
5-02102 ELECTRICITY	3,000	2,590	3,000				3,000	
5-02104 TELEPHONE	4,130	4,925	4,130				4,130	
5-02220 VEHICLE EXPENSE	422,315	422,341	422,315		23,115		445,430	5.47%
5-02300 OFFICE EXPENSES	2,000		2,000				2,000	
5-02302 ADVERTISING		2,181						
5-02311 TRAINING & EDUCATION	37,280	28,100	37,280				37,280	
5-02388 OVERTIME MEALS	12,280	22,416	12,280				12,280	
5-02466 CONTRACT EXPENSE	464,248	627,802	464,248				464,248	
5-02485 CONSTRUCTION	2,719,626	2,050,350	2,719,626		54,393		2,774,019	2.00%
5-02490 WORKS CENTRE OPERATION	744,589	744,589	744,589				744,589	
5-03002 OTHER OPERATING SUPPLIES	33,080	49,173	33,080		10,000		43,080	30.23%
5-03005 MATERIALS	310,831	336,245	310,831		46,430		357,261	14.94%
5-04910 OTHER PURCHASED SERVICES	73,100	616,029	73,100		80,000		153,100	109.44%
5-05650 ALLOCATED ADMINISTRATION	626,655	626,655	626,655				626,655	
5-06101 CONTRIBUTION TO CAPITAL RESRV FUND (GST)	57,595	57,595	57,595				57,595	
5-25900 CAPITAL OUT OF RATES	50,000	50,000			50,000		50,000	
5-45000 WATERMAIN MAINTENANCE		75						
Expense Total	7,276,449	7,533,880	7,226,449		403,239		7,629,688	4.85%
Net Expense	7,276,449	7,523,955	7,226,449		403,239		7,629,688	4.85%

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3790 WATER - REVENUE

Account	2014 Budget	2014 Actuals	2015 Base Budget	2015 One Time Budget	2015 Non-Service Level	2015 Service Level	2015 Approved Budget	Variance 2015 to 2014 Budget
REVENUE								
4-00045 LOCAL IMPROVEMENTS	(37,697)	(16,524)	(37,697)				(37,697)	
4-00570 WATER BILLINGS	(14,217,507)	(14,188,283)	(14,167,507)		(456,904)		(14,624,411)	2.86%
4-00571 HYDRANT USAGE CHARGE	(5,500)	(11,710)	(5,500)				(5,500)	
4-00572 WATER SHUT-OFF FEE	(2,100)		(2,100)				(2,100)	
4-00573 WATER TESTING		(25)						
4-00900 SUNDRY REVENUE	(66,000)	(34,955)	(66,000)				(66,000)	
4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES	(3,598)	(7,297)	(3,598)				(3,598)	
4-00940 SALE OF MATERIALS	(30,000)	(50,981)	(30,000)				(30,000)	
4-06220 CONTRIBUTION FROM RESERVES		(223,092)						
Revenue Total	(14,362,402)	(14,532,867)	(14,312,402)		(456,904)		(14,769,306)	2.83%
EXPENSES								
Expense Total								
Net Expense	(14,362,402)	(14,532,867)	(14,312,402)		(456,904)		(14,769,306)	2.83%

CAPITAL BUDGET

CITY OF SARNIA - 2015 APPROVED CAPITAL BUDGET PROJECTS

Project Description	Department	Estimated Cost	Subsidies	Reserves	Water Budget	Sewer Budget	Other	Comments
General								
1 Centennial Park Rehabilitation Phase II	General Gov't	2,000,000		2,000,000				Federal Gas Tax, Capital Infrastructure, Land Purchase
2 Replacement Transformers, North Slip, Sarnia Harbour	General Gov't	250,000		250,000				Federal Harbour Reserve
3 Fire Apparatus - Engine (Yr 2 of 2, \$560,000 total)	Fire	260,000		260,000				Fire Equipment Reserve
4 Fire Apparatus - Engine (Yr 1 of 2, \$560,000 total)	Fire	150,000		150,000				Fire Equipment Reserve
5 Replacement 40' Accessible Bus	Transit	470,000		470,000				Vehicle Equipment Reserves Gas Tax
6 Bus Shelters and AODA Upgrades	Transit	100,000		100,000				Gas Tax
7 Downtown Transit Terminal Upgrades	Transit	500,000		500,000				Gas Tax
8 New Washroom Kenwick	Parks & Rec	175,000		175,000				Parks & Rec Facilities Reserve
9 Arena Improvements	Parks & Rec	125,000		125,000				Federal Gas Tax
10 RBC Improvements	Parks & Rec	450,000		450,000				Federal Gas Tax, Capital Infrastructure, Parks & Rec Facil
11 Police Building Boiler Replacement	Police	185,000		185,000				Capital Reserve
12 Police Building Chiller Replacement	Police	165,000		165,000				Police Building Reserve
13 Blackwell Sideroad Phase II	Engineering	1,500,000		1,500,000				Federal Gas Tax, Capital Infrastructure
14 Rehabilitation - Various Structures (Bridges & Culverts)	Engineering	200,000		200,000				Capital Infrastructure Reserve
15 Rural Roads Rehabilitation	Engineering	250,000		250,000				Capital Infrastructure Reserve
16 Asphalt Rehabilitation	Engineering	1,000,000		1,000,000				OCIF, Capital Infrastructure Rsv
17 Shoreline Protection	Engineering	300,000		150,000			150,000	Capital Infrastructure Reserve, Conservation Authority
18 Streetscapes at Various Locations	Engineering	300,000		300,000				Capital Infrastructure Reserve
Total General		8,380,000	-	8,230,000	-	-	150,000	
Water & Sewer Projects								
1 Bright's Grove Lagoons & Green Street Pump Station	Engineering	7,000,000		3,797,025		3,202,975		Development Charges, Federal Gas Tax, Cap Infr - Sewer
2 Infrastructure Assessment	Engineering	200,000			200,000			Capital Infrastructure - Water
3 Watermain Replacement - Various Locations	Engineering	3,300,000		875,981	2,424,019			Capital Infrastructure - Water
4 Water Meter Replacement	Engineering	150,000			150,000			Capital Infrastructure - Water
5 Improvements to Storm Water Management (SWM) Facilities	Engineering	200,000		200,000				Infrastructure Reserve (Storm Sewer)
Total Water & Sewer		10,850,000	-	4,873,006	2,774,019	3,202,975	-	
Total Recommended Capital Budget		19,230,000	-	13,103,006	2,774,019	3,202,975	150,000	

2015 CAPITAL BUDGET - FORECAST FUNDING SOURCES

Reserve or Other Funding Source:	6020	6025	6030	6200	6430	6440	6510	6515	6610	6615	6616	6617	6618	6015	6360	Other	
	Provincial Gas Tax	Federal Gas Tax	OCIF	Capital	Transit Vehicle	Land Purchase	Fire Equipmt	Police Building	Parks/Rec Facilities	Capital Infrastructr	Sewer Infrastructr	Water Infrastructr	Storm Sewer Infrastructr	Development Charges	Federal Harbour		
Total Funds Available for Capital	866,140	3,296,707	765,745	1,105,026	254,981	606,390	437,407	238,260	373,526	2,623,151	4,701,403	3,977,022	778,469	7,739,868	7,822,385		
General Capital Projects																	
1 Centennial Park Rehabilitation Phase II	2,000,000	- 1,100,000			- 500,000					- 400,000							
2 Replacement Transformers, North Slip, Sarnia Harbour	250,000														- 250,000		
3 Fire Apparatus - Engine (Yr 2 of 2, \$560,000 total)	260,000						- 260,000										
4 Fire Apparatus - Engine (Yr 1 of 2, \$560,000 total)	150,000						- 150,000										
5 Replacement 40' Accessible Bus	470,000	- 320,000			- 150,000												
6 Bus Shelters and AODA Upgrades	100,000	- 100,000															
7 Downtown Transit Terminal Upgrades	500,000	- 500,000															
8 New Washroom Kenwick	175,000								- 175,000								
9 Arena Improvements	125,000	- 125,000															
10 RBC Improvements	450,000	- 125,000							- 125,000	- 200,000							
11 Police Building Boiler Replacement	185,000			- 185,000													
12 Police Building Chiller Replacement	165,000							- 165,000									
13 Blackwell Sideroad Phase II	1,500,000	- 900,000								- 600,000							
14 Rehabilitation - Various Structures (Bridges & Culverts)	200,000									- 200,000							
15 Rural Roads Rehabilitation	250,000									- 250,000							
16 Asphalt Rehabilitation	1,000,000		- 765,744							- 234,256							
17 Shoreline Protection	300,000									- 150,000						- 150,000	
18 Streetscapes at Various Locations	300,000									- 300,000							
Water & Sewer Capital Projects																	
1 Bright's Grove Lagoons & Green Street Pump Station	7,000,000	- 1,000,000									- 4,000,000			- 2,000,000			
2 Infrastructure Assessment	200,000											- 200,000					
3 Watermain Replacement - Various Locations	3,300,000											- 3,300,000					
4 Water Meter Replacement	150,000											- 150,000					
5 Improvements to Storm Water Management (SWM) Facilities	200,000												- 200,000				
Total Capital Budget	19,230,000	- 920,000	- 3,250,000	- 765,744	- 185,000	- 150,000	- 500,000	- 410,000	- 165,000	- 300,000	- 2,334,256	- 4,000,000	- 3,650,000	- 200,000	- 2,000,000	- 250,000	- 150,000
Projected Ending Balance of Reserve	(53,860)	46,707	1	920,026	104,981	106,390	27,407	73,260	73,526	288,895	701,403	327,022	578,469	5,739,868	7,572,385		

**RESERVES &
RESERVE FUNDS
BUDGET**

APPROVED RESERVE RESERVE FUND BUDGET - 2015

Fund Name and Purpose		Description	Est'd Balance January 1, 2015	Revenue	Expenditure	Projected Balance December 31, 2015
<u>Stabilization Reserves</u>						
6580 TAX STABILIZATION RESERVE	Offset extraordinary & unforeseen expenditures; Avoid wide fluctuations in tax levy; Assist in cash management; Target Balance: 5% of total gross expenditures;	Contingency Reserve Contribution Strategic Plan	0		-40,000	-40,000
6585 TAX STABILIZATION RESERVE - TRANSIT	Offset extraordinary & unforeseen expenditures; Avoid wide fluctuations in tax levy; Assist in cash management; Target Balance: 5% of total gross expenditures;	Capital from Rates	281,968		-59,200	222,768
6450 WATER RATES STABILIZATION RESERVE	Offset extraordinary & unforeseen expenditures; Avoid wide fluctuations in water rates; Assist in cash management; Target Balance: 5% of total gross expenditures;		756,562			756,562
6590 SEWER RATES STABILIZATION RESERVE	Offset extraordinary & unforeseen expenditures; Avoid wide fluctuations in sewer rates; Assist in cash management; Target Balance: 5% of total gross expenditures;		320,721			320,721
<u>Program Specific Reserves</u>						
6005 PLANNING RESERVE FUND	Established under Planning Act; To be used only for parks & other recreational purposes; Utilize funds only as available; Target Balance: Sufficient funds;	Developer contributions (est) Appraisals	168,479	20,000	-2,000	186,479
6240 STRANGWAY CENTRE ENDOWMENT RESERVE FUND	Interest to support operations of Strangway Centre; Target Balance: n/a		153,096			153,096
6245 ENVIRONMENTAL RESERVE	Provide funds for environment-related projects Target Balance: To be determined;	Transfer from Infrastructure Renewal Reserve Landfilling Monitoring expenditures	6,820	300,000	-50,000	256,820

APPROVED RESERVE RESERVE FUND BUDGET - 2015

Fund Name and Purpose	Description	Est'd Balance January 1, 2015	Revenue	Expenditure	Projected Balance December 31, 2015
6265 AIRPORT OPERATIONS RESERVE FUND Operation & maintenance of airport facility pursuant to agreement with Airport operator; Funds held on behalf of Airport Operator; Target Balance: n/a	Investment Interest (est) Transfer from Police Current Budget Airport Operator payment (est)	64,624	1,000 1,000	-10,000	56,624
6270 LEGACY RESERVE FUND Accumulate funds for a major municipal expenditure benefiting citizens of community; Utilize funds only as available; Target Balance: To be determined;		55,840			55,840
6300 BUSINESS PARK RESERVE FUND Development & servicing of business parks; Target Balance: To be determined;	Rental Income Business Park Management Expenditures	265,826	10,000	-35,000	240,826
6305 PERCH CREEK HARBOUR RESERVE FUND Future maintenance of harbour; Target Balance: To be determined;		122,484			122,484
6325 FIRE SICK LEAVE RESERVE Fund Firefighters sick leave payouts on termination Avoid wide fluctuations in tax levy Target Balance: To be determined;		845			845
6335 SARNIA BAY CAPITAL IMPROVEMENT RESERVE FUND Improvements to Centennial Park & Sarnia Bay Marina; Target Balance: To be determined;	Loan repayment - Marina Pool Expenditures	159,023	7,340	-25,000	141,363
6355 PARKING RESERVE FUND Firstly, debt due to parking; Secondly, parking lot acquisition; Thirdly, as determined by Council; Target Balance: To be determined;		1,771			1,771
6040 FEDERAL HARBOUR RESERVE FUND Fund Eligible Operations & Maintenance from Federal Divestiture Grant Target Balance: To be determined;	2015 Capital Budget Transfer to Operating	8,170,903		-250,000 -348,518	7,572,385

APPROVED RESERVE RESERVE FUND BUDGET - 2015

Fund Name and Purpose	Description	Est'd Balance January 1, 2015	Revenue	Expenditure	Projected Balance December 31, 2015
6365 SARNIA HARBOUR RESERVE FUND Fund Harbour Operations, Maintenance, & Improvements Target Balance: To be determined;	Transfer from Operating Contribution to SLIA Heavy Haul Corridor Study	0	333,300	-30,000	303,300
6400 ELECTION EXPENSES RESERVE Fund municipal elections held every four years; Target Balance: Est'd election costs;	Transfer from Operating	0	50,000		50,000
6455 TICKETS, PASSES, TRANSFERS, SCHEDULES, UNIFORMS Costs of various transit operating supplies to avoid fluctuations in tax levy; Target Balance: Adequate;	Transfer from Current Budget Current Expenditures	20,291	59,000	-59,000	20,291
6565 POLICE MAJOR CRIME RESERVE Offset extraordinary & unforeseen expenditures related to major crimes; Target Balance: To be determined;	Transfer from Current Budget Expenditures	62,976	15,000	-50,000	27,976
6620 WINTER MAINTENANCE RESERVE Offset extraordinary & unforeseen expenditures related to winter maintenance; Target Balance: To be determined;		179,505			179,505
6635 KIWANIS WEDDING PAVILION RESERVE Improvements to Kiwanis Wedding Pavilion; Target Balance: To be determined;	Rental Revenue Expenditures	26,463	5,000	-5,000	26,463
<u>Equipment & Vehicle Reserves</u>					
6430 TRANSIT VEHICLE RESERVES CONVENTIONAL Costs to replace Transit vehicles; Target Balance: To be determined;	Current Budget Allocation (est) Transfer from Transit Budget 2015 Capital Budget	125,772	7,500 180,909	-150,000	164,181
6470 TRANSIT VEHICLE RESERVES CARE-A-VAN Costs to replace Care-a-van vehicles; Target Balance: To be determined;	Transfer from Current Budget	62,464	17,706		80,170

APPROVED RESERVE RESERVE FUND BUDGET - 2015

Fund Name and Purpose		Description	Est'd Balance January 1, 2015	Revenue	Expenditure	Projected Balance December 31, 2015
6490	COMPUTER EQUIPMENT REPLACEMENT RESERVE Maintain corporate IT equipment; Costs to implement corporate computer leasing program; Target Balance: To be determined;	Transfer from Current Budget Transfer from Current Budget Recoveries IT Leasing IT Equipment Replacement of Servers Replacement Wi-Fi (City Hall/Public Works) Expenditures	92,457	111,211 100,000 25,000	-103,000 -40,000 -30,000 -15,000 -40,000	100,668
6500	CITY HALL PRINTING & MACHINE ROOM RESERVE Costs of major repairs & replace equipment; Target Balance: To be determined;	Transfer from Current Budget Expenditures	8,813	22,700	-10,000	21,513
6510	FIRE EQUIPMENT RESERVE Costs to replace fire equipment & vehicles; Target Balance: To be determined;	Transfer from Current Budget Transfer from Current Budget 2015 Capital Budget Bunker Gear Replacement Fire Hose Respiratory Protection Equipment Cargo Transport Van	16,695	52,428 584,784	-410,000 -72,500 -18,000 -71,000 -55,000	27,407
6520	POLICE 911 EQUIPMENT RESERVE Costs to replace 911 equipment; Target Balance: To be determined;	Transfer from Current Budget Expenditures	74,112	20,000	-50,000	44,112
6525	EQUIPMENT (FLEET) RESERVE Costs to replace Works vehicles & equipment; Target Balance: To be determined; To be determined;	Current Budget Allocation (est) Equipment Replacement (list) Current Budget Expenses	1,327,991	1,000,000	-1,162,000 -827,871	338,120
6530	EMERGENCY MEASURES EQUIPMENT RESERVE Costs to replace emergency measures equipment; Target Balance: To be determined;	Transfer from Current Budget Expenditures	8,727	6,000	-7,300	7,427

APPROVED RESERVE RESERVE FUND BUDGET - 2015

Fund Name and Purpose	Description	Est'd Balance January 1, 2015	Revenue	Expenditure	Projected Balance December 31, 2015
6555 ARENA TIME CLOCK RESERVE Costs of Arena improvements Target Balance: To be determined;	Expenditures	59,116		-7,500	51,616
6595 POLICE EQUIPMENT RESERVE Costs to replace police equipment & vehicles (cruisers); Target Balance: To be determined;	Transfer from Current Budget Transfer from Current Budget Vehicles	225,561	250,000 152,135	-260,000	367,696
<i>Building Reserves</i>					
6340 BLUEWATER GYMNASTICS BUILDING RESERVE FUND Provide funds for major building repairs/future replacement of building at Lottie Neely Park; Target Balance: To be determined;	Lease Payments	308,989	9,776		318,765
6480 TRANSIT BUILDING RESERVE Provide funds for major building repairs & future replacement; Target Balance: \$3.0 million Minimum Annual Contribution Target: 1.5% or \$45,000	Transfer from Transit Budget Transfer from Current Budget	188,167	15,000 5,000		208,167
6485 ENERGY MANAGEMENT RESERVE Provide funds for implementation or energy management initiatives; Target Balance: To be determined;		7,496			7,496
6495 CITY HALL BUILDING RESERVE Provide funds for major building repairs & future replacement; Target Balance: \$6.0 million Minimum Annual Contribution Target: 1.5% or \$90,000	Transfer from Current Budget Replacement Steps/Landing Front St entrance	22,337	10,000	-30,000	2,337
6515 POLICE BUILDING RESERVE Provide funds for major building repairs & future replacement; Target Balance: \$6.8 million Minimum Annual Contribution Target: 1.5% or \$102,000	Transfer from Current Budget 2015 Capital Budget Expenditures	250,260	38,000	-165,000 -50,000	73,260
6535 SEWAGE TREATMENT PLANT RESERVE Provide funds for major repairs & future replacement of sewage treatment plant; Target Balance: \$77.4 million Minimum Annual Contribution Target: 1.0% or \$774,000	Sewage Tickets (est)	104,854	6,000		110,854

APPROVED RESERVE RESERVE FUND BUDGET - 2015

Fund Name and Purpose	Description	Est'd Balance January 1, 2015	Revenue	Expenditure	Projected Balance December 31, 2015
6560 LIBRARY FACILITIES RESERVE Provide funds for major building repairs & future replacement; Target Balance: \$7.25 million Minimum Annual Contribution Target: 1.5% or \$108,000	Transfer from Current Budget Repairs Exterior Brickwork, Faithorne, Bright's Grove	10,845	7,500	-6,000	12,345
6600 FIRE STATION RESERVE Provide funds for major building repairs & future replacement; Target Balance: \$7.1 million Minimum Annual Contribution Target: 1.5% or \$106,500		10,370			10,370
6610 PARKS AND RECREATION RESERVE Provide funds for major building repairs & future replacement of parks & recreational facilities; Target Balance: \$19 million Minimum Annual Contribution Target: 1.5% or \$285,000	Transfer from Current Budget 2015 Capital Budget	13,940	359,586	-300,000	73,526
<i>Capital Reserves</i>					
6200 CAPITAL RESERVE FUND Provide funds for capital projects, i.e., infrastructure renewal; Target Balance: To be determined;	Transfer from Current Budget Transfer from Current Budget 2015 Capital Budget SAN Network System - Sarnia Police Service Replacement Steps/Landing Front St entrance	401,692	637,241 144,095	-185,000 -48,000 -30,000	920,028
6210 WATERFRONT DEVELOPMENT RESERVE FUND Provide funds for development of waterfront; Target Balance: To be determined;	Southwestern Sales revenues (net) New Water Service - Tenants' usage	295,488	75,000	-50,000	320,488
6235 YMCA RESERVE FUND Earnings on fund of \$600,000 to be paid to YMCA; Target Balance: n/a	Investment Interest (est) YMCA payment (est)	0	12,000	-12,000	0
6250 ELM-HIGH-EX-WOOD PARK RESERVE FUND Provide funds for a passive park including additional landscaping of Palumbo Development; Target Balance: To be determined;		4,476			4,476
6255 INDOOR RECREATIONAL FACILITY RESERVE Target Balance: To be determined;		127,481			127,481

APPROVED RESERVE RESERVE FUND BUDGET - 2015

Fund Name and Purpose	Description	Est'd Balance January 1, 2015	Revenue	Expenditure	Projected Balance December 31, 2015
6315 CAPITAL REVOLVING RESERVE FUND Provide funds to be used as an internal source for financing lifecycle/ongoing capital projects; Target Balance: To be determined;	Transfer from Current Budget Debt Repaid - \$1.8M internal Debt Repaid - \$1.5M internal Debt Repaid - \$0.75M internal Donation - Cox Gardens Municipal Grants	937,603	295,745 219,100 172,400 87,094 150,000	-72,366	1,789,576
6420 RBC CENTRE CAPITAL RESERVE Provide funds for capital refurbishment of SSEC; subject to lease agreement; Utilize funds only as available; Target Balance: To be determined;	SSEC Surcharge Guarantee Debt Costs	45,000			45,000
6440 LAND PURCHASE RESERVE Provide funds for purchase of land for municipal purposes; Utilize funds only as available; Target Balance: To be determined;	Land acquisition - road widening 2015 Capital Budget	616,390		-10,000 -500,000	106,390
6615 CAPITAL INFRASTRUCTURE RENEWAL RESERVE Provide funds for major repairs & future replacement of roads infrastructure; Target Balance: \$529 million Minimum Annual Contribution Target: 2.0% or \$10.5 million	Infrastructure Levy 2015 Capital Budget Transfer to Environmental Reserve Transportation Master Plan	393,151	2,530,000	-2,334,256 -300,000 -250,000	38,895
6616 SEWER INFRASTRUCTURE RENEWAL RESERVE Provide funds for major repairs & future replacement of sewer infrastructure; Target Balance: \$173 million Minimum Annual Contribution Target: 2.0% or \$3.5 million	Transfer from Sewer Budget 2015 Sewer Construction Funding 2015 Capital Budget	667,811	830,617 3,140,172	-4,000,000	638,600
6617 WATER INFRASTRUCTURE RENEWAL RESERVE Provide funds for major repairs & future replacement of water infrastructure; Target Balance: \$222 million	Transfer from Water Budget 2015 Water Construction Funding 2015 Capital Budget	554,160	648,843 2,774,019	-3,650,000	327,022

APPROVED RESERVE RESERVE FUND BUDGET - 2015

Fund Name and Purpose	Description	Est'd Balance January 1, 2015	Revenue	Expenditure	Projected Balance December 31, 2015
6618 STORM SEWER INFRASTRUCTURE RESERVE Provide funds for major repairs & future replacement of storm sewer infrastructure;	Transfer from Storm Sewer Budget Transfer from Current Budget 2015 Capital Budget	10,084	75,000 693,385	-200,000	578,469
6619 MUNICIPAL DRAINS REHABILITATION RESERVE Provide funds for major repairs & future replacement of drainage infrastructure; Target Balance: \$1 million	Transfer from Current Budget Drainage Expenditures	50,291	200,000	-150,000	100,291
<u>Corporate Reserves</u>					
6020 PROVINCIAL GAS TAX RESERVE FUND Transit purposes in accordance with provincial guidelines; Funds to be held until utilized;	Gas Tax Funding Current Budget-Transit Current Budget-CAV Capital from Rates 2015 Capital Budget Bus Shelters & AODA Upgrades Murphy Road Terminal Relocation Review	836,995	930,000	-483,355 -178,300 -59,200 -820,000 -100,000 -80,000	46,140
6025 FEDERAL GAS TAX RESERVE FUND Infrastructure renewal in accordance with Federal program guidelines;	Gas Tax Funding 2015 Capital Budget	1,105,928	2,190,778	-3,250,000	46,706
6030 ONTARIO COMMUNITY INFRASTRUCTURE FUND Infrastructure renewal in accordance with Provincial program guidelines;	2015 OCIF Funding 2015 Capital Budget	0	765,745	-765,744	1
6035 BUILDING PERMIT REVENUE RESERVE FUND Under Building Code Act, offset costs of administration & enforcement; Target Balance: n/a	Current Budget	215			215
6220 WSIB SELF INSURANCE RESERVE FUND Fund employee claims under WSIB; Target Balance: To be determined;	Current Budgets Claims Payments (est)	132,984	1,305,000	-1,200,000	237,984

APPROVED RESERVE RESERVE FUND BUDGET - 2015

Fund Name and Purpose		Description	Est'd Balance January 1, 2015	Revenue	Expenditure	Projected Balance December 31, 2015
6225 SELF-INSURANCE RESERVE FUND	Fund portion of deductibles under self-insurance program; Target Balance: To be determined;	Transfer from Current Budget	586,317	500,000		
		Transfer from Current Budget - Police		50,000		
		Transfer from Sewer Budget		2,229		
		Transfer from Water Budget		3,488		
		Claims Payments (est)			-450,000	
		Claims Payments (est) Police			-75,000	
		Supplementary payment			-120,613	
						496,421
6230 FAÇADE IMPROVEMENT RESERVE	Target Balance: To be determined;		4,447			4,447
6285 POLICE SICK LEAVE RESERVE FUND	Fund Police sick leave payouts on termination; Avoid wide fluctuations in tax levy; Target Balance: Self-sufficient;		30,968			30,968
6330 HEALTH AND SAFETY RESERVE FUND	Unforeseen mandatory health & safety related expenditures; Target Balance: To be determined;	Transfer from Current Budget	123,915	26,000		
		Expenditures			-20,000	
		Wellness Initiatives			-5,000	
						124,915
6640 ACCESSIBILITY RESERVE	Fund accessibility improvements to City facilities and other assets; Target Balance: To be determined;	Transfer from Current Budget	27,517	100,000		
		Accessibility Initiatives			-100,000	
						27,517
<i>Development Charges Reserves</i>						
6350 DEVELOPMENT CONTINGENCY RESERVE FUND	Municipal portion of development related services; Utilize funds only as available; Target Balance: n/a		45,173			45,173
6015 DEVELOPMENT CHARGES RESERVE FUND	Under Development Charges Act, recover capital costs related to growth; Costing estimates provided in Development Charegss Study; Target Balance: n/a	Developer Fees (est) 2015 Capital Budget	7,239,868	500,000	-2,000,000	5,739,868
Totals			27,975,118	22,840,826	-26,342,723	24,473,221

Notes

1. Revenue for Reserve Funds does not include provision for interest earned on fund balances except where funds have been invested externally;