

# THE CORPORATION OF THE CITY OF SARNIA



## APPROVED BUDGETS 2020

*(Includes Operating, Water, Sewer, and Capital & Reserves)*

# THE CORPORATION OF THE CITY OF SARNIA

## 2020 APPROVED BUDGETS

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**THE CORPORATION OF THE CITY OF SARNIA**  
**2020 APPROVED OPERATING BUDGET SUMMARY: TAXATION, RATES, EXPENDITURES & REVENUES**

2019 Budget   2019 Forecast   2020 Budget   % Change   \$ Change   2021 Budget   % Change   \$ Change

**2020 Approved Operating Budget Summary**

|  | 2019 Budget         | 2019 Forecast       | 2020 Budget         | % Change       | \$ Change          | 2021 Budget         | % Change       | \$ Change          |
|--|---------------------|---------------------|---------------------|----------------|--------------------|---------------------|----------------|--------------------|
| <b>Taxation</b>  |                     |                     |                     |                |                    |                     |                |                    |
| Current Operating (General Levy Only)                            | 50,433,668          | 50,551,946          | 51,253,928          | 1.63%          | 820,260            | 54,514,167          | 6.36%          | 3,260,239          |
| Police Services  | 23,853,954          | 23,735,676          | 25,177,450          | 5.55%          | 1,323,496          | 25,943,876          | 3.04%          | 766,426            |
| General Taxation   | 74,287,622          | 74,287,622          | 76,431,378          | 2.89%          | 2,143,756          | 80,458,043          | 5.27%          | 4,026,665          |
| Transit Area   | 4,005,330           | 4,003,461           | 4,244,344           | 5.97%          | 239,014            | 4,409,728           | 3.90%          | 165,384            |
| <b>Total Taxation</b>  | <b>78,292,952</b>   | <b>78,291,083</b>   | <b>80,675,722</b>   | <b>3.04%</b>   | <b>2,382,770</b>   | <b>84,867,771</b>   | <b>5.20%</b>   | <b>4,192,049</b>   |
| <i>Before supplementary taxes &amp; petro-chemical area levy</i> |                     |                     |                     |                |                    |                     |                |                    |
| Supplementary Taxation - General                                 | -                   | -                   | 500,000             |                | 500,000            | 500,000             | 0.00%          | -                  |
| Supplementary Taxation - Transit Area                            | -                   | -                   | 25,000              |                | 25,000             | 25,000              | 0.00%          | -                  |
| Special Levy - Petro-Chemical Area                               | -                   | -                   | 500,000             |                | 500,000            | 520,000             | 4.00%          | 20,000             |
| <b>Total Taxation Revenue</b>                                    | <b>78,292,952</b>   | <b>78,291,083</b>   | <b>81,700,722</b>   | <b>4.35%</b>   | <b>3,407,770</b>   | <b>85,912,771</b>   | <b>5.16%</b>   | <b>4,212,049</b>   |
| <b>Water and Sewer (Sanitary and Storm) Rates</b>                |                     |                     |                     |                |                    |                     |                |                    |
| Water Rates  | 16,476,009          | 15,997,025          | 16,914,972          | 2.66%          | 438,963            | 17,162,877          | 1.47%          | 247,905            |
| Sewer Rates  | 18,229,353          | 17,585,719          | 18,603,802          | 2.05%          | 374,449            | 18,797,764          | 1.04%          | 193,962            |
| <b>Total Rates</b>   | <b>34,705,362</b>   | <b>33,582,744</b>   | <b>35,518,774</b>   | <b>2.34%</b>   | <b>813,412</b>     | <b>35,960,641</b>   | <b>1.24%</b>   | <b>441,867</b>     |
| <b>Total Budget Expenditures:</b>                                |                     |                     |                     |                |                    |                     |                |                    |
| Current Operating  | 77,177,588          | 79,914,114          | 83,363,068          | 8.01%          | 6,185,480          | 86,427,306          | 3.68%          | 3,064,238          |
| Police   | 26,254,896          | 26,074,251          | 27,632,806          | 5.25%          | 1,377,910          | 28,472,893          | 3.04%          | 840,087            |
| Transit  | 6,508,932           | 6,269,652           | 6,886,157           | 5.80%          | 377,225            | 7,064,541           | 2.59%          | 178,384            |
| <b>Taxation Subtotal now includes tax expenditures</b>           | <b>109,941,416</b>  | <b>112,258,017</b>  | <b>117,882,031</b>  | <b>7.22%</b>   | <b>7,940,615</b>   | <b>121,964,740</b>  | <b>3.46%</b>   | <b>4,082,709</b>   |
| Water Rates  | 16,682,128          | 16,670,560          | 17,486,526          | 4.82%          | 804,398            | 17,736,712          | 1.43%          | 250,186            |
| Sewer Rates  | 18,452,353          | 18,457,665          | 19,174,454          | 3.91%          | 722,101            | 19,368,416          | 1.01%          | 193,962            |
| User Rate Subtotal   | 35,134,481          | 35,128,225          | 36,660,980          | 4.34%          | 1,526,499          | 37,105,128          | 1.21%          | 444,148            |
| <b>Total</b>   | <b>145,075,897</b>  | <b>147,386,242</b>  | <b>154,543,011</b>  | <b>6.53%</b>   | <b>9,467,114</b>   | <b>159,069,868</b>  | <b>2.93%</b>   | <b>4,526,857</b>   |
| <b>Non-Departmental Revenue</b>                                  |                     |                     |                     |                |                    |                     |                |                    |
| <b>Expenditures</b>  |                     |                     |                     |                |                    |                     |                |                    |
| 1000 Taxation - City   | 1,712,457           | 1,713,139           | 2,136,524           | 24.76%         | 424,067            | 2,073,191           | -2.96%         | (63,333)           |
| 1200 Ontario Grants - Unconditional                              | -                   | 1,034,140           | 256,133             |                | 256,133            | 1,135,152           | 343.19%        | 879,019            |
| 1350 Other Revenue   | -                   | 631,131             | 1,702,063           |                | 1,702,063          | 1,702,063           | 0.00%          | -                  |
| <b>Total Expenditures</b>  | <b>1,712,457</b>    | <b>3,378,410</b>    | <b>4,094,720</b>    | <b>139.11%</b> | <b>2,382,263</b>   | <b>4,910,406</b>    | <b>19.92%</b>  | <b>815,686</b>     |
| <b>Revenue</b>   |                     |                     |                     |                |                    |                     |                |                    |
| 1000 Taxation - City   | (74,287,622)        | (74,287,622)        | (77,431,378)        | 4.23%          | (3,143,756)        | (82,457,923)        | 6.49%          | (5,026,545)        |
| 1065 Other Collections Tax Roll                                  | (132,737)           | -                   | -                   | -100.00%       | 132,737            | -                   |                | -                  |
| 1100 Payments in Lieu - City                                     | (1,234,400)         | (1,230,428)         | (1,229,141)         | -0.43%         | 5,259              | (1,229,141)         | 0.00%          | -                  |
| 1200 Ontario Grants - Unconditional                              | (1,988,160)         | (3,022,300)         | (3,415,100)         | 71.77%         | (1,426,940)        | (3,415,100)         | 0.00%          | -                  |
| 1305 Rents, Concessions & Franchises                             | (54,211)            | (43,021)            | (54,211)            | 0.00%          | -                  | (54,211)            | 0.00%          | -                  |
| 1340 Bluewater Power   | (2,502,700)         | (2,544,524)         | (2,667,729)         | 6.59%          | (165,029)          | (2,717,729)         | 1.87%          | (50,000)           |
| 1350 Other Revenue   | (1,314,000)         | (2,692,284)         | (3,002,063)         | 128.47%        | (1,688,063)        | (2,902,063)         | -3.33%         | 100,000            |
| <b>Total Revenue</b>   | <b>(81,513,830)</b> | <b>(83,820,179)</b> | <b>(87,799,622)</b> | <b>7.71%</b>   | <b>(6,285,792)</b> | <b>(92,776,167)</b> | <b>5.67%</b>   | <b>(4,976,545)</b> |
| <b>Total Non-Departmental Revenue</b>                            | <b>(79,801,373)</b> | <b>(80,441,769)</b> | <b>(83,704,902)</b> | <b>4.89%</b>   | <b>(3,903,529)</b> | <b>(87,865,761)</b> | <b>4.97%</b>   | <b>(4,160,859)</b> |
| <b>General Government</b>  |                     |                     |                     |                |                    |                     |                |                    |
| <b>Expenditures</b>  |                     |                     |                     |                |                    |                     |                |                    |
| 2000 Mayor & Council   | 382,358             | 380,564             | 388,718             | 1.66%          | 6,360              | 393,003             | 1.10%          | 4,285              |
| 2001 Chief Administrative Officer                                | 347,194             | 292,712             | 354,633             | 2.14%          | 7,439              | 359,756             | 1.44%          | 5,123              |
| 2005 Legal Services  | 652,448             | 538,386             | 614,101             | -5.88%         | (38,347)           | 633,774             | 3.20%          | 19,673             |
| 2010-2012 Human Resources  | 1,096,056           | 1,142,695           | 1,177,026           | 7.39%          | 80,970             | 1,154,735           | -1.89%         | (22,291)           |
| 2020-2024 Finance  | 4,396,657           | 4,257,454           | 4,580,236           | 4.18%          | 183,579            | 4,716,460           | 2.97%          | 136,224            |
| 2050, 2055, 2100 City Clerk                                      | 792,091             | 796,572             | 801,750             | 1.22%          | 9,659              | 825,167             | 2.92%          | 23,417             |
| 2052, 2070 Properties  | 944,992             | 961,445             | 910,348             | -3.67%         | (34,644)           | 902,579             | -0.85%         | (7,769)            |
| 2065-2066 Harbours   | 1,079,528           | 1,053,907           | 1,088,420           | 0.82%          | 8,892              | 1,093,020           | 0.42%          | 4,600              |
| 2490 Other Municipal   | 9,501,205           | 9,515,607           | 10,421,170          | 9.68%          | 919,965            | 11,951,894          | 14.69%         | 1,530,724          |
| 4900-4903 Libraries  | 259,464             | 261,533             | 295,973             | 14.07%         | 36,509             | 293,973             | -0.68%         | (2,000)            |
| <b>Total Expenditures</b>  | <b>19,451,993</b>   | <b>19,200,875</b>   | <b>20,632,375</b>   | <b>6.07%</b>   | <b>1,180,382</b>   | <b>22,324,361</b>   | <b>8.20%</b>   | <b>1,691,986</b>   |
| <b>Revenue</b>   |                     |                     |                     |                |                    |                     |                |                    |
| 2000 Mayor & Council   | -                   | (3,445)             | -                   |                |                    | -                   |                |                    |
| 2005 Legal Services  | (71,450)            | (79,307)            | (95,800)            | 34.08%         | (24,350)           | (82,800)            | -13.57%        | 13,000             |
| 2010-2012 Human Resources  | (168,770)           | (239,387)           | (201,670)           | 19.49%         | (32,900)           | (172,870)           | -14.28%        | 28,800             |
| 2020-2024 Finance  | (1,205,252)         | (1,084,690)         | (1,252,907)         | 3.95%          | (47,655)           | (1,116,345)         | -10.90%        | 136,562            |
| 2050, 2055, 2100 City Clerk                                      | (349,345)           | (356,955)           | (353,845)           | 1.29%          | (4,500)            | (353,845)           | 0.00%          | -                  |
| 2052, 2070 Properties  | (138,600)           | (138,526)           | (46,100)            | -66.74%        | 92,500             | (46,100)            | 0.00%          | -                  |
| 2065-2066 Harbours   | (1,179,528)         | (1,174,841)         | (1,190,420)         | 0.92%          | (10,892)           | (1,196,020)         | 0.47%          | (5,600)            |
| <b>Total Revenue</b>   | <b>(3,112,945)</b>  | <b>(3,077,151)</b>  | <b>(3,140,742)</b>  | <b>0.89%</b>   | <b>(27,797)</b>    | <b>(2,967,980)</b>  | <b>-5.50%</b>  | <b>172,762</b>     |
| <b>Total General Government</b>                                  | <b>16,339,048</b>   | <b>16,123,724</b>   | <b>17,491,633</b>   | <b>7.05%</b>   | <b>1,152,585</b>   | <b>19,356,381</b>   | <b>10.66%</b>  | <b>1,864,748</b>   |
| <b>Fire</b>  |                     |                     |                     |                |                    |                     |                |                    |
| <b>Expenditures</b>  |                     |                     |                     |                |                    |                     |                |                    |
| 2500 Fire Officers   | 19,677,532          | 20,461,711          | 20,387,489          | 3.61%          | 709,957            | 20,718,146          | 1.62%          | 330,657            |
| 2550 Fire Stations   | 163,000             | 181,780             | 355,350             | 118.01%        | 192,350            | 278,050             | -21.75%        | (77,300)           |
| <b>Total Expenditures</b>  | <b>19,840,532</b>   | <b>20,643,491</b>   | <b>20,742,839</b>   | <b>4.55%</b>   | <b>902,307</b>     | <b>20,996,196</b>   | <b>1.22%</b>   | <b>253,357</b>     |
| <b>Revenue</b>   |                     |                     |                     |                |                    |                     |                |                    |
| 2500 Fire Officers   | (175,215)           | (162,508)           | (165,540)           | -5.52%         | 9,675              | (167,206)           | 1.01%          | (1,666)            |
| 2550 Fire Stations   | -                   | -                   | (185,000)           |                | (185,000)          | (30,000)            | -83.78%        | 155,000            |
| <b>Total Revenue</b>   | <b>(175,215)</b>    | <b>(162,508)</b>    | <b>(350,540)</b>    | <b>100.06%</b> | <b>(175,325)</b>   | <b>(197,206)</b>    | <b>-43.74%</b> | <b>153,334</b>     |
| <b>Total Fire</b>  | <b>19,665,317</b>   | <b>20,480,983</b>   | <b>20,392,299</b>   | <b>3.70%</b>   | <b>726,982</b>     | <b>20,798,990</b>   | <b>1.99%</b>   | <b>406,691</b>     |

**THE CORPORATION OF THE CITY OF SARNIA**  
**2020 APPROVED OPERATING BUDGET SUMMARY: TAXATION, RATES, EXPENDITURES & REVENUES**

2019 Budget   2019 Forecast   2020 Budget   % Change   \$ Change   2021 Budget   % Change   \$ Change

|                                      | 2019 Budget        | 2019 Forecast      | 2020 Budget        | % Change      | \$ Change        | 2021 Budget        | % Change       | \$ Change       |
|--------------------------------------|--------------------|--------------------|--------------------|---------------|------------------|--------------------|----------------|-----------------|
| <b>Emergency Management</b>          |                    |                    |                    |               |                  |                    |                |                 |
| Expenditures                         |                    |                    |                    |               |                  |                    |                |                 |
| 2780 Emergency Management            | 215,822            | 186,971            | 220,495            | 2.17%         | 4,673            | 183,471            | -16.79%        | (37,024)        |
| <b>Total Expenditures</b>            | <b>215,822</b>     | <b>186,971</b>     | <b>220,495</b>     | <b>2.17%</b>  | <b>4,673</b>     | <b>183,471</b>     | <b>-16.79%</b> | <b>(37,024)</b> |
| Revenue                              |                    |                    |                    |               |                  |                    |                |                 |
| 2780 Emergency Management            | -                  | -                  | -                  | -             | -                | -                  | -              | -               |
| <b>Total Revenue</b>                 | <b>-</b>           | <b>-</b>           | <b>-</b>           | <b>-</b>      | <b>-</b>         | <b>-</b>           | <b>-</b>       | <b>-</b>        |
| <b>Total Emergency Measures</b>      | <b>215,822</b>     | <b>186,971</b>     | <b>220,495</b>     | <b>2.17%</b>  | <b>4,673</b>     | <b>183,471</b>     | <b>-16.79%</b> | <b>(37,024)</b> |
| <b>Engineering</b>                   |                    |                    |                    |               |                  |                    |                |                 |
| Expenditures                         |                    |                    |                    |               |                  |                    |                |                 |
| 3000 Engineering - Administration    | 321,417            | 306,590            | 327,986            | 2.04%         | 6,569            | 332,255            | 1.30%          | 4,269           |
| 3033 Engineering - Design            | 707,588            | 682,959            | 807,339            | 14.10%        | 99,751           | 821,563            | 1.76%          | 14,224          |
| 3034 Engineering - Traffic           | 717,112            | 856,361            | 772,890            | 7.78%         | 55,778           | 782,936            | 1.30%          | 10,046          |
| 3035 Engineering - Development       | 642,625            | 603,981            | 640,772            | -0.29%        | (1,853)          | 645,357            | 0.72%          | 4,585           |
| 3036 Engineering - Construction      | 567,240            | 574,994            | 671,326            | 18.35%        | 104,086          | 679,948            | 1.28%          | 8,622           |
| 3037 Shoreline Protection            | -                  | 464,474            | -                  | -             | -                | -                  | -              | -               |
| 3040 Municipal Drains                | 281,169            | 280,734            | 287,981            | 2.42%         | 6,812            | 290,131            | 0.75%          | 2,150           |
| 3300 Street Lighting                 | 1,230,000          | 1,048,950          | 1,090,000          | -11.38%       | (140,000)        | 1,090,000          | 0.00%          | -               |
| <b>Total Expenditures</b>            | <b>4,467,151</b>   | <b>4,819,043</b>   | <b>4,598,294</b>   | <b>2.94%</b>  | <b>131,143</b>   | <b>4,642,190</b>   | <b>0.95%</b>   | <b>43,896</b>   |
| Revenue                              |                    |                    |                    |               |                  |                    |                |                 |
| 3000 Engineering - Administration    | (247,200)          | (249,885)          | (242,200)          | -2.02%        | 5,000            | (242,200)          | 0.00%          | -               |
| 3033 Engineering - Design            | (707,588)          | (682,959)          | (807,339)          | 14.10%        | (99,751)         | (821,563)          | 1.76%          | (14,224)        |
| 3034 Engineering - Traffic           | (82,400)           | (155,871)          | (126,400)          | 53.40%        | (44,000)         | (87,400)           | -30.85%        | 39,000          |
| 3035 Engineering - Development       | (396,213)          | (366,476)          | (411,213)          | 3.79%         | (15,000)         | (411,213)          | 0.00%          | -               |
| 3036 Engineering - Construction      | (567,240)          | (574,995)          | (671,326)          | 18.35%        | (104,086)        | (679,948)          | 1.28%          | (8,622)         |
| 3040 Municipal Drains                | (52,137)           | (52,137)           | (58,587)           | 12.37%        | (6,450)          | (56,437)           | -3.67%         | 2,150           |
| <b>Total Revenue</b>                 | <b>(2,052,778)</b> | <b>(2,082,323)</b> | <b>(2,317,065)</b> | <b>12.87%</b> | <b>(264,287)</b> | <b>(2,298,761)</b> | <b>-0.79%</b>  | <b>18,304</b>   |
| <b>Total Engineering</b>             | <b>2,414,373</b>   | <b>2,736,720</b>   | <b>2,281,229</b>   | <b>-5.51%</b> | <b>(133,144)</b> | <b>2,343,429</b>   | <b>2.73%</b>   | <b>62,200</b>   |
| <b>Public Works</b>                  |                    |                    |                    |               |                  |                    |                |                 |
| Expenditures                         |                    |                    |                    |               |                  |                    |                |                 |
| 3005 Public Works Administration     | 1,081,302          | 1,111,441          | 1,133,628          | 4.84%         | 52,326           | 1,151,549          | 1.58%          | 17,921          |
| 3008 Roads Maintenance - Rural       | 864,069            | 891,912            | 1,103,047          | 27.66%        | 238,978          | 1,178,649          | 6.85%          | 75,602          |
| 3009 Streets Maintenance - Concrete  | 687,785            | 689,646            | 825,121            | 19.97%        | 137,336          | 840,278            | 1.84%          | 15,157          |
| 3010 Streets Maintenance - Urban     | 2,147,289          | 2,150,801          | 2,189,047          | 1.94%         | 41,758           | 2,223,775          | 1.59%          | 34,728          |
| 3011 Winter Maintenance              | 1,549,578          | 1,576,522          | 1,576,374          | 1.73%         | 26,796           | 1,643,112          | 4.23%          | 66,738          |
| 3015 Works Centre                    | 1,478,278          | 1,490,069          | 1,484,718          | 0.44%         | 6,440            | 1,502,374          | 1.19%          | 17,656          |
| 3020 Vehicle & Equipment Maintenance | 1,428,000          | 1,551,463          | 1,624,643          | 13.77%        | 196,643          | 1,634,165          | 0.59%          | 9,522           |
| <b>Total Expenditures</b>            | <b>9,236,301</b>   | <b>9,461,854</b>   | <b>9,936,578</b>   | <b>7.58%</b>  | <b>700,277</b>   | <b>10,173,902</b>  | <b>2.39%</b>   | <b>237,324</b>  |
| Revenue                              |                    |                    |                    |               |                  |                    |                |                 |
| 3005 Works Administration            | (805,200)          | (810,725)          | (820,800)          | 1.94%         | (15,600)         | (820,800)          | 0.00%          | -               |
| 3008 Roads Maintenance - Rural       | -                  | -                  | (197,665)          | -             | (197,665)        | (131,832)          | -33.31%        | 65,833          |
| 3009 Streets Maintenance - Concrete  | -                  | -                  | (53,195)           | -             | (53,195)         | (15,463)           | -70.93%        | 37,732          |
| 3010 Streets Maintenance - Urban     | (887,658)          | (908,101)          | (981,046)          | 10.52%        | (93,388)         | (923,916)          | -5.82%         | 57,130          |
| 3011 Winter Maintenance              | (305,000)          | (495,219)          | (381,796)          | 25.18%        | (76,796)         | (374,364)          | -1.95%         | 7,432           |
| 3015 Works Centre                    | (1,478,278)        | (1,490,068)        | (1,484,718)        | 0.44%         | (6,440)          | (1,502,374)        | 1.19%          | (17,656)        |
| 3020 Vehicle & Equipment Maintenance | (1,428,000)        | (1,551,465)        | (1,624,643)        | 13.77%        | (196,643)        | (1,634,165)        | 0.59%          | (9,522)         |
| <b>Total Revenue</b>                 | <b>(4,904,136)</b> | <b>(5,255,578)</b> | <b>(5,543,863)</b> | <b>13.04%</b> | <b>(639,727)</b> | <b>(5,402,914)</b> | <b>-2.54%</b>  | <b>140,949</b>  |
| <b>Total Public Works</b>            | <b>4,332,165</b>   | <b>4,206,276</b>   | <b>4,392,715</b>   | <b>1.40%</b>  | <b>60,550</b>    | <b>4,770,988</b>   | <b>8.61%</b>   | <b>378,273</b>  |
| <b>Waste Management</b>              |                    |                    |                    |               |                  |                    |                |                 |
| Expenditures                         |                    |                    |                    |               |                  |                    |                |                 |
| 3800 Garbage                         | 1,215,050          | 1,299,360          | 1,378,979          | 13.49%        | 163,929          | 1,641,903          | 19.07%         | 262,924         |
| 3880 Recycling & Compost Collection  | 2,916,444          | 2,918,270          | 2,591,664          | -11.14%       | (324,780)        | 2,646,520          | 2.12%          | 54,856          |
| 3885 Compost Site                    | -                  | -                  | 455,567            | -             | 455,567          | 465,376            | 2.15%          | 9,809           |
| <b>Total Expenditures</b>            | <b>4,131,494</b>   | <b>4,217,630</b>   | <b>4,426,210</b>   | <b>7.13%</b>  | <b>294,716</b>   | <b>4,753,799</b>   | <b>7.40%</b>   | <b>327,589</b>  |
| Revenue                              |                    |                    |                    |               |                  |                    |                |                 |
| 3800 Garbage                         | (26,480)           | (25,755)           | (36,480)           | 37.76%        | (10,000)         | (36,480)           | 0.00%          | -               |
| 3880 Recycling & Compost Collection  | (1,283,245)        | (1,255,041)        | (1,164,844)        | -9.23%        | 118,401          | (1,161,977)        | -0.25%         | 2,867           |
| 3885 Compost Site                    | -                  | -                  | (127,000)          | -             | (127,000)        | (127,000)          | 0.00%          | -               |
| <b>Total Revenue</b>                 | <b>(1,309,725)</b> | <b>(1,280,796)</b> | <b>(1,328,324)</b> | <b>1.42%</b>  | <b>(18,599)</b>  | <b>(1,325,457)</b> | <b>-0.22%</b>  | <b>2,867</b>    |
| <b>Total Waste Management</b>        | <b>2,821,769</b>   | <b>2,936,834</b>   | <b>3,097,886</b>   | <b>9.79%</b>  | <b>276,117</b>   | <b>3,428,342</b>   | <b>10.67%</b>  | <b>330,456</b>  |
| <b>Care-A-Van</b>                    |                    |                    |                    |               |                  |                    |                |                 |
| Expenditures                         |                    |                    |                    |               |                  |                    |                |                 |
| 3150-3175 Care-A-Van                 | 1,093,758          | 1,077,003          | 1,116,367          | 2.07%         | 22,609           | 1,128,609          | 1.10%          | 12,242          |
| <b>Total Expenditures</b>            | <b>1,093,758</b>   | <b>1,077,003</b>   | <b>1,116,367</b>   | <b>2.07%</b>  | <b>22,609</b>    | <b>1,128,609</b>   | <b>1.10%</b>   | <b>12,242</b>   |
| Revenue                              |                    |                    |                    |               |                  |                    |                |                 |
| 3195 Care-A-Van Revenue - Operations | (230,199)          | (235,376)          | (239,199)          | 3.91%         | (9,000)          | (239,199)          | 0.00%          | -               |
| <b>Total Revenue</b>                 | <b>(230,199)</b>   | <b>(235,376)</b>   | <b>(239,199)</b>   | <b>3.91%</b>  | <b>(9,000)</b>   | <b>(239,199)</b>   | <b>0.00%</b>   | <b>-</b>        |
| <b>Total Care-A-Van</b>              | <b>863,559</b>     | <b>841,627</b>     | <b>877,168</b>     | <b>1.58%</b>  | <b>13,609</b>    | <b>889,410</b>     | <b>1.40%</b>   | <b>12,242</b>   |

**THE CORPORATION OF THE CITY OF SARNIA**  
**2020 APPROVED OPERATING BUDGET SUMMARY: TAXATION, RATES, EXPENDITURES & REVENUES**

2019 Budget   2019 Forecast   2020 Budget   % Change   \$ Change   2021 Budget   % Change   \$ Change

|  | 2019 Budget        | 2019 Forecast      | 2020 Budget        | % Change       | \$ Change        | 2021 Budget        | % Change       | \$ Change        |
|--|--------------------|--------------------|--------------------|----------------|------------------|--------------------|----------------|------------------|
| <b>Parks &amp; Recreation</b>  |                    |                    |                    |                |                  |                    |                |                  |
| Expenditures   |                    |                    |                    |                |                  |                    |                |                  |
| 4500 Parks & Recreation - Administration   | 416,828            | 391,475            | 451,144            | 8.23%          | 34,316           | 437,619            | -3.00%         | (13,525)         |
| 4505-4551 General Parks Maintenance  | 4,048,461          | 4,023,334          | 4,833,168          | 19.38%         | 784,707          | 5,022,274          | 3.91%          | 189,106          |
| 4511 Sports Field Maintenance  | 92,000             | 91,407             | 68,700             | -25.33%        | (23,300)         | 68,700             | 0.00%          | -                |
| 4600-4601 Recreational Programs  | 642,495            | 592,442            | 686,578            | 6.86%          | 44,083           | 702,593            | 2.33%          | 16,015           |
| 4610 Canada Day  | 90,000             | 82,252             | 90,000             | 0.00%          | -                | 90,000             | 0.00%          | -                |
| 4611 Bluewater Trails Committee  | 22,000             | 93,525             | 22,000             | 0.00%          | -                | 22,000             | 0.00%          | -                |
| 4612 Communities in Bloom  | 1,500              | 32,741             | 1,500              | 0.00%          | -                | 1,500              | 0.00%          | -                |
| 4700-4710 Arenas   | 3,584,337          | 3,686,037          | 3,698,534          | 3.19%          | 114,197          | 3,747,249          | 1.32%          | 48,715           |
| 4715-4716 Pools  | 247,765            | 242,849            | 243,063            | -1.90%         | (4,702)          | 243,063            | 0.00%          | -                |
| 4950 Strangway Centre  | 404,547            | 435,847            | 424,590            | 4.95%          | 20,043           | 432,039            | 1.75%          | 7,449            |
| <b>Total Expenditures</b>  | <b>9,549,933</b>   | <b>9,671,909</b>   | <b>10,519,277</b>  | <b>10.15%</b>  | <b>969,344</b>   | <b>10,767,037</b>  | <b>2.36%</b>   | <b>247,760</b>   |
| Revenue  |                    |                    |                    |                |                  |                    |                |                  |
| 4500 Parks & Recreation - Administration   | (21,000)           | (480)              | (21,000)           | 0.00%          | -                | (31,000)           | 47.62%         | (10,000)         |
| 4505-4551 General Parks Maintenance  | (206,850)          | (195,960)          | (718,475)          | 247.34%        | (511,625)        | (554,100)          | -22.88%        | 164,375          |
| 4511 Sports Field Maintenance  | (180,000)          | (167,836)          | (180,000)          | 0.00%          | -                | (180,000)          | 0.00%          | -                |
| 4600-4601 Recreational Programs  | (157,000)          | (143,642)          | (151,575)          | -3.46%         | 5,425            | (152,654)          | 0.71%          | (1,079)          |
| 4610 Canada Day  | (50,000)           | (42,252)           | (45,000)           | -10.00%        | 5,000            | (45,000)           | 0.00%          | -                |
| 4611 Bluewater Trails Committee  | -                  | (76,467)           | -                  | -              | -                | -                  | -              | -                |
| 4612 Communities in Bloom  | -                  | (31,144)           | -                  | -              | -                | -                  | -              | -                |
| 4700-4710 Arenas   | (2,608,785)        | (2,558,798)        | (2,475,285)        | -5.12%         | 133,500          | (2,452,785)        | -0.91%         | 22,500           |
| 4715-4716 Pools  | (74,300)           | (75,252)           | (74,300)           | 0.00%          | -                | (74,300)           | 0.00%          | -                |
| 4950 Strangway Centre  | (326,339)          | (344,851)          | (327,450)          | 0.34%          | (1,111)          | (327,450)          | 0.00%          | -                |
| <b>Total Revenue</b>   | <b>(3,624,274)</b> | <b>(3,636,682)</b> | <b>(3,993,085)</b> | <b>10.18%</b>  | <b>(368,811)</b> | <b>(3,817,289)</b> | <b>-4.40%</b>  | <b>175,796</b>   |
| <b>Total Parks &amp; Recreation</b>  | <b>5,925,659</b>   | <b>6,035,227</b>   | <b>6,526,192</b>   | <b>10.13%</b>  | <b>600,533</b>   | <b>6,949,748</b>   | <b>6.49%</b>   | <b>423,556</b>   |
| <b>Community Development Services &amp; Standards</b>  |                    |                    |                    |                |                  |                    |                |                  |
| Expenditures   |                    |                    |                    |                |                  |                    |                |                  |
| 2150 Economic Development  | 181,332            | 158,559            | 170,616            | -5.91%         | (10,716)         | 177,469            | 4.02%          | 6,853            |
| 5005 Planning & Development  | 956,040            | 892,032            | 1,017,911          | 6.47%          | 61,871           | 1,048,325          | 2.99%          | 30,414           |
| 5010 Committee of Adjustment   | 54,600             | 55,464             | 54,600             | 0.00%          | -                | 54,600             | 0.00%          | -                |
| 5020 Building Division   | 721,000            | 721,215            | 721,000            | 0.00%          | -                | 721,000            | 0.00%          | -                |
| 5022 Environmental Advisory Committee  | 5,230              | 4,103              | 3,230              | -38.24%        | (2,000)          | 3,230              | 0.00%          | -                |
| 5025 Heritage Committee  | 12,275             | 12,337             | 6,275              | -48.88%        | (6,000)          | 4,775              | -23.90%        | (1,500)          |
| 5035 By-Law Enforcement  | 1,254,959          | 1,211,584          | 1,304,028          | 3.91%          | 49,069           | 1,336,388          | 2.48%          | 32,360           |
| <b>Total Expenditures</b>  | <b>3,185,436</b>   | <b>3,055,294</b>   | <b>3,277,660</b>   | <b>2.90%</b>   | <b>92,224</b>    | <b>3,345,787</b>   | <b>2.08%</b>   | <b>68,127</b>    |
| Revenue  |                    |                    |                    |                |                  |                    |                |                  |
| 2150 Economic Development  | -                  | (29)               | -                  | -              | -                | -                  | -              | -                |
| 5005 Planning & Development  | (985,421)          | (972,685)          | (1,063,421)        | 7.92%          | (78,000)         | (1,063,421)        | 0.00%          | -                |
| 5010 Committee of Adjustment   | (54,600)           | (52,398)           | (54,600)           | 0.00%          | -                | (54,600)           | 0.00%          | -                |
| 5020 Building Division   | (721,000)          | (721,213)          | (721,000)          | 0.00%          | -                | (721,000)          | 0.00%          | -                |
| 5025 Heritage Committee  | -                  | (4,703)            | -                  | -              | -                | -                  | -              | -                |
| 5035 By-Law Enforcement  | (689,712)          | (637,223)          | (675,150)          | -2.11%         | 14,562           | (674,600)          | -0.08%         | 550              |
| <b>Total Revenue</b>   | <b>(2,450,733)</b> | <b>(2,388,251)</b> | <b>(2,514,171)</b> | <b>2.59%</b>   | <b>(63,438)</b>  | <b>(2,513,621)</b> | <b>-0.02%</b>  | <b>550</b>       |
| <b>Total Community Development Services &amp; Standards</b>                                    | <b>734,703</b>     | <b>667,043</b>     | <b>763,489</b>     | <b>3.92%</b>   | <b>28,786</b>    | <b>832,166</b>     | <b>9.00%</b>   | <b>68,677</b>    |
| <b>Other</b>   |                    |                    |                    |                |                  |                    |                |                  |
| Expenditures   |                    |                    |                    |                |                  |                    |                |                  |
| 5500 Debt Charges  | 3,170,148          | 3,004,351          | 2,708,590          | -14.56%        | (461,558)        | 2,198,538          | -18.83%        | (510,052)        |
| 5515 Unclassified  | 645,514            | 684,846            | 537,792            | -16.69%        | (107,722)        | 431,261            | -19.81%        | (106,531)        |
| 5520 Municipal Grants  | 92,566             | 122,121            | 122,566            | 32.41%         | 30,000           | 122,566            | 0.00%          | -                |
| 5525 Contribution to Boards & Commissions  | 384,483            | 390,316            | 429,305            | 11.66%         | 44,822           | 449,183            | 4.63%          | 19,878           |
| <b>Total Expenditures</b>  | <b>4,292,711</b>   | <b>4,201,634</b>   | <b>3,798,253</b>   | <b>-11.52%</b> | <b>(494,458)</b> | <b>3,201,548</b>   | <b>-15.71%</b> | <b>(596,705)</b> |
| Revenue  |                    |                    |                    |                |                  |                    |                |                  |
| 5500 Debt Charges  | (1,657,707)        | (1,657,707)        | (1,313,907)        | -20.74%        | 343,800          | (832,588)          | -36.63%        | 481,319          |
| 5520 Municipal Grants  | -                  | (30,000)           | -                  | -              | -                | -                  | -              | -                |
| <b>Total Revenue</b>   | <b>(1,657,707)</b> | <b>(1,687,707)</b> | <b>(1,313,907)</b> | <b>-20.74%</b> | <b>343,800</b>   | <b>(832,588)</b>   | <b>-36.63%</b> | <b>481,319</b>   |
| <b>Total Other</b>   | <b>2,635,004</b>   | <b>2,513,927</b>   | <b>2,484,346</b>   | <b>-5.72%</b>  | <b>(150,658)</b> | <b>2,368,960</b>   | <b>-4.64%</b>  | <b>(115,386)</b> |
| <b>Police - approved by Police Service Board; total budget approved by Sarnia City Council</b> |                    |                    |                    |                |                  |                    |                |                  |
| Expenditures   |                    |                    |                    |                |                  |                    |                |                  |
| 2600 Police - Officers   | 17,680,197         | 17,312,498         | 18,262,173         | 3.29%          | 581,976          | 18,815,942         | 3.03%          | 553,769          |
| 2605 Police - Court Security   | 817,487            | 779,277            | 832,265            | 1.81%          | 14,778           | 857,348            | 3.01%          | 25,083           |
| 2610 Police - Communications   | 2,394,496          | 2,289,511          | 2,718,412          | 13.53%         | 323,916          | 2,800,246          | 3.01%          | 81,834           |
| 2615 Police - Civilian   | 2,693,198          | 2,801,598          | 2,844,669          | 5.62%          | 151,471          | 2,930,413          | 3.01%          | 85,744           |
| 2620 Police - Janitorial   | 282,145            | 296,927            | 286,964            | 1.71%          | 4,819            | 295,618            | 3.02%          | 8,654            |
| 2625 Police - Station  | 2,327,773          | 2,535,317          | 2,628,723          | 12.93%         | 300,950          | 2,711,938          | 3.17%          | 83,215           |
| 2630 Police Services Board   | 59,600             | 59,123             | 59,600             | 0.00%          | -                | 61,388             | 3.00%          | 1,788            |
| <b>Total Expenditures</b>  | <b>26,254,896</b>  | <b>26,074,251</b>  | <b>27,632,806</b>  | <b>5.25%</b>   | <b>1,377,910</b> | <b>28,472,893</b>  | <b>3.04%</b>   | <b>840,087</b>   |
| Revenue  |                    |                    |                    |                |                  |                    |                |                  |
| 2600 Police - Officers   | (1,898,224)        | (1,826,040)        | (1,940,338)        | 2.22%          | (42,114)         | (1,998,549)        | 3.00%          | (58,211)         |
| 2610 Police - Communications   | (468,353)          | (468,353)          | (480,653)          | 2.63%          | (12,300)         | (495,072)          | 3.00%          | (14,419)         |
| 2625 Police - Station  | (24,365)           | (36,227)           | (24,365)           | 0.00%          | -                | (25,096)           | 3.00%          | (731)            |
| 2630 Police Services Board   | (10,000)           | (7,955)            | (10,000)           | 0.00%          | -                | (10,300)           | 3.00%          | (300)            |
| <b>Total Revenue</b>   | <b>(2,400,942)</b> | <b>(2,338,575)</b> | <b>(2,455,356)</b> | <b>2.27%</b>   | <b>(54,414)</b>  | <b>(2,529,017)</b> | <b>3.00%</b>   | <b>(73,661)</b>  |
| <b>Total Police</b>  | <b>23,853,954</b>  | <b>23,735,676</b>  | <b>25,177,450</b>  | <b>5.55%</b>   | <b>1,323,496</b> | <b>25,943,876</b>  | <b>3.04%</b>   | <b>766,426</b>   |
| <b>Total Operating Budget (Surplus)/Deficit</b>  | <b>-</b>           | <b>23,239</b>      | <b>-</b>           | <b>-</b>       | <b>-</b>         | <b>-</b>           | <b>-</b>       | <b>-</b>         |

THE CORPORATION OF THE CITY OF SARNIA  
2020 APPROVED OPERATING BUDGET SUMMARY: TAXATION, RATES, EXPENDITURES & REVENUES

2019 Budget   2019 Forecast   2020 Budget   % Change   \$ Change   2021 Budget   % Change   \$ Change

| <b>Transit</b>                                |                    |                    |                    |              |                  |                    |              |                  |
|---|--------------------|--------------------|--------------------|--------------|------------------|--------------------|--------------|------------------|
| <b>Expenditures</b>                           |                    |                    |                    |              |                  |                    |              |                  |
| 1055 Taxation - Transit Area                  | 70,300             | 75,303             | 72,100             | 2.56%        | 1,800            | 158,476            | 119.80%      | 86,376           |
| 3100-3125 Transit                             | 6,438,632          | 6,194,349          | 6,814,057          | 5.83%        | 375,425          | 6,906,065          | 1.35%        | 92,008           |
| <b>Total Expenditures</b>                     | <b>6,508,932</b>   | <b>6,269,652</b>   | <b>6,886,157</b>   | <b>5.80%</b> | <b>377,225</b>   | <b>7,064,541</b>   | <b>2.59%</b> | <b>178,384</b>   |
| <b>Revenue</b>                                |                    |                    |                    |              |                  |                    |              |                  |
| 1055 Taxation - Transit Area                  | (4,005,330)        | (4,003,461)        | (4,269,344)        | 6.59%        | (264,014)        | (4,434,728)        | 3.87%        | (165,384)        |
| 3100-3125 Transit                             | -                  | (11,324)           | -                  |              | -                | -                  |              | -                |
| 3140 Transit Revenue - Operations             | (2,503,602)        | (2,464,059)        | (2,616,813)        | 4.52%        | (113,211)        | (2,629,813)        | 0.50%        | (13,000)         |
| <b>Total Revenue</b>                          | <b>(6,508,932)</b> | <b>(6,478,844)</b> | <b>(6,886,157)</b> | <b>5.80%</b> | <b>(377,225)</b> | <b>(7,064,541)</b> | <b>2.59%</b> | <b>(178,384)</b> |
| <b>Total Transit Budget (Surplus)/Deficit</b> | <b>-</b>           | <b>(209,192)</b>   | <b>-</b>           |              | <b>-</b>         | <b>-</b>           |              | <b>-</b>         |

| <b>Sewer</b>                                |                     |                     |                     |              |                  |                     |              |                  |
|---|---------------------|---------------------|---------------------|--------------|------------------|---------------------|--------------|------------------|
| <b>Expenditures</b>                         |                     |                     |                     |              |                  |                     |              |                  |
| 3500 Sanitary Sewer Maintenance             | 6,559,002           | 6,666,040           | 7,341,395           | 11.93%       | 782,393          | 7,379,055           | 0.51%        | 37,660           |
| 3501 Environmental Services Group           | 1,645,989           | 1,718,373           | 1,918,191           | 16.54%       | 272,202          | 1,953,403           | 1.84%        | 35,212           |
| 3505-3507 Sewage Treatment Plant            | 6,897,850           | 6,745,912           | 6,943,069           | 0.66%        | 45,219           | 6,995,050           | 0.75%        | 51,981           |
| 3510 Sewer - General Administration         | 2,463,906           | 2,461,749           | 2,251,353           | -8.63%       | (212,553)        | 2,311,188           | 2.66%        | 59,835           |
| 3600 Storm Sewer Maintenance                | 885,606             | 865,591             | 720,446             | -18.65%      | (165,160)        | 729,720             | 1.29%        | 9,274            |
| <b>Total Expenditures</b>                   | <b>18,452,353</b>   | <b>18,457,665</b>   | <b>19,174,454</b>   | <b>3.91%</b> | <b>722,101</b>   | <b>19,368,416</b>   | <b>1.01%</b> | <b>193,962</b>   |
| <b>Revenue</b>                              |                     |                     |                     |              |                  |                     |              |                  |
| 3500 Sanitary Sewer Maintenance             | -                   | (4,544)             | (150,000)           |              | (150,000)        | -                   | -100.00%     | 150,000          |
| 3501 Environmental Services Group           | -                   | (3,878)             | (100,000)           |              | (100,000)        | -                   | -100.00%     | 100,000          |
| 3505-3507 Sewage Treatment Plant            | (180,000)           | (182,112)           | (277,652)           | 54.25%       | (97,652)         | (175,000)           | -36.97%      | 102,652          |
| 3590 Sewer Area - Revenue                   | (17,386,747)        | (17,389,888)        | (17,926,356)        | 3.10%        | (539,609)        | (18,463,696)        | 3.00%        | (537,340)        |
| 3600 Storm Sewer Maintenance                | (885,606)           | (865,592)           | (720,446)           | -18.65%      | 165,160          | (729,720)           | 1.29%        | (9,274)          |
| <b>Total Revenue</b>                        | <b>(18,452,353)</b> | <b>(18,446,014)</b> | <b>(19,174,454)</b> | <b>3.91%</b> | <b>(722,101)</b> | <b>(19,368,416)</b> | <b>1.01%</b> | <b>(193,962)</b> |
| <b>Total Sewer Budget (Surplus)/Deficit</b> | <b>-</b>            | <b>11,651</b>       | <b>-</b>            |              | <b>-</b>         | <b>-</b>            |              | <b>-</b>         |

| <b>Water</b>                                |                     |                     |                     |              |                  |                     |              |                  |
|---|---------------------|---------------------|---------------------|--------------|------------------|---------------------|--------------|------------------|
| <b>Expenditures</b>                         |                     |                     |                     |              |                  |                     |              |                  |
| 3700 Water - General Administration         | 7,589,850           | 7,584,872           | 7,392,816           | -2.60%       | (197,034)        | 7,525,597           | 1.80%        | 132,781          |
| 3705 Water - Distribution                   | 9,092,278           | 9,085,688           | 9,607,635           | 5.67%        | 515,357          | 9,722,759           | 1.20%        | 115,124          |
| 3706 Water - Lead Reduction                 | -                   | -                   | 486,075             |              | 486,075          | 488,356             | 0.47%        | 2,281            |
| <b>Total Expenditures</b>                   | <b>16,682,128</b>   | <b>16,670,560</b>   | <b>17,486,526</b>   | <b>4.82%</b> | <b>804,398</b>   | <b>17,736,712</b>   | <b>1.43%</b> | <b>250,186</b>   |
| <b>Revenue</b>                              |                     |                     |                     |              |                  |                     |              |                  |
| 3705 Water - Distribution                   | (120,640)           | (128,664)           | -                   | -100.00%     | 120,640          | -                   |              | -                |
| 3790 Water - Revenue                        | (16,561,488)        | (16,579,514)        | (17,000,451)        | 2.65%        | (438,963)        | (17,248,356)        | 1.46%        | (247,905)        |
| 3706 Water - Lead Reduction                 | -                   | -                   | (486,075)           |              | (486,075)        | (488,356)           | 0.47%        | (2,281)          |
| <b>Total Revenue</b>                        | <b>(16,682,128)</b> | <b>(16,708,178)</b> | <b>(17,486,526)</b> | <b>4.82%</b> | <b>(804,398)</b> | <b>(17,736,712)</b> | <b>1.43%</b> | <b>(250,186)</b> |
| <b>Total Water Budget (Surplus)/Deficit</b> | <b>-</b>            | <b>(37,618)</b>     | <b>-</b>            |              | <b>-</b>         | <b>-</b>            |              | <b>-</b>         |

|   |          |                  |          |  |          |          |  |          |
|---|----------|------------------|----------|--|----------|----------|--|----------|
| <b>Total Operating Budget Summary (Surplus)/Deficit</b> | <b>-</b> | <b>(211,920)</b> | <b>-</b> |  | <b>-</b> | <b>-</b> |  | <b>-</b> |
|---|----------|------------------|----------|--|----------|----------|--|----------|

**Revenues**

- >A positive percentage change represents a decrease to the levy due to a increase in revenue
- >A negative percentage change represents an increase to the levy due to an decrease in revenue

**Expenditures**

- >A positive percentage change represents an increase to the levy due to a increase in expenditures
- >A negative percentage change represents a decrease to the levy due to an decrease in expenditures



THE CORPORATION OF THE CITY OF SARNIA  
2020 APPROVED OPERATING BUDGET SUMMARY - BY DEPARTMENT

|   | 2019 Budget         | 2019 Forecast       | 2020 Budget         | % Change      | \$ Change          | 2021 Budget         | % Change       | \$ Change          |
|---|---------------------|---------------------|---------------------|---------------|--------------------|---------------------|----------------|--------------------|
| <b>Non-Departmental Revenue</b>                   |                     |                     |                     |               |                    |                     |                |                    |
| 1000 Taxation - City                              | (72,575,165)        | (72,574,483)        | (75,294,854)        | 3.75%         | (2,719,689)        | (80,384,732)        | 6.76%          | (5,089,878)        |
| 1065 Other Collections Tax Roll                   | (132,737)           | -                   | -                   | -100.00%      | 132,737            | -                   | -              | -                  |
| 1100 Payments in Lieu - City                      | (1,234,400)         | (1,230,428)         | (1,229,141)         | -0.43%        | 5,259              | (1,229,141)         | 0.00%          | -                  |
| 1200 Ontario Grants - Unconditional               | (1,988,160)         | (1,988,160)         | (3,158,967)         | 58.89%        | (1,170,807)        | (2,279,948)         | -27.83%        | 879,019            |
| 1305 Rents, Concessions & Franchise               | (54,211)            | (43,021)            | (54,211)            | 0.00%         | -                  | (54,211)            | 0.00%          | -                  |
| 1340 Bluewater Power                              | (2,502,700)         | (2,544,524)         | (2,667,729)         | 6.59%         | (165,029)          | (2,717,729)         | 1.87%          | (50,000)           |
| 1350 Other Revenue                                | (1,314,000)         | (2,061,153)         | (1,300,000)         | -1.07%        | 14,000             | (1,200,000)         | -7.69%         | 100,000            |
| <b>Total Non-Departmental Revenue</b>             | <b>(79,801,373)</b> | <b>(80,441,769)</b> | <b>(83,704,902)</b> | <b>4.89%</b>  | <b>(3,903,529)</b> | <b>(87,865,761)</b> | <b>4.97%</b>   | <b>(4,160,859)</b> |
| <b>Corporate</b>                                  |                     |                     |                     |               |                    |                     |                |                    |
| 2000 Mayor & Council                              | 382,358             | 377,119             | 388,718             | 1.66%         | 6,360              | 393,003             | 1.10%          | 4,285              |
| 2001 Chief Administrative Officer                 | 347,194             | 292,712             | 354,633             | 2.14%         | 7,439              | 359,756             | 1.44%          | 5,123              |
| 2010 Human Resources                              | 922,286             | 896,827             | 964,106             | 4.53%         | 41,820             | 971,365             | 0.75%          | 7,259              |
| 2011 Accessibility Advisory Committee             | 5,000               | 6,481               | 5,750               | 15.00%        | 750                | 5,000               | -13.04%        | (750)              |
| 2012 Age Friendly                                 | -                   | -                   | 5,500               | -             | 5,500              | 5,500               | 0.00%          | -                  |
| 2050 City Clerk                                   | 374,746             | 369,640             | 343,735             | -8.28%        | (31,011)           | 367,152             | 6.81%          | 23,417             |
| 2055 UNDRIP Committee                             | 3,000               | 3,090               | 3,000               | 0.00%         | -                  | 3,000               | 0.00%          | -                  |
| 2100 Elections                                    | 65,000              | 66,887              | 101,170             | 55.65%        | 36,170             | 101,170             | 0.00%          | -                  |
| 2490 Corporate Municipal                          | 9,501,205           | 9,515,607           | 10,421,170          | 9.68%         | 919,965            | 11,951,894          | 14.69%         | 1,530,724          |
| <b>Total Corporate</b>                            | <b>11,600,789</b>   | <b>11,528,363</b>   | <b>12,587,782</b>   | <b>8.51%</b>  | <b>986,993</b>     | <b>14,157,840</b>   | <b>12.47%</b>  | <b>1,570,058</b>   |
| <b>Legal &amp; Property Management</b>            |                     |                     |                     |               |                    |                     |                |                    |
| 2005 Legal Services                               | 580,998             | 459,079             | 518,301             | -10.79%       | (62,697)           | 550,974             | 6.30%          | 32,673             |
| 2052 Property Maintenance                         | 838,392             | 854,424             | 864,248             | 3.08%         | 25,856             | 856,479             | -0.90%         | (7,769)            |
| 2065 Sidney Smith & Mission Park Docks            | (100,000)           | (120,935)           | (102,000)           | 2.00%         | (2,000)            | (103,000)           | 0.98%          | (1,000)            |
| 2066 Sarnia Harbour                               | -                   | 1                   | -                   | -             | -                  | -                   | -              | -                  |
| 2070 Ferry Dock Hill Lands                        | (32,000)            | (31,505)            | -                   | -100.00%      | 32,000             | -                   | -              | -                  |
| 4900 Sarnia Public Library                        | 144,919             | 146,287             | 168,919             | 16.56%        | 24,000             | 168,919             | 0.00%          | -                  |
| 4901 Lawrence House                               | 30,651              | 30,061              | 31,650              | 3.26%         | 999                | 31,650              | 0.00%          | -                  |
| 4902 Lambton Mall Rd Library                      | 66,790              | 68,199              | 69,300              | 3.76%         | 2,510              | 69,300              | 0.00%          | -                  |
| 4903 Faithorne House Library                      | 17,104              | 16,986              | 26,104              | 52.62%        | 9,000              | 24,104              | -7.66%         | (2,000)            |
| <b>Total Legal and Properties</b>                 | <b>1,546,854</b>    | <b>1,422,597</b>    | <b>1,576,522</b>    | <b>1.92%</b>  | <b>29,668</b>      | <b>1,598,426</b>    | <b>1.39%</b>   | <b>21,904</b>      |
| <b>Finance</b>                                    |                     |                     |                     |               |                    |                     |                |                    |
| 2020 Accounting                                   | 840,673             | 884,100             | 865,385             | 2.94%         | 24,712             | 1,034,469           | 19.54%         | 169,084            |
| 2021 Tax & Revenue Collections                    | 176,748             | 180,336             | 187,976             | 6.35%         | 11,228             | 197,958             | 5.31%          | 9,982              |
| 2022 Information Technology                       | 1,403,358           | 1,362,931           | 1,478,268           | 5.34%         | 74,910             | 1,546,893           | 4.64%          | 68,625             |
| 2023 Purchasing                                   | 220,415             | 228,245             | 234,105             | 6.21%         | 13,690             | 237,356             | 1.39%          | 3,251              |
| 2024 Customer Service                             | 550,211             | 517,152             | 561,595             | 2.07%         | 11,384             | 583,439             | 3.89%          | 21,844             |
| <b>Total Finance</b>                              | <b>3,191,405</b>    | <b>3,172,764</b>    | <b>3,327,329</b>    | <b>4.26%</b>  | <b>135,924</b>     | <b>3,600,115</b>    | <b>8.20%</b>   | <b>272,786</b>     |
| <b>Fire</b>                                       |                     |                     |                     |               |                    |                     |                |                    |
| 2500 Fire Officers                                | 19,502,317          | 20,299,203          | 20,221,949          | 3.69%         | 719,632            | 20,550,940          | 1.63%          | 328,991            |
| 2550 Fire Stations                                | 163,000             | 181,780             | 170,350             | 4.51%         | 7,350              | 248,050             | 45.61%         | 77,700             |
| <b>Total Fire</b>                                 | <b>19,665,317</b>   | <b>20,480,983</b>   | <b>20,392,299</b>   | <b>3.70%</b>  | <b>726,982</b>     | <b>20,798,990</b>   | <b>1.99%</b>   | <b>406,691</b>     |
| <b>Emergency Measures</b>                         |                     |                     |                     |               |                    |                     |                |                    |
| 2780 Emergency Measures                           | 215,822             | 186,971             | 220,495             | 2.17%         | 183,085            | 183,471             | -16.79%        | (37,024)           |
| <b>Total Emergency Measures</b>                   | <b>215,822</b>      | <b>186,971</b>      | <b>220,495</b>      | <b>2.17%</b>  | <b>4,673</b>       | <b>183,471</b>      | <b>-16.79%</b> | <b>(37,024)</b>    |
| <b>Engineering</b>                                |                     |                     |                     |               |                    |                     |                |                    |
| 3000 Engineering - Administration                 | 74,217              | 56,705              | 85,786              | 15.59%        | 11,569             | 90,055              | 4.98%          | 4,269              |
| 3033 Engineering - Design                         | -                   | -                   | -                   | -             | -                  | -                   | -              | -                  |
| 3034 Engineering - Traffic                        | 634,712             | 700,490             | 646,490             | 1.86%         | 11,778             | 695,536             | 7.59%          | 49,046             |
| 3035 Engineering - Development                    | 246,412             | 237,505             | 229,559             | -6.84%        | (16,853)           | 234,144             | 2.00%          | 4,585              |
| 3036 Engineering - Construction                   | -                   | (1)                 | -                   | -             | -                  | -                   | -              | -                  |
| 3037 Shoreline Protection                         | -                   | 464,474             | -                   | -             | -                  | -                   | -              | -                  |
| 3040 Municipal Drains                             | 229,032             | 228,597             | 229,394             | 0.16%         | 362                | 233,694             | 1.87%          | 4,300              |
| 3300 Street Lighting                              | 1,230,000           | 1,048,950           | 1,090,000           | -11.38%       | (140,000)          | 1,090,000           | 0.00%          | -                  |
| <b>Total Engineering</b>                          | <b>2,414,373</b>    | <b>2,736,720</b>    | <b>2,281,229</b>    | <b>-5.51%</b> | <b>(133,144)</b>   | <b>2,343,429</b>    | <b>2.73%</b>   | <b>62,200</b>      |
| <b>Public Works - Roads &amp; Waste</b>           |                     |                     |                     |               |                    |                     |                |                    |
| 3005 Public Works Administration                  | 276,102             | 300,716             | 312,828             | 13.30%        | 36,726             | 330,749             | 5.73%          | 17,921             |
| 3008 Roads Maintenance - Rural                    | 864,069             | 891,912             | 905,382             | 4.78%         | 41,313             | 1,046,817           | 15.62%         | 141,435            |
| 3009 Streets Maintenance - Concrete               | 687,785             | 689,646             | 771,926             | 12.23%        | 84,141             | 824,815             | 6.85%          | 52,889             |
| 3010 Streets Maintenance - Urban                  | 1,259,631           | 1,242,700           | 1,208,001           | -4.10%        | (51,630)           | 1,299,859           | 7.60%          | 91,858             |
| 3011 Winter Maintenance                           | 1,244,578           | 1,081,303           | 1,194,578           | -4.02%        | (50,000)           | 1,268,748           | 6.21%          | 74,170             |
| 3015 Works Centre                                 | -                   | 1                   | -                   | -             | -                  | -                   | -              | -                  |
| 3020 Vehicle & Equipment Maintenance              | -                   | (2)                 | -                   | -             | -                  | -                   | -              | -                  |
| 3800 Garbage                                      | 1,188,570           | 1,273,605           | 1,342,499           | 12.95%        | 153,929            | 1,605,423           | 19.58%         | 262,924            |
| 3880 Recycling & Compost Collection               | 1,633,199           | 1,663,229           | 1,426,820           | -12.64%       | (206,379)          | 1,484,543           | 4.05%          | 57,723             |
| 3885 Compost Site                                 | -                   | -                   | 328,567             | -             | 328,567            | 338,376             | 2.99%          | 9,809              |
| <b>Total Public Works - Roads &amp; Waste</b>     | <b>7,153,934</b>    | <b>7,143,110</b>    | <b>7,490,601</b>    | <b>4.71%</b>  | <b>336,667</b>     | <b>8,199,330</b>    | <b>9.46%</b>   | <b>708,729</b>     |
| <b>Care-A-Van</b>                                 |                     |                     |                     |               |                    |                     |                |                    |
| 3150 Care-A-Van -Transportation                   | 736,481             | 693,857             | 744,407             | 1.08%         | 7,926              | 752,578             | 1.10%          | 8,171              |
| 3165 Care-A-Van - Vehicle & Equipment Maintenance | 142,651             | 169,641             | 163,119             | 14.35%        | 20,468             | 164,356             | 0.76%          | 1,237              |
| 3170 Care-A-Van - Premises & Plant                | 48,892              | 50,192              | 52,392              | 7.16%         | 3,500              | 52,392              | 0.00%          | -                  |
| 3175 Care-A-Van - Administration                  | 165,734             | 164,169             | 156,449             | -5.60%        | (9,285)            | 159,283             | 1.81%          | 2,834              |
| 3195 Care-A-Van Revenue - Operations              | (230,199)           | (236,232)           | (239,199)           | 3.91%         | (9,000)            | (239,199)           | 0.00%          | -                  |
| <b>Total Care-A-Van</b>                           | <b>863,559</b>      | <b>841,627</b>      | <b>877,168</b>      | <b>1.58%</b>  | <b>13,609</b>      | <b>889,410</b>      | <b>1.40%</b>   | <b>12,242</b>      |

THE CORPORATION OF THE CITY OF SARINIA  
2020 APPROVED OPERATING BUDGET SUMMARY - BY DEPARTMENT

|  | 2019 Budget       | 2019 Forecast     | 2020 Budget       | % Change      | \$ Change        | 2021 Budget       | % Change      | \$ Change        |
|--|-------------------|-------------------|-------------------|---------------|------------------|-------------------|---------------|------------------|
| <b>Parks &amp; Recreation</b>  |                   |                   |                   |               |                  |                   |               |                  |
| 4500 Parks & Recreation - Administration   | 395,828           | 390,995           | 430,144           | 8.67%         | 34,316           | 406,619           | -5.47%        | (23,525)         |
| 4505 Parks - Administration  | 386,465           | 434,731           | 462,347           | 19.63%        | 75,882           | 464,563           | 0.48%         | 2,216            |
| 4510 General Park Maintenance  | 2,287,292         | 2,261,065         | 2,383,026         | 4.19%         | 95,734           | 2,640,579         | 10.81%        | 257,553          |
| 4511 Sports Fields Maintenance   | (88,000)          | (76,429)          | (111,300)         | 26.48%        | (23,300)         | (111,300)         | 0.00%         | -                |
| 4515 Greenhouse & Horticulture   | 494,854           | 461,063           | 494,022           | -0.17%        | (832)            | 497,294           | 0.66%         | 3,272            |
| 4551 Arboriculture   | 673,000           | 670,515           | 775,298           | 15.20%        | 102,298          | 865,738           | 11.67%        | 90,440           |
| 4600 Recreation - Administration   | 410,262           | 407,007           | 453,151           | 10.45%        | 42,889           | 468,087           | 3.30%         | 14,936           |
| 4601 Recreation - Programs   | 75,233            | 41,793            | 81,852            | 8.80%         | 6,619            | 81,852            | 0.00%         | -                |
| 4610 Canada Day  | 40,000            | 40,000            | 45,000            | 12.50%        | 5,000            | 45,000            | 0.00%         | -                |
| 4611 Bluewater Trails Committee  | 22,000            | 17,058            | 22,000            | 0.00%         | -                | 22,000            | 0.00%         | -                |
| 4612 Communities in Bloom  | 1,500             | 1,597             | 1,500             | 0.00%         | -                | 1,500             | 0.00%         | -                |
| 4700 Arenas - Administration   | 281,844           | 320,895           | 325,068           | 15.34%        | 43,224           | 333,536           | 2.60%         | 8,468            |
| 4705 Sarnia Arena  | 257,142           | 234,573           | 261,113           | 1.54%         | 3,971            | 273,738           | 4.84%         | 12,625           |
| 4708 Clearwater Arena  | 537,448           | 553,755           | 548,393           | 2.04%         | 10,945           | 568,577           | 3.68%         | 20,184           |
| 4710 Progressive Auto Sales Arena  | (100,882)         | 18,016            | 88,675            | -187.90%      | 189,557          | 118,613           | 33.76%        | 29,938           |
| 4715 Jackson Pool  | 6,975             | 1,310             | 1,550             | -77.78%       | (5,425)          | 1,550             | 0.00%         | -                |
| 4716 Tecumseh Pool   | 166,490           | 166,287           | 167,213           | 0.43%         | 723              | 167,213           | 0.00%         | -                |
| 4950 Strangway Centre  | 78,208            | 90,996            | 97,140            | 24.21%        | 18,932           | 104,589           | 7.67%         | 7,449            |
| <b>Total Parks &amp; Recreation</b>  | <b>5,925,659</b>  | <b>6,035,227</b>  | <b>6,526,192</b>  | <b>10.13%</b> | <b>600,533</b>   | <b>6,949,748</b>  | <b>6.49%</b>  | <b>423,556</b>   |
| <b>Community Development Services &amp; Standards</b>  |                   |                   |                   |               |                  |                   |               |                  |
| 2150 Economic Development  | 181,332           | 158,530           | 170,616           | -5.91%        | (10,716)         | 177,469           | 4.02%         | 6,853            |
| 5005 Planning & Development  | (29,381)          | (80,653)          | (45,510)          | 54.90%        | (16,129)         | (15,096)          | -66.83%       | 30,414           |
| 5010 Committee of Adjustment   | -                 | 3,066             | -                 | -             | -                | -                 | -             | -                |
| 5020 Building Division   | -                 | 2                 | -                 | -             | -                | -                 | -             | -                |
| 5022 Environment Advisory Committee  | 5,230             | 4,103             | 3,230             | -38.24%       | (2,000)          | 3,230             | 0.00%         | -                |
| 5025 Heritage Committee  | 12,275            | 7,634             | 6,275             | -48.88%       | (6,000)          | 4,775             | -23.90%       | (1,500)          |
| 5035 By-Law Enforcement  | 565,247           | 574,361           | 628,878           | 11.26%        | 63,631           | 661,788           | 5.23%         | 32,910           |
| <b>Total Community Development Services &amp; Standards</b>                                    | <b>734,703</b>    | <b>667,043</b>    | <b>763,489</b>    | <b>3.92%</b>  | <b>28,786</b>    | <b>832,166</b>    | <b>9.00%</b>  | <b>68,677</b>    |
| <b>Debt Charges &amp; Unclassified Financial</b>   |                   |                   |                   |               |                  |                   |               |                  |
| 5500 Debt Charges  | 1,512,441         | 1,346,644         | 1,394,683         | -7.79%        | (117,758)        | 1,365,950         | -2.06%        | (28,733)         |
| 5515 Unclassified  | 645,514           | 684,846           | 537,792           | -16.69%       | (107,722)        | 431,261           | -19.81%       | (106,531)        |
| 5520 Municipal Grants  | 92,566            | 92,121            | 122,566           | 32.41%        | 30,000           | 122,566           | 0.00%         | -                |
| 5525 Contribution to Boards & Commissions  | 384,483           | 390,316           | 429,305           | 11.66%        | 44,822           | 449,183           | 4.63%         | 19,878           |
| <b>Total Debt Charges &amp; Unclassified Financial</b>   | <b>2,635,004</b>  | <b>2,513,927</b>  | <b>2,484,346</b>  | <b>-5.72%</b> | <b>(150,658)</b> | <b>2,368,960</b>  | <b>-4.64%</b> | <b>(115,386)</b> |
| <b>Police - approved by Police Service Board; total budget approved by Sarnia City Council</b> |                   |                   |                   |               |                  |                   |               |                  |
| 2600 Police - Officers   | 15,781,973        | 15,486,458        | 16,321,835        | 3.42%         | 539,862          | 16,817,393        | 3.04%         | 495,558          |
| 2605 Police - Court Security   | 817,487           | 779,277           | 832,265           | 1.81%         | 14,778           | 857,348           | 3.01%         | 25,083           |
| 2610 Police - Communications   | 1,926,143         | 1,821,158         | 2,237,759         | 16.18%        | 311,616          | 2,305,174         | 3.01%         | 67,415           |
| 2615 Police - Civilian   | 2,693,198         | 2,801,598         | 2,844,669         | 5.62%         | 151,471          | 2,930,413         | 3.01%         | 85,744           |
| 2620 Police - Janitorial   | 282,145           | 296,927           | 286,964           | 1.71%         | 4,819            | 295,618           | 3.02%         | 8,654            |
| 2625 Police - Station  | 2,303,408         | 2,499,090         | 2,604,358         | 13.07%        | 300,950          | 2,686,842         | 3.17%         | 82,484           |
| 2630 Police Services Board   | 49,600            | 51,168            | 49,600            | 0.00%         | -                | 51,088            | 3.00%         | 1,488            |
| <b>Total Police Budget</b>   | <b>23,853,954</b> | <b>23,735,676</b> | <b>25,177,450</b> | <b>5.55%</b>  | <b>1,323,496</b> | <b>25,943,876</b> | <b>3.04%</b>  | <b>766,426</b>   |
| <b>Total Operating Budget (Surplus)/Deficit</b>  | <b>-</b>          | <b>23,239</b>     | <b>-</b>          | <b>-</b>      | <b>-</b>         | <b>-</b>          | <b>-</b>      | <b>-</b>         |
| <b>Transit</b>   |                   |                   |                   |               |                  |                   |               |                  |
| 1055 Taxation - Transit Area   | (3,935,030)       | (3,928,158)       | (4,197,244)       | 6.66%         | (262,214)        | (4,276,252)       | 1.88%         | (79,008)         |
| 3100 Transit - Transportation  | 4,057,998         | 3,927,787         | 4,385,987         | 8.08%         | 327,989          | 4,438,966         | 1.21%         | 52,979           |
| 3115 Transit - Vehicle & Equipment Maintenance   | 951,768           | 880,541           | 1,019,651         | 7.13%         | 67,883           | 1,028,209         | 0.84%         | 8,558            |
| 3120 Transit - Premises & Plant  | 291,293           | 277,768           | 241,193           | -17.20%       | (50,100)         | 241,193           | 0.00%         | -                |
| 3125 Transit - General & Administration  | 1,137,573         | 1,096,929         | 1,167,226         | 2.61%         | 29,653           | 1,197,697         | 2.61%         | 30,471           |
| 3140 Transit Revenue - Operations  | (2,503,602)       | (2,464,059)       | (2,616,813)       | 4.52%         | (113,211)        | (2,629,813)       | 0.50%         | (13,000)         |
| <b>Total Transit Budget (Surplus)/Deficit</b>  | <b>-</b>          | <b>(209,192)</b>  | <b>-</b>          | <b>-</b>      | <b>-</b>         | <b>-</b>          | <b>-</b>      | <b>-</b>         |
| <b>Sewer</b>   |                   |                   |                   |               |                  |                   |               |                  |
| 3510 Sewer - General Administration  | 2,463,906         | 2,461,749         | 2,251,353         | -8.63%        | (212,553)        | 2,311,188         | 2.66%         | 59,835           |
| 3590 Sewer Area - Revenue  | (17,386,747)      | (17,389,888)      | (17,926,356)      | 3.10%         | (539,609)        | (18,463,696)      | 3.00%         | (537,340)        |
| 3500 Sanitary Sewer Maintenance  | 6,559,002         | 6,661,496         | 7,191,395         | 9.64%         | 632,393          | 7,379,055         | 2.61%         | 187,660          |
| 3501 Environmental Services Group  | 1,645,989         | 1,714,495         | 1,818,191         | 10.46%        | 172,202          | 1,953,403         | 7.44%         | 135,212          |
| 3505 Water Pollution Control Centre  | 5,369,507         | 5,306,701         | 5,363,370         | -0.11%        | (6,137)          | 5,504,770         | 2.64%         | 141,400          |
| 3506 Brights Grove Lagoons   | 373,290           | 320,809           | 346,910           | -7.07%        | (26,380)         | 352,894           | 1.72%         | 5,984            |
| 3507 Bio Solids  | 975,053           | 936,290           | 955,137           | -2.04%        | (19,916)         | 962,386           | 0.76%         | 7,249            |
| 3600 Storm Sewer Maintenance   | -                 | (1)               | -                 | -             | -                | -                 | -             | -                |
| <b>Total Sewer Budget (Surplus)/Deficit</b>  | <b>-</b>          | <b>11,651</b>     | <b>-</b>          | <b>-</b>      | <b>-</b>         | <b>-</b>          | <b>-</b>      | <b>-</b>         |
| <b>Water</b>   |                   |                   |                   |               |                  |                   |               |                  |
| 3700 Water - General Administration  | 7,589,850         | 7,584,872         | 7,392,816         | -2.60%        | (197,034)        | 7,525,597         | 1.80%         | 132,781          |
| 3705 Water - Distribution  | 8,971,638         | 8,957,024         | 9,607,635         | 7.09%         | 635,997          | 9,722,759         | 1.20%         | 115,124          |
| 3706 Water - Lead Reduction  | -                 | -                 | -                 | -             | -                | -                 | -             | -                |
| 3790 Water - Revenue   | (16,561,488)      | (16,579,514)      | (17,000,451)      | 2.65%         | (438,963)        | (17,248,356)      | 1.46%         | (247,905)        |
| <b>Total Water Budget (Surplus)/Deficit</b>  | <b>-</b>          | <b>(37,618)</b>   | <b>-</b>          | <b>-</b>      | <b>-</b>         | <b>-</b>          | <b>-</b>      | <b>-</b>         |
| <b>Total Operating Budget Summary (Surplus)/Deficit</b>  | <b>-</b>          | <b>(211,920)</b>  | <b>-</b>          | <b>-</b>      | <b>-</b>         | <b>-</b>          | <b>-</b>      | <b>-</b>         |

**Revenues - departments that have a budget in brackets ( )**

>A positive percentage change represents a decrease to the levy due to a increase in revenue

>A negative percentage change represents an increase to the levy due to an decrease in revenue

**Expenditures - departments that do not have a bracket ( ) around budget figures**

>A positive percentage change represents an increase to the levy due to a increase in expenditures

>A negative percentage change represents a decrease to the levy due to an decrease in expenditures



**TOTAL FULL-TIME EQUIVALENT (FTE) STAFF SUMMARY**

|                                     | 2019 Approved |             |             |               | Change |       |       | 2020 Approved |             |             |               | Notes   | Change |    |              | 2021 Draft  |             |               |       | Notes |       |      |  |
|-------------------------------------|---------------|-------------|-------------|---------------|--------|-------|-------|---------------|-------------|-------------|---------------|---|--------|----|--------------|-------------|-------------|---------------|-------|-------|-------|------|--|
|                                     | FT            | PT          | STU         | Total         | FT     | PT    | STU   | FT            | PT          | STU         | Total         |   | FT     | PT | STU          | Total       | FT          | PT            | STU   |       | Total |      |  |
| 2000 Mayor & Council                |               |             |             |               |        |       |       |               |             |             |               |   |        |    |              |             |             |               |       |       |       |      |  |
| 2001 Chief Administrative Office    | 2.00          |             |             | 2.00          |        |       |       | 2.00          |             |             | 2.00          |   |        |    |              |             |             | 2.00          |       |       |       | 2.00 |  |
| 2010 Human Resources                | 7.00          |             | 0.75        | 7.75          |        |       |       | 7.00          |             | 0.75        | 7.75          |   |        |    | 7.00         |             | 0.75        | 7.75          |       |       |       |      |  |
| 2050 City Clerk                     | 5.50          |             | 0.33        | 5.83          | -0.50  |       |       | 5.00          |             | 0.33        | 5.33          | FTE shared with Legal has been fully allocated to Legal   |        |    |              | 5.00        |             | 0.33          | 5.33  |       |       |      |  |
| 2100 Elections                      |               |             |             |               |        |       |       |               |             |             |               |   |        |    |              |             |             |               |       |       |       |      |  |
| <b>Corporate Services Total</b>     | <b>14.50</b>  |             | <b>1.41</b> | <b>15.91</b>  |        |       |       | <b>14.00</b>  |             | <b>1.08</b> | <b>15.08</b>  |   |        |    | <b>14.00</b> |             | <b>1.08</b> | <b>15.08</b>  |       |       |       |      |  |
| 2005 Legal                          | 3.50          |             |             | 3.50          | 0.50   |       |       | 4.00          |             |             | 4.00          | FTE shared with City Clerk has been fully allocated to Legal  |        |    |              | 4.00        |             |               | 4.00  |       |       |      |  |
| 2052 Property                       | 5.00          |             | 0.33        | 5.33          |        |       |       | 5.00          |             | 0.33        | 5.33          |   |        |    | 5.00         |             | 0.33        | 5.33          |       |       |       |      |  |
| 2066 Sarnia Harbour                 |               |             | 0.33        | 0.33          |        |       |       |               |             | 0.33        | 0.33          |   |        |    |              |             | 0.33        | 0.33          |       |       |       |      |  |
| <b>Legal, Property, Risk</b>        | <b>8.50</b>   |             | <b>0.33</b> | <b>8.83</b>   |        |       |       | <b>9.00</b>   |             | <b>0.66</b> | <b>9.66</b>   |   |        |    | <b>9.00</b>  |             | <b>0.66</b> | <b>9.66</b>   |       |       |       |      |  |
| 2020 Accounting                     | 11.00         |             | 0.33        | 11.33         | 1.00   |       |       | 12.00         |             | 0.33        | 12.33         | Addition for Asset Management project management, fully funded through capital                            |        |    |              | 12.00       |             | 0.33          | 12.33 |       |       |      |  |
| 2021 Property Taxation              | 3.00          |             |             | 3.00          |        |       |       | 3.00          |             |             | 3.00          |   |        |    | 3.00         |             |             | 3.00          |       |       |       |      |  |
| 2022 Information Technology         | 9.00          |             | 1.33        | 10.33         |        |       |       | 9.00          |             | 1.33        | 10.33         |   |        |    | 9.00         |             | 1.33        | 10.33         |       |       |       |      |  |
| 2023 Purchasing                     | 2.00          |             |             | 2.00          |        |       |       | 2.00          |             |             | 2.00          |   |        |    | 2.00         |             |             | 2.00          |       |       |       |      |  |
| 2024 Customer Service               | 6.00          |             | 0.33        | 6.33          |        |       |       | 6.00          |             | 0.33        | 6.33          |   |        |    | 6.00         |             | 0.33        | 6.33          |       |       |       |      |  |
| <b>Finance Total</b>                | <b>31.00</b>  |             | <b>1.99</b> | <b>32.99</b>  |        |       |       | <b>32.00</b>  |             | <b>1.99</b> | <b>33.99</b>  |   |        |    | <b>32.00</b> |             | <b>1.99</b> | <b>33.99</b>  |       |       |       |      |  |
| 2500 Fire Services                  | 127.00        | 0.80        |             | 127.80        |        |       |       | 127.00        | 0.80        |             | 127.80        |   |        |    | 127.00       | 0.80        |             | 127.80        |       |       |       |      |  |
| 2780 Emergency Management           | 1.25          |             |             | 1.25          |        |       |       | 1.25          |             |             | 1.25          | Retirement overlap budgeted for 2019 did not occur, 0.25 FTE carried over to 2020                         | -0.25  |    |              | 1.00        |             |               | 1.00  |       |       |      |  |
| 3000 Engineering - Administration   | 2.00          |             |             | 2.00          |        |       |       | 2.00          |             |             | 2.00          |   |        |    | 2.00         |             |             | 2.00          |       |       |       |      |  |
| 3033 Engineering - Design           | 4.50          |             | 1.00        | 5.50          | 1.00   |       |       | 5.50          |             | 1.00        | 6.50          | Additional Engineering Technologist to address workload capacity, fully funded from grant/capital dollars |        |    |              | 5.50        |             | 1.00          | 6.50  |       |       |      |  |
| 3034 Engineering - Traffic          | 1.00          |             |             | 1.00          |        |       |       | 1.00          |             |             | 1.00          |   |        |    | 1.00         |             |             | 1.00          |       |       |       |      |  |
| 3035 Engineering - Development      | 3.00          | 2.00        | 0.33        | 5.33          |        |       |       | 3.00          | 2.00        | 0.33        | 5.33          |   |        |    | 3.00         | 2.00        | 0.33        | 5.33          |       |       |       |      |  |
| 3036 Engineering - Construction     | 4.00          |             | 0.50        | 4.50          | 1.00   |       |       | 5.00          |             | 0.50        | 5.50          | Addition of a Project Manager, fully funded from grant/capital dollars                                    |        |    |              | 5.00        |             | 0.50          | 5.50  |       |       |      |  |
| 3040 Engineering - Municipal Drains | 0.50          |             |             | 0.50          |        |       |       | 0.50          |             |             | 0.50          |   |        |    | 0.50         |             |             | 0.50          |       |       |       |      |  |
| <b>Engineering Total</b>            | <b>15.00</b>  | <b>2.00</b> | <b>1.83</b> | <b>18.83</b>  |        |       |       | <b>17.00</b>  | <b>2.00</b> | <b>1.83</b> | <b>20.83</b>  |   |        |    | <b>17.00</b> | <b>2.00</b> | <b>1.83</b> | <b>20.83</b>  |       |       |       |      |  |
| 3005 Public Works - Administration  | 9.00          | 0.80        |             | 9.80          | -0.67  |       | 0.33  | 8.33          | 0.80        | 0.33        | 9.46          | Re-allocated FTEs within Public Works   |        |    |              | 8.33        | 0.80        | 0.33          | 9.46  |       |       |      |  |
| 3008 Roads Maintenance - Rural      | 5.00          | 1.00        |             | 6.00          | 1.00   | -1.00 |       | 6.00          |             |             | 6.00          | Re-allocated FTEs within Public Works   |        |    |              | 6.00        |             |               | 6.00  |       |       |      |  |
| 3009 Streets Maintenance - Concrete | 5.00          |             |             | 5.00          | 1.00   |       |       | 6.00          |             |             | 6.00          | Re-allocated FTEs within Public Works   |        |    |              | 6.00        |             |               | 6.00  |       |       |      |  |
| 3010 Streets Maintenance - Urban    | 14.00         | 1.00        | 2.33        | 17.33         | -1.00  |       | -0.33 | 13.00         | 1.00        | 2.00        | 16.00         | Re-allocated FTEs within Public Works   |        |    |              | 13.00       | 1.00        | 2.00          | 16.00 |       |       |      |  |
| 3015 Works Centre                   | 11.00         |             |             | 11.00         | -1.00  |       |       | 10.00         |             |             | 10.00         | 1 FTE on accomdation and FTE will be eliminated on retirement in 2019                                     |        |    |              | 10.00       |             |               | 10.00 |       |       |      |  |
| 3500 Sanitary Sewer Maintenance     | 8.00          |             |             | 8.00          |        |       |       | 8.00          |             |             | 8.00          |   |        |    | 8.00         |             |             | 8.00          |       |       |       |      |  |
| 3501 Pump Station Maintenance       | 6.00          |             | 0.33        | 6.33          | 1.00   |       |       | 7.00          |             | 0.33        | 7.33          | Re-allocated FTEs within Public Works   |        |    |              | 7.00        |             | 0.33          | 7.33  |       |       |      |  |
| 3505 Water Pollution Control Centre | 11.00         |             | 1.33        | 12.33         |        |       |       | 11.00         |             | 1.33        | 12.33         |   |        |    | 11.00        |             | 1.33        | 12.33         |       |       |       |      |  |
| 3506 Bright's Grove Lagoons         | 1.00          |             |             | 1.00          |        |       |       | 1.00          |             |             | 1.00          |   |        |    | 1.00         |             |             | 1.00          |       |       |       |      |  |
| 3507 Bio-Solids                     | 3.00          |             |             | 3.00          |        |       |       | 3.00          |             |             | 3.00          |   |        |    | 3.00         |             |             | 3.00          |       |       |       |      |  |
| 3510 Sewer - General Administration | 0.50          |             |             | 0.50          |        |       |       | 0.50          |             |             | 0.50          |   |        |    | 0.50         |             |             | 0.50          |       |       |       |      |  |
| 3600 Storm Sewer Maintenance        | 5.00          | 1.00        | 0.67        | 6.67          | -0.67  | -1.00 | -0.67 | 4.33          |             |             | 4.33          | Re-allocated FTEs within Public Works   |        |    |              | 4.33        |             |               | 4.33  |       |       |      |  |
| 3700 Water - Administration         | 0.50          |             |             | 0.50          |        |       |       | 0.50          |             |             | 0.50          |   |        |    | 0.50         |             |             | 0.50          |       |       |       |      |  |
| 3705 Water - Distribution           | 16.00         | 1.00        | 2.67        | 19.67         | 0.34   | -1.00 | -2.00 | 16.34         |             | 0.67        | 17.01         | Re-allocated FTEs within Public Works   |        |    |              | 16.34       |             | 0.67          | 17.01 |       |       |      |  |
| 3706 Water - Lead Reduction         |               |             |             |               |        | 2.00  | 2.67  |               | 2.00        | 2.67        | 4.67          | Re-allocated FTEs within Public Works   |        |    |              |             | 2.00        | 2.67          | 4.67  |       |       |      |  |
| 3800 Waste Management - Collection  | 0.50          |             |             | 0.50          | -0.17  |       |       | 0.33          |             |             | 0.33          | Re-allocated FTEs within Public Works   |        |    |              | 0.33        |             |               | 0.33  |       |       |      |  |
| 3880 Garbage Recycling              | 1.50          |             | 0.66        | 2.16          | -1.17  |       | -0.66 | 0.33          |             |             | 0.33          | Removed 2019 one-time only 0.33 STU FTE   |        |    |              | 0.33        |             |               | 0.33  |       |       |      |  |
| 3885 Compost Site                   |               |             |             |               | 0.34   | 1.00  | 0.33  | 0.34          | 1.00        | 0.33        | 1.67          | Re-allocated FTEs within Public Works   |        |    |              | 0.34        | 1.00        | 0.33          | 1.67  |       |       |      |  |
| <b>Public Works Total</b>           | <b>97.00</b>  | <b>4.80</b> | <b>7.99</b> | <b>109.79</b> |        |       |       | <b>96.00</b>  | <b>4.80</b> | <b>7.66</b> | <b>108.46</b> |   |        |    | <b>96.00</b> | <b>4.80</b> | <b>7.66</b> | <b>108.46</b> |       |       |       |      |  |

FT - full-time  
PT - includes part-time, contract, seasonal, and temporary labourer positions  
STU - includes students and lifeguards

**TOTAL FULL-TIME EQUIVALENT (FTE) STAFF SUMMARY**

|   | 2019 Approved |              |              |               | Change |      |       | 2020 Approved |              |              |               | Notes  | Change |      |     | 2021 Draft    |              |              |               | Notes   |
|---|---------------|--------------|--------------|---------------|--------|------|-------|---------------|--------------|--------------|---------------|--|--------|------|-----|---------------|--------------|--------------|---------------|---|
|   | FT            | PT           | STU          | Total         | FT     | PT   | STU   | FT            | PT           | STU          | Total         |  | FT     | PT   | STU | Total         |              |              |               |   |
| 3100 Transit Transportation                                 | 30.00         | 4.25         |              | 34.25         | 1.00   | 1.00 |       | 31.00         | 4.25         | 1.00         | 36.25         | Additional Transit Operator to support increased Lambton College routes. Added 1.0 PT FTE to perform bus shelter cleaning.                                   |        |      |     | 31.00         | 4.25         | 1.00         | 36.25         |   |
| 3115 Transit Maintenance                                    | 8.00          | 0.33         |              | 8.33          |        |      |       | 8.00          | 0.33         |              | 8.33          | Of these 8.33 FTEs, 1 FTE is charged to Care-a-Van   |        |      |     | 8.00          | 0.33         |              | 8.33          |   |
| 3125 Transit Administration                                 | 8.00          |              |              | 8.00          |        |      |       | 8.00          |              |              | 8.00          | Of these 8.00 FTEs, 0.40 FTE is charged to Care-a-Van  |        |      |     | 8.00          |              |              | 8.00          |   |
| 3150 C-Van Transportation                                   | 7.00          |              |              | 7.00          |        |      |       | 7.00          |              |              | 7.00          |  |        |      |     | 7.00          |              |              | 7.00          |   |
| 3175 C-Van Administration                                   | 1.00          |              |              | 1.00          |        |      |       | 1.00          |              |              | 1.00          |  |        |      |     | 1.00          |              |              | 1.00          |   |
| <b>Transit Total</b>  | <b>54.00</b>  | <b>4.58</b>  |              | <b>58.58</b>  |        |      |       | <b>55.00</b>  | <b>4.58</b>  | <b>1.00</b>  | <b>60.58</b>  |  |        |      |     | <b>55.00</b>  | <b>4.58</b>  | <b>1.00</b>  | <b>60.58</b>  |   |
| 4500 Parks & Rec - Administration                           | 3.00          |              |              | 3.00          |        |      |       | 3.00          |              |              | 3.00          |  |        |      |     | 3.00          |              |              | 3.00          |   |
| 4505 Parks - Administration                                 | 3.00          |              |              | 3.00          |        |      |       | 3.00          |              |              | 3.00          |  |        |      |     | 3.00          |              |              | 3.00          |   |
| 4510 General Parks Maintenance                              | 7.00          | 8.00         | 8.33         | 23.33         |        | 1.00 |       | 7.00          | 9.00         | 8.33         | 24.33         | Adding an additional 4 weeks to each seasonal worker   |        | 1.50 |     | 7.00          | 10.50        | 8.33         | 25.83         | Adding 2 additional seasonal workers to address increasing property demands |
| 4515 Greenhouse & Horticulture                              | 3.00          | 2.50         | 1.33         | 6.83          |        | 0.37 |       | 3.00          | 2.87         | 1.33         | 7.20          | Adding an additional 4 weeks to each seasonal worker   |        |      |     | 3.00          | 2.87         | 1.33         | 7.20          |   |
| 4551 Arboriculture  | 7.00          | 0.33         |              | 7.33          |        |      |       | 7.00          | 0.33         |              | 7.33          |  |        |      |     | 7.00          | 0.33         |              | 7.33          |   |
| 4600 Recreation - Administration                            | 4.00          |              |              | 4.00          |        |      |       | 4.00          |              |              | 4.00          |  |        |      |     | 4.00          |              |              | 4.00          |   |
| 4601 Recreation - Programs                                  |               | 0.11         | 3.17         | 3.28          |        |      |       |               | 0.11         | 3.17         | 3.28          |  |        |      |     |               | 0.11         | 3.17         | 3.28          |   |
| 4700 Arenas - Administration                                | 2.00          |              |              | 2.00          |        |      |       | 2.00          |              |              | 2.00          |  |        |      |     | 2.00          |              |              | 2.00          |   |
| 4705 Sarnia Arena   | 4.00          | 0.54         |              | 4.54          |        |      |       | 4.00          | 0.54         |              | 4.54          |  |        |      |     | 4.00          | 0.54         |              | 4.54          |   |
| 4708 Clearwater Arena                                       | 10.00         | 0.50         | 0.56         | 11.06         |        | 0.56 | -0.56 | 10.00         | 1.06         |              | 11.06         | STU FTEs are actually PT, corrected  |        |      |     | 10.00         | 1.06         |              | 11.06         |   |
| 4710 Progressive Auto Sales Arena                           | 8.00          | 0.80         |              | 8.80          |        |      |       | 8.00          | 0.80         |              | 8.80          |  |        |      |     | 8.00          | 0.80         |              | 8.80          |   |
| 4716 Cox Youth Centre & Pool                                |               |              | 5.21         | 5.21          |        |      |       |               |              | 5.21         | 5.21          |  |        |      |     |               |              | 5.21         | 5.21          |   |
| 4950 Strangway Centre                                       | 2.00          | 0.33         |              | 2.33          |        | 0.33 |       | 2.00          | 0.67         |              | 2.67          | To right-size the casual labour  |        |      |     | 2.00          | 0.67         |              | 2.67          |   |
| <b>Parks &amp; Rec Total</b>                                | <b>53.00</b>  | <b>13.11</b> | <b>18.60</b> | <b>84.71</b>  |        |      |       | <b>53.00</b>  | <b>15.38</b> | <b>18.04</b> | <b>86.42</b>  |  |        |      |     | <b>53.00</b>  | <b>16.88</b> | <b>18.04</b> | <b>87.92</b>  |   |
| 5005 Planning and Development                               | 9.00          |              | 0.33         | 9.33          | 1.00   |      |       | 10.00         |              | 0.33         | 10.33         | Director's FTE budget is split between three departments, full FTE included here. 1 FTE added for Climate Change Initiative, which is 80% funded by a grant. |        |      |     | 10.00         |              | 0.33         | 10.33         |   |
| 5020 Building Division                                      | 5.00          | 0.46         |              | 5.46          |        |      |       | 5.00          | 0.46         |              | 5.46          |  |        |      |     | 5.00          | 0.46         |              | 5.46          |   |
| 5035 ByLaw Enforcement                                      | 8.00          | 1.04         | 0.67         | 9.71          |        |      |       | 8.00          | 1.04         | 0.67         | 9.71          |  |        |      |     | 8.00          | 1.04         | 0.67         | 9.71          |   |
| 2150 Economic Development                                   | 1.00          |              |              | 1.00          |        |      |       | 1.00          |              |              | 1.00          |  |        |      |     | 1.00          |              |              | 1.00          |   |
| <b>Community Development Services &amp; Standards Total</b> | <b>23.00</b>  | <b>1.50</b>  | <b>1.00</b>  | <b>25.50</b>  |        |      |       | <b>24.00</b>  | <b>1.50</b>  | <b>1.00</b>  | <b>26.50</b>  |  |        |      |     | <b>24.00</b>  | <b>1.50</b>  | <b>1.00</b>  | <b>26.50</b>  |   |
| <b>Total (without Police)</b>                               | <b>424.25</b> | <b>26.79</b> | <b>33.16</b> | <b>484.20</b> |        |      |       | <b>428.25</b> | <b>29.06</b> | <b>33.26</b> | <b>490.57</b> |  |        |      |     | <b>428.00</b> | <b>30.56</b> | <b>33.26</b> | <b>491.82</b> |   |
| 2600 Police - Officers                                      | 111.00        |              |              | 111.00        | 4.00   |      |       | 115.00        |              |              | 115.00        | 4 additional officers have been included in the draft Police budget  |        |      |     | 115.00        |              |              | 115.00        |   |
| 2605 Police - Court Security                                | 5.00          | 2.57         |              | 7.57          |        |      |       | 5.00          | 2.57         |              | 7.57          |  |        |      |     | 5.00          | 2.57         |              | 7.57          |   |
| 2610 Police - Communications                                | 13.00         | 4.49         |              | 17.49         |        |      |       | 13.00         | 4.49         |              | 17.49         |  |        |      |     | 13.00         | 4.49         |              | 17.49         |   |
| 2615 Police - Civilian                                      | 24.00         | 1.72         |              | 25.72         |        |      |       | 24.00         | 1.72         |              | 25.72         |  |        |      |     | 24.00         | 1.72         |              | 25.72         |   |
| 2620 Police - Janitorial                                    | 2.00          | 1.15         |              | 3.15          |        |      |       | 2.00          | 1.15         |              | 3.15          |  |        |      |     | 2.00          | 1.15         |              | 3.15          |   |
| <b>Police Total</b>   | <b>155.00</b> | <b>9.93</b>  |              | <b>164.93</b> |        |      |       | <b>159.00</b> | <b>9.93</b>  |              | <b>168.93</b> |  |        |      |     | <b>159.00</b> | <b>9.93</b>  |              | <b>168.93</b> |   |
| <b>Total (with Police)</b>                                  | <b>579.25</b> | <b>36.72</b> | <b>33.16</b> | <b>649.13</b> |        |      |       | <b>587.25</b> | <b>38.99</b> | <b>33.26</b> | <b>659.50</b> |  |        |      |     | <b>587.00</b> | <b>40.49</b> | <b>33.26</b> | <b>660.75</b> |   |

FT - full-time  
PT - includes part-time, contract, seasonal, and temporary labourer positions  
STU - includes students and lifeguards

# City of Sarnia

## 2020 Approved Operating Budget

### 1000 TAXATION - CITY

| Account                                   | 2019 Budget  | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|--------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                   |              |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00001 GENERAL TAX LEVY                  | (74,287,622) | (74,287,622)  | (74,131,507)     | 979,880              | (3,279,751)                | (76,431,378)         | 2.89%                        | (979,880)              | 591,799              | (4,618,464)                | (81,437,923)      | 6.55%                        |
| 4-00015 PETRO-CHEMICAL AREA               |              |               |                  |                      | (500,000)                  | (500,000)            |                              |                        |                      | (20,000)                   | (520,000)         | 4.00%                        |
| 4-00021 SUPPLEMENTARY TAX LEVY            |              |               |                  |                      | (500,000)                  | (500,000)            |                              |                        |                      |                            | (500,000)         |                              |
| Revenue Total                             | (74,287,622) | (74,287,622)  | (74,131,507)     | 979,880              | (4,279,751)                | (77,431,378)         | 4.23%                        | (979,880)              | 591,799              | (4,638,464)                | (82,457,923)      | 6.49%                        |
| EXPENSES                                  |              |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-00950 ASSESSMENT REDUCTIONS             | 500,000      | 467,605       | 500,000          |                      | (30,000)                   | 470,000              | (6.00%)                      |                        |                      |                            | 470,000           |                              |
| 5-00951 TAX REDUCTIONS                    |              | 31,694        |                  |                      | 30,000                     | 30,000               |                              |                        |                      |                            | 30,000            |                              |
| 5-00970 VACANCY REBATE                    | 250,000      | 244,014       | 250,000          |                      | (83,333)                   | 166,667              | (33.33%)                     |                        |                      | (83,333)                   | 83,334            | (50.00%)                     |
| 5-00975 CHARITY TAX REBATE                | 50,000       | 56,985        | 50,000           |                      | 7,000                      | 57,000               | 14.00%                       |                        |                      |                            | 57,000            |                              |
| 5-00978 HERITAGE REBATE                   | 1,200        | 1,584         | 1,200            |                      | 400                        | 1,600                | 33.33%                       |                        |                      |                            | 1,600             |                              |
| 5-00980 TAX EXEMPTIONS                    | 30,000       | 30,000        | 30,000           |                      |                            | 30,000               |                              |                        |                      |                            | 30,000            |                              |
| 5-05891 BROWNFIELDS TAX INCENTIVE PROGRAM | 281,257      | 281,257       | 281,257          |                      |                            | 281,257              |                              |                        |                      |                            | 281,257           |                              |
| 5-06100 CONTRIBUTION TO RESERVES          | 600,000      | 600,000       | 600,000          |                      | 500,000                    | 1,100,000            | 83.33%                       |                        |                      | 20,000                     | 1,120,000         | 1.82%                        |
| Expense Total                             | 1,712,457    | 1,713,139     | 1,712,457        |                      | 424,067                    | 2,136,524            | 24.76%                       |                        |                      | (63,333)                   | 2,073,191         | (2.96%)                      |
| Net Expense / (Net Revenue)               | (72,575,165) | (72,574,483)  | (72,419,050)     | 979,880              | (3,855,684)                | (75,294,854)         | 3.75%                        | (979,880)              | 591,799              | (4,701,797)                | (80,384,732)      | 6.76%                        |

2020 Notes:

- 4-00015 Special Area Levy - Petro-Chemical Area** - New levy established on the Petro Chemical Area for costs associated with emergency management and other services and assets directly tied to the area; the levy will be transferred to a new reserve to fund capital items required for the Petro Chemical Area; decreased on Budget Deliberation Day December 3, 2019 to \$500,000; offset by increase to **5-06100 Contribution to Reserve**
- 4-00021 Supplementary Tax Levy** - Include budget for supplementary taxes to show the assessment growth impact in the budget and levy impact
- 5-00950 Assessment Reductions** - Re-class approximate amount from budget to **5-00951 Tax Reductions** that relate to tax reductions and not property value assessment reductions for financial reporting purposes; no budget impact
- 5-00951 Tax Reductions** - Budget transferred from **5-00950 Assessment Reductions** for financial reporting purposes; no budget impact
- 5-00970 Vacancy Rebate** - Reduce by 1/3 per year as per direction from County of Lambton (year 1 of 3 phase out)
- 5-00975 Charity Rebate** - Increase to right size based on historical trend
- 5-00978 Heritage Rebate** - Increase to right size based on historical trend
- 5-05891 Brownfields Tax Incentive Program** - \$279,341 budget based on 5 year payment schedule (2016-2021) for a Brownfield Incentive Grant (City Council April 10, 2017); \$1,916 budget amount for current Brownfield agreement ending 2023
- 5-06100 Contribution to Reserve** - Increase to reserve **6625 Petro-Chemical Area Levy**; offset by increase in **4-00015 Special Area Levy - Petro-Chemical Area**

# City of Sarnia

## 2020 Approved Operating Budget

**1000 TAXATION - CITY**

| Source       | 5-06100 Contribution to Reserve | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|---------------------------------|----------------------|----------------------|-------------------|
| 6580         | Tax Stabilization               | 600,000              | 600,000              | 600,000           |
| 6625         | Petro-Chemical Area Levy        | -                    | 500,000              | 520,000           |
| <b>Total</b> |                                 | <b>600,000</b>       | <b>1,100,000</b>     | <b>1,120,000</b>  |

2021 Notes:

**4-00015 Special Area Levy - Petro-Chemical Area** - Increase based on estimated 2% CPI; offset by increase to **5-06100 Contribution to Reserve**

**5-00970 Vacancy Rebate** - Reduce by 1/3 per year as per direction from County of Lambton (year 2 of 3 phase out)

**5-06100 Contribution to Reserve** - Increase to the **6625 Petro-Chemical Area Levy Reserve**; offset by increase in **4-00015 Special Area Levy - Petro-Chemical Area**

# City of Sarnia

## 2020 Approved Operating Budget

### 1065 OTHER COLLECTIONS TAX ROLL

| Account                     | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|-----------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                     |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00045 LOCAL IMPROVEMENTS  | (132,737)      |                  | (132,737)              |                            | 132,737                          |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| Revenue Total               | (132,737)      |                  | (132,737)              |                            | 132,737                          |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| EXPENSES                    |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Expense Total               |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Net Expense / (Net Revenue) | (132,737)      |                  | (132,737)              |                            | 132,737                          |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |

2020 Notes:

**4-00045 Local Improvements** - Budget eliminated as all local improvements collected through taxation have ended



# City of Sarnia

## 2020 Approved Operating Budget

### 1100 PAYMENTS IN LIEU - CITY

| Account                               | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---------------------------------------|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                               |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00150 CANADA                        | (100,000)   | (103,800)     | (100,000)        |                      |                            | (100,000)            |                              |                        |                      |                            | (100,000)         |                              |
| 4-00155 MUNICIPAL TAX ASSISTANCE ACT  | (90,100)    | (85,420)      | (90,100)         |                      | 5,259                      | (84,841)             | (5.84%)                      |                        |                      |                            | (84,841)          |                              |
| 4-00160 HOSPITALS                     | (18,500)    | (18,500)      | (18,500)         |                      |                            | (18,500)             |                              |                        |                      |                            | (18,500)          |                              |
| 4-00165 CORRECTIONAL INSTITUTIONS     | (4,600)     | (4,600)       | (4,600)          |                      |                            | (4,600)              |                              |                        |                      |                            | (4,600)           |                              |
| 4-00170 LAMBTON COLLEGE               | (154,100)   | (154,100)     | (154,100)        |                      |                            | (154,100)            |                              |                        |                      |                            | (154,100)         |                              |
| 4-00175 LAMBTON HOUSING               | (152,500)   | (152,467)     | (152,500)        |                      |                            | (152,500)            |                              |                        |                      |                            | (152,500)         |                              |
| 4-00180 HYDRO ONE                     | (134,600)   | (131,264)     | (134,600)        |                      |                            | (134,600)            |                              |                        |                      |                            | (134,600)         |                              |
| 4-00181 HYDRO ONE - LINEAR PROPERTIES | (31,800)    | (32,176)      | (31,800)         |                      |                            | (31,800)             |                              |                        |                      |                            | (31,800)          |                              |
| 4-00185 LAWSS PILT                    | (96,600)    | (96,982)      | (96,600)         |                      |                            | (96,600)             |                              |                        |                      |                            | (96,600)          |                              |
| 4-00190 PARKING FACILITIES            | (33,500)    | (33,500)      | (33,500)         |                      |                            | (33,500)             |                              |                        |                      |                            | (33,500)          |                              |
| 4-00195 BLUEWATER POWER               | (131,000)   | (131,068)     | (131,000)        |                      |                            | (131,000)            |                              |                        |                      |                            | (131,000)         |                              |
| 4-00200 PETROLIA P.U.C.               | (13,500)    | (12,951)      | (13,500)         |                      |                            | (13,500)             |                              |                        |                      |                            | (13,500)          |                              |
| 4-00205 RAILROADS - LINEAR PROPERTIES | (11,900)    | (11,900)      | (11,900)         |                      |                            | (11,900)             |                              |                        |                      |                            | (11,900)          |                              |
| 4-00210 PUMP STATIONS                 | (261,700)   | (261,700)     | (261,700)        |                      |                            | (261,700)            |                              |                        |                      |                            | (261,700)         |                              |
| Revenue Total                         | (1,234,400) | (1,230,428)   | (1,234,400)      |                      | 5,259                      | (1,229,141)          | (0.43%)                      |                        |                      |                            | (1,229,141)       |                              |
| EXPENSES                              |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Expense Total                         |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Net Expense / (Net Revenue)           | (1,234,400) | (1,230,428)   | (1,234,400)      |                      | 5,259                      | (1,229,141)          | (0.43%)                      |                        |                      |                            | (1,229,141)       |                              |

2020 Notes:

**4-00155 Municipal Tax Assistance Act** - Reduce based on new assessment value

# City of Sarnia

## 2020 Approved Operating Budget

### 1200 ONTARIO GRANTS - UNCONDITIONAL

| Account                          | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|----------------------------------|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                          |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00920 OMPF                     | (1,988,160) | (3,022,300)   | (1,988,160)      |                      | (1,426,940)                | (3,415,100)          | 71.77%                       |                        |                      |                            | (3,415,100)       |                              |
| Revenue Total                    | (1,988,160) | (3,022,300)   | (1,988,160)      |                      | (1,426,940)                | (3,415,100)          | 71.77%                       |                        |                      |                            | (3,415,100)       |                              |
| EXPENSES                         |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-06100 CONTRIBUTION TO RESERVES |             | 1,034,140     |                  |                      | 256,133                    | 256,133              |                              |                        |                      | 879,019                    | 1,135,152         | 343.19%                      |
| Expense Total                    |             | 1,034,140     |                  |                      | 256,133                    | 256,133              |                              |                        |                      | 879,019                    | 1,135,152         | 343.19%                      |
| Net Expense / (Net Revenue)      | (1,988,160) | (1,988,160)   | (1,988,160)      |                      | (1,170,807)                | (3,158,967)          | 58.89%                       |                        |                      | 879,019                    | (2,279,948)       | (27.83%)                     |

2020 Notes:

**4-00920 OMPF** - Increase to funding to be received based on 2020 OMPF allocation (Budget Deliberation Day December 3, 2019)

**5-06100 Contribution to Reserves** - Due to the uncertainty surrounding the OMPF grant, reliance on the grant to fund operations will be phased out by allocating an increasing portion of the grant each year to reserves (Budget Deliberation Day December 3, 2019)

| Source       | 5-06100 Contribution to Reserve | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|---------------------------------|----------------------|----------------------|-------------------|
| 6200         | Capital Reserve                 | 0                    | 256,133              | 1,135,152         |
| <b>Total</b> |                                 | <b>0</b>             | <b>256,133</b>       | <b>1,135,152</b>  |

2021 Notes:

**5-06100 Contribution to Reserves** - Due to the uncertainty surrounding the OMPF grant, reliance on the grant to fund operations will be phased out by allocating an increasing portion of the grant each year to reserves

## City of Sarnia

### 2020 Approved Operating Budget

#### 1305 RENTS, CONCESSIONS & FRANCHISE

| Account                              | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|--------------------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                              |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00081 AREAWAYS                     | (211)          | (211)            | (211)                  |                            |                                  | (211)                      |                                    |                              |                            |                                  | (211)                   |                                    |
| 4-00082 STREET OCCUPANCY             | (10,000)       | (10,051)         | (10,000)               |                            |                                  | (10,000)                   |                                    |                              |                            |                                  | (10,000)                |                                    |
| 4-00083 PIPELINE CROSSING AGREEMENTS | (39,000)       | (27,677)         | (39,000)               |                            |                                  | (39,000)                   |                                    |                              |                            |                                  | (39,000)                |                                    |
| 4-00900 SUNDRY REVENUE               | (5,000)        | (5,082)          | (5,000)                |                            |                                  | (5,000)                    |                                    |                              |                            |                                  | (5,000)                 |                                    |
| Revenue Total                        | (54,211)       | (43,021)         | (54,211)               |                            |                                  | (54,211)                   |                                    |                              |                            |                                  | (54,211)                |                                    |
| EXPENSES                             |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Expense Total                        |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Net Expense / (Net Revenue)          | (54,211)       | (43,021)         | (54,211)               |                            |                                  | (54,211)                   |                                    |                              |                            |                                  | (54,211)                |                                    |

## City of Sarnia

### 2020 Approved Operating Budget

#### 1340 BLUEWATER POWER

| Account                                    | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|--|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                    |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00100 DIVIDEND - BLUEWATER POWER         | (1,376,795)    | (1,376,795)      | (1,376,795)            |                            | (123,205)                        | (1,500,000)                | 8.95%                              |                              |                            | (50,000)                         | (1,550,000)             | 3.33%                              |
| 4-00101 INTEREST ON NOTE - BLUEWATER POWER | (1,125,905)    | (1,167,729)      | (1,125,905)            |                            | (41,824)                         | (1,167,729)                | 3.71%                              |                              |                            |                                  | (1,167,729)             |                                    |
| Revenue Total                              | (2,502,700)    | (2,544,524)      | (2,502,700)            |                            | (165,029)                        | (2,667,729)                | 6.59%                              |                              |                            | (50,000)                         | (2,717,729)             | 1.87%                              |
| EXPENSES                                   |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Expense Total                              |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Net Expense / (Net Revenue)                | (2,502,700)    | (2,544,524)      | (2,502,700)            |                            | (165,029)                        | (2,667,729)                | 6.59%                              |                              |                            | (50,000)                         | (2,717,729)             | 1.87%                              |

2020 Notes:

**4-00100 Dividend - Bluewater Power** - Increase based on historical actual dividends received plus additional \$100,000 increase passed on Budget Deliberation Day December 3, 2019

**4-00101 Interest on Note - Bluewater Power** - Increase based on estimated market rate for promissory note

2021 Notes:

**4-00100 Dividend - Bluewater Power** - Increase based on trend of historical actual dividends received

## City of Sarnia 2020 Approved Operating Budget

### 1350 OTHER REVENUE

| Account  | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|--|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE  |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00102 PENALTY & INTEREST ON TAXES            | (725,000)      | (454,433)        | (725,000)              |                            | 275,000                          | (450,000)                  | (37.93%)                           |                              |                            | 100,000                          | (350,000)               | (22.22%)                           |
| 4-00104 INTEREST ON PAST DUE ACCOUNTS          | (2,000)        | (3,357)          | (2,000)                |                            |                                  | (2,000)                    |                                    |                              |                            |                                  | (2,000)                 |                                    |
| 4-00106 INCOME FROM INVESTMENTS                | (500,000)      | (2,144,037)      | (500,000)              |                            | (1,559,063)                      | (2,059,063)                | 311.81%                            |                              |                            |                                  | (2,059,063)             |                                    |
| 4-00107 HST RECOVERY ON COMMERCIAL ACTIVITIES  | (80,000)       | (80,000)         | (80,000)               |                            |                                  | (80,000)                   |                                    |                              |                            |                                  | (80,000)                |                                    |
| 4-00790 PROVINCE - SLOT MACHINE SHARE          |                |                  |                        |                            | (400,000)                        | (400,000)                  |                                    |                              |                            |                                  | (400,000)               |                                    |
| 4-00900 SUNDRY REVENUE                         | (3,750)        | (7,252)          | (3,750)                |                            | (4,000)                          | (7,750)                    | 106.67%                            |                              |                            |                                  | (7,750)                 |                                    |
| 4-00916 GREEN ENERGY REVENUE                   | (1,250)        | (1,250)          | (1,250)                |                            |                                  | (1,250)                    |                                    |                              |                            |                                  | (1,250)                 |                                    |
| 4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES | (2,000)        | (1,955)          | (2,000)                |                            |                                  | (2,000)                    |                                    |                              |                            |                                  | (2,000)                 |                                    |
| Revenue Total                                  | (1,314,000)    | (2,692,284)      | (1,314,000)            |                            | (1,688,063)                      | (3,002,063)                | 128.47%                            |                              |                            | 100,000                          | (2,902,063)             | (3.33%)                            |
| EXPENSES                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-05708 TRANSFER INTEREST TO RESERVE FUNDS     |                | 631,131          |                        |                            | 1,302,063                        | 1,302,063                  |                                    |                              |                            |                                  | 1,302,063               |                                    |
| 5-06100 CONTRIBUTION TO RESERVES               |                |                  |                        |                            | 400,000                          | 400,000                    |                                    |                              |                            |                                  | 400,000                 |                                    |
| Expense Total                                  |                | 631,131          |                        |                            | 1,702,063                        | 1,702,063                  |                                    |                              |                            |                                  | 1,702,063               |                                    |
| Net Expense / (Net Revenue)                    | (1,314,000)    | (2,061,153)      | (1,314,000)            |                            | 14,000                           | (1,300,000)                | (1.07%)                            |                              |                            | 100,000                          | (1,200,000)             | (7.69%)                            |

2020 Notes:

**4-00102 Penalty & Interest on Taxes** - Decrease due to the success of the PAP program, interest and penalty revenues continue to decrease

**4-00106 Income From Investments** - Increase due to recording the full amount of interest earned on all account balances including reserves which was previously netted in this account; the offsetting transfer to reserves for reserve interest earned will be shown as an expense below **5-05708 Transfer Interest to Reserve Funds**; the interest rate is also higher than previously budgeted for

**4-00790 Province - Slot Machine** - Budget estimated for expected City portion of the OLG slots revenue from Hiawatha; to be offset with transfer to **6200 Capital Reserve** through **5-06100 Contribution to Reserves**

**4-00900 Sundry Revenue** - Increase to right size budget

**5-05708 Transfer Interest to Reserve Fund** - Previously this amount was netted within **4-00106 Income From Investments**; net investment income in operating budget to equal \$500,000 with any net revenue in excess to be applied to **6615 Capital Infrastructure** reserve per approved Reserves Policy (City Council September 9, 2019); amount transferred to reserve reduced by Council by \$257,000 (Budget Deliberation Day December 3, 2019)

**5-06100 Contribution to Reserves** - Transfer estimated slots revenue earned from OLG at Hiawatha slots to **6200 Capital Reserve**



## City of Sarnia

### 2020 Approved Operating Budget

#### 1350 OTHER REVENUE

| Source       | 5-05708 Transfer Interest to Reserves                      | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|--|----------------------|----------------------|-------------------|
| Various      | Various Reserves (interest applied to individual reserves) | 0                    | 650,000              | 650,000           |
| 6615         | Capital Infrastructure (Interest as per Reserves Policy)   | 0                    | 652,063              | 652,063           |
| <b>Total</b> |  | <b>0</b>             | <b>1,302,063</b>     | <b>1,302,063</b>  |

| Source       | 5-05708 Transfer Interest to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|---------------------------------------|----------------------|----------------------|-------------------|
| 6200         | Capital Reserve (Slots Revenue)       | 0                    | 400,000              | 400,000           |
| <b>Total</b> |                                       | <b>0</b>             | <b>400,000</b>       | <b>400,000</b>    |

2021 Notes:

**4-00102 Penalty & Interest on Taxes** - Decrease due to the success of the PAP program, interest and penalty revenues continue to decrease

# City of Sarnia

## 2020 Approved Operating Budget

### 2000 MAYOR & COUNCIL

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00930 COSTS RECOVERED                       |             | (3,445)       |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                 |             | (3,445)       |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01065 COUNCIL SALARIES                      | 266,600     | 268,528       | 266,600          |                      | 3,999                      | 270,599              | 1.50%                        |                        |                      | 4,059                      | 274,658           | 1.50%                        |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 14,075      | 12,426        | 14,075           |                      | 2,361                      | 16,436               | 16.77%                       |                        |                      | 226                        | 16,662            | 1.38%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 7,958       | 5,504         | 7,958            |                      |                            | 7,958                |                              |                        |                      |                            | 7,958             |                              |
| 5-01253 CAR ALLOWANCE                         | 5,755       | 5,628         | 5,755            |                      |                            | 5,755                |                              |                        |                      |                            | 5,755             |                              |
| 5-02104 PHONE                                 | 6,800       | 535           | 6,800            |                      |                            | 6,800                |                              |                        |                      |                            | 6,800             |                              |
| 5-02300 OFFICE EXPENSES                       | 17,400      | 14,838        | 17,400           |                      |                            | 17,400               |                              |                        |                      |                            | 17,400            |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 15,580      | 13,566        | 15,580           |                      |                            | 15,580               |                              |                        |                      |                            | 15,580            |                              |
| 5-02302 ADVERTISING                           | 3,000       | 3,145         | 3,000            |                      |                            | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| 5-02303 POSTAGE                               | 1,400       | 1,472         | 1,400            |                      |                            | 1,400                |                              |                        |                      |                            | 1,400             |                              |
| 5-02310 TRAVEL & ACCOMODATIONS                | 5,000       | 5,095         | 5,000            |                      |                            | 5,000                |                              |                        |                      |                            | 5,000             |                              |
| 5-02311 TRAINING & EDUCATION                  | 12,000      | 12,001        | 12,000           |                      |                            | 12,000               |                              |                        |                      |                            | 12,000            |                              |
| 5-02405 OFFICE EQUIPMENT MAINTENANCE          | 1,390       | 1,258         | 1,390            |                      |                            | 1,390                |                              |                        |                      |                            | 1,390             |                              |
| 5-04008 PROFESSIONAL FEES                     | 10,000      | 9,939         | 10,000           |                      |                            | 10,000               |                              |                        |                      |                            | 10,000            |                              |
| 5-05000 SUNDRY                                | 12,400      | 12,401        | 12,400           |                      |                            | 12,400               |                              |                        |                      |                            | 12,400            |                              |
| 5-05102 MUNICIPAL SOUVENIRS                   | 3,000       | 3,000         | 3,000            |                      |                            | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| 5-05500 REPLACEMENT EQUIPMENT                 |             | 10,781        |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-05505 NEW EQUIPMENT                         |             | 446           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Expense Total                                 | 382,358     | 380,563       | 382,358          |                      | 6,360                      | 388,718              | 1.66%                        |                        |                      | 4,285                      | 393,003           | 1.10%                        |
| Net Expense / (Net Revenue)                   | 382,358     | 377,118       | 382,358          |                      | 6,360                      | 388,718              | 1.66%                        |                        |                      | 4,285                      | 393,003           | 1.10%                        |

## City of Sarnia

### 2020 Approved Operating Budget

#### 2001 CHIEF ADMINISTRATIVE OFFICER

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total                                 |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                              | 263,342        | 215,248          | 263,342                |                            | 2,906                            | 266,248                    | 1.10%                              |                              |                            | 4,233                            | 270,481                 | 1.59%                              |
| 5-01025 SALARIES - OVERTIME                   |                | (138)            |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 50,387         | 45,512           | 50,387                 |                            | 1,672                            | 52,059                     | 3.32%                              |                              |                            | 741                              | 52,800                  | 1.42%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 25,260         | 23,886           | 25,260                 |                            | (2,834)                          | 22,426                     | (11.22%)                           |                              |                            | 149                              | 22,575                  | 0.66%                              |
| 5-01253 CAR ALLOWANCE                         | 1,350          | 1,350            | 1,350                  |                            | 4,400                            | 5,750                      | 325.93%                            |                              |                            |                                  | 5,750                   |                                    |
| 5-02104 PHONE                                 | 1,300          | 1,000            | 1,300                  |                            |                                  | 1,300                      |                                    |                              |                            |                                  | 1,300                   |                                    |
| 5-02300 OFFICE EXPENSES                       | 650            | 627              | 650                    |                            |                                  | 650                        |                                    |                              |                            |                                  | 650                     |                                    |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 575            | 737              | 575                    |                            | 425                              | 1,000                      | 73.91%                             |                              |                            |                                  | 1,000                   |                                    |
| 5-02303 POSTAGE                               | 150            | 95               | 150                    |                            |                                  | 150                        |                                    |                              |                            |                                  | 150                     |                                    |
| 5-02310 TRAVEL & ACCOMODATIONS                | 830            | 845              | 830                    |                            | 370                              | 1,200                      | 44.58%                             |                              |                            |                                  | 1,200                   |                                    |
| 5-02311 TRAINING & EDUCATION                  | 3,350          | 3,214            | 3,350                  |                            | 500                              | 3,850                      | 14.93%                             |                              |                            |                                  | 3,850                   |                                    |
| 5-05500 REPLACEMENT EQUIPMENT                 |                | 336              |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Expense Total                                 | 347,194        | 292,712          | 347,194                |                            | 7,439                            | 354,633                    | 2.14%                              |                              |                            | 5,123                            | 359,756                 | 1.44%                              |
| Net Expense / (Net Revenue)                   | 347,194        | 292,712          | 347,194                |                            | 7,439                            | 354,633                    | 2.14%                              |                              |                            | 5,123                            | 359,756                 | 1.44%                              |

2020 Notes:

**5-01253 Car Allowance** - Increased per Council motion (Budget Deliberation Day December 3, 2019)

**5-02301 Memberships & Subscriptions** - Canadian Association of Municipal Administrators and Ontario Municipal Administrators Association annual subscription fees

## City of Sarnia

### 2020 Approved Operating Budget

#### 2005 LEGAL SERVICES

| Account  | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00301 FEES - MUNICIPAL TAX SALES               | (27,000)    | (35,749)      | (27,000)         | (13,000)             |                            | (40,000)             | 48.15%                       | 13,000                 |                      |                            | (27,000)          | (32.50%)                     |
| 4-00901 OTHER FEES & SERVICE CHARGES             | (23,850)    | (22,873)      | (23,850)         |                      | (6,150)                    | (30,000)             | 25.79%                       |                        |                      |                            | (30,000)          |                              |
| 4-00927 COSTS RECOVERED - EXTERNAL DISBURSEMENTS | (3,000)     | (3,085)       | (3,000)          |                      | (5,200)                    | (8,200)              | 173.33%                      |                        |                      |                            | (8,200)           |                              |
| 4-00939 COSTS RECOVERED - INTERDEPARTMENT        | (17,600)    | (17,600)      | (17,600)         |                      |                            | (17,600)             |                              |                        |                      |                            | (17,600)          |                              |
| Revenue Total                                    | (71,450)    | (79,307)      | (71,450)         | (13,000)             | (11,350)                   | (95,800)             | 34.08%                       | 13,000                 |                      |                            | (82,800)          | (13.57%)                     |
| EXPENSES   |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                                 | 367,354     | 275,044       | 367,354          |                      | 22,229                     | 389,583              | 6.05%                        |                        |                      | 17,391                     | 406,974           | 4.46%                        |
| 5-01025 SALARIES - OVERTIME                      |             | (103)         |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS    | 72,297      | 58,267        | 72,297           |                      | 6,913                      | 79,210               | 9.56%                        |                        |                      | 3,172                      | 82,382            | 4.00%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY        | 40,912      | 31,926        | 40,912           |                      | (654)                      | 40,258               | (1.60%)                      |                        |                      | 610                        | 40,868            | 1.52%                        |
| 5-01253 CAR ALLOWANCE                            | 1,350       | 678           | 1,350            |                      |                            | 1,350                |                              |                        |                      |                            | 1,350             |                              |
| 5-02104 PHONE                                    | 1,400       | 1,220         | 1,400            |                      | 100                        | 1,500                | 7.14%                        |                        |                      |                            | 1,500             |                              |
| 5-02300 OFFICE EXPENSES                          | 5,000       | 5,065         | 5,000            | 1,000                |                            | 6,000                | 20.00%                       | (1,000)                |                      |                            | 5,000             | (16.67%)                     |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS              | 5,000       | 4,698         | 5,000            |                      | 2,500                      | 7,500                | 50.00%                       |                        |                      |                            | 7,500             |                              |
| 5-02302 ADVERTISING                              | 1,500       | 1,425         | 1,500            | 500                  |                            | 2,000                | 33.33%                       | (500)                  |                      |                            | 1,500             | (25.00%)                     |
| 5-02303 POSTAGE                                  | 1,700       | 3,779         | 1,700            |                      |                            | 1,700                |                              |                        |                      |                            | 1,700             |                              |
| 5-02310 TRAVEL & ACCOMODATIONS                   | 1,000       | 1,127         | 1,000            |                      | (1,000)                    |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-02311 TRAINING & EDUCATION                     | 3,500       | 2,564         | 3,500            |                      | 4,000                      | 7,500                | 114.29%                      |                        |                      |                            | 7,500             |                              |
| 5-04001 LEGAL FEES                               | 125,000     | 125,240       | 125,000          |                      | (75,000)                   | 50,000               | (60.00%)                     |                        |                      |                            | 50,000            |                              |
| 5-04004 SURVEY & APPRAISAL FEES                  | 3,000       | 4,365         | 3,000            |                      |                            | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| 5-04910 OTHER PURCHASED SERVICES                 | 4,000       | 3,800         | 4,000            |                      | 1,000                      | 5,000                | 25.00%                       |                        |                      |                            | 5,000             |                              |
| 5-05122 SEARCH & REGISTRATION FEES               | 17,485      | 17,376        | 17,485           |                      | 15                         | 17,500               | 0.09%                        |                        |                      |                            | 17,500            |                              |
| 5-05500 REPLACEMENT EQUIPMENT                    | 1,950       | 1,915         | 1,950            |                      | 50                         | 2,000                | 2.56%                        |                        |                      |                            | 2,000             |                              |
| Expense Total                                    | 652,448     | 538,386       | 652,448          | 1,500                | (39,847)                   | 614,101              | (5.88%)                      | (1,500)                |                      | 21,173                     | 633,774           | 3.20%                        |
| Net Expense / (Net Revenue)                      | 580,998     | 459,079       | 580,998          | (11,500)             | (51,197)                   | 518,301              | (10.79%)                     | 11,500                 |                      | 21,173                     | 550,974           | 6.30%                        |

# City of Sarnia

## 2020 Approved Operating Budget

### 2005 LEGAL SERVICES

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#### 2020 Notes:

- 4-00301 Fees - Municipal Tax Sales** - Increase based on anticipated number of tax sales for 2020
- 4-00901 Other Fees & Service Charges** - Increase based on expected services provided by the legal department
- 4-00927 Costs Recovered - External Disbursements** - Increase based on expected services provided by the legal department
- 5-01### Salaries & Benefits** - Transfer 0.5 FTE from **2050 Clerks** department
- 5-02300 Office Expenses** - Increase due to the increased number of tax sales expected in 2020 which will increase general staff expenses
- 5-02301 Membership & Subscriptions** - Increase for 2 lawyers Law Society of Ontario membership fees plus other annual memberships
- 5-02302 Advertising** - Increase for tax sale advertising; offset by revenue recovered
- 5-02310 Travel & Accommodations** - Transferred to **5-02311 Training & Education**
- 5-02311 Training & Education** - Increase for anticipated training requirements for legal staff
- 5-04001 Legal Fees** - Decrease based on expected need for external legal counsel
- 5-04910 Other Purchased Services** - Increase based on historical actuals; payments to Lambton County for By-Law Prosecutions



# City of Sarnia

## 2020 Approved Operating Budget

### 2010 HUMAN RESOURCES

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00750 PROVINCIAL SUBSIDY                    |                | (51,106)         |                        | (28,800)                   |                                  | (28,800)                   |                                    | 28,800                       |                            |                                  |                         | (100.00%)                          |
| 4-00795 OTHER GRANTS & SUBSIDIES              | (17,470)       | (17,470)         | (17,470)               |                            |                                  | (17,470)                   |                                    |                              |                            |                                  | (17,470)                |                                    |
| 4-00930 COSTS RECOVERED                       | (5,000)        | (24,511)         | (5,000)                |                            |                                  | (5,000)                    |                                    |                              |                            |                                  | (5,000)                 |                                    |
| 4-00939 COSTS RECOVERED - INTERDEPARTMENT     | (146,300)      | (146,300)        | (146,300)              |                            | (4,100)                          | (150,400)                  | 2.80%                              |                              |                            |                                  | (150,400)               |                                    |
| Revenue Total                                 | (168,770)      | (239,387)        | (168,770)              | (28,800)                   | (4,100)                          | (201,670)                  | 19.49%                             | 28,800                       |                            |                                  | (172,870)               | (14.28%)                           |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                              | 661,159        | 667,643          | 661,159                | 35,000                     | 38,112                           | 734,271                    | 11.06%                             | (35,000)                     |                            | 11,117                           | 710,388                 | (3.25%)                            |
| 5-01025 SALARIES - OVERTIME                   |                | 175              |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01030 SALARIES - CASUAL                     | 21,840         | 11,991           | 21,840                 |                            |                                  | 21,840                     |                                    |                              |                            |                                  | 21,840                  |                                    |
| 5-01050 WAGES                                 |                | 32,529           |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 135,830        | 129,803          | 135,830                |                            | 10,535                           | 146,365                    | 7.76%                              |                              |                            | 1,953                            | 148,318                 | 1.33%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 79,277         | 66,514           | 79,277                 |                            | (8,927)                          | 70,350                     | (11.26%)                           |                              |                            | 389                              | 70,739                  | 0.55%                              |
| 5-02104 PHONE                                 | 950            | 782              | 950                    |                            |                                  | 950                        |                                    |                              |                            |                                  | 950                     |                                    |
| 5-02300 OFFICE EXPENSES                       | 2,200          | 3,114            | 2,200                  |                            |                                  | 2,200                      |                                    |                              |                            |                                  | 2,200                   |                                    |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 4,900          | 4,929            | 4,900                  |                            |                                  | 4,900                      |                                    |                              |                            |                                  | 4,900                   |                                    |
| 5-02303 POSTAGE                               | 1,000          | 648              | 1,000                  |                            |                                  | 1,000                      |                                    |                              |                            |                                  | 1,000                   |                                    |
| 5-02310 TRAVEL & ACCOMODATIONS                | 1,400          | 1,351            | 1,400                  |                            |                                  | 1,400                      |                                    |                              |                            |                                  | 1,400                   |                                    |
| 5-02311 TRAINING & EDUCATION                  | 6,400          | 6,479            | 6,400                  |                            |                                  | 6,400                      |                                    |                              |                            |                                  | 6,400                   |                                    |
| 5-02705 PERSONNEL RECRUITMENT                 | 14,000         | 19,369           | 14,000                 |                            |                                  | 14,000                     |                                    |                              |                            |                                  | 14,000                  |                                    |
| 5-04008 PROFESSIONAL FEES                     | 100,000        | 100,100          | 100,000                |                            |                                  | 100,000                    |                                    |                              |                            |                                  | 100,000                 |                                    |
| 5-04910 OTHER PURCHASED SERVICES              | 39,100         | 34,257           | 39,100                 |                            |                                  | 39,100                     |                                    |                              |                            |                                  | 39,100                  |                                    |
| 5-05128 EMPLOYEE ASSISTANCE PROGRAM           | 17,000         | 12,305           | 17,000                 |                            |                                  | 17,000                     |                                    |                              |                            |                                  | 17,000                  |                                    |
| 5-05130 WELLNESS PROGRAM                      | 5,000          | 4,085            | 5,000                  |                            |                                  | 5,000                      |                                    |                              |                            |                                  | 5,000                   |                                    |
| 5-05500 REPLACEMENT EQUIPMENT                 | 1,000          | 1,094            | 1,000                  |                            |                                  | 1,000                      |                                    |                              |                            |                                  | 1,000                   |                                    |
| 5-05626 SPECIAL PROJECTS                      |                | 15,852           |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-05866 AGE FRIENDLY                          |                | 23,192           |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Expense Total                                 | 1,091,056      | 1,136,212        | 1,091,056              | 35,000                     | 39,720                           | 1,165,776                  | 6.85%                              | (35,000)                     |                            | 13,459                           | 1,144,235               | (1.85%)                            |
| Net Expense / (Net Revenue)                   | 922,286        | 896,825          | 922,286                | 6,200                      | 35,620                           | 964,106                    | 4.53%                              | (6,200)                      |                            | 13,459                           | 971,365                 | 0.75%                              |

2020 Notes:

- 4-00750 Provincial Subsidy** - Revenue from the Ontario Active Schools grant which is to offset contract employee costs to implement the program (City Council December 18, 2018; City Council June 17, 2019)
- 4-00939 Costs Recovered - Interdepartmental** - Increase for cost of services performed for Water and Sewer departments; \$8,800 transferred to **2020 Accounting** for time spent by staff on harbour related activities
- 5-01### Salaries & Benefits** - One time increase of 1.0FTE for the contract staff related to the Ontario Active Schools project; offset by portion covered through the grant in **4-00750 Provincial Subsidy**

## City of Sarnia

### 2020 Approved Operating Budget

#### 2011 ACCESSIBILITY ADVISORY COMMITTEE

| Account                        | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|--------------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                        |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total                  |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02300 OFFICE EXPENSES        | 250            | 553              | 250                    |                            |                                  | 250                        |                                    |                              |                            |                                  | 250                     |                                    |
| 5-02302 ADVERTISING            | 500            | 500              | 500                    |                            |                                  | 500                        |                                    |                              |                            |                                  | 500                     |                                    |
| 5-02310 TRAVEL & ACCOMODATIONS | 250            | 410              | 250                    | 750                        |                                  | 1,000                      | 300.00%                            | (750)                        |                            |                                  | 250                     | (75.00%)                           |
| 5-05626 SPECIAL PROJECTS       | 4,000          | 5,018            | 4,000                  |                            |                                  | 4,000                      |                                    |                              |                            |                                  | 4,000                   |                                    |
| Expense Total                  | 5,000          | 6,481            | 5,000                  | 750                        |                                  | 5,750                      | 15.00%                             | (750)                        |                            |                                  | 5,000                   | (13.04%)                           |
| Net Expense / (Net Revenue)    | 5,000          | 6,481            | 5,000                  | 750                        |                                  | 5,750                      | 15.00%                             | (750)                        |                            |                                  | 5,000                   | (13.04%)                           |

2020 Notes:

**5-02310 Travel & Accommodations** - One time increase needed for costs to provide transportation for committee member

## City of Sarnia

### 2020 Approved Operating Budget

#### 2012 AGE FRIENDLY COMMITTEE

| Account                     | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|-----------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                     |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total               |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                    |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02300 OFFICE EXPENSES     |                |                  |                        |                            | 1,000                            | 1,000                      |                                    |                              |                            |                                  | 1,000                   |                                    |
| 5-04040 SNOW REMOVAL        |                |                  |                        |                            | 1,500                            | 1,500                      |                                    |                              |                            |                                  | 1,500                   |                                    |
| 5-05626 SPECIAL PROJECTS    |                |                  |                        |                            | 3,000                            | 3,000                      |                                    |                              |                            |                                  | 3,000                   |                                    |
| Expense Total               |                |                  |                        |                            | 5,500                            | 5,500                      |                                    |                              |                            |                                  | 5,500                   |                                    |
| Net Expense / (Net Revenue) |                |                  |                        |                            | 5,500                            | 5,500                      |                                    |                              |                            |                                  | 5,500                   |                                    |

2020 Notes:

**5-02300 Office Expense** - Budget required for printing of seniors guide

**5-04040 Snow Removal** - Senior snow removal program costs (City Council December 17, 2018)

**5-05626 Special Projects** - Costs related to the Age Friendly Summit

# City of Sarnia

## 2020 Approved Operating Budget

### 2020 ACCOUNTING

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00930 COSTS RECOVERED                       |             | (453)         |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00939 COSTS RECOVERED - INTERDEPARTMENT     | (396,600)   | (396,600)     | (396,600)        |                      | (22,400)                   | (419,000)            | 5.65%                        |                        |                      |                            | (419,000)         |                              |
| 4-06220 CONTRIBUTION FROM RESERVES            |             |               |                  | (136,562)            |                            | (136,562)            |                              | 136,562                |                      |                            |                   | (100.00%)                    |
| Revenue Total                                 | (396,600)   | (397,053)     | (396,600)        | (136,562)            | (22,400)                   | (555,562)            | 40.08%                       | 136,562                |                      |                            | (419,000)         | (24.58%)                     |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 838,891     | 895,752       | 858,891          |                      | 120,660                    | 979,551              | 16.77%                       |                        |                      | 38,934                     | 1,018,485         | 3.97%                        |
| 5-01025 SALARIES - OVERTIME                   |             | 1,901         |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01030 SALARIES - CASUAL                     | 9,164       | 7,975         | 9,164            |                      |                            | 9,164                |                              |                        |                      |                            | 9,164             |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 176,118     | 175,289       | 176,118          |                      | 29,404                     | 205,522              | 16.70%                       |                        |                      | 7,312                      | 212,834           | 3.56%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 118,035     | 108,286       | 118,035          |                      | (1,390)                    | 116,645              | (1.18%)                      |                        |                      | 1,276                      | 117,921           | 1.09%                        |
| 5-01253 CAR ALLOWANCE                         | 1,350       | 1,353         | 1,350            |                      |                            | 1,350                |                              |                        |                      |                            | 1,350             |                              |
| 5-02104 PHONE                                 | 900         | 679           | 900              |                      |                            | 900                  |                              |                        |                      |                            | 900               |                              |
| 5-02300 OFFICE EXPENSES                       | 8,760       | 8,791         | 8,760            |                      |                            | 8,760                |                              |                        |                      |                            | 8,760             |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 6,650       | 5,504         | 6,650            |                      |                            | 6,650                |                              |                        |                      |                            | 6,650             |                              |
| 5-02302 ADVERTISING                           | 630         | 790           | 630              |                      |                            | 630                  |                              |                        |                      |                            | 630               |                              |
| 5-02303 POSTAGE                               | 3,165       | 4,372         | 3,165            |                      |                            | 3,165                |                              |                        |                      |                            | 3,165             |                              |
| 5-02310 TRAVEL & ACCOMODATIONS                | 970         | 1,335         | 970              |                      |                            | 970                  |                              |                        |                      |                            | 970               |                              |
| 5-02311 TRAINING & EDUCATION                  | 14,840      | 12,091        | 14,840           |                      |                            | 14,840               |                              |                        |                      |                            | 14,840            |                              |
| 5-02405 OFFICE EQUIPMENT MAINTENANCE          | 800         |               | 800              |                      |                            | 800                  |                              |                        |                      |                            | 800               |                              |
| 5-04000 AUDIT FEES                            | 49,000      | 49,000        | 49,000           |                      |                            | 49,000               |                              |                        |                      |                            | 49,000            |                              |
| 5-04910 OTHER PURCHASED SERVICES              | 6,000       | 6,000         | 6,000            | 15,000               |                            | 21,000               | 250.00%                      | (15,000)               |                      |                            | 6,000             | (71.43%)                     |
| 5-05500 REPLACEMENT EQUIPMENT                 | 2,000       | 2,035         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| Expense Total                                 | 1,237,273   | 1,281,153     | 1,257,273        | 15,000               | 148,674                    | 1,420,947            | 14.85%                       | (15,000)               |                      | 47,522                     | 1,453,469         | 2.29%                        |
| Net Expense / (Net Revenue)                   | 840,673     | 884,100       | 860,673          | (121,562)            | 126,274                    | 865,385              | 2.94%                        | 121,562                |                      | 47,522                     | 1,034,469         | 19.54%                       |

2020 Notes:

**4-00939 Costs Recovered - Interdepartmental** - Increase based on cost of service to Water and Sewer departments; \$8,800 transferred from **2010 Human Resources** for staff time spent on harbour related activities

**4-06220 Contribution from Reserves** - To offset the cost of adding an Asset Management Project Manager, using the new Asset Management Reserves contribution added in **2490 Corporate Municipal**

**5-01### Salaries & Benefits** - Increase 1.0 FTE for asset management position; offset in 2020 by **4-06220 Contribution from Reserves**

**5-04910 Other Purchased Services** - One time increase required for the development of software integration module between the Payroll and Human Resources softwares

## City of Sarnia

### 2020 Approved Operating Budget

#### 2021 TAX & REVENUE COLLECTIONS

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00300 TAX CERTIFICATES                      | (80,000)       | (79,773)         | (80,000)               |                            |                                  | (80,000)                   |                                    |                              |                            |                                  | (80,000)                |                                    |
| 4-00901 OTHER FEES & SERVICE CHARGES          | (118,945)      | (115,605)        | (118,945)              |                            |                                  | (118,945)                  |                                    |                              |                            |                                  | (118,945)               |                                    |
| Revenue Total                                 | (198,945)      | (195,378)        | (198,945)              |                            |                                  | (198,945)                  |                                    |                              |                            |                                  | (198,945)               |                                    |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                              | 222,074        | 221,958          | 222,074                |                            | 10,476                           | 232,550                    | 4.72%                              |                              |                            | 8,121                            | 240,671                 | 3.49%                              |
| 5-01025 SALARIES - OVERTIME                   |                | 1,320            |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 46,074         | 46,024           | 46,074                 |                            | 3,448                            | 49,522                     | 7.48%                              |                              |                            | 1,576                            | 51,098                  | 3.18%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 31,743         | 29,255           | 31,743                 |                            | (2,696)                          | 29,047                     | (8.49%)                            |                              |                            | 285                              | 29,332                  | 0.98%                              |
| 5-02104 PHONE                                 | 500            | 452              | 500                    |                            |                                  | 500                        |                                    |                              |                            |                                  | 500                     |                                    |
| 5-02300 OFFICE EXPENSES                       | 15,000         | 17,113           | 15,000                 |                            |                                  | 15,000                     |                                    |                              |                            |                                  | 15,000                  |                                    |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 1,700          | 1,453            | 1,700                  |                            |                                  | 1,700                      |                                    |                              |                            |                                  | 1,700                   |                                    |
| 5-02302 ADVERTISING                           | 580            | 521              | 580                    |                            |                                  | 580                        |                                    |                              |                            |                                  | 580                     |                                    |
| 5-02303 POSTAGE                               | 41,500         | 40,964           | 41,500                 |                            |                                  | 41,500                     |                                    |                              |                            |                                  | 41,500                  |                                    |
| 5-02310 TRAVEL & ACCOMODATIONS                |                | 425              |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02311 TRAINING & EDUCATION                  | 4,312          | 4,305            | 4,312                  |                            |                                  | 4,312                      |                                    |                              |                            |                                  | 4,312                   |                                    |
| 5-02405 OFFICE EQUIPMENT MAINTENANCE          | 580            | 890              | 580                    |                            |                                  | 580                        |                                    |                              |                            |                                  | 580                     |                                    |
| 5-04910 OTHER PURCHASED SERVICES              | 10,630         | 10,119           | 10,630                 |                            |                                  | 10,630                     |                                    |                              |                            |                                  | 10,630                  |                                    |
| 5-05500 REPLACEMENT EQUIPMENT                 | 1,000          | 915              | 1,000                  |                            |                                  | 1,000                      |                                    |                              |                            |                                  | 1,000                   |                                    |
| Expense Total                                 | 375,693        | 375,714          | 375,693                |                            | 11,228                           | 386,921                    | 2.99%                              |                              |                            | 9,982                            | 396,903                 | 2.58%                              |
| Net Expense / (Net Revenue)                   | 176,748        | 180,336          | 176,748                |                            | 11,228                           | 187,976                    | 6.35%                              |                              |                            | 9,982                            | 197,958                 | 5.31%                              |



# City of Sarnia

## 2020 Approved Operating Budget

### 2022 INFORMATION TECHNOLOGY

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00903 RENTAL REVENUE                        | (900)       | (900)         | (900)            |                      |                            | (900)                |                              |                        |                      |                            | (900)             |                              |
| 4-00930 COSTS RECOVERED                       | (118,107)   | (659)         | (118,107)        |                      | 108,107                    | (10,000)             | (91.53%)                     |                        |                      |                            | (10,000)          |                              |
| 4-00939 COSTS RECOVERED - INTERDEPARTMENT     | (490,700)   | (490,700)     | (490,700)        |                      | 3,200                      | (487,500)            | (0.65%)                      |                        |                      |                            | (487,500)         |                              |
| Revenue Total                                 | (609,707)   | (492,259)     | (609,707)        |                      | 111,307                    | (498,400)            | (18.26%)                     |                        |                      |                            | (498,400)         |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 714,013     | 687,484       | 714,013          |                      | 13,507                     | 727,520              | 1.89%                        |                        |                      | 31,287                     | 758,807           | 4.30%                        |
| 5-01025 SALARIES - OVERTIME                   | 15,834      | 12,470        | 15,834           |                      |                            | 15,834               |                              |                        |                      |                            | 15,834            |                              |
| 5-01030 SALARIES - CASUAL                     | 43,680      | 22,503        | 43,680           |                      |                            | 43,680               |                              |                        |                      |                            | 43,680            |                              |
| 5-01050 WAGES                                 |             | 9,521         |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01095 CALL DUTY                             | 15,182      | 15,271        | 15,182           |                      |                            | 15,182               |                              |                        |                      |                            | 15,182            |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 155,062     | 153,271       | 155,062          |                      | 6,807                      | 161,869              | 4.39%                        |                        |                      | 6,260                      | 168,129           | 3.87%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 96,998      | 88,437        | 96,998           |                      | (10,065)                   | 86,933               | (10.38%)                     |                        |                      | 1,078                      | 88,011            | 1.24%                        |
| 5-02104 PHONE                                 | 7,200       | 7,001         | 7,200            |                      |                            | 7,200                |                              |                        |                      |                            | 7,200             |                              |
| 5-02112 INTERNET/EMAIL SERVICES               | 5,000       | 3,674         | 5,000            |                      |                            | 5,000                |                              |                        |                      |                            | 5,000             |                              |
| 5-02113 CORPORATE NETWORKING & COMMUNICATIONS | 116,750     | 92,427        | 116,750          |                      |                            | 116,750              |                              |                        |                      |                            | 116,750           |                              |
| 5-02117 SOFTWARE LICENSE & MAINTENANCE FEES   | 521,700     | 524,551       | 521,700          |                      | 66,000                     | 587,700              | 12.65%                       |                        |                      | 30,000                     | 617,700           | 5.10%                        |
| 5-02220 VEHICLE EXPENSE                       | 14,339      | 14,339        | 14,339           |                      | (4,539)                    | 9,800                | (31.65%)                     |                        |                      |                            | 9,800             |                              |
| 5-02300 OFFICE EXPENSES                       | 2,000       | 4,686         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 4,000       | 4,186         | 4,000            |                      |                            | 4,000                |                              |                        |                      |                            | 4,000             |                              |
| 5-02303 POSTAGE                               | 100         | 52            | 100              |                      |                            | 100                  |                              |                        |                      |                            | 100               |                              |
| 5-02310 TRAVEL & ACCOMODATIONS                | 3,000       | 4,018         | 3,000            |                      |                            | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| 5-02311 TRAINING & EDUCATION                  | 12,000      | 11,361        | 12,000           |                      |                            | 12,000               |                              |                        |                      |                            | 12,000            |                              |
| 5-02430 AIR CONDITIONING/HEATING MAINTENANCE  | 1,000       | 502           | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| 5-04910 OTHER PURCHASED SERVICES              | 133,107     | 38,717        | 133,107          |                      | (108,107)                  | 25,000               | (81.22%)                     |                        |                      |                            | 25,000            |                              |
| 5-05500 REPLACEMENT EQUIPMENT                 | 2,100       | 10,720        | 2,100            |                      |                            | 2,100                |                              |                        |                      |                            | 2,100             |                              |
| 5-06100 CONTRIBUTION TO RESERVES              | 150,000     | 150,000       | 150,000          |                      |                            | 150,000              |                              |                        |                      |                            | 150,000           |                              |
| Expense Total                                 | 2,013,065   | 1,855,191     | 2,013,065        |                      | (36,397)                   | 1,976,668            | (1.81%)                      |                        |                      | 68,625                     | 2,045,293         | 3.47%                        |
| Net Expense / (Net Revenue)                   | 1,403,358   | 1,362,932     | 1,403,358        |                      | 74,910                     | 1,478,268            | 5.34%                        |                        |                      | 68,625                     | 1,546,893         | 4.64%                        |

# City of Sarnia

## 2020 Approved Operating Budget

### 2022 INFORMATION TECHNOLOGY

2020 Notes:

- 4-00930 Costs Recovered** - Remove the contract IT position from the budget as no longer required for the Bell project (2018 approved budget; City Council Nov 20, 2017); offset by reduction in **5-04910 Other Purchased Services**.
- 4-00939 Costs Recovered - Interdepartmental** - Decrease based on cost of service provided to the Water and Sewer departments
- 5-02117 Software License & Maintenance** - Increase due to \$20,000 added for the council voting software (City Council Jun 11, 2018; City Council Feb 11, 2019); \$26,000 added for parking ticket system support; \$20,000 added due to various IT related initiatives included in the 2020 budget
- 5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage
- 5-04910 Other Purchased Services** - Decrease as contract IT position no longer required for the Bell Fibre project; offset by reduction in **4-00930 Costs Recovered** (2018 approved budget; City Council Nov 20, 2017)

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6490         | Computer Equipment Replacement   | 150,000              | 150,000              | 150,000           |
| <b>Total</b> |                                  | <b>150,000</b>       | <b>150,000</b>       | <b>150,000</b>    |

2021 Notes:

- 5-02117 Software License & Maintenance** - Increase due to various IT related initiatives expected in the 2021 budget

## City of Sarnia

### 2020 Approved Operating Budget

#### 2023 PURCHASING

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total                                 |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                              | 160,388        | 166,382          | 160,388                |                            | 12,053                           | 172,441                    | 7.51%                              |                              |                            | 2,680                            | 175,121                 | 1.55%                              |
| 5-01025 SALARIES - OVERTIME                   |                | (51)             |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 32,959         | 34,049           | 32,959                 |                            | 3,262                            | 36,221                     | 9.90%                              |                              |                            | 476                              | 36,697                  | 1.31%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 21,633         | 21,757           | 21,633                 |                            | (2,075)                          | 19,558                     | (9.59%)                            |                              |                            | 95                               | 19,653                  | 0.49%                              |
| 5-02104 PHONE                                 | 500            | 605              | 500                    |                            | 60                               | 560                        | 12.00%                             |                              |                            |                                  | 560                     |                                    |
| 5-02300 OFFICE EXPENSES                       | 560            | 555              | 560                    |                            | 190                              | 750                        | 33.93%                             |                              |                            |                                  | 750                     |                                    |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 500            | 404              | 500                    |                            |                                  | 500                        |                                    |                              |                            |                                  | 500                     |                                    |
| 5-02310 TRAVEL & ACCOMODATIONS                | 200            | 1,095            | 200                    |                            |                                  | 200                        |                                    |                              |                            |                                  | 200                     |                                    |
| 5-02311 TRAINING & EDUCATION                  | 2,675          | 2,533            | 2,675                  |                            | 200                              | 2,875                      | 7.48%                              |                              |                            |                                  | 2,875                   |                                    |
| 5-05500 REPLACEMENT EQUIPMENT                 | 1,000          | 915              | 1,000                  |                            |                                  | 1,000                      |                                    |                              |                            |                                  | 1,000                   |                                    |
| Expense Total                                 | 220,415        | 228,244          | 220,415                |                            | 13,690                           | 234,105                    | 6.21%                              |                              |                            | 3,251                            | 237,356                 | 1.39%                              |
| Net Expense / (Net Revenue)                   | 220,415        | 228,244          | 220,415                |                            | 13,690                           | 234,105                    | 6.21%                              |                              |                            | 3,251                            | 237,356                 | 1.39%                              |

## City of Sarnia 2020 Approved Operating Budget

### 2024 CUSTOMER SERVICE

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                 |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 370,769     | 351,605       | 370,769          |                      | 11,743                     | 382,512              | 3.17%                        |                        |                      | 16,761                     | 399,273           | 4.38%                        |
| 5-01025 SALARIES - OVERTIME                   |             | 1,438         |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01050 WAGES                                 | 8,554       | 10,730        | 8,554            |                      |                            | 8,554                |                              |                        |                      |                            | 8,554             |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 78,402      | 72,150        | 78,402           |                      | 4,509                      | 82,911               | 5.75%                        |                        |                      | 3,497                      | 86,408            | 4.22%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 60,948      | 56,033        | 60,948           |                      | (5,868)                    | 55,080               | (9.63%)                      |                        |                      | 586                        | 55,666            | 1.06%                        |
| 5-02104 PHONE                                 | 600         | 484           | 600              |                      | (600)                      |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-02300 OFFICE EXPENSES                       | 4,300       | 4,119         | 4,300            |                      |                            | 4,300                |                              |                        |                      |                            | 4,300             |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 350         | 254           | 350              |                      | 500                        | 850                  | 142.86%                      |                        |                      |                            | 850               |                              |
| 5-02303 POSTAGE                               | 3,165       | 2,350         | 3,165            |                      | (1,000)                    | 2,165                | (31.60%)                     |                        |                      |                            | 2,165             |                              |
| 5-02310 TRAVEL & ACCOMODATIONS                | 530         | 280           | 530              |                      | 600                        | 1,130                | 113.21%                      |                        |                      |                            | 1,130             |                              |
| 5-02311 TRAINING & EDUCATION                  | 8,093       | 4,505         | 8,093            |                      |                            | 8,093                |                              |                        |                      |                            | 8,093             |                              |
| 5-04910 OTHER PURCHASED SERVICES              | 13,500      | 12,233        | 13,500           |                      | 500                        | 14,000               | 3.70%                        |                        |                      |                            | 14,000            |                              |
| 5-05500 REPLACEMENT EQUIPMENT                 | 1,000       | 972           | 1,000            |                      | 1,000                      | 2,000                | 100.00%                      |                        |                      | 1,000                      | 3,000             | 50.00%                       |
| Expense Total                                 | 550,211     | 517,153       | 550,211          |                      | 11,384                     | 561,595              | 2.07%                        |                        |                      | 21,844                     | 583,439           | 3.89%                        |
| Net Expense / (Net Revenue)                   | 550,211     | 517,153       | 550,211          |                      | 11,384                     | 561,595              | 2.07%                        |                        |                      | 21,844                     | 583,439           | 3.89%                        |

2020 Notes:

**5-02301 Memberships & Subscriptions** - Increase to add membership to Ontario Charitable Gaming Association

**5-02303 Postage** - Decrease based on actual postage use and expected 2020 usage

**5-02310 Travel & Accommodations** - Increase required to attend conferences

**5-04910 Other Purchased Services** - Increase to accommodate repairs as needed and to produce internal training modules for customer service training

**5-05500 Equipment Replacement** - Increase required to replace aging office furniture and equipment

2021 Notes:

**5-05500 Replacement Equipment** - Increase required to replace aging office furniture and equipment

# City of Sarnia

## 2020 Approved Operating Budget

### 2050 CITY CLERK

| Account   | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE   |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00322 LICENSE FEES - BUSINESS (EATING ESTMTS) | (30,000)    | (33,591)      | (30,000)         |                      | (3,500)                    | (33,500)             | 11.67%                       |                        |                      |                            | (33,500)          |                              |
| 4-00324 LICENSE FEES - BUSINESS (OTHER)         | (23,970)    | (21,992)      | (23,970)         |                      |                            | (23,970)             |                              |                        |                      |                            | (23,970)          |                              |
| 4-00325 LICENSE FEES - BINGOS                   | (171,000)   | (176,710)     | (171,000)        |                      |                            | (171,000)            |                              |                        |                      |                            | (171,000)         |                              |
| 4-00326 LICENSE FEES - RAFFLES                  | (25,000)    | (22,959)      | (25,000)         |                      |                            | (25,000)             |                              |                        |                      |                            | (25,000)          |                              |
| 4-00327 LICENSE FEES - BREAK-OPEN/OTHER LOTTERY | (1,000)     | (1,336)       | (1,000)          |                      |                            | (1,000)              |                              |                        |                      |                            | (1,000)           |                              |
| 4-00328 COMMISSIONING/NOTARY SERVICES           | (4,000)     | (4,030)       | (4,000)          |                      |                            | (4,000)              |                              |                        |                      |                            | (4,000)           |                              |
| 4-00329 FREEDOM OF INFORMATION                  | (500)       | (371)         | (500)            |                      |                            | (500)                |                              |                        |                      |                            | (500)             |                              |
| 4-00330 LICENSE FEES - MARRIAGE                 | (60,000)    | (61,235)      | (60,000)         |                      | (1,000)                    | (61,000)             | 1.67%                        |                        |                      |                            | (61,000)          |                              |
| 4-00335 DEATH CERTIFICATES                      | (20,375)    | (20,837)      | (20,375)         |                      |                            | (20,375)             |                              |                        |                      |                            | (20,375)          |                              |
| 4-00345 MARRIAGE CEREMONY FEES                  | (12,000)    | (12,309)      | (12,000)         |                      |                            | (12,000)             |                              |                        |                      |                            | (12,000)          |                              |
| 4-00901 OTHER FEES & SERVICE CHARGES            | (1,500)     | (1,585)       | (1,500)          |                      |                            | (1,500)              |                              |                        |                      |                            | (1,500)           |                              |
| Revenue Total                                   | (349,345)   | (356,955)     | (349,345)        |                      | (4,500)                    | (353,845)            | 1.29%                        |                        |                      |                            | (353,845)         |                              |
| EXPENSES  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                                | 471,795     | 481,415       | 471,795          |                      | 5,073                      | 476,868              | 1.08%                        |                        |                      | 19,313                     | 496,181           | 4.05%                        |
| 5-01025 SALARIES - OVERTIME                     |             | (1,571)       |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01030 SALARIES - CASUAL                       | 8,490       | 13,759        | 8,490            |                      |                            | 8,490                |                              |                        |                      |                            | 8,490             |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS   | 96,325      | 94,398        | 96,325           |                      | 2,627                      | 98,952               | 2.73%                        |                        |                      | 3,426                      | 102,378           | 3.46%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY       | 60,580      | 55,422        | 60,580           |                      | (10,711)                   | 49,869               | (17.68%)                     |                        |                      | 678                        | 50,547            | 1.36%                        |
| 5-01253 CAR ALLOWANCE                           | 1,351       | 1,223         | 1,351            |                      |                            | 1,351                |                              |                        |                      |                            | 1,351             |                              |
| 5-02007 RECORDS MANAGEMENT                      | 2,000       | 1,893         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-02104 PHONE                                   | 2,000       | 1,726         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-02223 OTHER LICENSES                          | 20,000      | 19,200        | 20,000           |                      |                            | 20,000               |                              |                        |                      |                            | 20,000            |                              |
| 5-02300 OFFICE EXPENSES                         | 3,000       | 3,163         | 3,000            |                      |                            | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS             | 3,000       | 2,995         | 3,000            |                      |                            | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| 5-02302 ADVERTISING                             | 7,000       | 6,719         | 3,500            |                      |                            | 3,500                | (50.00%)                     |                        |                      |                            | 3,500             |                              |
| 5-02303 POSTAGE                                 | 2,000       | 1,532         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-02310 TRAVEL & ACCOMODATIONS                  | 750         | 886           | 750              |                      |                            | 750                  |                              |                        |                      |                            | 750               |                              |
| 5-02311 TRAINING & EDUCATION                    | 6,500       | 6,612         | 6,500            |                      |                            | 6,500                |                              |                        |                      |                            | 6,500             |                              |
| 5-04910 OTHER PURCHASED SERVICES                | 28,800      | 28,181        | 8,800            |                      |                            | 8,800                | (69.44%)                     |                        |                      |                            | 8,800             |                              |

## City of Sarnia

### 2020 Approved Operating Budget

#### 2050 CITY CLERK

| Account                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|-------------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| 5-05500 REPLACEMENT EQUIPMENT | 2,000          | 1,435            | 2,000                  |                            |                                  | 2,000                      |                                    |                              |                            |                                  | 2,000                   |                                    |
| 5-05505 NEW EQUIPMENT         | 3,000          | 2,250            | 3,000                  |                            |                                  | 3,000                      |                                    |                              |                            |                                  | 3,000                   |                                    |
| 5-05801 CIVIC CORNER          | 5,500          | 5,359            | 5,500                  |                            |                                  | 5,500                      |                                    |                              |                            |                                  | 5,500                   |                                    |
| Expense Total                 | 724,091        | 726,597          | 700,591                |                            | (3,011)                          | 697,580                    | (3.66%)                            |                              |                            | 23,417                           | 720,997                 | 3.36%                              |
| Net Expense / (Net Revenue)   | 374,746        | 369,642          | 351,246                |                            | (7,511)                          | 343,735                    | (8.28%)                            |                              |                            | 23,417                           | 367,152                 | 6.81%                              |

2020 Notes:

**4-00322 License Fees - Business (Eating Establishments)** - Increase based on prior year actual results and consistent number of business licenses to be processed in 2020

**4-00330 License Fees - Marriage** - Increase based on prior year actual results and consistent number of licenses to be processed in 2020

**5-01### Salaries & Benefits** - Transfer 0.5 FTE to **2005 Legal**; decrease is offset with remaining FTE step increases

## City of Sarnia

### 2020 Approved Operating Budget

#### 2055 UNDRIP COMMITTEE

| Account                          | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|----------------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                          |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total                    |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                         |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02300 OFFICE EXPENSES          | 500            | 500              | 500                    |                            |                                  | 500                        |                                    |                              |                            |                                  | 500                     |                                    |
| 5-02302 ADVERTISING              | 500            | 500              | 500                    |                            |                                  | 500                        |                                    |                              |                            |                                  | 500                     |                                    |
| 5-04910 OTHER PURCHASED SERVICES | 1,500          | 1,500            | 1,500                  |                            |                                  | 1,500                      |                                    |                              |                            |                                  | 1,500                   |                                    |
| 5-05626 SPECIAL PROJECTS         | 500            | 590              | 500                    |                            |                                  | 500                        |                                    |                              |                            |                                  | 500                     |                                    |
| Expense Total                    | 3,000          | 3,090            | 3,000                  |                            |                                  | 3,000                      |                                    |                              |                            |                                  | 3,000                   |                                    |
| Net Expense / (Net Revenue)      | 3,000          | 3,090            | 3,000                  |                            |                                  | 3,000                      |                                    |                              |                            |                                  | 3,000                   |                                    |

# City of Sarnia

## 2020 Approved Operating Budget

### 2052 PROPERTY MAINTENANCE & PRINTING

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00930 COSTS RECOVERED                       | (17,000)    | (17,000)      | (17,000)         |                      |                            | (17,000)             |                              |                        |                      |                            | (17,000)          |                              |
| 4-00939 COSTS RECOVERED - INTERDEPARTMENT     | (29,100)    | (29,620)      | (29,100)         |                      |                            | (29,100)             |                              |                        |                      |                            | (29,100)          |                              |
| Revenue Total                                 | (46,100)    | (46,620)      | (46,100)         |                      |                            | (46,100)             |                              |                        |                      |                            | (46,100)          |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 361,152     | 361,961       | 361,152          |                      | 17,175                     | 378,327              | 4.76%                        |                        |                      | 5,892                      | 384,219           | 1.56%                        |
| 5-01025 SALARIES - OVERTIME                   |             | (867)         |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01030 SALARIES - CASUAL                     | 8,490       | 7,412         | 8,490            |                      |                            | 8,490                |                              |                        |                      |                            | 8,490             |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 75,506      | 75,645        | 75,506           |                      | 5,522                      | 81,028               | 7.31%                        |                        |                      | 1,132                      | 82,160            | 1.40%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 52,624      | 52,595        | 52,624           |                      | (4,956)                    | 47,668               | (9.42%)                      |                        |                      | 207                        | 47,875            | 0.43%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 1,900       | 2,031         | 1,900            |                      |                            | 1,900                |                              |                        |                      |                            | 1,900             |                              |
| 5-02101 NATURAL GAS                           | 35,000      | 33,542        | 35,000           |                      |                            | 35,000               |                              |                        |                      |                            | 35,000            |                              |
| 5-02102 ELECTRICITY                           | 93,000      | 93,249        | 93,000           |                      |                            | 93,000               |                              |                        |                      |                            | 93,000            |                              |
| 5-02104 PHONE                                 | 3,000       | 4,314         | 3,000            |                      |                            | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| 5-02120 HYDRO - CONTINUOUS SAFETY SERV        | 28,000      | 27,350        | 28,000           |                      |                            | 28,000               |                              |                        |                      |                            | 28,000            |                              |
| 5-02220 VEHICLE EXPENSE                       | 64,585      | 64,813        | 64,585           |                      | (28,385)                   | 36,200               | (43.95%)                     |                        |                      |                            | 36,200            |                              |
| 5-02300 OFFICE EXPENSES                       | 16,490      | 16,943        | 16,490           |                      |                            | 16,490               |                              |                        |                      |                            | 16,490            |                              |
| 5-02303 POSTAGE                               | 870         | 436           | 870              |                      |                            | 870                  |                              |                        |                      |                            | 870               |                              |
| 5-02311 TRAINING & EDUCATION                  | 1,175       | 1,190         | 1,175            |                      | 5,000                      | 6,175                | 425.53%                      |                        |                      |                            | 6,175             |                              |
| 5-02320 JANITORIAL SUPPLIES                   | 6,500       | 6,576         | 6,500            |                      | 1,500                      | 8,000                | 23.08%                       |                        |                      |                            | 8,000             |                              |
| 5-02388 OVERTIME MEALS                        |             | 151           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02410 EQUIPMENT MAINTENANCE                 | 2,800       | 2,667         | 2,800            |                      |                            | 2,800                |                              |                        |                      |                            | 2,800             |                              |
| 5-02420 BUILDING MAINTENANCE                  | 50,000      | 62,551        | 50,000           | 15,000               | 15,000                     | 80,000               | 60.00%                       | (15,000)               |                      |                            | 65,000            | (18.75%)                     |
| 5-02425 ELEVATOR MAINTENANCE                  | 10,000      | 10,814        | 10,000           |                      |                            | 10,000               |                              |                        |                      |                            | 10,000            |                              |
| 5-02430 AIR CONDITIONING/HEATING MAINTENANCE  | 7,500       | 6,343         | 7,500            |                      |                            | 7,500                |                              |                        |                      |                            | 7,500             |                              |
| 5-02436 CEMETERY MAINTENANCE                  | 3,000       | 2,697         | 3,000            |                      |                            | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| 5-04043 CONTRACT CLEANING                     |             | 2,503         |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-05500 REPLACEMENT EQUIPMENT                 | 1,000       | 4,227         | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| 5-06100 CONTRIBUTION TO RESERVES              | 61,900      | 61,900        | 61,900           |                      |                            | 61,900               |                              |                        |                      |                            | 61,900            |                              |



# City of Sarnia

## 2020 Approved Operating Budget

### 2052 PROPERTY MAINTENANCE & PRINTING

| Account                     | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|-----------------------------|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| Expense Total               | 884,492     | 901,043       | 884,492          | 15,000               | 10,856                     | 910,348              | 2.92%                        | (15,000)               |                      | 7,231                      | 902,579           | (0.85%)                      |
| Net Expense / (Net Revenue) | 838,392     | 854,423       | 838,392          | 15,000               | 10,856                     | 864,248              | 3.08%                        | (15,000)               |                      | 7,231                      | 856,479           | (0.90%)                      |

2020 Notes:

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02311 Training & Education** - Increase budget to establish training program for property maintenance staff

**5-02320 Janitorial Supplies** - Increase based on the cost increase of cleaning supplies

**5-02420 Building Maintenance** - Increase required due to aging buildings and infrastructure

| Source       | 5-06100 Contribution to Reserves  | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|-----------------------------------|----------------------|----------------------|-------------------|
| 6200         | Capital Reserve - Lochiel Kiwanis | 15,000               | 15,000               | 15,000            |
| 6495         | City Hall Building                | 40,000               | 40,000               | 40,000            |
| 6500         | City Hall Printing                | 6,900                | 6,900                | 6,900             |
| <b>Total</b> |                                   | <b>61,900</b>        | <b>61,900</b>        | <b>61,900</b>     |

# City of Sarnia

## 2020 Approved Operating Budget

### 2065 SIDNEY SMITH & MISSION PARK DOCKS

| Account                                   | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                   |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00903 RENTAL REVENUE                    | (60,500)    | (61,031)      | (60,500)         |                      | (2,000)                    | (62,500)             | 3.31%                        |                        |                      | (1,000)                    | (63,500)          | 1.60%                        |
| 4-00911 FEES - SYDNEY SMITH DOCK BERTHAGE | (52,000)    | (52,526)      | (52,000)         |                      |                            | (52,000)             |                              |                        |                      |                            | (52,000)          |                              |
| 4-00912 FEES - BERTHAGE                   | (5,000)     | (3,885)       | (5,000)          |                      |                            | (5,000)              |                              |                        |                      |                            | (5,000)           |                              |
| 4-00914 FEES - HARBOUR USAGE              | (15,000)    | (35,900)      | (15,000)         |                      |                            | (15,000)             |                              |                        |                      |                            | (15,000)          |                              |
| 4-00930 COSTS RECOVERED                   | (3,000)     | (3,000)       | (3,000)          |                      |                            | (3,000)              |                              |                        |                      |                            | (3,000)           |                              |
| Revenue Total                             | (135,500)   | (156,342)     | (135,500)        |                      | (2,000)                    | (137,500)            | 1.48%                        |                        |                      | (1,000)                    | (138,500)         | 0.73%                        |
| EXPENSES                                  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02102 ELECTRICITY                       | 4,500       | 4,511         | 4,500            |                      |                            | 4,500                |                              |                        |                      |                            | 4,500             |                              |
| 5-02431 DOCK MAINTENANCE                  | 4,500       | 4,500         | 4,500            |                      | (4,500)                    |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-02435 GROUNDS MAINTENANCE               | 4,500       | 4,538         | 4,500            |                      | 4,500                      | 9,000                | 100.00%                      |                        |                      |                            | 9,000             |                              |
| 5-04010 MANAGEMENT SERVICES               | 12,000      | 11,858        | 12,000           |                      |                            | 12,000               |                              |                        |                      |                            | 12,000            |                              |
| 5-06100 CONTRIBUTION TO RESERVES          | 10,000      | 10,000        | 10,000           |                      |                            | 10,000               |                              |                        |                      |                            | 10,000            |                              |
| Expense Total                             | 35,500      | 35,407        | 35,500           |                      |                            | 35,500               |                              |                        |                      |                            | 35,500            |                              |
| Net Expense / (Net Revenue)               | (100,000)   | (120,935)     | (100,000)        |                      | (2,000)                    | (102,000)            | 2.00%                        |                        |                      | (1,000)                    | (103,000)         | 0.98%                        |

2020 Notes:

- 4-00903 Rental Revenue** - Increase based on contractual lease agreement estimated 2% CPI increase
- 5-02431 Dock Maintenance** - Transfer budget dollars to **5-02435 Grounds Maintenance** for consistent reporting purposes
- 5-02435 Grounds Maintenance** - Budget transferred from **5-02431 Dock Maintenance** for reporting purposes

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6040         | Federal Harbour Reserve Fund     | 10,000               | 10,000               | 10,000            |
| <b>Total</b> |                                  | <b>10,000</b>        | <b>10,000</b>        | <b>10,000</b>     |

2021 Notes:

- 4-00903 Rental Revenue** - Increase based on contractual lease agreement estimated 2% CPI increase

## City of Sarnia

### 2020 Approved Operating Budget

#### 2066 SARNIA HARBOUR

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00901 OTHER FEES & SERVICE CHARGES          | (26,500)       | (11,040)         | (26,500)               |                            |                                  | (26,500)                   |                                    |                              |                            |                                  | (26,500)                |                                    |
| 4-00903 RENTAL REVENUE                        | (69,000)       | (69,478)         | (69,000)               |                            | (3,500)                          | (72,500)                   | 5.07%                              |                              |                            | (3,600)                          | (76,100)                | 4.97%                              |
| 4-00912 FEES - BERTHAGE                       | (200,000)      | (199,201)        | (200,000)              |                            |                                  | (200,000)                  |                                    |                              |                            |                                  | (200,000)               |                                    |
| 4-00914 FEES - HARBOUR USAGE                  | (65,000)       | (62,785)         | (65,000)               |                            |                                  | (65,000)                   |                                    |                              |                            |                                  | (65,000)                |                                    |
| 4-00915 FEES - WHARFAGE                       | (2,500)        |                  | (2,500)                |                            |                                  | (2,500)                    |                                    |                              |                            |                                  | (2,500)                 |                                    |
| 4-00930 COSTS RECOVERED                       | (5,000)        |                  | (5,000)                |                            |                                  | (5,000)                    |                                    |                              |                            |                                  | (5,000)                 |                                    |
| 4-00936 COSTS RECOVERED - OTHER               | (390,000)      | (390,724)        | (390,000)              |                            |                                  | (390,000)                  |                                    |                              |                            |                                  | (390,000)               |                                    |
| 4-06212 CONTRIB FROM FEDERAL HARBOUR RSV FUND | (286,028)      | (285,271)        | (286,028)              |                            | (5,392)                          | (291,420)                  | 1.89%                              |                              |                            | (1,000)                          | (292,420)               | 0.34%                              |
| Revenue Total                                 | (1,044,028)    | (1,018,499)      | (1,044,028)            |                            | (8,892)                          | (1,052,920)                | 0.85%                              |                              |                            | (4,600)                          | (1,057,520)             | 0.44%                              |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01030 SALARIES - CASUAL                     | 9,776          | 4,888            | 9,776                  |                            |                                  | 9,776                      |                                    |                              |                            |                                  | 9,776                   |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 1,052          | 526              | 1,052                  |                            | 26                               | 1,078                      | 2.47%                              |                              |                            |                                  | 1,078                   |                                    |
| 5-02102 ELECTRICITY                           | 332,000        | 332,194          | 332,000                |                            |                                  | 332,000                    |                                    |                              |                            |                                  | 332,000                 |                                    |
| 5-02103 WATER                                 | 1,500          | 1,301            | 1,500                  |                            |                                  | 1,500                      |                                    |                              |                            |                                  | 1,500                   |                                    |
| 5-02104 PHONE                                 | 200            | 191              | 200                    |                            |                                  | 200                        |                                    |                              |                            |                                  | 200                     |                                    |
| 5-02220 VEHICLE EXPENSE                       | 7,000          | 7,000            | 7,000                  |                            | (7,000)                          |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| 5-02300 OFFICE EXPENSES                       | 2,500          | 1,640            | 2,500                  |                            |                                  | 2,500                      |                                    |                              |                            |                                  | 2,500                   |                                    |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 2,500          | 2,361            | 2,500                  |                            |                                  | 2,500                      |                                    |                              |                            |                                  | 2,500                   |                                    |
| 5-02304 MARKETING                             | 5,000          | 6,501            | 5,000                  |                            |                                  | 5,000                      |                                    |                              |                            |                                  | 5,000                   |                                    |
| 5-02310 TRAVEL & ACCOMODATIONS                | 1,000          | 4,578            | 1,000                  |                            |                                  | 1,000                      |                                    |                              |                            |                                  | 1,000                   |                                    |
| 5-02311 TRAINING & EDUCATION                  |                |                  |                        |                            | 4,500                            | 4,500                      |                                    |                              |                            |                                  | 4,500                   |                                    |
| 5-02400 REPAIRS & MAINTENANCE                 | 93,000         | 72,640           | 93,000                 |                            |                                  | 93,000                     |                                    |                              |                            |                                  | 93,000                  |                                    |
| 5-04000 AUDIT FEES                            | 2,500          | 2,500            | 2,500                  |                            |                                  | 2,500                      |                                    |                              |                            |                                  | 2,500                   |                                    |
| 5-04001 LEGAL FEES                            | 5,000          | 5,000            | 5,000                  |                            |                                  | 5,000                      |                                    |                              |                            |                                  | 5,000                   |                                    |
| 5-04005 INSURANCE                             | 15,000         | 19,055           | 15,000                 |                            | 7,866                            | 22,866                     | 52.44%                             |                              |                            | 1,000                            | 23,866                  | 4.37%                              |
| 5-04008 PROFESSIONAL FEES                     | 40,000         | 29,887           | 40,000                 |                            |                                  | 40,000                     |                                    |                              |                            |                                  | 40,000                  |                                    |
| 5-04010 MANAGEMENT SERVICES                   | 25,000         | 30,174           | 25,000                 |                            |                                  | 25,000                     |                                    |                              |                            |                                  | 25,000                  |                                    |
| 5-04100 SECURITY SERVICES                     | 2,500          | 1,940            | 2,500                  |                            |                                  | 2,500                      |                                    |                              |                            |                                  | 2,500                   |                                    |
| 5-05140 REALTY TAXES                          | 2,500          | 2,500            | 2,500                  |                            |                                  | 2,500                      |                                    |                              |                            |                                  | 2,500                   |                                    |

# City of Sarnia

## 2020 Approved Operating Budget

### 2066 SARNIA HARBOUR

| Account                          | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|----------------------------------|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| 5-05500 REPLACEMENT EQUIPMENT    | 10,000      | 7,624         | 10,000           |                      |                            | 10,000               |                              |                        |                      |                            | 10,000            |                              |
| 5-05650 ALLOCATED ADMINISTRATION | 40,000      | 40,000        | 40,000           |                      |                            | 40,000               |                              |                        |                      |                            | 40,000            |                              |
| 5-06100 CONTRIBUTION TO RESERVES | 446,000     | 446,000       | 446,000          |                      | 3,500                      | 449,500              | 0.78%                        |                        |                      | 3,600                      | 453,100           | 0.80%                        |
| Expense Total                    | 1,044,028   | 1,018,500     | 1,044,028        |                      | 8,892                      | 1,052,920            | 0.85%                        |                        |                      | 4,600                      | 1,057,520         | 0.44%                        |
| Net Expense / (Net Revenue)      |             | 1             |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |

**2066 Sarnia Harbour** is a net zero budget impact department. Net revenues (all revenues other than contribution from reserves, minus recoverable electricity) is transferred to **6365 Sarnia Harbour Reserve**. Net expenses (all expenses other than contribution to reserves, minus electricity recovered through revenue) is offset with a contribution from **6040 Federal Harbour Reserve** as per the 2014 Divestiture Agreement.

2020 Notes:

**4-00903 Rental Revenue** - Increases per contractual lease agreements at the Sarnia Harbour; CPI related increases estimated at 2%

**4-06212 Contribution from Federal Harbour** - Increase to fund the eligible expenses of the harbour from the federal harbour reserve as per the Divestiture Agreement

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02311 Training & Education** - Budget added to train staff on harbour related items

**5-04005 Insurance** - Increase based on estimated premiums

**5-06100 Contribution to Reserve** - Increase based on net revenue from Harbour

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6365         | Sarnia Harbour                   | 446,000              | 449,500              | 453,100           |
| <b>Total</b> |                                  | <b>446,000</b>       | <b>449,500</b>       | <b>453,100</b>    |

2021 Notes:

**4-00903 Rental Revenue** - Increases per contractual lease agreements at the Sarnia Harbour; CPI related increases estimated at 2%

**4-06212 Contribution from Federal Harbour** - Increase to fund the eligible expenses of the harbour from the federal harbour reserve as per the Divestiture Agreement

**5-04005 Insurance** - Increase based on estimated premiums

**5-06100 Contribution to Reserve** - Increase based on net revenue from Harbour

## City of Sarnia

### 2020 Approved Operating Budget

#### 2070 FERRY DOCK HILL LANDS

| Account                          | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|----------------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                          |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00903 RENTAL REVENUE           | (86,000)       | (85,406)         | (86,000)               |                            | 86,000                           |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| 4-00930 COSTS RECOVERED          | (6,500)        | (6,500)          | (6,500)                |                            | 6,500                            |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| Revenue Total                    | (92,500)       | (91,906)         | (92,500)               |                            | 92,500                           |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| EXPENSES                         |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02480 MAINTENANCE              | 5,000          | 4,967            | 5,000                  |                            | (5,000)                          |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| 5-05140 REALTY TAXES             | 25,500         | 25,434           | 25,500                 |                            | (25,500)                         |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| 5-06100 CONTRIBUTION TO RESERVES | 30,000         | 30,000           | 30,000                 |                            | (30,000)                         |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| Expense Total                    | 60,500         | 60,401           | 60,500                 |                            | (60,500)                         |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| Net Expense / (Net Revenue)      | (32,000)       | (31,505)         | (32,000)               |                            | 32,000                           |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |

2020 Notes:

Due to rising water levels, the integrity of the building structure has been compromised and is unsafe to continue occupying. Due to the safety conditions, this building will be demolished in 2020, and as such all operating revenues and expenses have been removed from the budget

## City of Sarnia 2020 Approved Operating Budget

### 2100 ELECTIONS

| Account                          | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|----------------------------------|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                          |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                    |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                         |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02009 ELECTION SUPPLIES        |             | 444           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02104 PHONE                    |             | 466           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02302 ADVERTISING              |             | 977           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-06100 CONTRIBUTION TO RESERVES | 65,000      | 65,000        | 65,000           |                      | 36,170                     | 101,170              | 55.65%                       |                        |                      |                            | 101,170           |                              |
| Expense Total                    | 65,000      | 66,887        | 65,000           |                      | 36,170                     | 101,170              | 55.65%                       |                        |                      |                            | 101,170           |                              |
| Net Expense / (Net Revenue)      | 65,000      | 66,887        | 65,000           |                      | 36,170                     | 101,170              | 55.65%                       |                        |                      |                            | 101,170           |                              |

2020 Notes:

**5-06100 Contribution to Reserve** - Increase to the election reserve needed to fully fund a potential hybrid electronic/paper voting system which has a significantly higher cost than electronic only

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6400         | Election Expenses Reserve        | 65,000               | 101,170              | 101,170           |
| <b>Total</b> |                                  | <b>65,000</b>        | <b>101,170</b>       | <b>101,170</b>    |

## City of Sarnia

### 2020 Approved Operating Budget

#### 2490 CORPORATE MUNICIPAL

| Account                              | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--------------------------------------|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                              |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                        |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                             |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02104 PHONE                        | 40,400      | 40,214        | 40,400           |                      |                            | 40,400               |                              |                        |                      |                            | 40,400            |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS  | 5,950       | 5,894         | 5,950            |                      |                            | 5,950                |                              |                        |                      |                            | 5,950             |                              |
| 5-02311 TRAINING & EDUCATION         | 25,000      | 21,511        | 25,000           |                      |                            | 25,000               |                              |                        |                      |                            | 25,000            |                              |
| 5-04005 INSURANCE                    | 309,311     | 324,906       | 309,311          |                      | 61,862                     | 371,173              | 20.00%                       |                        |                      | 16,239                     | 387,412           | 4.38%                        |
| 5-05104 LONG SERVICE RECOGNITION     | 8,500       | 11,704        | 8,500            |                      |                            | 8,500                |                              |                        |                      |                            | 8,500             |                              |
| 5-05106 VOLUNTEER RECOGNITION        | 3,000       | 2,650         | 3,000            |                      |                            | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| 5-05112 STRATEGIC PLANNING           |             |               |                  |                      | (600,000)                  | (600,000)            |                              |                        |                      |                            | (600,000)         |                              |
| 5-05134 HEALTH & OCCUPATIONAL SAFETY | 1,500       | 1,125         | 1,500            |                      |                            | 1,500                |                              |                        |                      |                            | 1,500             |                              |
| 5-05626 SPECIAL PROJECTS             | 18,250      | 18,309        | 21,250           |                      |                            | 21,250               | 16.44%                       |                        |                      |                            | 21,250            |                              |
| 5-06100 CONTRIBUTION TO RESERVES     | 9,089,294   | 9,089,294     | 9,029,294        |                      | 1,515,103                  | 10,544,397           | 16.01%                       |                        |                      | 1,514,485                  | 12,058,882        | 14.36%                       |
| Expense Total                        | 9,501,205   | 9,515,607     | 9,444,205        |                      | 976,965                    | 10,421,170           | 9.68%                        |                        |                      | 1,530,724                  | 11,951,894        | 14.69%                       |
| Net Expense / (Net Revenue)          | 9,501,205   | 9,515,607     | 9,444,205        |                      | 976,965                    | 10,421,170           | 9.68%                        |                        |                      | 1,530,724                  | 11,951,894        | 14.69%                       |

2020 Notes:

**5-04005 Insurance** - Increase based on estimated 5% increase on 2019 premiums

**5-05112 Strategic Planning** - Savings expected to be found from the service delivery review

**5-06100 Contribution to Reserves** - Increase in retired debt from **5500 Debt Charges** = \$117,758; reduce \$130,000 for the transfer of PASA surcharge revenue from **4710 Progressive Auto Sales Arena**; increase contribution to capital reserve by 2% of prior year tax levy (\$1,485,752) for asset management costs; increase \$41,593 for Self Insurance Reserve contribution (Budget Deliberation Day December 3, 2019)

## City of Sarnia

### 2020 Approved Operating Budget

#### 2490 CORPORATE MUNICIPAL

| Source       | 5-06100 Contribution to Reserves  | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget   |
|--------------|---|----------------------|----------------------|---------------------|
| Various      | Retired Debt  | \$3,952,471          | \$4,070,229          | \$4,098,960         |
| 6200         | Capital Reserve   | \$336,000            | \$276,000            | \$853,300           |
| 6220         | WSIB Reserve - 5 Yr Repayment plan ending in 2020; WSIB Presumptive Claims (Special Meeting Sept. 21, 2015 - \$2.3M to be repaid to WSIB Reserve in the amount of \$460,000 per year with final repayment transferred in 2020)              | \$460,000            | \$460,000            | -                   |
| 6225         | Self Insurance Reserve  | \$445,000            | \$486,593            | \$486,593           |
| 6265         | Airport Reserve   | \$25,000             | \$25,000             | \$25,000            |
| 6200         | Capital Reserve - 5 Yr Repayment plan ending in 2020; Lambton Mall Assessment Appeal ( City Council Oct. 5, 2015 - \$585,000 to be repaid to capital reserve in the amount of \$117,300 each year with final repayment transferred in 2020) | \$117,300            | \$117,300            | -                   |
| 6485         | Energy Management Reserve   | \$303,523            | \$303,523            | \$303,523           |
| 6581         | Operating Contingency Reserve   | \$250,000            | \$250,000            | \$250,000           |
| 6610         | Parks & Recreation Facilities Reserve   | \$250,000            | \$120,000            | \$120,000           |
| 6615         | Capital Infrastructure Reserve  | \$2,850,000          | \$2,850,000          | \$2,850,000         |
| 6615         | Capital Infrastructure Reserve - Asset Management Contribution  | \$0                  | \$1,485,752          | \$2,971,504         |
| 6640         | Accessibility Reserve   | \$100,000            | \$100,000            | \$100,000           |
| <b>Total</b> |   | <b>\$9,089,294</b>   | <b>\$10,544,397</b>  | <b>\$12,058,882</b> |

2021 Notes:

**5-04005 Insurance** - Increase based on estimated 5% increase on 2020 estimated premiums

**5-06100 Contribution to Reserves** - Increase in retired debt from **5500 Debt Charges** = \$28,733; increase contribution to capital reserve by 2% of 2018 tax levy (\$1,485,752) for asset management costs



## City of Sarnia 2020 Approved Operating Budget

### 4900 SARNIA PUBLIC LIBRARY

| Account                                      | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                     |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02101 NATURAL GAS                          | 14,500      | 14,458        | 14,500           |                      |                            | 14,500               |                              |                        |                      |                            | 14,500            |                              |
| 5-02102 ELECTRICITY                          | 74,000      | 75,461        | 74,000           |                      |                            | 74,000               |                              |                        |                      |                            | 74,000            |                              |
| 5-02103 WATER                                | 9,000       | 9,588         | 9,000            |                      | 1,000                      | 10,000               | 11.11%                       |                        |                      |                            | 10,000            |                              |
| 5-02420 BUILDING MAINTENANCE                 | 15,021      | 15,002        | 15,021           |                      | 10,000                     | 25,021               | 66.57%                       |                        |                      |                            | 25,021            |                              |
| 5-02425 ELEVATOR MAINTENANCE                 | 7,108       | 7,178         | 7,108            |                      |                            | 7,108                |                              |                        |                      |                            | 7,108             |                              |
| 5-02430 AIR CONDITIONING/HEATING MAINTENANCE | 9,790       | 9,100         | 9,790            |                      | 13,000                     | 22,790               | 132.79%                      |                        |                      |                            | 22,790            |                              |
| 5-06100 CONTRIBUTION TO RESERVES             | 15,500      | 15,500        | 15,500           |                      |                            | 15,500               |                              |                        |                      |                            | 15,500            |                              |
| Expense Total                                | 144,919     | 146,287       | 144,919          |                      | 24,000                     | 168,919              | 16.56%                       |                        |                      |                            | 168,919           |                              |
| Net Expense / (Net Revenue)                  | 144,919     | 146,287       | 144,919          |                      | 24,000                     | 168,919              | 16.56%                       |                        |                      |                            | 168,919           |                              |

2020 Notes:

**5-02103 Water** - Increase to right size budget based on prior year actual usage

**5-02420 Building Maintenance** - Increase due aging building which requires an increasing amount of ongoing maintenance; decreased \$15,000 on Budget Deliberation Day December 3, 2019

**5-02430 Air Conditioning/Heating Maintenance** - Increase due to ongoing maintenance required ; decreased by \$5,000 on Budget Deliberation Day December 3, 2019

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6560         | Library Facilities               | 15,500               | 15,500               | 15,500            |
| <b>Total</b> |                                  | <b>15,500</b>        | <b>15,500</b>        | <b>15,500</b>     |

## City of Sarnia 2020 Approved Operating Budget

### 4901 LAWRENCE HOUSE

| Account                                      | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                     |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02101 NATURAL GAS                          | 1,601       | 1,534         | 1,601            |                      | 399                        | 2,000                | 24.92%                       |                        |                      |                            | 2,000             |                              |
| 5-02102 ELECTRICITY                          | 5,000       | 5,027         | 5,000            |                      |                            | 5,000                |                              |                        |                      |                            | 5,000             |                              |
| 5-02103 WATER                                | 1,200       | 1,059         | 1,200            |                      |                            | 1,200                |                              |                        |                      |                            | 1,200             |                              |
| 5-02320 JANITORIAL SUPPLIES                  | 900         | 675           | 900              |                      | 600                        | 1,500                | 66.67%                       |                        |                      |                            | 1,500             |                              |
| 5-02420 BUILDING MAINTENANCE                 | 11,785      | 11,453        | 11,785           |                      |                            | 11,785               |                              |                        |                      |                            | 11,785            |                              |
| 5-02425 ELEVATOR MAINTENANCE                 | 2,365       | 2,397         | 2,365            |                      |                            | 2,365                |                              |                        |                      |                            | 2,365             |                              |
| 5-02430 AIR CONDITIONING/HEATING MAINTENANCE | 1,600       | 1,658         | 1,600            |                      |                            | 1,600                |                              |                        |                      |                            | 1,600             |                              |
| 5-04043 CONTRACT CLEANING                    | 5,200       | 5,258         | 5,200            |                      |                            | 5,200                |                              |                        |                      |                            | 5,200             |                              |
| 5-06100 CONTRIBUTION TO RESERVES             | 1,000       | 1,000         | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| Expense Total                                | 30,651      | 30,061        | 30,651           |                      | 999                        | 31,650               | 3.26%                        |                        |                      |                            | 31,650            |                              |
| Net Expense / (Net Revenue)                  | 30,651      | 30,061        | 30,651           |                      | 999                        | 31,650               | 3.26%                        |                        |                      |                            | 31,650            |                              |

2020 Notes:

**5-02101 Natural Gas** - Increase to right size budget

**5-02320 Janitorial Supplies** - Higher costs for cleaning supplies expected

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6560         | Library Facilities               | 1,000                | 1,000                | 1,000             |
| <b>Total</b> |                                  | <b>1,000</b>         | <b>1,000</b>         | <b>1,000</b>      |

## City of Sarnia

### 2020 Approved Operating Budget

#### 4902 LAMBTON MALL ROAD LIBRARY

| Account                      | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|------------------------------|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                     |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02101 NATURAL GAS          | 1,500       | 1,387         | 1,500            |                      |                            | 1,500                |                              |                        |                      |                            | 1,500             |                              |
| 5-02102 ELECTRICITY          | 5,300       | 5,224         | 5,300            |                      |                            | 5,300                |                              |                        |                      |                            | 5,300             |                              |
| 5-02420 BUILDING MAINTENANCE | 490         | 244           | 490              |                      | (490)                      |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-05100 FACILITY RENT        | 59,500      | 61,344        | 59,500           |                      | 3,000                      | 62,500               | 5.04%                        |                        |                      |                            | 62,500            |                              |
| Expense Total                | 66,790      | 68,199        | 66,790           |                      | 2,510                      | 69,300               | 3.76%                        |                        |                      |                            | 69,300            |                              |
| Net Expense / (Net Revenue)  | 66,790      | 68,199        | 66,790           |                      | 2,510                      | 69,300               | 3.76%                        |                        |                      |                            | 69,300            |                              |

2020 Notes:

**5-05100 Facility Rent** - Increase based on estimated rent payments based on the approved 3 year lease ending December 31, 2020 (City Council October 23, 2017)

## City of Sarnia

### 2020 Approved Operating Budget

#### 4903 FAITHORNE HOUSE LIBRARY

| Account                                      | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                     |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02101 NATURAL GAS                          | 2,000       | 1,960         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-02102 ELECTRICITY                          | 3,000       | 2,800         | 3,000            |                      |                            | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| 5-02103 WATER                                | 1,104       | 1,006         | 1,104            |                      |                            | 1,104                |                              |                        |                      |                            | 1,104             |                              |
| 5-02420 BUILDING MAINTENANCE                 | 3,000       | 3,263         | 3,000            | 2,000                | 4,500                      | 9,500                | 216.67%                      | (2,000)                |                      |                            | 7,500             | (21.05%)                     |
| 5-02430 AIR CONDITIONING/HEATING MAINTENANCE | 1,000       | 1,199         | 1,000            |                      | 2,500                      | 3,500                | 250.00%                      |                        |                      |                            | 3,500             |                              |
| 5-04040 SNOW REMOVAL                         | 6,000       | 5,758         | 6,000            |                      |                            | 6,000                |                              |                        |                      |                            | 6,000             |                              |
| 5-06100 CONTRIBUTION TO RESERVES             | 1,000       | 1,000         | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| Expense Total                                | 17,104      | 16,986        | 17,104           | 2,000                | 7,000                      | 26,104               | 52.62%                       | (2,000)                |                      |                            | 24,104            | (7.66%)                      |
| Net Expense / (Net Revenue)                  | 17,104      | 16,986        | 17,104           | 2,000                | 7,000                      | 26,104               | 52.62%                       | (2,000)                |                      |                            | 24,104            | (7.66%)                      |

2020 Notes:

**5-02420 Building Maintenance** - One time increase \$2,000 for masonry repair work; \$4,500 increase needed due to aging building requiring more regular maintenance and repairs

**5-02430 Air Conditioning/Heating Maintenance** - Increase needed due to aging infrastructure

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6560         | Library Facilities               | 1,000                | 1,000                | 1,000             |
| <b>Total</b> |                                  | <b>1,000</b>         | <b>1,000</b>         | <b>1,000</b>      |

# City of Sarnia

## 2020 Approved Operating Budget

### 2500 FIRE OFFICERS

| Account   | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE   |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00350 FIRE INSPECTIONS & REPORTS              | (50,000)    | (39,354)      | (50,000)         |                      | 5,000                      | (45,000)             | (10.00%)                     |                        |                      | 1,000                      | (44,000)          | (2.22%)                      |
| 4-00366 FIRE SUPPRESSION                        | (3,990)     | (1,582)       | (3,990)          |                      |                            | (3,990)              |                              |                        |                      | (240)                      | (4,230)           | 6.02%                        |
| 4-00367 FIRE CALLS - MINISTRY OF TRANSPORTATION | (10,200)    | (9,708)       | (10,200)         |                      |                            | (10,200)             |                              |                        |                      | 100                        | (10,100)          | (0.98%)                      |
| 4-00368 FIRE SERVICE-AAMJIWNAANG FIRST NATIONS  | (79,625)    | (79,625)      | (79,625)         |                      | (1,725)                    | (81,350)             | 2.17%                        |                        |                      | (2,026)                    | (83,376)          | 2.49%                        |
| 4-00905 DONATIONS                               |             | (1,712)       |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00930 COSTS RECOVERED                         | (31,400)    | (24,927)      | (31,400)         |                      | 6,400                      | (25,000)             | (20.38%)                     |                        |                      | (500)                      | (25,500)          | 2.00%                        |
| 4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES  |             | (5,600)       |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                   | (175,215)   | (162,508)     | (175,215)        |                      | 9,675                      | (165,540)            | (5.52%)                      |                        |                      | (1,666)                    | (167,206)         | 1.01%                        |
| EXPENSES  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                                | 13,752,007  | 13,843,352    | 13,752,007       |                      | 117,468                    | 13,869,475           | 0.85%                        |                        |                      | 252,035                    | 14,121,510        | 1.82%                        |
| 5-01020 SALARIES - MANDATED TRAINING            | 27,808      | 45,468        | 27,808           |                      | 560                        | 28,368               | 2.01%                        |                        |                      | 568                        | 28,936            | 2.00%                        |
| 5-01025 SALARIES - OVERTIME                     | 511,524     | 1,121,081     | 511,524          |                      | 365,346                    | 876,870              | 71.42%                       |                        |                      |                            | 876,870           |                              |
| 5-01100 ACTING RANK                             | 105,002     | 100,798       | 105,002          |                      | 6,382                      | 111,384              | 6.08%                        |                        |                      |                            | 111,384           |                              |
| 5-01115 STAT HOLIDAY PAY                        | 69,888      | 63,241        | 69,888           |                      | 2,184                      | 72,072               | 3.13%                        |                        |                      |                            | 72,072            |                              |
| 5-01130 SEVERANCE PAY                           | 120,002     | 231,237       | 120,002          |                      | 60,000                     | 180,002              | 50.00%                       |                        |                      |                            | 180,002           |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS   | 2,871,610   | 2,827,780     | 2,871,610        |                      | 110,683                    | 2,982,293            | 3.85%                        |                        |                      | 46,603                     | 3,028,896         | 1.56%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY       | 1,103,108   | 1,071,715     | 1,103,108        |                      | (19,675)                   | 1,083,433            | (1.78%)                      |                        |                      | 2,835                      | 1,086,268         | 0.26%                        |
| 5-02104 PHONE                                   | 8,100       | 9,565         | 8,100            |                      | 1,400                      | 9,500                | 17.28%                       |                        |                      | 100                        | 9,600             | 1.05%                        |
| 5-02200 GASOLINE                                | 57,560      | 59,020        | 57,560           |                      | 1,500                      | 59,060               | 2.61%                        |                        |                      | 500                        | 59,560            | 0.85%                        |
| 5-02222 RADIO LICENSE                           | 3,000       | 3,674         | 3,000            |                      | 670                        | 3,670                | 22.33%                       |                        |                      | 100                        | 3,770             | 2.72%                        |
| 5-02300 OFFICE EXPENSES                         | 5,500       | 6,072         | 5,500            |                      | 500                        | 6,000                | 9.09%                        |                        |                      | 100                        | 6,100             | 1.67%                        |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS             | 3,000       | 2,909         | 3,000            |                      |                            | 3,000                |                              |                        |                      | 100                        | 3,100             | 3.33%                        |
| 5-02303 POSTAGE                                 | 700         | 550           | 700              |                      |                            | 700                  |                              |                        |                      |                            | 700               |                              |
| 5-02310 TRAVEL & ACCOMODATIONS                  | 1,978       | 1,425         | 1,978            |                      |                            | 1,978                |                              |                        |                      | 50                         | 2,028             | 2.53%                        |
| 5-02311 TRAINING & EDUCATION                    | 60,776      | 57,971        | 60,776           |                      | 1,224                      | 62,000               | 2.01%                        |                        |                      | 500                        | 62,500            | 0.81%                        |
| 5-02321 CLEANING SUPPLIES                       | 5,000       | 4,837         | 5,000            |                      | (1,000)                    | 4,000                | (20.00%)                     |                        |                      |                            | 4,000             |                              |
| 5-02322 SAFETY SUPPLIES                         | 15,000      | 14,697        | 15,000           |                      |                            | 15,000               |                              |                        |                      |                            | 15,000            |                              |
| 5-02323 SAFETY PROGRAM                          | 9,750       | 9,320         | 9,750            |                      | 250                        | 10,000               | 2.56%                        |                        |                      | 100                        | 10,100            | 1.00%                        |
| 5-02324 FIRE PREVENTION                         | 8,185       | 10,508        | 8,185            |                      | 2,315                      | 10,500               | 28.28%                       |                        |                      | 500                        | 11,000            | 4.76%                        |

## City of Sarnia 2020 Approved Operating Budget

### 2500 FIRE OFFICERS

| Account                                 | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| 5-02325 MONITORING                      | 11,220         | 10,924           | 11,220                 |                            |                                  | 11,220                     |                                    |                              |                            | 100                              | 11,320                  | 0.89%                              |
| 5-02360 CLOTHING & UNIFORMS             | 53,000         | 52,489           | 53,000                 |                            |                                  | 53,000                     |                                    |                              |                            | 500                              | 53,500                  | 0.94%                              |
| 5-02384 RADIO & RADAR                   | 34,390         | 34,870           | 34,390                 |                            | 910                              | 35,300                     | 2.65%                              |                              |                            | 700                              | 36,000                  | 1.98%                              |
| 5-02405 OFFICE EQUIPMENT MAINTENANCE    | 3,000          | 227              | 3,000                  |                            | (3,000)                          |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| 5-02410 EQUIPMENT MAINTENANCE           | 18,000         | 17,567           | 18,000                 |                            | 500                              | 18,500                     | 2.78%                              |                              |                            | 400                              | 18,900                  | 2.16%                              |
| 5-02440 VEHICLE MAINTENANCE             | 70,000         | 79,284           | 70,000                 |                            | 1,500                            | 71,500                     | 2.14%                              |                              |                            | 1,000                            | 72,500                  | 1.40%                              |
| 5-02460 OPTICOM MAINTENANCE             | 2,330          | 2,330            | 2,330                  |                            |                                  | 2,330                      |                                    |                              |                            | 200                              | 2,530                   | 8.58%                              |
| 5-02700 BUNKER GEAR CLEANING & REPAIR   | 7,375          | 30,569           | 7,375                  |                            | 30,000                           | 37,375                     | 406.78%                            |                              |                            | 725                              | 38,100                  | 1.94%                              |
| 5-02702 RESPIRATORY PROTECTION PLAN     | 19,260         | 19,101           | 19,260                 |                            | 5,740                            | 25,000                     | 29.80%                             |                              |                            | 1,300                            | 26,300                  | 5.20%                              |
| 5-05000 SUNDRY                          | 2,000          | 1,765            | 2,000                  |                            |                                  | 2,000                      |                                    |                              |                            |                                  | 2,000                   |                                    |
| 5-05126 MEDICAL EXAMINATIONS            | 1,459          | 2,424            | 1,459                  |                            | 1,000                            | 2,459                      | 68.54%                             |                              |                            | 141                              | 2,600                   | 5.73%                              |
| 5-05500 REPLACEMENT EQUIPMENT           | 67,000         | 65,816           | 67,000                 |                            |                                  | 67,000                     |                                    |                              |                            | 1,000                            | 68,000                  | 1.49%                              |
| 5-05630 OTHER RECOVERABLE WORK          |                | 825              |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-05655 ALLOCATED CENTRAL DISPATCH      | 454,000        | 454,000          | 454,000                |                            | 12,000                           | 466,000                    | 2.64%                              |                              |                            | 13,000                           | 479,000                 | 2.79%                              |
| 5-06100 CONTRIBUTION TO RESERVES        | 85,000         | 85,000           | 85,000                 |                            | 2,500                            | 87,500                     | 2.94%                              |                              |                            | 2,500                            | 90,000                  | 2.86%                              |
| 5-39010 EMERGENCY APPARATUS MAINTENANCE | 110,000        | 119,301          | 110,000                |                            | 9,000                            | 119,000                    | 8.18%                              |                              |                            | 5,000                            | 124,000                 | 4.20%                              |
| Expense Total                           | 19,677,532     | 20,461,712       | 19,677,532             |                            | 709,957                          | 20,387,489                 | 3.61%                              |                              |                            | 330,657                          | 20,718,146              | 1.62%                              |
| Net Expense / (Net Revenue)             | 19,502,317     | 20,299,204       | 19,502,317             |                            | 719,632                          | 20,221,949                 | 3.69%                              |                              |                            | 328,991                          | 20,550,940              | 1.63%                              |

#### 2020 Notes:

- 4-00350 Fire Inspections & Reports** - Reduce budget based on prior year history
- 4-00368 Fire Service - Aamjiwnaang First Nation** - Increase based on estimated 2% CPI per agreement
- 4-00930 Cost Recovered** - Decrease budget based on prior year history
- 5-01025 Salaries - Overtime** - Increase to overtime to right size budget
- 5-02104 Phone** - Increase to right-size based on prior year history
- 5-02200 Gasoline** - Increase budget per needs of the fire fleet and rising costs of fuel
- 5-02222 Radio License** - Increase based on cost of radio licenses
- 5-02300 Office Expenses** - Increase based on prior year history
- 5-02311 Training & Education** - Increase due to rising costs of training fire personnel

# City of Sarnia

## 2020 Approved Operating Budget

### 2500 FIRE OFFICERS

- 5-02321 **Cleaning Supplies** - Decrease due to prior year history
- 5-02323 **Safety Program** - Increase due to the needs of the mandatory smoke alarm program
- 5-02324 **Fire Prevention** - Increase to reflect actual cost of the fire prevention program
- 5-02384 **Radio & Radar** - Increase based on historical actuals
- 5-02405 **Office Equipment Maintenance** - Budget dollars transferred to **2550 Fire Stations** equipment maintenance
- 5-02410 **Equipment Maintenance** - Increase based on rising costs of maintaining fire officer equipment
- 5-02440 **Vehicle Maintenance** - Increase to maintain small fire vehicles based on prior year history on annual maintenance costs
- 5-02700 **Bunker Gear Cleaning & Repair** - Increase due to new requirement to inspect bunker gear twice a year
- 5-02702 **Respiratory Protection Plan** - Increase due to regulatory requirements to maintain aging equipment
- 5-05126 **Medical Examinations** - Regulatory requirement; increase due to high costs of medical examinations required for fire officers
- 5-05655 **Allocated Central Dispatch** - Increase per Police budget for dispatch costs
- 5-06100 **Contribution to Reserves** - Increase by \$2,500 per year to be allocated to **6600 Fire Station Reserve**
- 5-39010 **Emergency Apparatus Maintenance** - Increase due to change in technology and rising costs of maintenance

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6510         | Fire Equipment                   | 85,000               | 85,000               | 85,000            |
| 6600         | Fire Station                     | 0                    | 2,500                | 5,000             |
| <b>Total</b> |                                  | <b>85,000</b>        | <b>87,500</b>        | <b>90,000</b>     |

2021 Notes:

- 4-00350 **Fire Inspections & Reports** - Reduce budget based on prior year history
- 4-00368 **Fire Service - Aamjiwnaang First Nation** - Increase based on estimated 2% CPI per agreement
- 5-02440 **Vehicle Maintenance** - Increase to maintain small fire vehicles based on prior year history on annual maintenance costs
- 5-02702 **Respiratory Protection Plan** - Increase due to regulatory requirements to maintain aging equipment
- 5-05500 **Replacement Equipment** - Increase due to inflation and higher cost of equipment required
- 5-05655 **Allocated Central Dispatch** - Increase per Police budget for dispatch costs
- 5-06100 **Contribution to Reserves** - Increase by \$2,500 per year to be allocated to **6600 Fire Station Reserve**
- 5-39010 **Emergency Apparatus Maintenance** - Increase due to change in technology and rising costs of maintenance

## City of Sarnia

### 2020 Approved Operating Budget

#### 2550 FIRE STATIONS

| Account                            | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|------------------------------------|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                            |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-06220 CONTRIBUTION FROM RESERVES |             |               |                  | (185,000)            |                            | (185,000)            |                              | 185,000                | (30,000)             |                            | (30,000)          | (83.78%)                     |
| Revenue Total                      |             |               |                  | (185,000)            |                            | (185,000)            |                              | 185,000                | (30,000)             |                            | (30,000)          | (83.78%)                     |
| EXPENSES                           |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02101 NATURAL GAS                | 30,000      | 27,390        | 30,000           |                      |                            | 30,000               |                              |                        |                      |                            | 30,000            |                              |
| 5-02102 ELECTRICITY                | 41,000      | 40,880        | 41,000           |                      |                            | 41,000               |                              |                        |                      | 300                        | 41,300            | 0.73%                        |
| 5-02103 WATER                      | 9,000       | 9,273         | 9,000            |                      | 350                        | 9,350                | 3.89%                        |                        |                      | 100                        | 9,450             | 1.07%                        |
| 5-02104 PHONE                      | 6,000       | 6,868         | 6,000            |                      | 1,500                      | 7,500                | 25.00%                       |                        |                      | 100                        | 7,600             | 1.33%                        |
| 5-02420 BUILDING MAINTENANCE       | 74,000      | 91,299        | 74,000           | 185,000              | 2,000                      | 261,000              | 252.70%                      | (185,000)              | 30,000               | 77,000                     | 183,000           | (29.89%)                     |
| 5-02435 GROUNDS MAINTENANCE        | 3,000       | 3,215         | 3,000            |                      | 500                        | 3,500                | 16.67%                       |                        |                      | 200                        | 3,700             | 5.71%                        |
| 5-05500 REPLACEMENT EQUIPMENT      |             | 2,855         |                  |                      | 3,000                      | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| Expense Total                      | 163,000     | 181,780       | 163,000          | 185,000              | 7,350                      | 355,350              | 118.01%                      | (185,000)              | 30,000               | 77,700                     | 278,050           | (21.75%)                     |
| Net Expense / (Net Revenue)        | 163,000     | 181,780       | 163,000          |                      | 7,350                      | 170,350              | 4.51%                        |                        |                      | 77,700                     | 248,050           | 45.61%                       |

2020 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized

**5-02104 Phone** - Increase based on historical actuals, due to more technology requiring data in the fire trucks

**5-02420 Building Maintenance** - Increase due to aging fire stations throughout the City that require ongoing repairs; one time funded by contribution from reserves which includes the following major maintenance: Station 1 guardrails for fall protection, Station 2 repairs to concrete walls & stairway, Station 2 A/C unit replacement, Station 3 repairs to roofing system & drainage, Station 3 replace exterior windows & doors, various other repairs to all fire stations

**5-05500 Replacement Equipment** - Budget added to fund the purchases of various equipment and furniture required throughout all fire stations

2021 Notes:

**5-02420 Building Maintenance** - Increase due to aging fire stations throughout the City that require ongoing repairs; one time major repairs include: Station 5 Washrooms, Furnace, A/C Unit



# City of Sarnia

## 2020 Approved Operating Budget

### 2780 EMERGENCY MANAGEMENT

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                 |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 122,850     | 98,283        | 122,850          |                      | 1,796                      | 124,646              | 1.46%                        |                        |                      | (23,909)                   | 100,737           | (19.18%)                     |
| 5-01120 SERVICE PAY                           | 500         | 850           | 500              |                      |                            | 500                  |                              |                        |                      |                            | 500               |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 25,056      | 23,387        | 25,056           |                      | 1,007                      | 26,063               | 4.02%                        |                        |                      | (4,962)                    | 21,101            | (19.04%)                     |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 19,334      | 15,049        | 19,334           |                      | (239)                      | 19,095               | (1.24%)                      |                        |                      | (8,153)                    | 10,942            | (42.70%)                     |
| 5-01253 CAR ALLOWANCE                         | 3,242       | 3,243         | 3,242            |                      |                            | 3,242                |                              |                        |                      |                            | 3,242             |                              |
| 5-02102 ELECTRICITY                           | 1,500       | 1,414         | 1,500            |                      |                            | 1,500                |                              |                        |                      |                            | 1,500             |                              |
| 5-02104 PHONE                                 | 11,000      | 12,209        | 11,000           |                      | 1,000                      | 12,000               | 9.09%                        |                        |                      |                            | 12,000            |                              |
| 5-02300 OFFICE EXPENSES                       | 4,180       | 3,261         | 4,180            |                      |                            | 4,180                |                              |                        |                      |                            | 4,180             |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 855         | 509           | 855              |                      |                            | 855                  |                              |                        |                      |                            | 855               |                              |
| 5-02302 ADVERTISING                           | 500         |               | 500              |                      |                            | 500                  |                              |                        |                      |                            | 500               |                              |
| 5-02310 TRAVEL & ACCOMODATIONS                | 500         | 248           | 500              |                      |                            | 500                  |                              |                        |                      |                            | 500               |                              |
| 5-02311 TRAINING & EDUCATION                  | 3,100       | 2,290         | 3,100            |                      |                            | 3,100                |                              |                        |                      |                            | 3,100             |                              |
| 5-02410 EQUIPMENT MAINTENANCE                 | 5,455       | 5,510         | 5,455            |                      | 109                        | 5,564                | 2.00%                        |                        |                      |                            | 5,564             |                              |
| 5-05000 SUNDRY                                | 200         | 451           | 200              |                      |                            | 200                  |                              |                        |                      |                            | 200               |                              |
| 5-05500 REPLACEMENT EQUIPMENT                 | 2,550       | 5,267         | 2,550            |                      |                            | 2,550                |                              |                        |                      |                            | 2,550             |                              |
| 5-06100 CONTRIBUTION TO RESERVES              | 15,000      | 15,000        | 15,000           |                      | 1,000                      | 16,000               | 6.67%                        |                        |                      |                            | 16,000            |                              |
| Expense Total                                 | 215,822     | 186,971       | 215,822          |                      | 4,673                      | 220,495              | 2.17%                        |                        |                      | (37,024)                   | 183,471           | (16.79%)                     |
| Net Expense / (Net Revenue)                   | 215,822     | 186,971       | 215,822          |                      | 4,673                      | 220,495              | 2.17%                        |                        |                      | (37,024)                   | 183,471           | (16.79%)                     |

2020 Notes:

**5-02104 Phone** - Increase to right size budget

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6530         | Emergency Management             | 15,000               | 16,000               | 16,000            |
| <b>Total</b> |                                  | <b>15,000</b>        | <b>16,000</b>        | <b>16,000</b>     |

## City of Sarnia

### 2020 Approved Operating Budget

#### 3000 ENGINEERING - ADMINISTRATION

| Account  | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|--|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE  |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00901 OTHER FEES & SERVICE CHARGES           | (25,000)       | (28,513)         | (25,000)               |                            |                                  | (25,000)                   |                                    |                              |                            |                                  | (25,000)                |                                    |
| 4-00930 COSTS RECOVERED                        | (3,000)        | (2,498)          | (3,000)                |                            |                                  | (3,000)                    |                                    |                              |                            |                                  | (3,000)                 |                                    |
| 4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES |                | 326              |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00939 COSTS RECOVERED - INTERDEPARTMENT      | (219,200)      | (219,200)        | (219,200)              |                            | 5,000                            | (214,200)                  | (2.28%)                            |                              |                            |                                  | (214,200)               |                                    |
| Revenue Total                                  | (247,200)      | (249,885)        | (247,200)              |                            | 5,000                            | (242,200)                  | (2.02%)                            |                              |                            |                                  | (242,200)               |                                    |
| EXPENSES                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                               | 217,389        | 215,626          | 217,389                |                            | 8,334                            | 225,723                    | 3.83%                              |                              |                            | 3,529                            | 229,252                 | 1.56%                              |
| 5-01025 SALARIES - OVERTIME                    |                | (263)            |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS  | 42,524         | 33,425           | 42,524                 |                            | 2,438                            | 44,962                     | 5.73%                              |                              |                            | 616                              | 45,578                  | 1.37%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY      | 23,632         | 21,410           | 23,632                 |                            | (2,203)                          | 21,429                     | (9.32%)                            |                              |                            | 124                              | 21,553                  | 0.58%                              |
| 5-01253 CAR ALLOWANCE                          | 1,892          |                  | 1,892                  |                            |                                  | 1,892                      |                                    |                              |                            |                                  | 1,892                   |                                    |
| 5-02104 PHONE                                  | 7,500          | 7,595            | 7,500                  |                            |                                  | 7,500                      |                                    |                              |                            |                                  | 7,500                   |                                    |
| 5-02300 OFFICE EXPENSES                        | 10,240         | 9,789            | 10,240                 |                            |                                  | 10,240                     |                                    |                              |                            |                                  | 10,240                  |                                    |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS            | 6,800          | 4,965            | 6,800                  |                            |                                  | 6,800                      |                                    |                              |                            |                                  | 6,800                   |                                    |
| 5-02302 ADVERTISING                            |                | 786              |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02303 POSTAGE                                | 1,250          | 5,602            | 1,250                  |                            |                                  | 1,250                      |                                    |                              |                            |                                  | 1,250                   |                                    |
| 5-02310 TRAVEL & ACCOMODATIONS                 | 190            | 94               | 190                    |                            |                                  | 190                        |                                    |                              |                            |                                  | 190                     |                                    |
| 5-02311 TRAINING & EDUCATION                   | 7,000          | 5,215            | 7,000                  |                            | (2,000)                          | 5,000                      | (28.57%)                           |                              |                            |                                  | 5,000                   |                                    |
| 5-02405 OFFICE EQUIPMENT MAINTENANCE           | 500            | 370              | 500                    |                            |                                  | 500                        |                                    |                              |                            |                                  | 500                     |                                    |
| 5-04910 OTHER PURCHASED SERVICES               | 1,000          | 502              | 1,000                  |                            |                                  | 1,000                      |                                    |                              |                            |                                  | 1,000                   |                                    |
| 5-05500 REPLACEMENT EQUIPMENT                  | 1,500          | 1,476            | 1,500                  |                            |                                  | 1,500                      |                                    |                              |                            |                                  | 1,500                   |                                    |
| Expense Total                                  | 321,417        | 306,592          | 321,417                |                            | 6,569                            | 327,986                    | 2.04%                              |                              |                            | 4,269                            | 332,255                 | 1.30%                              |
| Net Expense / (Net Revenue)                    | 74,217         | 56,707           | 74,217                 |                            | 11,569                           | 85,786                     | 15.59%                             |                              |                            | 4,269                            | 90,055                  | 4.98%                              |

2020 Notes:

- 4-00939 Costs Recovered - Interdepartmental** - Decrease based on cost of service to Water and Sewer departments
- 5-02311 Training & Education** - Reduction based on expected training plan needs

## City of Sarnia 2020 Approved Operating Budget

### 3033 ENGINEERING - DESIGN

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00930 COSTS RECOVERED                       | (502,574)      | (477,945)        | (502,574)              |                            | (102,033)                        | (604,607)                  | 20.30%                             |                              |                            |                                  | (604,607)               |                                    |
| 4-00939 COSTS RECOVERED - INTERDEPARTMENT     | (205,014)      | (205,014)        | (205,014)              |                            | 2,282                            | (202,732)                  | (1.11%)                            |                              |                            | (14,224)                         | (216,956)               | 7.02%                              |
| Revenue Total                                 | (707,588)      | (682,959)        | (707,588)              |                            | (99,751)                         | (807,339)                  | 14.10%                             |                              |                            | (14,224)                         | (821,563)               | 1.76%                              |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                              | 379,165        | 378,911          | 379,165                |                            | 88,991                           | 468,156                    | 23.47%                             |                              |                            | 11,590                           | 479,746                 | 2.48%                              |
| 5-01025 SALARIES - OVERTIME                   | 5,072          | 6,005            | 5,072                  |                            |                                  | 5,072                      |                                    |                              |                            |                                  | 5,072                   |                                    |
| 5-01030 SALARIES - CASUAL                     | 36,400         | 18,200           | 36,400                 |                            |                                  | 36,400                     |                                    |                              |                            |                                  | 36,400                  |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 81,988         | 78,890           | 81,988                 |                            | 20,966                           | 102,954                    | 25.57%                             |                              |                            | 2,227                            | 105,181                 | 2.16%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 49,268         | 46,344           | 49,268                 |                            | 5,029                            | 54,297                     | 10.21%                             |                              |                            | 407                              | 54,704                  | 0.75%                              |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 1,200          | 1,373            | 1,200                  |                            |                                  | 1,200                      |                                    |                              |                            |                                  | 1,200                   |                                    |
| 5-02002 GRAPHIC PRINTING & SUPPLIES           | 1,460          | 1,210            | 1,460                  |                            |                                  | 1,460                      |                                    |                              |                            |                                  | 1,460                   |                                    |
| 5-02220 VEHICLE EXPENSE                       | 15,235         | 15,235           | 15,235                 |                            | (15,235)                         |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| 5-02300 OFFICE EXPENSES                       | 1,000          | 502              | 1,000                  |                            |                                  | 1,000                      |                                    |                              |                            |                                  | 1,000                   |                                    |
| 5-02311 TRAINING & EDUCATION                  | 10,000         | 9,869            | 10,000                 |                            |                                  | 10,000                     |                                    |                              |                            |                                  | 10,000                  |                                    |
| 5-02388 OVERTIME MEALS                        |                | 107              |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-05500 REPLACEMENT EQUIPMENT                 | 4,000          | 3,512            | 4,000                  |                            |                                  | 4,000                      |                                    |                              |                            |                                  | 4,000                   |                                    |
| 5-05650 ALLOCATED ADMINISTRATION              | 122,800        | 122,800          | 122,800                |                            |                                  | 122,800                    |                                    |                              |                            |                                  | 122,800                 |                                    |
| Expense Total                                 | 707,588        | 682,958          | 707,588                |                            | 99,751                           | 807,339                    | 14.10%                             |                              |                            | 14,224                           | 821,563                 | 1.76%                              |
| Net Expense / (Net Revenue)                   |                | (1)              |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |

2020 Notes:

**4-00930 Costs Recovered** - Increase to recover the cost of a new design technologist from capital projects that are being funded by various grants including the Disaster Mitigation Fund

**4-00939 Costs Recovered - Interdepartmental** - Decrease based on cost of service to Water and Sewer departments

**5-01### Salaries & Benefits** - Increase 1.0 FTE for a design technician for the capital projects that are funded through grants; offset by **4-00930 Costs Recovered**

**5-02220 Vehicle Expense** - Eliminate one underutilized vehicle

2021 Notes:

**4-00939 Costs Recovered - Interdepartmental** - Decrease based on cost of service to Water and Sewer departments

## City of Sarnia

### 2020 Approved Operating Budget

#### 3034 ENGINEERING - TRAFFIC

| Account  | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00901 OTHER FEES & SERVICE CHARGES           | (4,000)     | (14,478)      | (4,000)          |                      |                            | (4,000)              |                              |                        |                      |                            | (4,000)           |                              |
| 4-00930 COSTS RECOVERED                        | (3,400)     | (3,250)       | (3,400)          |                      |                            | (3,400)              |                              |                        |                      |                            | (3,400)           |                              |
| 4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES | (75,000)    | (74,477)      | (75,000)         |                      | (5,000)                    | (80,000)             | 6.67%                        |                        |                      |                            | (80,000)          |                              |
| 4-00936 COSTS RECOVERED - OTHER                |             | (63,666)      |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-06220 CONTRIBUTION FROM RESERVES             |             |               |                  | (39,000)             |                            | (39,000)             |                              | 39,000                 |                      |                            |                   | (100.00%)                    |
| Revenue Total                                  | (82,400)    | (155,871)     | (82,400)         | (39,000)             | (5,000)                    | (126,400)            | 53.40%                       | 39,000                 |                      |                            | (87,400)          | (30.85%)                     |
| EXPENSES                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                               | 79,638      | 75,500        | 79,638           |                      | 4,009                      | 83,647               | 5.03%                        |                        |                      | 1,255                      | 84,902            | 1.50%                        |
| 5-01025 SALARIES - OVERTIME                    |             | (1,830)       |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01030 SALARIES - CASUAL                      |             | 30,507        |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS  | 16,467      | 17,775        | 16,467           |                      | 1,274                      | 17,741               | 7.74%                        |                        |                      | 247                        | 17,988            | 1.39%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY      | 10,772      | 10,629        | 10,772           |                      | (870)                      | 9,902                | (8.08%)                      |                        |                      | 44                         | 9,946             | 0.44%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE                | 1,000       | 471           | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| 5-02102 ELECTRICITY                            | 14,000      | 14,325        | 14,000           |                      | 1,000                      | 15,000               | 7.14%                        |                        |                      |                            | 15,000            |                              |
| 5-02220 VEHICLE EXPENSE                        | 15,235      | 15,235        | 15,235           |                      | (6,635)                    | 8,600                | (43.55%)                     |                        |                      |                            | 8,600             |                              |
| 5-02311 TRAINING & EDUCATION                   | 4,000       | 2,965         | 4,000            |                      | (500)                      | 3,500                | (12.50%)                     |                        |                      |                            | 3,500             |                              |
| 5-02466 CONTRACT EXPENSE                       | 365,000     | 365,127       | 365,000          |                      | 8,500                      | 373,500              | 2.33%                        |                        |                      | 8,500                      | 382,000           | 2.28%                        |
| 5-03005 MATERIALS                              |             |               |                  |                      | 5,000                      | 5,000                |                              |                        |                      |                            | 5,000             |                              |
| 5-04040 SNOW REMOVAL                           |             |               |                  |                      | 15,000                     | 15,000               |                              |                        |                      |                            | 15,000            |                              |
| 5-04910 OTHER PURCHASED SERVICES               | 20,000      | 18,480        | 20,000           |                      | (10,000)                   | 10,000               | (50.00%)                     |                        |                      |                            | 10,000            |                              |
| 5-05630 OTHER RECOVERABLE WORK                 |             | 71,697        |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-46008 TRAFFIC SIGNAL MAINTENANCE             | 191,000     | 235,480       | 191,000          |                      | 39,000                     | 230,000              | 20.42%                       |                        |                      |                            | 230,000           |                              |
| Expense Total                                  | 717,112     | 856,361       | 717,112          |                      | 55,778                     | 772,890              | 7.78%                        |                        |                      | 10,046                     | 782,936           | 1.30%                        |
| Net Expense / (Net Revenue)                    | 634,712     | 700,490       | 634,712          | (39,000)             | 50,778                     | 646,490              | 1.86%                        | 39,000                 |                      | 10,046                     | 695,536           | 7.59%                        |

2020 Notes:

**4-00901 Costs Recovered - Other Municipalities** - Increase to right size budget; performing more work on behalf of other municipalities to maintain aging traffic signal infrastructure

# City of Sarnia

## 2020 Approved Operating Budget

### 3034 ENGINEERING - TRAFFIC

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**4-06220 Contribution from Reserves** - Utilizing the new reserve contribution for Asset Management Replacement & Rehabilitation added in **2490 Corporate Municipal** to fund the increase in **5-46008 Traffic Signal Maintenance** required to rehabilitate aging traffic infrastructure

**5-02102 Electricity** - Increase to right size budget

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02311 Training & Education** - Decrease to right size budget

**5-02466 Contract Expense** - Contractual increase for crossing guards

**5-03005 Materials** - New budget for traffic calming

**5-04040 Snow Removal** - Separated budget from **5-04910 Other Purchased Services** for reporting consistency and increased due to new contract price

**5-04910 Other Purchased Services** - Transfer budget to **5-04030 Snow Removal**

**5-46008 Traffic Signal Maintenance** - Asset management related increase based on historical actual's to maintain aging infrastructure; offset by **4-06220 Contribution from Reserves** for 2020

2021 Notes:

**5-02466 Contract Expense** - Contractual increase for crossing guards

## City of Sarnia

### 2020 Approved Operating Budget

#### 3035 ENGINEERING - DEVELOPMENT

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00901 OTHER FEES & SERVICE CHARGES          | (70,000)       | (70,432)         | (70,000)               |                            |                                  | (70,000)                   |                                    |                              |                            |                                  | (70,000)                |                                    |
| 4-00930 COSTS RECOVERED                       | (266,213)      | (238,868)        | (266,213)              |                            |                                  | (266,213)                  |                                    |                              |                            |                                  | (266,213)               |                                    |
| 4-00936 COSTS RECOVERED - OTHER               | (60,000)       | (57,176)         | (60,000)               |                            | (15,000)                         | (75,000)                   | 25.00%                             |                              |                            |                                  | (75,000)                |                                    |
| Revenue Total                                 | (396,213)      | (366,476)        | (396,213)              |                            | (15,000)                         | (411,213)                  | 3.79%                              |                              |                            |                                  | (411,213)               |                                    |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                              | 272,865        | 281,668          | 272,865                |                            | 11,727                           | 284,592                    | 4.30%                              |                              |                            | 4,367                            | 288,959                 | 1.53%                              |
| 5-01025 SALARIES - OVERTIME                   | 5,072          | 2,371            | 5,072                  |                            |                                  | 5,072                      |                                    |                              |                            |                                  | 5,072                   |                                    |
| 5-01030 SALARIES - CASUAL                     | 9,709          | 4,854            | 9,709                  |                            | 1                                | 9,710                      | 0.01%                              |                              |                            |                                  | 9,710                   |                                    |
| 5-01050 WAGES                                 | 189,280        | 150,299          | 189,280                |                            |                                  | 189,280                    |                                    |                              |                            | (728)                            | 188,552                 | (0.38%)                            |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 73,616         | 73,238           | 73,616                 |                            | 4,736                            | 78,352                     | 6.43%                              |                              |                            | 792                              | 79,144                  | 1.01%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 32,353         | 32,299           | 32,353                 |                            | (2,887)                          | 29,466                     | (8.92%)                            |                              |                            | 154                              | 29,620                  | 0.52%                              |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 1,500          | 1,412            | 1,500                  |                            |                                  | 1,500                      |                                    |                              |                            |                                  | 1,500                   |                                    |
| 5-02104 PHONE                                 |                | 642              |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02220 VEHICLE EXPENSE                       | 32,230         | 32,845           | 32,230                 |                            | (14,930)                         | 17,300                     | (46.32%)                           |                              |                            |                                  | 17,300                  |                                    |
| 5-02311 TRAINING & EDUCATION                  | 5,000          | 3,891            | 5,000                  |                            | (500)                            | 4,500                      | (10.00%)                           |                              |                            |                                  | 4,500                   |                                    |
| 5-04910 OTHER PURCHASED SERVICES              | 20,000         | 19,905           | 20,000                 |                            |                                  | 20,000                     |                                    |                              |                            |                                  | 20,000                  |                                    |
| 5-05505 NEW EQUIPMENT                         | 1,000          | 556              | 1,000                  |                            |                                  | 1,000                      |                                    |                              |                            |                                  | 1,000                   |                                    |
| Expense Total                                 | 642,625        | 603,980          | 642,625                |                            | (1,853)                          | 640,772                    | (0.29%)                            |                              |                            | 4,585                            | 645,357                 | 0.72%                              |
| Net Expense / (Net Revenue)                   | 246,412        | 237,504          | 246,412                |                            | (16,853)                         | 229,559                    | (6.84%)                            |                              |                            | 4,585                            | 234,144                 | 2.00%                              |

2020 Notes:

**4-00936 Costs Recovered - Other** - Increase to right size budget based on historical trend

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02311 Training & Education** - Decrease budget based on expected training plan

# City of Sarnia

## 2020 Approved Operating Budget

### 3036 ENGINEERING - CONSTRUCTION

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00930 COSTS RECOVERED                       | (460,943)   | (468,697)     | (460,943)        |                      | (133,627)                  | (594,570)            | 28.99%                       |                        |                      |                            | (594,570)         |                              |
| 4-00939 COSTS RECOVERED - INTERDEPARTMENT     | (106,297)   | (106,298)     | (106,297)        |                      | 29,541                     | (76,756)             | (27.79%)                     |                        |                      | (8,622)                    | (85,378)          | 11.23%                       |
| Revenue Total                                 | (567,240)   | (574,995)     | (567,240)        |                      | (104,086)                  | (671,326)            | 18.35%                       |                        |                      | (8,622)                    | (679,948)         | 1.28%                        |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 348,764     | 348,885       | 348,764          |                      | 110,420                    | 459,184              | 31.66%                       |                        |                      | 7,086                      | 466,270           | 1.54%                        |
| 5-01025 SALARIES - OVERTIME                   |             | 16,326        |                  |                      | 15,016                     | 15,016               |                              |                        |                      |                            | 15,016            |                              |
| 5-01030 SALARIES - CASUAL                     | 15,016      | 7,508         | 15,016           |                      | (15,016)                   |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 72,650      | 73,542        | 72,650           |                      | 23,489                     | 96,139               | 32.33%                       |                        |                      | 1,287                      | 97,426            | 1.34%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 44,202      | 44,181        | 44,202           |                      | 5,885                      | 50,087               | 13.31%                       |                        |                      | 249                        | 50,336            | 0.50%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 1,900       | 2,004         | 1,900            |                      |                            | 1,900                |                              |                        |                      |                            | 1,900             |                              |
| 5-02220 VEHICLE EXPENSE                       | 71,708      | 71,708        | 71,708           |                      | (35,708)                   | 36,000               | (49.80%)                     |                        |                      |                            | 36,000            |                              |
| 5-02311 TRAINING & EDUCATION                  | 10,000      | 7,524         | 10,000           |                      | (2,000)                    | 8,000                | (20.00%)                     |                        |                      |                            | 8,000             |                              |
| 5-02388 OVERTIME MEALS                        |             | 566           |                  |                      | 2,000                      | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-05505 NEW EQUIPMENT                         | 3,000       | 2,750         | 3,000            |                      |                            | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| Expense Total                                 | 567,240     | 574,994       | 567,240          |                      | 104,086                    | 671,326              | 18.35%                       |                        |                      | 8,622                      | 679,948           | 1.28%                        |
| Net Expense / (Net Revenue)                   |             | (1)           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |

**3036 Engineering - Construction** is a net zero budget department; Activities of this department are related to capital projects and recovered through the capital projects budget as well as a transfer from the water and sewer budget for the costs associated with construction for water and sewer related activities.

2020 Notes:

**4-00930 Costs Recovered** - Increase to recover the cost of a new project manager from capital projects that are being funded by various grants including the Disaster Mitigation Fund

**4-00939 Costs Recovered - Interdepartmental** - Decrease based on cost of service to Water and Sewer departments

**5-01### Salaries & Benefits** - Increase 1.0 FTE for a project manager for the capital projects that are funded through grants; offset by **4-00930 Costs Recovered**

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02311 Training & Education** - Reduction based on expected staff training plan

**5-02388 Overtime Meals** - New budget based on historical actual's

2021 Notes:

**4-00939 Costs Recovered - Interdepartmental** - Increase based on cost of service to Water and Sewer departments

# City of Sarnia

## 2020 Approved Operating Budget

### 3037 SHORELINE PROTECTION

| Account                          | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|----------------------------------|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                          |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                    |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                         |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-03005 MATERIALS                |             | 1,374         |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-04910 OTHER PURCHASED SERVICES |             | 463,100       |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Expense Total                    |             | 464,474       |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Net Expense / (Net Revenue)      |             | 464,474       |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |



# City of Sarnia

## 2020 Approved Operating Budget

### 3040 MUNICIPAL DRAINS

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00750 PROVINCIAL SUBSIDY                    | (52,137)    | (52,137)      | (52,137)         |                      |                            | (52,137)             |                              |                        |                      |                            | (52,137)          |                              |
| 4-06220 CONTRIBUTION FROM RESERVES            |             |               |                  | (6,450)              |                            | (6,450)              |                              | 6,450                  | (4,300)              |                            | (4,300)           | (33.33%)                     |
| Revenue Total                                 | (52,137)    | (52,137)      | (52,137)         | (6,450)              |                            | (58,587)             | 12.37%                       | 6,450                  | (4,300)              |                            | (56,437)          | (3.67%)                      |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 41,210      | 41,198        | 41,210           |                      | 607                        | 41,817               | 1.47%                        |                        |                      |                            | 41,817            |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 8,513       | 8,090         | 8,513            |                      | 249                        | 8,762                | 2.92%                        |                        |                      |                            | 8,762             |                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 5,446       | 5,404         | 5,446            |                      | (494)                      | 4,952                | (9.07%)                      |                        |                      |                            | 4,952             |                              |
| 5-02220 VEHICLE EXPENSE                       |             |               |                  |                      | 6,450                      | 6,450                |                              |                        |                      | 2,150                      | 8,600             | 33.33%                       |
| 5-02303 POSTAGE                               |             | 83            |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02311 TRAINING & EDUCATION                  | 2,000       | 1,867         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-02480 MAINTENANCE                           | 24,000      | 24,091        | 24,000           |                      |                            | 24,000               |                              |                        |                      |                            | 24,000            |                              |
| 5-06100 CONTRIBUTION TO RESERVES              | 200,000     | 200,000       | 200,000          |                      |                            | 200,000              |                              |                        |                      |                            | 200,000           |                              |
| Expense Total                                 | 281,169     | 280,733       | 281,169          |                      | 6,812                      | 287,981              | 2.42%                        |                        |                      | 2,150                      | 290,131           | 0.75%                        |
| Net Expense / (Net Revenue)                   | 229,032     | 228,596       | 229,032          | (6,450)              | 6,812                      | 229,394              | 0.16%                        | 6,450                  | (4,300)              | 2,150                      | 233,694           | 1.87%                        |

2020 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting the 2020 increase to **5-02220 Vehicle Expense**

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

| Source       | 5-06100 Contribution to Reserves       | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|--|----------------------|----------------------|-------------------|
| 6619         | Municipal Drain Rehabilitation Reserve | 200,000              | 200,000              | 200,000           |
| <b>Total</b> |  | <b>200,000</b>       | <b>200,000</b>       | <b>200,000</b>    |

2021 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting the 2020 & 2021 increase to **5-02220 Vehicle Expense** to phase in by 2022

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

## City of Sarnia

### 2020 Approved Operating Budget

#### 3300 STREET LIGHTING

| Account                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|-------------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total                 |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02102 ELECTRICITY           | 970,000        | 795,302          | 970,000                |                            | (140,000)                        | 830,000                    | (14.43%)                           |                              |                            |                                  | 830,000                 |                                    |
| 5-02400 REPAIRS & MAINTENANCE | 260,000        | 253,648          | 260,000                |                            |                                  | 260,000                    |                                    |                              |                            |                                  | 260,000                 |                                    |
| Expense Total                 | 1,230,000      | 1,048,950        | 1,230,000              |                            | (140,000)                        | 1,090,000                  | (11.38%)                           |                              |                            |                                  | 1,090,000               |                                    |
| Net Expense / (Net Revenue)   | 1,230,000      | 1,048,950        | 1,230,000              |                            | (140,000)                        | 1,090,000                  | (11.38%)                           |                              |                            |                                  | 1,090,000               |                                    |

2020 Notes:

**5-02102 Electricity** - Right size budget based on savings from conversion to LED streetlights

# City of Sarnia

## 2020 Approved Operating Budget

### 3005 PUBLIC WORKS ADMINISTRATION

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00930 COSTS RECOVERED                       |                | (5,525)          |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00939 COSTS RECOVERED - INTERDEPARTMENT     | (705,200)      | (705,200)        | (705,200)              |                            | (15,600)                         | (720,800)                  | 2.21%                              |                              |                            |                                  | (720,800)               |                                    |
| 4-06220 CONTRIBUTION FROM RESERVES            | (100,000)      | (100,000)        | (100,000)              |                            |                                  | (100,000)                  |                                    |                              |                            |                                  | (100,000)               |                                    |
| Revenue Total                                 | (805,200)      | (810,725)        | (805,200)              |                            | (15,600)                         | (820,800)                  | 1.94%                              |                              |                            |                                  | (820,800)               |                                    |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                              | 742,663        | 753,411          | 742,663                |                            | 44,968                           | 787,631                    | 6.05%                              |                              |                            | 14,140                           | 801,771                 | 1.80%                              |
| 5-01025 SALARIES - OVERTIME                   |                | 3,863            |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01030 SALARIES - CASUAL                     |                | 12,653           |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01050 WAGES                                 |                |                  |                        |                            | 24,622                           | 24,622                     |                                    |                              |                            | 238                              | 24,860                  | 0.97%                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 151,210        | 154,900          | 151,210                |                            | 16,061                           | 167,271                    | 10.62%                             |                              |                            | 2,735                            | 170,006                 | 1.64%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 88,505         | 85,374           | 88,505                 |                            | (2,981)                          | 85,524                     | (3.37%)                            |                              |                            | 408                              | 85,932                  | 0.48%                              |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 3,100          | 3,039            | 3,100                  |                            |                                  | 3,100                      |                                    |                              |                            |                                  | 3,100                   |                                    |
| 5-02104 PHONE                                 | 3,500          | 4,921            | 3,500                  |                            | 1,500                            | 5,000                      | 42.86%                             |                              |                            |                                  | 5,000                   |                                    |
| 5-02220 VEHICLE EXPENSE                       | 59,834         | 59,834           | 59,834                 |                            | (37,634)                         | 22,200                     | (62.90%)                           |                              |                            |                                  | 22,200                  |                                    |
| 5-02300 OFFICE EXPENSES                       | 14,000         | 14,619           | 14,000                 |                            | 6,000                            | 20,000                     | 42.86%                             |                              |                            | 400                              | 20,400                  | 2.00%                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 2,780          | 3,096            | 2,780                  |                            |                                  | 2,780                      |                                    |                              |                            |                                  | 2,780                   |                                    |
| 5-02311 TRAINING & EDUCATION                  | 4,940          | 6,659            | 4,940                  |                            | 1,560                            | 6,500                      | 31.58%                             |                              |                            |                                  | 6,500                   |                                    |
| 5-02388 OVERTIME MEALS                        |                | 31               |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-05500 REPLACEMENT EQUIPMENT                 | 10,770         | 9,040            | 10,770                 |                            | (1,770)                          | 9,000                      | (16.43%)                           |                              |                            |                                  | 9,000                   |                                    |
| Expense Total                                 | 1,081,302      | 1,111,440        | 1,081,302              |                            | 52,326                           | 1,133,628                  | 4.84%                              |                              |                            | 17,921                           | 1,151,549               | 1.58%                              |
| Net Expense / (Net Revenue)                   | 276,102        | 300,715          | 276,102                |                            | 36,726                           | 312,828                    | 13.30%                             |                              |                            | 17,921                           | 330,749                 | 5.73%                              |

2020 Notes:

**4-00939 Costs Recovered - Interdepartmental** - Decrease based on cost of service to Water and Sewer departments

**5-01#### Salaries & Benefits** - Reallocate 0.33 student FTE from **3010 Streets Maintenance - Urban**; Reallocated 1.0 FTE to **3501 Pump Station Maintenance**; Reallocate 1.0 FTE from **3880 Garbage**; Reallocate 0.67 FTE to **3600 Storm Sewer Maintenance**

**5-02104 Phone** - Increase to right size budget based on historical actuals

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02300 Office Expenses** - Increase to right size budget based on historical actuals

**5-02311 Training & Education** - Increase to right size budget based on expected staff training plan

**5-05500 Replacement Equipment** - Decrease to right size budget based on historical actuals and department needs

## City of Sarnia 2020 Approved Operating Budget

### 3008 ROADS MAINTENANCE - RURAL

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-06220 CONTRIBUTION FROM RESERVES            |             |               |                  | (197,665)            |                            | (197,665)            |                              | 197,665                | (131,832)            |                            | (131,832)         | (33.31%)                     |
| Revenue Total                                 |             |               |                  | (197,665)            |                            | (197,665)            |                              | 197,665                | (131,832)            |                            | (131,832)         | (33.31%)                     |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 87,804      | 87,752        | 87,804           |                      | 6,010                      | 93,814               | 6.84%                        |                        |                      | 3,238                      | 97,052            | 3.45%                        |
| 5-01050 WAGES                                 | 291,761     | 303,021       | 291,761          |                      | 15,857                     | 307,618              | 5.43%                        |                        |                      | 4,636                      | 312,254           | 1.51%                        |
| 5-01055 WAGES - OVERTIME                      |             | 3,671         |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 75,020      | 78,432        | 75,020           |                      | 11,306                     | 86,326               | 15.07%                       |                        |                      | 1,451                      | 87,777            | 1.68%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 52,012      | 56,496        | 52,012           |                      | 8,140                      | 60,152               | 15.65%                       |                        |                      | 277                        | 60,429            | 0.46%                        |
| 5-02220 VEHICLE EXPENSE                       | 114,547     | 114,547       | 114,547          |                      | 197,665                    | 312,212              | 172.56%                      |                        |                      | 66,000                     | 378,212           | 21.14%                       |
| 5-02311 TRAINING & EDUCATION                  | 5,000       | 4,436         | 5,000            |                      |                            | 5,000                |                              |                        |                      |                            | 5,000             |                              |
| 5-02388 OVERTIME MEALS                        | 925         | 639           | 925              |                      |                            | 925                  |                              |                        |                      |                            | 925               |                              |
| 5-03005 MATERIALS                             | 15,000      | 15,739        | 15,000           |                      |                            | 15,000               |                              |                        |                      |                            | 15,000            |                              |
| 5-04910 OTHER PURCHASED SERVICES              | 222,000     | 227,180       | 222,000          |                      |                            | 222,000              |                              |                        |                      |                            | 222,000           |                              |
| Expense Total                                 | 864,069     | 891,913       | 864,069          |                      | 238,978                    | 1,103,047            | 27.66%                       |                        |                      | 75,602                     | 1,178,649         | 6.85%                        |
| Net Expense / (Net Revenue)                   | 864,069     | 891,913       | 864,069          | (197,665)            | 238,978                    | 905,382              | 4.78%                        | 197,665                | (131,832)            | 75,602                     | 1,046,817         | 15.62%                       |

2020 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting 2020 increase to **5-02220 Vehicle Expense**

**5-01### Salaries & Benefits** - Reallocate 1.0 FTE from **3010 Street Maintenance - Urban**; Reallocated 1.0 PTE

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

2021 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting 50% of the 2020 & 2021 increase to **5-02220 Vehicle Expense** to phase in by 2022

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

# City of Sarnia

## 2020 Approved Operating Budget

### 3009 STREETS MAINTENANCE - CONCRETE

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-06220 CONTRIBUTION FROM RESERVES            |             |               |                  | (53,195)             |                            | (53,195)             |                              | 53,195                 | (15,463)             |                            | (15,463)          | (70.93%)                     |
| Revenue Total                                 |             |               |                  | (53,195)             |                            | (53,195)             |                              | 53,195                 | (15,463)             |                            | (15,463)          | (70.93%)                     |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 94,247      | 94,199        | 94,247           |                      | 1,369                      | 95,616               | 1.45%                        |                        |                      | 1,434                      | 97,050            | 1.50%                        |
| 5-01050 WAGES                                 | 250,042     | 221,559       | 250,042          |                      | 57,200                     | 307,242              | 22.88%                       |                        |                      | 4,631                      | 311,873           | 1.51%                        |
| 5-01055 WAGES - OVERTIME                      |             | 5,742         |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 71,647      | 66,655        | 71,647           |                      | 14,819                     | 86,466               | 20.68%                       |                        |                      | 1,148                      | 87,614            | 1.33%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 52,450      | 46,778        | 52,450           |                      | 7,753                      | 60,203               | 14.78%                       |                        |                      | 213                        | 60,416            | 0.35%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 500         | 1,943         | 500              |                      | 3,000                      | 3,500                | 600.00%                      |                        |                      |                            | 3,500             |                              |
| 5-02220 VEHICLE EXPENSE                       | 92,974      | 92,974        | 92,974           |                      | 23,195                     | 116,169              | 24.95%                       |                        |                      | 7,731                      | 123,900           | 6.65%                        |
| 5-02311 TRAINING & EDUCATION                  | 5,000       | 4,169         | 5,000            |                      |                            | 5,000                |                              |                        |                      |                            | 5,000             |                              |
| 5-02388 OVERTIME MEALS                        | 925         | 478           | 925              |                      |                            | 925                  |                              |                        |                      |                            | 925               |                              |
| 5-03005 MATERIALS                             | 40,000      | 32,009        | 40,000           |                      |                            | 40,000               |                              |                        |                      |                            | 40,000            |                              |
| 5-04910 OTHER PURCHASED SERVICES              | 80,000      | 123,138       | 80,000           |                      | 30,000                     | 110,000              | 37.50%                       |                        |                      |                            | 110,000           |                              |
| Expense Total                                 | 687,785     | 689,644       | 687,785          |                      | 137,336                    | 825,121              | 19.97%                       |                        |                      | 15,157                     | 840,278           | 1.84%                        |
| Net Expense / (Net Revenue)                   | 687,785     | 689,644       | 687,785          | (53,195)             | 137,336                    | 771,926              | 12.23%                       | 53,195                 | (15,463)             | 15,157                     | 824,815           | 6.85%                        |

2020 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting the \$23,195 2020 increase to **5-02220 Vehicle Expense**; offsetting the \$30,000 increase to **5-04910 Other Purchased Services**  
**5-01### Salaries & Benefits** - Reallocated 1.0 FTE from **3500 Sanitary Sewer Maintenance**  
**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage  
**5-01254 Clothing/Boot Allowance** - Increase to right size budget based on contractual obligations  
**5-04910 Other Purchased Services** - Increase to address sidewalk trip hazards in accordance with minimum maintenance standards O.Reg 366/18. (Asset management); offset by **4-06220 Contribution from Reserves** in 2020

2021 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting 50% of the 2020 & 2021 increase to **5-02220 Vehicle Expense** to phase in by 2022  
**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

## City of Sarnia

### 2020 Approved Operating Budget

#### 3010 STREETS MAINTENANCE - URBAN

| Account  | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00930 COSTS RECOVERED                        | (30,000)    | (50,892)      | (30,000)         |                      |                            | (30,000)             |                              |                        |                      |                            | (30,000)          |                              |
| 4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES | (152,375)   | (149,827)     | (152,375)        |                      |                            | (152,375)            |                              |                        |                      |                            | (152,375)         |                              |
| 4-00936 COSTS RECOVERED - OTHER                | (2,575)     | (4,674)       | (2,575)          |                      |                            | (2,575)              |                              |                        |                      |                            | (2,575)           |                              |
| 4-00939 COSTS RECOVERED - INTERDEPARTMENT      | (702,708)   | (702,708)     | (702,708)        |                      |                            | (702,708)            |                              |                        |                      |                            | (702,708)         |                              |
| 4-06220 CONTRIBUTION FROM RESERVES             |             |               |                  | (93,388)             |                            | (93,388)             |                              | 93,388                 | (36,258)             |                            | (36,258)          | (61.17%)                     |
| Revenue Total                                  | (887,658)   | (908,101)     | (887,658)        | (93,388)             |                            | (981,046)            | 10.52%                       | 93,388                 | (36,258)             |                            | (923,916)         | (5.82%)                      |
| EXPENSES                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                               | 94,247      | 94,193        | 94,247           |                      | 1,369                      | 95,616               | 1.45%                        |                        |                      | 1,434                      | 97,050            | 1.50%                        |
| 5-01025 SALARIES - OVERTIME                    |             | 14,169        |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01050 WAGES                                  | 833,435     | 812,492       | 833,435          |                      | (49,498)                   | 783,937              | (5.94%)                      |                        |                      | 12,046                     | 795,983           | 1.54%                        |
| 5-01055 WAGES - OVERTIME                       | 63,168      | 48,678        | 63,168           |                      |                            | 63,168               |                              |                        |                      |                            | 63,168            |                              |
| 5-01060 WAGES - CASUAL                         | 67,950      | 33,975        | 67,950           |                      | (9,710)                    | 58,240               | (14.29%)                     |                        |                      |                            | 58,240            |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS  | 198,714     | 194,713       | 198,714          |                      | (1,637)                    | 197,077              | (0.82%)                      |                        |                      | 2,644                      | 199,721           | 1.34%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY      | 144,153     | 138,350       | 144,153          |                      | (14,154)                   | 129,999              | (9.82%)                      |                        |                      | 475                        | 130,474           | 0.37%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE                | 500         | 6,832         | 500              |                      | 7,000                      | 7,500                | 1,400.00%                    |                        |                      |                            | 7,500             |                              |
| 5-02220 VEHICLE EXPENSE                        | 292,183     | 292,183       | 292,183          |                      | 54,388                     | 346,571              | 18.61%                       |                        |                      | 18,129                     | 364,700           | 5.23%                        |
| 5-02311 TRAINING & EDUCATION                   | 7,000       | 7,000         | 7,000            |                      |                            | 7,000                |                              |                        |                      |                            | 7,000             |                              |
| 5-02388 OVERTIME MEALS                         | 4,939       | 3,503         | 4,939            |                      |                            | 4,939                |                              |                        |                      |                            | 4,939             |                              |
| 5-02435 GROUNDS MAINTENANCE                    |             |               |                  |                      | 15,000                     | 15,000               |                              |                        |                      |                            | 15,000            |                              |
| 5-03005 MATERIALS                              | 340,000     | 330,631       | 340,000          |                      |                            | 340,000              |                              |                        |                      |                            | 340,000           |                              |
| 5-04910 OTHER PURCHASED SERVICES               | 101,000     | 174,082       | 101,000          |                      | 39,000                     | 140,000              | 38.61%                       |                        |                      |                            | 140,000           |                              |
| Expense Total                                  | 2,147,289   | 2,150,801     | 2,147,289        |                      | 41,758                     | 2,189,047            | 1.94%                        |                        |                      | 34,728                     | 2,223,775         | 1.59%                        |
| Net Expense / (Net Revenue)                    | 1,259,631   | 1,242,700     | 1,259,631        | (93,388)             | 41,758                     | 1,208,001            | (4.10%)                      | 93,388                 | (36,258)             | 34,728                     | 1,299,859         | 7.60%                        |

2020 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting \$54,388 in 2020 for **5-02220 Vehicle Expense** increase; offsetting \$39,000 in 2020 for **5-04910 Other Purchased Services** increase

# City of Sarnia

## 2020 Approved Operating Budget

### 3010 STREETS MAINTENANCE - URBAN

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**5-01### Salaries & Benefits** - Reallocate 0.33 STU FTE to **3005 Public Works - Admin**; Reallocate 1.0 FTE to **3008 Roads Maintenance - Rural**

**5-01254 Clothing/Boot Allowance** - Increase to right size budget per contractual obligations

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02435 Grounds Maintenance** - Budget established to fund the cutting of the grass along Lakeshore at Mandaumin per Council request (City Council July 8, 2019)

**5-04910 Other Purchased Services** - Increase based on historical actuals and increased costs to maintain deteriorating roads (Asset management); offset with **4-06220 Contribution from Reserves** for 2020

2021 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting 50% of the 2020 & 2021 increase to

**5-02220 Vehicle Expense** to phase in by 2022

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

# City of Sarnia

## 2020 Approved Operating Budget

### 3011 WINTER MAINTENANCE

| Account  | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES | (305,000)   | (495,219)     | (305,000)        |                      | (50,000)                   | (355,000)            | 16.39%                       |                        |                      |                            | (355,000)         |                              |
| 4-06220 CONTRIBUTION FROM RESERVES             |             |               |                  | (26,796)             |                            | (26,796)             |                              | 26,796                 | (19,364)             |                            | (19,364)          | (27.74%)                     |
| Revenue Total                                  | (305,000)   | (495,219)     | (305,000)        | (26,796)             | (50,000)                   | (381,796)            | 25.18%                       | 26,796                 | (19,364)             |                            | (374,364)         | (1.95%)                      |
| EXPENSES                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01055 WAGES - OVERTIME                       | 154,790     | 205,242       | 154,790          |                      | 100,000                    | 254,790              | 64.60%                       |                        |                      | 54,788                     | 309,578           | 21.50%                       |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS  | 3,016       | 25,022        | 3,016            |                      |                            | 3,016                |                              |                        |                      | 3,018                      | 6,034             | 100.07%                      |
| 5-02220 VEHICLE EXPENSE                        | 409,772     | 409,772       | 409,772          |                      | 26,796                     | 436,568              | 6.54%                        |                        |                      | 8,932                      | 445,500           | 2.05%                        |
| 5-02388 OVERTIME MEALS                         | 7,000       | 11,723        | 7,000            |                      |                            | 7,000                |                              |                        |                      |                            | 7,000             |                              |
| 5-03005 MATERIALS                              | 675,000     | 647,311       | 675,000          |                      |                            | 675,000              |                              |                        |                      |                            | 675,000           |                              |
| 5-04910 OTHER PURCHASED SERVICES               | 300,000     | 277,452       | 300,000          |                      | (100,000)                  | 200,000              | (33.33%)                     |                        |                      |                            | 200,000           |                              |
| Expense Total                                  | 1,549,578   | 1,576,522     | 1,549,578        |                      | 26,796                     | 1,576,374            | 1.73%                        |                        |                      | 66,738                     | 1,643,112         | 4.23%                        |
| Net Expense / (Net Revenue)                    | 1,244,578   | 1,081,303     | 1,244,578        | (26,796)             | (23,204)                   | 1,194,578            | (4.02%)                      | 26,796                 | (19,364)             | 66,738                     | 1,268,748         | 6.21%                        |

2020 Notes:

**4-00931 Costs Recovered - Other Municipalities** - Increase based on prior year amounts collected for snow removal provided by the City for other municipalities

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting increase in 2020 for **5-02220 Vehicle Expense**

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-04910 Other Purchased Services** - Transferred to **5-01055 Wages - Overtime** as more in-house resources utilized instead of outsourced

2021 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting 50% of the 2020 & 2021 increase in **5-02220 Vehicle Expense** to phase in by 2022

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage



# City of Sarnia

## 2020 Approved Operating Budget

### 3015 WORKS CENTRE

| Account  | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|--|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE  |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00930 COSTS RECOVERED                        | (1,500)        | (8,346)          | (1,500)                |                            |                                  | (1,500)                    |                                    |                              |                            |                                  | (1,500)                 |                                    |
| 4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES |                | (50,108)         |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00936 COSTS RECOVERED - OTHER                | (95,000)       | (106,003)        | (95,000)               |                            |                                  | (95,000)                   |                                    |                              |                            |                                  | (95,000)                |                                    |
| 4-00939 COSTS RECOVERED - INTERDEPARTMENT      | (786,470)      | (786,470)        | (786,470)              |                            |                                  | (786,470)                  |                                    |                              |                            |                                  | (786,470)               |                                    |
| 4-00940 SALE OF MATERIALS                      | (5,000)        | (3,132)          | (5,000)                |                            |                                  | (5,000)                    |                                    |                              |                            |                                  | (5,000)                 |                                    |
| 4-06220 CONTRIBUTION FROM RESERVES             | (590,308)      | (536,009)        | (590,308)              |                            | (6,440)                          | (596,748)                  | 1.09%                              |                              |                            | (17,656)                         | (614,404)               | 2.96%                              |
| Revenue Total                                  | (1,478,278)    | (1,490,068)      | (1,478,278)            |                            | (6,440)                          | (1,484,718)                | 0.44%                              |                              |                            | (17,656)                         | (1,502,374)             | 1.19%                              |
| EXPENSES                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                               | 105,948        | 105,900          | 105,948                |                            | 5,151                            | 111,099                    | 4.86%                              |                              |                            | 1,766                            | 112,865                 | 1.59%                              |
| 5-01050 WAGES                                  | 643,123        | 640,043          | 643,123                |                            | (32,720)                         | 610,403                    | (5.09%)                            |                              |                            | 9,200                            | 619,603                 | 1.51%                              |
| 5-01055 WAGES - OVERTIME                       | 32,994         | 53,918           | 32,994                 |                            |                                  | 32,994                     |                                    |                              |                            |                                  | 32,994                  |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS  | 156,279        | 163,126          | 156,279                |                            | (1,760)                          | 154,519                    | (1.13%)                            |                              |                            | 2,105                            | 156,624                 | 1.36%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY      | 115,298        | 108,797          | 115,298                |                            | (13,033)                         | 102,265                    | (11.30%)                           |                              |                            | 385                              | 102,650                 | 0.38%                              |
| 5-01254 CLOTHING/BOOT ALLOWANCE                | 29,000         | 9,637            | 29,000                 |                            | (10,000)                         | 19,000                     | (34.48%)                           |                              |                            |                                  | 19,000                  |                                    |
| 5-01256 TOOL ALLOWANCE                         | 5,000          | 5,236            | 5,000                  |                            |                                  | 5,000                      |                                    |                              |                            |                                  | 5,000                   |                                    |
| 5-02101 NATURAL GAS                            | 17,500         | 23,779           | 17,500                 |                            | 5,000                            | 22,500                     | 28.57%                             |                              |                            | 500                              | 23,000                  | 2.22%                              |
| 5-02102 ELECTRICITY                            | 58,000         | 57,990           | 58,000                 |                            |                                  | 58,000                     |                                    |                              |                            | 1,200                            | 59,200                  | 2.07%                              |
| 5-02104 PHONE                                  | 13,000         | 13,591           | 13,000                 |                            |                                  | 13,000                     |                                    |                              |                            |                                  | 13,000                  |                                    |
| 5-02220 VEHICLE EXPENSE                        | 77,298         | 77,355           | 77,298                 |                            | 41,002                           | 118,300                    | 53.04%                             |                              |                            |                                  | 118,300                 |                                    |
| 5-02222 RADIO LICENSE                          | 33,000         | 36,749           | 33,000                 |                            |                                  | 33,000                     |                                    |                              |                            |                                  | 33,000                  |                                    |
| 5-02300 OFFICE EXPENSES                        | 4,970          | 5,026            | 4,970                  |                            |                                  | 4,970                      |                                    |                              |                            |                                  | 4,970                   |                                    |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS            | 3,950          | 2,987            | 3,950                  |                            |                                  | 3,950                      |                                    |                              |                            |                                  | 3,950                   |                                    |
| 5-02311 TRAINING & EDUCATION                   | 8,668          | 7,695            | 8,668                  |                            |                                  | 8,668                      |                                    |                              |                            |                                  | 8,668                   |                                    |
| 5-02360 CLOTHING & UNIFORMS                    | 7,500          | 7,358            | 7,500                  |                            |                                  | 7,500                      |                                    |                              |                            |                                  | 7,500                   |                                    |
| 5-02388 OVERTIME MEALS                         | 3,000          | 3,914            | 3,000                  |                            |                                  | 3,000                      |                                    |                              |                            |                                  | 3,000                   |                                    |
| 5-02420 BUILDING MAINTENANCE                   | 82,200         | 87,503           | 82,200                 |                            | 12,800                           | 95,000                     | 15.57%                             |                              |                            | 2,000                            | 97,000                  | 2.11%                              |
| 5-03002 OTHER OPERATING SUPPLIES               | 15,550         | 14,153           | 15,550                 |                            |                                  | 15,550                     |                                    |                              |                            |                                  | 15,550                  |                                    |
| 5-04043 CONTRACT CLEANING                      | 34,500         | 34,055           | 34,500                 |                            |                                  | 34,500                     |                                    |                              |                            |                                  | 34,500                  |                                    |
| 5-04910 OTHER PURCHASED SERVICES               | 30,000         | 29,785           | 30,000                 |                            |                                  | 30,000                     |                                    |                              |                            | 500                              | 30,500                  | 1.67%                              |

## City of Sarnia 2020 Approved Operating Budget

### 3015 WORKS CENTRE

| Account                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|-------------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| 5-05500 REPLACEMENT EQUIPMENT | 1,500          | 1,473            | 1,500                  |                            |                                  | 1,500                      |                                    |                              |                            |                                  | 1,500                   |                                    |
| Expense Total                 | 1,478,278      | 1,490,070        | 1,478,278              |                            | 6,440                            | 1,484,718                  | 0.44%                              |                              |                            | 17,656                           | 1,502,374               | 1.19%                              |
| Net Expense / (Net Revenue)   |                | 2                |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |

**3015 Works Centre** is a net zero budget; this cost centre is funded through recoveries of wages used to repair Fire and Police vehicles, through interdepartmental transfers to allocate costs to Water and Sewer budgets based on services provided to water and sewer as well as a transfer from **6525 Works Equipment Reserve** to balance the department to zero.

2020 Notes:

**4-06220 Contribution from Reserves** - Increase to balance overall budget to zero

**5-01### Salaries & Benefits** - Reduce 1.0 FTE

**5-01254 Clothing/Boot Allowance** - Decrease to right size budget based on contractual obligations

**5-02101 Natural Gas** - Increase to right size budget

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02420 Building Maintenance** - Increase due to the aging infrastructure requiring increasing annual maintenance

2021 Notes:

**5-02101 Natural Gas** - Increase to right size budget

**5-02102 Electricity** - Increase based on estimated increase to hydro costs

**5-02420 Building Maintenance** - Increase due to the aging infrastructure requiring increasing annual maintenance

## City of Sarnia 2020 Approved Operating Budget

### 3020 PUBLIC WORKS - EQUIPMENT MAINTENANCE

| Account                            | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|------------------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                            |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00930 COSTS RECOVERED            | (133,000)      | (246,483)        | (133,000)              |                            | (117,000)                        | (250,000)                  | 87.97%                             |                              |                            |                                  | (250,000)               |                                    |
| 4-06220 CONTRIBUTION FROM RESERVES | (1,295,000)    | (1,304,982)      | (1,295,000)            |                            | (79,643)                         | (1,374,643)                | 6.15%                              |                              |                            | (9,522)                          | (1,384,165)             | 0.69%                              |
| Revenue Total                      | (1,428,000)    | (1,551,465)      | (1,428,000)            |                            | (196,643)                        | (1,624,643)                | 13.77%                             |                              |                            | (9,522)                          | (1,634,165)             | 0.59%                              |
| EXPENSES                           |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02200 GASOLINE                   | 400,000        | 457,206          | 400,000                |                            | 70,000                           | 470,000                    | 17.50%                             |                              |                            |                                  | 470,000                 |                                    |
| 5-02221 VEHICLE LICENSE            | 62,000         | 60,398           | 62,000                 |                            |                                  | 62,000                     |                                    |                              |                            |                                  | 62,000                  |                                    |
| 5-03005 MATERIALS                  | 760,000        | 607,572          | 760,000                |                            | (120,000)                        | 640,000                    | (15.79%)                           |                              |                            |                                  | 640,000                 |                                    |
| 5-04005 INSURANCE                  | 186,000        | 181,006          | 186,000                |                            | 31,643                           | 217,643                    | 17.01%                             |                              |                            | 9,522                            | 227,165                 | 4.38%                              |
| 5-04910 OTHER PURCHASED SERVICES   | 20,000         | 245,281          | 20,000                 |                            | 200,000                          | 220,000                    | 1,000.00%                          |                              |                            |                                  | 220,000                 |                                    |
| 5-05500 REPLACEMENT EQUIPMENT      |                |                  |                        |                            | 15,000                           | 15,000                     |                                    |                              |                            |                                  | 15,000                  |                                    |
| Expense Total                      | 1,428,000      | 1,551,463        | 1,428,000              |                            | 196,643                          | 1,624,643                  | 13.77%                             |                              |                            | 9,522                            | 1,634,165               | 0.59%                              |
| Net Expense / (Net Revenue)        |                | (2)              |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |

All departments (excluding Police, Fire and Transit) that use vehicles and equipment contribute an amount that is transferred annually to the **6525 Works Equipment Reserve**. Out of this reserve the costs of the vehicles and equipment are funded. Actual purchases of new and replacement vehicles and equipment are expensed directly to this reserve and budgeted through the annual Fleet Replacement list approved each budget. Repairs and maintenance costs are expensed through department **3015 Works Centre** which pays for the mechanics, funded partially from **6525 Works Equipment Reserve**. Parts, gasoline, insurance and other miscellaneous vehicle maintenance costs are expensed through **3020 Equipment Maintenance**, and funded from cost recoveries from Fire and Police for parts used on repairs of their fleet, and the remainder funded 100% through a transfer from the **6525 Works Equipment Reserve**.

#### 2020 Notes:

**4-00930 Costs Recovered** - Increase based on prior year recoveries from Police and Fire for cost of materials purchased to repair the Fire and Police fleet

**4-06220 Contribution from Reserves** - Increase needed to balance the department to zero

**5-02220 Gasoline** - Increase to budget based on monthly fuel costs for the fleet

**5-03005 Materials** - Decrease based on prior year material purchases lower than budget originally established, to be transferred to **5-04910 Other Purchased Services**

**5-04005 Insurance** - Increased based on estimated 2020 premiums

**5-04910 Other Purchased Services** - Increase based on prior year external services utilized for repairs that could not be completed in house, increase also due to aging fleet age requiring a larger amount of maintenance to keep fleet running until replacement can be funded

**4-05500 Replacement Equipment** - Budget line added for small equipment purchases

#### 2021 Notes:

**4-06220 Contribution from Reserves** - Increase needed to balance the department to zero

**5-04005 Insurance** - Increased based on 5% estimated increase on 2020 estimated premiums

## City of Sarnia 2020 Approved Operating Budget

### 3800 GARBAGE

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00510 GARBAGE CONTAINER EXEMPT FEE          | (1,000)     | (619)         | (1,000)          |                      |                            | (1,000)              |                              |                        |                      |                            | (1,000)           |                              |
| 4-00511 GARBAGE BAG TAG FEE                   | (24,480)    | (24,634)      | (24,480)         |                      |                            | (24,480)             |                              |                        |                      |                            | (24,480)          |                              |
| 4-00930 COSTS RECOVERED                       | (1,000)     | (502)         | (1,000)          |                      | (10,000)                   | (11,000)             | 1,000.00%                    |                        |                      |                            | (11,000)          |                              |
| Revenue Total                                 | (26,480)    | (25,755)      | (26,480)         |                      | (10,000)                   | (36,480)             | 37.76%                       |                        |                      |                            | (36,480)          |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 41,222      | 41,806        | 41,222           |                      | (14,073)                   | 27,149               | (34.14%)                     |                        |                      | 1,727                      | 28,876            | 6.36%                        |
| 5-01025 SALARIES - OVERTIME                   |             | (686)         |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 8,512       | 8,645         | 8,512            |                      | (2,745)                    | 5,767                | (32.25%)                     |                        |                      | 341                        | 6,108             | 5.91%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 5,446       | 4,706         | 5,446            |                      | (2,158)                    | 3,288                | (39.63%)                     |                        |                      | 61                         | 3,349             | 1.86%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 500         | 471           | 500              |                      |                            | 500                  |                              |                        |                      |                            | 500               |                              |
| 5-02302 ADVERTISING                           | 10,000      | 10,177        | 10,000           |                      |                            | 10,000               |                              |                        |                      |                            | 10,000            |                              |
| 5-02466 CONTRACT EXPENSE                      | 32,250      | 30,517        | 32,250           |                      | (32,250)                   |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-04021 GARBAGE COLLECTION                    | 1,117,120   | 1,203,725     | 1,117,120        |                      | 184,855                    | 1,301,975            | 16.55%                       |                        |                      | 260,395                    | 1,562,370         | 20.00%                       |
| 5-04204 BULK ITEMS RECYCLING                  |             |               |                  |                      | 30,300                     | 30,300               |                              |                        |                      | 400                        | 30,700            | 1.32%                        |
| Expense Total                                 | 1,215,050   | 1,299,361     | 1,215,050        |                      | 163,929                    | 1,378,979            | 13.49%                       |                        |                      | 262,924                    | 1,641,903         | 19.07%                       |
| Net Expense / (Net Revenue)                   | 1,188,570   | 1,273,606     | 1,188,570        |                      | 153,929                    | 1,342,499            | 12.95%                       |                        |                      | 262,924                    | 1,605,423         | 19.58%                       |

#### 2020 Notes:

**4-00930 Costs Recovered** - Establish budget for recovering the costs of dumpster pickup from 3 large charitable organizations for the additional pickups required greater than the 52 covered by the City of Sarnia; offset by increase in the expense **5-04204 Bulk Items Recycling**

**5-01### Salaries & Benefits** - Reallocate 0.17 FTE so 1.0 FTE now split equally with **3880 Recycling & Compost Collection** and **3885 Compost Site**

**5-02466 Contract Expense** - Eliminate budget for bulk item pickup as now covered in the monthly garbage collection cost in new contract

**5-04021 Garbage Collection** - Contractual increase estimated at 2% CPI, increase also due to first full year of new contract (City Council Report May 28, 2018)

**5-04204 Bulk Items Recycling** - Transfer budget from **3880 Recycling & Compost Collection** as this is the cost of weekly pickups of 3 charities dumpsters where the City covers the cost of 52 pickups per year; \$10,000 added for the amounts required greater than the 52 pickups for which we recover the costs in **4-00930 Costs Recovered**; no budget impact

#### 2021 Notes:

**5-04021 Garbage Collection** - Contractual increase estimated at 2% CPI (City Council Report May 28, 2018)

# City of Sarnia

## 2020 Approved Operating Budget

### 3880 RECYCLING & COMPOST COLLECTION

| Account  | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES   | (74,000)    | (74,000)      | (74,000)         |                      | 30,000                     | (44,000)             | (40.54%)                     |                        |                      |                            | (44,000)          |                              |
| 4-00932 COSTS RECOVERED - BUSINESS RECYCLING BIN | (1,000)     | (1,051)       | (1,000)          |                      |                            | (1,000)              |                              |                        |                      |                            | (1,000)           |                              |
| 4-00934 COSTS RECOVERED - RECYCLABLES            | (540,000)   | (510,306)     | (540,000)        |                      |                            | (540,000)            |                              |                        |                      |                            | (540,000)         |                              |
| 4-00936 COSTS RECOVERED - OTHER                  | (566,245)   | (566,244)     | (566,245)        |                      |                            | (566,245)            |                              |                        |                      |                            | (566,245)         |                              |
| 4-00940 SALE OF MATERIALS                        | (102,000)   | (103,440)     | (102,000)        |                      | 97,000                     | (5,000)              | (95.10%)                     |                        |                      |                            | (5,000)           |                              |
| 4-06220 CONTRIBUTION FROM RESERVES               |             |               |                  | (8,599)              |                            | (8,599)              |                              | 8,599                  | (5,732)              |                            | (5,732)           | (33.34%)                     |
| Revenue Total                                    | (1,283,245) | (1,255,041)   | (1,283,245)      | (8,599)              | 127,000                    | (1,164,844)          | (9.23%)                      | 8,599                  | (5,732)              |                            | (1,161,977)       | (0.25%)                      |
| EXPENSES   |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                                 | 111,840     | 111,786       | 111,840          |                      | (84,696)                   | 27,144               | (75.73%)                     |                        |                      |                            | 27,144            |                              |
| 5-01025 SALARIES - OVERTIME                      | 5,200       | 2,839         | 5,200            |                      | (5,200)                    |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-01030 SALARIES - CASUAL                        | 19,512      | 19,568        | 19,512           |                      | (19,512)                   |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS    | 25,375      | 25,417        | 25,375           |                      | (19,607)                   | 5,768                | (77.27%)                     |                        |                      |                            | 5,768             |                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY        | 15,902      | 15,160        | 15,902           |                      | (12,630)                   | 3,272                | (79.42%)                     |                        |                      |                            | 3,272             |                              |
| 5-02104 PHONE                                    | 700         | 651           | 700              |                      |                            | 700                  |                              |                        |                      |                            | 700               |                              |
| 5-02220 VEHICLE EXPENSE                          | 31,350      | 31,350        | 15,235           |                      | 8,599                      | 23,834               | (23.97%)                     |                        |                      | 2,866                      | 26,700            | 12.02%                       |
| 5-02300 OFFICE EXPENSES                          | 2,500       | 1,040         | 2,500            |                      | (500)                      | 2,000                | (20.00%)                     |                        |                      | 400                        | 2,400             | 20.00%                       |
| 5-02302 ADVERTISING                              | 36,000      | 32,525        | 30,000           |                      | 2,000                      | 32,000               | (11.11%)                     |                        |                      | 640                        | 32,640            | 2.00%                        |
| 5-02388 OVERTIME MEALS                           |             | 15            |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02420 BUILDING MAINTENANCE                     | 5,000       | 3,763         | 5,000            |                      | (5,000)                    |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-03005 MATERIALS                                | 70,000      | 67,777        | 9,000            |                      | (2,000)                    | 7,000                | (90.00%)                     |                        |                      | 150                        | 7,150             | 2.14%                        |
| 5-04022 COMPOST COLLECTION                       | 494,382     | 497,284       | 494,382          |                      | (64,575)                   | 429,807              | (13.06%)                     |                        |                      | 9,800                      | 439,607           | 2.28%                        |
| 5-04023 COMPOST PROCESSING                       | 335,000     | 329,483       | 335,000          |                      | (335,000)                  |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-04200 BLUEBOX PROCESSING                       | 790,140     | 798,032       | 790,140          |                      | 164,919                    | 955,059              | 20.87%                       |                        |                      | 19,000                     | 974,059           | 1.99%                        |
| 5-04201 BLUEBOX COLLECTION                       | 945,743     | 945,775       | 945,743          |                      | 151,837                    | 1,097,580            | 16.05%                       |                        |                      | 22,000                     | 1,119,580         | 2.00%                        |
| 5-04204 BULK ITEMS RECYCLING                     | 20,300      | 28,285        | 20,300           |                      | (20,300)                   |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-04910 OTHER PURCHASED SERVICES                 | 6,000       | 6,769         | 6,000            |                      |                            | 6,000                |                              |                        |                      |                            | 6,000             |                              |
| 5-05500 REPLACEMENT EQUIPMENT                    | 1,500       | 750           | 1,500            |                      |                            | 1,500                |                              |                        |                      |                            | 1,500             |                              |
| Expense Total                                    | 2,916,444   | 2,918,269     | 2,833,329        |                      | (241,665)                  | 2,591,664            | (11.14%)                     |                        |                      | 54,856                     | 2,646,520         | 2.12%                        |

# City of Sarnia

## 2020 Approved Operating Budget

### 3880 RECYCLING & COMPOST COLLECTION

| Account                     | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|-----------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| Net Expense / (Net Revenue) | 1,633,199      | 1,663,228        | 1,550,084              | (8,599)                    | (114,665)                        | 1,426,820                  | (12.64%)                           | 8,599                        | (5,732)                    | 54,856                           | 1,484,543               | 4.05%                              |

2020 Notes:

- 4-00931 Costs Recovered - Other Municipalities** - Transfer budget dollars to **3885 Compost Site**; remaining budget reflects the amount recovered for recycling & compost collection for Aamjiwnaang and the Village of Point Edward
- 4-00940 Sale of Materials** - Transfer budget dollars to **3885 Compost Site**; remaining budget reflects revenue for sale of blue boxes
- 4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting the 2020 increase to **5-02220 Vehicle Expense**
- 5-01### Salaries & Benefits** - Reallocate 0.17 FTE so 1.0 FTE is now split equally with **3800 Garbage** and **3885 Compost Site**; Reallocate 1.0 FTE to **3005 Public Works Admin**; Reallocate 0.33 STU FTE to **3885 Compost Site**; Remove 0.33 STU FTE 2019 one time only increase
- 5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage
- 5-02300 Office Expenses** - Transfer budget dollars to **3885 Compost Site**
- 5-02302 Advertising** - Additional fee to cover cost of the waste app which provides details of collection schedules, materials, etc.
- 5-02420 Building Maintenance** - Transfer budget dollars to **3885 Compost Site**
- 5-03005 Materials** - Transfer budget dollars to **3885 Compost Site**; remaining budget reflects cost of recycling materials including cost of blue boxes sold to public
- 5-04022 Compost Collection** - Reduced cost with new contract (City Council July 16, 2018)
- 5-04023 Compost Processing** - Transfer budget dollars to **3885 Compost Site**
- 5-04200 Bluebox Processing** - Contractual increase estimated at 2% CPI; first full year of new contract (City Council July 16, 2018)
- 5-04201 Bluebox Collection** - Contractual increase estimated at 2% CPI; first full year of new contract (City Council July 16, 2018)
- 5-04204 Bulk Items Recycling** - Transfer budget to **3800 Garbage** as this cost is to provide dumpster pickup for 52 pickups per year to 3 charitable organizations

2021 Notes:

- 4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting 50% of the 2020 & 2021 increase to **5-02220 Vehicle Expense** to phase in by 2022
- 5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage
- 5-04022 Compost Collection** - Contractual increase estimated at 2% CPI (City Council July 16, 2018)
- 5-04200 Bluebox Processing** - Contractual increase estimated at 2% CPI (City Council July 16, 2018)
- 5-04201 Bluebox Collection** - Contractual increase estimated at 2% CPI (City Council July 16, 2018)

## City of Sarnia

### 2020 Approved Operating Budget

#### 3885 COMPOST SITE

| Account  | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES |             |               |                  |                      | (30,000)                   | (30,000)             |                              |                        |                      |                            | (30,000)          |                              |
| 4-00940 SALE OF MATERIALS                      |             |               |                  |                      | (97,000)                   | (97,000)             |                              |                        |                      |                            | (97,000)          |                              |
| Revenue Total                                  |             |               |                  |                      | (127,000)                  | (127,000)            |                              |                        |                      |                            | (127,000)         |                              |
| EXPENSES                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                               |             |               |                  |                      | 27,148                     | 27,148               |                              |                        |                      | 2,442                      | 29,590            | 9.00%                        |
| 5-01025 SALARIES - OVERTIME                    |             |               |                  |                      | 5,200                      | 5,200                |                              |                        |                      |                            | 5,200             |                              |
| 5-01030 SALARIES - CASUAL                      |             |               |                  |                      | 8,488                      | 8,488                |                              |                        |                      |                            | 8,488             |                              |
| 5-01050 WAGES                                  |             |               |                  |                      | 56,366                     | 56,366               |                              |                        |                      |                            | 56,366            |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS  |             |               |                  |                      | 12,593                     | 12,593               |                              |                        |                      | 482                        | 13,075            | 3.83%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY      |             |               |                  |                      | 3,272                      | 3,272                |                              |                        |                      | 85                         | 3,357             | 2.60%                        |
| 5-02300 OFFICE EXPENSES                        |             |               |                  |                      | 500                        | 500                  |                              |                        |                      |                            | 500               |                              |
| 5-02302 ADVERTISING                            |             |               |                  |                      | 3,500                      | 3,500                |                              |                        |                      | 100                        | 3,600             | 2.86%                        |
| 5-02420 BUILDING MAINTENANCE                   |             |               |                  |                      | 5,000                      | 5,000                |                              |                        |                      | 100                        | 5,100             | 2.00%                        |
| 5-02435 GROUNDS MAINTENANCE                    |             |               |                  |                      | 25,000                     | 25,000               |                              |                        |                      | 500                        | 25,500            | 2.00%                        |
| 5-02466 CONTRACT EXPENSE                       |             |               |                  |                      | 210,000                    | 210,000              |                              |                        |                      | 4,200                      | 214,200           | 2.00%                        |
| 5-03005 MATERIALS                              |             |               |                  |                      | 2,000                      | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-04910 OTHER PURCHASED SERVICES               |             |               |                  |                      | 95,000                     | 95,000               |                              |                        |                      | 1,900                      | 96,900            | 2.00%                        |
| 5-05700 BANK CHARGES                           |             |               |                  |                      | 1,500                      | 1,500                |                              |                        |                      |                            | 1,500             |                              |
| Expense Total                                  |             |               |                  |                      | 455,567                    | 455,567              |                              |                        |                      | 9,809                      | 465,376           | 2.15%                        |
| Net Expense / (Net Revenue)                    |             |               |                  |                      | 328,567                    | 328,567              |                              |                        |                      | 9,809                      | 338,376           | 2.99%                        |

**3885 Compost Site** has been established for the 2020 budget to separate the costs of operating the compost site on St. Andrews Street out of the **3880 Recycling & Compost Collection** department

2020 Notes:

**4-00931 Costs Recovered - Other Municipalities** - Transfer budget dollars from **3880 Recycling & Compost Collection** for the amounts collected from other municipalities who use the compost site

**4-00940 Sale of Materials** - Transfer budget dollars from **3880 Recycling & Compost Collection** for the revenue earned through sale of compost materials at the Compost Site

**5-01### Salaries & Benefits** - Reallocated 1.0 STU FTE from **3008 Roads Maintenance - Rural**; Reallocated 0.34 FTE from **3800 Garbage** and **3880 Recycling & Compost Collection**; Reallocate 0.33 STU FTE from **3880 Recycling & Compost Collection**



# City of Sarnia

## 2020 Approved Operating Budget

### 3885 COMPOST SITE

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**5-02300 Office Expenses** - Budget transferred from **3880 Recycling & Compost Collection**

**5-02302 Advertising** - Budget transferred from **3880 Recycling & Compost Collection** account **5-04023 Compost Processing** for advertising related to the Compost Site

**5-02420 Building Maintenance** - Budget transferred from **3880 Recycling & Compost Collection**

**5-02435 Grounds Maintenance** - Budget transferred from **3880 Recycling & Compost Collection** account **5-04023 Compost Processing** for expenses related to the grounds upkeep and maintenance (i.e. filling holes, grading work etc.)

**5-02466 Contract Expense** - Budget transferred from **3880 Recycling & Compost Collection** for the Compost Site equipment operation contract ending December 31, 2020 (City Council October 23, 2017)

**5-03005 Materials** - Budget transferred from **3880 Recycling & Compost Collection**

**5-04910 Other Purchased Services** - Budget transferred from **3880 Recycling & Compost Collection** account **5-04023 Compost Processing** for expenses such as lab testing services, studies, annual reports etc.

**5-05700 Bank Charges** - Budget transferred from **3880 Recycling & Compost Collection** account **5-04023 Compost Processing** for debit machine fees

2021 Notes:

**5-02466 Contract Expense** - Increase estimated 2% for the Compost Site equipment operation contract ending December 31, 2020 (City Council October 23, 2017)

**5-04910 Other Purchased Services** - Increase based on estimated 2% CPI increase for services purchased for compost site operations



## City of Sarnia

### 2020 Approved Operating Budget

#### 3150 CARE-A-VAN - TRANSPORTATION

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00930 COSTS RECOVERED                       |             | 856           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                 |             | 856           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01050 WAGES                                 | 429,160     | 419,549       | 429,160          |                      | 5,260                      | 434,420              | 1.23%                        |                        |                      | 6,134                      | 440,554           | 1.41%                        |
| 5-01055 WAGES - OVERTIME                      | 16,950      | 27,937        | 16,950           |                      |                            | 16,950               |                              |                        |                      |                            | 16,950            |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 88,023      | 88,307        | 88,023           |                      | 3,720                      | 91,743               | 4.23%                        |                        |                      | 1,212                      | 92,955            | 1.32%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 76,802      | 70,190        | 76,802           |                      | 18,696                     | 95,498               | 24.34%                       |                        |                      | 575                        | 96,073            | 0.60%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 750         | 892           | 750              |                      | 250                        | 1,000                | 33.33%                       |                        |                      | 250                        | 1,250             | 25.00%                       |
| 5-02200 GASOLINE                              | 98,000      | 58,299        | 98,000           |                      | (20,000)                   | 78,000               | (20.41%)                     |                        |                      |                            | 78,000            |                              |
| 5-02210 TIRES                                 | 2,500       | 4,741         | 2,500            |                      |                            | 2,500                |                              |                        |                      |                            | 2,500             |                              |
| 5-02221 VEHICLE LICENSE                       | 1,956       | 1,978         | 1,956            |                      |                            | 1,956                |                              |                        |                      |                            | 1,956             |                              |
| 5-02360 CLOTHING & UNIFORMS                   | 3,100       | 2,914         | 3,100            |                      |                            | 3,100                |                              |                        |                      |                            | 3,100             |                              |
| 5-02388 OVERTIME MEALS                        | 100         | 67            | 100              |                      |                            | 100                  |                              |                        |                      |                            | 100               |                              |
| 5-05100 FACILITY RENT                         | 2,640       | 1,628         | 2,640            |                      |                            | 2,640                |                              |                        |                      |                            | 2,640             |                              |
| 5-05650 ALLOCATED ADMINISTRATION              | 16,500      | 16,500        | 16,500           |                      |                            | 16,500               |                              |                        |                      |                            | 16,500            |                              |
| Expense Total                                 | 736,481     | 693,002       | 736,481          |                      | 7,926                      | 744,407              | 1.08%                        |                        |                      | 8,171                      | 752,578           | 1.10%                        |
| Net Expense / (Net Revenue)                   | 736,481     | 693,858       | 736,481          |                      | 7,926                      | 744,407              | 1.08%                        |                        |                      | 8,171                      | 752,578           | 1.10%                        |

2020 Notes:

**5-02200 Gasoline** - Budget reduced per Council motion (Budget Deliberation Day December 3, 2019)

## City of Sarnia

### 2020 Approved Operating Budget

#### 3165 CARE-A-VAN - VEHICLE & EQUIP MAINTENANCE

| Account  | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                    |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES   |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01050 WAGES                                    | 61,974      | 89,171        | 61,974           |                      | 972                        | 62,946               | 1.57%                        |                        |                      | 944                        | 63,890            | 1.50%                        |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS    | 13,046      | 20,006        | 13,046           |                      | 485                        | 13,531               | 3.72%                        |                        |                      | 204                        | 13,735            | 1.51%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY        | 14,919      | 16,523        | 14,919           |                      | 4,357                      | 19,276               | 29.20%                       |                        |                      | 89                         | 19,365            | 0.46%                        |
| 5-02384 RADIO & RADAR                            | 3,863       | 3,068         | 3,863            |                      |                            | 3,863                |                              |                        |                      |                            | 3,863             |                              |
| 5-42300 VEHICLE MAINTENANCE - CARE-A-VAN REPAIRS | 48,849      | 40,875        | 48,849           |                      | 14,654                     | 63,503               | 30.00%                       |                        |                      |                            | 63,503            |                              |
| Expense Total                                    | 142,651     | 169,643       | 142,651          |                      | 20,468                     | 163,119              | 14.35%                       |                        |                      | 1,237                      | 164,356           | 0.76%                        |
| Net Expense / (Net Revenue)                      | 142,651     | 169,643       | 142,651          |                      | 20,468                     | 163,119              | 14.35%                       |                        |                      | 1,237                      | 164,356           | 0.76%                        |

2020 Notes:

**5-42300 Vehicle Maintenance - Care-A-Van** - Increase due to aging Care-A-Van fleet; increase also required due to ARBOC & NOVA buses warranty expiration

## City of Sarnia

### 2020 Approved Operating Budget

#### 3170 CARE-A-VAN - PREMISES & PLANT

| Account                                      | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                     |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02101 NATURAL GAS                          | 5,500       | 6,704         | 5,500            |                      | 1,500                      | 7,000                | 27.27%                       |                        |                      |                            | 7,000             |                              |
| 5-02102 ELECTRICITY                          | 7,000       | 6,190         | 7,000            |                      | (1,000)                    | 6,000                | (14.29%)                     |                        |                      |                            | 6,000             |                              |
| 5-02103 WATER                                | 3,366       | 4,131         | 3,366            |                      | 1,000                      | 4,366                | 29.71%                       |                        |                      |                            | 4,366             |                              |
| 5-02420 BUILDING MAINTENANCE                 | 10,000      | 9,930         | 10,000           |                      | 2,000                      | 12,000               | 20.00%                       |                        |                      |                            | 12,000            |                              |
| 5-02430 AIR CONDITIONING/HEATING MAINTENANCE |             | 363           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-03002 OTHER OPERATING SUPPLIES             | 410         | 230           | 410              |                      |                            | 410                  |                              |                        |                      |                            | 410               |                              |
| 5-04043 CONTRACT CLEANING                    | 2,000       | 2,028         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-05140 REALTY TAXES                         | 15,616      | 15,616        | 15,616           |                      |                            | 15,616               |                              |                        |                      |                            | 15,616            |                              |
| 5-06100 CONTRIBUTION TO RESERVES             | 5,000       | 5,000         | 5,000            |                      |                            | 5,000                |                              |                        |                      |                            | 5,000             |                              |
| Expense Total                                | 48,892      | 50,192        | 48,892           |                      | 3,500                      | 52,392               | 7.16%                        |                        |                      |                            | 52,392            |                              |
| Net Expense / (Net Revenue)                  | 48,892      | 50,192        | 48,892           |                      | 3,500                      | 52,392               | 7.16%                        |                        |                      |                            | 52,392            |                              |

2020 Notes:

**5-02101 Natural Gas** - Increase to right size budget

**5-02102 Electricity** - Decreased to right size budget; lower due to energy efficiency projects

**5-02103 Water** - Increased to right size based on trend

**5-02420 Building Maintenance** - Aging building requires more repair and annual maintenance

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6480         | Transit Building Reserve         | 5,000                | 5,000                | 5,000             |
| <b>Total</b> |                                  | <b>5,000</b>         | <b>5,000</b>         | <b>5,000</b>      |

## City of Sarnia

### 2020 Approved Operating Budget

#### 3175 CARE-A-VAN - ADMINISTRATION

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                 |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 116,456     | 114,305       | 116,456          |                      | (8,014)                    | 108,442              | (6.88%)                      |                        |                      | 2,326                      | 110,768           | 2.14%                        |
| 5-01025 SALARIES - OVERTIME                   |             | (5,036)       |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 24,102      | 23,537        | 24,102           |                      | (1,155)                    | 22,947               | (4.79%)                      |                        |                      | 427                        | 23,374            | 1.86%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 16,874      | 20,483        | 16,874           |                      | (3,416)                    | 13,458               | (20.24%)                     |                        |                      | 81                         | 13,539            | 0.60%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 100         | 94            | 100              |                      |                            | 100                  |                              |                        |                      |                            | 100               |                              |
| 5-02104 PHONE                                 | 2,100       | 5,753         | 2,100            |                      | 3,200                      | 5,300                | 152.38%                      |                        |                      |                            | 5,300             |                              |
| 5-02300 OFFICE EXPENSES                       | 1,000       | 748           | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 1,500       | 1,551         | 1,500            |                      | 100                        | 1,600                | 6.67%                        |                        |                      |                            | 1,600             |                              |
| 5-02302 ADVERTISING                           | 650         | 831           | 650              |                      |                            | 650                  |                              |                        |                      |                            | 650               |                              |
| 5-02303 POSTAGE                               | 102         | 110           | 102              |                      |                            | 102                  |                              |                        |                      |                            | 102               |                              |
| 5-02311 TRAINING & EDUCATION                  | 1,500       | 1,028         | 1,500            |                      |                            | 1,500                |                              |                        |                      |                            | 1,500             |                              |
| 5-02405 OFFICE EQUIPMENT MAINTENANCE          | 350         |               | 350              |                      |                            | 350                  |                              |                        |                      |                            | 350               |                              |
| 5-04910 OTHER PURCHASED SERVICES              | 1,000       | 765           | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| Expense Total                                 | 165,734     | 164,169       | 165,734          |                      | (9,285)                    | 156,449              | (5.60%)                      |                        |                      | 2,834                      | 159,283           | 1.81%                        |
| Net Expense / (Net Revenue)                   | 165,734     | 164,169       | 165,734          |                      | (9,285)                    | 156,449              | (5.60%)                      |                        |                      | 2,834                      | 159,283           | 1.81%                        |

2020 Notes:

**5-02104 Phone** - Increase based on historical trend, also for data usage devices required in the buses

## City of Sarnia

### 2020 Approved Operating Budget

#### 3195 CARE-A-VAN REVENUE - OPERATIONS

| Account  | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|--|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE  |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00470 CASH FARES                             | (9,000)        | (14,883)         | (9,000)                |                            | (2,000)                          | (11,000)                   | 22.22%                             |                              |                            |                                  | (11,000)                |                                    |
| 4-00471 TICKETS REDEEMED                       | (28,000)       | (16,470)         | (28,000)               |                            |                                  | (28,000)                   |                                    |                              |                            |                                  | (28,000)                |                                    |
| 4-00472 BUS PASSES                             | (43,000)       | (55,485)         | (43,000)               |                            | (7,000)                          | (50,000)                   | 16.28%                             |                              |                            |                                  | (50,000)                |                                    |
| 4-00473 CHARTERS                               | (1,000)        |                  | (1,000)                |                            |                                  | (1,000)                    |                                    |                              |                            |                                  | (1,000)                 |                                    |
| 4-00759 PROVINCIAL SUBSIDY - GAS TAX           | (120,000)      | (120,000)        | (120,000)              |                            |                                  | (120,000)                  |                                    |                              |                            |                                  | (120,000)               |                                    |
| 4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES | (29,199)       | (29,394)         | (29,199)               |                            |                                  | (29,199)                   |                                    |                              |                            |                                  | (29,199)                |                                    |
| Revenue Total                                  | (230,199)      | (236,232)        | (230,199)              |                            | (9,000)                          | (239,199)                  | 3.91%                              |                              |                            |                                  | (239,199)               |                                    |
| EXPENSES                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Expense Total                                  |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Net Expense / (Net Revenue)                    | (230,199)      | (236,232)        | (230,199)              |                            | (9,000)                          | (239,199)                  | 3.91%                              |                              |                            |                                  | (239,199)               |                                    |

2020 Notes:

**4-00470 Cash Fares** - Increase based on historical trend  
**4-00472 Bus Passes** - Increase based on historical trend

# City of Sarnia

## 2020 Approved Operating Budget

### 4500 PARKS & RECREATION - ADMINISTRATION

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00474 ADVERTISING                           | (20,000)    |               | (20,000)         |                      |                            | (20,000)             |                              |                        |                      | (10,000)                   | (30,000)          | 50.00%                       |
| 4-00930 COSTS RECOVERED                       | (1,000)     | (480)         | (1,000)          |                      |                            | (1,000)              |                              |                        |                      |                            | (1,000)           |                              |
| Revenue Total                                 | (21,000)    | (480)         | (21,000)         |                      |                            | (21,000)             |                              |                        |                      | (10,000)                   | (31,000)          | 47.62%                       |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 248,193     | 233,476       | 248,193          |                      | 1,731                      | 249,924              | 0.70%                        |                        |                      | 12,355                     | 262,279           | 4.94%                        |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 50,081      | 38,136        | 50,081           |                      | 1,019                      | 51,100               | 2.03%                        |                        |                      | 2,287                      | 53,387            | 4.48%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 32,687      | 27,558        | 32,687           |                      | (3,454)                    | 29,233               | (10.57%)                     |                        |                      | 433                        | 29,666            | 1.48%                        |
| 5-01253 CAR ALLOWANCE                         | 1,402       | 1,250         | 1,402            |                      |                            | 1,402                |                              |                        |                      |                            | 1,402             |                              |
| 5-02104 PHONE                                 | 1,530       | 1,451         | 1,530            |                      |                            | 1,530                |                              |                        |                      |                            | 1,530             |                              |
| 5-02111 TRANSACTION AND PROCESSING FEES       | 60,000      | 70,069        | 60,000           |                      | 8,000                      | 68,000               | 13.33%                       |                        |                      |                            | 68,000            |                              |
| 5-02300 OFFICE EXPENSES                       | 6,120       | 6,016         | 6,120            |                      |                            | 6,120                |                              |                        |                      |                            | 6,120             |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 1,820       | 1,221         | 1,820            |                      |                            | 1,820                |                              |                        |                      |                            | 1,820             |                              |
| 5-02302 ADVERTISING                           | 6,115       | 5,037         | 6,115            |                      |                            | 6,115                |                              |                        |                      |                            | 6,115             |                              |
| 5-02303 POSTAGE                               | 2,000       | 1,593         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-02311 TRAINING & EDUCATION                  | 3,300       | 2,496         | 3,300            |                      |                            | 3,300                |                              |                        |                      |                            | 3,300             |                              |
| 5-02405 OFFICE EQUIPMENT MAINTENANCE          | 1,000       | 502           | 1,000            |                      | (1,000)                    |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-04910 OTHER PURCHASED SERVICES              |             | 686           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-05000 SUNDRY                                | 580         |               | 580              |                      | (580)                      |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-05500 REPLACEMENT EQUIPMENT                 | 2,000       | 1,983         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-05626 SPECIAL PROJECTS                      |             |               |                  | 28,600               |                            | 28,600               |                              | (28,600)               |                      |                            |                   | (100.00%)                    |
| Expense Total                                 | 416,828     | 391,474       | 416,828          | 28,600               | 5,716                      | 451,144              | 8.23%                        | (28,600)               |                      | 15,075                     | 437,619           | (3.00%)                      |
| Net Expense / (Net Revenue)                   | 395,828     | 390,994       | 395,828          | 28,600               | 5,716                      | 430,144              | 8.67%                        | (28,600)               |                      | 5,075                      | 406,619           | (5.47%)                      |

2020 Notes:

**5-02111 Transaction & Processing Fees** - Increase based on prior year actual results; cost per transaction paid to Parks and Recreation booking software provider

**5-02405 Office Equipment Maintenance** - Budget eliminated as is not required

**5-05000 Sundry** - Budget eliminated as is not required

**5-05626 Special Projects** - Add one time budget for one year pilot of providing free menstrual products in public facing buildings (Budget Deliberation Day December 3, 2019)

2021 Notes:

**4-00474 Advertising** - Increase based on plan for more advertising and sponsorship within Parks and Recreation facilities

## City of Sarnia

### 2020 Approved Operating Budget

#### 4505 PARKS - ADMINISTRATION

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                 |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 270,828     | 287,501       | 270,828          |                      | 40,950                     | 311,778              | 15.12%                       |                        |                      | 1,846                      | 313,624           | 0.59%                        |
| 5-01025 SALARIES - OVERTIME                   | 5,592       | 35,445        | 5,592            |                      | 27,194                     | 32,786               | 486.30%                      |                        |                      |                            | 32,786            |                              |
| 5-01095 CALL DUTY                             | 9,100       | 9,700         | 9,100            |                      |                            | 9,100                |                              |                        |                      |                            | 9,100             |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 56,857      | 59,820        | 56,857           |                      | 9,816                      | 66,673               | 17.26%                       |                        |                      | 305                        | 66,978            | 0.46%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 33,488      | 33,674        | 33,488           |                      | (2,078)                    | 31,410               | (6.21%)                      |                        |                      | 65                         | 31,475            | 0.21%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 1,500       | 1,412         | 1,500            |                      |                            | 1,500                |                              |                        |                      |                            | 1,500             |                              |
| 5-02104 PHONE                                 | 3,000       | 2,507         | 3,000            |                      |                            | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 1,000       |               | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| 5-02311 TRAINING & EDUCATION                  | 4,500       | 3,821         | 4,500            |                      |                            | 4,500                |                              |                        |                      |                            | 4,500             |                              |
| 5-02388 OVERTIME MEALS                        | 600         | 851           | 600              |                      |                            | 600                  |                              |                        |                      |                            | 600               |                              |
| Expense Total                                 | 386,465     | 434,731       | 386,465          |                      | 75,882                     | 462,347              | 19.63%                       |                        |                      | 2,216                      | 464,563           | 0.48%                        |
| Net Expense / (Net Revenue)                   | 386,465     | 434,731       | 386,465          |                      | 75,882                     | 462,347              | 19.63%                       |                        |                      | 2,216                      | 464,563           | 0.48%                        |

2020 Notes:

**5-01### Salaries & Benefits** - Increase due to contractual increases and increasing supervisor work hours to 40 hour work weeks, instead of 35 hour work weeks  
**5-01025 Salaries - Overtime** - Increase to right-size budget for supervisor required overtime

## City of Sarnia

### 2020 Approved Operating Budget

#### 4510 GENERAL PARK MAINTENANCE

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00661 CONCESSION REVENUE                    | (57,050)    | (52,500)      | (57,050)         |                      |                            | (57,050)             |                              |                        |                      |                            | (57,050)          |                              |
| 4-00663 SARNIA BAY MARINA REVENUE             | (90,000)    | (90,000)      | (90,000)         |                      | (10,000)                   | (100,000)            | 11.11%                       |                        |                      |                            | (100,000)         |                              |
| 4-00903 RENTAL REVENUE                        | (48,800)    | (42,960)      | (48,800)         |                      |                            | (48,800)             |                              |                        |                      |                            | (48,800)          |                              |
| 4-00930 COSTS RECOVERED                       | (9,500)     | (9,500)       | (9,500)          |                      |                            | (9,500)              |                              |                        |                      |                            | (9,500)           |                              |
| 4-06220 CONTRIBUTION FROM RESERVES            |             |               |                  | (233,925)            | (10,000)                   | (243,925)            |                              | 233,925                | (155,950)            |                            | (165,950)         | (31.97%)                     |
| Revenue Total                                 | (205,350)   | (194,960)     | (205,350)        | (233,925)            | (20,000)                   | (459,275)            | 123.65%                      | 233,925                | (155,950)            |                            | (381,300)         | (16.98%)                     |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01050 WAGES                                 | 427,942     | 431,821       | 427,942          |                      | 6,285                      | 434,227              | 1.47%                        |                        |                      | 6,122                      | 440,349           | 1.41%                        |
| 5-01051 WAGES - SEASONAL                      | 362,878     | 321,688       | 362,878          |                      | 52,505                     | 415,383              | 14.47%                       |                        |                      | 68,040                     | 483,423           | 16.38%                       |
| 5-01055 WAGES - OVERTIME                      | 42,914      | 38,691        | 42,914           |                      |                            | 42,914               |                              |                        |                      |                            | 42,914            |                              |
| 5-01060 WAGES - CASUAL                        | 242,667     | 229,176       | 242,667          |                      | 9,705                      | 252,372              | 4.00%                        |                        |                      |                            | 252,372           |                              |
| 5-01115 STAT HOLIDAY PAY                      | 8,034       | 7,297         | 8,034            |                      |                            | 8,034                |                              |                        |                      |                            | 8,034             |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 208,567     | 193,389       | 208,567          |                      | 17,003                     | 225,570              | 8.15%                        |                        |                      | 14,726                     | 240,296           | 6.53%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 67,536      | 65,113        | 67,536           |                      | 453                        | 67,989               | 0.67%                        |                        |                      | 215                        | 68,204            | 0.32%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 3,500       | 3,436         | 3,500            |                      |                            | 3,500                |                              |                        |                      |                            | 3,500             |                              |
| 5-02101 NATURAL GAS                           | 34,583      | 34,208        | 34,583           |                      |                            | 34,583               |                              |                        |                      |                            | 34,583            |                              |
| 5-02102 ELECTRICITY                           | 140,000     | 139,602       | 140,000          |                      |                            | 140,000              |                              |                        |                      |                            | 140,000           |                              |
| 5-02103 WATER                                 | 33,890      | 32,964        | 33,890           |                      |                            | 33,890               |                              |                        |                      |                            | 33,890            |                              |
| 5-02104 PHONE                                 | 14,400      | 17,369        | 14,400           |                      |                            | 14,400               |                              |                        |                      |                            | 14,400            |                              |
| 5-02220 VEHICLE EXPENSE                       | 384,500     | 384,500       | 384,500          |                      | 233,925                    | 618,425              | 60.84%                       |                        |                      | 77,975                     | 696,400           | 12.61%                       |
| 5-02311 TRAINING & EDUCATION                  | 3,750       | 3,333         | 3,750            |                      |                            | 3,750                |                              |                        |                      |                            | 3,750             |                              |
| 5-02360 CLOTHING & UNIFORMS                   |             | 147           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02388 OVERTIME MEALS                        | 1,000       | 1,519         | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| 5-02420 BUILDING MAINTENANCE                  |             |               |                  |                      | 10,000                     | 10,000               |                              |                        |                      |                            | 10,000            |                              |
| 5-02435 GROUNDS MAINTENANCE                   |             |               |                  |                      | 225,000                    | 225,000              |                              |                        |                      | 5,000                      | 230,000           | 2.22%                        |
| 5-02525 PLAYGROUND EQUIPMENT MAINTENANCE      | 25,000      | 24,665        | 25,000           |                      |                            | 25,000               |                              |                        |                      | 5,000                      | 30,000            | 20.00%                       |
| 5-03005 MATERIALS                             |             |               |                  |                      | 55,000                     | 55,000               |                              |                        |                      | 2,500                      | 57,500            | 4.55%                        |
| 5-04021 GARBAGE COLLECTION                    | 15,060      | 14,847        | 15,060           |                      |                            | 15,060               |                              |                        |                      |                            | 15,060            |                              |
| 5-04900 CONTRACT WORK                         | 127,045     | 159,977       | 127,045          |                      | (127,045)                  |                      | (100.00%)                    |                        |                      |                            |                   |                              |



# City of Sarnia

## 2020 Approved Operating Budget

### 4510 GENERAL PARK MAINTENANCE

| Account                                 | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| 5-04902 CONTRACT WORK - CHILDREN'S FARM | 145,204     | 145,204       | 145,204          |                      |                            | 145,204              |                              |                        |                      |                            | 145,204           |                              |
| 5-05500 REPLACEMENT EQUIPMENT           |             | (38)          |                  |                      | 10,000                     | 10,000               |                              |                        |                      |                            | 10,000            |                              |
| 5-05865 LOCOMOTIVE 6069                 | 5,000       | 17,440        | 5,000            |                      |                            | 5,000                |                              |                        |                      |                            | 5,000             |                              |
| 5-06100 CONTRIBUTION TO RESERVES        | 16,000      | 16,000        | 16,000           |                      | 10,000                     | 26,000               | 62.50%                       |                        |                      |                            | 26,000            |                              |
| 5-47400 PARK MAINTENANCE & SUPPLIES     | 153,172     | 150,422       | 153,172          |                      | (153,172)                  |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-47404 TRAILS AND NATURAL AREAS        | 30,000      | 23,256        | 30,000           |                      |                            | 30,000               |                              |                        |                      |                            | 30,000            |                              |
| Expense Total                           | 2,492,642   | 2,456,026     | 2,492,642        |                      | 349,659                    | 2,842,301            | 14.03%                       |                        |                      | 179,578                    | 3,021,879         | 6.32%                        |
| Net Expense / (Net Revenue)             | 2,287,292   | 2,261,066     | 2,287,292        | (233,925)            | 329,659                    | 2,383,026            | 4.19%                        | 233,925                | (155,950)            | 179,578                    | 2,640,579         | 10.81%                       |

2020 Notes:

- 4-00663 Sarnia Bay Marina Revenue** - Increase per approved lease agreement (City Council May 7, 2018); offset by increase to **5-06100 Contribution to Reserves**
- 4-06220 Contribution from Reserves** - \$10,000 Increase to fund regular maintenance done at Bluewater Gymnastics as per agreement; offset by increase in **5-02420 Building Maintenance**; to offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting **5-02220 Vehicle Expense** 2020 increase
- 5-01051 Wages - Seasonal** - Increase to extend all seasonal workers by 4 weeks
- 5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage
- 5-02420 Building Maintenance** - Budget for regular maintenance performed at Bluewater Gymnastics building as per agreement; offset by **4-06220 Contribution from Reserves**
- 5-02435 Grounds Maintenance** - Budget reallocated from **5-04900 Contract Work** and **5-47400 Parks Maintenance & Supplies** for reporting consistency; no budget impact
- 5-03005 Materials** - Budget reallocated from **5-04900 Contract Work** and **5-47400 Parks Maintenance & Supplies** for reporting consistency; no budget impact
- 5-04900 Contract Work** - Budget reallocated to **5-02435 Grounds Maintenance** & **5-03005 Materials**; for reporting consistency; no budget impact
- 5-05500 Replacement Equipment** - Budget added for replacement of small equipment
- 5-06100 Contribution to Reserves** - Increase to reserve offset by increase to **4-00663 Sarnia Bay Marina Revenue**
- 5-47400 Park Maintenance & Supplies** - Budget reallocated to **5-02435 Grounds Maintenance** & **5-03005 Materials** for reporting consistency; no budget impact

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6335         | Sarnia Bay Capital Improvements  | 10,000               | 20,000               | 20,000            |
| 6610         | Parks & Recreation Facilities    | 6,000                | 6,000                | 6,000             |
| <b>Total</b> |                                  | <b>16,000</b>        | <b>26,000</b>        | <b>26,000</b>     |

# City of Sarnia

## 2020 Approved Operating Budget

### 4510 GENERAL PARK MAINTENANCE

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2021 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting 50% of 2020 & 2021 increase in **5-02220 Vehicle Expense** to phase in by 2022

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02435 Grounds Maintenance** - Increase due to rising costs to maintain parkland and waterfront assets

**5-02525 Playground Maintenance** - Increase to incorporate costs of adding new playground equipment and areas into new development areas

**5-03005 Materials** - Increase due to rising costs to maintain parkland and waterfront assets

## City of Sarnia 2020 Approved Operating Budget

### 4511 SPORTS FIELDS MAINTENANCE

| Account                     | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|-----------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                     |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00625 FACILITY FEES       | (80,000)       | (78,211)         | (80,000)               |                            |                                  | (80,000)                   |                                    |                              |                            |                                  | (80,000)                |                                    |
| 4-00627 SUBSIDIZED RENTALS  | (100,000)      | (89,625)         | (100,000)              |                            |                                  | (100,000)                  |                                    |                              |                            |                                  | (100,000)               |                                    |
| Revenue Total               | (180,000)      | (167,836)        | (180,000)              |                            |                                  | (180,000)                  |                                    |                              |                            |                                  | (180,000)               |                                    |
| EXPENSES                    |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02220 VEHICLE EXPENSE     | 30,000         | 30,000           | 30,000                 |                            | (26,300)                         | 3,700                      | (87.67%)                           |                              |                            |                                  | 3,700                   |                                    |
| 5-02435 GROUNDS MAINTENANCE |                |                  |                        |                            | 60,000                           | 60,000                     |                                    |                              |                            |                                  | 60,000                  |                                    |
| 5-03005 MATERIALS           |                |                  |                        |                            | 5,000                            | 5,000                      |                                    |                              |                            |                                  | 5,000                   |                                    |
| 5-47401 SPORTS FIELDS       | 62,000         | 61,407           | 62,000                 |                            | (62,000)                         |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| Expense Total               | 92,000         | 91,407           | 92,000                 |                            | (23,300)                         | 68,700                     | (25.33%)                           |                              |                            |                                  | 68,700                  |                                    |
| Net Expense / (Net Revenue) | (88,000)       | (76,429)         | (88,000)               |                            | (23,300)                         | (111,300)                  | 26.48%                             |                              |                            |                                  | (111,300)               |                                    |

2020 Notes:

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02435 Grounds Maintenance** - Budget reallocated from **5-47401 Sports Fields** for reporting consistency

**5-03005 Materials** - Budget reallocated from **5-47401 Sports Fields** for reporting consistency; \$3,000 added due to rising costs of materials

**5-47401 Sports Fields** - Budget reallocated to **5-02435 Grounds Maintenance** and **5-03005 Materials** for reporting consistency

## City of Sarnia 2020 Approved Operating Budget

### 4515 GREENHOUSE & HORTICULTURE

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total                                 |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01050 WAGES                                 | 175,939        | 164,000          | 175,939                |                            | 2,694                            | 178,633                    | 1.53%                              |                              |                            | 2,619                            | 181,252                 | 1.47%                              |
| 5-01051 WAGES - SEASONAL                      | 111,779        | 100,894          | 111,779                |                            | 18,470                           | 130,249                    | 16.52%                             |                              |                            |                                  | 130,249                 |                                    |
| 5-01055 WAGES - OVERTIME                      | 5,500          | 6,601            | 5,500                  |                            |                                  | 5,500                      |                                    |                              |                            |                                  | 5,500                   |                                    |
| 5-01060 WAGES - CASUAL                        | 38,826         | 38,712           | 38,826                 |                            |                                  | 38,826                     |                                    |                              |                            |                                  | 38,826                  |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 68,229         | 54,955           | 68,229                 |                            | 7,391                            | 75,620                     | 10.83%                             |                              |                            | 561                              | 76,181                  | 0.74%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 28,931         | 28,914           | 28,931                 |                            | (387)                            | 28,544                     | (1.34%)                            |                              |                            | 92                               | 28,636                  | 0.32%                              |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 1,500          | 1,473            | 1,500                  |                            |                                  | 1,500                      |                                    |                              |                            |                                  | 1,500                   |                                    |
| 5-02220 VEHICLE EXPENSE                       | 40,000         | 40,000           | 40,000                 |                            | (29,000)                         | 11,000                     | (72.50%)                           |                              |                            |                                  | 11,000                  |                                    |
| 5-02388 OVERTIME MEALS                        | 150            | 236              | 150                    |                            |                                  | 150                        |                                    |                              |                            |                                  | 150                     |                                    |
| 5-02420 BUILDING MAINTENANCE                  |                |                  |                        |                            | 12,000                           | 12,000                     |                                    |                              |                            |                                  | 12,000                  |                                    |
| 5-03005 MATERIALS                             |                |                  |                        |                            | 12,000                           | 12,000                     |                                    |                              |                            |                                  | 12,000                  |                                    |
| 5-47450 FACILITY MAINTENANCE & SUPPLIES       | 24,000         | 25,279           | 24,000                 |                            | (24,000)                         |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| Expense Total                                 | 494,854        | 461,064          | 494,854                |                            | (832)                            | 494,022                    | (0.17%)                            |                              |                            | 3,272                            | 497,294                 | 0.66%                              |
| Net Expense / (Net Revenue)                   | 494,854        | 461,064          | 494,854                |                            | (832)                            | 494,022                    | (0.17%)                            |                              |                            | 3,272                            | 497,294                 | 0.66%                              |

2020 Notes:

**5-01### Salaries & Benefits** - Increase due to adding an additional 4 weeks of working hours for each seasonal worker

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02420 Building Maintenance** - Budget reallocated from **5-47450 Facility Maintenance & Supplies** for reporting consistency; no budget impact

**5-03005 Materials** - Budget reallocated from **5-47450 Facility Maintenance & Supplies** for reporting consistency; no budget impact

**5-47450 Facility Maintenance & Supplies** - Budget reallocated to **5-02420 Building Maintenance** and **5-03005 Materials** for reporting consistency; no budget impact

## City of Sarnia 2020 Approved Operating Budget

### 4551 ARBORICULTURE

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00905 DONATIONS                             | (1,500)     |               | (1,500)          |                      | 1,500                      |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 4-00930 COSTS RECOVERED                       |             | (1,000)       |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-06220 CONTRIBUTION FROM RESERVES            |             |               |                  | (259,200)            |                            | (259,200)            |                              | 259,200                | (172,800)            |                            | (172,800)         | (33.33%)                     |
| Revenue Total                                 | (1,500)     | (1,000)       | (1,500)          | (259,200)            | 1,500                      | (259,200)            | 17,180.00%                   | 259,200                | (172,800)            |                            | (172,800)         | (33.33%)                     |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01050 WAGES                                 | 405,572     | 394,906       | 405,572          |                      | 6,253                      | 411,825              | 1.54%                        |                        |                      | 6,089                      | 417,914           | 1.48%                        |
| 5-01055 WAGES - OVERTIME                      | 6,500       | 9,282         | 6,500            |                      |                            | 6,500                |                              |                        |                      |                            | 6,500             |                              |
| 5-01060 WAGES - CASUAL                        | 10,400      | 6,240         | 10,400           |                      |                            | 10,400               |                              |                        |                      |                            | 10,400            |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 86,380      | 84,743        | 86,380           |                      | 3,811                      | 90,191               | 4.41%                        |                        |                      | 1,336                      | 91,527            | 1.48%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 67,448      | 67,427        | 67,448           |                      | (936)                      | 66,512               | (1.39%)                      |                        |                      | 215                        | 66,727            | 0.32%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 3,450       | 3,436         | 3,450            |                      |                            | 3,450                |                              |                        |                      |                            | 3,450             |                              |
| 5-02220 VEHICLE EXPENSE                       | 34,000      | 34,000        | 34,000           |                      | 259,200                    | 293,200              | 762.35%                      |                        |                      | 86,400                     | 379,600           | 29.47%                       |
| 5-02388 OVERTIME MEALS                        | 1,000       | 1,381         | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| 5-03005 MATERIALS                             | 14,420      | 20,713        | 14,420           |                      |                            | 14,420               |                              |                        |                      |                            | 14,420            |                              |
| 5-04901 CONTRACT WORK-TREE CONTRACTOR         | 14,360      | 14,494        | 14,360           |                      | (14,360)                   |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-04910 OTHER PURCHASED SERVICES              |             |               |                  | 90,000               | 47,000                     | 137,000              |                              | (90,000)               |                      |                            | 47,000            | (65.69%)                     |
| 5-47651 TREE MAINTENANCE                      | 30,970      | 34,893        | 30,970           |                      | (30,970)                   |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| Expense Total                                 | 674,500     | 671,515       | 674,500          | 90,000               | 269,998                    | 1,034,498            | 53.37%                       | (90,000)               |                      | 94,040                     | 1,038,538         | 0.39%                        |
| Net Expense / (Net Revenue)                   | 673,000     | 670,515       | 673,000          | (169,200)            | 271,498                    | 775,298              | 15.20%                       | 169,200                | (172,800)            | 94,040                     | 865,738           | 11.67%                       |

2020 Notes:

**4-00905 Donations** - Remove budget as per historical results

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting the 2020 increase to **5-02220 Vehicle Expense**

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

# City of Sarnia

## 2020 Approved Operating Budget

### 4551 ARBORICULTURE

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**5-04901 Contract Work - Tree Contractor** - Budget reallocated to **5-04910 Other Purchased Services** for reporting consistency

**5-04910 Other Purchased Services** - Budget reallocated from **5-04901 Contract Work - Tree Contractor** and **5-47651 Tree Maintenance** plus a small increase added due to rising costs and the additional number of trees added to the City each year that are to be maintained by the Arboriculture department; \$90,000 one time budget added for the Gypsy Moth Control Program (Budget Deliberation Day December 3, 2019)

**5-47651 Tree Maintenance** - Budget reallocated to **5-04910 Other Purchased Services** for reporting consistency

2021 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting 50% of the 2020 & 2021 increase to

**5-02220 Vehicle Expense** to phase in by 2022

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

# City of Sarnia

## 2020 Approved Operating Budget

### 4600 RECREATION - ADMINISTRATION

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00930 COSTS RECOVERED                       | (20,000)    | (19,099)      | (20,000)         |                      | (1,575)                    | (21,575)             | 7.88%                        |                        |                      | (1,079)                    | (22,654)          | 5.00%                        |
| Revenue Total                                 | (20,000)    | (19,099)      | (20,000)         |                      | (1,575)                    | (21,575)             | 7.88%                        |                        |                      | (1,079)                    | (22,654)          | 5.00%                        |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 309,155     | 309,486       | 309,155          |                      | 20,460                     | 329,615              | 6.62%                        |                        |                      | 12,168                     | 341,783           | 3.69%                        |
| 5-01025 SALARIES - OVERTIME                   |             | (854)         |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 63,345      | 63,442        | 63,345           |                      | 5,765                      | 69,110               | 9.10%                        |                        |                      | 2,341                      | 71,451            | 3.39%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 42,812      | 42,784        | 42,812           |                      | (3,819)                    | 38,993               | (8.92%)                      |                        |                      | 427                        | 39,420            | 1.10%                        |
| 5-02104 PHONE                                 | 3,000       | 2,616         | 3,000            |                      | 500                        | 3,500                | 16.67%                       |                        |                      |                            | 3,500             |                              |
| 5-02220 VEHICLE EXPENSE                       | 3,000       | 3,000         | 3,000            |                      | (3,000)                    |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-02300 OFFICE EXPENSES                       | 850         | 424           | 850              |                      |                            | 850                  |                              |                        |                      |                            | 850               |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 1,100       | 16            | 1,100            |                      | (100)                      | 1,000                | (9.09%)                      |                        |                      |                            | 1,000             |                              |
| 5-02302 ADVERTISING                           | 3,000       | 2,250         | 3,000            |                      |                            | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| 5-02310 TRAVEL & ACCOMODATIONS                | 1,000       | 715           | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| 5-02311 TRAINING & EDUCATION                  | 3,000       | 2,228         | 3,000            |                      |                            | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| 5-04005 INSURANCE                             |             |               |                  |                      | 24,658                     | 24,658               |                              |                        |                      | 1,079                      | 25,737            | 4.38%                        |
| Expense Total                                 | 430,262     | 426,107       | 430,262          |                      | 44,464                     | 474,726              | 10.33%                       |                        |                      | 16,015                     | 490,741           | 3.37%                        |
| Net Expense / (Net Revenue)                   | 410,262     | 407,008       | 410,262          |                      | 42,889                     | 453,151              | 10.45%                       |                        |                      | 14,936                     | 468,087           | 3.30%                        |

2020 Notes:

**4-00930 Costs Recovered** - Increase to match the revenues collected to pay for the insurance related to the user group - Sports & Leisure Policy

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-04005 Insurance** - Budget added for the user group - sports & leisure policy costs which are collected through user fees to offset in **4-00930 Costs Recovered**

2021 Notes:

**4-00930 Costs Recovered** - Increase to match the revenues collected to pay for the insurance related to the user group - Sports & Leisure Policy

**5-04005 Insurance** - Increase based on estimated 5% increase to insurance premiums for the user group - sports & leisure policy costs which are collected through user fees to offset in **4-00930 Costs Recovered**

## City of Sarnia

### 2020 Approved Operating Budget

#### 4612 COMMUNITIES IN BLOOM COMMITTEE

| Account                     | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|-----------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                     |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00905 DONATIONS           |                | (31,144)         |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total               |                | (31,144)         |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                    |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02300 OFFICE EXPENSES     |                | 519              |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02302 ADVERTISING         | 150            | 72               | 150                    |                            |                                  | 150                        |                                    |                              |                            |                                  | 150                     |                                    |
| 5-05626 SPECIAL PROJECTS    | 1,350          | 32,150           | 1,350                  |                            |                                  | 1,350                      |                                    |                              |                            |                                  | 1,350                   |                                    |
| Expense Total               | 1,500          | 32,741           | 1,500                  |                            |                                  | 1,500                      |                                    |                              |                            |                                  | 1,500                   |                                    |
| Net Expense / (Net Revenue) | 1,500          | 1,597            | 1,500                  |                            |                                  | 1,500                      |                                    |                              |                            |                                  | 1,500                   |                                    |



## City of Sarnia

### 2020 Approved Operating Budget

#### 4601 RECREATION - PROGRAMS

| Account  | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00642 REGISTRATION FEES - RECREATION PROGRAMS  | (66,000)    | (66,051)      | (66,000)         |                      |                            | (66,000)             |                              |                        |                      |                            | (66,000)          |                              |
| 4-00645 REGISTRATION FEES - SPECIAL EVENTS       | (1,000)     |               | (1,000)          |                      |                            | (1,000)              |                              |                        |                      |                            | (1,000)           |                              |
| 4-00654 REGISTRATION FEES - CAMP/SUMMER ACTIVITY | (38,600)    | (38,600)      | (38,600)         |                      |                            | (38,600)             |                              |                        |                      |                            | (38,600)          |                              |
| 4-00905 DONATIONS                                | (17,000)    | (4,958)       | (17,000)         |                      | 7,000                      | (10,000)             | (41.18%)                     |                        |                      |                            | (10,000)          |                              |
| 4-00930 COSTS RECOVERED                          | (12,000)    | (12,534)      | (12,000)         |                      |                            | (12,000)             |                              |                        |                      |                            | (12,000)          |                              |
| 4-06220 CONTRIBUTION FROM RESERVES               | (2,400)     | (2,400)       | (2,400)          |                      |                            | (2,400)              |                              |                        |                      |                            | (2,400)           |                              |
| Revenue Total                                    | (137,000)   | (124,543)     | (137,000)        |                      | 7,000                      | (130,000)            | (5.11%)                      |                        |                      |                            | (130,000)         |                              |
| EXPENSES   |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01050 WAGES                                    | 9,596       | 10,843        | 9,596            |                      |                            | 9,596                |                              |                        |                      |                            | 9,596             |                              |
| 5-01060 WAGES - CASUAL                           | 48,534      | 25,544        | 48,534           |                      |                            | 48,534               |                              |                        |                      |                            | 48,534            |                              |
| 5-01080 WAGES - CONCESSIONS/LIFEGUARDS           | 48,360      | 31,447        | 48,360           |                      |                            | 48,360               |                              |                        |                      |                            | 48,360            |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS    | 12,413      | 7,781         | 12,413           |                      | 449                        | 12,862               | 3.62%                        |                        |                      |                            | 12,862            |                              |
| 5-02302 ADVERTISING                              | 7,000       | 5,798         | 7,000            |                      |                            | 7,000                |                              |                        |                      |                            | 7,000             |                              |
| 5-47251 RECREATION PROGRAMS                      | 30,500      | 29,603        | 30,500           |                      | (1,000)                    | 29,500               | (3.28%)                      |                        |                      |                            | 29,500            |                              |
| 5-47252 SUMMER ACTIVITY CENTRES                  | 11,500      | 11,327        | 11,500           |                      |                            | 11,500               |                              |                        |                      |                            | 11,500            |                              |
| 5-47253 SPECIAL ACTIVITIES                       | 28,000      | 28,804        | 28,000           |                      |                            | 28,000               |                              |                        |                      |                            | 28,000            |                              |
| 5-47254 COMMUNITY DEVELOPMENT                    | 1,000       |               | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| 5-47262 LIFEGUARD SUPPLIES CANATARA PARK         | 4,000       | 3,789         | 4,000            |                      |                            | 4,000                |                              |                        |                      |                            | 4,000             |                              |
| 5-47355 CONCERTS/ENTERTAINMENT                   | 11,330      | 11,400        | 11,330           |                      | 170                        | 11,500               | 1.50%                        |                        |                      |                            | 11,500            |                              |
| Expense Total                                    | 212,233     | 166,336       | 212,233          |                      | (381)                      | 211,852              | (0.18%)                      |                        |                      |                            | 211,852           |                              |
| Net Expense / (Net Revenue)                      | 75,233      | 41,793        | 75,233           |                      | 6,619                      | 81,852               | 8.80%                        |                        |                      |                            | 81,852            |                              |

2020 Notes:

**4-00905 Donations** - Reduced to reflect historical trend, and to reduce reliance on funding programs through the donations which have been decreasing

**5-47251 Recreation Programs** - Decrease to right size budget

## City of Sarnia

### 2020 Approved Operating Budget

#### 4610 CANADA DAY COMMITTEE

| Account  | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|--|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE  |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00661 CONCESSION REVENUE                     |                | (4,532)          |                        |                            | (5,000)                          | (5,000)                    |                                    |                              |                            |                                  | (5,000)                 |                                    |
| 4-00800 FEDERAL SUBSIDY                        | (20,000)       | (20,000)         | (20,000)               |                            |                                  | (20,000)                   |                                    |                              |                            |                                  | (20,000)                |                                    |
| 4-00905 DONATIONS                              | (3,000)        | (7,279)          | (3,000)                |                            | (5,000)                          | (8,000)                    | 166.67%                            |                              |                            |                                  | (8,000)                 |                                    |
| 4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES | (8,000)        | (5,000)          | (8,000)                |                            |                                  | (8,000)                    |                                    |                              |                            |                                  | (8,000)                 |                                    |
| 4-00992 FUND RAISING                           | (4,000)        | (1,430)          | (4,000)                |                            |                                  | (4,000)                    |                                    |                              |                            |                                  | (4,000)                 |                                    |
| 4-00993 BINGO PROCEEDS                         | (15,000)       | (4,011)          | (15,000)               |                            | 15,000                           |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| Revenue Total                                  | (50,000)       | (42,252)         | (50,000)               |                            | 5,000                            | (45,000)                   | (10.00%)                           |                              |                            |                                  | (45,000)                |                                    |
| EXPENSES                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-04005 INSURANCE                              | 2,000          | 1,523            | 2,000                  |                            |                                  | 2,000                      |                                    |                              |                            |                                  | 2,000                   |                                    |
| 5-04100 SECURITY SERVICES                      | 2,000          | 2,695            | 2,000                  |                            |                                  | 2,000                      |                                    |                              |                            |                                  | 2,000                   |                                    |
| 5-05817 CANADA DAY-PUBLICITY                   | 3,000          | 2,442            | 3,000                  |                            |                                  | 3,000                      |                                    |                              |                            |                                  | 3,000                   |                                    |
| 5-05819 CANADA DAY-FIREWORKS                   | 40,000         | 39,191           | 40,000                 |                            |                                  | 40,000                     |                                    |                              |                            |                                  | 40,000                  |                                    |
| 5-05821 CANADA DAY-SOUND SYSTEM                | 14,000         | 9,239            | 14,000                 |                            |                                  | 14,000                     |                                    |                              |                            |                                  | 14,000                  |                                    |
| 5-05825 CANADA DAY-PARADE                      | 3,000          | 1,250            | 3,000                  |                            |                                  | 3,000                      |                                    |                              |                            |                                  | 3,000                   |                                    |
| 5-05826 CANADA DAY-WASHROOMS                   | 4,000          | 3,905            | 4,000                  |                            |                                  | 4,000                      |                                    |                              |                            |                                  | 4,000                   |                                    |
| 5-05829 CANADA DAY-BINGO EXPENSES              |                | 1,200            |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-05830 CANADA DAY-MAJOR ENTERTAIN-JUNE 30     | 8,000          | 12,322           | 8,000                  |                            |                                  | 8,000                      |                                    |                              |                            |                                  | 8,000                   |                                    |
| 5-05831 CANADA DAY-MINOR ENTERTAIN-JUNE 30     | 6,000          | 3,607            | 6,000                  |                            |                                  | 6,000                      |                                    |                              |                            |                                  | 6,000                   |                                    |
| 5-05832 CANADA DAY-MISCELLANEOUS               | 8,000          | 4,878            | 8,000                  |                            |                                  | 8,000                      |                                    |                              |                            |                                  | 8,000                   |                                    |
| Expense Total                                  | 90,000         | 82,252           | 90,000                 |                            |                                  | 90,000                     |                                    |                              |                            |                                  | 90,000                  |                                    |
| Net Expense / (Net Revenue)                    | 40,000         | 40,000           | 40,000                 |                            | 5,000                            | 45,000                     | 12.50%                             |                              |                            |                                  | 45,000                  |                                    |

2020 Notes:

**4-00661 Concession Revenue** - Budget added based on fees collected for food vendors at the Canada Day celebrations

**4-00905 Donations** - Increase based on historical trend and to offset the impact of the loss of bingo revenue

**4-00993 Bingo Proceeds** - Budget eliminated as the City is not permitted to use proceeds from Bingo to fund City operations as per OLG regulations

## City of Sarnia

### 2020 Approved Operating Budget

#### 4611 BLUEWATER TRAILS COMMITTEE

| Account                             | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|-------------------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                             |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00905 DONATIONS                   |                | (76,467)         |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total                       |                | (76,467)         |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                            |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS | 1,500          | 1,028            | 1,500                  |                            |                                  | 1,500                      |                                    |                              |                            |                                  | 1,500                   |                                    |
| 5-02302 ADVERTISING                 | 3,000          | 2,725            | 3,000                  |                            |                                  | 3,000                      |                                    |                              |                            |                                  | 3,000                   |                                    |
| 5-03005 MATERIALS                   | 5,000          | 2,498            | 5,000                  |                            |                                  | 5,000                      |                                    |                              |                            |                                  | 5,000                   |                                    |
| 5-04910 OTHER PURCHASED SERVICES    | 5,000          | 2,839            | 5,000                  |                            |                                  | 5,000                      |                                    |                              |                            |                                  | 5,000                   |                                    |
| 5-05626 SPECIAL PROJECTS            | 7,500          | 84,435           | 7,500                  |                            |                                  | 7,500                      |                                    |                              |                            |                                  | 7,500                   |                                    |
| Expense Total                       | 22,000         | 93,525           | 22,000                 |                            |                                  | 22,000                     |                                    |                              |                            |                                  | 22,000                  |                                    |
| Net Expense / (Net Revenue)         | 22,000         | 17,058           | 22,000                 |                            |                                  | 22,000                     |                                    |                              |                            |                                  | 22,000                  |                                    |

## City of Sarnia 2020 Approved Operating Budget

### 4700 ARENAS - ADMINISTRATION

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-06220 CONTRIBUTION FROM RESERVES            |             |               |                  | (9,450)              |                            | (9,450)              |                              | 9,450                  | (6,300)              |                            | (6,300)           | (33.33%)                     |
| Revenue Total                                 |             |               |                  | (9,450)              |                            | (9,450)              |                              | 9,450                  | (6,300)              |                            | (6,300)           | (33.33%)                     |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 192,014     | 200,449       | 192,014          |                      | 19,406                     | 211,420              | 10.11%                       |                        |                      | 1,806                      | 213,226           | 0.85%                        |
| 5-01025 SALARIES - OVERTIME                   | 2,822       | 25,796        | 2,822            |                      | 19,602                     | 22,424               | 694.61%                      |                        |                      |                            | 22,424            |                              |
| 5-01095 CALL DUTY                             | 3,654       | 4,347         | 3,654            |                      |                            | 3,654                |                              |                        |                      |                            | 3,654             |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 39,612      | 44,713        | 39,612           |                      | 5,034                      | 44,646               | 12.71%                       |                        |                      | 299                        | 44,945            | 0.67%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 22,742      | 22,833        | 22,742           |                      | (1,818)                    | 20,924               | (7.99%)                      |                        |                      | 63                         | 20,987            | 0.30%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 1,000       | 1,455         | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| 5-02104 PHONE                                 | 2,000       | 1,793         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-02220 VEHICLE EXPENSE                       | 14,000      | 14,000        | 14,000           |                      | 9,450                      | 23,450               | 67.50%                       |                        |                      | 3,150                      | 26,600            | 13.43%                       |
| 5-02311 TRAINING & EDUCATION                  | 4,000       | 3,818         | 4,000            |                      |                            | 4,000                |                              |                        |                      |                            | 4,000             |                              |
| 5-02388 OVERTIME MEALS                        |             | 987           |                  |                      | 1,000                      | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| 5-05505 NEW EQUIPMENT                         |             | 704           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Expense Total                                 | 281,844     | 320,895       | 281,844          |                      | 52,674                     | 334,518              | 18.69%                       |                        |                      | 5,318                      | 339,836           | 1.59%                        |
| Net Expense / (Net Revenue)                   | 281,844     | 320,895       | 281,844          | (9,450)              | 52,674                     | 325,068              | 15.34%                       | 9,450                  | (6,300)              | 5,318                      | 333,536           | 2.60%                        |

#### 2020 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting the increase in 2020 to **5-02220**

#### **Vehicle Expense**

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02338 Overtime Meals** - Budget established as per prior year trends

#### 2021 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting 50% of the increase in 2020 & 2021 to **5-02220 Vehicle Expense** to phase in by 2022

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

## City of Sarnia

### 2020 Approved Operating Budget

#### 4705 SARNIA ARENA

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00626 GENERAL ICE RENTALS                   | (89,141)       | (88,884)         | (89,141)               |                            |                                  | (89,141)                   |                                    |                              |                            |                                  | (89,141)                |                                    |
| 4-00627 SUBSIDIZED RENTALS                    | (233,850)      | (233,333)        | (233,850)              |                            |                                  | (233,850)                  |                                    |                              |                            |                                  | (233,850)               |                                    |
| 4-00629 SPECIAL EVENTS                        | (1,650)        | (1,650)          | (1,650)                |                            |                                  | (1,650)                    |                                    |                              |                            |                                  | (1,650)                 |                                    |
| 4-00660 HALL RENTAL                           | (3,500)        | (7,273)          | (3,500)                |                            | (1,000)                          | (4,500)                    | 28.57%                             |                              |                            |                                  | (4,500)                 |                                    |
| 4-00661 CONCESSION REVENUE                    | (8,550)        | (8,183)          | (8,550)                |                            |                                  | (8,550)                    |                                    |                              |                            |                                  | (8,550)                 |                                    |
| 4-00900 SUNDRY REVENUE                        | (500)          | (460)            | (500)                  |                            |                                  | (500)                      |                                    |                              |                            |                                  | (500)                   |                                    |
| 4-06220 CONTRIBUTION FROM RESERVES            |                |                  |                        | (12,375)                   |                                  | (12,375)                   |                                    | 12,375                       | (8,250)                    |                                  | (8,250)                 | (33.33%)                           |
| Revenue Total                                 | (337,191)      | (339,783)        | (337,191)              | (12,375)                   | (1,000)                          | (350,566)                  | 3.97%                              | 12,375                       | (8,250)                    |                                  | (346,441)               | (1.18%)                            |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01050 WAGES                                 | 228,137        | 201,833          | 228,137                |                            | 3,485                            | 231,622                    | 1.53%                              |                              |                            | 3,403                            | 235,025                 | 1.47%                              |
| 5-01055 WAGES - OVERTIME                      | 12,000         | 8,179            | 12,000                 |                            |                                  | 12,000                     |                                    |                              |                            |                                  | 12,000                  |                                    |
| 5-01060 WAGES - CASUAL                        | 15,596         | 14,573           | 15,596                 |                            | (1)                              | 15,595                     | (0.01%)                            |                              |                            |                                  | 15,595                  |                                    |
| 5-01115 STAT HOLIDAY PAY                      | 2,600          | 1,523            | 2,600                  |                            |                                  | 2,600                      |                                    |                              |                            |                                  | 2,600                   |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 49,931         | 45,272           | 49,931                 |                            | 2,014                            | 51,945                     | 4.03%                              |                              |                            | 851                              | 52,796                  | 1.64%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 38,359         | 32,735           | 38,359                 |                            | (527)                            | 37,832                     | (1.37%)                            |                              |                            | 121                              | 37,953                  | 0.32%                              |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 2,000          | 1,473            | 2,000                  |                            |                                  | 2,000                      |                                    |                              |                            |                                  | 2,000                   |                                    |
| 5-02101 NATURAL GAS                           | 20,000         | 19,118           | 20,000                 |                            |                                  | 20,000                     |                                    |                              |                            |                                  | 20,000                  |                                    |
| 5-02102 ELECTRICITY                           | 111,000        | 105,688          | 111,000                |                            |                                  | 111,000                    |                                    |                              |                            |                                  | 111,000                 |                                    |
| 5-02103 WATER                                 | 18,300         | 25,136           | 18,300                 |                            |                                  | 18,300                     |                                    |                              |                            |                                  | 18,300                  |                                    |
| 5-02104 PHONE                                 | 3,000          | 3,059            | 3,000                  |                            |                                  | 3,000                      |                                    |                              |                            |                                  | 3,000                   |                                    |
| 5-02220 VEHICLE EXPENSE                       | 16,000         | 16,000           | 16,000                 |                            | 12,375                           | 28,375                     | 77.34%                             |                              |                            | 4,125                            | 32,500                  | 14.54%                             |
| 5-02388 OVERTIME MEALS                        | 300            | 165              | 300                    |                            |                                  | 300                        |                                    |                              |                            |                                  | 300                     |                                    |
| 5-02420 BUILDING MAINTENANCE                  |                |                  |                        |                            | 57,110                           | 57,110                     |                                    |                              |                            |                                  | 57,110                  |                                    |
| 5-03005 MATERIALS                             |                |                  |                        |                            | 10,000                           | 10,000                     |                                    |                              |                            |                                  | 10,000                  |                                    |
| 5-04900 CONTRACT WORK                         | 51,720         | 74,636           | 51,720                 |                            | (51,720)                         |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| 5-05500 REPLACEMENT EQUIPMENT                 |                |                  |                        |                            | 10,000                           | 10,000                     |                                    |                              |                            |                                  | 10,000                  |                                    |
| 5-47050 ARENA MAINTENANCE & SUPPLIES          | 25,390         | 24,967           | 25,390                 |                            | (25,390)                         |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| Expense Total                                 | 594,333        | 574,357          | 594,333                |                            | 17,346                           | 611,679                    | 2.92%                              |                              |                            | 8,500                            | 620,179                 | 1.39%                              |

# City of Sarnia

## 2020 Approved Operating Budget

### 4705 SARNIA ARENA

| Account                     | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|-----------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| Net Expense / (Net Revenue) | 257,142        | 234,574          | 257,142                | (12,375)                   | 16,346                           | 261,113                    | 1.54%                              | 12,375                       | (8,250)                    | 8,500                            | 273,738                 | 4.84%                              |

2020 Notes:

**4-00660 Hall Rental** - Increase based on prior year historical trend

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting the increase in 2020 to **5-02220 Vehicle Expense**

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02420 Building Maintenance** - Budget reallocated from **5-04900 Contract Work** and **5-47050 Arena Maintenance & Supplies** for reporting consistency; no budget impact

**5-03005 Materials** - Budget reallocated from **5-04900 Contract Work** and **5-47050 Arena Maintenance & Supplies** for reporting consistency; no budget impact

**5-04900 Contract Work** - Budget reallocated to **5-02420 Building Maintenance** and **5-03005 Materials** for reporting consistency; no budget impact

**5-05500 Replacement Equipment**- Budget reallocated from **5-04900 Contract Work** and **5-47050 Arena Maintenance & Supplies** for reporting consistency; no budget impact

**5-47050 Arena Maintenance & Supplies** - Budget reallocated to **5-02420 Building Maintenance** and **5-03005 Materials** for reporting consistency; no budget impact

2021 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting 50% of the 2020 & 2021 increase to **5-02220 Vehicle Expense** to phase in by 2022

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

# City of Sarnia

## 2020 Approved Operating Budget

### 4708 CLEARWATER ARENA

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00626 GENERAL ICE RENTALS                   | (154,067)   | (153,506)     | (154,067)        |                      |                            | (154,067)            |                              |                        |                      |                            | (154,067)         |                              |
| 4-00627 SUBSIDIZED RENTALS                    | (483,400)   | (487,189)     | (483,400)        |                      |                            | (483,400)            |                              |                        |                      |                            | (483,400)         |                              |
| 4-00629 SPECIAL EVENTS                        | (20,000)    | (11,650)      | (20,000)         |                      |                            | (20,000)             |                              |                        |                      |                            | (20,000)          |                              |
| 4-00660 HALL RENTAL                           | (12,000)    | (11,715)      | (12,000)         |                      |                            | (12,000)             |                              |                        |                      |                            | (12,000)          |                              |
| 4-00661 CONCESSION REVENUE                    | (8,550)     | (8,789)       | (8,550)          |                      |                            | (8,550)              |                              |                        |                      |                            | (8,550)           |                              |
| 4-00900 SUNDRY REVENUE                        |             | (1,590)       |                  |                      | (1,500)                    | (1,500)              |                              |                        |                      |                            | (1,500)           |                              |
| 4-06220 CONTRIBUTION FROM RESERVES            |             |               |                  | (13,875)             |                            | (13,875)             |                              | 13,875                 | (9,250)              |                            | (9,250)           | (33.33%)                     |
| Revenue Total                                 | (678,017)   | (674,439)     | (678,017)        | (13,875)             | (1,500)                    | (693,392)            | 2.27%                        | 13,875                 | (9,250)              |                            | (688,767)         | (0.67%)                      |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01050 WAGES                                 | 576,834     | 581,982       | 576,834          |                      | 7,750                      | 584,584              | 1.34%                        |                        |                      | 8,541                      | 593,125           | 1.46%                        |
| 5-01051 WAGES - SEASONAL                      | 22,684      | 30,451        | 22,684           |                      | 338                        | 23,022               | 1.49%                        |                        |                      |                            | 23,022            |                              |
| 5-01055 WAGES - OVERTIME                      | 23,700      | 16,144        | 23,700           |                      |                            | 23,700               |                              |                        |                      |                            | 23,700            |                              |
| 5-01060 WAGES - CASUAL                        | 16,420      | 5,911         | 16,420           |                      | (1)                        | 16,419               | (0.01%)                      |                        |                      |                            | 16,419            |                              |
| 5-01115 STAT HOLIDAY PAY                      | 6,046       | 3,560         | 6,046            |                      |                            | 6,046                |                              |                        |                      |                            | 6,046             |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 128,452     | 129,510       | 128,452          |                      | 5,067                      | 133,519              | 3.94%                        |                        |                      | 2,090                      | 135,609           | 1.57%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 95,992      | 92,199        | 95,992           |                      | (1,314)                    | 94,678               | (1.37%)                      |                        |                      | 303                        | 94,981            | 0.32%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 4,900       | 6,014         | 4,900            |                      |                            | 4,900                |                              |                        |                      |                            | 4,900             |                              |
| 5-02101 NATURAL GAS                           | 41,382      | 41,732        | 41,382           |                      |                            | 41,382               |                              |                        |                      |                            | 41,382            |                              |
| 5-02102 ELECTRICITY                           | 164,000     | 180,083       | 164,000          |                      |                            | 164,000              |                              |                        |                      |                            | 164,000           |                              |
| 5-02103 WATER                                 | 5,800       | 9,172         | 5,800            |                      |                            | 5,800                |                              |                        |                      |                            | 5,800             |                              |
| 5-02104 PHONE                                 | 860         | 2,699         | 860              |                      |                            | 860                  |                              |                        |                      |                            | 860               |                              |
| 5-02220 VEHICLE EXPENSE                       | 22,500      | 22,500        | 22,500           |                      | 13,875                     | 36,375               | 61.67%                       |                        |                      | 4,625                      | 41,000            | 12.71%                       |
| 5-02388 OVERTIME MEALS                        | 500         | 639           | 500              |                      |                            | 500                  |                              |                        |                      |                            | 500               |                              |
| 5-02420 BUILDING MAINTENANCE                  |             |               |                  |                      | 86,000                     | 86,000               |                              |                        |                      |                            | 86,000            |                              |
| 5-03005 MATERIALS                             |             |               |                  |                      | 10,000                     | 10,000               |                              |                        |                      |                            | 10,000            |                              |
| 5-04900 CONTRACT WORK                         | 75,000      | 73,710        | 75,000           |                      | (75,000)                   |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-05500 REPLACEMENT EQUIPMENT                 |             | 2,275         |                  |                      | 10,000                     | 10,000               |                              |                        |                      |                            | 10,000            |                              |
| 5-47150 GENERAL FACILITY MAINTENANCE          | 30,395      | 29,610        | 30,395           |                      | (30,395)                   |                      | (100.00%)                    |                        |                      |                            |                   |                              |

# City of Sarnia

## 2020 Approved Operating Budget

### 4708 CLEARWATER ARENA

| Account                     | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|-----------------------------|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| Expense Total               | 1,215,465   | 1,228,191     | 1,215,465        |                      | 26,320                     | 1,241,785            | 2.17%                        |                        |                      | 15,559                     | 1,257,344         | 1.25%                        |
| Net Expense / (Net Revenue) | 537,448     | 553,752       | 537,448          | (13,875)             | 24,820                     | 548,393              | 2.04%                        | 13,875                 | (9,250)              | 15,559                     | 568,577           | 3.68%                        |

2020 Notes:

**4-00900 Sundry Revenue** - Budget added based on historical trend for miscellaneous revenue received (ATM commission etc.)

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting the 2020 increase to **5-02220 Vehicle Expense**

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02420 Building Maintenance** - Budget reallocated from **5-04900 Contract Work** and **5-47150 General Facility Maintenance** for reporting consistency; no budget impact

**5-03005 Materials**- Budget reallocated from **5-04900 Contract Work** and **5-47150 General Facility Maintenance** for reporting consistency; no budget impact

**5-04900 Contract Work** - Budget reallocated to **5-02420 Building Maintenance**, **5-03005 Materials** and **5-05500 Replacement Equipment** for reporting consistency; no budget impact

**5-05500 Replacement Equipment** - Budget reallocated from **5-04900 Contract Work** and **5-47150 General Facility Maintenance** for reporting consistency; no budget impact

**5-47150 General Facility Maintenance** - Budget reallocated to **5-02420 Building Maintenance**, **5-03005 Materials** and **5-05500 Replacement Equipment** for reporting consistency; no budget impact

2021 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting 50% of the 2020 & 2021 increase to **5-02220 Vehicle Expense** to phase in by 2022

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage



# City of Sarnia

## 2020 Approved Operating Budget

### 4710 PROGRESSIVE AUTO SALES ARENA

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00474 ADVERTISING                           | (40,000)    | (38,001)      | (40,000)         |                      | 40,000                     |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 4-00626 GENERAL ICE RENTALS                   | (508,487)   | (460,149)     | (508,487)        |                      | (2,000)                    | (510,487)            | 0.39%                        |                        |                      |                            | (510,487)         |                              |
| 4-00627 SUBSIDIZED RENTALS                    | (305,000)   | (352,536)     | (305,000)        |                      | (2,000)                    | (307,000)            | 0.66%                        |                        |                      |                            | (307,000)         |                              |
| 4-00629 SPECIAL EVENTS                        | (15,000)    | (15,300)      | (15,000)         |                      | (2,500)                    | (17,500)             | 16.67%                       |                        |                      |                            | (17,500)          |                              |
| 4-00671 SUITE FEES                            | (350,000)   | (314,443)     | (350,000)        |                      | 350,000                    |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 4-00672 TICKET PERCENTAGE                     | (140,000)   | (130,959)     | (140,000)        |                      | 140,000                    |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 4-00673 TICKET SURCHARGE                      | (130,000)   | (128,581)     | (130,000)        |                      | 130,000                    |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 4-00674 BUILDING NAMING RIGHTS                | (23,090)    | (23,090)      | (23,090)         |                      |                            | (23,090)             |                              |                        |                      |                            | (23,090)          |                              |
| 4-00675 FOOD & BEVERAGE                       | (79,000)    | (78,046)      | (79,000)         |                      |                            | (79,000)             |                              |                        |                      |                            | (79,000)          |                              |
| 4-00676 ANNUAL FEES                           |             |               |                  |                      | (450,000)                  | (450,000)            |                              |                        |                      |                            | (450,000)         |                              |
| 4-00900 SUNDRY REVENUE                        | (3,000)     | (3,471)       | (3,000)          |                      |                            | (3,000)              |                              |                        |                      |                            | (3,000)           |                              |
| 4-06220 CONTRIBUTION FROM RESERVES            |             |               |                  | (31,800)             |                            | (31,800)             |                              | 31,800                 | (21,200)             |                            | (21,200)          | (33.33%)                     |
| Revenue Total                                 | (1,593,577) | (1,544,576)   | (1,593,577)      | (31,800)             | 203,500                    | (1,421,877)          | (10.77%)                     | 31,800                 | (21,200)             |                            | (1,411,277)       | (0.75%)                      |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01050 WAGES                                 | 451,118     | 467,230       | 451,118          |                      | 9,288                      | 460,406              | 2.06%                        |                        |                      | 6,906                      | 467,312           | 1.50%                        |
| 5-01055 WAGES - OVERTIME                      | 25,026      | 17,508        | 25,026           |                      |                            | 25,026               |                              |                        |                      |                            | 25,026            |                              |
| 5-01060 WAGES - CASUAL                        | 23,244      | 35,192        | 23,244           |                      | (1)                        | 23,243               |                              |                        |                      |                            | 23,243            |                              |
| 5-01115 STAT HOLIDAY PAY                      | 7,176       | 6,247         | 7,176            |                      |                            | 7,176                |                              |                        |                      |                            | 7,176             |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 99,074      | 103,296       | 99,074           |                      | 4,734                      | 103,808              | 4.78%                        |                        |                      | 1,587                      | 105,395           | 1.53%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 76,882      | 65,904        | 76,882           |                      | (964)                      | 75,918               | (1.25%)                      |                        |                      | 245                        | 76,163            | 0.32%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 4,500       | 3,927         | 4,500            |                      |                            | 4,500                |                              |                        |                      |                            | 4,500             |                              |
| 5-02101 NATURAL GAS                           | 100,000     | 106,260       | 100,000          |                      |                            | 100,000              |                              |                        |                      |                            | 100,000           |                              |
| 5-02102 ELECTRICITY                           | 390,000     | 389,110       | 390,000          |                      |                            | 390,000              |                              |                        |                      |                            | 390,000           |                              |
| 5-02103 WATER                                 | 20,225      | 21,274        | 20,225           |                      |                            | 20,225               |                              |                        |                      |                            | 20,225            |                              |
| 5-02104 PHONE                                 | 4,500       | 3,367         | 4,500            |                      |                            | 4,500                |                              |                        |                      |                            | 4,500             |                              |
| 5-02220 VEHICLE EXPENSE                       | 15,000      | 15,000        | 15,000           |                      | 31,800                     | 46,800               | 212.00%                      |                        |                      | 10,600                     | 57,400            | 22.65%                       |
| 5-02310 TRAVEL & ACCOMODATIONS                | 2,000       | 2,178         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-02311 TRAINING & EDUCATION                  | 5,000       | 5,042         | 5,000            |                      |                            | 5,000                |                              |                        |                      |                            | 5,000             |                              |
| 5-02388 OVERTIME MEALS                        | 1,000       | 715           | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |

# City of Sarnia

## 2020 Approved Operating Budget

### 4710 PROGRESSIVE AUTO SALES ARENA

| Account                              | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--------------------------------------|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| 5-02420 BUILDING MAINTENANCE         |             |               |                  |                      | 164,450                    | 164,450              |                              |                        |                      |                            | 164,450           |                              |
| 5-03002 OTHER OPERATING SUPPLIES     | 11,000      | 11,339        | 11,000           |                      | (11,000)                   |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-03005 MATERIALS                    |             |               |                  |                      | 11,000                     | 11,000               |                              |                        |                      |                            | 11,000            |                              |
| 5-04021 GARBAGE COLLECTION           | 7,500       | 7,505         | 7,500            |                      |                            | 7,500                |                              |                        |                      |                            | 7,500             |                              |
| 5-04040 SNOW REMOVAL                 | 40,000      | 55,154        | 40,000           |                      |                            | 40,000               |                              |                        |                      |                            | 40,000            |                              |
| 5-04043 CONTRACT CLEANING            |             | 15,484        |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-04900 CONTRACT WORK                | 64,000      | 90,294        | 64,000           |                      | (64,000)                   |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-04910 OTHER PURCHASED SERVICES     | 40,000      | 40,291        | 40,000           |                      | (27,000)                   | 13,000               | (67.50%)                     |                        |                      |                            | 13,000            |                              |
| 5-05505 NEW EQUIPMENT                | 5,000       | 4,085         | 5,000            |                      |                            | 5,000                |                              |                        |                      |                            | 5,000             |                              |
| 5-47150 GENERAL FACILITY MAINTENANCE | 100,450     | 96,189        | 100,450          |                      | (100,450)                  |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| Expense Total                        | 1,492,695   | 1,562,591     | 1,492,695        |                      | 17,857                     | 1,510,552            | 1.20%                        |                        |                      | 19,338                     | 1,529,890         | 1.28%                        |
| Net Expense / (Net Revenue)          | (100,882)   | 18,015        | (100,882)        | (31,800)             | 221,357                    | 88,675               | (187.90%)                    | 31,800                 | (21,200)             | 19,338                     | 118,613           | 33.76%                       |

2020 Notes:

**4-00474 Advertising** - Budget removed as per the new proposed agreement with the Sarnia Sting; all revenue related to Sting lease agreement is consolidated into **4-00676 Sarnia Sting Revenue**

**4-00626 General Ice Rentals** - Increase based on expected ice usage

**4-00627 Subsidized Rentals** - Increase based on expected ice usage

**4-00629 Special Events** - Increase based on anticipated arena use for special events

**4-00671 Suite Fees** - Budget removed as per the new proposed agreement with the Sarnia Sting; all revenue related to Sting lease agreement is consolidated into **4-00676 Sarnia Sting Revenue**

**4-00672 Ticket Percentage** - Budget removed as per the new proposed agreement with the Sarnia Sting; all revenue related to Sting lease agreement is consolidated into **4-00676 Sarnia Sting Revenue**

**4-00673 Ticket Surcharge** - Budget removed as per the new proposed agreement with the Sarnia Sting; all ticket surcharge revenue related to Sarnia Sting ticket sales will be allocated directly to the **6610 Parks & Recreation Facilities**

reserve to be used at PASA for capital improvements; offset by a reduction in **2490 Corporate Municipal** transfer to reserves for a net zero budget impact on the tax levy

**4-00676 Sarnia Sting Revenue** - As per the new proposed lease agreement terms, the Sting will pay a monthly set fee

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting the 2020 increase to **5-02220**

**Vehicle Expense**

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02420 Building Maintenance** - Budget transferred from **5-04900 Contract Work** and **5-47150 General Facility Maintenance** for reporting consistency; no budget impact

**5-03002 Other Operating Supplies** - Budget transferred to **5-03005 Materials** for reporting consistency; no budget impact

# City of Sarnia

## 2020 Approved Operating Budget

### 4710 PROGRESSIVE AUTO SALES ARENA

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**5-04900 Contract Work** - Budget transferred to **5-02420 Building Maintenance** for reporting consistency; no budget impact

**5-04910 Other Purchased Services** - Decrease due to the new lease arrangement with the Sarnia Sting which results in avoidance of costs associated with PASA suite sales

**5-47150 General Facility Maintenance** - Budget transferred to **5-02420 Building Maintenance** for reporting consistency; no budget impact

2021 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting 50% of the 2020 & 2021 increase to **5-02220 Vehicle Expense** to phase in by 2022

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

## City of Sarnia

### 2020 Approved Operating Budget

#### 4715 JACKSON POOL

| Account                     | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|-----------------------------|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                     |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total               |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                    |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02101 NATURAL GAS         | 1,375       |               | 1,375            |                      | (1,375)                    |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-02102 ELECTRICITY         | 960         | 634           | 960              |                      |                            | 960                  |                              |                        |                      |                            | 960               |                              |
| 5-02103 WATER               | 4,050       |               | 4,050            |                      | (4,050)                    |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-02104 PHONE               | 590         | 676           | 590              |                      |                            | 590                  |                              |                        |                      |                            | 590               |                              |
| Expense Total               | 6,975       | 1,310         | 6,975            |                      | (5,425)                    | 1,550                | (77.78%)                     |                        |                      |                            | 1,550             |                              |
| Net Expense / (Net Revenue) | 6,975       | 1,310         | 6,975            |                      | (5,425)                    | 1,550                | (77.78%)                     |                        |                      |                            | 1,550             |                              |

2020 Notes:

**5-02101 Natural Gas** - Budget removed as the natural gas has been shut off at Jackson pool as it is not in use

**5-02103 Water** - Budget removed as water meter has been removed as Jackson Pool is not in use

## City of Sarnia 2020 Approved Operating Budget

### 4716 COX YOUTH CENTRE & POOL

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00630 PUBLIC SWIMMING                       | (20,000)       | (21,699)         | (20,000)               |                            |                                  | (20,000)                   |                                    |                              |                            |                                  | (20,000)                |                                    |
| 4-00635 SCHOOL RENTAL & AWARDS                | (11,000)       | (10,253)         | (11,000)               |                            |                                  | (11,000)                   |                                    |                              |                            |                                  | (11,000)                |                                    |
| 4-00640 REGISTRATION FEES                     | (43,300)       | (43,300)         | (43,300)               |                            |                                  | (43,300)                   |                                    |                              |                            |                                  | (43,300)                |                                    |
| Revenue Total                                 | (74,300)       | (75,252)         | (74,300)               |                            |                                  | (74,300)                   |                                    |                              |                            |                                  | (74,300)                |                                    |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01055 WAGES - OVERTIME                      |                | 3,969            |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01080 WAGES - CONCESSIONS/LIFEGUARDS        | 168,020        | 165,893          | 168,020                |                            |                                  | 168,020                    |                                    |                              |                            |                                  | 168,020                 |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 20,090         | 19,859           | 20,090                 |                            | 723                              | 20,813                     | 3.60%                              |                              |                            |                                  | 20,813                  |                                    |
| 5-02101 NATURAL GAS                           | 4,670          | 4,831            | 4,670                  |                            |                                  | 4,670                      |                                    |                              |                            |                                  | 4,670                   |                                    |
| 5-02102 ELECTRICITY                           | 12,000         | 12,169           | 12,000                 |                            |                                  | 12,000                     |                                    |                              |                            |                                  | 12,000                  |                                    |
| 5-02103 WATER                                 | 11,000         | 11,627           | 11,000                 |                            |                                  | 11,000                     |                                    |                              |                            |                                  | 11,000                  |                                    |
| 5-02104 PHONE                                 | 800            | 778              | 800                    |                            |                                  | 800                        |                                    |                              |                            |                                  | 800                     |                                    |
| 5-02420 BUILDING MAINTENANCE                  |                |                  |                        |                            | 11,310                           | 11,310                     |                                    |                              |                            |                                  | 11,310                  |                                    |
| 5-03005 MATERIALS                             |                |                  |                        |                            | 10,000                           | 10,000                     |                                    |                              |                            |                                  | 10,000                  |                                    |
| 5-47600 POOL MAINTENANCE & SUPPLIES           | 14,310         | 12,583           | 14,310                 |                            | (14,310)                         |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| 5-47603 POOL & BUILDING MAINTENANCE           | 7,000          | 7,293            | 7,000                  |                            | (7,000)                          |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| 5-47610 POOL LIFEGUARDS & SUPPLIES            | 2,900          | 2,537            | 2,900                  |                            |                                  | 2,900                      |                                    |                              |                            |                                  | 2,900                   |                                    |
| Expense Total                                 | 240,790        | 241,539          | 240,790                |                            | 723                              | 241,513                    | 0.30%                              |                              |                            |                                  | 241,513                 |                                    |
| Net Expense / (Net Revenue)                   | 166,490        | 166,287          | 166,490                |                            | 723                              | 167,213                    | 0.43%                              |                              |                            |                                  | 167,213                 |                                    |

2020 Notes:

**5-02420 Building Maintenance** - Budget transferred from **5-47600 Pool Maintenance & Supplies** and **5-47603 Pool & Building Maintenance** for reporting consistency; no budget impact

**5-03005 Materials** - Budget transferred from **5-47600 Pool Maintenance & Supplies** and **5-47603 Pool & Building Maintenance** for reporting consistency; no budget impact

**5-47600 Pool Maintenance & Supplies** - Budget transferred to **5-02420 Building Maintenance** and **5-03005 Materials** for reporting consistency; no budget impact

**5-47603 Pool & Building Maintenance** - Budget transferred to **5-02420 Building Maintenance** and **5-03005 Materials** for reporting consistency; no budget impact

# City of Sarnia

## 2020 Approved Operating Budget

### 4950 STRANGWAY CENTRE

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00655 MEMBERSHIP FEES                       | (22,500)    | (21,571)      | (22,500)         |                      | (1,000)                    | (23,500)             | 4.44%                        |                        |                      |                            | (23,500)          |                              |
| 4-00661 CONCESSION REVENUE                    | (21,500)    | (28,673)      | (21,500)         |                      | (2,000)                    | (23,500)             | 9.30%                        |                        |                      |                            | (23,500)          |                              |
| 4-00750 PROVINCIAL SUBSIDY                    | (43,964)    | (51,140)      | (43,964)         |                      |                            | (43,964)             |                              |                        |                      |                            | (43,964)          |                              |
| 4-00800 FEDERAL SUBSIDY                       | (1,386)     | (1,386)       | (1,386)          |                      |                            | (1,386)              |                              |                        |                      |                            | (1,386)           |                              |
| 4-00903 RENTAL REVENUE                        | (21,800)    | (21,418)      | (21,800)         |                      |                            | (21,800)             |                              |                        |                      |                            | (21,800)          |                              |
| 4-00905 DONATIONS                             | (13,389)    | (1,000)       | (13,389)         |                      | 6,389                      | (7,000)              | (47.72%)                     |                        |                      |                            | (7,000)           |                              |
| 4-47803 COSTS RECOVERED - FUNDRAISING         | (7,000)     | (5,054)       | (7,000)          |                      |                            | (7,000)              |                              |                        |                      |                            | (7,000)           |                              |
| 4-47805 COSTS RECOVERED - HOBBY SHOP          | (1,800)     | (1,719)       | (1,800)          |                      | (2,500)                    | (4,300)              | 138.89%                      |                        |                      |                            | (4,300)           |                              |
| 4-47806 COSTS RECOVERED - ACTIVITIES          | (193,000)   | (212,890)     | (193,000)        |                      | (2,000)                    | (195,000)            | 1.04%                        |                        |                      |                            | (195,000)         |                              |
| Revenue Total                                 | (326,339)   | (344,851)     | (326,339)        |                      | (1,111)                    | (327,450)            | 0.34%                        |                        |                      |                            | (327,450)         |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 148,259     | 148,295       | 148,259          |                      | 8,623                      | 156,882              | 5.82%                        |                        |                      | 6,044                      | 162,926           | 3.85%                        |
| 5-01025 SALARIES - OVERTIME                   |             | (797)         |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01030 SALARIES - CASUAL                     | 9,709       | 9,844         | 9,709            |                      | 9,687                      | 19,396               | 99.77%                       |                        |                      |                            | 19,396            |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 31,791      | 31,809        | 31,791           |                      | 3,914                      | 35,705               | 12.31%                       |                        |                      | 1,193                      | 36,898            | 3.34%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 21,195      | 21,191        | 21,195           |                      | (2,181)                    | 19,014               | (10.29%)                     |                        |                      | 212                        | 19,226            | 1.11%                        |
| 5-02060 FOOD                                  | 12,000      | 18,207        | 12,000           |                      |                            | 12,000               |                              |                        |                      |                            | 12,000            |                              |
| 5-02101 NATURAL GAS                           | 5,270       | 5,260         | 5,270            |                      |                            | 5,270                |                              |                        |                      |                            | 5,270             |                              |
| 5-02102 ELECTRICITY                           | 16,000      | 14,274        | 16,000           |                      |                            | 16,000               |                              |                        |                      |                            | 16,000            |                              |
| 5-02103 WATER                                 | 9,500       | 9,568         | 9,500            |                      |                            | 9,500                |                              |                        |                      |                            | 9,500             |                              |
| 5-02104 PHONE                                 | 2,200       | 2,082         | 2,200            |                      |                            | 2,200                |                              |                        |                      |                            | 2,200             |                              |
| 5-02300 OFFICE EXPENSES                       | 3,385       | 2,282         | 3,385            |                      |                            | 3,385                |                              |                        |                      |                            | 3,385             |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 500         | 405           | 500              |                      |                            | 500                  |                              |                        |                      |                            | 500               |                              |
| 5-02302 ADVERTISING                           | 3,438       | 2,131         | 3,438            |                      |                            | 3,438                |                              |                        |                      |                            | 3,438             |                              |
| 5-02303 POSTAGE                               | 300         | 300           | 300              |                      |                            | 300                  |                              |                        |                      |                            | 300               |                              |
| 5-02311 TRAINING & EDUCATION                  | 2,000       | 2,040         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-02321 CLEANING SUPPLIES                     | 2,500       | 2,138         | 2,500            |                      |                            | 2,500                |                              |                        |                      |                            | 2,500             |                              |
| 5-02420 BUILDING MAINTENANCE                  | 15,000      | 20,568        | 15,000           |                      |                            | 15,000               |                              |                        |                      |                            | 15,000            |                              |
| 5-03201 COMMITTEE EXPENSES-SPECIAL EVENTS     |             | 18            |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |

## City of Sarnia 2020 Approved Operating Budget

### 4950 STRANGWAY CENTRE

| Account                                | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|--|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| 5-03204 COMMITTEE EXPENSES-FUNDRAISING | 2,000          | 1,523            | 2,000                  |                            |                                  | 2,000                      |                                    |                              |                            |                                  | 2,000                   |                                    |
| 5-03206 COMMITTEE EXPENSES-HOBBY SHOP  | 1,000          | 1,438            | 1,000                  |                            |                                  | 1,000                      |                                    |                              |                            |                                  | 1,000                   |                                    |
| 5-03207 COMMITTEE EXPENSES-ACTIVITIES  | 90,500         | 113,401          | 90,500                 |                            |                                  | 90,500                     |                                    |                              |                            |                                  | 90,500                  |                                    |
| 5-04043 CONTRACT CLEANING              | 27,000         | 28,856           | 27,000                 |                            |                                  | 27,000                     |                                    |                              |                            |                                  | 27,000                  |                                    |
| 5-05505 NEW EQUIPMENT                  | 1,000          | 1,015            | 1,000                  |                            |                                  | 1,000                      |                                    |                              |                            |                                  | 1,000                   |                                    |
| Expense Total                          | 404,547        | 435,848          | 404,547                |                            | 20,043                           | 424,590                    | 4.95%                              |                              |                            | 7,449                            | 432,039                 | 1.75%                              |
| Net Expense / (Net Revenue)            | 78,208         | 90,997           | 78,208                 |                            | 18,932                           | 97,140                     | 24.21%                             |                              |                            | 7,449                            | 104,589                 | 7.67%                              |

2020 Notes:

- 4-00655 Membership Fees** - Increase to right size budget based on trend
- 4-00661 Concession Revenue** - Increase to right size budget based on trend
- 4-00905 Donations** - Decrease as per historical trend
- 4-47805 Costs Recovered - Hobbyshop** - Increase based on expected hobby shop usage
- 4-47806 Costs Recovered - Activities** - Increase based on historical trend
- 5-01### Salaries & Benefits** - Increase 0.33 part time FTE's for an additional casual part time employee needed

## City of Sarnia

### 2020 Approved Operating Budget

#### 2150 ECONOMIC DEVELOPMENT

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00930 COSTS RECOVERED                       |             | (29)          |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                 |             | (29)          |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 86,543      | 79,079        | 86,543           |                      | (7,265)                    | 79,278               | (8.39%)                      |                        |                      | 5,430                      | 84,708            | 6.85%                        |
| 5-01025 SALARIES - OVERTIME                   | 9,998       | 5,736         | 9,998            |                      |                            | 9,998                |                              |                        |                      |                            | 9,998             |                              |
| 5-01030 SALARIES - CASUAL                     |             | (1,893)       |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 18,027      | 15,589        | 18,027           |                      | (970)                      | 17,057               | (5.38%)                      |                        |                      | 1,267                      | 18,324            | 7.43%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 11,014      | 10,848        | 11,014           |                      | (1,281)                    | 9,733                | (11.63%)                     |                        |                      | 156                        | 9,889             | 1.60%                        |
| 5-01253 CAR ALLOWANCE                         | 1,500       |               | 1,500            |                      | (1,500)                    |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-02102 ELECTRICITY                           |             |               |                  |                      | 300                        | 300                  |                              |                        |                      |                            | 300               |                              |
| 5-02104 PHONE                                 | 2,000       | 1,389         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-02300 OFFICE EXPENSES                       | 650         | 363           | 650              |                      |                            | 650                  |                              |                        |                      |                            | 650               |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 1,500       | 1,083         | 1,500            |                      |                            | 1,500                |                              |                        |                      |                            | 1,500             |                              |
| 5-02302 ADVERTISING                           | 15,000      | 14,345        | 15,000           |                      | 15,000                     | 30,000               | 100.00%                      |                        |                      |                            | 30,000            |                              |
| 5-02303 POSTAGE                               | 100         | 56            | 100              |                      |                            | 100                  |                              |                        |                      |                            | 100               |                              |
| 5-02304 MARKETING                             | 15,000      | 14,989        | 15,000           |                      | (15,000)                   |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-02310 TRAVEL & ACCOMODATIONS                | 2,000       | 1,078         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-02311 TRAINING & EDUCATION                  | 2,000       | 897           | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-04910 OTHER PURCHASED SERVICES              | 15,000      | 15,000        | 15,000           |                      |                            | 15,000               |                              |                        |                      |                            | 15,000            |                              |
| 5-05500 REPLACEMENT EQUIPMENT                 | 1,000       |               | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| Expense Total                                 | 181,332     | 158,559       | 181,332          |                      | (10,716)                   | 170,616              | (5.91%)                      |                        |                      | 6,853                      | 177,469           | 4.02%                        |
| Net Expense / (Net Revenue)                   | 181,332     | 158,530       | 181,332          |                      | (10,716)                   | 170,616              | (5.91%)                      |                        |                      | 6,853                      | 177,469           | 4.02%                        |

2020 Notes:

**5-02102 Electricity** - Set up budget for 402 Business park hydro costs

**5-02302 Advertising** - Budget transferred from **5-02304 Marketing** to consolidate the accounts

**5-02304 Marketing** - Budget transferred to **5-02302 Advertising** to consolidate the accounts



# City of Sarnia

## 2020 Approved Operating Budget

### 5005 PLANNING AND DEVELOPMENT

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00700 ZONING & OFFICIAL PLAN APPLICATIONS   | (80,000)       | (80,393)         | (80,000)               |                            |                                  | (80,000)                   |                                    |                              |                            |                                  | (80,000)                |                                    |
| 4-00701 ZONING VERIFICATION FEES              | (18,000)       | (18,707)         | (18,000)               |                            |                                  | (18,000)                   |                                    |                              |                            |                                  | (18,000)                |                                    |
| 4-00704 DRAFT SUBDIVISION APPROVAL FEE        | (7,800)        | (7,750)          | (7,800)                |                            |                                  | (7,800)                    |                                    |                              |                            |                                  | (7,800)                 |                                    |
| 4-00720 SALE OF PRINTS, MAPS, ETC             | (6,000)        | (5,874)          | (6,000)                |                            |                                  | (6,000)                    |                                    |                              |                            |                                  | (6,000)                 |                                    |
| 4-00745 COUNTY RECOVERY                       | (825,971)      | (804,311)        | (825,971)              |                            |                                  | (825,971)                  |                                    |                              |                            |                                  | (825,971)               |                                    |
| 4-00750 PROVINCIAL SUBSIDY                    |                | (8,000)          |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00800 FEDERAL SUBSIDY                       |                |                  |                        |                            | (78,000)                         | (78,000)                   |                                    |                              |                            |                                  | (78,000)                |                                    |
| 4-00939 COSTS RECOVERED - INTERDEPARTMENT     | (47,650)       | (47,650)         | (47,650)               |                            |                                  | (47,650)                   |                                    |                              |                            |                                  | (47,650)                |                                    |
| Revenue Total                                 | (985,421)      | (972,685)        | (985,421)              |                            | (78,000)                         | (1,063,421)                | 7.92%                              |                              |                            |                                  | (1,063,421)             |                                    |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                              | 675,757        | 636,763          | 675,757                |                            | 47,128                           | 722,885                    | 6.97%                              |                              |                            | 24,640                           | 747,525                 | 3.41%                              |
| 5-01025 SALARIES - OVERTIME                   |                | 722              |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01030 SALARIES - CASUAL                     | 8,490          | 6,882            | 8,490                  |                            |                                  | 8,490                      |                                    |                              |                            |                                  | 8,490                   |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 140,152        | 127,539          | 140,152                |                            | 14,261                           | 154,413                    | 10.18%                             |                              |                            | 4,909                            | 159,322                 | 3.18%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 90,291         | 79,117           | 90,291                 |                            | (518)                            | 89,773                     | (0.57%)                            |                              |                            | 865                              | 90,638                  | 0.96%                              |
| 5-01253 CAR ALLOWANCE                         | 1,350          | 897              | 1,350                  |                            |                                  | 1,350                      |                                    |                              |                            |                                  | 1,350                   |                                    |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 250            |                  | 250                    |                            |                                  | 250                        |                                    |                              |                            |                                  | 250                     |                                    |
| 5-02104 PHONE                                 | 2,000          | 1,696            | 2,000                  |                            |                                  | 2,000                      |                                    |                              |                            |                                  | 2,000                   |                                    |
| 5-02220 VEHICLE EXPENSE                       | 1,000          | 1,000            | 1,000                  |                            | (1,000)                          |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| 5-02300 OFFICE EXPENSES                       | 4,250          | 5,763            | 4,250                  |                            |                                  | 4,250                      |                                    |                              |                            |                                  | 4,250                   |                                    |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 2,500          | 2,144            | 2,500                  |                            | 2,500                            | 5,000                      | 100.00%                            |                              |                            |                                  | 5,000                   |                                    |
| 5-02302 ADVERTISING                           | 5,000          | 4,536            | 5,000                  |                            |                                  | 5,000                      |                                    |                              |                            |                                  | 5,000                   |                                    |
| 5-02303 POSTAGE                               | 3,000          | 3,679            | 3,000                  |                            |                                  | 3,000                      |                                    |                              |                            |                                  | 3,000                   |                                    |
| 5-02311 TRAINING & EDUCATION                  | 8,000          | 8,191            | 8,000                  |                            |                                  | 8,000                      |                                    |                              |                            |                                  | 8,000                   |                                    |
| 5-02405 OFFICE EQUIPMENT MAINTENANCE          | 1,000          | 624              | 1,000                  |                            |                                  | 1,000                      |                                    |                              |                            |                                  | 1,000                   |                                    |
| 5-04910 OTHER PURCHASED SERVICES              | 7,000          | 7,064            | 7,000                  |                            |                                  | 7,000                      |                                    |                              |                            |                                  | 7,000                   |                                    |
| 5-05500 REPLACEMENT EQUIPMENT                 | 2,500          | 2,415            | 2,500                  |                            |                                  | 2,500                      |                                    |                              |                            |                                  | 2,500                   |                                    |
| 5-05626 SPECIAL PROJECTS                      | 3,000          | 3,000            |                        |                            | 3,000                            | 3,000                      |                                    |                              |                            |                                  | 3,000                   |                                    |
| 5-05880 DOWNTOWN REHABILITATION GRANT PROGRAM | 500            |                  | 500                    |                            | (500)                            |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |

# City of Sarnia

## 2020 Approved Operating Budget

### 5005 PLANNING AND DEVELOPMENT

| Account                     | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|-----------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| Expense Total               | 956,040        | 892,032          | 953,040                |                            | 64,871                           | 1,017,911                  | 6.47%                              |                              |                            | 30,414                           | 1,048,325               | 2.99%                              |
| Net Expense / (Net Revenue) | (29,381)       | (80,653)         | (32,381)               |                            | (13,129)                         | (45,510)                   | 54.90%                             |                              |                            | 30,414                           | (15,096)                | (66.83%)                           |

2020 Notes:

**4-00800 Federal Subsidy** - Estimated amount to be received for the FCM grant in 2020 as per the schedule of work to be completed per the agreement (City Council March 25, 2019)

**5-01### Salaries & Benefits** - 1.00 FTE added for FCM grant for climate change initiative of which 80% of the staff wages & benefits is covered by the grant

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02301 Memberships & Subscriptions** - Increase based on membership requirements for planning staff

**5-05626 Special Projects** - Budget added for the Mitton Village Advisory Committee

**5-05880 Downtown Rehabilitation Grant** - Remove budget as program was completed in 2018

## City of Sarnia

### 2020 Approved Operating Budget

#### 5010 COMMITTEE OF ADJUSTMENT

| Account                                    | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|--|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                    |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00702 COMMITTEE OF ADJUSTMENT PERMISSION | (30,350)       | (29,168)         | (30,350)               |                            |                                  | (30,350)                   |                                    |                              |                            |                                  | (30,350)                |                                    |
| 4-00703 COMMITTEE OF ADJUSTMENT CONSENT    | (24,250)       | (23,230)         | (24,250)               |                            |                                  | (24,250)                   |                                    |                              |                            |                                  | (24,250)                |                                    |
| Revenue Total                              | (54,600)       | (52,398)         | (54,600)               |                            |                                  | (54,600)                   |                                    |                              |                            |                                  | (54,600)                |                                    |
| EXPENSES                                   |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01253 CAR ALLOWANCE                      | 2,000          | 2,200            | 2,000                  |                            |                                  | 2,000                      |                                    |                              |                            |                                  | 2,000                   |                                    |
| 5-02300 OFFICE EXPENSES                    | 100            | 35               | 100                    |                            |                                  | 100                        |                                    |                              |                            |                                  | 100                     |                                    |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS        | 150            |                  | 150                    |                            |                                  | 150                        |                                    |                              |                            |                                  | 150                     |                                    |
| 5-02302 ADVERTISING                        | 700            | 487              | 700                    |                            |                                  | 700                        |                                    |                              |                            |                                  | 700                     |                                    |
| 5-02303 POSTAGE                            | 1,000          | 502              | 1,000                  |                            |                                  | 1,000                      |                                    |                              |                            |                                  | 1,000                   |                                    |
| 5-02311 TRAINING & EDUCATION               | 3,000          | 4,590            | 3,000                  |                            |                                  | 3,000                      |                                    |                              |                            |                                  | 3,000                   |                                    |
| 5-05650 ALLOCATED ADMINISTRATION           | 47,650         | 47,650           | 47,650                 |                            |                                  | 47,650                     |                                    |                              |                            |                                  | 47,650                  |                                    |
| Expense Total                              | 54,600         | 55,464           | 54,600                 |                            |                                  | 54,600                     |                                    |                              |                            |                                  | 54,600                  |                                    |
| Net Expense / (Net Revenue)                |                | 3,066            |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |

## City of Sarnia 2020 Approved Operating Budget

### 5020 BUILDING DIVISION

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00710 BUILDING PERMIT                       | (715,000)      | (715,318)        | (715,000)              |                            |                                  | (715,000)                  |                                    |                              |                            |                                  | (715,000)               |                                    |
| 4-00930 COSTS RECOVERED                       | (6,000)        | (5,895)          | (6,000)                |                            |                                  | (6,000)                    |                                    |                              |                            |                                  | (6,000)                 |                                    |
| Revenue Total                                 | (721,000)      | (721,213)        | (721,000)              |                            |                                  | (721,000)                  |                                    |                              |                            |                                  | (721,000)               |                                    |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                              | 415,796        | 400,933          | 415,796                |                            | (5,863)                          | 409,933                    | (1.41%)                            |                              |                            | 21,676                           | 431,609                 | 5.29%                              |
| 5-01025 SALARIES - OVERTIME                   |                | 2                |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01030 SALARIES - CASUAL                     | 13,312         | 8,552            | 13,312                 |                            |                                  | 13,312                     |                                    |                              |                            |                                  | 13,312                  |                                    |
| 5-01050 WAGES                                 |                | 8,107            |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 88,331         | 84,202           | 88,331                 |                            | 1,100                            | 89,431                     | 1.25%                              |                              |                            | 4,098                            | 93,529                  | 4.58%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 57,224         | 52,718           | 57,224                 |                            | (6,275)                          | 50,949                     | (10.97%)                           |                              |                            | 761                              | 51,710                  | 1.49%                              |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 700            | 648              | 700                    |                            | 20                               | 720                        | 2.86%                              |                              |                            |                                  | 720                     |                                    |
| 5-02104 PHONE                                 | 6,000          | 4,589            | 6,000                  |                            |                                  | 6,000                      |                                    |                              |                            |                                  | 6,000                   |                                    |
| 5-02200 GASOLINE                              | 1,500          | 1,271            | 1,500                  |                            |                                  | 1,500                      |                                    |                              |                            |                                  | 1,500                   |                                    |
| 5-02220 VEHICLE EXPENSE                       | 39,585         | 39,596           | 39,585                 |                            | (15,485)                         | 24,100                     | (39.12%)                           |                              |                            |                                  | 24,100                  |                                    |
| 5-02300 OFFICE EXPENSES                       | 3,000          | 2,690            | 3,000                  |                            | (250)                            | 2,750                      | (8.33%)                            |                              |                            |                                  | 2,750                   |                                    |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 3,500          | 3,440            | 3,500                  |                            |                                  | 3,500                      |                                    |                              |                            |                                  | 3,500                   |                                    |
| 5-02303 POSTAGE                               | 500            | 520              | 500                    |                            | (100)                            | 400                        | (20.00%)                           |                              |                            |                                  | 400                     |                                    |
| 5-02311 TRAINING & EDUCATION                  | 11,500         | 11,161           | 11,500                 |                            |                                  | 11,500                     |                                    |                              |                            |                                  | 11,500                  |                                    |
| 5-02360 CLOTHING & UNIFORMS                   |                | 98               |                        |                            | 250                              | 250                        |                                    |                              |                            |                                  | 250                     |                                    |
| 5-04910 OTHER PURCHASED SERVICES              | 1,500          | 3,854            | 1,500                  |                            |                                  | 1,500                      |                                    |                              |                            |                                  | 1,500                   |                                    |
| 5-05500 REPLACEMENT EQUIPMENT                 | 1,000          | 1,488            | 1,000                  |                            |                                  | 1,000                      |                                    |                              | 4,000                      |                                  | 5,000                   | 400.00%                            |
| 5-05650 ALLOCATED ADMINISTRATION              | 49,500         | 49,500           | 49,500                 |                            |                                  | 49,500                     |                                    |                              |                            |                                  | 49,500                  |                                    |
| 5-06100 CONTRIBUTION TO RESERVES              | 28,052         | 47,846           | 28,052                 |                            | 26,603                           | 54,655                     | 94.83%                             |                              | (4,000)                    | (26,535)                         | 24,120                  | (55.87%)                           |
| Expense Total                                 | 721,000        | 721,215          | 721,000                |                            |                                  | 721,000                    |                                    |                              |                            |                                  | 721,000                 |                                    |
| Net Expense / (Net Revenue)                   |                | 2                |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |

**5020 Building Division** is a net zero budget; the Building Code Act prohibits funds received from building permit revenue to be used for any expenses other than to fund the building department activities. Any surplus revenue over expenses is transferred to **6035 Building Permit Reserve**, which is used to pay for the needs of the building department.

# City of Sarnia

## 2020 Approved Operating Budget

### 5020 BUILDING DIVISION

2020 Notes:

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-06100 Contribution to Reserves** - Increase to reconcile the department to net zero

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6035         | Building Permit Reserve          | 28,052               | 54,655               | 24,120            |
| <b>Total</b> |                                  | <b>28,052</b>        | <b>54,655</b>        | <b>24,120</b>     |

2021 Notes:

**5-05500 Replacement Equipment** - One time budget needed to purchase large touch screen computers for digital plan review

**5-06100 Contribution to Reserves** - Decrease to reconcile the department to net zero

## City of Sarnia

### 2020 Approved Operating Budget

#### 5022 ENVIRONMENTAL ADVISORY COMMITTEE

| Account                      | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|------------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total                |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                     |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02300 OFFICE EXPENSES      | 530            | 266              | 530                    |                            |                                  | 530                        |                                    |                              |                            |                                  | 530                     |                                    |
| 5-02302 ADVERTISING          | 450            | 222              | 450                    |                            |                                  | 450                        |                                    |                              |                            |                                  | 450                     |                                    |
| 5-02311 TRAINING & EDUCATION | 500            | 248              | 500                    |                            |                                  | 500                        |                                    |                              |                            |                                  | 500                     |                                    |
| 5-05626 SPECIAL PROJECTS     | 3,750          | 3,367            | 1,750                  |                            |                                  | 1,750                      | (53.33%)                           |                              |                            |                                  | 1,750                   |                                    |
| Expense Total                | 5,230          | 4,103            | 3,230                  |                            |                                  | 3,230                      | (38.24%)                           |                              |                            |                                  | 3,230                   |                                    |
| Net Expense / (Net Revenue)  | 5,230          | 4,103            | 3,230                  |                            |                                  | 3,230                      | (38.24%)                           |                              |                            |                                  | 3,230                   |                                    |

## City of Sarnia

### 2020 Approved Operating Budget

#### 5025 HERITAGE COMMITTEE

| Account                              | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|--------------------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                              |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00901 OTHER FEES & SERVICE CHARGES |                | (4,703)          |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total                        |                | (4,703)          |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                             |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02300 OFFICE EXPENSES              | 300            | 172              | 300                    |                            |                                  | 300                        |                                    |                              |                            |                                  | 300                     |                                    |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS  | 75             | 114              | 75                     |                            |                                  | 75                         |                                    |                              |                            |                                  | 75                      |                                    |
| 5-02302 ADVERTISING                  | 2,000          | 2,105            | 2,000                  |                            |                                  | 2,000                      |                                    |                              |                            |                                  | 2,000                   |                                    |
| 5-02311 TRAINING & EDUCATION         | 2,000          | 1,956            | 2,000                  |                            |                                  | 2,000                      |                                    |                              |                            |                                  | 2,000                   |                                    |
| 5-04910 OTHER PURCHASED SERVICES     | 7,500          | 7,525            |                        | 1,500                      |                                  | 1,500                      | (80.00%)                           | (1,500)                      |                            |                                  |                         | (100.00%)                          |
| 5-05800 HERITAGE DAY                 | 400            | 465              | 400                    |                            |                                  | 400                        |                                    |                              |                            |                                  | 400                     |                                    |
| Expense Total                        | 12,275         | 12,337           | 4,775                  | 1,500                      |                                  | 6,275                      | (48.88%)                           | (1,500)                      |                            |                                  | 4,775                   | (23.90%)                           |
| Net Expense / (Net Revenue)          | 12,275         | 7,634            | 4,775                  | 1,500                      |                                  | 6,275                      | (48.88%)                           | (1,500)                      |                            |                                  | 4,775                   | (23.90%)                           |

2020 Notes:

**5-04910 Other Purchased Services** - One time budget of \$1,500 for memorial plaque for committee member who passed away

# City of Sarnia

## 2020 Approved Operating Budget

### 5035 BY-LAW ENFORCEMENT

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00320 LICENSE FEES - ANIMAL (DOG)           | (183,000)   | (198,529)     | (183,000)        |                      |                            | (183,000)            |                              |                        |                      |                            | (183,000)         |                              |
| 4-00711 PERMIT FEES                           | (3,000)     | (2,805)       | (3,000)          |                      | 1,500                      | (1,500)              | (50.00%)                     |                        |                      | 500                        | (1,000)           | (33.33%)                     |
| 4-00715 PROPERTY STANDARDS INSPECTION FEES    | (25,000)    | (25,826)      | (25,000)         |                      |                            | (25,000)             |                              |                        |                      |                            | (25,000)          |                              |
| 4-00750 PROVINCIAL SUBSIDY                    | (47,712)    |               | (47,712)         |                      | 47,712                     |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 4-00855 FINES                                 | (90,000)    | (90,000)      | (90,000)         |                      |                            | (90,000)             |                              |                        |                      |                            | (90,000)          |                              |
| 4-00856 PARKING VIOLATIONS                    | (200,000)   | (173,069)     | (200,000)        |                      | (20,000)                   | (220,000)            | 10.00%                       |                        |                      |                            | (220,000)         |                              |
| 4-00858 PARKING LOT REVENUE                   | (140,000)   | (146,492)     | (140,000)        | 2,500                | (10,000)                   | (147,500)            | 5.36%                        | (2,500)                |                      |                            | (150,000)         | 1.69%                        |
| 4-00900 SUNDRY REVENUE                        | (1,000)     | (502)         | (1,000)          |                      | 500                        | (500)                | (50.00%)                     |                        |                      |                            | (500)             |                              |
| 4-06220 CONTRIBUTION FROM RESERVES            |             |               |                  | (7,650)              |                            | (7,650)              |                              | 7,650                  | (5,100)              |                            | (5,100)           | (33.33%)                     |
| Revenue Total                                 | (689,712)   | (637,223)     | (689,712)        | (5,150)              | 19,712                     | (675,150)            | (2.11%)                      | 5,150                  | (5,100)              | 500                        | (674,600)         | (0.08%)                      |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 678,529     | 663,272       | 678,529          |                      | 26,404                     | 704,933              | 3.89%                        |                        |                      | 24,437                     | 729,370           | 3.47%                        |
| 5-01025 SALARIES - OVERTIME                   |             | 1,555         |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01030 SALARIES - CASUAL                     | 19,410      | 18,297        | 19,410           |                      |                            | 19,410               |                              |                        |                      |                            | 19,410            |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 142,851     | 138,761       | 142,851          |                      | 9,408                      | 152,259              | 6.59%                        |                        |                      | 4,852                      | 157,111           | 3.19%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 86,107      | 83,618        | 86,107           |                      | (17,434)                   | 68,673               | (20.25%)                     |                        |                      | 521                        | 69,194            | 0.76%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 2,000       | 1,729         | 2,000            |                      | 400                        | 2,400                | 20.00%                       |                        |                      |                            | 2,400             |                              |
| 5-02102 ELECTRICITY                           | 9,000       | 8,511         | 9,000            |                      |                            | 9,000                |                              |                        |                      |                            | 9,000             |                              |
| 5-02104 PHONE                                 | 4,500       | 5,349         | 4,500            |                      | 6,500                      | 11,000               | 144.44%                      |                        |                      |                            | 11,000            |                              |
| 5-02220 VEHICLE EXPENSE                       | 52,000      | 52,000        | 52,000           |                      | 7,650                      | 59,650               | 14.71%                       |                        |                      | 2,550                      | 62,200            | 4.27%                        |
| 5-02300 OFFICE EXPENSES                       | 3,300       | 2,846         | 3,300            |                      |                            | 3,300                |                              |                        |                      |                            | 3,300             |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 400         | 419           | 400              |                      |                            | 400                  |                              |                        |                      |                            | 400               |                              |
| 5-02302 ADVERTISING                           | 500         | 383           | 500              |                      |                            | 500                  |                              |                        |                      |                            | 500               |                              |
| 5-02303 POSTAGE                               | 6,000       | 7,992         | 6,000            |                      |                            | 6,000                |                              |                        |                      |                            | 6,000             |                              |
| 5-02311 TRAINING & EDUCATION                  | 4,000       | 4,281         | 4,000            |                      |                            | 4,000                |                              |                        |                      |                            | 4,000             |                              |
| 5-02360 CLOTHING & UNIFORMS                   | 6,000       | 6,136         | 6,000            |                      |                            | 6,000                |                              |                        |                      |                            | 6,000             |                              |
| 5-02405 OFFICE EQUIPMENT MAINTENANCE          | 3,000       | 2,130         | 3,000            |                      | (3,000)                    |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-02410 EQUIPMENT MAINTENANCE                 | 5,000       | 4,143         | 5,000            |                      | (5,000)                    |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-02435 GROUNDS MAINTENANCE                   | 2,000       | 1,435         | 2,000            |                      | (2,000)                    |                      | (100.00%)                    |                        |                      |                            |                   |                              |



# City of Sarnia

## 2020 Approved Operating Budget

### 5035 BY-LAW ENFORCEMENT

| Account                             | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|-------------------------------------|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| 5-04900 CONTRACT WORK               | 15,000      | 14,409        | 15,000           |                      | 15,000                     | 30,000               | 100.00%                      |                        |                      |                            | 30,000            |                              |
| 5-04910 OTHER PURCHASED SERVICES    | 16,000      | 17,113        | 16,000           |                      |                            | 16,000               |                              |                        |                      |                            | 16,000            |                              |
| 5-05000 SUNDRY                      | 500         | 248           | 500              |                      |                            | 500                  |                              |                        |                      |                            | 500               |                              |
| 5-05140 REALTY TAXES                | 42,500      | 42,500        | 42,500           |                      |                            | 42,500               |                              |                        |                      |                            | 42,500            |                              |
| 5-05500 REPLACEMENT EQUIPMENT       | 1,000       | 502           | 1,000            |                      | 8,000                      | 9,000                | 800.00%                      |                        |                      |                            | 9,000             |                              |
| 5-05646 BAD DEBT EXPENSE (RECOVERY) | 15,000      | (6,067)       | 15,000           |                      |                            | 15,000               |                              |                        |                      |                            | 15,000            |                              |
| 5-05813 SARNIA S.P.C.A. CONTRACT    | 116,362     | 116,023       | 116,362          |                      | 3,141                      | 119,503              | 2.70%                        |                        |                      |                            | 119,503           |                              |
| 5-06100 CONTRIBUTION TO RESERVES    | 24,000      | 24,000        | 24,000           |                      |                            | 24,000               |                              |                        |                      |                            | 24,000            |                              |
| Expense Total                       | 1,254,959   | 1,211,585     | 1,254,959        |                      | 49,069                     | 1,304,028            | 3.91%                        |                        |                      | 32,360                     | 1,336,388         | 2.48%                        |
| Net Expense / (Net Revenue)         | 565,247     | 574,362       | 565,247          | (5,150)              | 68,781                     | 628,878              | 11.26%                       | 5,150                  | (5,100)              | 32,860                     | 661,788           | 5.23%                        |

2020 Notes:

**4-00711 Permit Fees** - Decrease as this represents one time fees for portable signs, only new applications would bring in revenue as most fees have now been collected

**4-00750 Provincial Subsidy** - One time subsidy from Ontario Cannabis Legalization Fund (OCLIF)

**4-00856 Parking Violations** - Decrease revenue due to extending on street night time parking to include April (\$15,000) and November (\$25,000) months; revenue increased due to reallocation of by-law staff to provide more patrol to downtown area

**4-00858 Parking Lot Revenue** - Increase \$10,000 per historical trend; decrease \$2,500 to provide one year pilot providing free day time parking at Victoria Street Lot (Budget Deliberation Day December 3, 2019)

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting the 2020 increase to **5-02220 Vehicle Expense**

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

**5-02104 Phone** - Increase due to the transition to mobile platform which requires all officers to have cell phones and tablets that both require data

**5-02405 Office Equipment Maintenance** - Budget transferred to **5-05500 Replacement Equipment**; no budget impact

**5-02410 Equipment Maintenance** - Budget transferred to **5-05500 Replacement Equipment**; no budget impact

**5-02435 Grounds Maintenance** - Budget transferred to public works for maintenance of the parking lots

**5-04900 Contract Work** - Increase required based on the need for a different contact provider for dead / dying animals; this service is no longer being provided by the Humane Society

**5-05500 Replacement Equipment** - Budget transferred from **5-02405 Office Equipment Maintenance** and **5-02410 Equipment Maintenance**; no budget impact

**5-05813 Sarnia S.P.C.A Contract** - Increase per estimated CPI + 1% per the approved Pound Services Agreement in effect until June 30, 2020 (City Council March 23, 2015)

## City of Sarnia

### 2020 Approved Operating Budget

#### 5035 BY-LAW ENFORCEMENT

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6355         | Parking Reserve                  | 24,000               | 24,000               | 24,000            |
| <b>Total</b> |                                  | <b>24,000</b>        | <b>24,000</b>        | <b>24,000</b>     |

2021 Notes:

**4-06220 Contribution from Reserves** - To offset the cost of asset major maintenance, the new asset management reserve contribution added in **2490 Corporate Municipal** is being utilized; offsetting 50% of the 2020 & 2021 increase to **5-02220 Vehicle Expense** to phase in by 2022

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for 2020 budget which has resulted in various re-allocations, increases, and decreases throughout the vehicle expense budgets across the organization; this contribution funds the fleet reserve which funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), the regular maintenance performed on all fleet, fuel, insurance and the operating costs of the garage

## City of Sarnia

### 2020 Approved Operating Budget

#### 5500 DEBT CHARGES

| Account                                   | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                   |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-05750 DEBT RECOVERY - SEWERS            | (1,657,707) | (1,657,707)   | (1,657,707)      |                      | 343,800                    | (1,313,907)          | (20.74%)                     |                        |                      | 481,319                    | (832,588)         | (36.63%)                     |
| Revenue Total                             | (1,657,707) | (1,657,707)   | (1,657,707)      |                      | 343,800                    | (1,313,907)          | (20.74%)                     |                        |                      | 481,319                    | (832,588)         | (36.63%)                     |
| EXPENSES                                  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-05735 BANK LOAN-PRINCIPAL               | 1,521,056   | 1,521,053     | 1,521,056        |                      | (274,001)                  | 1,247,055            | (18.01%)                     |                        |                      | (437,748)                  | 809,307           | (35.10%)                     |
| 5-05736 BANK LOAN-INTEREST                | 136,651     | 136,649       | 136,651          |                      | (69,799)                   | 66,852               | (51.08%)                     |                        |                      | (43,571)                   | 23,281            | (65.18%)                     |
| 5-05758 DEBT CHARGES - RBC PRINCIPAL      | 383,559     | 383,557       | 383,559          |                      | 8,642                      | 392,201              | 2.25%                        |                        |                      | 8,836                      | 401,037           | 2.25%                        |
| 5-05759 DEBT CHARGES - RBC INTEREST       | 113,380     | 113,377       | 113,380          |                      | (8,642)                    | 104,738              | (7.62%)                      |                        |                      | (8,836)                    | 95,902            | (8.44%)                      |
| 5-05770 DEBT CHARGES - SGH PRINCIPAL      | 464,432     | 342,674       | 464,432          |                      | 2,672                      | 467,104              | 0.58%                        |                        |                      | 17,120                     | 484,224           | 3.67%                        |
| 5-05771 DEBT CHARGES - SGH INTEREST       | 182,025     | 137,996       | 182,025          |                      | (10,879)                   | 171,146              | (5.98%)                      |                        |                      | (17,120)                   | 154,026           | (10.00%)                     |
| 5-05780 INTERNAL DEBT CHARGES - PRINCIPAL | 347,277     | 347,277       | 347,277          |                      | (101,243)                  | 246,034              | (29.15%)                     |                        |                      | (21,532)                   | 224,502           | (8.75%)                      |
| 5-05781 INTERNAL DEBT CHARGES - INTEREST  | 21,768      | 21,768        | 21,768           |                      | (8,308)                    | 13,460               | (38.17%)                     |                        |                      | (7,201)                    | 6,259             | (53.50%)                     |
| Expense Total                             | 3,170,148   | 3,004,351     | 3,170,148        |                      | (461,558)                  | 2,708,590            | (14.56%)                     |                        |                      | (510,052)                  | 2,198,538         | (18.83%)                     |
| Net Expense / (Net Revenue)               | 1,512,441   | 1,346,644     | 1,512,441        |                      | (117,758)                  | 1,394,683            | (7.79%)                      |                        |                      | (28,733)                   | 1,365,950         | (2.06%)                      |

**5500 Debt Charges** - Net changes in debt payments as per various approved debt payment schedules are transferred to **2490 Corporate Municipal** as contribution to reserves for retired debt

## City of Sarnia

### 2020 Approved Operating Budget

#### 5515 UNCLASSIFIED

| Account                                   | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                   |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total                             |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                                  |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                          | 18             |                  | 18                     |                            | (18)                             |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY | 632,996        | 630,327          | 632,996                |                            | (107,704)                        | 525,292                    | (17.01%)                           |                              |                            | (106,531)                        | 418,761                 | (20.28%)                           |
| 5-05646 BAD DEBT EXPENSE (RECOVERY)       | 2,500          | 33,509           | 2,500                  |                            |                                  | 2,500                      |                                    |                              |                            |                                  | 2,500                   |                                    |
| 5-05700 BANK CHARGES                      | 10,000         | 21,011           | 10,000                 |                            |                                  | 10,000                     |                                    |                              |                            |                                  | 10,000                  |                                    |
| Expense Total                             | 645,514        | 684,847          | 645,514                |                            | (107,722)                        | 537,792                    | (16.69%)                           |                              |                            | (106,531)                        | 431,261                 | (19.81%)                           |
| Net Expense / (Net Revenue)               | 645,514        | 684,847          | 645,514                |                            | (107,722)                        | 537,792                    | (16.69%)                           |                              |                            | (106,531)                        | 431,261                 | (19.81%)                           |

**5515 Unclassified** represents the costs that cannot be identified to one specific department within the City. These costs includes the benefits associated with retirees , bank charges and bad debt expense.

## City of Sarnia

### 2020 Approved Operating Budget

#### 5520 MUNICIPAL GRANTS

| Account                            | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|------------------------------------|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                            |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-06220 CONTRIBUTION FROM RESERVES |             | (30,000)      |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                      |             | (30,000)      |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                           |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-05890 MAJOR EVENTS ASSISTANCE    | 20,000      | 49,555        | 20,000           |                      | 30,000                     | 50,000               | 150.00%                      |                        |                      |                            | 50,000            |                              |
| 5-05892 MUNICIPAL GRANTS           | 72,566      | 72,566        | 72,566           |                      |                            | 72,566               |                              |                        |                      |                            | 72,566            |                              |
| Expense Total                      | 92,566      | 122,121       | 92,566           |                      | 30,000                     | 122,566              | 32.41%                       |                        |                      |                            | 122,566           |                              |
| Net Expense / (Net Revenue)        | 92,566      | 92,121        | 92,566           |                      | 30,000                     | 122,566              | 32.41%                       |                        |                      |                            | 122,566           |                              |

2020 Notes:

**5-05890 Major Events Assistance** - Increase as per Council resolution to set budget to \$50,000 and to raise the fee subsidy for applicable events from 50% to 75% (City Council Jun 17, 2019); all assistance is approved throughout the year through the Festival & Event Policy

| 5-05892 Municipal Grants          | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|-----------------------------------|----------------------|----------------------|-------------------|
| Healthcare Recruitment Task force | \$72,366             | \$72,366             |                   |
| Lambton Farm Safety Association   | \$200                |                      |                   |
| Municipal Grants*                 |                      | 200                  | 72,566            |
| <b>Total</b>                      | <b>72,566</b>        | <b>72,566</b>        | <b>72,566</b>     |

\*municipal grants allocated by City Council on Budget Deliberation Day on December 3, 2019

## City of Sarnia

### 2020 Approved Operating Budget

#### 5525 CONTRIBUTION TO BOARDS & COMMISSIONS

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total                                 |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01070 OTHER REMUNERATION                    | 8,788          | 9,322            | 8,788                  |                            |                                  | 8,788                      |                                    |                              |                            |                                  | 8,788                   |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 172            | 167              | 172                    |                            |                                  | 172                        |                                    |                              |                            |                                  | 172                     |                                    |
| 5-05809 BLUEWATER HOSPITALS-CLEMENTS FUND     | 2,200          | 2,200            | 2,200                  |                            |                                  | 2,200                      |                                    |                              |                            |                                  | 2,200                   |                                    |
| 5-05814 ST. CLAIR CONSERVATION AUTHORITY      | 373,323        | 378,627          | 373,323                |                            | 44,822                           | 418,145                    | 12.01%                             |                              |                            | 19,878                           | 438,023                 | 4.75%                              |
| Expense Total                                 | 384,483        | 390,316          | 384,483                |                            | 44,822                           | 429,305                    | 11.66%                             |                              |                            | 19,878                           | 449,183                 | 4.63%                              |
| Net Expense / (Net Revenue)                   | 384,483        | 390,316          | 384,483                |                            | 44,822                           | 429,305                    | 11.66%                             |                              |                            | 19,878                           | 449,183                 | 4.63%                              |

2020 Notes:

**5-05814 St. Clair Conservation Authority** - Increase based on draft SCRCA budget (Budget Deliberation Day December 3, 2019)

2021 Notes:

**5-05814 St. Clair Conservation Authority** - Increase in budget based on estimated 5% increase on estimated 2020 levy assessed by SCRCA

# City of Sarnia

## 2020 Approved Operating Budget

### 2600 POLICE - OFFICERS

| Account  | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00400 POLICE GRANT                             | (374,653)   | (374,653)     | (374,653)        |                      |                            | (374,653)            |                              |                        |                      | (11,240)                   | (385,893)         | 3.00%                        |
| 4-00401 PROVINCIAL OFFENSES, COURT SECURITY      | (938,282)   | (938,282)     | (938,282)        |                      | (71,103)                   | (1,009,385)          | 7.58%                        |                        |                      | (30,282)                   | (1,039,667)       | 3.00%                        |
| 4-00403 POLICE SERVICE-AAMJIWNAANG FIRST NATIONS | (118,000)   | (119,000)     | (118,000)        |                      | (1,000)                    | (119,000)            | 0.85%                        |                        |                      | (3,570)                    | (122,570)         | 3.00%                        |
| 4-00404 POLICE ESCORT SERVICE                    | (35,000)    | (26,123)      | (35,000)         |                      | (10,000)                   | (45,000)             | 28.57%                       |                        |                      | (1,350)                    | (46,350)          | 3.00%                        |
| 4-00405 FEES - IDENTIFICATION SERVICES           | (5,000)     | (2,004)       | (5,000)          |                      | 1,000                      | (4,000)              | (20.00%)                     |                        |                      | (120)                      | (4,120)           | 3.00%                        |
| 4-00407 LICENSE FEES - BUSINESS                  | (115,000)   | (109,530)     | (115,000)        |                      | (5,000)                    | (120,000)            | 4.35%                        |                        |                      | (3,600)                    | (123,600)         | 3.00%                        |
| 4-00750 PROVINCIAL SUBSIDY                       | (49,289)    | (45,802)      | (49,289)         |                      | 3,489                      | (45,800)             | (7.08%)                      |                        |                      | (1,374)                    | (47,174)          | 3.00%                        |
| 4-00753 PROVINCIAL SUBSIDY-POLICE PARTNER        | (150,000)   | (112,500)     | (150,000)        |                      | 37,500                     | (112,500)            | (25.00%)                     |                        |                      | (3,375)                    | (115,875)         | 3.00%                        |
| 4-00805 FEDERAL CROWN RECOVERIES                 |             | (16,895)      |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00901 OTHER FEES & SERVICE CHARGES             | (55,000)    | (28,427)      | (55,000)         |                      |                            | (55,000)             |                              |                        |                      | (1,650)                    | (56,650)          | 3.00%                        |
| 4-00925 ADMINISTRATION-FEES                      | (50,000)    | (40,838)      | (50,000)         |                      |                            | (50,000)             |                              |                        |                      | (1,500)                    | (51,500)          | 3.00%                        |
| 4-00930 COSTS RECOVERED                          | (8,000)     | (11,986)      | (8,000)          |                      | 3,000                      | (5,000)              | (37.50%)                     |                        |                      | (150)                      | (5,150)           | 3.00%                        |
| Revenue Total                                    | (1,898,224) | (1,826,040)   | (1,898,224)      |                      | (42,114)                   | (1,940,338)          | 2.22%                        |                        |                      | (58,211)                   | (1,998,549)       | 3.00%                        |
| EXPENSES   |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                                 | 12,158,940  | 11,802,813    | 12,158,940       |                      | 370,863                    | 12,529,803           | 3.05%                        |                        |                      | 379,600                    | 12,909,403        | 3.03%                        |
| 5-01020 SALARIES - MANDATED TRAINING             |             | 2,107         |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01025 SALARIES - OVERTIME                      | 620,000     | 702,568       | 620,000          |                      |                            | 620,000              |                              |                        |                      | 18,600                     | 638,600           | 3.00%                        |
| 5-01035 SALARIES - SPECIALIST PAY                | 6,300       | 6,500         | 6,300            |                      |                            | 6,300                |                              |                        |                      | 189                        | 6,489             | 3.00%                        |
| 5-01090 COURT TIME                               | 111,900     | 109,167       | 111,900          |                      |                            | 111,900              |                              |                        |                      | 3,357                      | 115,257           | 3.00%                        |
| 5-01095 CALL DUTY                                | 75,000      | 78,653        | 75,000           |                      |                            | 75,000               |                              |                        |                      | 2,250                      | 77,250            | 3.00%                        |
| 5-01100 ACTING RANK                              | 48,000      | 53,159        | 48,000           |                      |                            | 48,000               |                              |                        |                      | 1,440                      | 49,440            | 3.00%                        |
| 5-01110 VACATION PAY                             | 2,000       | 29,657        | 2,000            |                      |                            | 2,000                |                              |                        |                      | 60                         | 2,060             | 3.00%                        |
| 5-01115 STAT HOLIDAY PAY                         | 141,000     | 139,419       | 141,000          |                      |                            | 141,000              |                              |                        |                      | 4,230                      | 145,230           | 3.00%                        |
| 5-01125 SHIFT DIFFERENTIAL                       | 20,000      | 18,589        | 20,000           |                      |                            | 20,000               |                              |                        |                      | 600                        | 20,600            | 3.00%                        |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS    | 2,532,823   | 2,593,877     | 2,532,823        |                      | 134,599                    | 2,667,422            | 5.31%                        |                        |                      | 82,392                     | 2,749,814         | 3.09%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY        | 1,640,670   | 1,434,698     | 1,640,670        |                      | 72,714                     | 1,713,384            | 4.43%                        |                        |                      | 51,230                     | 1,764,614         | 2.99%                        |
| 5-01253 CAR ALLOWANCE                            | 2,400       | 2,400         | 2,400            |                      |                            | 2,400                |                              |                        |                      | 72                         | 2,472             | 3.00%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE                  | 25,400      | 27,508        | 25,400           |                      |                            | 25,400               |                              |                        |                      | 762                        | 26,162            | 3.00%                        |
| 5-01258 DRY CLEANING ALLOWANCE                   | 17,100      | 17,100        | 17,100           |                      |                            | 17,100               |                              |                        |                      | 513                        | 17,613            | 3.00%                        |

## City of Sarnia 2020 Approved Operating Budget

### 2600 POLICE - OFFICERS

| Account                             | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|-------------------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS | 10,428         | 10,736           | 10,428                 |                            | 500                              | 10,928                     | 4.79%                              |                              |                            | 328                              | 11,256                  | 3.00%                              |
| 5-02310 TRAVEL & ACCOMODATIONS      | 30,180         | 30,353           | 30,180                 |                            | 3,300                            | 33,480                     | 10.93%                             |                              |                            | 1,004                            | 34,484                  | 3.00%                              |
| 5-02311 TRAINING & EDUCATION        | 108,000        | 109,783          | 108,000                |                            |                                  | 108,000                    |                                    |                              |                            | 3,240                            | 111,240                 | 3.00%                              |
| 5-02360 CLOTHING & UNIFORMS         | 60,856         | 61,473           | 60,856                 |                            |                                  | 60,856                     |                                    |                              |                            | 1,826                            | 62,682                  | 3.00%                              |
| 5-02388 OVERTIME MEALS              | 10,000         | 9,989            | 10,000                 |                            |                                  | 10,000                     |                                    |                              |                            | 300                              | 10,300                  | 3.00%                              |
| 5-02396 PERSONAL EQUIPMENT          | 15,700         | 15,775           | 15,700                 |                            |                                  | 15,700                     |                                    |                              |                            | 471                              | 16,171                  | 3.00%                              |
| 5-05000 SUNDRY                      | 1,500          | 1,541            | 1,500                  |                            |                                  | 1,500                      |                                    |                              |                            | 45                               | 1,545                   | 3.00%                              |
| 5-05126 MEDICAL EXAMINATIONS        | 10,000         | 24,005           | 10,000                 |                            |                                  | 10,000                     |                                    |                              |                            | 300                              | 10,300                  | 3.00%                              |
| 5-05128 EMPLOYEE ASSISTANCE PROGRAM | 10,000         | 10,012           | 10,000                 |                            |                                  | 10,000                     |                                    |                              |                            | 300                              | 10,300                  | 3.00%                              |
| 5-05130 WELLNESS PROGRAM            | 22,000         | 20,616           | 22,000                 |                            |                                  | 22,000                     |                                    |                              |                            | 660                              | 22,660                  | 3.00%                              |
| Expense Total                       | 17,680,197     | 17,312,498       | 17,680,197             |                            | 581,976                          | 18,262,173                 | 3.29%                              |                              |                            | 553,769                          | 18,815,942              | 3.03%                              |
| Net Expense / (Net Revenue)         | 15,781,973     | 15,486,458       | 15,781,973             |                            | 539,862                          | 16,321,835                 | 3.42%                              |                              |                            | 495,558                          | 16,817,393              | 3.04%                              |

2020 Notes:

As presented and approved at the November 4, 2019 Police Service Board meeting

2021 Notes:

2021 estimated budget not provided by Police; estimated 3% increase on original draft budget across the all accounts added as placeholder



## City of Sarnia

### 2020 Approved Operating Budget

#### 2605 POLICE - COURT SECURITY

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                 |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 599,480     | 599,480       | 599,480          |                      | 7,817                      | 607,297              | 1.30%                        |                        |                      | 18,269                     | 625,566           | 3.01%                        |
| 5-01025 SALARIES - OVERTIME                   | 14,600      | 14,600        | 14,600           |                      | 400                        | 15,000               | 2.74%                        |                        |                      | 450                        | 15,450            | 3.00%                        |
| 5-01040 SALARIES - TRAINING PAY               |             |               |                  |                      | 500                        | 500                  |                              |                        |                      | 15                         | 515               | 3.00%                        |
| 5-01110 VACATION PAY                          | 7,855       | 7,855         | 7,855            |                      | 645                        | 8,500                | 8.21%                        |                        |                      | 255                        | 8,755             | 3.00%                        |
| 5-01115 STAT HOLIDAY PAY                      | 15,000      | 15,000        | 15,000           |                      |                            | 15,000               |                              |                        |                      | 450                        | 15,450            | 3.00%                        |
| 5-01120 SERVICE PAY                           | 3,000       | 3,000         | 3,000            |                      |                            | 3,000                |                              |                        |                      | 90                         | 3,090             | 3.00%                        |
| 5-01125 SHIFT DIFFERENTIAL                    |             | 2             |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 125,076     | 101,116       | 125,076          |                      | 4,447                      | 129,523              | 3.56%                        |                        |                      | 3,955                      | 133,478           | 3.05%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 52,376      | 37,962        | 52,376           |                      | 969                        | 53,345               | 1.85%                        |                        |                      | 1,596                      | 54,941            | 2.99%                        |
| 5-02388 OVERTIME MEALS                        | 100         | 262           | 100              |                      |                            | 100                  |                              |                        |                      | 3                          | 103               | 3.00%                        |
| Expense Total                                 | 817,487     | 779,277       | 817,487          |                      | 14,778                     | 832,265              | 1.81%                        |                        |                      | 25,083                     | 857,348           | 3.01%                        |
| Net Expense / (Net Revenue)                   | 817,487     | 779,277       | 817,487          |                      | 14,778                     | 832,265              | 1.81%                        |                        |                      | 25,083                     | 857,348           | 3.01%                        |

2020 Notes:

As presented and approved at the November 4, 2019 Police Service Board meeting

2021 Notes:

2021 estimated budget not provided by Police; estimated 3% increase on original draft budget across the all accounts added as placeholder

# City of Sarnia

## 2020 Approved Operating Budget

### 2610 POLICE - COMMUNICATIONS

| Account  | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00402 DISPATCH SERVICE CHARGE                  | (11,375)    | (11,375)      | (11,375)         |                      | (300)                      | (11,675)             | 2.64%                        |                        |                      | (350)                      | (12,025)          | 3.00%                        |
| 4-00929 COSTS RECOVERED - 911 DISPATCH PT EDWARD | (2,978)     | (2,978)       | (2,978)          |                      |                            | (2,978)              |                              |                        |                      | (89)                       | (3,067)           | 2.99%                        |
| 4-00930 COSTS RECOVERED                          | (454,000)   | (454,000)     | (454,000)        |                      | (12,000)                   | (466,000)            | 2.64%                        |                        |                      | (13,980)                   | (479,980)         | 3.00%                        |
| Revenue Total                                    | (468,353)   | (468,353)     | (468,353)        |                      | (12,300)                   | (480,653)            | 2.63%                        |                        |                      | (14,419)                   | (495,072)         | 3.00%                        |
| EXPENSES   |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                                 | 1,545,310   | 1,474,528     | 1,545,310        |                      | 23,192                     | 1,568,502            | 1.50%                        |                        |                      | 47,184                     | 1,615,686         | 3.01%                        |
| 5-01025 SALARIES - OVERTIME                      | 40,000      | 96,393        | 40,000           |                      |                            | 40,000               |                              |                        |                      | 1,200                      | 41,200            | 3.00%                        |
| 5-01040 SALARIES - TRAINING PAY                  | 1,200       | 1,247         | 1,200            |                      |                            | 1,200                |                              |                        |                      | 36                         | 1,236             | 3.00%                        |
| 5-01110 VACATION PAY                             | 15,665      | 16,466        | 15,665           |                      |                            | 15,665               |                              |                        |                      | 470                        | 16,135            | 3.00%                        |
| 5-01115 STAT HOLIDAY PAY                         | 42,000      | 36,195        | 42,000           |                      |                            | 42,000               |                              |                        |                      | 1,260                      | 43,260            | 3.00%                        |
| 5-01120 SERVICE PAY                              | 7,000       | 5,050         | 7,000            |                      |                            | 7,000                |                              |                        |                      | 210                        | 7,210             | 3.00%                        |
| 5-01125 SHIFT DIFFERENTIAL                       | 5,000       | 4,651         | 5,000            |                      |                            | 5,000                |                              |                        |                      | 150                        | 5,150             | 3.00%                        |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS    | 322,493     | 251,667       | 322,493          |                      | 10,870                     | 333,363              | 3.37%                        |                        |                      | 10,187                     | 343,550           | 3.06%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY        | 139,314     | 114,204       | 139,314          |                      | (7,465)                    | 131,849              | (5.36%)                      |                        |                      | 3,922                      | 135,771           | 2.97%                        |
| 5-02104 PHONE                                    | 63,200      | 75,879        | 63,200           |                      | (40,000)                   | 23,200               | (63.29%)                     |                        |                      | 696                        | 23,896            | 3.00%                        |
| 5-02222 RADIO LICENSE                            | 7,000       | 6,977         | 7,000            |                      |                            | 7,000                |                              |                        |                      | 210                        | 7,210             | 3.00%                        |
| 5-02300 OFFICE EXPENSES                          | 3,495       | 3,500         | 3,495            |                      |                            | 3,495                |                              |                        |                      | 105                        | 3,600             | 3.00%                        |
| 5-02388 OVERTIME MEALS                           | 1,000       | 1,214         | 1,000            |                      |                            | 1,000                |                              |                        |                      | 30                         | 1,030             | 3.00%                        |
| 5-02410 EQUIPMENT MAINTENANCE                    | 78,969      | 45,026        | 78,969           |                      | 29,569                     | 108,538              | 37.44%                       |                        |                      | 3,256                      | 111,794           | 3.00%                        |
| 5-03100 PROGRAM SUPPLIES                         | 500         | 500           | 500              |                      |                            | 500                  |                              |                        |                      | 15                         | 515               | 3.00%                        |
| 5-05100 FACILITY RENT                            | 12,350      | 46,015        | 12,350           |                      | 12,750                     | 25,100               | 103.24%                      |                        |                      | 753                        | 25,853            | 3.00%                        |
| 5-06100 CONTRIBUTION TO RESERVES                 | 110,000     | 110,000       | 110,000          |                      | 295,000                    | 405,000              | 268.18%                      |                        |                      | 12,150                     | 417,150           | 3.00%                        |
| Expense Total                                    | 2,394,496   | 2,289,512     | 2,394,496        |                      | 323,916                    | 2,718,412            | 13.53%                       |                        |                      | 81,834                     | 2,800,246         | 3.01%                        |
| Net Expense / (Net Revenue)                      | 1,926,143   | 1,821,159     | 1,926,143        |                      | 311,616                    | 2,237,759            | 16.18%                       |                        |                      | 67,415                     | 2,305,174         | 3.01%                        |

2020 Notes:

As presented and approved at the November 4, 2019 Police Service Board meeting

# City of Sarnia

## 2020 Approved Operating Budget

### 2610 POLICE - COMMUNICATIONS

2021 Notes:

2021 estimated budget not provided by Police; estimated 3% increase on original draft budget across the all accounts added as placeholder

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6520         | 911 Equipment                    | 110,000              | 405,000              | 400,000           |
| <b>Total</b> |                                  | <b>110,000</b>       | <b>405,000</b>       | <b>400,000</b>    |

## City of Sarnia 2020 Approved Operating Budget

### 2615 POLICE - CIVILIAN

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total                                 |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                              | 1,987,976      | 2,106,851        | 1,987,976              |                            | 109,771                          | 2,097,747                  | 5.52%                              |                              |                            | 63,105                           | 2,160,852               | 3.01%                              |
| 5-01025 SALARIES - OVERTIME                   | 10,000         | 27,910           | 10,000                 |                            |                                  | 10,000                     |                                    |                              |                            | 300                              | 10,300                  | 3.00%                              |
| 5-01040 SALARIES - TRAINING PAY               | 600            | 1,212            | 600                    |                            |                                  | 600                        |                                    |                              |                            | 18                               | 618                     | 3.00%                              |
| 5-01110 VACATION PAY                          | 4,735          | 6,209            | 4,735                  |                            | 5,265                            | 10,000                     | 111.19%                            |                              |                            | 300                              | 10,300                  | 3.00%                              |
| 5-01115 STAT HOLIDAY PAY                      | 15,000         | 14,912           | 15,000                 |                            |                                  | 15,000                     |                                    |                              |                            | 450                              | 15,450                  | 3.00%                              |
| 5-01120 SERVICE PAY                           | 11,000         | 9,250            | 11,000                 |                            |                                  | 11,000                     |                                    |                              |                            | 330                              | 11,330                  | 3.00%                              |
| 5-01125 SHIFT DIFFERENTIAL                    | 2,600          | 1,823            | 2,600                  |                            |                                  | 2,600                      |                                    |                              |                            | 78                               | 2,678                   | 3.00%                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 410,104        | 405,797          | 410,104                |                            | 31,802                           | 441,906                    | 7.75%                              |                              |                            | 13,506                           | 455,412                 | 3.06%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 250,583        | 227,015          | 250,583                |                            | 4,633                            | 255,216                    | 1.85%                              |                              |                            | 7,639                            | 262,855                 | 2.99%                              |
| 5-01253 CAR ALLOWANCE                         | 600            | 620              | 600                    |                            |                                  | 600                        |                                    |                              |                            | 18                               | 618                     | 3.00%                              |
| Expense Total                                 | 2,693,198      | 2,801,599        | 2,693,198              |                            | 151,471                          | 2,844,669                  | 5.62%                              |                              |                            | 85,744                           | 2,930,413               | 3.01%                              |
| Net Expense / (Net Revenue)                   | 2,693,198      | 2,801,599        | 2,693,198              |                            | 151,471                          | 2,844,669                  | 5.62%                              |                              |                            | 85,744                           | 2,930,413               | 3.01%                              |

2020 Notes:

As presented and approved at the November 4, 2019 Police Service Board meeting

2021 Notes:

2021 estimated budget not provided by Police; estimated 3% increase on original draft budget across the all accounts added as placeholder

## City of Sarnia 2020 Approved Operating Budget

### 2620 POLICE - JANITORIAL

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total                                 |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                              | 210,554        | 228,774          | 210,554                |                            | 3,162                            | 213,716                    | 1.50%                              |                              |                            | 6,429                            | 220,145                 | 3.01%                              |
| 5-01025 SALARIES - OVERTIME                   | 375            | 960              | 375                    |                            |                                  | 375                        |                                    |                              |                            | 11                               | 386                     | 2.93%                              |
| 5-01110 VACATION PAY                          | 3,055          | 5,614            | 3,055                  |                            |                                  | 3,055                      |                                    |                              |                            | 92                               | 3,147                   | 3.01%                              |
| 5-01115 STAT HOLIDAY PAY                      | 3,000          | 3,854            | 3,000                  |                            |                                  | 3,000                      |                                    |                              |                            | 90                               | 3,090                   | 3.00%                              |
| 5-01120 SERVICE PAY                           | 1,000          | 650              | 1,000                  |                            |                                  | 1,000                      |                                    |                              |                            | 30                               | 1,030                   | 3.00%                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 44,184         | 41,510           | 44,184                 |                            | 1,509                            | 45,693                     | 3.42%                              |                              |                            | 1,393                            | 47,086                  | 3.05%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 19,977         | 15,565           | 19,977                 |                            | 148                              | 20,125                     | 0.74%                              |                              |                            | 609                              | 20,734                  | 3.03%                              |
| Expense Total                                 | 282,145        | 296,927          | 282,145                |                            | 4,819                            | 286,964                    | 1.71%                              |                              |                            | 8,654                            | 295,618                 | 3.02%                              |
| Net Expense / (Net Revenue)                   | 282,145        | 296,927          | 282,145                |                            | 4,819                            | 286,964                    | 1.71%                              |                              |                            | 8,654                            | 295,618                 | 3.02%                              |

2020 Notes:

As presented and approved at the November 4, 2019 Police Service Board meeting

2021 Notes:

2021 estimated budget not provided by Police; estimated 3% increase on original draft budget across the all accounts added as placeholder

# City of Sarnia

## 2020 Approved Operating Budget

### 2625 POLICE - STATION

| Account  | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00755 PROVINCIAL SUBSIDY-RIDE OVERTIME         | (24,365)    | (23,477)      | (24,365)         |                      |                            | (24,365)             |                              |                        |                      | (731)                      | (25,096)          | 3.00%                        |
| 4-00766 PROVINCIAL STRATEGY CHILD PROTECTION GRT |             | (12,750)      |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                    | (24,365)    | (36,227)      | (24,365)         |                      |                            | (24,365)             |                              |                        |                      | (731)                      | (25,096)          | 3.00%                        |
| EXPENSES   |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02006 PHOTOGRAPHY SUPPLIES                     | 11,850      | 11,813        | 11,850           |                      | (250)                      | 11,600               | (2.11%)                      |                        |                      | 348                        | 11,948            | 3.00%                        |
| 5-02101 NATURAL GAS                              | 30,000      | 33,096        | 30,000           |                      |                            | 30,000               |                              |                        |                      | 900                        | 30,900            | 3.00%                        |
| 5-02102 ELECTRICITY                              | 140,000     | 146,908       | 140,000          |                      |                            | 140,000              |                              |                        |                      | 4,200                      | 144,200           | 3.00%                        |
| 5-02103 WATER                                    | 11,000      | 11,056        | 11,000           |                      |                            | 11,000               |                              |                        |                      | 330                        | 11,330            | 3.00%                        |
| 5-02104 PHONE                                    | 170,860     | 188,356       | 170,860          |                      |                            | 170,860              |                              |                        |                      | 5,126                      | 175,986           | 3.00%                        |
| 5-02220 VEHICLE EXPENSE                          | 204,820     | 203,856       | 204,820          |                      |                            | 204,820              |                              |                        |                      | 6,145                      | 210,965           | 3.00%                        |
| 5-02224 VEHICLE RENTALS                          | 1,000       | 1,000         | 1,000            |                      |                            | 1,000                |                              |                        |                      | 30                         | 1,030             | 3.00%                        |
| 5-02300 OFFICE EXPENSES                          | 57,650      | 57,652        | 57,650           |                      | 500                        | 58,150               | 0.87%                        |                        |                      | 1,745                      | 59,895            | 3.00%                        |
| 5-02303 POSTAGE                                  | 15,000      | 15,024        | 15,000           |                      |                            | 15,000               |                              |                        |                      | 450                        | 15,450            | 3.00%                        |
| 5-02320 JANITORIAL SUPPLIES                      | 12,500      | 12,505        | 12,500           |                      |                            | 12,500               |                              |                        |                      | 375                        | 12,875            | 3.00%                        |
| 5-02384 RADIO & RADAR                            | 11,650      | 11,611        | 11,650           |                      |                            | 11,650               |                              |                        |                      | 350                        | 12,000            | 3.00%                        |
| 5-02386 MEALS FOR PRISONERS                      | 3,000       | 3,336         | 3,000            |                      |                            | 3,000                |                              |                        |                      | 90                         | 3,090             | 3.00%                        |
| 5-02400 REPAIRS & MAINTENANCE                    | 153,810     | 185,817       | 153,810          |                      | 1,800                      | 155,610              | 1.17%                        |                        |                      | 4,668                      | 160,278           | 3.00%                        |
| 5-02405 OFFICE EQUIPMENT MAINTENANCE             | 283,921     | 305,189       | 283,921          |                      | 34,100                     | 318,021              | 12.01%                       |                        |                      | 9,541                      | 327,562           | 3.00%                        |
| 5-02410 EQUIPMENT MAINTENANCE                    | 6,520       | 6,690         | 6,520            |                      |                            | 6,520                |                              |                        |                      | 196                        | 6,716             | 3.01%                        |
| 5-02435 GROUNDS MAINTENANCE                      | 31,000      | 39,930        | 31,000           |                      |                            | 31,000               |                              |                        |                      | 930                        | 31,930            | 3.00%                        |
| 5-02440 VEHICLE MAINTENANCE                      | 130,000     | 170,078       | 130,000          |                      |                            | 130,000              |                              |                        |                      | 3,900                      | 133,900           | 3.00%                        |
| 5-03101 PROGRAM SUPPLIES-C.I.D.                  | 14,600      | 14,619        | 14,600           |                      | (770)                      | 13,830               | (5.27%)                      |                        |                      | 415                        | 14,245            | 3.00%                        |
| 5-03102 PROGRAM SUPPLIES-CRIME PREVENTION        | 5,000       | 5,149         | 5,000            |                      |                            | 5,000                |                              |                        |                      | 150                        | 5,150             | 3.00%                        |
| 5-03103 PROGRAM SUPPLIES-INTELLIGENCE            | 13,517      | 14,486        | 13,517           |                      |                            | 13,517               |                              |                        |                      | 406                        | 13,923            | 3.00%                        |
| 5-03104 PROGRAM SUPPLIES-CONTAINMENT TEAM        | 70,600      | 70,532        | 70,600           |                      |                            | 70,600               |                              |                        |                      | 2,118                      | 72,718            | 3.00%                        |
| 5-03105 PROGRAM SUPPLIES-COURT SECURITY          | 500         | 571           | 500              |                      |                            | 500                  |                              |                        |                      | 15                         | 515               | 3.00%                        |
| 5-03106 PROGRAM SUPPLIES-TRAFFIC                 | 9,050       | 8,994         | 9,050            |                      |                            | 9,050                |                              |                        |                      | 272                        | 9,322             | 3.01%                        |
| 5-03107 PROGRAM SUPPLIES-MEDIA RELATIONS         | 5,400       | 5,411         | 5,400            |                      |                            | 5,400                |                              |                        |                      | 162                        | 5,562             | 3.00%                        |
| 5-03108 PROGRAM SUPPLIES-FIREARMS                | 77,350      | 77,222        | 77,350           |                      | 14,695                     | 92,045               | 19.00%                       |                        |                      | 2,761                      | 94,806            | 3.00%                        |

## City of Sarnia 2020 Approved Operating Budget

### 2625 POLICE - STATION

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| 5-03109 PROGRAM SUPPLIES-MORALITY             | 1,500       | 1,543         | 1,500            |                      | 1,000                      | 2,500                | 66.67%                       |                        |                      | 75                         | 2,575             | 3.00%                        |
| 5-03110 PROGRAM SUPPLIES-UNIFORM DIVISION     | 6,000       | 6,319         | 6,000            |                      |                            | 6,000                |                              |                        |                      | 180                        | 6,180             | 3.00%                        |
| 5-03111 PROGRAM SUPPLIES-BIKE PATROL          | 3,500       | 3,436         | 3,500            |                      |                            | 3,500                |                              |                        |                      | 105                        | 3,605             | 3.00%                        |
| 5-03112 PROGRAM SUPPLIES-CRISIS NEGOTIATION   | 1,000       | 1,081         | 1,000            |                      |                            | 1,000                |                              |                        |                      | 30                         | 1,030             | 3.00%                        |
| 5-03113 PROGRAM SUPPLIES-ELECTRONIC CRIMES    | 17,525      | 28,979        | 17,525           |                      | 2,875                      | 20,400               | 16.41%                       |                        |                      | 612                        | 21,012            | 3.00%                        |
| 5-04005 INSURANCE                             | 242,830     | 253,926       | 242,830          |                      |                            | 242,830              |                              |                        |                      | 7,285                      | 250,115           | 3.00%                        |
| 5-04910 OTHER PURCHASED SERVICES              | 11,320      | 11,409        | 11,320           |                      | (500)                      | 10,820               | (4.42%)                      |                        |                      | 325                        | 11,145            | 3.00%                        |
| 5-05000 SUNDRY                                | 1,500       | 980           | 1,500            |                      |                            | 1,500                |                              |                        |                      | 45                         | 1,545             | 3.00%                        |
| 5-05100 FACILITY RENT                         | 30,000      | 72,196        | 30,000           |                      | 30,000                     | 60,000               | 100.00%                      |                        |                      | 1,800                      | 61,800            | 3.00%                        |
| 5-05650 ALLOCATED ADMINISTRATION              | 25,000      | 25,000        | 25,000           |                      |                            | 25,000               |                              |                        |                      | 750                        | 25,750            | 3.00%                        |
| 5-06100 CONTRIBUTION TO RESERVES              | 500,000     | 500,000       | 500,000          |                      | 217,500                    | 717,500              | 43.50%                       |                        |                      | 25,875                     | 743,375           | 3.61%                        |
| 5-06910 PROVISION CAPITAL EXPENDITURE         | 17,000      | 17,000        | 17,000           |                      |                            | 17,000               |                              |                        |                      | 510                        | 17,510            | 3.00%                        |
| 5-43005 NEW EQUIP - PROVINCIAL STRATEGY GRANT |             | 12,547        |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Expense Total                                 | 2,327,773   | 2,535,317     | 2,327,773        |                      | 300,950                    | 2,628,723            | 12.93%                       |                        |                      | 83,215                     | 2,711,938         | 3.17%                        |
| Net Expense / (Net Revenue)                   | 2,303,408   | 2,499,090     | 2,303,408        |                      | 300,950                    | 2,604,358            | 13.07%                       |                        |                      | 82,484                     | 2,686,842         | 3.17%                        |

2020 Notes:

As presented and approved at the November 4, 2019 Police Service Board meeting

2021 Notes:

2021 estimated budget not provided by Police; estimated 3% increase on original draft budget across the all accounts added as placeholder

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6515         | Police Building                  | 100,000              | 90,000               | 90,000            |
| 6565         | Police Operating Contingency     | 0                    | 100,000              | 100,000           |
| 6595         | Police Equipment                 | 400,000              | 527,500              | 553,375           |
| <b>Total</b> |                                  | <b>500,000</b>       | <b>717,500</b>       | <b>743,375</b>    |

## City of Sarnia

### 2020 Approved Operating Budget

#### 2630 POLICE SERVICES BOARD

| Account                             | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|-------------------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                             |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00941 SALE OF EQUIPMENT           | (10,000)       | (7,955)          | (10,000)               |                            |                                  | (10,000)                   |                                    |                              |                            | (300)                            | (10,300)                | 3.00%                              |
| Revenue Total                       | (10,000)       | (7,955)          | (10,000)               |                            |                                  | (10,000)                   |                                    |                              |                            | (300)                            | (10,300)                | 3.00%                              |
| EXPENSES                            |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS | 4,100          | 4,354            | 4,100                  |                            |                                  | 4,100                      |                                    |                              |                            | 123                              | 4,223                   | 3.00%                              |
| 5-02305 MICSCCELLANEOUS SUPPLIES    | 8,000          | 8,000            | 8,000                  |                            |                                  | 8,000                      |                                    |                              |                            | 240                              | 8,240                   | 3.00%                              |
| 5-02311 TRAINING & EDUCATION        | 2,500          | 2,455            | 2,500                  |                            |                                  | 2,500                      |                                    |                              |                            | 75                               | 2,575                   | 3.00%                              |
| 5-03100 PROGRAM SUPPLIES            | 2,500          | 2,485            | 2,500                  |                            |                                  | 2,500                      |                                    |                              |                            | 75                               | 2,575                   | 3.00%                              |
| 5-04001 LEGAL FEES                  | 40,000         | 39,641           | 40,000                 |                            |                                  | 40,000                     |                                    |                              |                            | 1,200                            | 41,200                  | 3.00%                              |
| 5-05000 SUNDRY                      | 2,500          | 2,188            | 2,500                  |                            |                                  | 2,500                      |                                    |                              |                            | 75                               | 2,575                   | 3.00%                              |
| Expense Total                       | 59,600         | 59,123           | 59,600                 |                            |                                  | 59,600                     |                                    |                              |                            | 1,788                            | 61,388                  | 3.00%                              |
| Net Expense / (Net Revenue)         | 49,600         | 51,168           | 49,600                 |                            |                                  | 49,600                     |                                    |                              |                            | 1,488                            | 51,088                  | 3.00%                              |

2020 Notes:

As presented at the October 10, 2019 Police Service Board Meeting; with an additional \$200,000 in savings to be found included in this draft; any changes to the Police budget once approved by the Police Service Board will be presented at the Budget Deliberation meeting December 3, 2019

2021 Notes:

2021 estimated budget not provided by Police; estimated 3% increase across the all accounts added as placeholder



## City of Sarnia 2020 Approved Operating Budget

### 1055 TAXATION - TRANSIT AREA

| Account                          | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|----------------------------------|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                          |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00001 GENERAL TAX LEVY         | (4,005,330) | (4,003,461)   | (4,005,330)      |                      | (239,014)                  | (4,244,344)          | 5.97%                        |                        |                      | (165,384)                  | (4,409,728)       | 3.90%                        |
| 4-00021 SUPPLEMENTARY TAX LEVY   |             |               |                  |                      | (25,000)                   | (25,000)             |                              |                        |                      |                            | (25,000)          |                              |
| Revenue Total                    | (4,005,330) | (4,003,461)   | (4,005,330)      |                      | (264,014)                  | (4,269,344)          | 6.59%                        |                        |                      | (165,384)                  | (4,434,728)       | 3.87%                        |
| EXPENSES                         |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-00950 ASSESSMENT REDUCTIONS    | 30,000      | 28,580        | 30,000           |                      |                            | 30,000               |                              |                        |                      |                            | 30,000            |                              |
| 5-00951 TAX REDUCTIONS           |             | 931           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-00970 VACANCY REBATE           | 7,500       | 11,128        | 7,500            |                      |                            | 7,500                |                              |                        |                      |                            | 7,500             |                              |
| 5-00975 CHARITY TAX REBATE       | 1,800       | 3,561         | 1,800            |                      | 1,800                      | 3,600                | 100.00%                      |                        |                      |                            | 3,600             |                              |
| 5-00980 TAX EXEMPTIONS           | 1,000       | 1,103         | 1,000            |                      |                            | 1,000                |                              |                        |                      |                            | 1,000             |                              |
| 5-06100 CONTRIBUTION TO RESERVES | 30,000      | 30,000        | 30,000           |                      |                            | 30,000               |                              |                        |                      | 86,376                     | 116,376           | 287.92%                      |
| Expense Total                    | 70,300      | 75,303        | 70,300           |                      | 1,800                      | 72,100               | 2.56%                        |                        |                      | 86,376                     | 158,476           | 119.80%                      |
| Net Expense / (Net Revenue)      | (3,935,030) | (3,928,158)   | (3,935,030)      |                      | (262,214)                  | (4,197,244)          | 6.66%                        |                        |                      | (79,008)                   | (4,276,252)       | 1.88%                        |

2020 Notes:

**4-00021 Supplementary Tax Levy** - To include assessment growth in budget (Budget Deliberation Day December 3, 2019)

**5-00975 Charity Rebate** - Increase to right size based on historical trend

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6585         | Tax Stabilization - Transit      | 30,000               | 30,000               | 30,000            |
| 6480         | Transit Building                 | 0                    | 0                    | 86,376            |
| <b>Total</b> |                                  | <b>30,000</b>        | <b>30,000</b>        | <b>116,376</b>    |

2021 Notes:

**5-06100 Contribution to Reserves** - Increase based on 2% of 2019 tax levy to be applied to asset management related costs going forward

## City of Sarnia

### 2020 Approved Operating Budget

#### 3100 TRANSIT - TRANSPORTATION

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Revenue Total                                 |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01050 WAGES                                 | 2,014,883      | 1,977,834        | 2,014,883              |                            | 135,137                          | 2,150,020                  | 6.71%                              |                              |                            | 29,682                           | 2,179,702               | 1.38%                              |
| 5-01055 WAGES - OVERTIME                      | 192,466        | 191,188          | 192,466                |                            |                                  | 192,466                    |                                    |                              |                            |                                  | 192,466                 |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 414,057        | 384,417          | 414,057                |                            | 39,644                           | 453,701                    | 9.57%                              |                              |                            | 5,908                            | 459,609                 | 1.30%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 337,477        | 330,768          | 337,477                |                            | 128,587                          | 466,064                    | 38.10%                             |                              |                            | 2,548                            | 468,612                 | 0.55%                              |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 6,200          | 5,174            | 6,200                  |                            | 400                              | 6,600                      | 6.45%                              |                              |                            | 400                              | 7,000                   | 6.06%                              |
| 5-02102 ELECTRICITY                           | 13,550         | 12,471           | 13,550                 |                            |                                  | 13,550                     |                                    |                              |                            |                                  | 13,550                  |                                    |
| 5-02103 WATER                                 | 1,150          | 1,247            | 1,150                  |                            | 228                              | 1,378                      | 19.83%                             |                              |                            | 228                              | 1,606                   | 16.55%                             |
| 5-02200 GASOLINE                              | 672,000        | 568,069          | 672,000                |                            | (50,576)                         | 621,424                    | (7.53%)                            |                              |                            |                                  | 621,424                 |                                    |
| 5-02210 TIRES                                 | 28,000         | 31,622           | 28,000                 |                            |                                  | 28,000                     |                                    |                              |                            |                                  | 28,000                  |                                    |
| 5-02220 VEHICLE EXPENSE                       | 7,500          | 7,500            | 7,500                  |                            | (7,500)                          |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| 5-02221 VEHICLE LICENSE                       | 13,500         | 14,952           | 13,500                 |                            | 1,500                            | 15,000                     | 11.11%                             |                              |                            |                                  | 15,000                  |                                    |
| 5-02223 OTHER LICENSES                        | 29,000         | 28,584           | 29,000                 |                            | (17,500)                         | 11,500                     | (60.34%)                           |                              |                            |                                  | 11,500                  |                                    |
| 5-02360 CLOTHING & UNIFORMS                   | 11,500         | 10,686           | 11,500                 |                            |                                  | 11,500                     |                                    |                              |                            |                                  | 11,500                  |                                    |
| 5-02388 OVERTIME MEALS                        | 2,000          | 1,959            | 2,000                  |                            |                                  | 2,000                      |                                    |                              |                            |                                  | 2,000                   |                                    |
| 5-02800 SCHEDULING                            | 6,000          | 6,000            | 6,000                  |                            |                                  | 6,000                      |                                    |                              |                            |                                  | 6,000                   |                                    |
| 5-02801 TICKETS & PASSES                      | 4,000          | 5,278            | 4,000                  |                            | 1,300                            | 5,300                      | 32.50%                             |                              |                            |                                  | 5,300                   |                                    |
| 5-02802 TRANSFERS                             | 800            | 800              | 800                    |                            |                                  | 800                        |                                    |                              |                            |                                  | 800                     |                                    |
| 5-03002 OTHER OPERATING SUPPLIES              | 6,000          | 5,145            | 6,000                  |                            |                                  | 6,000                      |                                    |                              |                            |                                  | 6,000                   |                                    |
| 5-04005 INSURANCE                             | 250,395        | 298,928          | 250,395                |                            | 74,483                           | 324,878                    | 29.75%                             |                              |                            | 14,213                           | 339,091                 | 4.37%                              |
| 5-05100 FACILITY RENT                         | 21,020         | 19,039           | 21,020                 |                            |                                  | 21,020                     |                                    |                              |                            |                                  | 21,020                  |                                    |
| 5-05500 REPLACEMENT EQUIPMENT                 | 1,500          | 1,125            | 1,500                  |                            |                                  | 1,500                      |                                    |                              |                            |                                  | 1,500                   |                                    |
| 5-06100 CONTRIBUTION TO RESERVES              | 25,000         | 25,000           | 25,000                 |                            | 22,286                           | 47,286                     | 89.14%                             |                              |                            |                                  | 47,286                  |                                    |
| Expense Total                                 | 4,057,998      | 3,927,786        | 4,057,998              |                            | 327,989                          | 4,385,987                  | 8.08%                              |                              |                            | 52,979                           | 4,438,966               | 1.21%                              |
| Net Expense / (Net Revenue)                   | 4,057,998      | 3,927,786        | 4,057,998              |                            | 327,989                          | 4,385,987                  | 8.08%                              |                              |                            | 52,979                           | 4,438,966               | 1.21%                              |

# City of Sarnia

## 2020 Approved Operating Budget

### 3100 TRANSIT - TRANSPORTATION

2020 Notes:

**5-01### Wages & Benefits** - 1.00 FTE added for additional operator to support increased Lambton College routes; 1.0 PT FTE added to perform bus shelter snow clearing and cleaning; offset by reduction in **3120 Transit Premise & Plant**

**5-02200 Gasoline** - Reduce as per current year estimated forecast, replacing buses provides for better fuel efficiency; reallocated to various accounts

**5-02220 Vehicle Expense** - Transferred to **5-06100 Contribution to Reserves**

**5-02221 Vehicle License** - Increase as per historical trend due to the increase in cost of vehicle licenses

**5-02223 Other Licenses** - Decrease as per historical trend; other licenses represents the hosting licenses

**5-02801 Tickets & Passes** - Increase due to the increase in usage of tickets and monthly passes instead of cash fares which requires more tickets and passes to be printed

**5-04005 Insurance** - Increase based on estimated 2020 insurance premiums

**5-06100 Contribution to Reserves** - Transferred from **5-02220 Vehicle Expense**

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6225         | Self-Insurance Reserve           | 25,000               | 47,286               | 47,286            |
| <b>Total</b> |                                  | <b>25,000</b>        | <b>47,286</b>        | <b>47,286</b>     |

2021 Notes:

**5-04005 Insurance** - Increase based on estimated 5% increase on estimated 2020 premiums

## City of Sarnia

### 2020 Approved Operating Budget

#### 3115 TRANSIT-VEHICLE & EQUIPMENT MAINTENANCE

| Account  | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00930 COSTS RECOVERED                          |             | (11,324)      |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                    |             | (11,324)      |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES   |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01050 WAGES                                    | 441,124     | 403,020       | 441,124          |                      | 9,078                      | 450,202              | 2.06%                        |                        |                      | 6,574                      | 456,776           | 1.46%                        |
| 5-01055 WAGES - OVERTIME                         | 10,298      | 10,206        | 10,298           |                      |                            | 10,298               |                              |                        |                      |                            | 10,298            |                              |
| 5-01060 WAGES - CASUAL                           | 9,608       | 4,804         | 9,608            |                      |                            | 9,608                |                              |                        |                      |                            | 9,608             |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS    | 93,665      | 85,192        | 93,665           |                      | 4,124                      | 97,789               | 4.40%                        |                        |                      | 1,368                      | 99,157            | 1.40%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY        | 96,252      | 83,823        | 96,252           |                      | 27,014                     | 123,266              | 28.07%                       |                        |                      | 616                        | 123,882           | 0.50%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE                  | 2,200       | 2,161         | 2,200            |                      |                            | 2,200                |                              |                        |                      |                            | 2,200             |                              |
| 5-01256 TOOL ALLOWANCE                           | 4,525       | 4,525         | 4,525            |                      |                            | 4,525                |                              |                        |                      |                            | 4,525             |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS              | 1,000       | 899           | 1,000            |                      | 945                        | 1,945                | 94.50%                       |                        |                      |                            | 1,945             |                              |
| 5-02311 TRAINING & EDUCATION                     | 3,000       | 3,047         | 3,000            |                      |                            | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| 5-02360 CLOTHING & UNIFORMS                      | 6,900       | 6,925         | 6,900            |                      |                            | 6,900                |                              |                        |                      |                            | 6,900             |                              |
| 5-02384 RADIO & RADAR                            | 15,000      | 15,084        | 15,000           |                      |                            | 15,000               |                              |                        |                      |                            | 15,000            |                              |
| 5-02388 OVERTIME MEALS                           | 100         | 67            | 100              |                      |                            | 100                  |                              |                        |                      |                            | 100               |                              |
| 5-02401 SMALL TOOLS                              | 300         | 234           | 300              |                      | 300                        | 600                  | 100.00%                      |                        |                      |                            | 600               |                              |
| 5-42100 VEHICLE MAINTENANCE - BUS REPAIRS        | 264,226     | 268,103       | 264,226          |                      | 26,422                     | 290,648              | 10.00%                       |                        |                      |                            | 290,648           |                              |
| 5-42101 VEHICLE MAINTENANCE - SERVICE VEHICLE RE | 3,570       | 3,775         | 3,570            |                      |                            | 3,570                |                              |                        |                      |                            | 3,570             |                              |
| Expense Total                                    | 951,768     | 891,865       | 951,768          |                      | 67,883                     | 1,019,651            | 7.13%                        |                        |                      | 8,558                      | 1,028,209         | 0.84%                        |
| Net Expense / (Net Revenue)                      | 951,768     | 880,541       | 951,768          |                      | 67,883                     | 1,019,651            | 7.13%                        |                        |                      | 8,558                      | 1,028,209         | 0.84%                        |

2020 Notes:

**5-02301 Memberships & Subscriptions** - Increase for new subscription for diagnostic programmes for maintenance for the new NOVA buses

**5-02401 Small Tools** - Increase due to the increasing price of small tools & equipment

**5-42100 Vehicle Maintenance - Bus Repairs** - Increase due to aging fleet requiring high amount of maintenance until buses can be replaced; also due to warranty expiration

## City of Sarnia 2020 Approved Operating Budget

### 3120 TRANSIT - PREMISES & PLANT

| Account   | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE   |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02101 NATURAL GAS                                 | 25,000      | 21,520        | 25,000           |                      |                            | 25,000               |                              |                        |                      |                            | 25,000            |                              |
| 5-02102 ELECTRICITY                                 | 28,000      | 25,064        | 28,000           |                      | (5,000)                    | 23,000               | (17.86%)                     |                        |                      |                            | 23,000            |                              |
| 5-02103 WATER                                       | 14,000      | 14,039        | 14,000           |                      | 1,400                      | 15,400               | 10.00%                       |                        |                      |                            | 15,400            |                              |
| 5-02215 ENVIRONMENTAL DISPOSAL                      | 5,500       | 5,558         | 5,500            |                      |                            | 5,500                |                              |                        |                      |                            | 5,500             |                              |
| 5-02430 AIR CONDITIONING/HEATING MAINTENANCE        | 11,000      | 9,036         | 11,000           |                      | (1,000)                    | 10,000               | (9.09%)                      |                        |                      |                            | 10,000            |                              |
| 5-03002 OTHER OPERATING SUPPLIES                    | 4,850       | 3,718         | 4,850            |                      |                            | 4,850                |                              |                        |                      |                            | 4,850             |                              |
| 5-04043 CONTRACT CLEANING                           | 7,980       | 8,050         | 7,980            |                      |                            | 7,980                |                              |                        |                      |                            | 7,980             |                              |
| 5-05140 REALTY TAXES                                | 62,463      | 62,463        | 62,463           |                      |                            | 62,463               |                              |                        |                      |                            | 62,463            |                              |
| 5-06100 CONTRIBUTION TO RESERVES                    | 15,000      | 15,000        | 15,000           |                      |                            | 15,000               |                              |                        |                      |                            | 15,000            |                              |
| 5-42200 BUILDING MAINTENANCE - GENERAL BUILDING     | 37,500      | 34,391        | 37,500           |                      | 7,500                      | 45,000               | 20.00%                       |                        |                      |                            | 45,000            |                              |
| 5-42202 BUILDING MAINTENANCE - BUS STOP MAINTENANCE | 80,000      | 78,929        | 80,000           |                      | (53,000)                   | 27,000               | (66.25%)                     |                        |                      |                            | 27,000            |                              |
| Expense Total                                       | 291,293     | 277,768       | 291,293          |                      | (50,100)                   | 241,193              | (17.20%)                     |                        |                      |                            | 241,193           |                              |
| Net Expense / (Net Revenue)                         | 291,293     | 277,768       | 291,293          |                      | (50,100)                   | 241,193              | (17.20%)                     |                        |                      |                            | 241,193           |                              |

2020 Notes:

**5-02012 Electricity** - Decrease due to historical trend

**5-02103 Water** - Increase as per historical trend

**5-02430 Air Conditioning/Heating Maintenance** - Decrease due to historical trend

**5-42200 Building Maintenance - General Building** - Increase due to aging building requiring more repairs

**5-42202 Building Maintenance - Bus Stop Maintenance** - Decrease as two part time employees will be hired who will perform the bus stop snow clearing and cleaning internally instead of contracting work as the 2019 bids for the contract came in significantly over budget; offset by increase in **3100 Transit Transportation** wages & benefits

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6480         | Transit Building                 | 15,000               | 15,000               | 15,000            |
| <b>Total</b> |                                  | <b>15,000</b>        | <b>15,000</b>        | <b>15,000</b>     |

# City of Sarnia

## 2020 Approved Operating Budget

### 3125 TRANSIT - GENERAL & ADMINISTRATION

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                 |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 603,166     | 567,485       | 603,166          |                      | 28,477                     | 631,643              | 4.72%                        |                        |                      | 24,358                     | 656,001           | 3.86%                        |
| 5-01025 SALARIES - OVERTIME                   | 3,288       | 10,685        | 3,288            |                      |                            | 3,288                |                              |                        |                      |                            | 3,288             |                              |
| 5-01030 SALARIES - CASUAL                     |             | 14,934        |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01095 CALL DUTY                             | 3,004       | 1,892         | 3,004            |                      |                            | 3,004                |                              |                        |                      |                            | 3,004             |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 124,786     | 118,716       | 124,786          |                      | 8,951                      | 133,737              | 7.17%                        |                        |                      | 4,758                      | 138,495           | 3.56%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 81,381      | 70,169        | 81,381           |                      | (5,775)                    | 75,606               | (7.10%)                      |                        |                      | 855                        | 76,461            | 1.13%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 1,100       | 1,241         | 1,100            |                      |                            | 1,100                |                              |                        |                      |                            | 1,100             |                              |
| 5-02104 PHONE                                 | 15,000      | 15,642        | 15,000           |                      |                            | 15,000               |                              |                        |                      | 500                        | 15,500            | 3.33%                        |
| 5-02300 OFFICE EXPENSES                       | 4,000       | 3,675         | 4,000            |                      |                            | 4,000                |                              |                        |                      |                            | 4,000             |                              |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 7,200       | 6,205         | 7,200            |                      |                            | 7,200                |                              |                        |                      |                            | 7,200             |                              |
| 5-02302 ADVERTISING                           | 24,000      | 22,072        | 24,000           |                      |                            | 24,000               |                              |                        |                      |                            | 24,000            |                              |
| 5-02303 POSTAGE                               | 510         | 499           | 510              |                      |                            | 510                  |                              |                        |                      |                            | 510               |                              |
| 5-02310 TRAVEL & ACCOMODATIONS                | 500         | 540           | 500              |                      |                            | 500                  |                              |                        |                      |                            | 500               |                              |
| 5-02311 TRAINING & EDUCATION                  | 5,250       | 4,219         | 5,250            |                      |                            | 5,250                |                              |                        |                      |                            | 5,250             |                              |
| 5-02405 OFFICE EQUIPMENT MAINTENANCE          | 1,600       | 1,465         | 1,600            |                      |                            | 1,600                |                              |                        |                      |                            | 1,600             |                              |
| 5-04910 OTHER PURCHASED SERVICES              | 7,000       | 6,058         | 7,000            |                      | (2,000)                    | 5,000                | (28.57%)                     |                        |                      |                            | 5,000             |                              |
| 5-05136 AGENTS' COMMISSION - TICKETS & PASSES | 5,000       | 4,845         | 5,000            |                      |                            | 5,000                |                              |                        |                      |                            | 5,000             |                              |
| 5-05137 AGENTS' COMMISSION - BUS ADVERTISING  | 4,200       |               | 4,200            |                      |                            | 4,200                |                              |                        |                      |                            | 4,200             |                              |
| 5-06100 CONTRIBUTION TO RESERVES              | 246,588     | 246,588       | 246,588          |                      |                            | 246,588              |                              |                        |                      |                            | 246,588           |                              |
| Expense Total                                 | 1,137,573   | 1,096,930     | 1,137,573        |                      | 29,653                     | 1,167,226            | 2.61%                        |                        |                      | 30,471                     | 1,197,697         | 2.61%                        |
| Net Expense / (Net Revenue)                   | 1,137,573   | 1,096,930     | 1,137,573        |                      | 29,653                     | 1,167,226            | 2.61%                        |                        |                      | 30,471                     | 1,197,697         | 2.61%                        |

2020 Notes:

**5-04910 Other Purchased Services** - Decrease due to change in service level needed

| Source       | 5-06100 Contribution to Reserves | 2019 Approved Budget | 2020 Approved Budget | 2021 Draft Budget |
|--------------|----------------------------------|----------------------|----------------------|-------------------|
| 6200         | Capital Reserve                  | 47,805               | 47,805               | 47,805            |
| 6430         | Transit - Vehicle                | 198,783              | 198,783              | 198,783           |
| <b>Total</b> |                                  | <b>246,588</b>       | <b>246,588</b>       | <b>246,588</b>    |

## City of Sarnia

### 2020 Approved Operating Budget

#### 3140 TRANSIT REVENUE - OPERATIONS

| Account  | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|--|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE  |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00470 CASH FARES                             | (470,000)      | (378,672)        | (470,000)              |                            | 100,000                          | (370,000)                  | (21.28%)                           |                              |                            |                                  | (370,000)               |                                    |
| 4-00471 TICKETS REDEEMED                       | (200,000)      | (261,396)        | (200,000)              |                            | (10,000)                         | (210,000)                  | 5.00%                              |                              |                            |                                  | (210,000)               |                                    |
| 4-00472 BUS PASSES                             | (977,000)      | (981,064)        | (977,000)              |                            | (90,000)                         | (1,067,000)                | 9.21%                              |                              |                            | (13,000)                         | (1,080,000)             | 1.22%                              |
| 4-00473 CHARTERS                               | (25,000)       | (17,559)         | (25,000)               |                            |                                  | (25,000)                   |                                    |                              |                            |                                  | (25,000)                |                                    |
| 4-00474 ADVERTISING                            | (72,200)       | (66,772)         | (72,200)               |                            |                                  | (72,200)                   |                                    |                              |                            |                                  | (72,200)                |                                    |
| 4-00475 OUT OF TOWN BUS SERVICING              | (500)          |                  | (500)                  |                            |                                  | (500)                      |                                    |                              |                            |                                  | (500)                   |                                    |
| 4-00759 PROVINCIAL SUBSIDY - GAS TAX           | (580,000)      | (580,000)        | (580,000)              |                            | (113,211)                        | (693,211)                  | 19.52%                             |                              |                            |                                  | (693,211)               |                                    |
| 4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES | (178,902)      | (178,596)        | (178,902)              |                            |                                  | (178,902)                  |                                    |                              |                            |                                  | (178,902)               |                                    |
| Revenue Total                                  | (2,503,602)    | (2,464,059)      | (2,503,602)            |                            | (113,211)                        | (2,616,813)                | 4.52%                              |                              |                            | (13,000)                         | (2,629,813)             | 0.50%                              |
| EXPENSES                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Expense Total                                  |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Net Expense / (Net Revenue)                    | (2,503,602)    | (2,464,059)      | (2,503,602)            |                            | (113,211)                        | (2,616,813)                | 4.52%                              |                              |                            | (13,000)                         | (2,629,813)             | 0.50%                              |

2020 Notes:

**4-00470 Cash Fares** - Reduce budget to be in line with historical trend of more riders using tickets or bus passes

**4-00471 Tickets Redeemed** - Increase budget to be in line with historical trend of more riders using tickets or bus passes

**4-00472 Bus Passes** - Increase budget to be in line with historical trend of more riders using tickets or bus passes

**4-00759 Provincial Subsidy - Gas Tax** - Increase to offset increase in expenses while still remaining within the City's acceptable range of 8% to 10% of operations

2021 Notes:

**4-00472 Bus Passes** - Increase based on expected ridership increases due to revised routes

## City of Sarnia 2020 Approved Operating Budget

### 3500 SANITARY SEWER MAINTENANCE

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00930 COSTS RECOVERED                       |                | (4,544)          |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-06220 CONTRIBUTION FROM RESERVES            |                |                  |                        | (150,000)                  |                                  | (150,000)                  |                                    | 150,000                      |                            |                                  |                         | (100.00%)                          |
| Revenue Total                                 |                | (4,544)          |                        | (150,000)                  |                                  | (150,000)                  |                                    | 150,000                      |                            |                                  |                         | (100.00%)                          |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                              | 113,280        | 105,919          | 113,280                |                            | (917)                            | 112,363                    | (0.81%)                            |                              |                            | 1,291                            | 113,654                 | 1.15%                              |
| 5-01050 WAGES                                 | 431,409        | 509,802          | 431,409                |                            | (27,214)                         | 404,195                    | (6.31%)                            |                              |                            | 5,505                            | 409,700                 | 1.36%                              |
| 5-01055 WAGES - OVERTIME                      | 92,284         | 111,447          | 92,284                 |                            | 61,999                           | 154,283                    | 67.18%                             |                              |                            |                                  | 154,283                 |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 116,545        | 132,467          | 116,545                |                            | (2,395)                          | 114,150                    | (2.06%)                            |                              |                            | 1,369                            | 115,519                 | 1.20%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 85,805         | 88,705           | 85,805                 |                            | (3,981)                          | 81,824                     | (4.64%)                            |                              |                            | 239                              | 82,063                  | 0.29%                              |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 916            | 4,398            | 916                    |                            | 3,482                            | 4,398                      | 380.13%                            |                              |                            |                                  | 4,398                   |                                    |
| 5-02220 VEHICLE EXPENSE                       | 246,822        | 246,822          | 246,822                |                            | 118,478                          | 365,300                    | 48.00%                             |                              |                            |                                  | 365,300                 |                                    |
| 5-02311 TRAINING & EDUCATION                  | 20,430         | 19,952           | 20,430                 |                            | (5,000)                          | 15,430                     | (24.47%)                           |                              |                            | 300                              | 15,730                  | 1.94%                              |
| 5-02388 OVERTIME MEALS                        | 6,583          | 6,493            | 6,583                  |                            | 4,000                            | 10,583                     | 60.76%                             |                              |                            | 210                              | 10,793                  | 1.98%                              |
| 5-03005 MATERIALS                             | 112,886        | 97,471           | 112,886                |                            | 37,114                           | 150,000                    | 32.88%                             |                              |                            | 3,000                            | 153,000                 | 2.00%                              |
| 5-04005 INSURANCE                             | 335,358        | 346,203          | 335,358                |                            | 80,179                           | 415,537                    | 23.91%                             |                              |                            | 18,180                           | 433,717                 | 4.38%                              |
| 5-04910 OTHER PURCHASED SERVICES              | 228,305        | 227,983          | 228,305                |                            | 150,000                          | 378,305                    | 65.70%                             |                              |                            | 7,566                            | 385,871                 | 2.00%                              |
| 5-05650 ALLOCATED ADMINISTRATION              | 37,900         | 37,900           | 37,900                 |                            |                                  | 37,900                     |                                    |                              |                            |                                  | 37,900                  |                                    |
| 5-06100 CONTRIBUTION TO RESERVES              | 4,730,479      | 4,730,479        | 4,730,479              |                            | 366,648                          | 5,097,127                  | 7.75%                              |                              |                            |                                  | 5,097,127               |                                    |
| Expense Total                                 | 6,559,002      | 6,666,041        | 6,559,002              |                            | 782,393                          | 7,341,395                  | 11.93%                             |                              |                            | 37,660                           | 7,379,055               | 0.51%                              |
| Net Expense / (Net Revenue)                   | 6,559,002      | 6,661,497        | 6,559,002              | (150,000)                  | 782,393                          | 7,191,395                  | 9.64%                              | 150,000                      |                            | 37,660                           | 7,379,055               | 2.61%                              |

2020 Notes:

**4-06220 Contribution from Reserves** - To offset the increase in **5-04910 Other Purchased Services** for Asset Management; no budget impact

**5-01254 Clothing/Boot Allowance** - Increase required to right size budget

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for the 2020 budget which resulted in various re-allocations, increases, and decreases in the vehicle expense budgets across the organization; this contribution funds the fleet reserve, which in turn funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), regular fleet maintenance, fuel, insurance, and operating costs of the garage



# City of Sarnia

## 2020 Approved Operating Budget

### 3500 SANITARY SEWER MAINTENANCE

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**5-02311 Training and Education** - Budget transferred to **3705-02311**; no budget impact

**5-03005 Materials** - Increase due to aging infrastructure

**5-04005 Insurance** - Increase in premiums

**5-04910 Other Purchased Services** - Increase required for Asset Management due to aging infrastructure offset by **4-06220 Contribution from Reserves**; not budget impact

**5-06110 Contribution to Reserves** - An increase of 2% on 2019 sanitary sewer revenue, plus a contribution increase of \$18,913 to the Self Insurance Reserve

2021 Notes:

**5-03005 Materials** - Increase of 2% for inflation

**5-04005 Insurance** - Increase based on 5% estimated increase in premiums

**5-04910 Other Purchased Services** - Increase of 2% for inflation

# City of Sarnia

## 2020 Approved Operating Budget

### 3501 ENVIRONMENTAL SERVICES GROUP

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00930 COSTS RECOVERED                       |             | (3,878)       |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-06220 CONTRIBUTION FROM RESERVES            |             |               |                  | (100,000)            |                            | (100,000)            |                              | 100,000                |                      |                            |                   | (100.00%)                    |
| Revenue Total                                 |             | (3,878)       |                  | (100,000)            |                            | (100,000)            |                              | 100,000                |                      |                            |                   | (100.00%)                    |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 572,341     | 567,391       | 572,341          |                      | 90,489                     | 662,830              | 15.81%                       |                        |                      | 14,536                     | 677,366           | 2.19%                        |
| 5-01025 SALARIES - OVERTIME                   | 36,986      | 45,646        | 36,986           |                      |                            | 36,986               |                              |                        |                      |                            | 36,986            |                              |
| 5-01030 SALARIES - CASUAL                     | 10,880      | 12,009        | 10,880           |                      |                            | 10,880               |                              |                        |                      |                            | 10,880            |                              |
| 5-01055 WAGES - OVERTIME                      |             | 272           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01095 CALL DUTY                             | 10,802      | 7,520         | 10,802           |                      |                            | 10,802               |                              |                        |                      |                            | 10,802            |                              |
| 5-01100 ACTING RANK                           | 1,496       | 869           | 1,496            |                      |                            | 1,496                |                              |                        |                      |                            | 1,496             |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 120,341     | 121,259       | 120,341          |                      | 22,310                     | 142,651              | 18.54%                       |                        |                      | 2,765                      | 145,416           | 1.94%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 68,022      | 67,776        | 68,022           |                      | 3,549                      | 71,571               | 5.22%                        |                        |                      | 510                        | 72,081            | 0.71%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 1,552       | 1,551         | 1,552            |                      |                            | 1,552                |                              |                        |                      |                            | 1,552             |                              |
| 5-02054 CHEMICALS                             | 1,500       | 1,199         | 1,500            |                      | (1,000)                    | 500                  | (66.67%)                     |                        |                      |                            | 500               |                              |
| 5-02101 NATURAL GAS                           | 1,000       | 975           | 1,000            |                      |                            | 1,000                |                              |                        |                      | 20                         | 1,020             | 2.00%                        |
| 5-02102 ELECTRICITY                           | 280,275     | 281,456       | 280,275          |                      | 30,000                     | 310,275              | 10.70%                       |                        |                      | 6,206                      | 316,481           | 2.00%                        |
| 5-02103 WATER                                 | 8,725       | 10,224        | 8,725            |                      | 1,275                      | 10,000               | 14.61%                       |                        |                      | 200                        | 10,200            | 2.00%                        |
| 5-02104 PHONE                                 | 30,000      | 46,560        | 30,000           |                      | 8,000                      | 38,000               | 26.67%                       |                        |                      | 760                        | 38,760            | 2.00%                        |
| 5-02220 VEHICLE EXPENSE                       | 135,729     | 135,729       | 135,729          |                      | (39,329)                   | 96,400               | (28.98%)                     |                        |                      |                            | 96,400            |                              |
| 5-02300 OFFICE EXPENSES                       | 2,500       | 1,844         | 2,500            |                      |                            | 2,500                |                              |                        |                      |                            | 2,500             |                              |
| 5-02311 TRAINING & EDUCATION                  | 8,000       | 6,353         | 8,000            |                      |                            | 8,000                |                              |                        |                      |                            | 8,000             |                              |
| 5-02360 CLOTHING & UNIFORMS                   | 18,000      | 17,576        | 18,000           |                      | 188                        | 18,188               | 1.04%                        |                        |                      | 364                        | 18,552            | 2.00%                        |
| 5-02388 OVERTIME MEALS                        | 2,000       | 2,585         | 2,000            |                      |                            | 2,000                |                              |                        |                      |                            | 2,000             |                              |
| 5-02410 EQUIPMENT MAINTENANCE                 | 160,000     | 156,110       | 160,000          |                      | 10,000                     | 170,000              | 6.25%                        |                        |                      | 3,400                      | 173,400           | 2.00%                        |
| 5-02420 BUILDING MAINTENANCE                  | 69,840      | 86,389        | 69,840           |                      | 100,000                    | 169,840              | 143.18%                      |                        |                      | 3,397                      | 173,237           | 2.00%                        |
| 5-03005 MATERIALS                             | 10,000      | 10,013        | 10,000           |                      | 5,000                      | 15,000               | 50.00%                       |                        |                      | 300                        | 15,300            | 2.00%                        |
| 5-03006 LANDFILL MONITORING                   | 30,000      | 46,692        | 30,000           |                      | 600                        | 30,600               | 2.00%                        |                        |                      | 612                        | 31,212            | 2.00%                        |
| 5-04910 OTHER PURCHASED SERVICES              | 56,000      | 54,454        | 56,000           |                      | 1,120                      | 57,120               | 2.00%                        |                        |                      | 1,142                      | 58,262            | 2.00%                        |
| 5-04925 SPILLS RESPONSE                       | 10,000      | 35,921        | 10,000           |                      | 40,000                     | 50,000               | 400.00%                      |                        |                      | 1,000                      | 51,000            | 2.00%                        |

# City of Sarnia

## 2020 Approved Operating Budget

### 3501 ENVIRONMENTAL SERVICES GROUP

| Account                     | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|-----------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| Expense Total               | 1,645,989      | 1,718,373        | 1,645,989              |                            | 272,202                          | 1,918,191                  | 16.54%                             |                              |                            | 35,212                           | 1,953,403               | 1.84%                              |
| Net Expense / (Net Revenue) | 1,645,989      | 1,714,495        | 1,645,989              | (100,000)                  | 272,202                          | 1,818,191                  | 10.46%                             | 100,000                      |                            | 35,212                           | 1,953,403               | 7.44%                              |

2020 Notes:

**4-06220 Contribution from Reserves** - To offset the increase in **5-02420 Building Maintenance** for Asset Management; no budget impact

**5-02054 Chemicals** - Decrease to right size budget based on historical actuals

**5-02102 Electricity** - Increase to right size budget based on historical actuals

**5-02103 Water** - Increase to right size budget based on historical actuals

**5-02104 Phone** - Increase to right size budget based on historical actuals

**5-02220 Vehicle Expense**- A full review of departmental contributions toward the fleet reserve was performed for the 2020 budget which resulted in various re-allocations, increases, and decreases in the vehicle expense budgets across the organization; this contribution funds the fleet reserve, which in turn funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), regular fleet maintenance, fuel, insurance, and operating costs of the garage

**5-02410 Equipment Maintenance** - Increase required to maintain aging infrastructure

**5-02420 Building Maintenance** - Increase required for Asset Management due to aging infrastructure offset by **4-06220 Contribution from Reserves**; not budget impact

**5-03005 Materials** - Increase to right size budget based on historical actuals

**5-03006 Landfill Monitoring** - Increase of 2% for inflation

**5-04910 Other Purchased Services** - Increase of 2% for inflation

**5-04925 Spills Response** - Increase to right size budget based on historical actuals

2021 Notes:

**5-02102 Electricity** - Increase of 2% for inflation

**5-02410 Equipment Maintenance** - Increase of 2% for inflation

**5-02420 Building Maintenance** - Increase of 2% for inflation

**5-04910 Other Purchased Services** - Increase of 2% for inflation

**5-04925 Spills Response** - Increase of 2% for inflation

# City of Sarnia

## 2020 Approved Operating Budget

### 3505 WATER POLLUTION CONTROL CENTRE

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00901 OTHER FEES & SERVICE CHARGES          | (175,000)      | (177,112)        | (175,000)              |                            |                                  | (175,000)                  |                                    |                              |                            |                                  | (175,000)               |                                    |
| 4-00903 RENTAL REVENUE                        | (5,000)        | (5,000)          | (5,000)                |                            | 5,000                            |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| 4-06220 CONTRIBUTION FROM RESERVES            |                |                  |                        | (102,652)                  |                                  | (102,652)                  |                                    | 102,652                      |                            |                                  |                         | (100.00%)                          |
| Revenue Total                                 | (180,000)      | (182,112)        | (180,000)              | (102,652)                  | 5,000                            | (277,652)                  | 54.25%                             | 102,652                      |                            |                                  | (175,000)               | (36.97%)                           |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                              | 902,397        | 895,192          | 902,397                |                            | 13,169                           | 915,566                    | 1.46%                              |                              |                            | 13,734                           | 929,300                 | 1.50%                              |
| 5-01025 SALARIES - OVERTIME                   | 40,572         | 37,024           | 40,572                 |                            |                                  | 40,572                     |                                    |                              |                            |                                  | 40,572                  |                                    |
| 5-01030 SALARIES - CASUAL                     | 38,829         | 36,653           | 38,829                 |                            | 1                                | 38,830                     |                                    |                              |                            |                                  | 38,830                  |                                    |
| 5-01095 CALL DUTY                             | 13,496         | 13,228           | 13,496                 |                            |                                  | 13,496                     |                                    |                              |                            |                                  | 13,496                  |                                    |
| 5-01100 ACTING RANK                           | 15,016         | 14,832           | 15,016                 |                            |                                  | 15,016                     |                                    |                              |                            |                                  | 15,016                  |                                    |
| 5-01115 STAT HOLIDAY PAY                      | 20,996         | 20,699           | 20,996                 |                            |                                  | 20,996                     |                                    |                              |                            |                                  | 20,996                  |                                    |
| 5-01125 SHIFT DIFFERENTIAL                    | 7,164          | 6,769            | 7,164                  |                            |                                  | 7,164                      |                                    |                              |                            |                                  | 7,164                   |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 199,063        | 201,272          | 199,063                |                            | 8,250                            | 207,313                    | 4.14%                              |                              |                            | 2,562                            | 209,875                 | 1.24%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 119,536        | 114,317          | 119,536                |                            | (11,269)                         | 108,267                    | (9.43%)                            |                              |                            | 482                              | 108,749                 | 0.45%                              |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 4,654          | 4,705            | 4,654                  |                            | 51                               | 4,705                      | 1.10%                              |                              |                            |                                  | 4,705                   |                                    |
| 5-02052 LAB SUPPLIES                          | 15,000         | 11,176           | 15,000                 |                            | (3,000)                          | 12,000                     | (20.00%)                           |                              |                            |                                  | 12,000                  |                                    |
| 5-02054 CHEMICALS                             | 125,820        | 193,895          | 125,820                |                            | 40,000                           | 165,820                    | 31.79%                             |                              |                            | 3,316                            | 169,136                 | 2.00%                              |
| 5-02056 UV SYSTEM SUPPLIES                    | 40,000         | 39,990           | 105,915                |                            | 2,118                            | 108,033                    | 170.08%                            |                              |                            | 2,161                            | 110,194                 | 2.00%                              |
| 5-02101 NATURAL GAS                           | 150,000        | 128,549          | 150,000                |                            | (30,000)                         | 120,000                    | (20.00%)                           |                              |                            |                                  | 120,000                 |                                    |
| 5-02102 ELECTRICITY                           | 825,000        | 734,656          | 825,000                |                            | (100,000)                        | 725,000                    | (12.12%)                           |                              |                            |                                  | 725,000                 |                                    |
| 5-02104 PHONE                                 | 20,000         | 19,612           | 20,000                 |                            | 3,000                            | 23,000                     | 15.00%                             |                              |                            | 460                              | 23,460                  | 2.00%                              |
| 5-02200 GASOLINE                              | 12,000         | 6,605            | 12,000                 |                            | (5,000)                          | 7,000                      | (41.67%)                           |                              |                            |                                  | 7,000                   |                                    |
| 5-02220 VEHICLE EXPENSE                       | 38,715         | 38,715           | 38,715                 |                            | (12,915)                         | 25,800                     | (33.36%)                           |                              |                            |                                  | 25,800                  |                                    |
| 5-02300 OFFICE EXPENSES                       | 5,000          | 4,832            | 5,000                  |                            |                                  | 5,000                      |                                    |                              |                            |                                  | 5,000                   |                                    |
| 5-02301 MEMBERSHIPS & SUBSCRIPTIONS           | 1,000          | 917              | 1,000                  |                            |                                  | 1,000                      |                                    |                              |                            |                                  | 1,000                   |                                    |
| 5-02303 POSTAGE                               | 400            | 1,415            | 400                    |                            | 600                              | 1,000                      | 150.00%                            |                              |                            |                                  | 1,000                   |                                    |
| 5-02311 TRAINING & EDUCATION                  | 21,945         | 21,460           | 21,945                 |                            | (1,945)                          | 20,000                     | (8.86%)                            |                              |                            |                                  | 20,000                  |                                    |
| 5-02370 SLUDGE SCREENING & GRIT REMOVAL       | 42,500         | 42,427           | 42,500                 |                            | 5,000                            | 47,500                     | 11.76%                             |                              |                            | 950                              | 48,450                  | 2.00%                              |
| 5-02388 OVERTIME MEALS                        | 990            | 855              | 990                    |                            |                                  | 990                        |                                    |                              |                            |                                  | 990                     |                                    |

## City of Sarnia 2020 Approved Operating Budget

### 3505 WATER POLLUTION CONTROL CENTRE

| Account                                  | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|--|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| 5-02390 COMBINED SEWER OVERFLOW FACILITY | 24,378         | 23,692           | 24,378                 |                            | 488                              | 24,866                     | 2.00%                              |                              |                            | 497                              | 25,363                  | 2.00%                              |
| 5-02391 SEWAGE USE BY-LAW ENFORCEMENT    | 6,600          | 6,000            | 6,600                  |                            |                                  | 6,600                      |                                    |                              |                            |                                  | 6,600                   |                                    |
| 5-02392 LAGOON OPERATION                 | 18,725         | 16,570           | 18,725                 |                            |                                  | 18,725                     |                                    |                              |                            |                                  | 18,725                  |                                    |
| 5-02410 EQUIPMENT MAINTENANCE            | 326,850        | 324,293          | 326,850                |                            | 73,150                           | 400,000                    | 22.38%                             |                              |                            | 8,000                            | 408,000                 | 2.00%                              |
| 5-02420 BUILDING MAINTENANCE             | 120,498        | 140,620          | 120,498                |                            | 29,502                           | 150,000                    | 24.48%                             |                              |                            | 3,000                            | 153,000                 | 2.00%                              |
| 5-04910 OTHER PURCHASED SERVICES         | 35,000         | 51,940           | 35,000                 |                            | 15,000                           | 50,000                     | 42.86%                             |                              |                            | 1,000                            | 51,000                  | 2.00%                              |
| 5-04920 SCADA MAINTENANCE                | 59,291         | 38,406           | 59,291                 |                            |                                  | 59,291                     |                                    |                              |                            | 1,186                            | 60,477                  | 2.00%                              |
| 5-05144 QUALITY ASSURANCE/CONTROL        | 25,000         | 24,316           | 25,000                 |                            |                                  | 25,000                     |                                    |                              |                            |                                  | 25,000                  |                                    |
| 5-05500 REPLACEMENT EQUIPMENT            | 5,000          | 4,268            | 5,000                  |                            |                                  | 5,000                      |                                    |                              |                            |                                  | 5,000                   |                                    |
| 5-05505 NEW EQUIPMENT                    |                | 841              |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-05650 ALLOCATED ADMINISTRATION         | 33,000         | 33,000           | 33,000                 |                            | (600)                            | 32,400                     | (1.82%)                            |                              |                            | 1,400                            | 33,800                  | 4.32%                              |
| 5-05720 DEBT CHARGES-PRINCIPAL           | 1,521,056      | 1,521,056        | 1,521,056              |                            | (274,001)                        | 1,247,055                  | (18.01%)                           |                              |                            | (437,748)                        | 809,307                 | (35.10%)                           |
| 5-05721 DEBT CHARGES-INTEREST            | 136,650        | 136,650          | 136,650                |                            | (69,798)                         | 66,852                     | (51.08%)                           |                              |                            | (43,571)                         | 23,281                  | (65.18%)                           |
| 5-06100 CONTRIBUTION TO RESERVES         | 577,366        | 577,366          | 577,366                |                            | 343,799                          | 921,165                    | 59.55%                             |                              |                            | 481,319                          | 1,402,484               | 52.25%                             |
| Expense Total                            | 5,549,507      | 5,488,813        | 5,615,422              |                            | 25,600                           | 5,641,022                  | 1.65%                              |                              |                            | 38,748                           | 5,679,770               | 0.69%                              |
| Net Expense / (Net Revenue)              | 5,369,507      | 5,306,701        | 5,435,422              | (102,652)                  | 30,600                           | 5,363,370                  | (0.11%)                            | 102,652                      |                            | 38,748                           | 5,504,770               | 2.64%                              |

2020 Notes:

**4-00903 Rental Revenue** - Contract ceased October 2018

**4-06220 Contribution from Reserves** - To offset the increase in **5-02410 Equipment Maintenance** and **5-02420 Building Maintenance** for Asset Management; no budget impact

**5-02052 Lab Supplies** - Decrease to right size budget based on historical actuals

**5-02054 Chemicals** - Budget transferred from **3506-02054 Chemicals** and **3507-02054 Chemicals**; no budget impact

**5-02056 UV System Supplies** - Increase of 2% for inflation

**5-02101 Natural Gas** - Decrease to right size budget based on historical actuals

**5-02102 Electricity** - Decrease due to energy efficiency related projects

**5-02104 Phone** - Increase to right size budget based on historical actuals

**5-02200 Gasoline** - Decrease to right size budget based on historical actuals

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for the 2020 budget which resulted in various re-allocations, increases, and decreases in the vehicle expense budgets across the organization; this contribution funds the fleet reserve, which in turn funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), regular fleet maintenance, fuel, insurance, and

# City of Sarnia

## 2020 Approved Operating Budget

### 3505 WATER POLLUTION CONTROL CENTRE

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operating costs of the garage

**5-02370 Sludge Screening & Grit Removal** - Increase to right size budget based on historical actuals

**5-02303 Postage** - Increase to right size budget based on historical actuals

**5-02311 Training & Education** - Decrease to right size budget based on historical actuals

**5-02410 Equipment Maintenance** - Increase required for Asset Management due to aging infrastructure offset by **4-06220 Contribution from Reserves**; not budget impact

**5-02420 Building Maintenance** - Increase required for Asset Management due to aging infrastructure offset by **4-06220 Contribution from Reserves**; not budget impact

**5-04910 Other Purchased Services** - Increase to right size budget based on historical actuals

**5-05650 Allocated Administration** - Increase in costs to perform services for General Operating departments

**5-05720 Debt Charges-Principal** - Retired debt offset by increase in **5-06100 Contribution to Reserves**; no budget impact

**5-05721 Debt Charges-Interest** - Retired debt offset by increase in **5-06100 Contribution to Reserves**; no budget impact

2021 Notes:

**5-02054 Chemicals** - Increase of 2% for inflation

**5-02056 UV System Supplies** - Increase of 2% for inflation

**5-02370 Sludge Screening & Grit Removal** - Increase of 2% for inflation

**5-02410 Equipment Maintenance** - Increase of 2% for inflation

**5-02420 Building Maintenance** - Increase of 2% for inflation

**5-04910 Other Purchased Services** - Increase of 2% for inflation

**5-04920 SCADA Maintenance** - Increase of 2% for inflation

**5-05650 Allocated Administration** - Increase in costs to perform services for General Operating departments

**5-05720 Debt Charges-Principal** - Retired debt offset by increase in **5-06100 Contribution to Reserves**; no budget impact

**5-05721 Debt Charges-Interest** - Retired debt offset by increase in **5-06100 Contribution to Reserves**; no budget impact

# City of Sarnia

## 2020 Approved Operating Budget

### 3506 BRIGHTS GROVE LAGOONS

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                 |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 65,820      | 65,814        | 65,820           |                      | 961                        | 66,781               | 1.46%                        |                        |                      | 1,002                      | 67,783            | 1.50%                        |
| 5-01025 SALARIES - OVERTIME                   | 4,706       | 3,230         | 4,706            |                      |                            | 4,706                |                              |                        |                      |                            | 4,706             |                              |
| 5-01100 ACTING RANK                           | 2,002       | 1,853         | 2,002            |                      |                            | 2,002                |                              |                        |                      |                            | 2,002             |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 14,136      | 14,453        | 14,136           |                      | 609                        | 14,745               | 4.31%                        |                        |                      | 197                        | 14,942            | 1.34%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 10,286      | 10,286        | 10,286           |                      | (981)                      | 9,305                | (9.54%)                      |                        |                      | 35                         | 9,340             | 0.38%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 471         | 471           | 471              |                      |                            | 471                  |                              |                        |                      |                            | 471               |                              |
| 5-02054 CHEMICALS                             | 90,000      | 48,607        | 90,000           |                      | (20,000)                   | 70,000               | (22.22%)                     |                        |                      | 1,600                      | 71,600            | 2.29%                        |
| 5-02102 ELECTRICITY                           | 100,000     | 91,883        | 100,000          |                      | (10,000)                   | 90,000               | (10.00%)                     |                        |                      | 1,800                      | 91,800            | 2.00%                        |
| 5-02104 PHONE                                 | 600         | 600           | 600              |                      |                            | 600                  |                              |                        |                      |                            | 600               |                              |
| 5-02200 GASOLINE                              | 4,000       | 6,897         | 4,000            |                      | 3,000                      | 7,000                | 75.00%                       |                        |                      | 150                        | 7,150             | 2.14%                        |
| 5-02220 VEHICLE EXPENSE                       | 21,569      | 21,569        | 21,569           |                      | (11,269)                   | 10,300               | (52.25%)                     |                        |                      |                            | 10,300            |                              |
| 5-02388 OVERTIME MEALS                        |             | 15            |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02410 EQUIPMENT MAINTENANCE                 | 30,000      | 26,371        | 30,000           |                      | 5,000                      | 35,000               | 16.67%                       |                        |                      | 700                        | 35,700            | 2.00%                        |
| 5-02420 BUILDING MAINTENANCE                  | 18,700      | 17,811        | 18,700           |                      | 6,300                      | 25,000               | 33.69%                       |                        |                      | 500                        | 25,500            | 2.00%                        |
| 5-05144 QUALITY ASSURANCE/CONTROL             | 11,000      | 10,949        | 11,000           |                      |                            | 11,000               |                              |                        |                      |                            | 11,000            |                              |
| Expense Total                                 | 373,290     | 320,809       | 373,290          |                      | (26,380)                   | 346,910              | (7.07%)                      |                        |                      | 5,984                      | 352,894           | 1.72%                        |
| Net Expense / (Net Revenue)                   | 373,290     | 320,809       | 373,290          |                      | (26,380)                   | 346,910              | (7.07%)                      |                        |                      | 5,984                      | 352,894           | 1.72%                        |

2020 Notes:

**5-02054 Chemicals** - Budget transferred to **3505-02054 Chemicals**; no budget impact

**5-02102 Electricity** - Decrease to right size budget based on historical actuals

**5-02200 Gasoline** - Right size budget based on historical actuals

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for the 2020 budget which resulted in various re-allocations, increases, and decreases in the vehicle expense budgets across the organization; this contribution funds the fleet reserve, which in turn funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), regular fleet maintenance, fuel, insurance, and operating costs of the garage

**5-02410 Equipment Maintenance** - Increase to right size budget based on historical actuals

**5-02420 Building Maintenance** - Increase to right size budget based on historical actuals

2021 Notes:

**5-02054 Chemicals** - Inflationary increase

**5-02102 Electricity** - Inflationary increase

**5-02410 Equipment Maintenance** - Inflationary increase

**5-02420 Building Maintenance** - Inflationary increase

# City of Sarnia

## 2020 Approved Operating Budget

### 3507 BIO-SOLIDS

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                 |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 221,156     | 221,276       | 221,156          |                      | 3,225                      | 224,381              | 1.46%                        |                        |                      | 3,366                      | 227,747           | 1.50%                        |
| 5-01025 SALARIES - OVERTIME                   | 28,734      | 36,389        | 28,734           |                      | 1,269                      | 30,003               | 4.42%                        |                        |                      |                            | 30,003            |                              |
| 5-01100 ACTING RANK                           | 17,004      | 16,700        | 17,004           |                      |                            | 17,004               |                              |                        |                      |                            | 17,004            |                              |
| 5-01125 SHIFT DIFFERENTIAL                    | 2,002       | 2,102         | 2,002            |                      |                            | 2,002                |                              |                        |                      |                            | 2,002             |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 49,192      | 52,894        | 49,192           |                      | 2,079                      | 51,271               | 4.23%                        |                        |                      | 665                        | 51,936            | 1.30%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 31,710      | 31,701        | 31,710           |                      | (2,956)                    | 28,754               | (9.32%)                      |                        |                      | 118                        | 28,872            | 0.41%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               | 942         | 1,412         | 942              |                      | 470                        | 1,412                | 49.89%                       |                        |                      |                            | 1,412             |                              |
| 5-02054 CHEMICALS                             | 128,750     | 106,745       | 128,750          |                      | (20,000)                   | 108,750              | (15.53%)                     |                        |                      |                            | 108,750           |                              |
| 5-02055 NVIRO CHEMICALS - AEKALINE ADMIXTURE  | 158,000     | 138,860       | 158,000          |                      | (18,000)                   | 140,000              | (11.39%)                     |                        |                      |                            | 140,000           |                              |
| 5-02220 VEHICLE EXPENSE                       | 28,903      | 28,903        | 28,903           |                      | (2,003)                    | 26,900               | (6.93%)                      |                        |                      |                            | 26,900            |                              |
| 5-02300 OFFICE EXPENSES                       |             | 532           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02388 OVERTIME MEALS                        | 400         | 636           | 400              |                      |                            | 400                  |                              |                        |                      |                            | 400               |                              |
| 5-02410 EQUIPMENT MAINTENANCE                 | 100,000     | 84,054        | 100,000          |                      |                            | 100,000              |                              |                        |                      |                            | 100,000           |                              |
| 5-02420 BUILDING MAINTENANCE                  | 10,000      | 9,000         | 10,000           |                      |                            | 10,000               |                              |                        |                      |                            | 10,000            |                              |
| 5-04010 MANAGEMENT SERVICES                   | 152,000     | 152,457       | 152,000          |                      | 3,000                      | 155,000              | 1.97%                        |                        |                      | 3,100                      | 158,100           | 2.00%                        |
| 5-04910 OTHER PURCHASED SERVICES              | 46,260      | 52,630        | 46,260           |                      | 13,000                     | 59,260               | 28.10%                       |                        |                      |                            | 59,260            |                              |
| Expense Total                                 | 975,053     | 936,291       | 975,053          |                      | (19,916)                   | 955,137              | (2.04%)                      |                        |                      | 7,249                      | 962,386           | 0.76%                        |
| Net Expense / (Net Revenue)                   | 975,053     | 936,291       | 975,053          |                      | (19,916)                   | 955,137              | (2.04%)                      |                        |                      | 7,249                      | 962,386           | 0.76%                        |

2020 Notes:

**5-02054 Chemicals** - Budget transferred to **3505-02454 Chemicals**; no budget impact

**5-02055 Nviro Chemicals - Aekaline Admixture** - Decrease to right size budget based on historical actuals

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for the 2020 budget which resulted in various re-allocations, increases, and decreases in the vehicle expense budgets across the organization; this contribution funds the fleet reserve, which in turn funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), regular fleet maintenance, fuel, insurance, and operating costs of the garage

**5-04010 Management Services** - Increase to right size budget based on historical actuals

**5-04910 Other Purchased Services** - Increase to right size budget based on historical actuals

2021 Notes:

**5-04910 Other Purchased Services** - Increase of 2% for inflation



## City of Sarnia

### 2020 Approved Operating Budget

#### 3510 SEWER - GENERAL ADMINISTRATION

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                 |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 42,392      | 42,366        | 42,392           |                      | 619                        | 43,011               | 1.46%                        |                        |                      | 645                        | 43,656            | 1.50%                        |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 8,741       | 8,734         | 8,741            |                      | 371                        | 9,112                | 4.24%                        |                        |                      | 127                        | 9,239             | 1.39%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 5,486       | 5,480         | 5,486            |                      | (504)                      | 4,982                | (9.19%)                      |                        |                      | 23                         | 5,005             | 0.46%                        |
| 5-01254 CLOTHING/BOOT ALLOWANCE               |             | 471           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-02466 CONTRACT EXPENSE                      | 378,235     | 375,647       | 378,235          |                      | (229,894)                  | 148,341              | (60.78%)                     |                        |                      | 7,417                      | 155,758           | 5.00%                        |
| 5-02490 WORKS CENTRE OPERATION                | 744,589     | 744,589       | 744,589          |                      |                            | 744,589              |                              |                        |                      |                            | 744,589           |                              |
| 5-05140 REALTY TAXES                          | 261,483     | 261,483       | 261,483          |                      | 15,517                     | 277,000              | 5.93%                        |                        |                      | 7,000                      | 284,000           | 2.53%                        |
| 5-05650 ALLOCATED ADMINISTRATION              | 930,406     | 930,406       | 930,406          |                      | 1,338                      | 931,744              | 0.14%                        |                        |                      | 44,623                     | 976,367           | 4.79%                        |
| 5-06100 CONTRIBUTION TO RESERVES              | 92,574      | 92,574        | 92,574           |                      |                            | 92,574               |                              |                        |                      |                            | 92,574            |                              |
| Expense Total                                 | 2,463,906   | 2,461,750     | 2,463,906        |                      | (212,553)                  | 2,251,353            | (8.63%)                      |                        |                      | 59,835                     | 2,311,188         | 2.66%                        |
| Net Expense / (Net Revenue)                   | 2,463,906   | 2,461,750     | 2,463,906        |                      | (212,553)                  | 2,251,353            | (8.63%)                      |                        |                      | 59,835                     | 2,311,188         | 2.66%                        |

2020 Notes:

**5-02466 Contract Expense** - Budget re-allocated to **3600-02466 Contract Expense** and **3705-02466 Contract Expense**

**5-05140 Realty Taxes** - Increase in payments in lieu to taxes of 5.93%

**5-05650 Allocated Administration** - Increase in costs to perform services for General Operating department

2021 Notes:

**5-02466 Contract Expense** - Estimated increase of 5% for Water Meter Reading & Billing Agreement (Bylaw 146 of 2016)

**5-05140 Realty Taxes** - Increase in payments in lieu to taxes of 2.53%

**5-05650 Allocated Administration** - Increase in costs to perform services for General Operating department

## City of Sarnia

### 2020 Approved Operating Budget

#### 3590 SEWER AREA - REVENUE

| Account                     | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|-----------------------------|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                     |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00580 SEWER SURCHARGE     | (17,386,747)   | (17,389,888)     | (17,452,662)           | 352,652                    | (826,346)                        | (17,926,356)               | 3.10%                              | (352,652)                    |                            | (184,688)                        | (18,463,696)            | 3.00%                              |
| Revenue Total               | (17,386,747)   | (17,389,888)     | (17,452,662)           | 352,652                    | (826,346)                        | (17,926,356)               | 3.10%                              | (352,652)                    |                            | (184,688)                        | (18,463,696)            | 3.00%                              |
| EXPENSES                    |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Expense Total               |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Net Expense / (Net Revenue) | (17,386,747)   | (17,389,888)     | (17,452,662)           | 352,652                    | (826,346)                        | (17,926,356)               | 3.10%                              | (352,652)                    |                            | (184,688)                        | (18,463,696)            | 3.00%                              |

2020 Notes:

**4-00580 Sewer Surcharge** - Increase in revenue collected through sewer surcharges required to fund the sewer budget.

2021 Notes:

**4-00580 Sewer Surcharge** - Increase in revenue collected through sewer surcharges required to fund the sewer budget.

## City of Sarnia 2020 Approved Operating Budget

### 3600 STORM SEWER MAINTENANCE

| Account  | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|--|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE  |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00580 SEWER SURCHARGE                        | (842,606)   | (797,672)     | (842,606)        |                      | 165,160                    | (677,446)            | (19.60%)                     |                        |                      | (9,274)                    | (686,720)         | 1.37%                        |
| 4-00930 COSTS RECOVERED                        |             | (1,668)       |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES | (43,000)    | (66,252)      | (43,000)         |                      |                            | (43,000)             |                              |                        |                      |                            | (43,000)          |                              |
| Revenue Total                                  | (885,606)   | (865,592)     | (885,606)        |                      | 165,160                    | (720,446)            | (18.65%)                     |                        |                      | (9,274)                    | (729,720)         | 1.29%                        |
| EXPENSES                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                               |             |               |                  |                      | 39,781                     | 39,781               |                              |                        |                      | 632                        | 40,413            | 1.59%                        |
| 5-01050 WAGES                                  | 354,267     | 328,818       | 354,267          |                      | (113,311)                  | 240,956              | (31.98%)                     |                        |                      | 3,632                      | 244,588           | 1.51%                        |
| 5-01055 WAGES - OVERTIME                       | 35,384      | 35,431        | 35,384           |                      |                            | 35,384               |                              |                        |                      |                            | 35,384            |                              |
| 5-01060 WAGES - CASUAL                         | 19,410      | 19,200        | 19,410           |                      | (19,410)                   |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS  | 72,789      | 71,670        | 72,789           |                      | (12,034)                   | 60,755               | (16.53%)                     |                        |                      | 849                        | 61,604            | 1.40%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY      | 51,253      | 46,053        | 51,253           |                      | (7,937)                    | 43,316               | (15.49%)                     |                        |                      | 150                        | 43,466            | 0.35%                        |
| 5-02220 VEHICLE EXPENSE                        | 116,520     | 116,520       | 116,520          |                      | (116,520)                  |                      | (100.00%)                    |                        |                      |                            |                   |                              |
| 5-02388 OVERTIME MEALS                         |             | 1,050         |                  |                      | 2,000                      | 2,000                |                              |                        |                      | 40                         | 2,040             | 2.00%                        |
| 5-02466 CONTRACT EXPENSE                       | 23,640      | 23,474        | 23,640           |                      | 23,785                     | 47,425               | 100.61%                      |                        |                      | 2,371                      | 49,796            | 5.00%                        |
| 5-03005 MATERIALS                              | 30,000      | 33,988        | 30,000           |                      | 600                        | 30,600               | 2.00%                        |                        |                      | 600                        | 31,200            | 1.96%                        |
| 5-04910 OTHER PURCHASED SERVICES               | 28,966      | 36,010        | 28,966           |                      | 21,034                     | 50,000               | 72.62%                       |                        |                      | 1,000                      | 51,000            | 2.00%                        |
| 5-06100 CONTRIBUTION TO RESERVES               | 153,377     | 153,377       | 153,377          |                      | 16,852                     | 170,229              | 10.99%                       |                        |                      |                            | 170,229           |                              |
| Expense Total                                  | 885,606     | 865,591       | 885,606          |                      | (165,160)                  | 720,446              | (18.65%)                     |                        |                      | 9,274                      | 729,720           | 1.29%                        |
| Net Expense / (Net Revenue)                    |             | (1)           |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |

2020 Notes:

**3600 Storm Sewer Maintenance** is a net zero operating budget, funded in full from sewer surcharge revenue

**4-00580 Sewer Surcharge** - Increase required to fund Storm Sewer Maintenance

**5-02220 Vehicle Expense** - A full review of departmental contributions toward the fleet reserve was performed for the 2020 budget which resulted in various re-allocations, increases, and decreases in the vehicle expense budgets across the organization; this contribution funds the fleet reserve, which in turn funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), regular fleet maintenance, fuel, insurance, and operating costs of the garage

# City of Sarnia

## 2020 Approved Operating Budget

### 3600 STORM SEWER MAINTENANCE

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**5-02388 Overtime Meals** - Increase required to right size budget

**5-02466 Contract Expense** - Adjusted for CPI and Customer Growth as per Water Meter Reading & Billing Agreement (Bylaw 146 of 2016), as well as a portion re-allocated from **3510-02466 Contract Expense**

**5-03005 Materials** - Increase of 2% for inflation

**5-04910 Other Purchased Services** - Increase to right size budget based on historical actuals

**5-06100 Contribution to Reserves** - An increase of 2% of 2019 storm sewer revenue

2021 Notes:

**5-02466 Contract Expense** - An estimated increase of 5% for Water Meter Reading & Billing Agreement (Bylaw 146 of 2016)

**5-03005 Materials** - Increase of 2% for inflation

**5-04910 Other Purchased Services** - Increase of 2% for inflation

# City of Sarnia

## 2020 Approved Operating Budget

### 3700 WATER - ADMINISTRATION

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| Revenue Total                                 |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01000 SALARIES                              | 42,392      | 42,366        | 42,392           |                      | 681                        | 43,073               | 1.61%                        |                        |                      | 648                        | 43,721            | 1.50%                        |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 8,741       | 8,734         | 8,741            |                      | 371                        | 9,112                | 4.24%                        |                        |                      | 128                        | 9,240             | 1.40%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 5,486       | 5,480         | 5,486            |                      | (504)                      | 4,982                | (9.19%)                      |                        |                      | 23                         | 5,005             | 0.46%                        |
| 5-02500 LAWSS ADMINISTRATION                  | 357,164     | 357,162       | 357,164          |                      | (8,291)                    | 348,873              | (2.32%)                      |                        |                      | 6,977                      | 355,850           | 2.00%                        |
| 5-04005 INSURANCE                             | 83,705      | 86,127        | 83,705           |                      | 19,740                     | 103,445              | 23.58%                       |                        |                      | 4,526                      | 107,971           | 4.38%                        |
| 5-05114 LAWSS OPERATING COSTS                 | 284,588     | 284,588       | 284,588          |                      | 2,478,534                  | 2,763,122            | 870.92%                      |                        |                      | 55,262                     | 2,818,384         | 2.00%                        |
| 5-05650 ALLOCATED ADMINISTRATION              | 362,550     | 362,550       | 362,550          |                      | 11,950                     | 374,500              | 3.30%                        |                        |                      | 14,000                     | 388,500           | 3.74%                        |
| 5-05710 CITY'S SHARE LAWSS CAPITAL            | 5,265,090   | 5,257,733     | 5,265,090        |                      | (2,704,223)                | 2,560,867            | (51.36%)                     |                        |                      | 51,217                     | 2,612,084         | 2.00%                        |
| 5-06100 CONTRIBUTION TO RESERVES              | 1,180,134   | 1,180,134     | 1,180,134        |                      | 4,708                      | 1,184,842            | 0.40%                        |                        |                      |                            | 1,184,842         |                              |
| Expense Total                                 | 7,589,850   | 7,584,874     | 7,589,850        |                      | (197,034)                  | 7,392,816            | (2.60%)                      |                        |                      | 132,781                    | 7,525,597         | 1.80%                        |
| Net Expense / (Net Revenue)                   | 7,589,850   | 7,584,874     | 7,589,850        |                      | (197,034)                  | 7,392,816            | (2.60%)                      |                        |                      | 132,781                    | 7,525,597         | 1.80%                        |

2020 Notes:

**5-02500 LAWSS Administration** - Adjusted for 1.5% increase in LAWSS Draft Budget and a 3.84% decrease in City's portion (based on 2018 flow data)

**5-04005 Insurance** - Increase in premiums

**5 - 05114 LAWSS Operating Costs** - Adjusted for 1.5% increase in LAWSS Draft Budget and a 3.84% decrease in City's portion (based on 2018 flow data), and an internal re-allocation from **5-05710 City's Share LAWSS Capital**

**5-05650 Allocated Administration** - Increase in costs to perform services for General Operating department

**5 - 05710 City's Share LAWSS Capital** - Adjusted for 1.5% increase in LAWSS Draft Budget and a 3.84% decrease in City's portion (based on 2018 flow data), and an internal re-allocation to **5-05114 LAWSS Operating Costs**

**5-06100 Contribution to Reserves** - an increase in contributions to the Self Insurance Reserve

2021 Notes:

**5-02500 LAWSS Administration** - An estimated increase of 2%

**5-04005 Insurance** - Increase based on 5% estimated increase in premiums

**5 - 05114 LAWSS Operating Costs** - An estimated increase of 2%

**5-05650 Allocated Administration** - Increase in costs to perform services for General Operating department

**5 - 05710 City's Share LAWSS Capital** - An estimated increase of 2%

## City of Sarnia

### 2020 Approved Operating Budget

#### 3700 WATER - ADMINISTRATION

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| 2019                         | LAWSS Draft Budget |                    |                  | City of Sarnia Portion (Flows = 61.58%) |                    |                  |
|------------------------------|--------------------|--------------------|------------------|---|--------------------|------------------|
| Account                      | Expenses           | Revenue            | Total            | Expenses                                | Revenue            | Total            |
| 5-02500 LAWSS Administration | 580,000            |                    | 580,000          | 357,164                                 |                    | 357,164          |
| 5-05114 LAWSS Operating      | 5,009,143          | (4,547,000)        | 462,143          | 3,084,630                               | (2,800,043)        | 284,588          |
| 5-05710 LAWSS Capital        | 8,550,000          |                    | 8,550,000        | 5,265,090                               |                    | 5,265,090        |
| <b>Total</b>                 | <b>14,139,143</b>  | <b>(4,547,000)</b> | <b>9,592,143</b> | <b>8,706,884</b>                        | <b>(2,800,043)</b> | <b>5,906,842</b> |

| 2020                         | LAWSS Draft Budget |                    |                  | City of Sarnia Portion (Flows = 58.34%) |                    |                  |
|------------------------------|--------------------|--------------------|------------------|---|--------------------|------------------|
| Account                      | Expenses           | Revenue            | Total            | Expenses                                | Revenue            | Total            |
| 5-02500 LAWSS Administration | 598,000            |                    | 598,000          | 348,873                                 |                    | 348,873          |
| 5-05114 LAWSS Operating      | 4,908,239          | (172,000)          | 4,736,239        | 2,863,467                               | (100,345)          | 2,763,122        |
| 5-05710 LAWSS Capital        | 10,887,556         | (6,498,000)        | 4,389,556        | 6,351,800                               | (3,790,933)        | 2,560,867        |
| <b>Total</b>                 | <b>16,393,795</b>  | <b>(6,670,000)</b> | <b>9,723,795</b> | <b>9,564,140</b>                        | <b>(3,891,933)</b> | <b>5,672,862</b> |

## City of Sarnia 2020 Approved Operating Budget

### 3705 WATER - DISTRIBUTION

| Account                                       | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|---|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00930 COSTS RECOVERED                       | (120,640)      | (128,664)        | (120,640)              |                            | 120,640                          |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| Revenue Total                                 | (120,640)      | (128,664)        | (120,640)              |                            | 120,640                          |                            | (100.00%)                          |                              |                            |                                  |                         |                                    |
| EXPENSES                                      |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 5-01000 SALARIES                              | 273,846        | 226,331          | 273,846                |                            | (45,388)                         | 228,458                    | (16.57%)                           |                              |                            | 6,061                            | 234,519                 | 2.65%                              |
| 5-01050 WAGES                                 | 1,013,153      | 1,031,680        | 1,013,153              |                            | 28,263                           | 1,041,416                  | 2.79%                              |                              |                            | 13,239                           | 1,054,655               | 1.27%                              |
| 5-01055 WAGES - OVERTIME                      | 330,226        | 346,278          | 330,226                |                            |                                  | 330,226                    |                                    |                              |                            |                                  | 330,226                 |                                    |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS | 260,488        | 271,447          | 260,488                |                            | 3,171                            | 263,659                    | 1.22%                              |                              |                            | 3,613                            | 267,272                 | 1.37%                              |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     | 161,632        | 162,972          | 161,632                |                            | 2,808                            | 164,440                    | 1.74%                              |                              |                            | 678                              | 165,118                 | 0.41%                              |
| 5-01254 CLOTHING/BOOT ALLOWANCE               |                | 7,322            |                        |                            | 7,322                            | 7,322                      |                                    |                              |                            |                                  | 7,322                   |                                    |
| 5-02102 ELECTRICITY                           | 3,000          | 5,324            | 3,000                  |                            |                                  | 3,000                      |                                    |                              |                            |                                  | 3,000                   |                                    |
| 5-02104 PHONE                                 | 5,700          | 7,621            | 5,700                  |                            |                                  | 5,700                      |                                    |                              |                            |                                  | 5,700                   |                                    |
| 5-02220 VEHICLE EXPENSE                       | 436,308        | 436,308          | 436,308                |                            | (111,908)                        | 324,400                    | (25.65%)                           |                              |                            |                                  | 324,400                 |                                    |
| 5-02300 OFFICE EXPENSES                       | 2,000          | 600              | 2,000                  |                            |                                  | 2,000                      |                                    |                              |                            |                                  | 2,000                   |                                    |
| 5-02311 TRAINING & EDUCATION                  | 37,280         | 35,533           | 37,280                 |                            | 5,000                            | 42,280                     | 13.41%                             |                              |                            | 845                              | 43,125                  | 2.00%                              |
| 5-02388 OVERTIME MEALS                        | 12,280         | 12,164           | 12,280                 |                            | 2,720                            | 15,000                     | 22.15%                             |                              |                            | 300                              | 15,300                  | 2.00%                              |
| 5-02466 CONTRACT EXPENSE                      | 751,832        | 823,968          | 751,832                |                            | 303,461                          | 1,055,293                  | 40.36%                             |                              |                            | 52,765                           | 1,108,058               | 5.00%                              |
| 5-02490 WORKS CENTRE OPERATION                | 744,589        | 744,589          | 744,589                |                            |                                  | 744,589                    |                                    |                              |                            |                                  | 744,589                 |                                    |
| 5-03005 MATERIALS                             | 350,000        | 333,325          | 350,000                |                            |                                  | 350,000                    |                                    |                              |                            | 7,000                            | 357,000                 | 2.00%                              |
| 5-04910 OTHER PURCHASED SERVICES              | 483,710        | 413,609          | 483,710                |                            |                                  | 483,710                    |                                    |                              |                            |                                  | 483,710                 |                                    |
| 5-05500 REPLACEMENT EQUIPMENT                 |                | 383              |                        |                            | 1,000                            | 1,000                      |                                    |                              |                            |                                  | 1,000                   |                                    |
| 5-05650 ALLOCATED ADMINISTRATION              | 682,856        | 682,856          | 682,856                |                            | (10,612)                         | 672,244                    | (1.55%)                            |                              |                            | 30,623                           | 702,867                 | 4.56%                              |
| 5-06100 CONTRIBUTION TO RESERVES              | 3,543,378      | 3,543,378        | 3,543,378              |                            | 329,520                          | 3,872,898                  | 9.30%                              |                              |                            |                                  | 3,872,898               |                                    |
| Expense Total                                 | 9,092,278      | 9,085,688        | 9,092,278              |                            | 515,357                          | 9,607,635                  | 5.67%                              |                              |                            | 115,124                          | 9,722,759               | 1.20%                              |
| Net Expense / (Net Revenue)                   | 8,971,638      | 8,957,024        | 8,971,638              |                            | 635,997                          | 9,607,635                  | 7.09%                              |                              |                            | 115,124                          | 9,722,759               | 1.20%                              |

2020 Notes:

**4-00930 Costs Recovered** - Removal of the cost recovery for contract employee/students for the Lead Reduction (Corrosion Protection) Capital work; a new **3706 - Water - Lead Reduction** department has been created in the 2020 Budget

# City of Sarnia

## 2020 Approved Operating Budget

### 3705 WATER - DISTRIBUTION

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**5-01254 Clothing/Boot Allowance** - Increase required to right size budget

**5-02220 Vehicle Expense**- A full review of departmental contributions toward the fleet reserve was performed for the 2020 budget which resulted in various re-allocations, increases, and decreases in the vehicle expense budgets across the organization; this contribution funds the fleet reserve, which in turn funds the purchase of all fleet and major equipment replacements (excluding transit, fire and police), regular fleet maintenance, fuel, insurance, and operating costs of the garage

**5-02311 Training and Education** - Budget transferred from **3500-02311 Training & Education**; no budget impact

**5-02388 Overtime Meals** - Increase required to right size budget

**5-02466 Contract Expense** - Adjusted for CPI and Customer Growth as per Water Meter Reading & Billing Agreement (Bylaw 146 of 2016), as well as a portion re-allocated from **3510-02466 Contract Expense**

**5-05500 Replacement Equipment** - Increase required to right sized budget

**5-05650 Allocated Administration** - Increase in costs to perform services for General Operating department

**5-06100 Contribution to Reserves** - An increase of 2% of 2019 water revenue

2021 Notes:

**5-02466 Contract Expense** - An estimated increase of 5% for Water Meter Reading & Billing Agreement (Bylaw 146 of 2016)

**5-03005 Materials** - Increase of 2% for inflation

**5-05650 Allocated Administration** - Increase in costs to perform services for General Operating department



## City of Sarnia

### 2020 Approved Operating Budget

#### 3706 WATER - LEAD REDUCTION

| Account                                       | 2019 Budget | 2019 Forecast | 2020 Base Budget | 2020 One Time Budget | 2020 Adjustments to Budget | 2020 Approved Budget | Variance 2020 to 2019 Budget | 2021 One Time Reversal | 2021 One Time Budget | 2021 Adjustments to Budget | 2021 Draft Budget | Variance 2021 to 2020 Budget |
|---|-------------|---------------|------------------|----------------------|----------------------------|----------------------|------------------------------|------------------------|----------------------|----------------------------|-------------------|------------------------------|
| REVENUE                                       |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 4-00930 COSTS RECOVERED                       |             |               |                  |                      | (486,075)                  | (486,075)            |                              |                        |                      | (2,281)                    | (488,356)         | 0.47%                        |
| Revenue Total                                 |             |               |                  |                      | (486,075)                  | (486,075)            |                              |                        |                      | (2,281)                    | (488,356)         | 0.47%                        |
| EXPENSES                                      |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |
| 5-01050 WAGES                                 |             |               |                  |                      | 203,814                    | 203,814              |                              |                        |                      | 1,900                      | 205,714           | 0.93%                        |
| 5-01200 EMPLOYEE BENEFITS - STATUTORY & OMERS |             |               |                  |                      | 33,517                     | 33,517               |                              |                        |                      | 314                        | 33,831            | 0.94%                        |
| 5-01205 EMPLOYEE BENEFITS - NON-STATUTORY     |             |               |                  |                      | 12,244                     | 12,244               |                              |                        |                      | 67                         | 12,311            | 0.55%                        |
| 5-02104 PHONE                                 |             |               |                  |                      | 2,500                      | 2,500                |                              |                        |                      |                            | 2,500             |                              |
| 5-02220 VEHICLE EXPENSE                       |             |               |                  |                      | 9,000                      | 9,000                |                              |                        |                      |                            | 9,000             |                              |
| 5-02300 OFFICE EXPENSES                       |             |               |                  |                      | 20,000                     | 20,000               |                              |                        |                      |                            | 20,000            |                              |
| 5-02302 ADVERTISING                           |             |               |                  |                      | 35,000                     | 35,000               |                              |                        |                      |                            | 35,000            |                              |
| 5-02303 POSTAGE                               |             |               |                  |                      | 3,000                      | 3,000                |                              |                        |                      |                            | 3,000             |                              |
| 5-03005 MATERIALS                             |             |               |                  |                      | 10,000                     | 10,000               |                              |                        |                      |                            | 10,000            |                              |
| 5-04910 OTHER PURCHASED SERVICES              |             |               |                  |                      | 75,000                     | 75,000               |                              |                        |                      |                            | 75,000            |                              |
| 5-05100 FACILITY RENT                         |             |               |                  |                      | 12,000                     | 12,000               |                              |                        |                      |                            | 12,000            |                              |
| 5-05124 TESTING                               |             |               |                  |                      | 70,000                     | 70,000               |                              |                        |                      |                            | 70,000            |                              |
| Expense Total                                 |             |               |                  |                      | 486,075                    | 486,075              |                              |                        |                      | 2,281                      | 488,356           | 0.47%                        |
| Net Expense / (Net Revenue)                   |             |               |                  |                      |                            |                      |                              |                        |                      |                            |                   |                              |

2020 Notes:

**3706 Water - Lead Reduction** will be a net zero operating budget until such time that \$1.2 million in previously approved Capital funding is fully utilized

2021 Notes:

**3706 Water - Lead Reduction** will be a net zero operating budget until such time that \$1.2 million in previously approved Capital funding is fully utilized

## City of Sarnia

### 2020 Approved Operating Budget

#### 3790 WATER - REVENUE

| Account  | 2019<br>Budget | 2019<br>Forecast | 2020<br>Base<br>Budget | 2020<br>One Time<br>Budget | 2020<br>Adjustments<br>to Budget | 2020<br>Approved<br>Budget | Variance<br>2020 to 2019<br>Budget | 2021<br>One Time<br>Reversal | 2021<br>One Time<br>Budget | 2021<br>Adjustments<br>to Budget | 2021<br>Draft<br>Budget | Variance<br>2021 to 2020<br>Budget |
|--|----------------|------------------|------------------------|----------------------------|----------------------------------|----------------------------|------------------------------------|------------------------------|----------------------------|----------------------------------|-------------------------|------------------------------------|
| REVENUE  |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| 4-00570 WATER BILLINGS                         | (16,476,009)   | (16,489,027)     | (16,476,009)           |                            | (438,963)                        | (16,914,972)               | 2.66%                              |                              |                            | (247,905)                        | (17,162,877)            | 1.47%                              |
| 4-00571 HYDRANT USAGE CHARGE                   | (7,500)        | (9,535)          | (7,500)                |                            |                                  | (7,500)                    |                                    |                              |                            |                                  | (7,500)                 |                                    |
| 4-00572 WATER SHUT-OFF FEE                     | (153)          | (102)            | (153)                  |                            |                                  | (153)                      |                                    |                              |                            |                                  | (153)                   |                                    |
| 4-00900 SUNDRY REVENUE                         | (35,000)       | (34,062)         | (35,000)               |                            |                                  | (35,000)                   |                                    |                              |                            |                                  | (35,000)                |                                    |
| 4-00931 COSTS RECOVERED - OTHER MUNICIPALITIES | (2,826)        | (2,826)          | (2,826)                |                            |                                  | (2,826)                    |                                    |                              |                            |                                  | (2,826)                 |                                    |
| 4-00940 SALE OF MATERIALS                      | (40,000)       | (43,962)         | (40,000)               |                            |                                  | (40,000)                   |                                    |                              |                            |                                  | (40,000)                |                                    |
| Revenue Total                                  | (16,561,488)   | (16,579,514)     | (16,561,488)           |                            | (438,963)                        | (17,000,451)               | 2.65%                              |                              |                            | (247,905)                        | (17,248,356)            | 1.46%                              |
| EXPENSES                                       |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Expense Total                                  |                |                  |                        |                            |                                  |                            |                                    |                              |                            |                                  |                         |                                    |
| Net Expense / (Net Revenue)                    | (16,561,488)   | (16,579,514)     | (16,561,488)           |                            | (438,963)                        | (17,000,451)               | 2.65%                              |                              |                            | (247,905)                        | (17,248,356)            | 1.46%                              |

2020 Notes:

**4-00570 Water Billings**- Increase in revenue collected through water rates required to fund the water budget

2021 Notes:

**4-00570 Water Billings**- Increase in revenue collected through water rates required to fund the water budget

**CITY OF SARNIA - 2020 APPROVED 10-YEAR CAPITAL PLAN**

| Category  | Department   | Project Name   | 2020             | 2021              | 2022             | 2023             | 2024             | 2025             | 2026             | 2027             | 2028             | 2029             | Grand Total       |                   |
|---|--|--|------------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|
| General Government                                    | Finance  | Capital Project Management and Tangible Capital Asset Software | 120,000          |                   |                  |                  |                  |                  |                  |                  |                  |                  | 120,000           |                   |
|   |  | Energy Efficiency  | 325,000          | 320,000           | 325,000          | 325,000          | 315,000          | 315,000          | 330,000          | 315,000          | 325,000          | 370,000          | 3,265,000         |                   |
|   | <b>Finance Total</b>                                       | <b>445,000</b>   | <b>320,000</b>   | <b>325,000</b>    | <b>325,000</b>   | <b>315,000</b>   | <b>315,000</b>   | <b>330,000</b>   | <b>315,000</b>   | <b>325,000</b>   | <b>370,000</b>   | <b>3,385,000</b> |                   |                   |
|   | Human Resources  | AODA and Intersection Improvements                             | 375,000          | 375,000           | 375,000          |                  |                  |                  |                  |                  |                  |                  |                   | 1,125,000         |
|   |  | City Hall AODA Improvements                                    |                  | 100,000           |                  |                  |                  |                  |                  |                  |                  |                  |                   | 100,000           |
|   |  | Fire Station 1 AODA Improvements                               | 130,000          |                   |                  |                  |                  |                  |                  |                  |                  |                  |                   | 130,000           |
|   |  | Lawrence House AODA Improvements                               | 240,000          |                   |                  |                  |                  |                  |                  |                  |                  |                  |                   | 240,000           |
|   | <b>Human Resources Total</b>                               | <b>745,000</b>   | <b>475,000</b>   | <b>375,000</b>    |                  |                  |                  |                  |                  |                  |                  |                  |                   | <b>1,595,000</b>  |
|   | Information Technology                                     | IT Hardware Asset Lifecycle                                    | 165,000          | 165,000           | 365,000          | 220,000          | 240,000          | 260,000          | 260,000          | 260,000          | 260,000          | 260,000          | 260,000           | 2,455,000         |
|   | <b>Information Technology Total</b>                        | <b>165,000</b>   | <b>165,000</b>   | <b>365,000</b>    | <b>220,000</b>   | <b>240,000</b>   | <b>260,000</b>   | <b>260,000</b>   | <b>260,000</b>   | <b>260,000</b>   | <b>260,000</b>   | <b>260,000</b>   | <b>260,000</b>    | <b>2,455,000</b>  |
|   | Parks and Recreation                                       | Arena Improvements   | 1,000,000        | 1,600,000         | 1,000,000        | 790,000          | 1,000,000        | 1,000,000        | 1,000,000        | 1,000,000        | 1,000,000        | 1,000,000        | 1,000,000         | 10,390,000        |
|   |  | Park Infrastructure  | 915,000          | 267,500           | 267,500          | 267,500          | 200,000          | 200,000          | 200,000          | 200,000          | 200,000          | 200,000          | 200,000           | 2,917,500         |
|   |  | Sport and Recreation   | 1,190,000        | 950,000           | 4,040,000        | 950,000          | 950,000          | 2,650,000        | 1,740,000        | 950,000          | 950,000          | 950,000          | 950,000           | 15,320,000        |
|   | <b>Parks and Recreation Total</b>                          | <b>3,105,000</b>   | <b>2,817,500</b> | <b>5,307,500</b>  | <b>2,007,500</b> | <b>2,150,000</b> | <b>3,850,000</b> | <b>2,940,000</b> | <b>2,150,000</b> | <b>2,150,000</b> | <b>2,150,000</b> | <b>2,150,000</b> | <b>2,150,000</b>  | <b>28,627,500</b> |
|   | Fire Services  | Bunker Gear Replacement  |                  |                   |                  |                  | 420,000          |                  |                  |                  |                  | 425,000          |                   | 845,000           |
|   |  | Command Vehicle Replacements                                   |                  |                   |                  |                  | 130,000          |                  |                  |                  |                  |                  |                   | 130,000           |
|   |  | Emergency Fire Apparatus                                       | 900,000          |                   |                  |                  |                  |                  |                  |                  |                  |                  |                   | 900,000           |
|   |  | Engine Replacements  |                  |                   |                  |                  |                  |                  | 900,000          | 925,000          |                  | 925,000          |                   | 2,750,000         |
|   |  | Fire Station 1 - Rehabilitation & Expansion                    |                  |                   |                  | 875,000          |                  |                  |                  |                  |                  |                  |                   | 875,000           |
|   |  | Fire Station 3 - Design, Demolition, Construction              | 100,000          | 1,090,000         | 2,160,000        |                  |                  |                  |                  |                  |                  |                  |                   | 3,350,000         |
|   |  | Fire Station 4 Rehabilitation                                  | 185,000          |                   |                  |                  |                  |                  |                  |                  |                  |                  |                   | 185,000           |
|   |  | Firefighter Personal Protective Equipment (PPE)                |                  | 710,000           |                  |                  |                  |                  |                  |                  |                  |                  |                   | 710,000           |
|   |  | Ladder Truck Replacements                                      |                  | 1,500,000         |                  |                  | 900,000          |                  |                  |                  |                  |                  |                   | 2,400,000         |
|   |  | Marine Vessel Replacements                                     |                  |                   |                  |                  |                  |                  | 160,000          |                  |                  |                  |                   | 160,000           |
|   |  | Pumper-Tanker Replacements                                     |                  |                   |                  | 800,000          |                  |                  |                  |                  |                  |                  |                   | 800,000           |
|   |  | Radio System & User Gear                                       | 100,000          | 650,000           |                  |                  |                  |                  |                  |                  |                  |                  |                   | 750,000           |
|   | Station Paving   |  |                  |                   |                  |                  |                  | 550,000          |                  |                  |                  |                  | 550,000           |                   |
|   | <b>Fire Services Total</b>                                 | <b>1,285,000</b>   | <b>3,950,000</b> | <b>3,035,000</b>  | <b>1,350,000</b> | <b>900,000</b>   | <b>710,000</b>   | <b>900,000</b>   | <b>925,000</b>   | <b>425,000</b>   | <b>925,000</b>   | <b>925,000</b>   | <b>925,000</b>    | <b>14,405,000</b> |
|   | Customer Service   | Corporate Customer Relationship Management System              | 50,000           | 250,000           |                  |                  |                  |                  |                  |                  |                  |                  |                   | 300,000           |
|   | <b>Customer Service Total</b>                              | <b>50,000</b>  | <b>250,000</b>   |                   |                  |                  |                  |                  |                  |                  |                  |                  |                   | <b>300,000</b>    |
|   | Property   | 120 Seaway Road Building Improvements                          | 84,000           | 80,000            | 86,000           | 78,000           |                  |                  |                  |                  |                  |                  |                   | 328,000           |
|   |  | City Hall Improvements   | 395,000          | 250,000           | 270,000          | 275,000          | 100,000          | 100,000          | 100,000          | 100,000          | 100,000          | 100,000          | 100,000           | 1,790,000         |
|   |  | Ferry Dock Hill Demolition                                     | 300,000          |                   |                  |                  |                  |                  |                  |                  |                  |                  |                   | 300,000           |
| Library Improvements                                  |  | 230,000  | 250,000          | 250,000           | 250,000          |                  |                  |                  |                  |                  |                  |                  | 980,000           |                   |
| Lochiel Kiwanis Centre Improvements                   |  | 81,000   | 120,000          | 120,000           | 120,000          | 120,000          | 120,000          |                  |                  |                  |                  |                  | 561,000           |                   |
| <b>Property Total</b>                                 | <b>1,090,000</b>   | <b>700,000</b>   | <b>726,000</b>   | <b>723,000</b>    | <b>220,000</b>   | <b>100,000</b>   | <b>100,000</b>   | <b>100,000</b>   | <b>100,000</b>   | <b>100,000</b>   | <b>100,000</b>   | <b>100,000</b>   | <b>3,959,000</b>  |                   |
| Engineering   | Active Transportation Infrastructure - Confederation Trail | 1,170,000  |                  |                   |                  |                  |                  |                  |                  |                  |                  |                  | 1,170,000         |                   |
|   | Bridges & Culverts   | 1,900,000  | 1,500,000        | 1,500,000         | 1,000,000        | 1,000,000        | 1,100,000        | 1,100,000        | 1,100,000        | 1,100,000        | 1,100,000        | 1,100,000        | 12,400,000        |                   |
|   | Oversized Load Corridor                                    | 900,000  | 2,915,000        | 2,300,000         | 2,600,000        |                  |                  |                  |                  |                  |                  |                  | 8,715,000         |                   |
|   | Parking Lot Reconstruction - Vendome                       | 325,000  |                  |                   |                  |                  |                  |                  |                  |                  |                  |                  | 325,000           |                   |
|   | Public Works Facilities Improvements                       | 550,000  | 500,000          | 300,000           | 200,000          | 200,000          | 200,000          | 200,000          | 200,000          | 200,000          | 200,000          | 200,000          | 2,750,000         |                   |
|   | Rapids Parkway Road Extension                              | 300,000  | 5,500,000        |                   |                  |                  |                  |                  |                  |                  |                  |                  | 5,800,000         |                   |
|   | Road Rehabilitation  | 3,000,000  | 3,100,000        | 3,200,000         | 3,700,000        | 4,000,000        | 4,100,000        | 4,200,000        | 4,300,000        | 4,400,000        | 4,500,000        | 4,500,000        | 38,500,000        |                   |
|   | Shoreline Protection                                       | 2,250,000  | 2,000,000        | 2,000,000         | 2,000,000        | 2,000,000        | 2,000,000        | 2,000,000        | 2,000,000        | 2,000,000        | 2,000,000        | 2,000,000        | 20,250,000        |                   |
|   | Software - Computerized Maintenance Management System      | 900,000  |                  |                   |                  |                  |                  |                  |                  |                  |                  |                  | 900,000           |                   |
|   | Soil Management Site                                       | 100,000  |                  |                   |                  |                  |                  |                  |                  |                  |                  |                  | 100,000           |                   |
|   | Streetlights   | 100,000  | 100,000          | 200,000           | 200,000          | 200,000          | 200,000          | 200,000          | 200,000          | 200,000          | 200,000          | 200,000          | 1,800,000         |                   |
|   | Traffic Signals  | 100,000  | 100,000          | 100,000           | 150,000          | 150,000          | 150,000          | 200,000          | 200,000          | 200,000          | 200,000          | 200,000          | 1,550,000         |                   |
| Transportation Master Plan & Streetscape Improvements | 300,000  | 300,000  | 300,000          | 300,000           | 300,000          | 300,000          | 300,000          | 300,000          | 300,000          | 300,000          | 300,000          | 3,000,000        |                   |                   |
| <b>Engineering Total</b>                              | <b>11,895,000</b>  | <b>16,015,000</b>  | <b>9,900,000</b> | <b>10,150,000</b> | <b>7,850,000</b> | <b>8,050,000</b> | <b>8,200,000</b> | <b>8,300,000</b> | <b>8,400,000</b> | <b>8,400,000</b> | <b>8,500,000</b> | <b>8,500,000</b> | <b>97,260,000</b> |                   |

**CITY OF SARNIA - 2020 APPROVED 10-YEAR CAPITAL PLAN**

| Category  | Department                                  | Project Name                                       | 2020              | 2021              | 2022              | 2023              | 2024              | 2025              | 2026              | 2027              | 2028              | 2029              | Grand Total        |            |            |
|---|---|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|------------|------------|
| <b>General Government</b>                         | Fleet                                       | Showmobile   | 200,000           |                   |                   |                   |                   |                   |                   |                   |                   |                   | 200,000            |            |            |
|   | <b>Fleet Total</b>                          |  | <b>200,000</b>    |                   |                   |                   |                   |                   |                   |                   |                   |                   | <b>200,000</b>     |            |            |
|   | Clerks                                      | Electronic Documents and Records Management System | 130,000           | 100,000           | 100,000           | 100,000           |                   |                   |                   |                   |                   |                   | 430,000            |            |            |
|   | <b>Clerks Total</b>                         |  | <b>130,000</b>    | <b>100,000</b>    | <b>100,000</b>    | <b>100,000</b>    |                   |                   |                   |                   |                   |                   | <b>430,000</b>     |            |            |
|   | Emergency Management                        | Petro-Chemical Area Projects                       | 150,000           | 1,000,000         | 150,000           | 150,000           | 1,150,000         | 150,000           | 150,000           | 150,000           | 150,000           | 150,000           | 150,000            | 3,350,000  |            |
| <b>Emergency Management Total</b>                 |   | <b>150,000</b>                                     | <b>1,000,000</b>  | <b>150,000</b>    | <b>150,000</b>    | <b>1,150,000</b>  | <b>150,000</b>    | <b>150,000</b>    | <b>150,000</b>    | <b>150,000</b>    | <b>150,000</b>    | <b>150,000</b>    | <b>3,350,000</b>   |            |            |
| <b>General Government Total</b>                   |   |  | <b>19,260,000</b> | <b>25,792,500</b> | <b>20,283,500</b> | <b>15,025,500</b> | <b>12,825,000</b> | <b>13,435,000</b> | <b>12,880,000</b> | <b>12,200,000</b> | <b>11,810,000</b> | <b>12,455,000</b> | <b>155,966,500</b> |            |            |
| <b>Transit</b>                                    | Engineering                                 | Bus Fleet Upgrades                                 |                   | 350,000           |                   |                   |                   |                   |                   |                   |                   |                   | 350,000            |            |            |
|   |   | Facility Renovations                               | 400,000           |                   | 1,050,000         |                   |                   | 350,000           | 500,000           |                   |                   |                   |                    | 2,300,000  |            |
|   |   | Maintenance Equipment Upgrades/Replacements        | 15,000            | 300,000           | 350,000           | 300,000           |                   |                   |                   |                   |                   |                   |                    | 965,000    |            |
|   |   | Transit Bus Stop Improvements                      | 150,000           | 150,000           | 150,000           | 150,000           | 150,000           | 150,000           | 150,000           | 95,000            | 95,000            | 100,000           |                    | 1,340,000  |            |
|   |   | Vehicle Replacements - Care-A-Van                  | 160,000           |                   |                   |                   |                   |                   | 160,000           |                   |                   |                   |                    | 160,000    |            |
|   | Vehicle Replacements - Conventional Transit | 1,300,000  | 1,300,000         | 1,300,000         | 1,950,000         | 1,300,000         | 1,180,000         | 1,340,000         | 1,300,000         | 1,300,000         | 1,300,000         | 760,000           | 13,030,000         |            |            |
| <b>Engineering Total</b>                          |   | <b>2,025,000</b>                                   | <b>2,100,000</b>  | <b>2,850,000</b>  | <b>2,400,000</b>  | <b>1,450,000</b>  | <b>1,840,000</b>  | <b>1,990,000</b>  | <b>1,395,000</b>  | <b>1,395,000</b>  | <b>1,020,000</b>  | <b>1,020,000</b>  | <b>18,465,000</b>  |            |            |
| <b>Transit Total</b>                              |   | <b>2,025,000</b>                                   | <b>2,100,000</b>  | <b>2,850,000</b>  | <b>2,400,000</b>  | <b>1,450,000</b>  | <b>1,840,000</b>  | <b>1,990,000</b>  | <b>1,395,000</b>  | <b>1,395,000</b>  | <b>1,020,000</b>  | <b>1,020,000</b>  | <b>18,465,000</b>  |            |            |
| <b>Water &amp; Sewer</b>                          | Engineering                                 | Biosolids Processing Upgrades                      | 1,600,000         | 2,300,000         |                   |                   |                   |                   |                   |                   |                   |                   |                    | 3,900,000  |            |
|   |   | Combined Sewer Separation                          | 2,200,000         | 1,600,000         | 4,150,000         | 4,850,000         | 5,150,000         | 5,250,000         | 5,150,000         | 5,150,000         | 5,150,000         | 5,150,000         | 5,150,000          | 43,800,000 |            |
|   |   | Corrosion Protection Plan                          |                   | 600,000           | 1,200,000         | 1,200,000         |                   |                   |                   |                   |                   |                   |                    |            | 3,000,000  |
|   |   | Plank Road Reconstruction                          | 400,000           | 3,465,000         | 3,735,000         |                   |                   |                   |                   |                   |                   |                   |                    |            | 7,600,000  |
|   |   | Pumping Station Improvements                       | 1,200,000         | 500,000           | 750,000           | 1,000,000         | 1,000,000         | 1,000,000         | 1,000,000         | 1,000,000         | 1,000,000         | 1,000,000         | 1,000,000          | 9,450,000  |            |
|   |   | Sarnia Sewer Upgrade Project                       | 10,500,000        | 6,000,000         |                   |                   |                   |                   |                   |                   |                   |                   |                    |            | 16,500,000 |
|   |   | Stormwater Management Facilities Rehabilitation    | 200,000           | 100,000           | 750,000           | 500,000           | 200,000           | 200,000           | 200,000           | 200,000           | 200,000           | 200,000           | 200,000            | 200,000    | 2,750,000  |
|   |   | Water Meters                                       |                   |                   | 150,000           | 150,000           | 150,000           | 150,000           | 150,000           | 150,000           | 150,000           | 150,000           | 150,000            | 150,000    | 1,200,000  |
|   |   | Water Pollution Control Centre Improvements        | 500,000           | 500,000           | 750,000           | 1,000,000         | 1,000,000         | 1,000,000         | 1,000,000         | 1,000,000         | 1,000,000         | 1,000,000         | 1,000,000          | 1,000,000  | 8,750,000  |
| Watermain, Sanitary, and Storm Sewer Replacements | 7,640,000                                   | 5,800,000  | 4,050,000         | 4,350,000         | 5,550,000         | 5,750,000         | 6,150,000         | 6,150,000         | 6,150,000         | 6,150,000         | 5,150,000         | 5,150,000         | 56,740,000         |            |            |
| <b>Engineering Total</b>                          |   | <b>24,240,000</b>                                  | <b>20,865,000</b> | <b>15,535,000</b> | <b>13,050,000</b> | <b>13,050,000</b> | <b>13,350,000</b> | <b>13,650,000</b> | <b>13,650,000</b> | <b>13,650,000</b> | <b>13,650,000</b> | <b>12,650,000</b> | <b>153,690,000</b> |            |            |
| <b>Water &amp; Sewer Total</b>                    |   | <b>24,240,000</b>                                  | <b>20,865,000</b> | <b>15,535,000</b> | <b>13,050,000</b> | <b>13,050,000</b> | <b>13,350,000</b> | <b>13,650,000</b> | <b>13,650,000</b> | <b>13,650,000</b> | <b>13,650,000</b> | <b>12,650,000</b> | <b>153,690,000</b> |            |            |
| <b>Police</b>                                     | Police Services                             | 911 Communication                                  | 405,000           | 150,000           |                   |                   |                   |                   |                   |                   |                   | 2,240,000         | 2,795,000          |            |            |
|   |   | Building Improvements                              |                   | 100,000           |                   | 500,000           |                   |                   |                   |                   |                   |                   |                    | 600,000    |            |
|   | <b>Police Services Total</b>                |  | <b>405,000</b>    | <b>250,000</b>    |                   | <b>500,000</b>    |                   |                   |                   |                   |                   | <b>2,240,000</b>  | <b>3,395,000</b>   |            |            |
| <b>Police Total</b>                               |   | <b>405,000</b>                                     | <b>250,000</b>    |                   | <b>500,000</b>    |                   |                   |                   |                   |                   |                   | <b>2,240,000</b>  | <b>3,395,000</b>   |            |            |
| <b>Grand Total</b>                                |   |  | <b>45,930,000</b> | <b>49,007,500</b> | <b>38,668,500</b> | <b>30,975,500</b> | <b>27,325,000</b> | <b>28,625,000</b> | <b>28,520,000</b> | <b>27,245,000</b> | <b>26,855,000</b> | <b>28,365,000</b> | <b>331,516,500</b> |            |            |

2020 APPROVED CAPITAL BUDGET - FUNDING SOURCES

|  | 6005                | 6015              | 6020               | 6025             | 6045             | 6060                     | 6200             | 6365           | 6470                 | 6480           |
|--|---------------------|-------------------|--------------------|------------------|------------------|--------------------------|------------------|----------------|----------------------|----------------|
|  | Parkland Dedication | Dvlpmt. Charges   | Provincial Gas Tax | Federal Gas Tax  | OCIF             | Disaster Mitigation Fund | Capital Reserve  | Sarnia Harbour | Care-A-Van - Vehicle | Transit Bldg.  |
| <b>General Government</b>                                      |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Capital Project Management and Tangible Capital Asset Software |                     |                   |                    |                  |                  |                          | 120,000          |                |                      |                |
| Energy Efficiency  |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| AODA and Intersection Improvements                             |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| City Hall Improvements   |                     |                   |                    |                  |                  |                          | 395,000          |                |                      |                |
| Fire Station 1 AODA Improvements                               |                     |                   |                    |                  |                  |                          | 130,000          |                |                      |                |
| Lawrence House AODA Improvements                               |                     |                   |                    | 240,000          |                  |                          |                  |                |                      |                |
| IT Hardware Asset Lifecycle                                    |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Arena Improvements   |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Park Infrastructure  | 25,000              | 60,000            |                    |                  |                  |                          | 265,000          |                |                      |                |
| Sport and Recreation   |                     | 62,500            |                    |                  |                  |                          | 1,077,500        |                |                      |                |
| 120 Seaway Road Building Improvements                          |                     |                   |                    |                  |                  |                          |                  | 84,000         |                      |                |
| Active Transportation Infrastructure - Confederation Trail     |                     | 312,039           |                    |                  |                  |                          |                  |                |                      |                |
| Bridges & Culverts   |                     |                   |                    | 1,900,000        |                  |                          |                  |                |                      |                |
| Corporate Customer Relationship Management System              |                     |                   |                    |                  |                  |                          | 50,000           |                |                      |                |
| Electronic Documents and Records Management System             |                     |                   |                    |                  |                  |                          | 130,000          |                |                      |                |
| Emergency Fire Apparatus                                       |                     |                   |                    |                  |                  |                          | 900,000          |                |                      |                |
| Ferry Dock Hill Demolition                                     |                     |                   |                    |                  |                  |                          | 300,000          |                |                      |                |
| Fire Station 3 - Design, Demolition, Construction              |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Fire Station 4 Rehabilitation                                  |                     |                   |                    |                  |                  |                          | 185,000          |                |                      |                |
| Library Improvements   |                     |                   |                    | 230,000          |                  |                          |                  |                |                      |                |
| Lochiel Kiwanis Centre Improvements                            |                     |                   |                    |                  |                  |                          | 81,000           |                |                      |                |
| Oversized Load Corridor  |                     |                   |                    |                  |                  |                          | 900,000          |                |                      |                |
| Parking Lot Reconstruction - Vendome                           |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Public Works Facilities Improvements                           |                     |                   |                    |                  |                  |                          | 200,000          |                |                      |                |
| Radio System & User Gear                                       |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Rapids Parkway Road Extension                                  |                     | 265,000           |                    |                  |                  |                          |                  |                |                      |                |
| Road Rehabilitation  |                     |                   |                    |                  | 2,949,359        |                          |                  |                |                      |                |
| Shoreline Protection   |                     |                   |                    | 1,250,000        |                  |                          |                  |                |                      |                |
| Snowmobile   |                     |                   |                    |                  |                  |                          | 115,000          |                |                      |                |
| Software - Computerized Maintenance Management System          |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Soil Management Site   |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Streetlights   |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Traffic Signals  |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Transportation Master Plan & Streetscape Improvements          |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Petro-Chemical Area Projects                                   |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| <b>Transit</b>   |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Facility Renovations   |                     |                   |                    |                  |                  |                          |                  |                |                      | 108,000        |
| Maintenance Equipment Upgrades/Replacements                    |                     |                   |                    |                  |                  |                          |                  |                |                      | 4,050          |
| Transit Bus Stop Improvements                                  |                     |                   | 40,500             |                  |                  |                          |                  |                |                      |                |
| Vehicle Replacements - Care-A-Van                              |                     |                   |                    |                  |                  |                          |                  |                | 43,200               |                |
| Vehicle Replacements - Conventional Transit                    |                     |                   | 351,000            |                  |                  |                          |                  |                |                      |                |
| <b>Water &amp; Sewer</b>                                       |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Biosolids Processing Upgrades                                  |                     | 800,000           |                    |                  |                  |                          |                  |                |                      |                |
| Combined Sewer Separation                                      |                     |                   |                    |                  |                  | 800,000                  |                  |                |                      |                |
| Plank Road Reconstruction                                      |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Pumping Station Improvements                                   |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Sarnia Sewer Upgrade Project                                   |                     | 8,242,500         |                    |                  |                  |                          |                  |                |                      |                |
| Stormwater Management Facilities Rehabilitation                |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| Water Pollution Control Centre Improvements                    |                     |                   |                    | 500,000          |                  |                          |                  |                |                      |                |
| Watermain, Sanitary, and Storm Sewer Replacements              |                     | 440,000           |                    |                  |                  |                          |                  |                |                      |                |
| <b>Police</b>  |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| 911 Communication  |                     |                   |                    |                  |                  |                          |                  |                |                      |                |
| <b>Grand Total</b>   | <b>25,000</b>       | <b>10,182,039</b> | <b>391,500</b>     | <b>4,120,000</b> | <b>2,949,359</b> | <b>800,000</b>           | <b>4,848,500</b> | <b>84,000</b>  | <b>43,200</b>        | <b>112,050</b> |

2020 APPROVED CAPITAL BUDGET - FUNDING SOURCES

| 6485         | 6490                 | 6510        | 6520       | 6600         | 6610                | 6615           | 6616                   | 6617                 | 6625                     | 6650                 | Potential Grants/ Subsidies/ Donations | Grand Total |
|--------------|----------------------|-------------|------------|--------------|---------------------|----------------|------------------------|----------------------|--------------------------|----------------------|--|-------------|
| Energy Mgmt. | Computer Equip. Rpl. | Fire Equip. | 911 Equip. | Fire Station | Park/Rec Facilities | Capital Infra. | Capital Infra. - Sewer | Capital Infra. Water | Petro-Chemical Area Levy | Suncor Agora Capital |  |             |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 120,000     |
| 325,000      |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 325,000     |
|              |                      |             |            |              |                     | 100,013        |                        |                      |                          |                      | 274,987                                | 375,000     |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 395,000     |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 130,000     |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 240,000     |
|              | 165,000              |             |            |              |                     |                |                        |                      |                          |                      |  | 165,000     |
|              |                      |             |            |              | 1,000,000           |                |                        |                      |                          |                      |  | 1,000,000   |
|              |                      |             |            |              |                     |                |                        |                      |                          | 80,000               | 485,000                                | 915,000     |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      | 50,000                                 | 1,190,000   |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 84,000      |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      | 857,961                                | 1,170,000   |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 1,900,000   |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 50,000      |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 130,000     |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 900,000     |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 300,000     |
|              |                      |             |            | 100,000      |                     |                |                        |                      |                          |                      |  | 100,000     |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 185,000     |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 230,000     |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 81,000      |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 900,000     |
|              |                      |             |            |              |                     | 325,000        |                        |                      |                          |                      |  | 325,000     |
|              |                      |             |            |              |                     |                | 175,000                | 175,000              |                          |                      |  | 550,000     |
|              |                      | 100,000     |            |              |                     |                |                        |                      |                          |                      |  | 100,000     |
|              |                      |             |            |              |                     | 35,000         |                        |                      |                          |                      |  | 300,000     |
|              |                      |             |            |              |                     | 50,641         |                        |                      |                          |                      |  | 3,000,000   |
|              |                      |             |            |              |                     | 1,000,000      |                        |                      |                          |                      |  | 2,250,000   |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      | 85,000                                 | 200,000     |
|              |                      |             |            |              |                     |                | 200,000                | 200,000              |                          |                      | 500,000                                | 900,000     |
|              |                      |             |            |              |                     | 100,000        |                        |                      |                          |                      |  | 100,000     |
|              |                      |             |            |              |                     | 100,000        |                        |                      |                          |                      |  | 100,000     |
|              |                      |             |            |              |                     | 100,000        |                        |                      |                          |                      |  | 100,000     |
|              |                      |             |            |              |                     | 300,000        |                        |                      |                          |                      |  | 300,000     |
|              |                      |             |            |              |                     |                |                        |                      | 150,000                  |                      |  | 150,000     |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      | 292,000                                | 400,000     |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      | 10,950                                 | 15,000      |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      | 109,500                                | 150,000     |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      | 116,800                                | 160,000     |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      | 949,000                                | 1,300,000   |
|              |                      |             |            |              |                     |                | 800,000                |                      |                          |                      |  | 1,600,000   |
|              |                      |             |            |              |                     | 400,000        | 850,000                | 150,000              |                          |                      |  | 2,200,000   |
|              |                      |             |            |              |                     | 42,000         |                        | 150,000              |                          |                      | 208,000                                | 400,000     |
|              |                      |             |            |              |                     |                | 1,200,000              |                      |                          |                      |  | 1,200,000   |
|              |                      |             |            |              |                     |                | 2,257,500              |                      |                          |                      |  | 10,500,000  |
|              |                      |             |            |              |                     |                | 200,000                |                      |                          |                      |  | 200,000     |
|              |                      |             |            |              |                     |                |                        |                      |                          |                      |  | 500,000     |
|              |                      |             |            |              |                     | 300,000        | 1,600,000              | 5,300,000            |                          |                      |  | 7,640,000   |
|              |                      |             | 405,000    |              |                     |                |                        |                      |                          |                      |  | 405,000     |
| 325,000      | 165,000              | 100,000     | 405,000    | 100,000      | 1,000,000           | 2,852,654      | 7,282,500              | 5,975,000            | 150,000                  | 80,000               | 3,939,198                              | 45,930,000  |

2021 DRAFT CAPITAL BUDGET - FUNDING SOURCES

|   | 6015             | 6020               | 6025             | 6045             | 6060                     | 6200             | 6365           | 6430              | 6480          | 6485           | 6490                 |
|---|------------------|--------------------|------------------|------------------|--------------------------|------------------|----------------|-------------------|---------------|----------------|----------------------|
|   | Dvlpmnt. Charges | Provincial Gas Tax | Federal Gas Tax  | OCIF             | Disaster Mitigation Fund | Capital Reserve  | Sarnia Harbour | Transit - Vehicle | Transit Bldg. | Energy Mgmt.   | Computer Equip. Rpl. |
| <b>General Government</b>                             |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| 120 Seaway Road Building Improvements                 |                  |                    |                  |                  |                          |                  | 80,000         |                   |               |                |                      |
| AODA and Intersection                                 |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Arena Improvements                                    |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Bridges & Culverts                                    |                  |                    | 1,500,000        |                  |                          |                  |                |                   |               |                |                      |
| City Hall AODA Improvements                           |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| City Hall Improvements                                |                  |                    |                  |                  |                          | 250,000          |                |                   |               |                |                      |
| Corporate Customer Relationship Management System     |                  |                    |                  |                  |                          | 250,000          |                |                   |               |                |                      |
| Electronic Documents and Records Management System    |                  |                    |                  |                  |                          | 100,000          |                |                   |               |                |                      |
| Energy Efficiency                                     |                  |                    |                  |                  |                          |                  |                |                   |               | 320,000        |                      |
| Fire Station 3 - Design, Demolition, Construction     |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Firefighter Personal Protective Equipment (PPE)       |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| IT Hardware Asset Lifecycle                           |                  |                    |                  |                  |                          |                  |                |                   |               |                | 165,000              |
| Library Improvements                                  |                  |                    | 250,000          |                  |                          |                  |                |                   |               |                |                      |
| Lochiel Kiwanis Centre                                |                  |                    |                  |                  |                          | 120,000          |                |                   |               |                |                      |
| Oversized Load Corridor                               |                  |                    |                  |                  |                          | 2,915,000        |                |                   |               |                |                      |
| Park Infrastructure                                   | 90,000           |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Public Works Facilities                               |                  |                    |                  |                  |                          | 100,000          |                |                   |               |                |                      |
| Radio System & User Gear                              |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Rapids Parkway Road Extension                         | 3,849,492        |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Road Rehabilitation                                   |                  |                    |                  | 2,506,955        |                          |                  |                |                   |               |                |                      |
| Shoreline Protection                                  |                  |                    | 1,000,000        |                  |                          |                  |                |                   |               |                |                      |
| Sport and Recreation                                  | 72,000           |                    |                  |                  |                          | 803,000          |                |                   |               |                |                      |
| Streetlights  |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Traffic Signals                                       |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Transportation Master Plan & Streetscape Improvements |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Ladder Truck Replacements                             |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Petro-Chemical Area Projects                          |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| <b>Transit</b>  |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Bus Fleet Upgrades                                    |                  |                    |                  |                  |                          |                  |                | 94,500            |               |                |                      |
| Maintenance Equipment Upgrades/Replacements           |                  |                    |                  |                  |                          |                  |                |                   | 81,000        |                |                      |
| Transit Bus Stop Improvements                         |                  | 40,500             |                  |                  |                          |                  |                |                   |               |                |                      |
| Vehicle Replacements - Conventional Transit           |                  | 351,000            |                  |                  |                          |                  |                |                   |               |                |                      |
| <b>Water &amp; Sewer</b>                              |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Biosolids Processing Upgrades                         | 1,150,000        |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Combined Sewer Separation                             |                  |                    |                  |                  | 600,000                  |                  |                |                   |               |                |                      |
| Corrosion Protection Plan                             |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Plank Road Reconstruction                             |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Pumping Station Improvements                          |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Sarnia Sewer Upgrade Project                          |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Stormwater Management Facilities Rehabilitation       |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Water Pollution Control Centre Improvements           |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Watermain, Sanitary, and Storm Sewer Replacements     |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| <b>Police</b>   |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| 911 Communication                                     |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| Building Improvements                                 |                  |                    |                  |                  |                          |                  |                |                   |               |                |                      |
| <b>Grand Total</b>                                    | <b>5,161,492</b> | <b>391,500</b>     | <b>2,750,000</b> | <b>2,506,955</b> | <b>600,000</b>           | <b>4,538,000</b> | <b>80,000</b>  | <b>94,500</b>     | <b>81,000</b> | <b>320,000</b> | <b>165,000</b>       |

2021 DRAFT CAPITAL BUDGET - FUNDING SOURCES

| 6510             | 6515           | 6520           | 6600             | 6610                | 6615             | 6616                   | 6617                   | 6625                     | 6640           | Potential Grants/Donations | External Contr. - Deposits | Grand Total       |
|------------------|----------------|----------------|------------------|---------------------|------------------|------------------------|------------------------|--------------------------|----------------|----------------------------|----------------------------|-------------------|
| Fire Equip.      | Police Bldg.   | 911 Equip.     | Fire Station     | Park/Rec Facilities | Capital Infra.   | Capital Infra. - Sewer | Capital Infra. - Water | Petro-Chemical Area Levy | Accessibility  |                            |                            |                   |
|                  |                |                |                  |                     |                  |                        |                        |                          |                |                            |                            | 80,000            |
|                  |                |                |                  |                     | 100,013          |                        |                        |                          |                | 274,987                    |                            | 375,000           |
|                  |                |                |                  | 1,600,000           |                  |                        |                        |                          |                |                            |                            | 1,600,000         |
|                  |                |                |                  |                     |                  |                        |                        |                          |                |                            |                            | 1,500,000         |
|                  |                |                |                  |                     |                  |                        |                        |                          | 100,000        |                            |                            | 100,000           |
|                  |                |                |                  |                     |                  |                        |                        |                          |                |                            |                            | 250,000           |
|                  |                |                |                  |                     |                  |                        |                        |                          |                |                            |                            | 250,000           |
|                  |                |                |                  |                     |                  |                        |                        |                          |                |                            |                            | 100,000           |
|                  |                |                |                  |                     |                  |                        |                        |                          |                |                            |                            | 320,000           |
|                  |                |                | 1,090,000        |                     |                  |                        |                        |                          |                |                            |                            | 1,090,000         |
| 710,000          |                |                |                  |                     |                  |                        |                        |                          |                |                            |                            | 710,000           |
|                  |                |                |                  |                     |                  |                        |                        |                          |                |                            |                            | 165,000           |
|                  |                |                |                  |                     |                  |                        |                        |                          |                |                            |                            | 250,000           |
|                  |                |                |                  |                     |                  |                        |                        |                          |                |                            |                            | 120,000           |
|                  |                |                |                  |                     |                  |                        |                        |                          |                |                            |                            | 2,915,000         |
|                  |                |                |                  | 177,500             |                  |                        |                        |                          |                |                            |                            | 267,500           |
|                  |                |                |                  |                     |                  | 200,000                | 200,000                |                          |                |                            |                            | 500,000           |
| 650,000          |                |                |                  |                     |                  |                        |                        |                          |                |                            |                            | 650,000           |
|                  |                |                |                  |                     | 428,215          | 378,508                | 67,000                 |                          |                |                            | 776,785                    | 5,500,000         |
|                  |                |                |                  |                     | 593,045          |                        |                        |                          |                |                            |                            | 3,100,000         |
|                  |                |                |                  |                     | 1,000,000        |                        |                        |                          |                |                            |                            | 2,000,000         |
|                  |                |                |                  |                     |                  |                        |                        |                          |                | 75,000                     |                            | 950,000           |
|                  |                |                |                  |                     | 100,000          |                        |                        |                          |                |                            |                            | 100,000           |
|                  |                |                |                  |                     | 100,000          |                        |                        |                          |                |                            |                            | 100,000           |
|                  |                |                |                  |                     | 300,000          |                        |                        |                          |                |                            |                            | 300,000           |
| 1,500,000        |                |                |                  |                     |                  |                        |                        |                          |                |                            |                            | 1,500,000         |
|                  |                |                |                  |                     |                  |                        |                        | 1,000,000                |                |                            |                            | 1,000,000         |
|                  |                |                |                  |                     |                  |                        |                        |                          |                | 255,500                    |                            | 350,000           |
|                  |                |                |                  |                     |                  |                        |                        |                          |                | 219,000                    |                            | 300,000           |
|                  |                |                |                  |                     |                  |                        |                        |                          |                | 109,500                    |                            | 150,000           |
|                  |                |                |                  |                     |                  |                        |                        |                          |                | 949,000                    |                            | 1,300,000         |
|                  |                |                |                  |                     |                  | 1,150,000              |                        |                          |                |                            |                            | 2,300,000         |
|                  |                |                |                  |                     | 300,000          | 500,000                | 200,000                |                          |                |                            |                            | 1,600,000         |
|                  |                |                |                  |                     |                  |                        | 600,000                |                          |                |                            |                            | 600,000           |
|                  |                |                |                  |                     | 250,000          |                        | 1,225,000              |                          |                | 1,990,000                  |                            | 3,465,000         |
|                  |                |                |                  |                     |                  | 500,000                |                        |                          |                |                            |                            | 500,000           |
|                  |                |                |                  |                     |                  | 6,000,000              |                        |                          |                |                            |                            | 6,000,000         |
|                  |                |                |                  |                     |                  | 100,000                |                        |                          |                |                            |                            | 100,000           |
|                  |                |                |                  |                     |                  | 500,000                |                        |                          |                |                            |                            | 500,000           |
|                  |                |                |                  |                     |                  | 1,500,000              | 4,300,000              |                          |                |                            |                            | 5,800,000         |
|                  |                | 150,000        |                  |                     |                  |                        |                        |                          |                |                            |                            | 150,000           |
|                  | 100,000        |                |                  |                     |                  |                        |                        |                          |                |                            |                            | 100,000           |
| <b>2,860,000</b> | <b>100,000</b> | <b>150,000</b> | <b>1,090,000</b> | <b>1,777,500</b>    | <b>3,171,273</b> | <b>10,828,508</b>      | <b>6,592,000</b>       | <b>1,000,000</b>         | <b>100,000</b> | <b>3,872,987</b>           | <b>776,785</b>             | <b>49,007,500</b> |



## RESERVE AND RESERVE FUNDS

### Obligatory (have external restrictions):

| Reserve Name                               | #    | Purpose   |
|--|------|---|
| <b>Building Permit Revenue</b>             | 6035 | Administered under the Building Code Act. This reserve is used to offset Building Department administration and enforcement costs.  |
| <b>Development Charges (DCs)</b>           | 6015 | Development charges are collected to fund future City projects required to support expansion of the current infrastructure associated with growth and development. All capital items must be identified in the Development Charge Background Study to be eligible. The Background Study and Development Charges by-law that set the rates are updated every 5 years.  |
| <b>Disaster Mitigation Adaptation Fund</b> | 6060 | \$10.4M in funding provided through the DMAF fund for a flooding & overflow mitigation project as per the approved agreement ending March 31, 2028.   |
| <b>Federal Gas Tax</b>                     | 6025 | Federal Gas Tax is provided from the Federal Government as per an agreement with the Association of Municipalities of Ontario (AMO). Federal Gas Tax monies are to be used on Capital Projects defined in the agreement; the use of the funds must be reported to the AMO as well as outcomes from completed projects. Approved categories include road water and sewer, parks facilities, brownfields, etc.            |
| <b>Federal Harbour</b>                     | 6040 | For the maintenance and operation of the Samia Harbour. Expenses must meet the eligibility requirements as per the divestiture agreement. Agreement is for a 15 year term ending March 27, 2028 with a possible 5 year extension.   |
| <b>ICIP</b>                                | 6055 | For revenues and expenditures allocated as part of the Investing in Canada Infrastructure Program. Applications are currently pending approval; reserve will only be needed if approved. Investment in infrastructure projects will be allocated based on four priority areas in Ontario: public transit; green infrastructure; community, culture & recreation infrastructure; rural and northern communities.         |
| <b>OCIF</b>                                | 6045 | The OCIF (Ontario Community Infrastructure Fund) builds on the work municipalities have undertaken to prioritize their core infrastructure needs through comprehensive asset management planning. The objective is to transition to full formula-based funding over time as critical projects are addressed and asset management plans are in place and used to guide infrastructure planning and investment decisions. |
| <b>Ontario Municipal Commuter Cycling</b>  | 6050 | The Ontario Municipal Commuter Cycling Grant was provided from the Province of Ontario to be used on Capital Projects as defined in the agreement, with the City funding a minimum 20% of the eligible costs of each eligible project. Projects must be primarily for and increase commuter cycling.  |
| <b>Parkland Dedication</b>                 | 6005 | Established under the Planning Act to provide funds for City parks improvements and other recreation purposes.  |
| <b>Provincial Gas Tax</b>                  | 6020 | Provincial Gas Tax is provided from the Provincial Government as per an agreement with the AMO. Provincial Gas Tax monies are to be used on Capital Projects for the Transit Department, as well as supplementing Transit operating costs defined in the agreement.   |

### Non-Obligatory:

| Reserve Name                | #    | Purpose   |
|-----------------------------|------|---|
| <b>911 Equipment</b>        | 6520 | Ensure funds are available for the future replacement of essential 911 equipment.   |
| <b>Accessibility</b>        | 6640 | To fund the City's accessibility initiatives in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) requirements as set out by the province. |
| <b>Airport</b>              | 6265 | To fund the operation and maintenance of the Chris Hadfield Airport.  |
| <b>Bluewater Gymnastics</b> | 6340 | To provide for major repairs and replacement for the Bluewater Gymnastics Building located at Lottie Neely Park.  |

| Reserve Name                             | #    | Purpose   |
|--|------|---|
| <b>Business Park</b>                     | 6300 | Fund costs related to the development of industrial business parks.   |
| <b>Canatara Park Projects</b>            | 6370 | Funds donated to the City from the Estate of Edna Pocock for the purpose of capital projects and/or maintenance for Canatara Park.  |
| <b>Capital</b>                           | 6200 | Source of funding for general capital needs. Generally used to fund capital items identified outside of the timeliness of the Capital budgeting process.  |
| <b>Capital Infrastructure</b>            | 6615 | Provide funding for major infrastructure rehabilitation and replacement.  |
| <b>Capital Infrastructure - Sewer</b>    | 6616 | Provide funding for major sewer infrastructure rehabilitation and replacement. Infrastructure included in this area are the City's pump stations, the Water Pollution Control Centre, all City storm and sanitary sewer mains and forcemains. |
| <b>Capital Infrastructure - Water</b>    | 6617 | Provide funding for major water infrastructure rehabilitation and replacement. Infrastructure included in this area are all City water meters, watermain valves and watermains.   |
| <b>Care-A-Van - Vehicle</b>              | 6470 | Funds to replace and maintain Care-A-Van vehicles.  |
| <b>City Hall Building</b>                | 6495 | Provide funds for major building rehabilitation and future replacement.   |
| <b>City Hall Printing</b>                | 6500 | Fund costs of major repairs and to replace equipment.   |
| <b>Computer Equipment Replacement</b>    | 6490 | To fund corporate IT equipment and infrastructure.  |
| <b>Development Contingency</b>           | 6350 | Fund the municipal portion of development services.   |
| <b>Election Expenses</b>                 | 6400 | To fund costs of Municipal Elections.   |
| <b>Elm-High-Ex-Wood Park</b>             | 6250 | Monies collected by the Elm-High-Ex-Wood home owners association to build a passive park.   |
| <b>Emergency Measures Equipment</b>      | 6530 | Ensure funds are available for the future replacement of critical Emergency Measures Equipment.   |
| <b>Energy Management</b>                 | 6485 | Provide funds for implementation of energy management initiatives.  |
| <b>Environmental</b>                     | 6245 | Established to provide the City with a source of funding for environmental contingencies.   |
| <b>Facade Improvement Loan</b>           | 6230 | It is understood by Finance that this reserve is to offset any unforeseen issues with the Facade Loan program.  |
| <b>Fire Equipment</b>                    | 6510 | Fund the necessary costs to replace fire equipment and apparatus within expected life cycle.  |
| <b>Fire Station</b>                      | 6600 | Used for the capital maintenance and replacement of the City's Fire Halls.  |
| <b>Internal Borrowing Reserve</b>        | 6900 | To fund internal borrowing between reserves when borrowing is done against the total Reserve and Discretionary Reserve Fund balance rather than against a specific reserve.   |
| <b>Land Purchase</b>                     | 6440 | Provide funds for purchase of land for municipal purposes.  |
| <b>Legacy Fund</b>                       | 6270 | To accumulate funds for a major municipal expenditure that would benefit the citizens of the community. The disbursement should be as broad as possible so as not to favour any one group or organization.                                    |
| <b>Library Facilities</b>                | 6560 | Fund the rehabilitation and maintenance needs for the City's Libraries.   |
| <b>Municipal Drain Rehabilitation</b>    | 6619 | Provide funds for the City's portion of reactive maintenance on the City's drain network.   |
| <b>Operating Contingency</b>             | 6581 | To offset unforeseen and unexpected general levy expenses.  |
| <b>Parking Reserve</b>                   | 6355 | To provide funds for City owned parking lot repairs and replacement, and other parking related capital items (such as parking meters etc.).   |
| <b>Parks &amp; Recreation Facilities</b> | 6610 | Provide funds for major building repairs and future replacements. This includes arenas, baseball and soccer facilities, parks, equipment and washrooms facilities and the Strangway Centre.   |
| <b>Perch Creek Harbour</b>               | 6305 | Operation and maintenance of the Perch Creek Harbour (funds received from Fisheries & Oceans Canada (F&O) upon divestiture of this harbour).  |
| <b>Petro Chemical Area Levy</b>          | 6625 | New special area levy on petrol chemical area to fund the asset management and other costs related to having a petrol chemical area (i.e. sirens, special training, bridge replacement)   |
| <b>Police Building</b>                   | 6515 | Provide funds for major building repairs and future replacement costs.  |
| <b>Police Equipment</b>                  | 6595 | Used for the replacement of Police cruisers and other capital equipment items.  |

| <b>Reserve Name</b>                    | <b>#</b> | <b>Purpose</b>   |
|--|----------|--|
| <b>Police Operating Contingency</b>    | 6565     | To offset extraordinary and unforeseen expenditures related to Police expenses.  |
| <b>Sarnia Bay Capital Improvements</b> | 6335     | Funds originally received from Province of Ontario upon the City's assumption of responsibility of Centennial Park and Sarnia Bay Marina.  |
| <b>Sarnia Harbour</b>                  | 6365     | For maintenance and operation of the Sarnia Harbour. All ineligible expenses from 6040 Federal Harbour (Obligatory/Externally Restricted Reserve) are paid through this reserve.   |
| <b>Seaway Kiwanis Campus</b>           | 6635     | To fund maintenance and future replacements within the Kiwanis Campus.   |
| <b>Self Insurance</b>                  | 6225     | Deductibles on insurance claims against the City are funded from this reserve.   |
| <b>Sewage Treatment Plant</b>          | 6535     | Established to fund the on-going capital needs of the Water Treatment Control Centre.  |
| <b>Sewer Rates Stabilization</b>       | 6590     | Used to offset unforeseen and unexpected sewer levy expenses.  |
| <b>Strangway Centre Endowment</b>      | 6240     | This was set up through a bequest. Annual interest earned is transferred into the Strangway budget to help maintain reasonable membership rates.   |
| <b>Suncor Agora Capital</b>            | 6650     | To fund capital and amenity improvements within the park space defined as the Outdoor Stage & Gathering Area at Centennial Park. Funds were received from Naming Rights agreement ending in 2029.                        |
| <b>Tax Stabilization</b>               | 6580     | To offset extraordinary and unforeseen general levy expenses, including property tax assessment appeals.   |
| <b>Tax Stabilization – Transit</b>     | 6585     | To offset extraordinary and unforeseen transit levy expenses, including property tax assessment appeals.   |
| <b>Transit - Building</b>              | 6480     | Provide funding for major transit building repairs, upgrades and future replacement.   |
| <b>Transit - Vehicle</b>               | 6430     | To fund the replacement of conventional Transit vehicles. Sarnia Transit currently operates with 23 buses, with a recommended replacement cycle of 2 buses per year.   |
| <b>Water Rates Stabilization</b>       | 6450     | To offset extraordinary and unforeseen water levy expenses.  |
| <b>Waterfront Development</b>          | 6210     | Established to provide adequate financial resources to support public and private ventures, create alliances with waterfront partners and stakeholders, and to promote and market the waterfront as a major attraction.  |
| <b>Works Equipment</b>                 | 6525     | Ensure funds are available for the future replacement of the majority of the City's rolling stock. This includes vehicles from Winter Maintenance, Water & Sewer Maintenance, Parks & Recreation, and Roads Maintenance. |
| <b>WSIB Self Insurance</b>             | 6220     | The City of Sarnia is a WSIB schedule 2 employer. This requires any WSIB claims processed during the year to be paid out of this reserve.  |
| <b>YMCA</b>                            | 6235     | Earnings on City established endowment fund of \$600,000 to be paid to YMCA.   |

**2020 DEDICATED RESERVE AND RESERVE FUND REVENUE AND EXPENDITURES**

| *  | #    | Reserve  | Description  | Reserve Revenue          | Reserve Expense           |
|--|------|--|--|--------------------------|---------------------------|
| <b>Revenues Directly to Reserves</b>       |      |  |  |                          |                           |
|  | 6005 | Parkland Dedication Reserve Fund               | Cash in Lieu of Parkland Levies (est)                      | 20,000                   |                           |
|  | 6015 | Development Charges                            | Development Charge Levies (est)                            | 1,000,000                |                           |
|  | 6020 | Provincial Gas Tax                             | Provincial Gas Tax   | 1,010,828                |                           |
|  | 6025 | Federal Gas Tax                                | Federal Gas Tax  | 2,171,892                |                           |
|  | 6045 | OCIF   | OCIF Funding   | 2,949,359                |                           |
|  | 6055 | ICIP - Investing in Canada Infrastructure Fund | ICIP Funding   | 3,319,198                |                           |
|  | 6060 | Disaster Mitigation Fund                       | Disaster Mitigation Funding                                | 800,000                  |                           |
|  | 6200 | Capital Reserve                                | Cestar Donation  | 1,000,000                |                           |
|  | 6200 | Capital Reserve                                | Cox Garden Donation  | 120,000                  |                           |
|  | 6200 | Capital Reserve                                | National Trade Corridor Grant                              | 630,000                  |                           |
|  | 6200 | Capital Reserve                                | Potential Donations (Showmobile)                           | 85,000                   |                           |
|  | 6200 | Capital Reserve                                | Rotary Club Loan   | 16,000                   |                           |
|  | 6210 | Waterfront Development                         | External Source - Lease Revenue                            | 25,200                   |                           |
|  | 6210 | Waterfront Development                         | External Source - Sidney Smith Dock User Fees              | 50,000                   |                           |
|  | 6235 | YMCA Reserve                                   | Investment Interest (est)                                  | 12,000                   |                           |
|  | 6240 | Strangway Centre Endowment                     | Investment Interest (est)                                  | 2,000                    |                           |
|  | 6300 | Business Park                                  | Rental Income  | 8,433                    |                           |
|  | 6335 | Sarnia Bay Capital Improvements                | External Source  | 2,500                    |                           |
|  | 6340 | Bluewater Gymnastics                           | Lease Payment  | 23,664                   |                           |
|  | 6510 | Fire Equipment                                 | Fire Marque Cost Recovery Program (est)                    | 40,000                   |                           |
|  | 6510 | Fire Equipment                                 | Donation (Fire Extinguisher Training Unit)                 | 6,000                    |                           |
|  | 6520 | 911 Equipment                                  | Lease Payment  | 2,700                    |                           |
|  | 6535 | Sewage Treatment Plant                         | Sewage Tickets   | 15,000                   |                           |
|  | 6595 | Police Equipment                               | Sale of Vehicles (est)                                     | 40,000                   |                           |
|  | 6600 | Fire Station                                   | External Source  | 2,100                    |                           |
|  | 6610 | Parks & Recreation Facilities                  | Sting Surcharge Revenue                                    | 130,000                  |                           |
|  | 6610 | Parks & Recreation Facilities                  | Potential Donations  | 60,000                   |                           |
|  | 6610 | Parks & Recreation Facilities                  | Potential Grant - Canadian Experiences Fund                | 475,000                  |                           |
|  | 6616 | Capital Infrastructure - Sewer                 | Small Community Funding (SCF) Sarnia Sewer Upgrade Project | 2,000,000                |                           |
|  | 6635 | Seaway Kiwanis Campus                          | External Source  | 5,000                    |                           |
|  |      |  | <b>Total Reserve Revenue:</b>                              | <b><u>16,021,874</u></b> |                           |
| <b>Expenditures Directly from Reserves</b> |      |  |  |                          |                           |
|  | 6200 | Capital Reserve                                | Business License Software                                  |                          | (16,000)                  |
|  | 6200 | Capital Reserve                                | Community Benefit Charge Plan                              |                          | (50,000)                  |
|  | 6200 | Capital Reserve                                | Community Improvement Plan                                 |                          | (60,000)                  |
|  | 6200 | Capital Reserve                                | Dog License Software                                       |                          | (40,000)                  |
|  | 6200 | Capital Reserve                                | Flag Poles Installation                                    |                          | (50,000)                  |
|  | 6200 | Capital Reserve                                | Lawrence House Flooring Replacement                        |                          | (18,000)                  |
|  | 6200 | Capital Reserve                                | Pathways Health Centre for Children Contribution           |                          | (100,000)                 |
|  | 6200 | Capital Reserve                                | Sarnia Library Balcony Railing                             |                          | (30,000)                  |
|  | 6200 | Capital Reserve                                | Sarnia Library Sidewalk & Patio Replacement                |                          | (48,000)                  |
|  | 6200 | Capital Reserve                                | Zoning By-Law Improvements & Public Engagement Support     |                          | (40,000)                  |
| *  | 6200 | Capital Reserve                                | Lochiel Kiwanis Major Maintenance                          |                          | (15,000)                  |
| *  | 6210 | Waterfront Development                         | Harbour Master Commission                                  |                          | (10,000)                  |
| *  | 6220 | WSIB Self Insurance                            | Claims Payments (est)                                      |                          | (1,320,600)               |
| *  | 6225 | Self-Insurance Reserve                         | Claims Payments (est)                                      |                          | (525,000)                 |
| *  | 6235 | YMCA Reserve                                   | YMCA Payment (est)   |                          | (12,000)                  |
| *  | 6240 | Strangway Centre Endowment                     | Annual Interest Payment Strangway (est)                    |                          | (2,000)                   |
|  | 6335 | Sarnia Bay Capital Improvements                | Upgrades & Improvements                                    |                          | (35,000)                  |
|  | 6340 | Bluewater Gymnastics                           | Principal Loan Repayment                                   |                          | (19,800)                  |
|  | 6340 | Bluewater Gymnastics                           | Upgrades & Improvements                                    |                          | (50,000)                  |
|  | 6355 | Parking Reserve                                | Parking Ticket System                                      |                          | (70,000)                  |
|  | 6355 | Parking Reserve                                | Pay & Display Machine Replacement                          |                          | (10,000)                  |
|  | 6495 | City Hall Building                             | City Hall Exterior Wall Repairs                            |                          | (40,000)                  |
|  | 6510 | Fire Equipment                                 | Bunker Gear  |                          | (94,000)                  |
|  | 6510 | Fire Equipment                                 | Hose & Nozzles   |                          | (20,000)                  |
|  | 6510 | Fire Equipment                                 | Records Management System Upgrade                          |                          | (40,000)                  |
|  | 6510 | Fire Equipment                                 | Small Vehicle - FPO-1                                      |                          | (40,000)                  |
|  | 6510 | Fire Equipment                                 | Small Vehicle - FSI-1                                      |                          | (45,000)                  |
|  | 6515 | Police Building                                | Building Upgrades  |                          | (80,000)                  |
|  | 6515 | Police Building                                | Furnishings  |                          | (10,000)                  |
|  | 6525 | Works Equipment                                | Equipment (Fleet) Replacement                              |                          | (1,206,500)               |
| *  | 6580 | Tax Stabilization                              | Tax Appeals  |                          | (600,000)                 |
| *  | 6585 | Tax Stabilization - Transit                    | Tax Appeals  |                          | (30,000)                  |
|  | 6595 | Police Equipment                               | Equipment (Fleet) Replacement - Police                     |                          | (366,000)                 |
|  | 6595 | Police Equipment                               | Police Equipment   |                          | (80,000)                  |
|  | 6595 | Police Equipment                               | Police Technology  |                          | (1,500)                   |
|  | 6595 | Police Equipment                               | Systems & Softwares  |                          | (180,000)                 |
|  | 6615 | Capital Infrastructure                         | Subsurface Investigation of Former Michigan Ave. Landfill  |                          | (120,000)                 |
|  | 6616 | Capital Infrastructure - Sewer                 | Sanitary & Stormwater Rate Study                           |                          | (150,000)                 |
|  | 6617 | Capital Infrastructure - Water                 | Water Rate Study   |                          | (50,000)                  |
| *  | 6619 | Municipal Drain Rehabilitation                 | Annual Expenditures  |                          | (100,000)                 |
|  | 6625 | Petro Chemical Area Levy                       | Siren Upgrades   |                          | (60,000)                  |
|  | 6635 | Seaway Kiwanis Campus                          | Kiwanis Cmpus Upgrades & Improvements                      |                          | (40,000)                  |
|  | 6640 | Accessibility Reserve                          | Accessibility Plan - Consultant                            |                          | (37,000)                  |
|  | 6640 | Accessibility Reserve                          | Accessible Canoe/Kayak Launch                              |                          | (70,000)                  |
|  |      |  | <b>Total Reserve Expense:</b>                              |                          | <b><u>(5,981,400)</u></b> |
|  |      |  | <b>Total Reserves Revenue and Expense:</b>                 | <b><u>16,021,874</u></b> | <b><u>(5,981,400)</u></b> |

\* Annual request for estimated expenditures; no Reserve Template Request form submitted by Director

**2020 APPROVED RESERVE AND RESERVE FUND BUDGET**

| Reserve   | Description   | Forecasted<br>Opening<br>Balance<br>January 2020 | Total Revenue       | Total Spent /<br>Committed | Forecasted<br>Balance<br>December<br>2020 |
|---|---|--|---------------------|----------------------------|---|
| <b>6005 Parkland Dedication Reserve Fund</b>                  | Opening Balance   | 108,332.27                                       |                     |                            | 108,332.27                                |
|   | Direct to Reserves - Cash in Lieu of Parkland Levies  |  | 20,000.00           |                            | 20,000.00                                 |
|   | Capital - Park Infrastructure   |  |                     | (25,000.00)                | (25,000.00)                               |
| <b>6005 Parkland Dedication Reserve Fund Total</b>            |   | <b>108,332.27</b>                                | <b>20,000.00</b>    | <b>(25,000.00)</b>         | <b>103,332.27</b>                         |
| <b>6015 Development Charges</b>                               | Opening Balance   | 8,911,952.52                                     |                     |                            | 8,911,952.52                              |
|   | Direct to Reserves - Development Charge Levies  |  | 1,000,000.00        |                            | 1,000,000.00                              |
|   | Reserves Transfer - From 6900 Internal Borrowing Reserve (10 Yr Loan for Bedford Project)   |  | 8,242,500.00        |                            | 8,242,500.00                              |
|   | Capital - Bio Solids Improvements (WW Services; Dev Area 2; Prj #16; PCP Biosolids Upgrade)   |  |                     | (800,000.00)               | (800,000.00)                              |
|   | Capital - Confederation Multi-Use Trail (Sidewalks; Prj #4; Confed to Murphy to Upper Canada)   |  |                     | (312,039.00)               | (312,039.00)                              |
|   | Capital - Park Infrastructure (Parkland Development; Prj #11; Provision for Parkland Development)                                       |  |                     | (15,000.00)                | (15,000.00)                               |
|   | Capital - Park Infrastructure (Parkland Development; Prj #9; Access. Sun Shade Shelters - Cent Prk)                                     |  |                     | (45,000.00)                | (45,000.00)                               |
|   | Capital - Rapids Pkwy Extension (WW Services; Other Urban Areas; Prj #14; Rapids Forcemain - pumpstation to Willa)                      |  |                     | (265,000.00)               | (265,000.00)                              |
|   | Capital - Sarnia Sewer Upgrade Project (WW Services; Dev Area 2; Prj #9; Bedford PS)  |  |                     | (3,382,500.00)             | (3,382,500.00)                            |
|   | Capital - Sarnia Sewer Upgrade Project (WW Services; Other Urban Areas; Prj #3; Bedford PS)   |  |                     | (4,860,000.00)             | (4,860,000.00)                            |
|   | Capital - Sports & Recreation (Parkland Development; Prj #2; Sportsfield Devel & Improvements)  |  |                     | (62,500.00)                | (62,500.00)                               |
|   | Capital - Watermain, Sanitary & Storm Sewer Replacement (Sidewalks; Prj #7; Michigan Ditch Enclosure & Sidewalk - Blackwell to Wheatly) |  |                     | (440,000.00)               | (440,000.00)                              |
| <b>6015 Development Charges Total</b>                         |   | <b>8,911,952.52</b>                              | <b>9,242,500.00</b> | <b>(10,182,039.00)</b>     | <b>7,972,413.52</b>                       |
| <b>6020 Provincial Gas Tax</b>                                | Opening Balance   | 1,267,326.53                                     |                     |                            | 1,267,326.53                              |
|   | Direct to Reserves - Provincial Gas Tax   |  | 1,010,828.00        |                            | 1,010,828.00                              |
|   | Capital - Transit Bus Stop Improvements   |  |                     | (40,500.00)                | (40,500.00)                               |
|   | Capital - Vehicle Replacements - Conventional Bus   |  |                     | (351,000.00)               | (351,000.00)                              |
|   | Transfer to Operating 3140 Transit Revenue  |  |                     | (693,211.00)               | (693,211.00)                              |
|   | Transfer to Operating 3195 Care-A-Van Revenue   |  |                     | (120,000.00)               | (120,000.00)                              |
| <b>6020 Provincial Gas Tax Total</b>                          |   | <b>1,267,326.53</b>                              | <b>1,010,828.00</b> | <b>(1,204,711.00)</b>      | <b>1,073,443.53</b>                       |
| <b>6025 Federal Gas Tax</b>                                   | Opening Balance   | 3,084,677.95                                     |                     |                            | 3,084,677.95                              |
|   | Direct to Reserves - Federal Gas Tax  |  | 2,171,892.32        |                            | 2,171,892.32                              |
|   | Capital - Bridges & Culverts  |  |                     | (1,900,000.00)             | (1,900,000.00)                            |
|   | Capital - Lawrence House AODA Improvements  |  |                     | (240,000.00)               | (240,000.00)                              |
|   | Capital - Library Improvements  |  |                     | (230,000.00)               | (230,000.00)                              |
|   | Capital - Shoreline Protection  |  |                     | (1,250,000.00)             | (1,250,000.00)                            |
|   | Capital - Water Pollution Control Centre (WPCC) Improvements  |  |                     | (500,000.00)               | (500,000.00)                              |
| <b>6025 Federal Gas Tax Total</b>                             |   | <b>3,084,677.95</b>                              | <b>2,171,892.32</b> | <b>(4,120,000.00)</b>      | <b>1,136,570.27</b>                       |
| <b>6035 Building Permit Revenue</b>                           | Opening Balance   | 848,574.73                                       |                     |                            | 848,574.73                                |
|   | Transfer from Operating 5020 Building   |  | 54,655.00           |                            | 54,655.00                                 |
| <b>6035 Building Permit Revenue Total</b>                     |   | <b>848,574.73</b>                                | <b>54,655.00</b>    |                            | <b>903,229.73</b>                         |
| <b>6040 Federal Harbour Reserve Fund</b>                      | Opening Balance   | 2,276,258.40                                     |                     |                            | 2,276,258.40                              |
|   | Transfer from Operating 2065 Harbour  |  | 10,000.00           |                            | 10,000.00                                 |
|   | Transfer to Operating 2066 Sarnia Harbour   |  |                     | (291,420.00)               | (291,420.00)                              |
| <b>6040 Federal Harbour Reserve Fund Total</b>                |   | <b>2,276,258.40</b>                              | <b>10,000.00</b>    | <b>(291,420.00)</b>        | <b>1,994,838.40</b>                       |
| <b>6045 OCIF</b>  | Opening Balance   | 0.00   |                     |                            | 0.00                                      |
|   | Direct to Reserves - OCIF Funding   |  | 2,949,359.00        |                            | 2,949,359.00                              |
|   | Capital - Road Rehabilitation   |  |                     | (2,949,359.00)             | (2,949,359.00)                            |
| <b>6045 OCIF Total</b>  |   | <b>0.00</b>                                      | <b>2,949,359.00</b> | <b>(2,949,359.00)</b>      | <b>0.00</b>                               |
| <b>6050 Ontario Municipal Commuter Cycling</b>                | Opening Balance   | 0.00   |                     |                            | 0.00                                      |
| <b>6050 Ontario Municipal Commuter Cycling Total</b>          |   | <b>0.00</b>                                      |                     |                            | <b>0.00</b>                               |
| <b>6055 ICIP - Investing in Canada Infrastructure Program</b> | Opening Balance   | 0.00   |                     |                            | 0.00                                      |
|   | Direct to Reserves - Potential Grant - Active Transportation Infrastructure - Confederal Multi-Use Trail (ICIP)                         |  | 857,961.00          |                            | 857,961.00                                |
|   | Direct to Reserves - Potential Grant - AODA & Intersection Improvements (ICIP)  |  | 274,987.00          |                            | 274,987.00                                |
|   | Direct to Reserves - Potential Grant - Computerized Maintenance Management System (ICIP)  |  | 500,000.00          |                            | 500,000.00                                |
|   | Direct to Reserves - Potential Grant - Maintenance Equipment Upgrades & Replacements (ICIP)   |  | 10,950.00           |                            | 10,950.00                                 |
|   | Direct to Reserves - Potential Grant - Plank Road Reconstruction (ICIP)   |  | 208,000.00          |                            | 208,000.00                                |
|   | Direct to Reserves - Potential Grant - Transit Bus Stop Improvements (ICIP)   |  | 109,500.00          |                            | 109,500.00                                |
|   | Direct to Reserves - Potential Grant - Transit Facility Upgrades (ICIP)   |  | 292,000.00          |                            | 292,000.00                                |
|   | Direct to Reserves - Potential Grant - Vehicle Replacement - Conventional Bus (ICIP)  |  | 949,000.00          |                            | 949,000.00                                |
|   | Direct to Reserves - Potential Grant - Vehicle Replacements - Care-A-Van Bus (ICIP)   |  | 116,800.00          |                            | 116,800.00                                |



**2020 APPROVED RESERVE AND RESERVE FUND BUDGET**

| Reserve   | Description   | Forecasted<br>Opening<br>Balance<br>January 2020 | Total Revenue       | Total Spent /<br>Committed | Forecasted<br>Balance<br>December<br>2020 |                |
|---|---|--|---------------------|----------------------------|---|----------------|
| <b>6055 ICIP - Investing in Canada Infrastructure Program</b>                           | Capital - Active Transportation Infrastructure - Confederation Multi-Use Trail (Potential ICIP Grant Funding) |  |                     | (857,961.00)               | (857,961.00)                              |                |
|   | Capital - AODA & Intersection Improvements (Potential Grant)  |  |                     | (274,987.00)               | (274,987.00)                              |                |
|   | Capital - Computerized Maintenance Management System (Potential Grant)  |  |                     | (500,000.00)               | (500,000.00)                              |                |
|   | Capital - Maintenance Equipment Upgrades & Replacements (Potential Grant)                                     |  |                     | (10,950.00)                | (10,950.00)                               |                |
|   | Capital - Plank Road Reconstruction (Potential ICIP Grant)  |  |                     | (208,000.00)               | (208,000.00)                              |                |
|   | Capital - Transit Bus Stop Improvements (Potential Grant)   |  |                     | (109,500.00)               | (109,500.00)                              |                |
|   | Capital - Transit Facility Upgrades (Potential Grant)   |  |                     | (292,000.00)               | (292,000.00)                              |                |
|   | Capital - Vehicle Replacement - Conventional Bus (Potential Grant)  |  |                     | (949,000.00)               | (949,000.00)                              |                |
|   | Capital - Vehicle Replacements - Care-A-Van Bus (Potential Grant)   |  |                     | (116,800.00)               | (116,800.00)                              |                |
| <b>6055 ICIP - Investing in Canada Infrastructure Program Total</b>                     |   | <b>0.00</b>                                      | <b>3,319,198.00</b> | <b>(3,319,198.00)</b>      | <b>0.00</b>                               |                |
| <b>6060 Disaster Mitigation Fund</b>  | Opening Balance   | 0.00   |                     |                            | 0.00                                      |                |
|   | Direct to Reserves - Disaster Mitigation Funding - Sewer Separation   |  | 800,000.00          |                            | 800,000.00                                |                |
|   | Capital - Sewer Separation (Disaster Mitigation Funding)  |  |                     | (800,000.00)               | (800,000.00)                              |                |
| <b>6060 Disaster Mitigation Fund Total</b>  |   | <b>0.00</b>                                      | <b>800,000.00</b>   | <b>(800,000.00)</b>        | <b>0.00</b>                               |                |
| <b>6200 Capital Reserve</b>   | Opening Balance   | 3,202,305.96                                     |                     |                            | 3,202,305.96                              |                |
|   | Retired Debt  |  | 1,414,873.41        |                            | 1,414,873.41                              |                |
|   | Direct to Reserves - Cestar Donation (Oversize Load Corridor)   |  | 1,000,000.00        |                            | 1,000,000.00                              |                |
|   | Direct to Reserves - National Trade Corridor Grant - Oversize Load Corridor                                   |  | 630,000.00          |                            | 630,000.00                                |                |
|   | Direct to Reserves - Cox Garden Donation  |  | 120,000.00          |                            | 120,000.00                                |                |
|   | Direct to Reserves - Potential Donations - Showmobile Replacement   |  | 85,000.00           |                            | 85,000.00                                 |                |
|   | Direct to Reserves - Rotary Club Loan   |  | 16,000.00           |                            | 16,000.00                                 |                |
|   | Internal Debt - Principle and Interest 5500 - 05780/05781   |  | 259,494.00          |                            | 259,494.00                                |                |
|   | Transfer from Operating 1350 Other Revenue - Slot Revenue   |  | 400,000.00          |                            | 400,000.00                                |                |
|   | Transfer from Operating 2052 Property Maintenance - Lochiel Kiwanis Contribution                              |  | 15,000.00           |                            | 15,000.00                                 |                |
|   | Transfer from Operating 2490 Corporate Municipal  |  | 276,000.00          |                            | 276,000.00                                |                |
|   | Transfer from Operating 2490 Repayment Lbt Mall Tax Assess  |  | 117,300.00          |                            | 117,300.00                                |                |
|   | Transfer from Operating 3125 Transit Admin  |  | 47,805.00           |                            | 47,805.00                                 |                |
|   | Transfer from Operating 3510 Sewer Admin  |  | 90,345.00           |                            | 90,345.00                                 |                |
|   | Transfer from Operating 3705 Water Distribution   |  | 57,595.00           |                            | 57,595.00                                 |                |
|   | Transfer from reserve 6220 - WSIB 5 yr repayment plan   |  | 304,128.00          |                            | 304,128.00                                |                |
|   | Transfer from Reserve 6565 Police Operating Contingency - Radio Communication System 2 Year Repayment Plan    |  | 141,828.00          |                            | 141,828.00                                |                |
|   | Capital - Sports & Recreation   |  |                     |                            | (1,077,500.00)                            | (1,077,500.00) |
|   | Capital - Oversized Load Corridor (Cestar Donation)   |  |                     |                            | (1,000,000.00)                            | (1,000,000.00) |
|   | Capital - Oversized Load Corridor (NTC Funding)   |  |                     |                            | (630,000.00)                              | (630,000.00)   |
|   | Capital - Capital Project Management & TCA Software   |  |                     |                            | (120,000.00)                              | (120,000.00)   |
|   | Capital - City Hall Building Improvements   |  |                     |                            | (395,000.00)                              | (395,000.00)   |
|   | Capital - Corporate Customer Relationship Management System   |  |                     |                            | (50,000.00)                               | (50,000.00)    |
|   | Capital - Electronic Documents & Records Management System  |  |                     |                            | (130,000.00)                              | (130,000.00)   |
|   | Capital - Emergency Fire Apparatus - Heavy Water Tower & Platform   |  |                     |                            | (900,000.00)                              | (900,000.00)   |
|   | Capital - Ferry Dock Hill   |  |                     |                            | (300,000.00)                              | (300,000.00)   |
|   | Capital - Fire Station 1 AODA Improvements  |  |                     |                            | (130,000.00)                              | (130,000.00)   |
|   | Capital - Fire Station 4 Facility Rehabilitation  |  |                     |                            | (185,000.00)                              | (185,000.00)   |
|   | Capital - Lochiel Kiwanis Centre Building Improvements  |  |                     |                            | (81,000.00)                               | (81,000.00)    |
|   | Capital - Park Infrastructure   |  |                     |                            | (265,000.00)                              | (265,000.00)   |
|   | Capital - Public Works Facilities   |  |                     |                            | (200,000.00)                              | (200,000.00)   |
|   | Capital - Showmobile Replacement  |  |                     |                            | (115,000.00)                              | (115,000.00)   |
|   | Capital - Showmobile Replacement - Potential Donations  |  |                     |                            | (85,000.00)                               | (85,000.00)    |
| Direct from Reserves - Community Benefit Charge (CBC) Plan                              |   |  |                     | (50,000.00)                | (50,000.00)                               |                |
| Direct from Reserves - Community Improvement Plan (CIP) - Consultant                    |   |  |                     | (60,000.00)                | (60,000.00)                               |                |
| Direct from Reserves - Dog Licence Software   |   |  |                     | (40,000.00)                | (40,000.00)                               |                |
| Direct from Reserves - Lawrence House Flooring Replacement                              |   |  |                     | (18,000.00)                | (18,000.00)                               |                |
| Direct from Reserves - Lochiel Kiwanis Major Maintenance                                |   |  |                     | (15,000.00)                | (15,000.00)                               |                |
| Direct from Reserves - Sarnia Library Balcony Railing                                   |   |  |                     | (30,000.00)                | (30,000.00)                               |                |
| Direct from Reserves - Sarnia Library Sidewalk & Patio Replacement                      |   |  |                     | (48,000.00)                | (48,000.00)                               |                |
| Direct from Reserves - Zoning By-Law Improvements & Public Engagement Support Materials |   |  |                     | (40,000.00)                | (40,000.00)                               |                |
| Transfer from Operating 1200 Ontario Grants Unconditional - OMPF                        |   |  | 256,133.00          |                            | 256,133.00                                |                |
| Direct from Reserves - Business License Software  |   |  |                     | (16,000.00)                | (16,000.00)                               |                |
| Direct from Reserves - Flag Poles Installation  |   |  |                     | (50,000.00)                | (50,000.00)                               |                |
| Direct from Reserves - Pathways Health Centre for Children Contribution                 |   |  |                     | (100,000.00)               | (100,000.00)                              |                |
| <b>6200 Capital Reserve Total</b>   |   | <b>3,202,305.96</b>                              | <b>5,231,501.41</b> | <b>(6,130,500.00)</b>      | <b>2,303,307.37</b>                       |                |
| <b>6210 Waterfront Development</b>  | Opening Balance   | 195,721.95                                       |                     |                            | 195,721.95                                |                |
|   | Direct to Reserves - External Source - Lease Revenue  |  | 25,200.00           |                            | 25,200.00                                 |                |
|   | Direct to Reserves - External Source - Sidney Smith Dock User Fees  |  | 50,000.00           |                            | 50,000.00                                 |                |
|   | Direct from Reserves - Harbour Master Commission  |  |                     | (10,000.00)                | (10,000.00)                               |                |
|   | Transfer to 6300 Business Park Reserve - 3 Yr Payback   |  |                     | (65,666.00)                | (65,666.00)                               |                |
| <b>6210 Waterfront Development Total</b>  |   | <b>195,721.95</b>                                | <b>9,534.00</b>     | <b>(10,000.00)</b>         | <b>195,255.95</b>                         |                |

**2020 APPROVED RESERVE AND RESERVE FUND BUDGET**

| Reserve   | Description  | Forecasted<br>Opening<br>Balance<br>January 2020 | Total Revenue       | Total Spent /<br>Committed | Forecasted<br>Balance<br>December<br>2020 |
|---|--|--|---------------------|----------------------------|---|
| <b>6220 WSIB Self Insurance</b>                   | Opening Balance  | 2,336,743.93                                     |                     |                            | 2,336,743.93                              |
|   | Transfer from Operating - Payroll - WSIB                         |  | 1,807,377.00        |                            | 1,807,377.00                              |
|   | Transfer from Operating 2490 WSIB 5 yr repayment plan            |  | 380,000.00          |                            | 380,000.00                                |
|   | Transfer from Operating 2490 WSIB 5 yr repayment plan 2015       |  | 80,000.00           |                            | 80,000.00                                 |
|   | Direct from Reserves - WSIB Claims Estimate                      |  |                     | (1,320,600.00)             | (1,320,600.00)                            |
|   | Transfer to 6200 Reserve WSIB 5 yr repayment plan                |  |                     | (150,128.00)               | (150,128.00)                              |
|   | Transfer to 6315 Reserve WSIB 5 yr repayment plan                |  |                     | (154,000.00)               | (154,000.00)                              |
| <b>6220 WSIB Self Insurance Total</b>             |  | <b>2,336,743.93</b>                              | <b>2,267,377.00</b> | <b>(1,624,728.00)</b>      | <b>2,979,392.93</b>                       |
| <b>6225 Self-Insurance Reserve</b>                | Opening Balance  | 1,201,761.66                                     |                     |                            | 1,201,761.66                              |
|   | Transfer from Operating 2490 Corporate Municipal                 |  | 486,593.00          |                            | 486,593.00                                |
|   | Transfer from Operating 3100 Transit Transportation              |  | 47,286.00           |                            | 47,286.00                                 |
|   | Transfer from Operating 3700 Water Admin                         |  | 8,196.00            |                            | 8,196.00                                  |
|   | Transfer from Operating 3510 Sewer Admin                         |  | 21,142.00           |                            | 21,142.00                                 |
|   | Direct from Reserves - Self Insurance Claims Payments            |  |                     | (525,000.00)               | (525,000.00)                              |
| <b>6225 Self-Insurance Reserve Total</b>          |  | <b>1,201,761.66</b>                              | <b>563,217.00</b>   | <b>(525,000.00)</b>        | <b>1,239,978.66</b>                       |
| <b>6230 Façade Improvement Loan</b>               | Opening Balance  | 21,261.35  |                     |                            | 21,261.35                                 |
| <b>6230 Façade Improvement Loan Total</b>         |  | <b>21,261.35</b>                                 |                     |                            | <b>21,261.35</b>                          |
| <b>6235 YMCA Reserve</b>                          | Opening Balance  | 600,000.00                                       |                     |                            | 600,000.00                                |
|   | Direct to Reserves - Investment Interest                         |  | 12,000.00           |                            | 12,000.00                                 |
|   | Direct from Reserves - YMCA Payments                             |  |                     | (12,000.00)                | (12,000.00)                               |
| <b>6235 YMCA Reserve Total</b>                    |  | <b>600,000.00</b>                                | <b>12,000.00</b>    | <b>(12,000.00)</b>         | <b>600,000.00</b>                         |
| <b>6240 Strangway Centre Endowment</b>            | Opening Balance  | 151,378.44                                       |                     |                            | 151,378.44                                |
|   | Direct to Reserves - Investment Interest                         |  | 2,000.00            |                            | 2,000.00                                  |
|   | Direct from Reserves - Annual Interest Payment Strangway         |  |                     | (2,000.00)                 | (2,000.00)                                |
| <b>6240 Strangway Centre Endowment Total</b>      |  | <b>151,378.44</b>                                | <b>2,000.00</b>     | <b>(2,000.00)</b>          | <b>151,378.44</b>                         |
| <b>6245 Environmental Reserve</b>                 | Opening Balance  | 44,581.90  |                     |                            | 44,581.90                                 |
| <b>6245 Environmental Reserve Total</b>           |  | <b>44,581.90</b>                                 |                     |                            | <b>44,581.90</b>                          |
| <b>6250 Elm-High-Ex-Wood Park</b>                 | Opening Balance  | 4,858.77   |                     |                            | 4,858.77                                  |
| <b>6250 Elm-High-Ex-Wood Park Total</b>           |  | <b>4,858.77</b>                                  |                     |                            | <b>4,858.77</b>                           |
| <b>6265 Airport</b>                               | Opening Balance  | 8,244.24   |                     |                            | 8,244.24                                  |
|   | Transfer from Operating 2490 Corporate Municipal                 |  | 25,000.00           |                            | 25,000.00                                 |
| <b>6265 Airport Total</b>                         |  | <b>8,244.24</b>                                  | <b>25,000.00</b>    |                            | <b>33,244.24</b>                          |
| <b>6270 Legacy Fund</b>                           | Opening Balance  | 50,625.33  |                     |                            | 50,625.33                                 |
|   | Transfer to Operating 4601 Recreation Programs - Kids Funfest    |  |                     | (2,400.00)                 | (2,400.00)                                |
| <b>6270 Legacy Fund Total</b>                     |  | <b>50,625.33</b>                                 |                     | <b>(2,400.00)</b>          | <b>48,225.33</b>                          |
| <b>6300 Business Park</b>                         | Opening Balance  | 780,750.05                                       |                     |                            | 780,750.05                                |
|   | Direct to Reserves - Rental Income                               |  | 8,433.33            |                            | 8,433.33                                  |
|   | Transfer from 6210 Waterfront Development Reserve - 3 Yr Payback |  | 65,666.00           |                            | 65,666.00                                 |
| <b>6300 Business Park Total</b>                   |  | <b>780,750.05</b>                                | <b>74,099.33</b>    |                            | <b>854,849.38</b>                         |
| <b>6305 Perch Creek Harbour</b>                   | Opening Balance  | 133,199.70                                       |                     |                            | 133,199.70                                |
| <b>6305 Perch Creek Harbour Total</b>             |  | <b>133,199.70</b>                                |                     |                            | <b>133,199.70</b>                         |
| <b>6335 Sarnia Bay Capital Improvements</b>       | Opening Balance  | 20,110.29  |                     |                            | 20,110.29                                 |
|   | Direct to Reserves - External Source                             |  | 2,500.00            |                            | 2,500.00                                  |
|   | Transfer from Operating 4510 General Park Maintenance            |  | 20,000.00           |                            | 20,000.00                                 |
|   | Direct from Reserves - Upgrades & Improvements                   |  |                     | (35,000.00)                | (35,000.00)                               |
| <b>6335 Sarnia Bay Capital Improvements Total</b> |  | <b>20,110.29</b>                                 | <b>22,500.00</b>    | <b>(35,000.00)</b>         | <b>7,610.29</b>                           |
| <b>6340 Bluewater Gymnastics</b>                  | Opening Balance  | 158,852.12                                       |                     |                            | 158,852.12                                |
|   | Direct to Reserves - Lease Payment                               |  | 23,664.34           |                            | 23,664.34                                 |
|   | Direct from Reserves - Principal Loan Repayment                  |  |                     | (19,800.20)                | (19,800.20)                               |
|   | Direct from Reserves - Upgrades & Improvements                   |  |                     | (50,000.00)                | (50,000.00)                               |
|   | Transfer to Operating 4510 General Park Maintenance              |  |                     | (10,000.00)                | (10,000.00)                               |
| <b>6340 Bluewater Gymnastics Total</b>            |  | <b>158,852.12</b>                                | <b>23,664.34</b>    | <b>(79,800.20)</b>         | <b>102,716.26</b>                         |
| <b>6350 Development Contingency</b>               | Opening Balance  | 45,736.03  |                     |                            | 45,736.03                                 |
| <b>6350 Development Contingency Total</b>         |  | <b>45,736.03</b>                                 |                     |                            | <b>45,736.03</b>                          |
| <b>6355 Parking Reserve</b>                       | Opening Balance  | 68,463.58  |                     |                            | 68,463.58                                 |
|   | Transfer from Operating 5035 By-Law Enforcement                  |  | 24,000.00           |                            | 24,000.00                                 |
|   | Direct from Reserves - Parking Ticket System                     |  |                     | (70,000.00)                | (70,000.00)                               |
|   | Direct from Reserves - Pay & Display Machine Replacement         |  |                     | (10,000.00)                | (10,000.00)                               |
| <b>6355 Parking Reserve Total</b>                 |  | <b>68,463.58</b>                                 | <b>24,000.00</b>    | <b>(80,000.00)</b>         | <b>12,463.58</b>                          |
| <b>6365 Sarnia Harbour</b>                        | Opening Balance  | 1,588,542.44                                     |                     |                            | 1,588,542.44                              |
|   | Transfer from Operating 2066 Sarnia Harbour                      |  | 449,500.00          |                            | 449,500.00                                |
|   | Capital - 120 Seaway Road Building Improvements                  |  |                     | (84,000.00)                | (84,000.00)                               |
| <b>6365 Sarnia Harbour Total</b>                  |  | <b>1,588,542.44</b>                              | <b>449,500.00</b>   | <b>(84,000.00)</b>         | <b>1,954,042.44</b>                       |
| <b>6370 Canatara Park Projects</b>                | Opening Balance  | 107,746.22                                       |                     |                            | 107,746.22                                |
| <b>6370 Canatara Park Projects Total</b>          |  | <b>107,746.22</b>                                |                     |                            | <b>107,746.22</b>                         |
| <b>6400 Election Expenses</b>                     | Opening Balance  | 87,835.95  |                     |                            | 87,835.95                                 |
|   | Transfer from Operating 2100 Elections                           |  | 101,170.00          |                            | 101,170.00                                |
| <b>6400 Election Expenses Total</b>               |  | <b>87,835.95</b>                                 | <b>101,170.00</b>   |                            | <b>189,005.95</b>                         |
| <b>6430 Transit - Vehicle</b>                     | Opening Balance  | 523,341.71                                       |                     |                            | 523,341.71                                |
|   | Retired Debt   |  | 198,783.00          |                            | 198,783.00                                |
| <b>6430 Transit - Vehicle Total</b>               |  | <b>523,341.71</b>                                | <b>198,783.00</b>   |                            | <b>722,124.71</b>                         |
| <b>6440 Land Purchase</b>                         | Opening Balance  | 92,668.00  |                     |                            | 92,668.00                                 |
| <b>6440 Land Purchase Total</b>                   |  | <b>92,668.00</b>                                 |                     |                            | <b>92,668.00</b>                          |
| <b>6450 Water Rates Stabilization</b>             | Opening Balance  | 944,132.93                                       |                     |                            | 944,132.93                                |
| <b>6450 Water Rates Stabilization Total</b>       |  | <b>944,132.93</b>                                |                     |                            | <b>944,132.93</b>                         |
| <b>6470 Care-A-Van - Vehicle</b>                  | Opening Balance  | 44,993.80  |                     |                            | 44,993.80                                 |
|   | Retired Debt   |  | 17,706.32           |                            | 17,706.32                                 |
|   | Capital - Vehicle Replacements - Care-A-Van Bus                  |  |                     | (43,200.00)                | (43,200.00)                               |
| <b>6470 Care-A-Van - Vehicle Total</b>            |  | <b>44,993.80</b>                                 | <b>17,706.32</b>    | <b>(43,200.00)</b>         | <b>19,500.12</b>                          |

2020 APPROVED RESERVE AND RESERVE FUND BUDGET

| Reserve  | Description   | Forecasted<br>Opening<br>Balance<br>January 2020 | Total Revenue       | Total Spent /<br>Committed | Forecasted<br>Balance<br>December<br>2020 |
|--|---|--|---------------------|----------------------------|---|
| <b>6480 Transit Building</b>                     | Opening Balance   | 146,007.37                                       |                     |                            | 146,007.37                                |
|  | Transfer from Operating 3120 Transit Premises                   |  | 15,000.00           |                            | 15,000.00                                 |
|  | Transfer from Operating 3170 Care-A-Van                         |  | 5,000.00            |                            | 5,000.00                                  |
|  | Capital - Maintenance Equipment Upgrades & Replacements         |  |                     | (4,050.00)                 | (4,050.00)                                |
|  | Capital - Transit Facility Upgrades                             |  |                     | (108,000.00)               | (108,000.00)                              |
| <b>6480 Transit Building Total</b>               |   | <b>146,007.37</b>                                | <b>20,000.00</b>    | <b>(112,050.00)</b>        | <b>53,957.37</b>                          |
| <b>6485 Energy Management</b>                    | Opening Balance   | 182,895.29                                       |                     |                            | 182,895.29                                |
|  | Transfer from Operating 2490 Corporate Municipal                |  | 303,523.00          |                            | 303,523.00                                |
|  | Capital - Energy Efficiency Projects                            |  |                     | (325,000.00)               | (325,000.00)                              |
| <b>6485 Energy Management Total</b>              |   | <b>182,895.29</b>                                | <b>303,523.00</b>   | <b>(325,000.00)</b>        | <b>161,418.29</b>                         |
| <b>6490 Computer Equipment Replacement</b>       | Opening Balance   | 222,883.60                                       |                     |                            | 222,883.60                                |
|  | Retired Debt  |  | 100,000.00          |                            | 100,000.00                                |
|  | Transfer from Operating 2022 IT                                 |  | 150,000.00          |                            | 150,000.00                                |
|  | Capital - IT Hardware Asset Lifecycle                           |  |                     | (165,000.00)               | (165,000.00)                              |
| <b>6490 Computer Equipment Replacement Total</b> |   | <b>222,883.60</b>                                | <b>250,000.00</b>   | <b>(165,000.00)</b>        | <b>307,883.60</b>                         |
| <b>6495 City Hall Building</b>                   | Opening Balance   | 67,736.67  |                     |                            | 67,736.67                                 |
|  | Transfer from Operating 2052 Property                           |  | 40,000.00           |                            | 40,000.00                                 |
|  | Direct from Reserves - City Hall Exterior Wall Repairs          |  |                     | (40,000.00)                | (40,000.00)                               |
| <b>6495 City Hall Building Total</b>             |   | <b>67,736.67</b>                                 | <b>40,000.00</b>    | <b>(40,000.00)</b>         | <b>67,736.67</b>                          |
| <b>6500 City Hall Printing Room</b>              | Opening Balance   | 92,123.12  |                     |                            | 92,123.12                                 |
|  | Transfer from Operating 2052 Property                           |  | 6,900.00            |                            | 6,900.00                                  |
| <b>6500 City Hall Printing Room Total</b>        |   | <b>92,123.12</b>                                 | <b>6,900.00</b>     |                            | <b>99,023.12</b>                          |
| <b>6510 Fire Equipment</b>                       | Opening Balance   | 159,467.95                                       |                     |                            | 159,467.95                                |
|  | Retired Debt  |  | 547,602.00          |                            | 547,602.00                                |
|  | Direct to Reserves - Fire Marque Cost Recovery Program          |  | 40,000.00           |                            | 40,000.00                                 |
|  | Direct to Reserves - Donation (Fire Extinguisher Training Unit) |  | 6,000.00            |                            | 6,000.00                                  |
|  | Transfer from Operating 2500 Fire Officers                      |  | 85,000.00           |                            | 85,000.00                                 |
|  | Capital - Radio System & User Gear                              |  |                     | (100,000.00)               | (100,000.00)                              |
|  | Direct from Reserves - Bunker Gear                              |  |                     | (94,000.00)                | (94,000.00)                               |
|  | Direct from Reserves - Hose & Nozzles                           |  |                     | (20,000.00)                | (20,000.00)                               |
|  | Direct from Reserves - Records Management System Upgrade        |  |                     | (40,000.00)                | (40,000.00)                               |
|  | Direct from Reserves - Small Vehicle - FPO-1                    |  |                     | (40,000.00)                | (40,000.00)                               |
|  | Direct from Reserves - Small Vehicle - FSI-1                    |  |                     | (45,000.00)                | (45,000.00)                               |
| <b>6510 Fire Equipment Total</b>                 |   | <b>159,467.95</b>                                | <b>678,602.00</b>   | <b>(339,000.00)</b>        | <b>499,069.95</b>                         |
| <b>6515 Police Building</b>                      | Opening Balance   | 70,912.83  |                     |                            | 70,912.83                                 |
|  | Transfer from Operating 2625 Police - Station                   |  | 90,000.00           |                            | 90,000.00                                 |
|  | Direct from Reserves - Building Upgrades                        |  |                     | (80,000.00)                | (80,000.00)                               |
|  | Direct from Reserves - Furnishings                              |  |                     | (10,000.00)                | (10,000.00)                               |
| <b>6515 Police Building Total</b>                |   | <b>70,912.83</b>                                 | <b>90,000.00</b>    | <b>(90,000.00)</b>         | <b>70,912.83</b>                          |
| <b>6520 911 Equipment</b>                        | Opening Balance   | 41,003.67  |                     |                            | 41,003.67                                 |
|  | Transfer from Operating 2610 Police - Communications            |  | 405,000.00          |                            | 405,000.00                                |
|  | Direct to Reserves - Lease                                      |  | 2,700.00            |                            | 2,700.00                                  |
|  | Capital - Upgrades Next Generation 911                          |  |                     | (405,000.00)               | (405,000.00)                              |
| <b>6520 911 Equipment Total</b>                  |   | <b>41,003.67</b>                                 | <b>407,700.00</b>   | <b>(405,000.00)</b>        | <b>43,703.67</b>                          |
| <b>6525 Works Equipment</b>                      | Opening Balance   | 1,020,822.00                                     |                     |                            | 1,020,822.00                              |
|  | Transfer from Operating 3500 Sanitary Sewer Maintenance         |  | 365,300.00          |                            | 365,300.00                                |
|  | Transfer from Operating 3705 Water Distribution                 |  | 374,400.00          |                            | 374,400.00                                |
|  | Transfer from Operating 2022 IT                                 |  | 9,800.00            |                            | 9,800.00                                  |
|  | Transfer from Operating 3040 Municipal Drains                   |  | 6,450.00            |                            | 6,450.00                                  |
|  | Transfer from Operating 2052 Property                           |  | 36,200.00           |                            | 36,200.00                                 |
|  | Transfer from Operating 5035 By-Law Enforcement                 |  | 59,650.00           |                            | 59,650.00                                 |
|  | Transfer from Operating 4510 General Park Maintenance           |  | 618,425.00          |                            | 618,425.00                                |
|  | Transfer from Operating 3005 PW Admin                           |  | 22,200.00           |                            | 22,200.00                                 |
|  | Transfer from Operating 3008 Road Maintenance Rural             |  | 312,212.00          |                            | 312,212.00                                |
|  | Transfer from Operating 3009 Street Maintenance Concrete        |  | 116,169.00          |                            | 116,169.00                                |
|  | Transfer from Operating 3010 Street Maintenance Urban           |  | 346,571.00          |                            | 346,571.00                                |
|  | Transfer from Operating 3011 Street Maintenance Winter          |  | 436,568.00          |                            | 436,568.00                                |
|  | Transfer from Operating 3015 Work Centre                        |  | 118,300.00          |                            | 118,300.00                                |
|  | Transfer from Operating 3034 Engineering Traffic                |  | 8,600.00            |                            | 8,600.00                                  |
|  | Transfer from Operating 3035 Engineering Development            |  | 17,300.00           |                            | 17,300.00                                 |
|  | Transfer from Operating 3036 Engineering Construction           |  | 36,000.00           |                            | 36,000.00                                 |
|  | Transfer from Operating 3501 Pump Station Maintenance           |  | 96,400.00           |                            | 96,400.00                                 |
|  | Transfer from Operating 3505 WPCC                               |  | 25,800.00           |                            | 25,800.00                                 |
|  | Transfer from Operating 3506 BG Lagoons                         |  | 10,300.00           |                            | 10,300.00                                 |
|  | Transfer from Operating 3507 Bio-Solids                         |  | 26,900.00           |                            | 26,900.00                                 |
|  | Transfer from Operating 3706 Lead Reduction                     |  | 9,000.00            |                            | 9,000.00                                  |
|  | Transfer from Operating 3880 Garbage Recycling                  |  | 23,834.00           |                            | 23,834.00                                 |
|  | Transfer from Operating 4511 Sports Field Maintenance           |  | 3,700.00            |                            | 3,700.00                                  |
|  | Transfer from Operating 4515 Greenhouse                         |  | 11,000.00           |                            | 11,000.00                                 |
|  | Transfer from Operating 4551 Arboriculture                      |  | 293,200.00          |                            | 293,200.00                                |
|  | Transfer from Operating 4700 Arenas Admin                       |  | 23,450.00           |                            | 23,450.00                                 |
|  | Transfer from Operating 4705 Samia Arena                        |  | 28,375.00           |                            | 28,375.00                                 |
|  | Transfer from Operating 4708 Clearwater Arena                   |  | 36,375.00           |                            | 36,375.00                                 |
|  | Transfer from Operating 4710 PASA                               |  | 15,000.00           |                            | 15,000.00                                 |
|  | Transfer from Operating 5020 Building Department                |  | 24,100.00           |                            | 24,100.00                                 |
|  | Direct from Reserves - Equipment (Fleet) Replacement            |  |                     | (1,206,500.00)             | (1,206,500.00)                            |
|  | Transfer to Operating 3005 PW Admin                             |  |                     | (100,000.00)               | (100,000.00)                              |
|  | Transfer to Operating 3015 Work Centre                          |  |                     | (596,748.00)               | (596,748.00)                              |
|  | Transfer to Operating 3020 Equipment Maintenance                |  |                     | (1,374,643.00)             | (1,374,643.00)                            |
| <b>6525 Works Equipment Total</b>                |   | <b>1,020,822.00</b>                              | <b>3,511,579.00</b> | <b>(3,277,891.00)</b>      | <b>1,254,510.00</b>                       |



2020 APPROVED RESERVE AND RESERVE FUND BUDGET

| Reserve  | Description   | Forecasted<br>Opening<br>Balance<br>January 2020 | Total Revenue       | Total Spent /<br>Committed | Forecasted<br>Balance<br>December<br>2020 |
|--|---|--|---------------------|----------------------------|---|
| 6530 Emergency Management                      | Opening Balance   | 35,459.45  |                     |                            | 35,459.45                                 |
|  | Transfer from Operating 2780 Emergency Management                                     |  | 16,000.00           |                            | 16,000.00                                 |
| <b>6530 Emergency Management Total</b>         |   | <b>35,459.45</b>                                 | <b>16,000.00</b>    |                            | <b>51,459.45</b>                          |
| 6535 Sewage Treatment Plant                    | Opening Balance   | 195,620.51                                       |                     |                            | 195,620.51                                |
|  | Direct to Reserves - Sewage Tickets   |  | 15,000.00           |                            | 15,000.00                                 |
| <b>6535 Sewage Treatment Plant Total</b>       |   | <b>195,620.51</b>                                | <b>15,000.00</b>    |                            | <b>210,620.51</b>                         |
| 6560 Library Facilities                        | Opening Balance   | 37,729.00  |                     |                            | 37,729.00                                 |
|  | Transfer from Operating 4900 Sarnia Public Library                                    |  | 15,500.00           |                            | 15,500.00                                 |
|  | Transfer from Operating 4901 Lawrence House   |  | 1,000.00            |                            | 1,000.00                                  |
|  | Transfer from Operating 4903 Falthorne Library  |  | 1,000.00            |                            | 1,000.00                                  |
| <b>6560 Library Facilities Total</b>           |   | <b>37,729.00</b>                                 | <b>17,500.00</b>    |                            | <b>55,229.00</b>                          |
| 6565 Police Operating Contingency              | Opening Balance   | 100,262.35                                       |                     |                            | 100,262.35                                |
|  | Transfer from Operating 2625 Police Station   |  | 100,000.00          |                            | 100,000.00                                |
|  | Transfer to Reserve 6200 Capital (2 Year Payback)                                     |  |                     | (141,828.00)               | (141,828.00)                              |
| <b>6565 Police Operating Contingency Total</b> |   | <b>100,262.35</b>                                | <b>100,000.00</b>   | <b>(141,828.00)</b>        | <b>58,434.35</b>                          |
| 6580 Tax Stabilization                         | Opening Balance   | 3,031,359.15                                     |                     |                            | 3,031,359.15                              |
|  | Transfer from Operating 1000 Taxation City  |  | 600,000.00          |                            | 600,000.00                                |
|  | Direct from Reserves - Tax Appeals  |  |                     | (600,000.00)               | (600,000.00)                              |
| <b>6580 Tax Stabilization Total</b>            |   | <b>3,031,359.15</b>                              | <b>600,000.00</b>   | <b>(600,000.00)</b>        | <b>3,031,359.15</b>                       |
| 6581 Operating Contingency                     | Opening Balance   | 5,178,537.30                                     |                     |                            | 5,178,537.30                              |
|  | Transfer from Operating 2490 Corp Municipal   |  | 250,000.00          |                            | 250,000.00                                |
| <b>6581 Operating Contingency Total</b>        |   | <b>5,178,537.30</b>                              | <b>250,000.00</b>   |                            | <b>5,428,537.30</b>                       |
| 6585 Tax Stabilization - Transit               | Opening Balance   | 233,405.32                                       |                     |                            | 233,405.32                                |
|  | Transfer from Operating 1055 Taxation Transit Area                                    |  | 30,000.00           |                            | 30,000.00                                 |
|  | Direct from Reserves - Tax Appeals  |  |                     | (30,000.00)                | (30,000.00)                               |
| <b>6585 Tax Stabilization - Transit Total</b>  |   | <b>233,405.32</b>                                | <b>30,000.00</b>    | <b>(30,000.00)</b>         | <b>233,405.32</b>                         |
| 6590 Sewer Rates Stabilization                 | Opening Balance   | 525,120.14                                       |                     |                            | 525,120.14                                |
| <b>6590 Sewer Rates Stabilization Total</b>    |   | <b>525,120.14</b>                                |                     |                            | <b>525,120.14</b>                         |
| 6595 Police Equipment                          | Opening Balance   | 85,848.23  |                     |                            | 85,848.23                                 |
|  | Transfer from Operating 2625 Police - Station   |  | 527,500.00          |                            | 527,500.00                                |
|  | Direct to Reserves - Sale of Vehicles   |  | 40,000.00           |                            | 40,000.00                                 |
|  | Direct from Reserves - Police Equipment   |  |                     | (80,000.00)                | (80,000.00)                               |
|  | Direct from Reserves - Police Technology  |  |                     | (1,500.00)                 | (1,500.00)                                |
|  | Direct from Reserves - Systems & Software   |  |                     | (180,000.00)               | (180,000.00)                              |
|  | Direct from Reserves - Vehicle (Fleet) Replacement - Police                           |  |                     | (366,000.00)               | (366,000.00)                              |
| <b>6595 Police Equipment Total</b>             |   | <b>85,848.23</b>                                 | <b>567,500.00</b>   | <b>(627,500.00)</b>        | <b>25,848.23</b>                          |
| 6600 Fire Station                              | Opening Balance   | 10,584.89  |                     |                            | 10,584.89                                 |
|  | Retired Debt  |  | 100,000.00          |                            | 100,000.00                                |
|  | Transfer from Operating 2500 Fire Officers  |  | 2,500.00            |                            | 2,500.00                                  |
|  | Direct to Reserves - External Source  |  | 2,100.00            |                            | 2,100.00                                  |
|  | Capital - Fire Station 3 Demolition, Design & Construction                            |  |                     | (100,000.00)               | (100,000.00)                              |
| <b>6600 Fire Station Total</b>                 |   | <b>10,584.89</b>                                 | <b>104,600.00</b>   | <b>(100,000.00)</b>        | <b>15,184.89</b>                          |
| 6610 Park/Rec Facilities                       | Opening Balance   | 42,779.24  |                     |                            | 42,779.24                                 |
|  | Retired Debt  |  | 950,529.17          |                            | 950,529.17                                |
|  | Transfer from Operating 2490 Corporate Municipal                                      |  | 120,000.00          |                            | 120,000.00                                |
|  | Transfer from Operating 4510 General Park Maintenance                                 |  | 6,000.00            |                            | 6,000.00                                  |
|  | Direct to Reserves - Sting Surcharge Revenue  |  | 130,000.00          |                            | 130,000.00                                |
|  | Direct to Reserves -Potential Donations - Park Infrastructure                         |  | 10,000.00           |                            | 10,000.00                                 |
|  | Direct to Reserves -Potential Donations - Sports & Recreation                         |  | 50,000.00           |                            | 50,000.00                                 |
|  | Direct to Reserves -Potential Grant - Park Infrastructure (Canadian Experiences Fund) |  | 475,000.00          |                            | 475,000.00                                |
|  | Capital - Arena Improvements  |  |                     | (1,000,000.00)             | (1,000,000.00)                            |
|  | Capital - Park Infrastructure (Canadian Experiences Fund)                             |  |                     | (475,000.00)               | (475,000.00)                              |
|  | Capital - Sports & Recreation (Donations)   |  |                     | (50,000.00)                | (50,000.00)                               |
|  | Capital - Park Infrastructure (Donations)   |  |                     | (10,000.00)                | (10,000.00)                               |
| <b>6610 Park/Rec Facilities Total</b>          |   | <b>42,779.24</b>                                 | <b>1,741,529.17</b> | <b>(1,535,000.00)</b>      | <b>249,308.41</b>                         |
| 6615 Capital Infrastructure                    | Opening Balance   | 895,782.62                                       |                     |                            | 895,782.62                                |
|  | Retired Debt  |  | 939,517.00          |                            | 939,517.00                                |
|  | Transfer from Operating 1350 Other Revenue - Interest Allocation                      |  | 652,063.00          |                            | 652,063.00                                |
|  | Transfer from Operating 2490 Corp Municipal   |  | 2,850,000.00        |                            | 2,850,000.00                              |
|  | Transfer from Operating 2490 Corp Municipal - Asset Management                        |  | 1,485,752.00        |                            | 1,485,752.00                              |
|  | Capital - AODA & Intersection Improvements  |  |                     | (100,013.00)               | (100,013.00)                              |
|  | Capital - Parking Lot Reconstruction  |  |                     | (325,000.00)               | (325,000.00)                              |
|  | Capital - Plank Road Reconstruction   |  |                     | (42,000.00)                | (42,000.00)                               |
|  | Capital - Rapids Pkwy Extension   |  |                     | (35,000.00)                | (35,000.00)                               |
|  | Capital - Road Rehabilitation   |  |                     | (50,641.00)                | (50,641.00)                               |
|  | Capital - Sewer Separation  |  |                     | (400,000.00)               | (400,000.00)                              |
|  | Capital - Shoreline Protection  |  |                     | (1,000,000.00)             | (1,000,000.00)                            |
|  | Capital - Soil Management Site  |  |                     | (100,000.00)               | (100,000.00)                              |
|  | Capital - Streetlights  |  |                     | (100,000.00)               | (100,000.00)                              |
|  | Capital - Traffic Signals   |  |                     | (100,000.00)               | (100,000.00)                              |
|  | Capital - Transportation Master Plan & Streetscape Improvements                       |  |                     | (300,000.00)               | (300,000.00)                              |
|  | Capital - Watermain, Sanitary & Storm Sewer Replacement                               |  |                     | (300,000.00)               | (300,000.00)                              |
|  | Direct from Reserves - Subsurface Investigation of Former Michigan Ave. Landfill      |  |                     | (120,000.00)               | (120,000.00)                              |

**2020 APPROVED RESERVE AND RESERVE FUND BUDGET**

| Reserve   | Description  | Forecasted<br>Opening<br>Balance<br>January 2020 | Total Revenue       | Total Spent /<br>Committed | Forecasted<br>Balance<br>December<br>2020 |                     |
|---|--|--|---------------------|----------------------------|---|---------------------|
| <b>6615 Capital Infrastructure</b>  | Transfer to Operating 2020 Accounting - Asset Management                             |  |                     | (136,562.00)               | (136,562.00)                              |                     |
|   | Transfer to Operating 2550 Fire Stations - Asset Management                          |  |                     | (185,000.00)               | (185,000.00)                              |                     |
|   | Transfer to Operating 3008 Roads Maintenance - Rural - Asset Management (Fleet)      |  |                     | (263,581.00)               | (263,581.00)                              |                     |
|   | Transfer to Operating 3009 Streets Maintenance - Concrete - Asset Management         |  |                     | (30,000.00)                | (30,000.00)                               |                     |
|   | Transfer to Operating 3009 Streets Maintenance - Concrete - Asset Management (Fleet) |  |                     | (23,195.00)                | (23,195.00)                               |                     |
|   | Transfer to Operating 3010 Streets Maintenance - Urban - Asset Management            |  |                     | (39,000.00)                | (39,000.00)                               |                     |
|   | Transfer to Operating 3010 Streets Maintenance - Urban - Asset Management (Fleet)    |  |                     | (54,388.00)                | (54,388.00)                               |                     |
|   | Transfer to Operating 3011 Winter Maintenance - Asset Management (Fleet)             |  |                     | (26,976.00)                | (26,976.00)                               |                     |
|   | Transfer to Operating 3034 Engineering - Traffic - Asset Management                  |  |                     | (39,000.00)                | (39,000.00)                               |                     |
|   | Transfer to Operating 3040 Municipal Drains - Asset Management (Fleet)               |  |                     | (6,450.00)                 | (6,450.00)                                |                     |
|   | Transfer to Operating 3880 Recycling & Comport Collection - Asset Management (Fleet) |  |                     | (8,599.00)                 | (8,599.00)                                |                     |
|   | Transfer to Operating 4510 General Park Maintenance - Asset Management (Fleet)       |  |                     | (233,925.00)               | (233,925.00)                              |                     |
|   | Transfer to Operating 4551 Arboriculture - Asset Management (Fleet)                  |  |                     | (259,200.00)               | (259,200.00)                              |                     |
|   | Transfer to Operating 4700 Arenas Admin - Asset Management (Fleet)                   |  |                     | (9,450.00)                 | (9,450.00)                                |                     |
|   | Transfer to Operating 4705 Sarnia Arena - Asset Management (Fleet)                   |  |                     | (12,375.00)                | (12,375.00)                               |                     |
|   | Transfer to Operating 4708 Clearwater Arena - Asset Management (Fleet)               |  |                     | (13,875.00)                | (13,875.00)                               |                     |
|   | Transfer to Operating 4710 PASA - Asset Management (Fleet)                           |  |                     | (31,800.00)                | (31,800.00)                               |                     |
|   | Transfer to Operating 5035 By-Law Enforcement - Asset Management (Fleet)             |  |                     | (7,650.00)                 | (7,650.00)                                |                     |
|   | <b>6615 Capital Infrastructure Total</b>   |  | <b>895,782.62</b>   | <b>5,927,332.00</b>        | <b>(4,353,680.00)</b>                     | <b>2,469,434.62</b> |
|   | <b>6616 Capital Infrastructure - Sewer</b>   | Opening Balance                                  | 7,786,380.28        |                            |   | 7,786,380.28        |
| Direct to Reserves - Small Community Funding (SCF) Sarnia Sewer Upgrade Project |  |  | 2,000,000.00        |                            | 2,000,000.00                              |                     |
| Retired Debt  |  |  | 1,345,605.00        |                            | 1,345,605.00                              |                     |
| Transfer from Operating 3500 Sanitary Sewer Maintenance                         |  |  | 4,306,040.00        |                            | 4,306,040.00                              |                     |
| Transfer from Operating 3500 Sanitary Sewer Maintenance - Asset Management      |  |  |                     | 347,735.00                 | 347,735.00                                |                     |
| Transfer from Operating 3600 Storm Sewer Maintenance                            |  |  |                     | 153,377.00                 | 153,377.00                                |                     |
| Transfer from Operating 3600 Storm Sewer Maintenance - Asset Management         |  |  |                     | 16,852.00                  | 16,852.00                                 |                     |
| Capital - Bio Solids Improvements   |  |  |                     | (800,000.00)               | (800,000.00)                              |                     |
| Capital - Computerized Maintenance Management System                            |  |  |                     | (200,000.00)               | (200,000.00)                              |                     |
| Capital - Public Works Facilities   |  |  |                     | (175,000.00)               | (175,000.00)                              |                     |
| Capital - Pumping Station Improvements  |  |  |                     | (1,200,000.00)             | (1,200,000.00)                            |                     |
| Capital - Sarnia Sewer Upgrade Project  |  |  |                     | (257,500.00)               | (257,500.00)                              |                     |
| Capital - Sarnia Sewer Upgrade Project (SCF Funding)                            |  |  |                     | (2,000,000.00)             | (2,000,000.00)                            |                     |
| Capital - Sewer Separation  |  |  |                     | (850,000.00)               | (850,000.00)                              |                     |
| Capital - Stormwater Management Facilities                                      |  |  |                     | (200,000.00)               | (200,000.00)                              |                     |
| Capital - Watermain, Sanitary & Storm Sewer Replacement                         |  |  |                     | (1,600,000.00)             | (1,600,000.00)                            |                     |
| Direct from Reserves - Sanitary & Stormwater Rate Study                         |  |  |                     | (60,000.00)                | (60,000.00)                               |                     |
| Transfer to Operating 3500 Sanitary Sewer Maintenance - Asset Management        |  |  |                     | (150,000.00)               | (150,000.00)                              |                     |
| Transfer to Operating 3501 Environmental Services Group - Asset Management      |  |  |                     | (100,000.00)               | (100,000.00)                              |                     |
| Transfer to Operating 3505 WPC - Asset Management                               |  |  |                     | (102,652.00)               | (102,652.00)                              |                     |
| <b>6616 Capital Infrastructure - Sewer Total</b>                                |  | <b>7,786,380.28</b>                              | <b>8,169,609.00</b> | <b>(7,695,152.00)</b>      | <b>8,260,837.28</b>                       |                     |
| <b>6617 Capital Infrastructure - Water</b>                                      | Opening Balance  | 3,177,373.77                                     |                     |                            | 3,177,373.77                              |                     |
|   | Transfer from Operating 3700 Water Admin   |  | 635,571.00          |                            | 635,571.00                                |                     |
|   | Transfer from Operating 3705 Water Distribution                                      |  | 3,435,783.00        |                            | 3,435,783.00                              |                     |
|   | Transfer from Operating 3700 LAWSS   |  | 506,480.00          |                            | 506,480.00                                |                     |
|   | Transfer from Operating 3700 OCWA  |  | 34,595.00           |                            | 34,595.00                                 |                     |
|   | Transfer from Operating 3705 Water Distribution - Asset Management                   |  |                     | 329,520.00                 | 329,520.00                                |                     |
|   | Capital - Computerized Maintenance Management System                                 |  |                     | (200,000.00)               | (200,000.00)                              |                     |
|   | Capital - Plank Road Reconstruction  |  |                     | (150,000.00)               | (150,000.00)                              |                     |
|   | Capital - Public Works Facilities  |  |                     | (175,000.00)               | (175,000.00)                              |                     |
|   | Capital - Sewer Separation   |  |                     | (150,000.00)               | (150,000.00)                              |                     |
|   | Capital - Watermain, Sanitary & Storm Sewer Replacement                              |  |                     | (5,300,000.00)             | (5,300,000.00)                            |                     |
|   | Direct from Reserves - Water Rate Study  |  |                     | (50,000.00)                | (50,000.00)                               |                     |
|   | <b>6617 Capital Infrastructure - Water Total</b>                                     |  | <b>3,177,373.77</b> | <b>4,941,949.00</b>        | <b>(6,025,000.00)</b>                     | <b>2,094,322.77</b> |
|   | <b>6619 Municipal Drain Rehabilitation</b>   | Opening Balance                                  | 491,732.01          |                            |   | 491,732.01          |
| Transfer from Operating 3040 Municipal Drains                                   |  |  | 200,000.00          |                            | 200,000.00                                |                     |
| Direct from Reserves - Annual Expenditures                                      |  |  |                     | (100,000.00)               | (100,000.00)                              |                     |
| <b>6619 Municipal Drain Rehabilitation Total</b>                                |  | <b>491,732.01</b>                                | <b>200,000.00</b>   | <b>(100,000.00)</b>        | <b>591,732.01</b>                         |                     |
| <b>6625 Petro-Chemical Area Levy</b>  | Opening Balance  | 0.00   |                     |                            | 0.00                                      |                     |
|   | Transfer from Operating 1000 Taxation City - Special Levy                            |  | 500,000.00          |                            | 500,000.00                                |                     |
|   | Capital - Specialty Equipment & Training   |  |                     | (150,000.00)               | (150,000.00)                              |                     |
|   | Direct from Reserves - Siren Upgrade   |  |                     | (60,000.00)                | (60,000.00)                               |                     |
| <b>6625 Petro-Chemical Area Levy Total</b>                                      |  | <b>0.00</b>                                      | <b>500,000.00</b>   | <b>(210,000.00)</b>        | <b>290,000.00</b>                         |                     |

**2020 APPROVED RESERVE AND RESERVE FUND BUDGET**

| Reserve                                      | Description  | Forecasted<br>Opening<br>Balance<br>January 2020 | Total Revenue        | Total Spent /<br>Committed | Forecasted<br>Balance<br>December<br>2020 |
|--|--|--|----------------------|----------------------------|---|
| <b>6635 Seaway Kiwanis Campus</b>            | Opening Balance  | 52,938.61  |                      |                            | 52,938.61                                 |
|  | Direct to Reserves - External Source                             |  | 5,000.00             |                            | 5,000.00                                  |
|  | Direct from Reserves - Kiwanis Campus Upgrades & Improvements    |  |                      | (40,000.00)                | (40,000.00)                               |
| <b>6635 Seaway Kiwanis Campus Total</b>      |  | <b>52,938.61</b>                                 | <b>5,000.00</b>      | <b>(40,000.00)</b>         | <b>17,938.61</b>                          |
| <b>6640 Accessibility</b>                    | Opening Balance  | 93,609.89  |                      |                            | 93,609.89                                 |
|  | Transfer from Operating 2490 Corporate Municipal                 |  | 100,000.00           |                            | 100,000.00                                |
|  | Direct from Reserves - Accessibility Plan - Consultant           |  |                      | (37,000.00)                | (37,000.00)                               |
|  | Direct from Reserves - Accessible Canoe/Kayak Launch             |  |                      | (70,000.00)                | (70,000.00)                               |
| <b>6640 Accessibility Total</b>              |  | <b>93,609.89</b>                                 | <b>100,000.00</b>    | <b>(107,000.00)</b>        | <b>86,609.89</b>                          |
| <b>6650 Suncor Agora Capital</b>             | Opening Balance  | 231,656.74                                       |                      |                            | 231,656.74                                |
|  | Capital - Park Infrastructure                                    |  |                      | (80,000.00)                | (80,000.00)                               |
| <b>6650 Suncor Agora Capital Total</b>       |  | <b>231,656.74</b>                                |                      | <b>(80,000.00)</b>         | <b>151,656.74</b>                         |
| <b>6900 Internal Borrowing Reserve</b>       | Opening Balance  | 0.00   |                      |                            | 0.00                                      |
|  | Reserve Transfer - 6015 Development Charges (10 yr Bedford loan) |  |                      | (8,242,500.00)             | (8,242,500.00)                            |
| <b>6900 Internal Borrowing Reserve Total</b> |  | <b>0.00</b>                                      |                      | <b>(8,242,500.00)</b>      | <b>(8,242,500.00)</b>                     |
| <b>Forecasted Balance December 2020</b>      |  | <b>53,121,010.75</b>                             | <b>57,194,807.89</b> | <b>(66,161,956.20)</b>     | <b>44,153,862.44</b>                      |

**2020 APPROVED EQUIPMENT REPLACEMENT LIST\***

| <b>New or Replacement</b> | <b>Equipment Requested</b>                          | <b>Description of Existing Equipment:<br/>Year Make Model</b>                   | <b>Primary User</b>  | <b>Plans for Equipment Being Replaced</b> | <b>Fleet Reserve</b> | <b>Fire Reserve</b> |
|---------------------------|---|---|----------------------|---|----------------------|---------------------|
| Replacement               | 20,000 kg Winter Control Truck                      | 2008 International 7500 Single Axel Dump Truck/Front Plow/Belly Plow/Salt/Brine | Public Works         | Trade In                                  | 300,000              |                     |
| Replacement               | 20,000 kg Winter Control Truck                      | 2009 Sterling Single Axel Dump Truck/Front Plow/Wing/Salt/Brine                 | Public Works         | Trade In                                  | 300,000              |                     |
| Replacement               | 20,000 kg Winter Control Truck                      | 2009 Sterling Single Axel Dump Truck/Front Plow/Wing/Salt/Brine                 | Public Works         | Trade In                                  | 300,000              |                     |
| Replacement               | Truck   | 2013 2500 Extended Cab 4WD Chevrolet  | Public Works         | Sale                                      | 37,000               |                     |
| Replacement               | 5' Mower  | 2011 Toro Mower Groundmaster  | Parks & Recreation   | Sale/Possible Trade In                    | 25,000               |                     |
| Replacement               | 5' Mower  | 2011 Toro Mower Groundmaster  | Parks & Recreation   | Sale/Possible Trade In                    | 25,000               |                     |
| Replacement               | Bobcat  | 2009 Bobcat 2200  | Parks & Recreation   | Sale/Possible Trade In                    | 30,000               |                     |
| Replacement               | Tractor   | 1998 Kubota B-2100D   | Parks & Recreation   | Sale/Possible Trade In                    | 32,000               |                     |
| Replacement               | Gator   | 1998 John Deere Gator   | Parks & Recreation   | Sale/Possible Trade In                    | 30,000               |                     |
| Replacement               | 1/2 Ton Extended Cab                                | 1/2 Ton 4x4   | Parks & Recreation   | Sale                                      | 40,000               |                     |
| New                       | Extended Cargo Van                                  |   | Property Maintenance |   | 43,000               |                     |
| New                       | Tail Gate Lift                                      | For Unit 669  | Parks & Recreation   |   | 4,500                |                     |
| New                       | Car   |   | By-Law Enforcement   |   | \$ 40,000.00         |                     |
| Replacement               | 2019 Dodge Grand Caravan                            | 2006 Chevrolet Uplander Van (FPO-1)   | Fire                 | Sale                                      |                      | \$ 40,000.00        |
| Replacement               | 2020 Chevrolet Silverado 2500HD 3/4 Ton Regular Cab | 2007 Dodge Ram Pick-up Truck (FSI-1)  | Fire                 | Sale                                      |                      | \$ 45,000.00        |
|                           |   |   |                      |   | <b>\$ 1,206,500</b>  | <b>\$ 85,000</b>    |

\*Excluding Police replacements

**2021 DRAFT EQUIPMENT REPLACEMENT LIST\***

| <b>New or Replacement</b> | <b>Equipment Requested</b>                        | <b>Description of Existing Equipment:<br/>Year Make Model</b> | <b>Primary User</b> | <b>Plans for Equipment Being Replaced</b> | <b>Fleet Reserve</b> | <b>Fire Reserve</b> |
|---------------------------|---|---|---------------------|---|----------------------|---------------------|
| Replacement               | 20,000 kg Winter Control Truck                    | 2010 PW Freightliner FM2                                      | Public Works        | Trade In                                  | 300,000              |                     |
| Replacement               | 20,000 kg Winter Control Truck                    | 2010 PW Freightliner FM2                                      | Public Works        | Trade In                                  | 300,000              |                     |
| Replacement               | Pay Loader  | 2000 Hyundai Wheel Loader                                     | Public Works        | Trade In                                  | 275,000              |                     |
| Replacement               | Ice Edger   | Olympia Ice Edger, Propane Fuel                               | Parks & Recreation  | Sale                                      | 8,000                |                     |
| Replacement               | Ice Edger   | Olympia Ice Edger, Propane Fuel                               | Parks & Recreation  | Sale                                      | 8,000                |                     |
| Replacement               | Ice Resurfacer                                    | 2004 Olympia  | Parks & Recreation  | Sale/Possible Trade In                    | 140,000              |                     |
| Replacement               | 10' Mower   | 2009 10' Jacobsen R-311                                       | Parks & Recreation  | Sale/Possible Trade In                    | \$ 90,000.00         |                     |
| Replacement               | 1/2 Ton Extended Cab Truck 4x4                    | 2006 Chevrolet 1/2 Ton Extended Cab                           | By-Law Enforcement  | Sale                                      | \$ 40,000.00         |                     |
| Replacement               | 1/2 Ton Extended Cab Truck 4x4                    | 2008 Chevrolet 1/2 Ton Extended Cab                           | By-Law Enforcement  | Sale                                      | 40,000               |                     |
| Replacement               | 3/4 Ton Regular Cab Pick-up Truck with Towing Pkg | 2009 Ford Escape SUV (FPO-2)                                  | Fire                | Sale                                      |                      | 40,000              |
| Replacement               | 3/4 Ton Regular Cab Pick-up Truck with Towing Pkg | 2007 Ford F-150 Pick-up Truck (FSI-2)                         | Fire                | TBD                                       |                      | 45,000              |
|                           |   |   |                     |   | <b>\$ 1,201,000</b>  | <b>\$ 85,000</b>    |

\*Excluding Police replacements

**RESERVE AND RESERVE FUND ADEQUACY INDICATORS**

| Measure   | 2019             | 2020             | 2021             | Indicator/Target  |
|---|------------------|------------------|------------------|---|
| General Tax Discretionary Reserves divided by General Property Tax Revenue (excluding Police) | 26.9%            | 21.3%            | 33.1%            | >50% is an indicator of financial stability   |
| Police Tax Discretionary Reserves divided by Police Property Tax Revenue                      | 1.2%             | 0.8%             | 0.8%             | >50% is an indicator of financial stability   |
| Transit Tax Discretionary Reserves divided by Transit Property Tax Revenue                    | 22.5%            | 23.8%            | 25.8%            | >50% is an indicator of financial stability   |
| Combined Tax Discretionary Reserves divided by Property Tax Revenue                           | 30.6%            | 23.5%            | 24.0%            | >50% is an indicator of financial stability   |
| Water Reserves divided by Water Own-Source Revenue  | 25.0%            | 18.0%            | 8.1%             | >50% is an indicator of financial stability   |
| Sewer Reserves divided by Sewer Own-Source Revenue  | 46.1%            | 46.9%            | 25.0%            | >50% is an indicator of financial stability   |
| Debt (excluding DC funded debt) to Reserves (excluding obligatory reserves) Ratio             | 0.09             | 0.09             | 0.08             | < 1 is indicator of financial prudence  |
| General Tax Supported Stabilization/Contingency Reserves & Reserve Funds (excluding Police)   | 10.6%            | 10.1%            | 10.1%            | 5-10% of gross expenditures   |
| Police Tax Supported Stabilization/Contingency Reserves & Reserve Funds                       | 0.4%             | 0.2%             | 0.1%             | 5-10% of gross expenditures   |
| Transit Tax Supported Stabilization Reserves & Reserve Funds                                  | 3.6%             | 3.4%             | 3.3%             | 5-10% of gross expenditures   |
| Combined Tax Supported Stabilization Reserves & Reserve Funds                                 | 3.0%             | 2.8%             | 2.7%             | 5-10% of gross expenditures   |
| Water Rate Supported Stabilization Reserves & Reserve Funds                                   | 5.7%             | 5.4%             | 5.3%             | 5-10% of gross expenditures   |
| Wastewater Rate Supported Stabilization Reserves & Reserve Funds                              | 2.8%             | 2.7%             | 2.7%             | 5-10% of gross expenditures   |
| Rate Supported Stabilization Reserves & Reserve Funds   | 4.2%             | 4.0%             | 4.0%             | 5-10% of gross expenditures   |
| Facilities/Building Reserves for Asset Management   | 0.4%             | 0.4%             | 0.0%             | 2-3% of replacement costs   |
| Water/Sewer Reserves for Asset Management   | 1.4%             | 1.3%             | 0.6%             | 1-2% of replacement costs   |
| Vehicle/Equipment Reserves for Asset Management   | not yet assessed | not yet assessed | not yet assessed | 10% of replacement costs  |
| All Other Assets Reserves for Asset Management  | 1.0%             | 1.1%             | 2.1%             | 2-3% of replacement costs   |
| Employee Future Benefits  | 0                | 0                | 0                | \$1,338,200 = 2 x the estimated annual benefit payments (669,100) from the most recent audited financial statements |